TOWN HALL SECOND FLOOR RESERVATION FORM

SELECTMENS AUTHORITY:

Town Held Meetings have preference over other events. "Requirements for the use of the Dunbarton Town Hall Second Floor" may be changed or waived by the vote of the Board of Selectmen. The Selectmen also reserve the right to refuse use of the Town Hall for cause and to impose such other fees and/or restrictions as conditions may require. A separate event insurance may be required.

Group/Committee Name: Contact Person (s) (Must be a Dunbarton resident at least 18 +):				
				Addre
1.	Date & time of application:			
2.	. Reservation Dates (limit to 3-months at a time):			
3.	Nature of event and approximate number of people involved:			
4.	4. Reservation Time (include set-up and clean-up):			
5.	Will food and beverage be involved?	\square YES	\Box NO	
6.	Audio / visual required?	\square YES	\square NO	
7.	Town Hall equipment required; tables/cl	nairs YES	\square NO	
	Other:			
	read "Requirements for the use of the Du y with the guidelines and instructions stat		Iall Second Floor Use Policy" and will	
Check	ture tions to offset the cost of furniture, equipm s should be made out to the Town of Dunba ROVAL	_	ions are always appreciated. BOARD OF SELECTMEN	
Town	n Administrator			
	ice use only: ent Requires Event Insurance: □ YES	□ NO Date	:	

BOS approved: April 27,2023