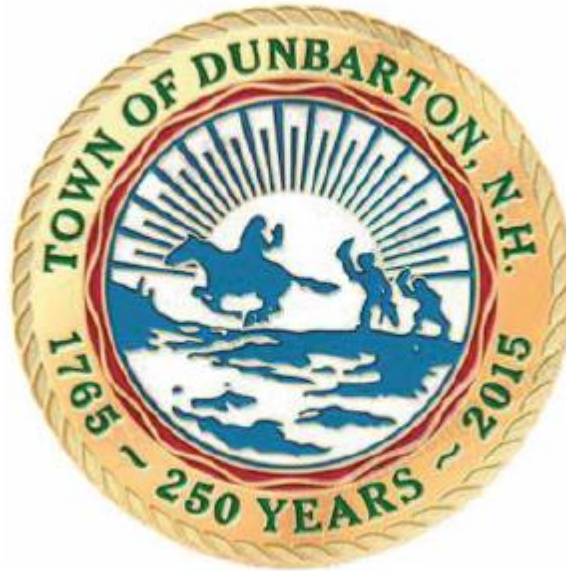


Town of Dunbarton 2021 Annual Report



Town of Dunbarton



New Hampshire

FOR THE FISCAL YEAR ENDING
December 31, 2021

This is to certify that the information contained in this report was taken from official records and is complete to the best of our knowledge and belief.

David Nault, Chairman

Robert Martel

Michael Kaminski

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2021 Town Report Dedication



Jeff Crosby

Jeff Crosby came to live in Dunbarton when his parents, Robert and Marion Crosby, moved from Concord, NH in 1963 to start a dairy farm at the historic home of Jeremiah Page (1792) on Stark Highway North. He and his siblings were raised there. Jeff, being the youngest, worked on the farm with his family to provide milk, apple cider, pumpkins, and real maple syrup to the local community and surrounding areas.

Jeff attended the School Street “Second Center School” for grades one through six and completed his education through the Goffstown School District. As time passed, Jeff’s ties to Dunbarton continued when he went on to marry the love of his life, Bronda LaChance (nominated for Hog Reeves in 1983), now fast approaching 40 years together. They raised their two children, Katelyn (Crosby) Sancier and Jackson, here in Dunbarton.

Early on in his career, Jeff worked for construction companies, running heavy equipment until he started his own business, Crosby Construction, in 1984. Jeff enjoys spending time with Bronda skiing and kayaking, but his favorite pastime is running his heavy equipment.

In 2005 Jeff Crosby was elected as the Town’s Road Agent and continues to serve in this position today.

Jeff has been, and continues to be, extensively involved with the Town since 1982 on the following Boards and Committees.

1982 – 1983	Surveyor of Wood & Lumber
1985 – 1986	Planning Board
1998 – Present	Town Forest Committee
2000 – 2002	Transfer Station & Recycling Management Committee
2005 – Present	Highway Safety Committee
2006 – 2007	Hazard Mitigation Committee
2014 – Present	Planning Board
2017 – Present	Joint loss Management Committee

2021 TOWN OFFICERS, BOARD MEMBERS, AND STAFF

ELECTED OFFICIALS

(Elected unless otherwise indicated)

BOARD OF ASSESSORS

Bryan H. Clark	2022
Jacques Belanger	2023
Mary LaValley, Chair	2024

BOARD OF SELECTMEN

Robert E. Martel	2022
David A. Nault, Chair	2023
Michael S. Kaminski, Co-chair	2024

CEMETERY TRUSTEES

Donald J. Larsen, Chair	2022
Judith A. Stone, Secretary	2023
Justin Nault	2024
Linda Gray, Alternate (appointed)	2022
Judy Keefe, Alternate (appointed)	2022

ETHICS COMMITTEE

David Allen, Chair	2022
Howard T. "Tom" Hathcoat	2023
Edward Mears	2023
Marilyn Bullock-Terrell	2024
Marcy Richmond	2024

HOG REEVES

Dean Gullage & Lyn Spain	2022
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LIBRARY TRUSTEES

Martha Wilson, Chair	2022
Karen Lessard, Treasurer (appointed 8/21)	2022
Sarah Anderson, Secretary	2023
Philip Kimball, (resigned 8/21)	2023
Bruce Banks, Facilities	2024
Carol Kilmister, Personnel	2024

ROAD AGENT

Jeff A. Crosby	2023
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SUPERVISORS OF THE CHECKLIST

Janet Casey, Chair	2022
Peter Weeks	2024
Mary Sue Bracy	2026

TAX COLLECTOR

Judith van Kalken	2022
Line Comeau, Deputy (appointed)	2022

TOWN CLERK

Linda L. Landry	2024
Hope R. Arce (appointed)	2024

ELECTED OFFICIALS (continued)

TOWN MODERATOR

René P. Ouellet (resigned 7-30-21)	2022
John R. Trottier (appointed 8-19-21)	2022

TREASURER

Pamela Milioto	2023
Alison Vallieres, Deputy (appointed)	2023

TRUSTEES OF THE TRUST FUNDS

Roger P. Rice, Secretary	2022
John J. Casey, Jr., Alternate (appointed)	2022
Randolph W. Bauer, Chair	2023
Raymond Plante, Treasurer	2024

BOARDS, COMMITTEES, COMMISSIONS, APPOINTEES

BALLOT CLERKS

7/31/2022

Madison Arce, Lisa Bauer, Evan Lange,
Pamela Milioto, Stanley Szopa, Alison Vallieres,
William Wardwell, Margaret Watkins

CENTRAL NH REGIONAL PLANNING COMMISSION REPS

Kenneth Swayze	5/2022
George Holt	5/2022

CONSERVATION COMMISSION

John A. "Drew" Groves, Vice-Chair	2022
Ronald Jarvis	2022
Margaret Watkins	2022
George Holt	2023
Brett St. Clair, Chair	2023
Darlene M. Jarvis, Secretary	2024
Stanley Sowle	2024

ELECTION OFFICIALS – See Town Clerk Report

ENERGY COMMITTEE

George Holt	2022
Michael S. Kaminski, Selectman Rep	2022
Robert A. Ray, Co-chair	2022
David Elberfeld	2023
Dana Lavoie	2024
John Stevens, Chair	2024

HIGHWAY SAFETY COMMITTEE

Jeff A. Crosby, Robert E. Martel, Christopher
Remillard, Daniel Sklut, Jonathan M. Wiggin

BOARDS, COMMITTEES, Etc. (Continued)**HISTORICAL AWARENESS COMMITTEE**

Donna Dunn, Chair/Secretary	2022
Gail Martel, Treasurer	2022
Robert E. Martel, Select Rep	2022
Leone C. Mullen	2022
William T. Zeller, DES Liaison	2022
William B. Nichols	2023
Kenneth Swayze	2023
Paula Mangini	2024
Linda Nickerson	2024

JOINT LOSS MANAGEMENT COMMITTEE

Patrick “Woody” Bowne, Line Comeau,
Jeff Crosby, Michael Cumings (Chair),
Peter Gamache, Mary Girard,
Linda L. Landry, Robert E Martel,
Daniel Sklut, Donna White, Jonathan M. Wiggin

**KUNCANOWET TOWN FOREST AND CONSERVATION
AREA COMMITTEE**

Darlene M. Jarvis, Secretary (CC)	2022
Frederick J. Mullen (TFC)	2022
Margaret “Peggy” Senter (member at large)	2022
Patrick Bowne (TFC)	2023
Lawrence Cook (member at large)	2023
Margaret Watkins, Co-chair (CC)	2023
Ronald Jarvis, Co-chair, Trailmaster (TFC)	2024
David A. Nault (Selectman Rep)	2024
Brett St. Clair (CC)	2024

OLD HOME DAY COMMITTEE 2022

Thomas J. Cusano, Kenneth Koerber,
Mark Lang, Donald J. Larsen,
George E. Maskiell, John Stevens

OVERSEER OF WELFARE

Jeannie Zmigrodski	
Jo-Marie Denoncourt, Deputy	2022

PERAMBULATOR OF TOWN LINES

Frederick J. Mullen	2024
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PLANNING BOARD

Jeff A. Crosby	2022
Charles E. Frost, Jr. Chair	2022
Michael S. Kaminski, Alternate Ex-Officio	2022
David A. Nault, Ex-Officio	2022
George Holt, Vice Chair	2023
Brian L. Pike	2023
Ronald A. Slocum, Alternate	2023
Kenneth Swayze, Secretary	2024
Alison Vallieres	2024

TOWN FOREST COMMITTEE

Ronald Jarvis, Secretary	2022
Frederick J. Mullen, Treasurer	2022
Bryan Comeau	2023
Jeff A. Crosby, Chair	2023
Patrick Bowne, Co-chair	2024

TOWN HALL RESTORATION COMMITTEE 2022

Mary Sue Bracy, Elizabeth Boucher, Janet Casey,
Nora Lamarque, Donald J. Larsen, Enid Larsen, Clement
T. Madden, Curt McDermott, David A Nault (Sel. Rep),
Cindy Lou Pinard, Margaret Watkins, Shelley Westenberg

ZONING BOARD OF ADJUSTMENT

Alison Vallieres, Secretary	2022
John Herlihy, Co-chair	2023
James L. Soucy	2023
Dan DalPra	2024
John Trottier, Chair	2024
Derrick Labranche, Alternate	2024

TOWN EMPLOYEES, et al**BOARD OF SELECTMEN/ASSESSING OFFICE**

Line Comeau, Town Administrator, Jo-Marie
Denoncourt, Administrative Assistant, Kyla Hall,
Accounting/Payroll (Resigned), Jennifer King,
Recording Secretary, Eric Window, Bookkeeper

BUILDING, PLANNING, ZONING

Michael Cumings, Building Inspector/Health Officer
Donna White, Administrator

EMERGENCY MANAGEMENT DIRECTOR

Jonathan M. Wiggin

FIRE CHIEF

Jonathan M. Wiggin
Louis Marcou, Deputy

HIGHWAY DEPARTMENT

Peter Gamache, Troy Gamache, Jackson Crosby

LIBRARY

Mary Girard, Director

POLICE CHIEF

Daniel Sklut

TRANSFER STATION

Patrick “Woody” Bowne, Supervisor
Edward Wootten, Assistant Supervisor
Breton Etheridge, Cameron Lepage, Matthew
McMinn, David Nickerson, Albert Phillips, Ryan
Tacy, John Vanloendersloot, Keagan Wayland

SELECTMANS MESSAGE – 2021

This year brought challenges to the Board. Just as we thought, COVID-19 was (in the rearview mirror), so to speak, it came back with a much more transferable variant. This brought changes to our COVID-19 policy several times as we tried to mirror the NH State policy where it made sense for our town.

The Board took on several maintenance items over the past year, lots of which included upgraded lighting and electrical in several town buildings. We also had funds encumbered for the complete replacement of the Town Hall/Library front step entry facing Rt. 13 to be completed early winter 2022. We then encumbered funds to provide a complete dry sprinkler system on all floors of the Town Hall/Library so that it would meet new code requirements and protect our 113-year-old building.

The Board of Selectmen would like to thank Dan Sklut for his many years of service as Chief of the Dunbarton Police Department and wish him well during his retirement. Dan will stay on as a part-time police officer with the department. That being said, it is with great enthusiasm that we have collectively signed a contract with Sergeant Christopher Remillard as the new Chief of the Dunbarton Police Department. We were blessed to be able to hire from within and wish Chief Chris Remillard many years of success.

The Board also encumbered funds from the ARPA Grant in the amount of \$7,000 to replace the tank and pump at the Fire/Police Station to keep the septic system working properly.

The Board would like to say thank you to the Old Home Day Committee, for having a successful and fun day during the pandemic where ice-cream was enjoyed by all, and it was a much-needed break.

The Dunbarton Town Hall Restoration Committee has received their final set of bidding plans from Dennis Mires P.A. and have a bid from a New Hampshire Bondable Construction Company. Finally, this project will get a chance in front of the voters/tax payers in town after not being able to use the second floor of this building for 31 years. This committee has worked for the last several years to reduce the cost of the proposed project yet still meet all of the ADA & Code Compliant Access to the second floor, ps. (a special thanks to Jeff Trexler for providing the structural engineering for this plan). The Selectmen believe this space will provide the Town with a much-needed meeting space at a reasonable cost.

Lastly the Board would like to say thank you to Robert “Bob” Martel for his years of service as a Selectman for the Town of Dunbarton. Bob has chosen to spend more time with his family and will be greatly missed for his thoughtfulness and wit during his time on the Board.

In closing, the Board would like to again thank and recognize all the Town employees, elected officials, and volunteers on Boards for their hard work and dedication in keeping the Town running smoothly.

Respectfully submitted by your Selectmen

David Nault, Chairman

Michael Kaminski

Robert “Bob” Martel

DUNBARTON TOWN MEETING MARCH 9, 2021

March 9, 2021: 7:01^{AM}: Town Moderator René Ouellet read notice of the Election/Meeting:

THE STATE OF NEW HAMPSHIRE TO THE INHABITANTS OF THE TOWN OF DUNBARTON IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS. THE POLLS WILL BE OPEN MARCH 9, 2021 FROM 7:00 AM TO 7:00 PM OR UNTIL SUCH HOUR AS THE MODERATOR SHALL DETERMINE.

You are hereby notified to meet at the Dunbarton Community Center, located at 20 Robert Rogers Road, in said Dunbarton on Tuesday the ninth day of March next at seven o'clock in the forenoon and cast ballots from that hour until at least seven o'clock in the evening of said day for such town officers and school officers, as they may be listed on the ballots.

Motion was made by Officer Joseph Milioto to waive further reading of the Warrant; second by Selectman David Nault. Motion PASSED. 7:03^{AM}. the Moderator declared the polls opened.

7:09^{PM}: The deliberative portion of Dunbarton's 256th Annual Town Meeting began. Sgt. Christopher Remillard led the Assembly in the Pledge of Allegiance. Officials and staff in attendance were introduced by Moderator René Ouellet: Selectmen David Nault, Michael Kaminski, and Robert Martel; Town Clerk Linda Landry; Deputy Town Clerk Hope Arce; Supervisors of the Checklist Janet Casey and Peter Weeks; Supervisor of the Checklist Pro Tempore Shelley Westenberg; Ballot Clerk Pamela Milioto; Road Agent Jeff Crosby; Fire Chief Jonathan Wiggin; Sgt. Christopher Remillard and Officer Joseph Milioto; Town Administrator Line Comeau. He extended thanks to sound system support Geoffrey Moody, Clement Madden, and Sarah Murray. He congratulated George Holt to whom the 2020 Town Report was dedicated.

ARTICLE 1: To choose all necessary town officers:

- a. One Town Official for the ensuing three years, namely: Selectmen, Assessor, Town Clerk, Cemetery Trustee, Trustee of the Trust Funds,
- b. Two Town Officials for three years, namely: Library Trustees, Ethics Committee (By Official Ballot)
- c. Hog Reeves (Nominated from the floor)

The Moderator opened the floor for nominations for the office of Hog Reeves. Mark Landry nominated Lyn Spain and Dean Gullage. Second by Selectman Nault. There were no other nominations. Neither party was available to take the Oath of Office. Town Clerk Linda Landry stated she would contact them. The Article PASSED

*Discussion moved to Article 4.

RESULTS OF OFFICIAL BALLOT VOTING (145 ballots tallied after Town Meeting):

2,352 Voters on the Checklist

6.2% Voter Turnout

Selectman for three years		Trustee of the Trust Funds for three years	
Vote for not more than ONE		Vote for not more than ONE	
Michael S. Kaminski	130	Raymond Plante	136
Town Clerk for three years		Library Trustee for three years	
Vote for not more than ONE		Vote for not more than TWO	
Linda L. Landry	129	Bruce Banks	130
		Carol Kilmister	134
Board of Assessors for three years		Ethics Committee for three years	
Vote for not more than ONE		Vote for not more than TWO	
Mary LaValley	135	Marcy Richmond	126
Cemetery Trustee for three years		Marilyn Terrell	126
Vote for not more than ONE			
Justin Nault	138		

ARTICLE 2: Are you in favor of the adoption of Amendment #1 as proposed by the Dunbarton Planning Board for the Dunbarton Zoning Ordinance as follows: to amend Article 5, Wetland Conservation District with the following changes: 1) Section B - Wetland Conservation District Defined – replace ‘adjacent Group 1 soils as depicted on the wetlands soils map in the Town Offices’ with ‘contiguous wetland soils’ and delete the list of Group 1 soils. Add the following paragraph: ‘The Wetland Conservation District Map is based on the current National Wetlands Inventory map and provides a general indication of the location of the larger wetlands in the community. Field verification of the actual Wetland Conservation District boundary is required through a field-conducted wetland delineation.’ 2) Section F - Procedural Requirements – Subsection 1 – replace ‘by means of a High Intensity Soils Survey map prepared by a Certified Soil Scientist’ with ‘by means of a wetland delineation’. Add the following paragraph as Subsection 2: ‘Wetland delineation (identification of wetland boundaries) requires a field-conducted evaluation of soils, hydrology, and plants by a Certified Wetland Scientist, unless exempted under New Hampshire law (RSA 310-A or RSA 482-A or administrative rules Env-Vt 100-800. Three indicators are used to identify wetlands: a. The presence of water at or near the ground surface for part of the growing season. b. The presence of hydric soils. c. The predominance of plants that are adapted to living in saturated soils. Wetland delineations shall be conducted in accordance with current NHDES Wetlands Bureau Rules, as amended.’ Renumber remaining subsections. Subsection 4 – replace ‘Certified Soil Scientist’ with ‘Certified Wetland Scientist’. (Recommended by the Planning Board Vote 7-0) (by Official Ballot) YES: 112 NO: 29 The Article PASSED

ARTICLE 3: Are you in favor of the adoption of Amendment #2 as proposed by the Dunbarton Planning Board for the Dunbarton Zoning Ordinance as follows: to amend Article 12, Section B. Building Permit Procedure by adding the following: 3. Application - b. Footings/foundations for all new building construction will be certified by a State of New Hampshire licensed land surveyor prior to any further construction. The Building Inspector or his/her agent may waive this requirement if in his/her opinion it is obvious there are no setback encroachments. (Recommended by the Planning Board Vote 7-0) (by Official Ballot) YES: 109 NO: 35 The Article PASSED

* [Warrant continued:] You are also notified to meet at the same place at seven o'clock in the evening of the same day to act upon the following subjects:

ARTICLE 4: To see if the Town will vote to raise and appropriate the sum of Two Million Seven Hundred Thirteen Thousand Two Hundred Forty-Eight Dollars (\$2,713,248) for general municipal operations with Two Hundred Ninety-Five Thousand Eighty-Two Dollars (\$295,082) to come from unassigned fund balance surplus.

This amount excludes all appropriations contained in special or individual Articles addressed separately.

Executive	128,620
Selectmen (Elected Official salary/taxes-2021)	6,839
Elections, Registrations & Vital Stats	24,145
Town Clerk (Elected Official salary& benefits-2021)	78,527
Financial Administration	90,489
Tax Collector (Elected Official salary -2021)	19,719
Treasurer (Elected Official salary-2021)	8,000
Board of Assessors (Elected Official salary-2021)	1,833
Assessing Department	28,001
Legal Expenses	39,600
Personnel Administration	312,511
Planning & Zoning	16,391
General Government Buildings	250,629
Cemeteries	15,700
Insurance	32,379
Police	472,227
Fire	119,627
Building Department	77,179
Emergency Management	1,000
Highway Department	552,811
Road Agent (Elected Official estimated salary-2021)	21,902
Solid Waste Expenses & Disposal	284,440

Welfare	14,960
Parks & Recreation	400
Old Home Day/Memorial Day	6,001
Library	109,318
Total	2,713,248

* Less estimated revenues: (\$1,097,432)
 * This appropriation to be offset with unassigned fund balance surplus (\$295,082)

Net to be raised from taxes: \$1,320,734

Estimated 2021 tax rate: \$3.35 for operating budget only. Recommended by the Board of Selectmen (Vote 3-0)

Selectman Nault moved to accept the Article as written; second by Selectman Martel. Selectman Nault spoke to the Article. He stated that this budget reflects a 1% pay increase for staff and is a level services budget. There is only a 19-cent difference over the previous year's budget. The Moderator opened the floor for discussion.

Amendment proposed by Jarrett Duncan: To increase the salaries of all full-time and part-time employees of the Town by 3% over their 2020 salaries.

Mr. Duncan stated that a rough estimate results in a total increase in the amount of \$20,384.16 as currently set forth in the proposed Warrant Article #4. Moderator Ouellet stated that as a procedural point, the Assembly cannot direct the Selectmen as to how they spend the money. This Amendment will affect only the bottom line. This motion tells them to use this money for a 3% raise. That will be up to them. Basically, the motion increases the budget by \$20,384.16. Second to Motion by Heidi Pope.

Amendment to increase the budget by \$20,384.16. PASSED (show of hands) Yes: 22 No: 15

Ed Wagner asked why the appropriations for 2021 in General Government [page 23 of the 2020 Town Report] have increased over the 2020 expenditures by 25%. Selectman Nault responded that the proposed appropriations for 2021 are less than those proposed for 2020. Selectman Kaminski added that because of Covid, we could not fully expend much of what we appropriated for 2020. General Government Buildings is one example. Covid made it difficult to get contractors, consequently, we could not get projects done. Another example is Parks and Rec because Covid limited community activities. The unexpended funds were returned as surplus to lower the tax rate. No further discussion.

The Moderator moved to the main Article as amended, increasing the bottom line by \$20,384.16. The new Net to be raised from taxes: \$1,341,118 The Article PASSED AS AMENDED [7:43^{PM}]

ARTICLE 5: To see if the Town will vote to raise and appropriate the sum of Fourteen Thousand Dollars (\$14,000) to be added to the Revaluation Capital Reserve Fund established in 2003 for this purpose, and as summarized in the Capital Improvement Plan. This sum to come from taxation in 2021. Estimated 2021 tax rate impact: \$.04 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Nault moved to accept the Article as written. Second by Selectman Kaminski. Selectman Kaminski spoke to the Article. He stated that this is a deposit to pay for next revaluation which take place in five years. The Moderator opened the floor for discussion. No further discussion. The Article PASSED [7:43^{PM}]

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Transfer Station Vehicle or Equipment Capital Reserve Fund established in 2014 for this purpose, and as summarized in the Capital Improvement Plan. This sum to come from taxation in 2021. Estimated 2021 tax rate impact: \$.05 Recommended by the Board of Selectmen (Vote 3-0)

Transfer Station Supervisor Patrick "Woody" Bowne moved to accept the Article as written. Second by Selectman Nault. Mr. Bowne spoke to the Article. He stated that this fund was established to lessen the impact to taxpayers when we purchase equipment. Floor opened for discussion. No further discussion. The Article PASSED [7:45^{PM}]

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of Sixty Thousand Dollars (\$60,000) to be added to the Fire Department Emergency Vehicle Capital Reserve Fund established in 2014 for this purpose, and as summarized in the Capital Improvement Plan. This sum to come from taxation in 2021. Estimated 2021 tax rate impact: \$.15 Recommended by the Board of Selectmen (Vote 3-0)

Fire Chief Jonathan Wiggin moved to accept the Article as written. Second by Selectman Kaminski. Chief Wiggin spoke to the Article. He stated that we will need a new truck shortly. When the time comes, we may not have enough funds to cover so we increased the amount to put in the Capital Reserve Fund this year. Our newest truck is 16 years old. The Moderator opened the floor for discussion.

Ed Wagner asked if we would buy one or do without if a vehicle failed. Chief Wiggin responded stated that he's confident the truck will go another year but won't guess how many more years it will go. If it failed completely the best we could do is rent a truck or borrow one temporarily from a neighboring town. At this point, the truck is still reliable. Selectman Kaminski added that we do have some funds in the Capital Reserve Fund but not enough to fully replace the truck. No further discussion. The Article PASSED [7:51^{PM}]

ARTICLE 8: To see if the Town will vote to raise and appropriate the sum of up to One Hundred Twenty Thousand Dollars (\$120,000) to purchase a new tanker body and installation for Tanker II, and to fund this appropriation by withdrawing up to One Hundred Twenty Thousand Dollars from the Fire Department Capital Reserve Fund established in 2014 for this purpose. No amount to come from taxation in 2021. Estimated 2021 tax rate impact: \$.00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Nault moved to accept the Article as written. Second by Jon Wiggin. Chief Wiggin spoke to the Article. He explained that the tank on this truck is over 30 years old. It's made of aluminum which has become weak and pitted over time. Has had multiple repairs but is getting more difficult to repair due to age. The new body is polypropylene. Once the body is removed, the frame may need some attention. Will also need to be piped and lettered. May need additional work to get it fitted. The truck and chassis are in good shape so it's worth putting a new body on it. The Moderator opened the floor for discussion.

Randy Bauer stated that he fully supports replacing the tanker [body]. He noted that we are talking about spending twice what we just appropriated for the Capital Reserve Fund and will need to replace that money. He asked what the current balance is. Selectman Nault stated we currently have \$270,226 in that fund. Passage of Article 7 added \$60,000. If this Article passes, it will add an additional \$120,000. Remaining balance will be there for a future fire truck.

Moderator Ouellet noted that the fund in Article 7 is called The Fire Department Emergency Vehicle Capital Reserve Fund and the fund in Article 8 is called The Fire Department Capital Reserve Fund. He asked if they are the same fund. Selectman Nault stated that they are.

Nate Narus stated he feels a stainless-steel body would last longer. Chief Wiggin stated that stainless steel is considerably more costly. Plastic will hold up much longer and has a lifetime warranty. No further discussion. The Article PASSED [7:59^{PM}]

ARTICLE 9: To see if the Town will vote to raise and appropriate the sum of up to Fifty-Four Thousand Dollars (\$54,000) to purchase a new police cruiser with equipment and installation of equipment and to fund this appropriation by withdrawing Twenty-Two Thousand Dollars (\$22,000) from the Police Special Detail Revolving Fund established at a Special Town Meeting on May 9, 2008, with the remaining Thirty-Two Thousand Dollars (\$32,000) to come from taxation in 2021. Estimated 2021 tax rate impact: \$.08 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Nault moved to accept the Article as written. Second by Selectman Martel. Selectman Nault asked the Assembly for permission for non-resident Sgt. Chris Remillard to speak. The Assembly approved. Sgt. Remillard stated we are looking to replace the Chief's 2008 Ford Taurus. It only passed inspection because the Chief did his own rust repair. Cost of additional repairs will exceed value of the vehicle. The cost of this vehicle includes special equipment. From purchase to placement will be somewhere between 7 and 9 months.

Selectman Nault added that the Police Vehicle & Equipment Capital Reserve Fund was established last year with a deposit of \$1,000. He would like to see \$10,000 added to that every year [see Article 10]. The Police Special Detail Revolving Fund will be used to supplement the cost. We currently have two vehicles failing. Would like to address those this year then move on to a two-year schedule for replacement of vehicles. Floor was opened for discussion.

Ed Wagner asked how we can take \$22,000 out of a fund that only has \$1,000 in it. Selectman Nault responded that the funds will not be coming from the Police Vehicle & Equipment Capital Reserve Fund [Article 14 in the 2020 Town Warrant], but from the Police Special Detail Revolving Fund which has a balance of \$23,231.51 [page 58 of this Town Report]. There was no further discussion. The Article PASSED [8:07PM]

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Police Vehicle & Equipment Capital Reserve Fund established in 2020 for this purpose, and as summarized in the Capital Improvement Plan. This sum to come from taxation in 2021. Estimated 2021 tax rate impact: \$.03 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Nault moved to accept the Article as written. Second by Selectman Kaminski. At the request of Selectman Nault, the assembly approved for non-resident Sgt. Chris Remillard to speak to the Article. Sgt. Remillard stated that this will be used in tandem with the Special Duty Fund which generates revenue every time the PD works a special detail. The problem with Special Duty is that it is completely reliant on how many details are worked. This fluctuates from year to year. Having these two funds in tandem will help with the two-year replacement vehicle plan. The floor was opened for discussion. There was none. Article PASSED [8:09PM]

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Highway Vehicle Capital Reserve Fund established in 2012 for this purpose, and as summarized in the Capital Improvement Plan. This sum to come from taxation in 2021. Estimated 2021 tax rate impact: \$.04 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Nault moved to accept the Article as written. Second by Selectman Kaminski. Road Agent Jeff Crosby spoke to the Article. Mr. Crosby stated that the last two vehicles purchased were done so through this system and it has worked well. Currently have a five-year-old truck and one we just purchased. This Article is to keep up with the way we've been funding for future purchases rather than ask for a lump sum all at once. The floor was opened for discussion.

Nate Narus asked how much was in this fund. Selectman Nault responded: \$71,410.50. Mr. Narus felt the balance would have zeroed out after the purchase. Selectman Nault stated that the main vehicle was paid for from this account in the previous year. The fit-up on the body was done by a separate company and will be paid for this year. The balance will be much smaller once the balance is transferred.

At the suggestion of Selectman Kaminski, Jeff Crosby informed voters that the approximate cost for a new truck is close to \$180,000. No further discussion. The Article PASSED [8:13pm]

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) for additional costs associated with paving. This sum to come from taxation in 2021. Estimated 2021 tax rate impact: \$.25 Recommended by the Board of Selectmen (Vote 3-0)

Jeff Crosby moved to accept the Article as read. Second by Selectman Kaminski. Road Agent Crosby spoke to the Article. Stated that the Town considered going for a bond this year but decided to reconsider next year. Ed Wagner asked what the amount of the bond would be and why we're waiting because interest rates are currently on the rise. Mr. Crosby stated that a bond would probably be a million or more but did not discuss at great length since the Town wasn't going to do it. Feels that because of what's going on with Covid right now, there would be a better representation from the Townspeople at next year's meeting.

Nate Narus asked how many miles this money would represent. Mr. Crosby stated it would be \$100,000 to do a mile overlay so we will essentially get 10+ miles. An overlay is not grinding or road preparation. It is some paving, some shimming, some shoulder work. The thought process is to do the main roads in the center then work out towards side roads.

Selectman Nault stated that the Board felt that this was not the year to bring a bond to a meeting where there would be limited attendance because of Covid. The Board and the Road Agent will work together throughout the coming year to develop a program to consider for next year. No further discussion. The Article PASSED [8:20^{PM}]

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of up to Six Thousand Six Hundred dollars (\$6,600) for the purpose of improving the access road and widening the corner in Page's Corner Cemetery and to authorize the withdrawal of said funds from the Cemetery Trust Fund Maintenance Care established in 1988. No amount to come from taxation in 2021. Estimated 2021 tax rate impact: \$.00 Not recommended by the Board of Selectmen (Vote 1-2)

Selectman Nault made the motion to accept the Article as written. Second by Don Larsen, Cemetery Trustee. Mr. Larsen spoke to the Article. He stated that this is the 2nd phase of road construction at Page's. The access road runs N to S in front of the hearse house. It is all grass, and the soft turf gets rutted from parked cars, heavy equipment, etc. The improvements will connect to the loop road and will be more defined, so people aren't going off the road or over gravesites. The Moderator opened the floor for discussion.

Selectman Nault stated that the Cemetery Trustees have gone before the Board of Selectmen several times regarding Articles 13, 14, and 15. Selectman Nault had done maintenance on the Hearse House, and he could not make the corners of the road so he could enter/exit properly. He noted that the dips in the road turn to ruts in the spring.

Selectman Kaminski salutes what the Trustees are trying to do but feels it is a haphazard plan. He would like to see a better plan over 3-5 years. Selectman Martel has the same concern. He feels this Article will exhaust the funds leaving no money for repairing tombstones, replacing gravel, etc. in the future. They will be out of pocket issues.

Ed Wagner noted the Boards opposition to the first of the three Articles and asked if we could address which one is most important.

Mr. Larsen stated that this year in the Center Cemetery the Cremains Garden was defined and the road re-surfaced. Stated that this year the focus on Page's is to do the Cremains Garden and the road. Some trees are on neighboring properties and threaten our cemeteries. Abutters have been notified of the danger to our cemetery and we are waiting to hear from them on how they're going to correct it. We budgeted up to \$5,000 from this Trust Fund which has been sitting idle since 2016, to take care of current problems with trees – along Route 13, a couple on the south side along the rock wall as well as trees in the East Cemetery and the Center Cemetery. These projects will still leave 1/3 of the money for remaining projects. He reminded voters that the Trustees raise money by raffles and any other way they can. Last year we sold 23 gravesites. This year we've already sold 23. We've recovered \$1,518 from sales of cemetery plots which goes to the General Fund.

Both Selectmen Martel and Kaminski stated they prefer to wait. What will be left in the account won't be enough to carry forward. Both agreed the Trustees do a fine job [the Trustees are volunteers]. Selectman Martel stated there is no guarantee that abutters would take care of this. Selectman Nault added that the fund balance is currently \$24,666.98. Total of all three Articles is \$ 15,828 and would leave \$8,808.98 to carry forward. He also stated that the Trustees have been working hard for our cemeteries in many ways including fund raising. He re-iterated that the Trustees have been before the Board of Selectmen several times to re-negotiate the Warrant Articles to get the numbers down. A lengthy discussion continued.

Jeff Trexler asked if the Board considered funding this from taxation rather than the reserve fund and save the trust fund money for a future need. Selectman Kaminski stated that once the money is gone from the funds, it will come from taxation.

Jeff Trexler made a motion to Amend Article 13 to strike the phrase "and to authorize the withdrawal of said funds from the Cemetery Trust Fund Maintenance Care established in 1988. No amount to come from taxation in 2021. Estimated tax rate impact \$.00". Instead, phrase the Article to indicate the funds will be raised by taxation. Second by Ed Wagner.

Former Moderator Fred Mullen questioned the legality of changing the meaning of the Article. Moderator Ouellet felt the focus of the Article has not changed, only the source of the funding, and suggests we proceed with the

understanding that it may be disallowed at the State level. Selectman Nault stated that it would add 1.3 cents to taxes. After a brief discussion, the Moderator put the Amendment as submitted by Jeff Trexler to a vote.

Amendment: *To see if the Town will vote to raise and appropriate the sum of up to Six Thousand Six Hundred dollars (\$6,600) for the purpose of improving the access road and widening the corner in Page's Corner Cemetery. This sum to come from taxation in 2021. Estimated 2021 tax rate impact: \$.01. Show of hand: YES 19 NO 20 AMENDMENT FAILED*

The Moderator returned to the main Article as written on the Town Warrant. No further discussion.

The original Article PASSED [8:55^{PM}]

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of up to Eight Thousand Five Hundred dollars (\$8,500) for the purpose of improving the Cremains area in Page's Corner Cemetery with cobblestone edged walkways and hard pack ¾ inch gravel around the lots and to authorize the withdrawal of Four Thousand Two Hundred Twenty-Eight dollars (\$4,228) from the Cemetery Trust Fund Maintenance Care established in 1988. And furthermore, to withdraw two thousand dollars (\$2,000) from the Cemetery Expendable Trust Fund established in 2016, and further to withdraw Two Thousand Two Hundred Seventy-Two Dollars (\$2,272) from the unassigned fund balance surplus. Estimated 2021 tax rate impact: \$.00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Nault made the motion to accept the Article as written. Second by Selectman Martel. Cemetery Trustee Don Larsen spoke to the Article. Stated that this will improve the parking area for funerals as well as define 4-foot walkways with hardpack, cobblestone borders, and benches for people to sit and reflect. It is similar to what is in the Center Cemetery. The floor was opened for discussion.

Selectman Nault stated that all three Selectmen are in favor. Don came to us with a much higher package, and we asked him to go back and re-work his numbers so that there would be a zero-dollar impact to taxation. He added that this was the only decent property you can buy in Dunbarton that will never be taxed again. No further discussion.

The Article PASSED [8:57^{PM}]

ARTICLE 15: To see if the Town will vote to raise and appropriate the sum of up to Five Thousand dollars (\$5,000) for the purpose of tree removal in Page's Corner Cemetery, Center Cemetery, and the East Cemetery, and to authorize the withdrawal of said funds from the Cemetery Trust Fund Maintenance Care established in 1988. No amount to come from taxation in 2021. Estimated 2021 tax rate impact: \$.00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Nault made the motion to accept the Article as written. Second by Selectman Martel. Selectman Nault stated that we have surveyed trees affected by the Emerald Ash Borer. There are few trees (some pine) in the East Cemetery, and two in the Center Cemetery. Majority of the trees around the edge are ash and a few maples. As mentioned earlier, Page's has some trees on abutters property, and we have addressed that. We still have headstones there to maintain so we must keep a close eye on these trees. Don budgeted \$5,000 to take care of the worst trees that are on our property, and we will continue to work with the abutter to rectify this situation to keep these trees a safe distance from the rest of the cemetery. The Moderator opened the floor for discussion. There was none.

The Article PASSED [8:59^{PM}]

ARTICLE 16: To see if the Town will vote to raise and appropriate the sum of Two Thousand One Hundred Twenty-Five Dollars (\$2,125) for the milfoil control at Gorham Pond and to authorize the withdrawal of One Thousand Two Hundred Seventy-Five Dollars (\$1,275) from the Invasive Plant Species Capital Reserve Fund established in 2018, and to authorized the selectmen to accept a grant from the State of New Hampshire DES in the amount of Eight Hundred Fifty Dollars (\$850) known as the Variable Milfoil Control Grant. No amount to come from taxation in 2021. Estimated 2021 tax rate impact: \$.00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Kaminski moved to accept the Article as written. Second by Selectman Nault. Selectman Kaminski spoke to the Article. He stated that milfoil has been well-maintained. To continue to qualify for grant status from the State and stay on their "grant list", we must continue to put money aside for this purpose. The floor was opened for discussion. There was none.

The Article PASSED [9:02^{PM}]

ARTICLE 17: To hear the reports of agents, auditors, committees, and other officers heretofore chosen and pass any vote relating thereto.

Selectman Nault asked if we needed to move Article 17 and vote on it. The Moderator suggested that we do not.

ARTICLE 18: To transact any other business that may legally come before this meeting. There was none.

Officer Joe Milioto made the motion to dissolve the assembly. Second by Rick Morin. The meeting dissolved at 9:03^{PM}.

46 Registered voters were in attendance and voted on the preceding Articles.

I certify that the preceding are the actions taken and the election results recorded at the annual meeting held in the Town of Dunbarton on March 9, 2020.

Respectfully submitted,

Linda L. Landry
Certified Town Clerk



TOWN WARRANT FOR 2022

TO THE INHABITANTS OF THE TOWN OF DUNBARTON IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS. THE POLLS WILL BE OPEN MARCH 8, 2022 FROM 7:00 AM TO 7:00 PM OR UNTIL SUCH HOUR AS THE MODERATOR SHALL DETERMINE.

You are hereby notified to meet at the Dunbarton Community Center, located at 20 Robert Rogers Road, in said Dunbarton on Tuesday the eighth day of March next at seven o'clock in the forenoon to vote by ballot on Article 1. The polls shall be open at 7:00^{AM} and shall close no earlier than 7:00^{PM}. You are also notified to meet at the same place at seven o'clock in the evening to act upon Articles 2 through 18.

1. To choose all necessary town officers:

Selectman (3yrs), Town Moderator (2yrs), Supervisor of the Checklist (6yrs), Trustee of the Trust Funds (3yrs), Tax Collector (3yrs), Library Trustee (1yr), Library Trustee (3yrs), Assessor (3yrs), Cemetery Trustee (3yrs), Ethics Committee Member (3yrs).

(By Official Ballot)

2. To choose Town Hog Reeves for the ensuing year: (Nominated from the floor)

3. To see if the Town will vote to raise and appropriate the sum of \$1,300,000 (gross budget) for the design, permitting, construction, replacement, paving, and installation of an estimated 13 miles or 68,640 linear feet of Town maintained roads (the "Project"); to authorize \$1,300,000 of such sum to be raised through the issuance of bonds or notes in accordance with the Municipal Finance Act (RSA Ch. 33); to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the date, maturities, interest rate, and other details of such bonds or notes; and to authorize the Board of Selectmen to apply for and accept any federal, state, or private funds that may become available in respect of the Project to reduce the amount that must be bonded or to pay debt service on such bonds or notes. 3/5 ballot vote required.

Estimated 2022 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

4. To see if the Town will vote to raise and appropriate the sum of Two Million Seven Hundred Eighty-Three Thousand Five Hundred Fifty-One Dollars (**\$2,783,151**) for general municipal operations with Three Hundred Six Thousand Dollars (**\$306,000**) to come from unassigned fund balance surplus. This amount excludes all appropriations contained in special or individual articles addressed separately.

	2022
Executive	143,687
Selectmen (Elected Official salary only 2022)	8,683
Elections, Registrations & Vital Stats	30,846
Town Clerk (Elected Official salary & benefits-2022)	75,479
Financial Administration	94,617
Tax Collector (Elected Official salary -2022)	19,240
Treasurer (Elected Official salary-2022)	8,240
Board of Assessors (Elected Official salary-2022)	1,925
Assessing Department	28,066
Legal Expenses	39,600
Personnel Administration	325,359
Planning & Zoning	16,606
General Government Buildings	210,925
Cemeteries	24,400
Insurance	35,203
Police	487,091
Fire	119,473
Building Department	82,558
Emergency Management	1,000
Highway Department	578,764
Road Agent (Elected Official estimated salary-2022)	22,565
Solid Waste Expenses & Disposal	299,024
Welfare	15,267
Parks & Recreation	400
Old Home Day/Memorial Day	6,001
Library	108,132
Total	\$2,783,151
* Less estimated revenues:	(\$1,118,559)
* This appropriation to be offset with unassigned fund balance surplus	(\$306,000)

Net to be raised from taxes: \$1,358,592

Estimated 2022 tax rate impact: \$3.40

Recommended by the Board of Selectmen (Vote 3-0)

5. To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) for additional costs associated with paving. This sum is to come from taxation in 2022. This warrant will be null-and-void if warrant article 3 passes.

Estimated 2022 tax rate impact: \$.25

Recommended by the Board of Selectmen (Vote 3-0)

6. To see if the Town will vote to raise and appropriate up to the amount of Six Hundred Ninety-Seven Thousand Four Hundred Eighty-Five Dollars (\$697,485) for the purpose of constructing an addition, and renovations to the Dunbarton Town Hall Library to allow for 2nd-floor community use in compliance with ADA & Code compliant access to the second floor. The addition provides a compliant stair, elevator, & ADA toilet rooms and other related Owner's expenses, and contingencies; furthermore, to fund this article by using the ARPA Grant received in 2021/2022 in the amount of Two Hundred Ninety-Four Thousand Four-Hundred One Dollars (\$294,401); to authorize the acceptance of a contribution of not less than Seventy Four Thousand One Hundred Forty-One dollars (\$74,141) from the Dunbarton Town Hall Restoration Committee, and furthermore to authorize the withdrawal of Two Hundred Sixty Nine Thousand Nine Hundred Seventy-Seven dollars (\$269,977) from Town of Dunbarton unassigned fund balance as of December 31, 2021; with the balance of Fifty-Eight Thousand Nine Hundred Sixty-Six (\$58,966) to be raised by taxation. Further to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and comply with all laws applicable to said project; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto.

Estimated 2022 tax rate impact: \$.15

Recommended by the Board of Selectmen (Vote 2-A)

7. To see if the Town will vote to raise and appropriate the sum of Fourteen Thousand Dollars (\$14,000) to be added to the Revaluation Capital Reserve Fund established in 2003 for this purpose, and as summarized in the Capital Improvement Plan. This sum is to come from taxation in 2022.

Estimated 2022 tax rate impact: \$.04

Recommended by the Board of Selectmen (Vote 3-0)

8. To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Transfer Station Vehicle or Equipment Capital Reserve Fund established in 2014 for this purpose, and as summarized in the Capital Improvement Plan. This sum is to come from taxation in 2022.

Estimated 2022 tax rate impact: \$.03

Recommended by the Board of Selectmen (Vote 3-0)

9. To see if the Town will vote to raise and appropriate the sum of up to Seventeen Thousand Forty-Five Dollars (\$17,045) for the purpose of purchasing and installation of a can crusher. This sum is to come from taxation in 2022.

Estimated 2022 tax rate impact: \$.04

Recommended by the Board of Selectmen (Vote 3-0)

10. To see if the Town will vote to raise and appropriate the sum of Sixty Thousand Dollars (\$60,000) to be added to the Fire Department Emergency Vehicle Capital Reserve Fund established in 2014 for this purpose, and as summarized in the Capital Improvement Plan. This sum is to come from taxation in 2022.

Estimated 2022 tax rate impact: \$.15

Recommended by the Board of Selectmen (Vote 3-0)

11. To see if the Town will vote to raise and appropriate the sum of up to Fifty-Six Thousand Dollars (\$56,000) to purchase a new police cruiser with equipment and installation of equipment, and to fund this appropriation by withdrawing Ten Thousand Dollars (\$10,000) from Police Vehicle and Equipment Capital Reserve Fund established in 2020 with the remaining Forty-Six Thousand Dollars (\$46,000), to come from taxation in 2022.

Estimated 2022 tax rate impact: \$.12

Recommended by the Board of Selectmen (Vote 3-0)

12. To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Police Vehicle & Equipment Capital Reserve Fund established in 2020 for this purpose, and as summarized in the Capital Improvement Plan. This sum is to come from taxation in 2022.

Estimated 2022 tax rate impact: \$.03

Recommended by the Board of Selectmen (Vote 3-0)

13. To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Highway Vehicle Capital Reserve Fund established in 2012 for this purpose, and as summarized in the Capital Improvement Plan. This sum is to come from taxation in 2022.

Estimated 2022 tax rate impact: \$.04

Recommended by the Board of Selectmen (Vote 3-0)

14. To see if the Town will vote to raise and appropriate the sum of up to Ten Thousand Five Hundred Seventy-Five dollars (\$10,575) for the purpose of improving the Cremains in Pages Corner Cemetery and to authorize the withdrawal of Eight Thousand Eight

Hundred Forty-Three (\$8,843) from the Cemetery Trust Fund Maintenance Care established in 1988. And furthermore, to withdraw One Thousand Seven Hundred Thirty-Two dollars (\$1,732) from the Cemetery Expendable Trust Fund established in 2016. No amount is to come from taxation in 2022.

Estimated 2022 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

15. To see if the Town will vote to raise and appropriate the sum of Two Thousand Twenty Dollars (\$2,020) for the milfoil control at Gorham Pond and to authorize the withdrawal of One Thousand Ten Dollars (\$1,010) from the Invasive Plant Species Capital Reserve Fund established in 2018, and to authorize the selectmen to accept a grant from the State of New Hampshire DES in the amount of One Thousand Ten Dollars (\$1,010) known as the Variable Milfoil Control Grant. No amount is to come from taxation in 2022.

Estimated 2022 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

16. TO SEE IF THE SELECTMEN OF THE TOWN OF DUNBARTON:

Pursuant to RSA 39:3, we the undersigned registered voters of the Town of Dunbarton, New Hampshire, request that the following article be inserted into the warrant which shall be considered at the 2022 Town Meeting.

“NEW HAMPSHIRE RESOLUTION TO STOP THE PUPPY MILL PIPELINE

By petition of 25 or more eligible voters of the town of DUNBARTON, to see if the town will go on record opposing the retail sale of dogs and cats in pet stores in the town. This resolution is necessary because the majority of dogs and cats sold in pet stores are sourced from large-scale, inhumane commercial breeding facilities commonly called “puppy mills”. The record of this vote shall be transmitted by written notice from the selectmen to the town’s state legislators and to the Governor of New Hampshire”. (By Petition)

Estimated 2022 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 0-1-2)

17. To hear the reports of agents, auditors, committees, and other officers heretofore chosen and pass any vote relating thereto.
18. To transact any other business that may legally come before this meeting.

Given under our hands and seal, this Seventeenth day of February in the year of our Lord two thousand twenty-two.

Selectmen of Dunbarton

David Nault, Chairman

Robert Martel

Michael Kaminski

A true copy of Warrant – Attest:

Selectmen of Dunbarton

David Nault, Chairman

Robert Martel

Michael Kaminski

A true copy of Warrant – Attest:

David Nault
Michael Kaminski
Robert Martel

Eighth, day of March 2022

We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting up an attested copy of the within warrant at the place of meeting within named, and a like attested copy at the Dunbarton Town Office building, Dunbarton Elementary School and the Dunbarton website www.dunbartonnh.org being public places in said Town, on the Seventeenth of February, 2022.

David Nault, Chairman

Robert Martel

Michael Kaminski
Selectmen of Dunbarton, N.H.



Proposed Budget

Dunbarton

For the period beginning January 1, 2022 and ending December 31, 2022

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: February 18, 2022

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
David Nault	Selectman Chairman	
Robert Martel	Selectman	
Michael Kaminski	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Proposed Appropriations for period ending 12/31/2022	
					(Recommended)	(Not Recommended)
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	04	\$137,447	\$138,783	\$152,370	\$0
4140-4149	Election, Registration, and Vital Statistics	04	\$74,145	\$77,680	\$84,492	\$0
4150-4151	Financial Administration	04	\$132,501	\$148,174	\$152,088	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0
4153	Legal Expense	04	\$21,013	\$39,600	\$39,600	\$0
4155-4159	Personnel Administration	04	\$339,471	\$338,456	\$347,192	\$0
4191-4193	Planning and Zoning	04	\$10,179	\$16,391	\$16,606	\$0
4194	General Government Buildings	04	\$198,476	\$250,537	\$210,925	\$0
4195	Cemeteries	04	\$15,700	\$15,700	\$24,400	\$0
4196	Insurance	04	\$31,379	\$32,379	\$35,203	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
General Government Subtotal			\$960,311	\$1,057,700	\$1,062,876	\$0
Public Safety						
4210-4214	Police	04	\$486,885	\$482,289	\$487,091	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0
4220-4229	Fire	04	\$108,993	\$119,737	\$119,473	\$0
4240-4249	Building Inspection	04	\$74,651	\$81,027	\$82,558	\$0
4290-4298	Emergency Management	04	\$1,000	\$1,000	\$1,000	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
Public Safety Subtotal			\$671,529	\$684,053	\$690,122	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	04	\$461,196	\$676,006	\$601,329	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$461,196	\$676,006	\$601,329	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Proposed Appropriations for period ending 12/31/2022	
					(Recommended)	(Not Recommended)
Sanitation						
4321	Administration	04	\$139,051	\$176,198	\$160,794	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	04	\$126,578	\$108,813	\$138,230	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$265,629	\$285,011	\$299,024	\$0
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0
Electric						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0
Health						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0
Health Subtotal			\$0	\$0	\$0	\$0
Welfare						
4441-4442	Administration and Direct Assistance	04	\$10,093	\$15,143	\$15,267	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
Welfare Subtotal			\$10,093	\$15,143	\$15,267	\$0
Culture and Recreation						
4520-4529	Parks and Recreation	04	\$4,590	\$6,401	\$6,401	\$0
4550-4559	Library	04	\$109,309	\$109,318	\$108,132	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$113,899	\$115,719	\$114,533	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Proposed Appropriations for period ending 12/31/2022	
					(Recommended)	(Not Recommended)
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$2,125	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$0	\$2,125	\$0	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$0	\$0	\$0	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$174,000	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$20,100	\$0	\$0
Capital Outlay Subtotal			\$0	\$194,100	\$0	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$2,783,151	\$0



Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2022	
			(Recommended)	(Not Recommended)
4619	Other Conservation	15	\$2,020	\$0
	<i>Purpose: Milfoil Control</i>			
4902	Machinery, Vehicles, and Equipment	11	\$56,000	\$0
	<i>Purpose: Purchase new Police Vehicle & Equipment</i>			
4903	Buildings	06	\$697,485	\$0
	<i>Purpose: Construct Addition on Library</i>			
4909	Improvements Other than Buildings	03	\$1,300,000	\$0
	<i>Purpose: For the design, permitting, construction, replacem</i>			
4909	Improvements Other than Buildings	14	\$10,575	\$0
	<i>Purpose: Cemetery Trust Fund Maintenance Care Withdrawl</i>			
4915	To Capital Reserve Fund	07	\$14,000	\$0
	<i>Purpose: Revaluation CRF deposit</i>			
4915	To Capital Reserve Fund	08	\$10,000	\$0
	<i>Purpose: Transfer Station Vehicle or equipment CRF deposit</i>			
4915	To Capital Reserve Fund	10	\$60,000	\$0
	<i>Purpose: Fire Department Emergency Vehicle CRF deposit.</i>			
4915	To Capital Reserve Fund	12	\$10,000	\$0
	<i>Purpose: Police Vehicle & Equipment CRF</i>			
4915	To Capital Reserve Fund	13	\$15,000	\$0
	<i>Purpose: Deposit into Highway CRF</i>			
Total Proposed Special Articles			\$2,175,080	\$0



Individual Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2022	
			(Recommended)	(Not Recommended)
4312	Highways and Streets	05	\$100,000	\$0
<i>Purpose: For additional costs associated with paving.</i>				
4902	Machinery, Vehicles, and Equipment	09	\$17,045	\$0
<i>Purpose: Can Crusher</i>				
Total Proposed Individual Articles			\$117,045	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Estimated Revenues for period ending 12/31/2021	Estimated Revenues for period ending 12/31/2022
Taxes					
3120	Land Use Change Tax - General Fund	04	\$15,165	\$15,000	\$45,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	04	\$631	\$10,000	\$5,000
3186	Payment in Lieu of Taxes		\$977	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes	04	\$0	\$1,000	\$1,000
3190	Interest and Penalties on Delinquent Taxes	04	\$10,861	\$15,000	\$10,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$27,634	\$41,000	\$61,000
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	04	\$787,562	\$675,000	\$675,000
3230	Building Permits	04	\$23,295	\$20,000	\$20,000
3290	Other Licenses, Permits, and Fees	04	\$13,287	\$10,000	\$10,000
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$824,144	\$705,000	\$705,000
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	04	\$215,259	\$215,259	\$135,000
3353	Highway Block Grant	04	\$100,654	\$100,680	\$90,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	04	\$3,210	\$3,210	\$3,000
3357	Flood Control Reimbursement	04	\$68,776	\$68,776	\$70,000
3359	Other (Including Railroad Tax)	04, 15	\$0	\$1,700	\$2,020
3379	From Other Governments	06	\$0	\$0	\$294,401
State Sources Subtotal			\$387,899	\$389,625	\$594,421
Charges for Services					
3401-3406	Income from Departments	04	\$79,136	\$50,000	\$52,549
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$79,136	\$50,000	\$52,549
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$2,080	\$0	\$0
3502	Interest on Investments	04	\$1,473	\$1,000	\$1,000
3503-3509	Other	06	\$9,264	\$1,582	\$74,141
Miscellaneous Revenues Subtotal			\$12,817	\$2,582	\$75,141



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Estimated Revenues for period ending 12/31/2021	Estimated Revenues for period ending 12/31/2022
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$22,000	\$22,000	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	11, 15	\$0	\$121,275	\$11,010
3916	From Trust and Fiduciary Funds	14	\$15,703	\$17,828	\$10,575
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$37,703	\$161,103	\$21,585
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	03	\$0	\$0	\$1,300,000
9998	Amount Voted from Fund Balance	04, 06	\$297,354	\$0	\$575,977
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$297,354	\$0	\$1,875,977
Total Estimated Revenues and Credits			\$1,666,687	\$1,349,310	\$3,385,673



Budget Summary

Item	Period ending 12/31/2022
Operating Budget Appropriations	\$2,783,151
Special Warrant Articles	\$2,175,080
Individual Warrant Articles	\$117,045
Total Appropriations	\$5,075,276
Less Amount of Estimated Revenues & Credits	\$3,385,673
Estimated Amount of Taxes to be Raised	\$1,689,603

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

		2021	2021	Excess /	Encumbered	2022
		Approved	Expenses	Deficit		Proposed
Executive		138,783	137,447	1,336		152,370
Elections, Registration & Vital Stats		77,680	74,145	3,535	-	84,492
Financial Administration		118,270	105,777	12,493	3,156	122,097
Assessor		29,904	27,885	2,019		29,991
Legal Expenses		39,600	21,013	18,587		39,600
Personnel Administration		336,752	339,471	(2,719)		347,192
Planning & Zoning		16,391	10,179	6,212		16,606
General Government Bldgs.		250,537	198,476	52,061	118,425	210,925
Cemeteries		15,700	15,700	-	5,309	24,400
Insurance		32,379	31,379	1,000		35,203
Police		482,289	487,777	(5,488)		487,091
Fire		119,737	109,196	10,541		119,473
Building Inspection		81,027	74,651	6,376		82,558
Emergency Mgt.		1,000	1,000	-		1,000
Highway Department		576,006	461,196	114,810		601,329
Solid Waste Exp. & Disposal		285,011	265,844	19,167	3,046	299,024
Welfare		15,143	10,093	5,050		15,267
Recreation		400	-	400		400
Old Home Day - Memorial Day		6,001	4,590	1,411		6,001
Library		109,318	109,309	9		108,132
As of 2/8/2022 TOTAL EXPENSES:		\$ 2,731,928	\$ 2,485,128	\$ 246,800	\$ 129,936	\$ 2,783,151
Special Warrant Articles:		2021			Other Revenue	From Taxes
2022 Article # 3 Road Bond -first payment due 2023		-	-	-	1,300,000	-
2022 Article # 6 Library Addition		-	-	-	638,519	58,966
2022 Article # 7 Revaluation CRF deposit (from taxes)	5	14,000	14,000	-		14,000
2022 Article # 8 TR ST CRF deposit (from taxes)	6	20,000	20,000	-		10,000
2022 Article # 9 TR.ST. Can crusher (from taxes)		-	-	-	-	17,045
2022 Article # 10 Fire Dept. CRF deposit (from taxes)	7	60,000	60,000	-		60,000
2022 Article # 11 PD Vehicle (from CRF & taxes)	9	54,000	53,487	513	10,000	46,000
2022 Article # 14 Cemetery Cremains imp. (from CRF)	14	8,500	8,500	-	10,575	-
2022 Article # 15 Milfoil Control Gorham Pond	16	2,125	-	2,125	2,020	-
2022 Article # 12 PD Vehicle CRF deposit (from taxes)	10	10,000	10,000	-		10,000
2022 Article # 13 HWY CRF deposit (from taxes)	11	15,000	15,000	-		15,000
Total Special Warrant Articles		183,625	180,987	2,638	1,961,114	231,011
Individual Warrant Articles						
2022 Article # 5 Additional Paving (from taxes)	12	100,000	100,000	-		100,000
Subtotal Warrants from taxes		283,625	280,987	5,277	1,961,114	2,292,125
Total Appropriations						5,075,276
Less Amount of Estimated Revenues & Surplus						(3,385,673)
Net from taxes (includes budget & warrants)						1,689,603
Warrants from other funding						
2022 Article # 16 Puppy Mill - By Petition		-	-	-	-	-
2021 Article # 8 FD Emergency Veh. (from CRF)		120,000	-	120,000		-
2021 Article # 13 Cemetery Imprv. (from CRF)		6,600	6,600	-		-
2021 Article # 15 Cemetery tree removal (from CRF)		5,000	5,000	-		-

COMPARATIVE STATEMENT OF ESTIMATED, ACTUAL & PROPOSED REVENUES

	2021 Proposed Revenues	2021 Actual	Excess / Deficit	2022 Proposed Revenues
Land Use Change	15,000	15,165	(165)	45,000
Yield Taxes	10,000	631	9,369	5,000
Payment in Lieu of Taxes	1,000	977	23	1,000
Interest & Penalties on Taxes	15,000	10,861	4,139	10,000
Motor Vehicle Permits & Decals	675,000	787,562	(112,562)	675,000
Building Permits	20,000	23,295	(3,295)	20,000
Other Licenses, Permits & Fees	10,000	13,287	(3,287)	10,000
Shared Revenues	-	-	-	-
Highway Block Grant	90,000	100,654	(10,654)	90,000
Flood Control Land	70,000	68,776	1,224	70,000
Federal Forest	3,000	3,210	(210)	3,000
Inter-Govt. Revenue-Rooms & Meals Tax	135,000	215,259	(80,259)	135,000
Grant Revenues	850	-	850	1,010
Fema-Reimbursement	-	-	-	-
Income from Departments	30,000	30,301	(301)	30,000
Recycling & C & D Income	20,000	48,835	(28,835)	20,000
Sale of Town Property	-	2,080	(2,080)	-
Interest on Investments	1,000	1,472	(472)	1,000
Rental of Town Property	-	-	-	-
Miscellaneous Revenue\ Perpetual care Rev	1,582	105	1,477	2,549
Insurance Revenue	-	9,159	(9,159)	-
Unanticipated Revenue	-	-	-	-
TOTAL BUDGET REVENUES	1,097,432	1,331,629	(234,197)	1,118,559
Other revenues / surplus/ grants				2,267,114
Total estimated revenues & other credits				3,385,673

EMPLOYEE EARNINGS SUMMARY REPORT - 2021

Dept. Code			Dept. Code		
VFD	Andrews, Daniel	\$65.00	S.Duty-FT	McClellan, Ralph	\$192.00
VFD	Andrews, Jacob	\$60.00	TS	McMinn, Matthew	\$4,390.60
VFD	Andrews, Mark	\$156.00	PD-PT	Milioto, Joseph	\$26,052.72
DTC	Arce, Hope	\$14,764.34	S.Duty-PT	Milioto, Joseph	\$4,416.00
VFD	Aznive, Amelia	\$1,157.00	TREA	Milioto, Pamela	\$8,230.05
BOA	Belanger, Jacques	\$622.94	VFD	Mullen, Fred	\$2,376.27
TS/VFD	* Bowne, Patrick	\$68,648.27	VFD	Nason, Seldon	\$108.00
VFD	Bowne, Tamara	\$2,957.83	BOS	Nault, David	\$2,490.68
ELE	Bracy, Mary Sue	\$99.22	TS	Nickerson, David	\$304.76
ELE	Casey, Janet	\$216.48	PD-FT	* Patten, Jason	\$63,688.74
BOA	Clark, Bryan	\$622.94	TS	Phillips, Albert	\$4,632.46
TA	* Comeau, Line	\$68,257.21	VFD	Purcell, Robert	\$432.00
PD-PT	Connelly, Christopher	\$612.79	VFD	Rae Jr., Brian	\$169.00
HWY	Crosby, Jackson	\$1,593.25	PD-FT	* Remillard, Christopher	\$73,804.22
HWY	Crosby, Jeff	\$20,463.18	S.Duty-FT	Remillard, Christopher	\$4,400.00
INSP.	Cumings, Michael	\$19,189.53	VFD	Roehl, Jacklyn	\$143.00
VFD	Daly, John	\$504.00	PD-FT	* Sklut, Daniel	\$88,444.14
JNT	Darrah, Dawn	3267.03	VFD	Skoglund, Brandon	\$14.00
TO	Denoncourt, Jo-Marie	\$27,757.74	VFD	Strozewski, Zachary	\$24.00
TS	Etheredge, Breton	\$18,374.74	VFD	Swindlehurst, John	\$308.00
HWY	* Gamache, Peter	\$60,017.96	ELE	Swindlehurst, Eleanor	\$54.12
VFD	Gawel, Kevin	\$24.00	TS	Tacy, Ryan	\$15,738.87
VFD	Goodrich, Jada	\$325.00	PD-FT	* Tompkins, Thomas	\$18,387.88
PD-PT	Gorman, Michel	\$10,311.10	PD-FT	* Tyler, Brian	\$63,140.95
TO	Hall, Kyla	\$1,525.29	S.Duty-FT	Tyler, Brian	\$4,874.00
BOS	Kaminski, Michael	\$2,241.64	R-SEC	Vallieres, Alison	\$363.19
ELE	Kaminski, Sharon	\$38.34	R-SEC	VandeBogart, Janice	\$871.74
R-SEC	King, Jennifer	\$4,112.52	Tax Coll	VanKalken, Judith	\$18,680.04
TC	* Landry, Linda	\$53,682.32	TS	Vanleondersloot, John	\$51.19
VFD	Lang, Mark	\$1,932.00	TS	Wayland, Keagan	\$7,997.19
BOA	LaValley, Mary	\$622.94	TS	Weeks, Peter	\$214.23
TS	Lepage, Cameron	\$6,071.93	BLDG/PB	* White, Donna	\$50,991.51
VFD	Luby, Heather	\$52.00	VFD	Wiggin, Jonathan	\$7,300.00
VFD	Luby, Shannon	\$170.75	TO	Window, Eric	\$23,595.33
VFD	Marcou, Cody	\$1,764.00	TS	Wootten, Edward	\$12,741.41
VFD	Marcou, Debra	\$492.00	VFD	Wright, Benjamin	\$72.00
VFD	Marcou, Louis	\$1,695.00	VFD	Wright, Heidi	\$12.00
VFD	Marcou, Zachary	\$576.00	VFD	Wright, Patrick	\$300.00
BOS	Martel, Robert	\$2,241.64	VFD	Zahn, Charles	\$78.00
PD-FT	* McClellan, Ralph	\$59,921.94	Wel	Zmigrodski, Jeannie	\$5,981.28
Subtotal column A:		\$457,207.86	Subtotal column B:		\$516,065.57

There were 53 pay periods in 2021. * Indicates a Full Time Employee payroll disbursement only.

Employee total earnings includes: Multiple department services; Overtime; Police Special Duty Services.

2022 ELECTED OFFICIALS COMPENSATION
Town Clerk per RSA 41:25 & Tax Collector per RSA 41:33

Per NH RSA 41:25, Compensation of Town Clerk: Each town at annual town meeting, may determine the rate and amount of compensation in lieu of statutory fees to be allowed the town clerk for his/her services.

Town Clerk	Full Time:	April 1, 2007
2022 Salary:	\$53,645.70	
2022 Medical/Den. Benefits:	\$12,332.45	
2022 New Hampshire Retirement:	\$7,542.63	
2022 Short term/Long term Disability:	\$358.68	
2022 Longevity:	\$1,600.00	
	<hr/>	
	\$75,479.46	
2022 ss/ssm taxes:	\$4,226.32	
	<hr/>	
	\$79,705.78	

Per NH RSA 41:33, Compensation of Tax Collectors: Each town, at the annual meeting, may determine the rate or amount of compensation to be allowed the collector of taxes for his/her services.

Tax Collector	Part Time:	March 15, 2013
2022 Salary:	\$19,240.44	
ss/ssm:	\$1,471.86	
	<hr/>	
	\$20,712.30	

2022 Elected Officials

	2022	
BOS chair annual salary	\$ 3,065.41	
Selectman annual salary	\$ 2,808.88	
Selectman annual salary	\$ 2,808.88	
BOA Chair	\$ 641.63	
BOA	\$ 641.63	
BOA	\$ 641.63	
Tax Collector annual salary only	\$ 19,240.44	
Moderator hourly rate	\$ 11.83	
Town Clerk annual salary only	\$ 53,645.70	
Treasurer annual salary	\$ 8,240.00	
Road Agent average 15 hrs. per week	\$ 22,565.40	Hourly: \$28.93

2021 TAX RATE CALCULATION

TOWN PORTION DUNBARTON

Total Gross Appropriation	\$	3,148,857		
Less: Revenues	\$	(1,349,310)		
Fund Balance Voted Surplus	\$	(297,354)		
Add: Overlay (RSA 76:6)	\$	50,186		
War Service Credits	\$	65,465		
Net Town Appropriations	\$	1,617,844		
Approved Town/City Tax Effort			\$ 1,617,844	TOWN RATE
Municipal Tax Rate				\$ 4.05

COUNTY PORTION

Net County Apportionment	\$	1,010,440		
Net Required County tax Effort				
County Tax Rate			\$ 1,010,440	COUNTY RATE
				\$ 2.53

EDUCATION

Net Local School Appropria	\$	7,925,729	\$	7,925,729	
Net Education Grant			\$	(1,253,258)	
Locally Retained State Education Tax			\$	(723,069)	
Net Required Local Education Tax Effort			\$ 5,949,402	LOCAL SCHOOL RATE	
Local Education Tax Rate				\$ 14.89	
State Education Tax	\$	723,069			
State Education Tax Not Retained	\$	-			
Net Required State Education Tax Effort			\$ 723,069	STATE SCHOOL RATE	
				\$ 1.94	

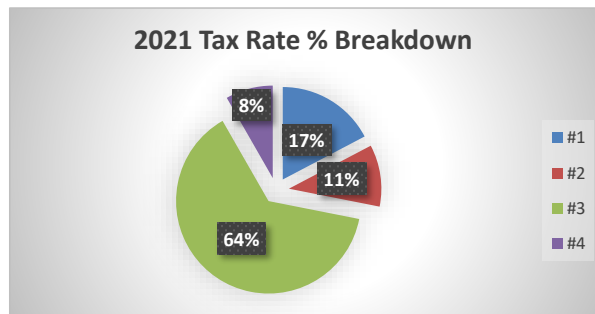
TAX COMMITMENT CALCUALTION

Total Municipal Tax Effort	\$	9,300,755	\$	23.41	TOTAL TAX RATE
War Service Credits	\$	(65,465)			
Total Property Tax Commitment	\$	9,235,290			

Tax Commitment Calculation

<u>Net Assessed Valuation</u>		<u>Tax Rate</u>	<u>Assessment</u>
State Education Tax (no utilities)	\$ 373,333,529	\$ 21.47	\$ 723,069
All Other Taxes	\$ 399,463,829	\$ 23.59	\$ 8,512,221
			\$ 9,235,290

TOWN	COUNTY	LOCAL SCHOOL	STATE SCHOOL
RATE = 17%	RATE = 11%	RATE = 64%	RATE = 8%
#1	#2	#3	#4
\$4.05	\$2.53	\$14.89	\$1.94
TOTAL TAX RATE			
\$23.41			



INVENTORY OF TOWN PROPERTY
SCHEDULE OF TOWN PROPERTY AS OF DECEMBER 31, 2021

Town Hall, Land & Buildings	454,800
Library/Furniture, Equipment & Books	280,000
Town Office Bldg., Land & Buildings	148,400
Furniture & Equipment	89,617
Police Department, Equipment & Vehicles	533,744
Fire & Police Department, Land & Buildings	385,000
Fire Department Equipment	1,005,852
Highway Department, Land & Buildings	443,800
Equipment	397,374
Materials and Supplies	35,000
School, Land & Buildings	2,699,700
Equipment	725,000
Transfer Station/Recycling Center, Land & Bldg.	566,700
Equipment	289,910
Kimball Pond Property-Rental Building	0
	Subtotal: 8,054,897
All new roadways deeded to the town as of 12/31/2021	2,834,416
All other town property including land under the jurisdiction of the Town Forest, Kuncanowet Town Forest, & Conservation Commission	7,390,099
	Total: 18,279,412

SUMMARY INVENTORY OF TAXABLE VALUATION FOR THE YEAR 2021

Total of Taxable Building Values	\$ 265,330,300
Total of Taxable Land Value	\$ 108,172,350
Total Current Use Land	\$ 738,479
Public Utilities	\$ 26,130,300
TOTAL VALUATION BEFORE OTHER EXEMPTIONS	\$ 400,371,429
<i>Tax Exempt Buildings</i>	<i>\$ 4,487,500</i>
<i>Tax Exempt Land</i>	<i>\$ 11,174,369</i>
Less Exemptions to Certain Elderly	\$ 314,000
Less Solar Energy	\$ 593,600
TOTAL DOLLAR AMOUNT OF EXEMPTIONS	\$ 907,600
NET VALUATION ON WHICH TAX RATE IS COMPUTED	\$ 399,463,829
<i>MS-1 Tax Commitment Totals</i>	
<i>Total Municipal Tax Effort</i>	\$ 8,739,738
<i>Less: War Service Credits</i>	\$ (65,465)
Total Property Tax Commitment	\$ 8,674,273

BALANCE SHEET MS-535

General Fund Balance Sheet for Town of		Dunbarton, NH or Optional Reporting Year = n/a	2020
A. ASSETS Current assets	Acct. # (a)	Beginning of Year (b)	End of year (c)
a. Cash and equivalent	1010	\$4,070,404	\$4,314,316
b. Investments	1030	\$0	\$0
c. Restricted Assets		\$0	\$0
d. Taxes receivable	1080	\$104,346	\$151,511
e. Tax liens receivable	1110	\$44,921	\$54,198
f. Accounts receivable	1150	\$12,601	\$43,063
g. Due from other governments	1260	\$0	\$10,483
h. Due from other funds	1310	\$0	\$227,985
i. Other current assets	1400	\$29,739	\$0
j. Tax deeded property (subject to resale)	1670	\$3,756	\$3,756
TOTAL ASSETS		\$4,265,767	\$4,805,312
B. LIABILITIES AND FUND EQUITY			
Current liabilities	Acct. # (a)	Beginning of Year (b)	End of year (c)
a. Warrants and accounts payable	2020	\$24,307	\$52,666
b. Compensated absences payable	2030	\$0	\$0
c. Contracts payable	2050	\$0	\$0
d. Due to other governments	2070	\$0	\$0
e. Due to school districts	2075	\$3,262,023	\$3,349,950
f. Due to other funds	2080	\$1,770	\$214,600
g. Deferred revenue	2220	\$0	\$0
h. Notes payable - Current	2230	\$0	\$0
I. Bonds payable - Current	2250	\$0	\$0
j. Other payables	2270	\$78,140	\$0
TOTAL CURRENT LIABILITIES		\$3,366,240	\$3,617,216
Fund equity*			
a. Nonspendable Fund Balance	2440	\$3,756	\$3,756
b. Restricted Fund Balance	2450	\$0	\$0
c. Committed Fund Balance	2460	\$0	\$0
d. Assigned Fund Balance *	2490	\$88,023	\$248,571
e. Unassigned Fund Balance **	2530	\$807,748	\$935,769
TOTAL FUND EQUITY		\$899,527	\$1,188,096
3. TOTAL LIABILITIES AND FUND EQUITY		\$4,265,767	\$4,805,312
*Note: To be GASB 54 compliant, the fund balance classifications have changed. See tab called Fund Balance Explanation.			
NOTE: NH law requires all municipalities to gross appropriate, but this balance sheet only reflects the general fund.			
See the municipality's audited financials for more information on proprietary funds, special revenues fund or capital project funds.			
MS-535 Financial Reporting Calendar Reporting Year 2020 This report was used to set the tax rate in 2021			
* 2490 Assigned Fund Balance includes multiyear BTLA appeals for Utilities			
** 2530 Unassigned Fund balance will be reduced at tax rate setting in the amount of \$295,082 for article 4 Operating Budget			

SUMMARY OF THE TREASURER'S ACCOUNTS

Fiscal Year Ended December 31, 2021

TOWN OF DUNBARTON

Cash on Deposit December 31, 2020	\$	4,313,388.84
Receipts 1/1/21 to 12/31/21 Interest on Investments	\$	10,890,981.20
	\$	1,961.45
Total	\$	15,206,331.49
Disbursements 1/1/21 to 12/31/21	\$	(9,699,047.21)
Cash on Hand December 31, 2021	\$	5,507,284.28

ARPA GRANT

Balance as of December 31, 2020	\$	-
Receipts 1/1/21 to 12/31/21	\$	150,700.74
Interest on Investments	\$	3.51
Disbursements 1/1/21 to 12/31/21	\$	-
Total	\$	150,704.25

ROAD BOND

Bond Receipt Mills Family Trust 12/31/20	\$	1,649.54
Interest	\$	0.07
Disbursements	\$	(1,649.61)
Balance as of 12/31/21	\$	-
Bond Receipt Verizon Wireless/ Cellco 12/31/20	\$	5,005.82
Interest	\$	0.27
Disbursements	\$	(5,006.09)
Balance as of 12/31/21	\$	-
Bond Receipt Nault 12/31/2020	\$	4,002.40
Interest	\$	0.09
Disbursements	\$	(4,002.49)
Balance 12/31/21	\$	-
Bond Receipt Dionne 12/31/2020	\$	4,001.56
Interest	\$	0.36
Balance 12/31/21	\$	4,001.92
Bond Receipt Herrick 12/31/2020	\$	4,001.27
Interest	\$	0.36
Balance 12/31/21	\$	4,001.63
Total Bonds 12/31/2021	\$	8,003.55

Respectfully Submitted:
Pamela Milioto, Treasurer

SUMMARY OF TAX ACCOUNTS YEAR ENDING DECEMBER 31, 2021

	<u>2021</u>	<u>2020</u>	<u>Prior year</u>
<u>DEBITS</u>			
Uncollected Taxes			
Property Tax		\$ 151,511.39	
Land Use Change Tax			
Yield Tax			
Other charges			
Taxes Committed			
Property Tax	\$ 9,243,815.22		
Land Use Change Tax	\$ 30,330.00		
Yield Tax	\$ 669.91		
Excavation Tax	\$ 338.08		
Other Charges	\$ 165.67	\$ 10.28	
Returned Check Fees			
Overpayments			
Property Tax	\$ 32,219.89	\$ 10,686.02	
Utility abatements 2014-2016			\$ 73,922.00
Yield Taxes		\$ 39.31	
Interest			
All Taxes	\$ 1,156.24	\$ 4,461.92	
Penalties, Costs & Fees			
Costs Before Lien		\$ 419.41	
TOTAL DEBITS	\$ 9,308,695.01	\$ 167,128.33	\$ 73,922.00
<u>CREDITS</u>			
Remittances			
Property Tax	\$ 9,135,405.44	\$ 109,986.34	
Land Use Change Tax	\$ 30,330.00		
Yield Tax	\$ 669.91		
Excavation Tax	\$ 133.36		
Interest on all Taxes	\$ 1,156.24	\$ 4,461.92	
Conversion to Lien		\$ 41,932.80	
Costs		\$ 39.41	
Other Charges	\$ 165.67	\$ 10.28	
Discounts allowed		\$ 11.46	
Abatements Made			
Property Tax	\$3,481.24	\$ 10,646.81	
Utility 2014 - 2016			\$ 73,922.00
Interest			
Land Use Change		\$ 39.31	
Uncollected Taxes			
Property Tax	\$ 137,148.43		
Yield Tax			
Excavation	\$204.72		
Land Use Change			
Interest			
other charges			
Property Credit Balance			
TOTAL CREDITS	\$ 9,308,695.01	\$ 167,128.33	\$ 73,922.00

REPORT OF DUNBARTON TAX COLLECTOR - JANUARY 1 - DECEMBER 31, 2021

SUMMARY OF TAX LIEN ACCOUNTS YEAR ENDING DECEMBER 31, 2021

	<u>2020</u>	<u>2019</u>	<u>2018</u>
<u>DEBITS</u>			
Unredeemed Liens		\$ 44,836.02	\$ 9,461.52
Liens Executed During Year	\$ 44,084.43		
Interest & Costs	\$ 592.05	\$ 4,007.67	\$ 2,721.89
TOTAL DEBITS	\$ 44,676.48	\$ 48,843.69	\$ 12,183.41
<u>CREDITS</u>			
Redemptions	\$ 3,420.28	\$ 29,352.49	\$ 9,347.02
Interest & Costs	\$ 362.05	\$ 4,189.07	\$ 2,836.39
Abatements of Unredeemed Tax			
Liens Deeded to Municipality			
Unredeemed Liens	\$ 40,894.15	\$ 15,302.13	
TOTAL CREDITS	\$ 44,676.48	\$ 48,843.69	\$ 12,183.41

Tax Collector's Reports are submitted by Judy van Kalken, Tax Collector

**REPORT OF THE TRUST FUNDS AND CAPITAL RESERVE FUNDS
OF THE TOWN OF DUNBARTON, NH
FOR THE YEAR ENDING DECEMBER 31, 2021**

FUND	Description		Balance Beginning of Year	Posted During Year	Expended During Year	Balance End of Year
COMMON TRUST FUND		Principal Bal.	\$ 21,541.10	\$ -	\$ -	\$ 21,541.10
	Perpetual Care, est. Unknown	Interest	\$ 15,977.48	\$ 6.85	\$ (5,350.64)	\$ 10,633.69
	NH-PDIP 102520001	Total	\$ 37,518.58	\$ 6.85	\$ (5,350.64)	\$ 32,174.79
CEMETERY TRUST FUND		Beginning Bal.	\$ 24,666.98	\$ -	\$ -	\$ 24,666.98
	Maintenance Care, est. 1988	Interest	\$ -	\$ 4.88	\$ (15,828.15)	\$ (15,823.27)
	NH-PDIP 102520002	Total	\$ 24,666.98	\$ 4.88	\$ (15,828.15)	\$ 8,843.71
DUNBARTON SCHOOL CRF		Beginning Bal.	\$ 93,684.40	\$ 19,565.00	\$ -	\$ 113,249.40
	School Facility, est. 1991	Interest	\$ -	\$ 20.35		\$ 20.35
	NH-PDIP 102520003	Total	\$ 93,684.40	\$ 19,585.35	\$ -	\$ 113,269.75
SILVERBERG SCHOOL TRUST FUND		Beginnin Bal.	\$ 2,142.39	\$ -	\$ -	\$ 2,142.39
	Elementary School, est. 1984	Interest	\$ -	\$ 0.47	\$ -	\$ 0.47
	NH-PDIP 102520004	Total	\$ 2,142.39	\$ 0.47	\$ -	\$ 2,142.86
WINSLOW TOWN FOREST TRUST FUND		Principal Bal.	\$ 11,000.00	\$ -	\$ -	\$ 11,000.00
	Town Forest Maintenance, est. 1930	Interest	\$ 705.71	\$ 2.43	\$ -	\$ 708.14
	NH-PDIP 102520005	Total	\$ 11,705.71	\$ 2.43	\$ -	\$ 11,708.14
REVALUATION CRF		Beginning Bal.	\$ 54,788.34	\$ 14,000.00	\$ -	\$ 68,788.34
	Property Revaluation, est. 2003	Interest	\$ -	\$ 11.49	\$ (7,437.50)	\$ (7,426.01)
	NH-PDIP 102520006	Total	\$ 54,788.34	\$ 14,011.49	\$ (7,437.50)	\$ 61,362.33
LAND PURCHASE CRF		Beginning Bal.	\$ 46,683.88	\$ -	\$ -	\$ 46,683.88
	Land Purchase, est. 1997	Interest	\$ -	\$ 9.71	\$ -	\$ 9.71
	NH-PDIP 102520007	Total	\$ 46,683.88	\$ 9.71	\$ -	\$ 46,693.59
BUILDING REPAIR CRF		Beginning Bal.	\$ 27.96	\$ -	\$ -	\$ 27.96
	Building Repair, est. 1997	Interest	\$ -	\$ -	\$ -	\$ -
	NH-PDIP 102520008	Total	\$ 27.96	\$ -	\$ -	\$ 27.96
SPECIAL EDUCATION TRUST FUND		Beginning Bal.	\$ 114,912.97	\$ -	\$ -	\$ 114,912.97
	Special Education, est. 2000	Interest	\$ -	\$ 23.88	\$ -	\$ 23.88
	NH-PDIP 102520010	Total	\$ 114,912.97	\$ 23.88	\$ -	\$ 114,936.85
SARGENT/PAGES CORNER TRUST FUND		Principal Bal.	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
	Maintenance Care, est. 2005	Interest	\$ 70.47	\$ 0.24	\$ -	\$ 70.71
	NH-PDIP 102520012	Total	\$ 1,070.47	\$ 0.24	\$ -	\$ 1,070.71
DES KITCHEN EQUIPMENT FUND		Beginning Bal.	\$ 6,332.86	\$ 1,000.00	\$ -	\$ 7,332.86
	Maintenance Care, est. 2008	Interest	\$ -	\$ 1.34	\$ -	\$ 1.34
	NH-PDIP 102520013	Total	\$ 6,332.86	\$ 1,001.34	\$ -	\$ 7,334.20
HIGHWAY VEHICLE CAPITAL RESERVE		Beginning Bal.	\$ 71,410.50	\$ 15,000.00	\$ -	\$ 86,410.50
	Highway Vehicle, est. 2012	Interest	\$ -	\$ 6.71	\$ (57,023.00)	\$ (57,016.29)
	NH-PDIP 102520014	Total	\$ 71,410.50	\$ 15,006.71	\$ (57,023.00)	\$ 29,394.21
KTFCMA MAINTENANCE FUND		Beginning Bal.	\$ 15,741.78	\$ -	\$ -	\$ 15,741.78
	Town Forest Maintenance, est. 2012	Interest	\$ -	\$ 3.27	\$ -	\$ 3.27
	NH-PDIP 102520015	Total	\$ 15,741.78	\$ 3.27	\$ -	\$ 15,745.05
THEATRE RESTORATION PROJECT		Beginning Bal.	\$ 486.08	\$ -	\$ -	\$ 486.08

Library Restoration Project, est. 2012	Interest	\$ -	\$ 0.12	\$ -	\$ 0.12
NH-PDIP 102520016	Total	\$ 486.08	\$ 0.12	\$ -	\$ 486.20
FIRE DEPARTMENT CRF	Beginning Bal.	\$ 270,226.19	\$ 60,000.00	\$ -	\$ 330,226.19
Fire Department, est. 2014	Interest	\$ -	\$ 61.89	\$ -	\$ 61.89
NH-PDIP 102520017	Total	\$ 270,226.19	\$ 60,061.89	\$ -	\$ 330,288.08
TRANSFER STATION CRF	Beginning Bal.	\$ 7,190.44	\$ 20,000.00	\$ -	\$ 27,190.44
Transfer Station, est. 2014	Interest	\$ -	\$ 3.41	\$ -	\$ 3.41
NH-PDIP 102520018	Total	\$ 7,190.44	\$ 20,003.41	\$ -	\$ 27,193.85
CEMETERY EXPENDABLE TF	Beginning Bal.	\$ 3,193.83	\$ 20,400.00	\$ (17,442.00)	\$ 6,151.83
Established 2016 Article # 16	Interest	\$ -	\$ 1.16	\$ -	\$ 1.16
NH-PDIP 102520020	Total	\$ 3,193.83	\$ 20,401.16	\$ (17,442.00)	\$ 6,152.99
INVASIVE PLANT SPECIES CRF	Beginning Bal.	\$ 15,585.65	\$ -	\$ -	\$ 15,585.65
Established 2018 Article # 13	Interest	\$ -	\$ 3.26	\$ -	\$ 3.26
NH-PDIP 102520021	Total	\$ 15,585.65	\$ 3.26	\$ -	\$ 15,588.91
Police Vehicle & Equipment CRF	Beginning Bal.	\$ 1,000.13	\$ 10,000.00	\$ -	\$ 11,000.13
Established 2020 Article # 14	Interest	\$ -	\$ 1.19	\$ -	\$ 1.19
NH-PDIP 102520021	Total	\$ 1,000.13	\$ 10,001.19	\$ -	\$ 11,001.32

TOTALS **\$ 778,369.14 \$ 160,127.65 \$ (103,081.29) \$ 835,415.50**

Respectfully Submitted,

Randolph Bauer, Chair

Raymond Plante, Treasurer

Roger Rice, Secretary

REPORT OF THE TOWN CLERK – 2021

REVENUE HISTORY	2017	2018	2019	2020	2021
Motor Vehicle Permits Issued	\$ 647,409.91	\$ 716,116.40	\$ 745,302.24	\$ 753,992.33	\$ 776,569.78
Municipal Agent Fees	11,190.00	11,717.50	11,815.00	12,115.00	12,215.00
Cert. of Title Application Fees	1,410.00	1,610.00	1,594.00	1,422.00	1,534.00
Dog Licenses	4,484.00	4,700.50	5,035.50	6,056.50	6,467.50
Late Payments/Misc. fines	1,097.50	1,525.00	753.00	1,118.50	815.50
Civil Forfeitures	0	975.00	3,925.00	2,650.00	1,900.00
Marriage Licenses	800.00	1,300.00	850.00	600.00	700.00
Vital Record Fees	980.00	1,505.00	1,570.00	1,095.00	1,495.00
E-Reg Convenience Fees	318.00	374.00	403.00	1,059.00	1,129.00
Filing Fees (elections)	0	7.00	0	4.00	0
Voter Checklists purchased	475.00	275.00	250.00	275.00	500.00
UCC Filing	855.00	1,560.00	1,275.00	1,425.00	1530.00
Pole License Filing	30.00	30.00	90.00	10.00	10.00
Wetland Application Filing	10.00	0	0	0	20.00
Returned Check Fines	125.00	325.00	175.00	250.00	375.00
Other	28.50	46.56	49.70	109.50	26.00
REMITTED TO TREASURER	\$ 669,212.91	\$ 742,066.96	\$ 773,087.44	\$ 782,181.83	\$ 805,286.78

Value of vehicle registrations (10) issued at no charge to Disabled Veterans and Purple Heart Recipients: \$ 3,525.

TRANSACTION HISTORY	2017	2018	2019	2020	2021
Motor Vehicle Permits Issued	4,688	4,851	4887	4993	5029
Stickers/Plates Issued	4,478	4,687	4726	4853	4896
Title Applications Reviewed	707	805	797	714	769
Dog Licenses Issued	610	752	800	830	878
Dog Civil Forfeitures/fines	0	36	138	106	81
Marriage Licenses Issued	16	26	17	12	14
Vital Record Abstracts Issued	69	105	120	81	117
Election Filing Accepted	17	19	11	21	10
UCC / Misc. Filings Accepted	4	5	4	4	7
Pole License Filing Accepted	3	3	9	1	1
Wetland Application Filing	1	0	0	0	2
Returned Check Pursuit	5	13	7	10	15
Notary/JP Services	143	176	219	163	120
Voter Registration	17	75	55	191	35
Absentee Ballots Issued	72	165	6	979	70
Total transactions listed	10,830	11,718	11,089	12,958	12,044

Transaction History:

The table to the left is a sampling of the transactions processed through the Town Clerk's office. This is a partial listing and does not reflect the full scope of activity that takes place.

Note: Not all transactions result in revenue.

Motor Vehicle: The New Hampshire DMV makes renewal data available to Town Clerks much sooner than they did in our pre-Covid days. This is a welcome change as it allows this office to mail out renewal notices earlier than we had in the past. Notices are generally snail mailed to residents a full six weeks before the registration expires allowing ample time to plan. Our software provider, Interware, has made an electronic reminder service available. Once a week, this office sets up e-mail reminders for residents whose unexpired are about to expire. Our online and by mail renewal services are a convenient way to renew your registration(s) and, at the same time, limit exposure of staff and residents to the Covid virus and its variants. The Transaction History chart above reflects the increase in use of the online service. Most transactions processed in this office can be accomplished without an in-person trip. Thank you for making use of our online and mail services. It's fast and convenient!

When purchasing a new (not previously owned) vehicle, please bring in all the paperwork from the dealer, including the window sticker if provided, as Blue Book figures are not always available in our database.

REPORT OF THE TOWN CLERK – 2021

A delayed effect of Covid is a decreased inventory of vehicles for sale – both new and used. I do not track all newly purchased vehicles; however, I do track newly purchased or leased current model year vehicles. For those interested in “the numbers” the following figures represent five years of newly registered current model year cars:

<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
187	250	198	160	163

Dog Licenses: The cost of a dog license is currently \$10 for an intact dog age seven months or older, \$7.50 for a neutered/spayed dog or dog younger than 7 months of age, and \$3 for a dog owned by someone 65 years of age or older (additional dogs are charged the regular rate).

Existing dog licenses expire April 30. We try to order dog tags so that they are received by March to give ample time for residents to renew their pet’s license and to schedule a rabies vaccine (if needed). Once the tags arrive, an email notice will be sent to owners reminding them to renew their pet’s license. Clerks are not required to send notices but are fortunate to have the means to do so electronically. Dogs are required by NH law to wear both the rabies tag and the town tag.

Keeping residents compliant with dog licensing continues to be an issue. New Hampshire RSA 436:100 requires every dog, cat, and ferret 3 months and older to be vaccinated against rabies. New Hampshire RSA 466:1 requires every owner or keeper of a dog 4 months old or over to license their dog. The dog licensing year is from May 1 until April 30 regardless of when the tag is issued. Throughout the year this office receives copies of rabies certificates from veterinarians as required by RSA 436:102. Once received, it is the responsibility of the Town Clerk to contact the pet owner and notify them of licensing requirements in RSA 466:1. Late fees and civil forfeitures can be applied for non-compliance in the specified time frames. Continued non-compliance may result in a complaint served by a member of the Dunbarton Police Department.

The above is required by New Hampshire law – for the pet owner, the Town Clerk, veterinarians, and local law enforcement. Feel free to contact this office with questions on specific statutes or for further information.

Elections: Only one election was scheduled in 2021, however, due to the resignation of one of our State Representatives, our district was required to hold TWO ADDITIONAL elections (one Primary and one General). This resulted in THREE elections in 2021.

Election Name/ Date	# Voters on Checklist	Total Ballots Cast (Regular and Absentee)	% Turnout	Absentee Ballots Issued*
Town/School - 3/9	2352	145	6.2%	14
Special State Primary – 4/20	2352	123	5.2%	11
Special State General – 6/8	2347	749	31.9%	44

* The cost to mail an Absentee Ballot increased to 73¢ per ballot.

- **March 9, Town and School Elections/Town Meeting:** A combination of Covid and lack of races for any seats made for a small turnout this year. Twenty-one Election Officials and volunteers staffed the polls for all or part of the day. Eleven of these donated their time which resulted in a \$437 savings for Dunbarton! Ballots were tallied by 10:15pm. The last Election Official finished the evening at 1:00am.

- **April 20, SPECIAL State Primary Election:** Fourteen Election Officials and volunteers staffed the polls for all or part of the day. Six of these donated their time which resulted in a \$467 savings for Dunbarton! Ballots were tallied by 8:30pm. The last Election Official finished the evening at 9:30pm.

- **June 8, SPECIAL State General Election:** Twenty-seven Election Officials and volunteers staffed the polls for all or part of the day. Sixteen of these donated their time which resulted in a \$521 savings for Dunbarton! Ballots were tallied by 8:30pm. The last Election Official finished the evening at 10:30pm.

REPORT OF THE TOWN CLERK – 2021

In addition to our elected and appointed Election Officials, the folks on the following list stepped forward to offer their help with one or more elections. Dunbarton is always looking for registered voters to join us!

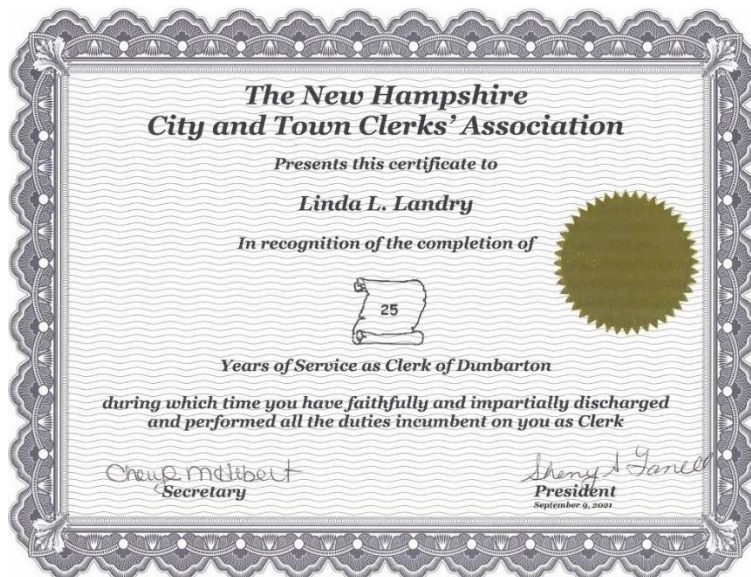
- Bruce Banks, Ballot Counter
- Helga Bouchard, Ballot Counter
- Karen Cusano, Ballot Counter
- Tom Cusano, Ballot Counter
- Nancy Goldstein, Ballot Counter
- J.R. Hoell, Ballot Counter
- George Holt, Ballot Counter
- Susan Jamback, Ballot Counter
- Sharon Kaminski, Supervisor of the Checklist, Pro tempore, Ballot Counter
- Chanti Labrecque, Ballot Counter
- Mark Landry, Ballot Counter
- Leo Martel, Selectman Pro tempore
- Robert E. Martel, Asst Moderator
- Catherine McDonald Asst Moderator, General Assistance
- Joseph A. Milioto, Asst Moderator, General Assistance
- Frederick J. Mullen, Asst Moderator, Moderator Pro tempore, Ballot Counter, General Assistance
- Leone Mullen, Ballot Counter
- David A Nault, Asst Moderator
- Heidi Pope, Ballot Counter
- John Stevens, Ballot Counter
- Jeff Trexler, Ballot Counter
- Deborah Trottier, Asst Moderator
- John R. Trottier, Asst Moderator
- William Wardwell, Ballot Clerk
- Margaret Watkins, Supervisor of the Checklist Pro tempore, Ballot Counter
- Shelley Westenberg, Supervisor of the Checklist Pro tempore

Historical Collections: Preservation work continued to be limited in 2021, however, Donna Dunn and Julie (Jae) Larsen worked on several projects offsite with occasional masked visits to the Town Office. They are dedicated!

Website: Refer to the Town Clerk Page on our website for forms and additional information:
<https://www.dunbartonnh.org/town-clerk>

This year marks the 25th anniversary of my privilege of serving you. Thank you, Citizens of Dunbarton, for your continued support!

Respectfully submitted,
Linda L. Landry,
Certified Town Clerk



FIRE DEPARTMENT REPORT – 2021

The fire department experienced another challenging year operating during the Covid-19 Pandemic. An increase in incidents including a 31.3 % increase in medical calls in which the department responded to an average of a call a day in two different months. A call a day can be overwhelming for a small call fire department to find adequate personnel to respond to emergencies especially during work day hours. On most incidents our members were able to leave their jobs or drop what activity they were doing to respond to incidents. When transporting patients to hospital emergency rooms we faced longer out of service time for our crew and ambulance. The three hospitals we transport to have been continuously operating at capacity due to Covid-19 and staffing shortages thus creating delays in the transfer of patient care.

Structural fires increase by 25% this past year with the most serious fire in May that completely consumed a home.

The age of our fleet and our facility / fire station continues to increase. Some building repairs including a new septic system were completed this past year, but more are needed to keep up with an aging building. On the fleet side our newest piece of apparatus is 17 years old and our oldest 31 years old. Funds were approved last year to replace the tank and body of our 21-year-old tanker which should be completed in early 2022. Modern apparatus is essential to protect our citizens and their property along with protecting our tax base. Our fleet is still reliable and well maintained but a replacement plan will need to be implemented in the near future.

In October fire prevention education was presented to the students at Dunbarton Elementary School. Following the school's Covid protocols we were able to meet in small groups and the students were able to view our apparatus. I would like to remind all property owners that you need to have working smoke and carbon monoxide detectors in your home and or business. Detectors need to have batteries changed annually and should be tested monthly. The Dunbarton Firefighters Association's annual chicken barbeque was again cancelled for the second year due to Covid – 19 concerns. With limited space to serve our patrons and wanting to protect everyone along with following the CDC guidelines the decision was made to cancel. Although the barbeque is the associations main fundraiser, we were still able to support local and state organization that help people in need.

Responding to emergencies during this pandemic is certainly challenging but the members of our department do not hesitate to answer the call and I would like to thank all of our members for their continued dedicated service they provide to our community. I also would like to thank all the other town department heads, all town employees, all town committees and organization including the Board of Selectmen that assisted the fire department in 2021.

Respectfully submitted,

Jonathan Wiggin
Dunbarton Fire Chief

SUMMARY OF FIRE DEPT. EQUIPMENT FUND

Fiscal Year Ended December 31, 2021

Cash on Deposit December 31, 2020	\$ 213,508.39
Receipts 1/1/21 to 12/31/21	\$ 40,336.33
Interest on Investments	\$ 42.03
Total	\$ 253,886.75
Disbursements 1/1/21 to 12/31/21	\$ (1,932.63)
Cash on Hand December 31, 2021	\$ 251,954.12

Respectfully submitted,

Pamela Milioto
Town Treasurer

DUNBARTON FIRE DEPARTMENT 2021

DEPARTMENT MEMBERS

Daniel Andrews	Mark Lang	Jackie Roehl
Mark Andrews	Heather Luby	Brandon Skoglund
Jacob Andrews	Cody Marcou	Zachery Strozewski
Amelia Aznive	Deb Marcou	John Swindlehurst III
Patrick Bowne	Louis Marcou	Jonathan Wiggin
Tamara Bowne	Zackary Marcou	Ben Wright
Jackson Crosby	Fredrick Mullen	Heidi Wright
John Daly	Don Nason	Patrick Wright
Kevin Gawel	Robert Purcell	Charlie Zahn
Jada Goodrich	Brian Rae	

2021 INCIDENTS

Alarm Activation	19
Auto Accident	15
Brush Fire	2
Carbon Monoxide	11
Medical	136
Mutual Aid Fire	25
Mutual Aid Medical	2
Power Line	14
Service	5
Smoke Investigation	6
Structural	5
<hr/>	
Total	240

EMERGENCY MANAGEMENT REPORT – 2021

The NH Department of Homeland Security and Emergency Management and the Department of Health and Human Services spent the past year working on COVID –19 by coordinating staffing and running vaccinating sites and testing sites throughout the State. The departments mentioned above also continued to assist the communities in the State with emergency awareness and planning through the Pandemic.

At the local level our Hazardous Mitigation Plan needs to be updated in 2022. A Hazardous Mitigation Plan is the process of determining how to reduce or eliminate the loss of life and property damage resulting from natural hazards. FEMA requires that every community must have a plan and update it every five years so your community can receive federal funds and grants after a disaster. Our town has received federal funds in the past for severe weather events we experienced.

The emergency generator that serves the fire /police station that had been out of service with an engine issue was repaired this past year and is back in service.

Dunbarton like the rest of our State has had a significant increase in COVID – 19 positive cases. You must continue to follow the guidelines that the CDC and the State put forward to protect yourselves, your family and our community.

Three things you can do to prepare for emergencies. First, stay informed, sign up for NH Alerts. Second, have a family emergency plan. Third, make an emergency kit with supplies for your family. Learn more at [ReadyNH.gov](https://www.ReadyNH.gov).

Respectfully submitted,

Jonathan Wiggin
Emergency Management Director



Report of Forest Fire Warden and State Forest Ranger

Despite a brief flurry of wildfire activity across the state this spring, the summer and fall months saw weather conditions which kept the fire danger consistently at low levels. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

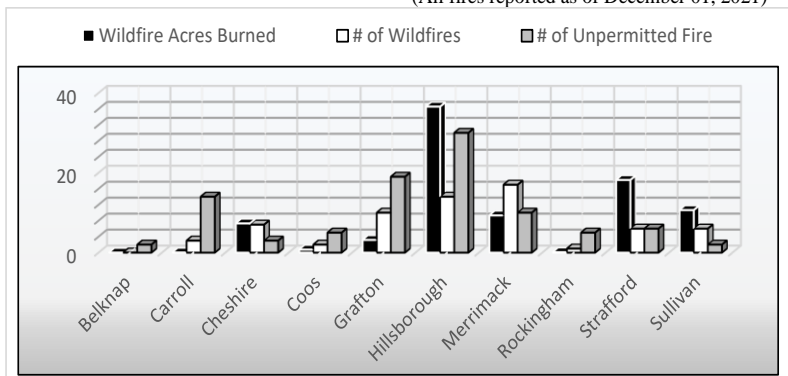
The long-lasting drought effects in Coos County are showing some minor signs of improvement but a good portion of northern Coos remains in the abnormally dry category with the northeastern portion still remaining in moderate drought. While the drought conditions have improved, we expect some areas of the state may still be experiencing abnormally dry or drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: **Always Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2022 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/. For up-to-date information, follow us on Twitter and Instagram: @NHForestRangers



2021 WILDLAND FIRE STATISTICS

(All fires reported as of December 01, 2021)



*Unpermitted fires which escape control are considered Wildfires.

Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2021	66	86	96
2020	113	89	165
2019	15	23.5	92
2018	53	46	91
2017	65	134	100

CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
1	81	25	0	7	1	4	2	41

*Miscellaneous includes power lines, fireworks, electric fences, etc...

CAPITAL AREA MUTUAL AID FIRE COMPACT

2021 ANNUAL REPORT TO BOARD OF DIRECTORS

The 2021 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2021. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact serves 23 communities in 4 counties. The Compact's operational area is 817 square miles with a resident population of 148,595. The Equalized Property Valuation in the area we protect is over 18.4 billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact continued to feel the impacts of the pandemic during 2021. Call volume increased in the fall as the pandemic spread. The pandemic limited our training opportunities, our ability to meet as a group and the ability of our vendors to complete projects.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center under the direction of dispatch supervisor Captain Elisa Folsom. A detailed activity report by town/agency is attached.

During 2020 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch (CAD) software with a new cloud-based CAD. At the end of 2021 our CAD vendor announced that they were unable to deliver us a working CAD and that they were suspending any further development of their product. We begin 2022 with another search for a CAD vendor that can meet our needs.

The 2021 Compact operating budget was \$ 1,369,319. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available.

During 2018 we received a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. Work on that project began in 2019 and was expected to be completed during 2020. Work extended into the final weeks of 2021, due to delays caused by the pandemic. This grant funded project is now complete and we are awaiting the final reimbursement from the State.

The Compact and Hazmat Team have received over 3.65 million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2021 efforts were made to secure funding for a Class B foam response unit and a supply of Class B foam for all Compact fire agencies. This would improve our ability to respond to flammable liquid fires. It would replace the legacy Class B foam that many agencies had. That foam has been determined to be an environmental and health hazard. The Compact applied for Directed Funding from the Federal Government through Senator Shaheen's office. We were not successful in acquiring those funds. A grant application was made to the 2022 Homeland SHSP program. We will find out in 2022 if we were successful with this application.

During 2021 several communications projects were undertaken. In cooperation with Lakes Region Mutual Fire Aid and the State of NH, our microwave link between Belknap Mountain and Mount Kearsarge was replaced with a more robust system. This should be more resistant to damage at these ice prone sites than our old system and it can carry more traffic allowing us to share this resource with the State & Lakes Region. The microwave link between Wolf Hill and Craney Hill was reprogrammed and relicensed to provide better performance. The radio antenna on Gould Hill was relocated due to an expansion of that tower.

As Chief Coordinator, I responded to 611 incidents, a 12% increase over 2020. In addition to responding to provide command post assistance at those mutual aid incidents, I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

Compact officers serving during 2021 were:

President, Chief Jon Wiggin, Dunbarton
Vice President, Deputy Chief Ed Raymond, Warner
Secretary, Chief Guy Newbery, Concord/Canterbury
Treasurer Chief Jeff Yale, Hopkinton

The Training Committee activities spent another year on hold due to the pandemic.

The Central New Hampshire Hazmat Team represents 58 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. The Team responded to 17 hazmat incidents during 2021.

Please visit the Compact website at <https://www.capareafire.org/> for incident photos, news, scheduled events, training info, SOGs and department profiles.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Respectfully submitted,

Keith Gilbert, Chief Coordinator

CAPITAL AREA FIRE COMPACT

Capital Area Mutual Aid Fire Compact

2020 Incidents vs. 2021 Incidents				
ID #	Town	2020 Incidents	2021 Incidents	% Change
50	Allenstown	821	816	-0.6%
51	Boscawen	196	240	22.4%
52	Bow	1,144	1,155	1.0%
53	Canterbury	303	364	20.1%
54	Chichester	463	541	16.8%
55	Concord	8,869	9,715	9.5%
56	Epsom	958	1,086	13.4%
57	Dunbarton	227	240	5.7%
58	Henniker	1,020	1,002	-1.8%
59	Hillsboro (includes Windsor)	1,011	1,028	1.7%
60	Hopkinton	1,199	1,404	17.1%
61	Loudon	843	971	15.2%
62	Pembroke	382	355	-7.1%
63	Hooksett	2,256	2,583	14.5%
64	Penacook RSQ	906	1,093	20.6%
65	Webster	210	220	4.8%
66	CNH Haz Mat	7	17	142.9%
71	Northwood	624	715	14.6%
72	Pittsfield	892	1,017	14.0%
74	Salisbury	162	194	19.8%
79	Tri-Town Ambulance	1,287	1,362	5.8%
80	Warner	506	573	13.2%
82	Bradford	230	215	-6.5%
84	Deering	241	248	2.9%
86	Washington	181	163	-9.9%
89	Windsor	49	47	-4.1%
		24,938	27,317	9.5%
CAPAREAC1	Chief Gilbert	547	611	11.7%
Additional Dispatch Center Activity				
Fire Alarm Systems Placed out of, or in service for maintenance		5,264	5,446	3.5%
Inbound Telephone Calls		45,268	51,402	13.6%
Outbound Telephone Calls		7,926	8,175	3.1%

DUNBARTON POLICE DEPARTMENT – 2021 ANNUAL REPORT



Emergency: 911
24-Hour Dispatch Center: (603) 224-1232
Business Line, Non-Emergency: (603) 774-5500
Business Fax: (603) 774-5600
Facebook: www.facebook.com/dunbartonpolice
Webpage: www.dunbartonpolice.weebly.com



PERSONNEL SUMMARY

Name	Position	Serving Dunbarton Since
Christopher Remillard	Chief of Police	2008
Brian Tyler	Sergeant	2016
Ralph McClellan	Patrolman	2013
Jason Patten	Patrolman	2014
Cody Tompkins	Patrolman	2021
Geoffrey Pushee	Part-Time Patrolman	2013
Michel Gorman	Part-Time Patrolman	2003
Daniel Sklut	Part-Time Patrolman	2012
Joseph Milioto	Part-Time Patrolman	1991
Christopher Connelly	Part-Time Patrolman	2020

EMPLOYEES HIRED

Name	Position	Date
Cody Tompkins	Patrolman	July, 2021
Daniel Sklut	Part-Time Patrolman	January, 2022

EMPLOYEES PROMOTED

Name	Position	Date
Christopher Remillard	Chief of Police	January, 2022
Brian Tyler	Sergeant	December, 2021

EMPLOYEES SEPERATED/RETIRED

Name	Position	Date
Daniel Sklut	Chief of Police	January, 2022

Incidents & Calls for Service as Reported

91-A/Report Request	51	Illegal Dumping/Littering	7
911 Hang Up Call	4	Indecent Exposure	2
Animal Complaint – Barking Dog	5	Internet Crimes Against Children	3
Animal Complaint – Cruelty	1	Juvenile Involved/Incorrigible	8
Animal Complaint – Dog Bite/Vicious Offense	5	Lost/Missing Person	3
Animal Complaint – Dog at Large	36	Lost Property	12
Animal Complaint – Fish & Game	11	Mental Health Emergency	16
Animal Complaint – General/Other	21	Motorist Assist/Disabled Vehicle	36
Animal Complaint – Lost/Missing Dog	15	Motor Vehicle Collision	47
Assault (Includes Safe Schools Act Reports)	8	Motor Vehicle Complaint	88
Assist EMS/Medical Emergency	98	Motor Vehicle Lockout	6
Assist Fire (Alarms, Hazards, Fires, Etc)	50	Motor Vehicle Stop	549
Assist Other Agency – Bow Police	11	Neighbor Dispute	4
Assist Other Agency – General/Other	73	Noise Complaint	12
Assist Other Agency – Goffstown Police	24	OHRV Complaint	16

Assist Other Agency – Hopkinton Police	2	OHRV Collision	2
Assist Other Agency – ICAC Task Force	2	Paperwork Service – Abuse/Neglect	4
Assist Other Agency – Weare Police	49	Paperwork Service – Other	69
Burglary (Includes Attempted)	1	Paperwork Service – Restraining Order	6
Burglar Alarm	52	Paperwork Service – Subpoena	7
Business Check/Patrol/Walkthrough	90	Parking Complaint	2
Car Seat Check	9	Pedestrian Check/Checking Subject	2
Child Abuse/Neglect Complaint	4	Pistol/Revolver License Application	32
Civil Matter	35	Police Courtesy/Assist Citizen	83
Court Order Violation – Bail Jumping	1	Police Information – MMHR Form	4
Court Order Violation – Default/Breach of Bail	7	Police Information – Other	43
Court Order Violation – Protection Order	2	Restraining Order – Information Only	4
Criminal Threatening	4	School Zone Patrol	116
Criminal Trespassing	8	Search Warrant	3
Directed Patrol – Accident Prevention	26	Sex Offender Registration/Update	16
Directed Patrol – Burglary Prevention	24	Sex Offense	3
Directed Patrol – General/Proactive	152	Suicide Attempt	2
Directed Patrol – Recreation Area Check	255	Suspicious Activity	22
Directed Patrol – Traffic Enforcement	126	Suspicious Person	10
Disorderly Conduct	4	Suspicious Vehicle	33
Domestic Disturbance	21	Theft/Fraud/Scam	39
Drug Activity/Information	10	Traffic Hazard	59
Drug Overdose (Non-Fatal)	2	Unattended/Untimely Death	3
Fail to Register as a Sex Offender	1	Unwanted Subject	1
Fingerprint Service	16	Vacant Property Check	322
Firearms Related Complaint	13	Vacant Property Check Request	67
Follow Up	160	Vandalism/Property Damage	11
Found Property	18	Vehicle Check/Log	96
Harassment	8	VIN Verification	40
Hit & Run	5	Welfare Check	21

Arrests

In 2021 Dunbarton Police Officers logged 84 arrests which includes physical custody arrests as well as other prosecutions. This is a summary of the total offenses/charges: 3 felonies, 84 misdemeanors, 61 violations, 11 protective custodies, 9 warrants from other agencies, 10 electronic bench warrants and 2 involuntary emergency (mental health) admissions.

Some notable arrests include, but are not limited to:

- An individual was taken into custody for possession of crack cocaine and various driving offenses.
- An individual was taken into custody on another agencies arrest warrant for possession with the intent to sell amphetamines.
- Two separate individuals were taken into custody for aggravated driving while intoxicated and endangering the welfare of a child.
- An individual was taken into custody and charged as a fugitive from justice for having an active felony arrest warrant out of another state.

Investigations

2021 was a very busy year for criminal investigations. Our staff investigated and continue to investigate a wide variety of crimes related to drugs, sexual assaults, frauds, thefts, and property crimes.

We continue to work closely with the New Hampshire Internet Crimes Against Children (ICAC) Task Force to investigate the online exploitation of children. We investigated and continue to investigate several of these cases here in Dunbarton.

Criminal investigations are very time consuming and labor intensive. From collecting and analyzing evidence to gathering witness statements and writing reports, affidavits and other necessary paperwork, our officers remain very busy.

Motor Vehicle Enforcement Activity

In 2021 we spent many hours conducting traffic enforcement. Our goal is to influence driver behavior to obey traffic speeds and controls. Much of our time was spent in the Town Center, Page's Corner, and back roads and thruways. To that end our officers issued many more verbal or written warnings than actual citations. We issued 192 motor vehicle citations, some in conjunction with an arrest or as the result of an accident investigation. Below is a highlight of some of the reasons citations were issued:

Stop Sign	4	Yellow Line/Highway Markings	5
Speed	80	Misuse/Failure to Display Plates	2
Non-Inspection	73	Open Container of Alcohol	2
Unregistered Vehicle	18	Motorcycle Endorsement Required	3

Drug Activity

Drug activity continues to take place in Dunbarton. Crimes committed in Town, particularly theft related incidents, oftentimes have a direct nexus to drug addiction. Residents are encouraged to report drug activity by calling (603) 224-1232 or by contacting the Concord Regional Crimeline at (603) 226-3100.

If you find a discarded hypodermic needle, please use caution and notify us immediately so it can be disposed of safely. Please be cautious with discarded plastic bottles as they are used to manufacture methamphetamine. Such bottles can be dangerous due to the caustic chemicals used in the process. Our officers are equipped with automatic defibrillators and Narcan, a drug that reverses the effects of an opioid overdose and are licensed to administer them. These tools help to save lives from opiate overdose.

Community Policing & Projects

The Dunbarton Police Department is pleased to offer and participate in a variety of community-based programs and initiatives. Some of our community policing efforts from 2021 are outlined below:

- We hosted our 4th Annual Dunbarton Police Department Bicycle Rodeo in partnership with other local departments and businesses. We were able to pass out brand new bicycle helmets and related safety equipment thanks to a Safe and Active Community Grant through the Children's Hospital at Dartmouth (CHaD). We plan on continuing this tradition and hosting another Bicycle Rodeo in 2022.
- Our members participated in "Beards for Bucks," a fundraising effort that raises funds and awareness for the Merrimack County Advocacy Center (MCAC) and the Granite State Children's Alliance throughout the month of October as well as "No Shave November," which is an effort to raise funding and awareness for cancer research. We also raised money for Honor Flight New England during "No Shave December."
- In partnership with the Drug Enforcement Administration (DEA), we hosted a Prescription Drug Takeback Day Event in April and October to help our residents get rid of unwanted, unused or expired prescription medications. We collected a significant quantity of medications and will continue this initiative into the future in April and October of each year.
- Officers participated in or attended a variety of community-based events including, but not limited to: Story Time on the Town Common in partnership with the Dunbarton Public Library, a Medical/Mental Health Registration Event in partnership with the Goffstown, Weare and New Boston Police Departments, a Virtual Touch-a-Truck Event in partnership with the Dunbarton Public Library, and Operation Secret Elf in partnership with the Dunbarton Congregational Church.
- Officers continue to provide a police presence during morning drop-off and afternoon release at the Dunbarton Elementary School. We also continue to assist with fire drills, the Annual Halloween Parade and Turkey Trot, and evacuation drills. The safety of the students, faculty and staff at the Dunbarton Elementary School is of the utmost priority.
- Chief Remillard will be teaching the Law Enforcement Against Drugs (LEAD) curriculum, "Too Good for Drugs," starting on January 24th, 2022. The program teaches students how to set personal

goals, make responsible and informed decisions, and utilize effective communication skills. The 10-lesson program will be taught to the entire 6th grade class. More information about the program may be found on our website under the “Community Policing” tab.

- We are pleased to offer a free fingerprint service for Dunbarton residents looking to have their fingerprints taken for employment or licensing purposes. Please call (603) 224-1232 to make an appointment.
- We offer a Vacant House Check program. We will keep an eye on your property while you’re out of Town. To fill out a VHC form, please visit our website and click on the “Community Policing & Forms” tab or stop by the station. This is a very popular service that we are proud to offer.
- We are a member of the Concord Regional Crimeline. Anonymous tips and complaints regarding criminal activity, including drug-related activity, can be directed to the Concord Regional Crimeline at (603) 226-3100 or by texting TIPS234 and your message to CRIMES (274637). More information about the Crimeline can be found on their website at www.concordregionalcrimeline.com
- Sergeant Brian Tyler is a Child Passenger Safety (CPS) Technician. To arrange for a free inspection and installation of your child’s car seat please e-mail Sergeant Tyler at btyler@gsinet.net. To learn more about the CPS program, please visit: <https://cert.safekids.org/>
- Please visit our Facebook page (www.facebook.com/dunbartonpolice) for important community announcements, monthly activity logs, press releases and safety tips and suggestions. We also maintain a website at www.dunbartonpolice.weebly.com which contains a live feed to our Facebook page for those who don’t have Facebook accounts. Information on community services, staff biographies and frequently asked questions can be found on our website.

Fleet

Our Department’s fleet currently consists of four (4) marked vehicles:

- 2021 Ford Police Interceptor SUV (Unit D1) which was placed in service in December, 2021. It has approximately 500 miles and is contractually assigned to the Chief of Police. In addition, the Chief of Police is responsible for being on-call to respond in emergencies and having this vehicle assigned to one person will help prolong its useful life. Provided there are no major mechanical issues we plan to retain this vehicle for at least ten (10) years.
- 2017 Ford Police Interceptor SUV (Unit D2) which was placed in service in 2017. It has approximately 112,000 miles and is currently assigned to the Sergeant. The Sergeant is responsible for being on-call to respond in emergencies and having this vehicle assigned to one person will help prolong its remaining useful life.
 - Factoring in 3,545 engine idle hours,¹ the total mileage is 228,985.
- 2017 Ford Police Interceptor SUV (Unit D3) which was placed in service in 2016. It has approximately 117,300 miles and is one of the primary patrol vehicles.
 - Factoring in 4,395 engine idle hours, the total mileage is 262,335.
- 2020 Ford Police Interceptor SUV (Unit D6) which was placed in service in December, 2020. It has approximately 22,300 miles and is one of the primary patrol vehicles.

The Department maintains a cruiser assignment list for the two (2) primary patrol vehicles (Units D3 and D6) to ensure that one vehicle doesn’t accumulate significantly more miles and/or wear-and-tear than the other.

Our last request for a new vehicle was in 2021. We will be requesting a new vehicle in 2022 through the warrant article process. As you can see above, our 2017 Ford Police Interceptor SUV’s are reaching the

¹ The 2017 Ford Police Interceptor Utility Owner’s Manual has a section on scheduled maintenance which states in part that “Police vehicles often experience long periods of idling, during which engine oil continues to break down but distance is not accumulated on the odometer.” The manual provides a calculation of idle hours multiplied by 33 equals the miles equivalency.

point where costly repairs may be required and the overall liability of using older vehicles increases. The demand and wear-and-tear on emergency response vehicles is far greater than personally owned vehicles.

If a new vehicle is approved at Town Meeting, we plan on rotating one of our 2017 Ford Police Interceptor SUV's out of primary patrol use to be used as a detail vehicle and backup patrol vehicle. Police details generate revenue for the Town while reducing wear-and-tear on our newer vehicles. Detail revenue also helps offset the tax impact of new vehicles. In addition, having a backup patrol vehicle is extremely beneficial in the event that another vehicle is out of service for maintenance or is involved in an accident.

It's also important to note that due to the on-going COVID-19 Pandemic, vehicle lead times have significantly increased and continue to fluctuate. When our request to purchase a vehicle passed at Town Meeting in March, 2021 we immediately ordered the vehicle. Come late October, 2021 our vehicle still hadn't been built by the factory. We were only able to acquire our current 2021 Ford Police Interceptor SUV (Unit D1) by sheer luck; the dealership ordered the wrong color for another agency, and they didn't want it. By the time the vehicle had all of its equipment installed and was ready for use, it was nine (9) months since we originally placed the order. While lead times can be somewhat projected, they continue to fluctuate. A new vehicle will allow us to remain proactive in maintaining our operationally ready fleet while navigating these lead times.

Further, it's worth noting that our fleet has been significantly reduced recently:

- Our 2008 Ford Crown Victoria was suffering from rust damage and mechanical issues and was sold at State Auction in October, 2021. This vehicle was being used exclusively for police details and generated revenue for the Town.
- Our 2008 Ford Taurus is no longer in active use and is being sold at State Auction in 2022. It is suffering from rust damage and will not pass inspection. It was contractually assigned to the Chief of Police and has been replaced by the 2021 Ford Police Interceptor SUV (D1).
- Our 2013 Ford Police Interceptor SUV suffered a seized engine in October, 2021 while an officer was responding to an emergency call for service. This vehicle is no longer in active use and will be sold at State Auction in 2022. Fortunately, the officer driving the car had the knowledge and skills to safely come to a complete stop without causing injury to himself or others or any property damage.
 - A dealership verified that the oil level in the engine was full. Further, an oil change had been completed approximately 2,600 miles prior to when the engine seized at 149,762 miles (this doesn't include idle engine hours). This vehicle was going to be used primarily as a detail vehicle and a backup patrol vehicle. Losing this vehicle was a big loss to our fleet.

We have created a spreadsheet which projects our vehicle replacement cycle based on vehicle age and/or mileage. We will be posting the information under the "Resources" tab on our website in the near future.

Training

Ongoing training and career development is an important aspect of a professional law enforcement agency. Properly trained law enforcement officers are better equipped to serve their community and reduce the risk of civil liability to the Town. Our officers exceeded minimum training standards and goals in 2021. Training standards are set by the Department and the New Hampshire Police Standards and Training Council (PSTC). Some of the training topics completed in 2021 included Explosives Ordinance Disposal Unit Introduction, Mental Health First Aid for Public Safety Personnel, Death Investigations, De-Escalation Training, Anti-Bias Training for Law Enforcement, Ethics in Law Enforcement, Legal Updates/Annual Prosecutor Meeting, Juvenile Law Refresher, Response to Resistance training, and many other topics. Officers were also kept up-to-date on crime and drug trends, legal updates, and relevant court decisions throughout 2021.

Grants/Funding

We continue to seek out grants to help us meet our community's needs. Most are written and managed by Chief Remillard. The New Hampshire Fish and Game awarded us a grant to use in 2021-2022 to continue

extra OHRV enforcement at the Hopkinton-Everett OHRV Park. Funding was also received by the United States Department of Justices' Bulletproof Vest Partnership Grant, which provides funding towards replacement ballistic vests, as well as HealthTrust, the Town's health insurance broker, to continue incentivized employee wellness initiatives in 2021. We were also the recipients of a Safe and Active Communities Grant through the Children's Hospital at Dartmouth (CHaD) which provided multisport helmets and bicycle safety equipment to Dunbarton youth during our 4th Annual Dunbarton Bicycle Rodeo. We also received two (2) new Portable Breath Test (PBT) devices through the New Hampshire Department of Safety.

Previously awarded grant funding included:

\$2,700 Fish & Game OHRV Patrols (2021-2022)

\$734 DOJ Bulletproof Vest Partnership Grant Received (2021)

\$500 HealthTrust Wellness Campaign (2021)

2 Portable Breath Test (PBT) Devices @ \$1,110 Retail Value (2021)

Police Department Income

Report Request Fees	\$150.00
Use of Police Vehicles on Details	\$2,547.00
Administrative Surcharge for Police Details	\$2,857.50
Court Reimbursement, Restitution	\$100.00
<i>Total 2021 Police Department Income</i>	<i>\$5,654.50</i>

Safety Reminders

Please be sure to lock the doors to your vehicles and residences and close your garage doors. Thieves walk neighborhoods looking for easy pickings. They open unlocked car doors but usually pass by the locked ones. Consider installing home security systems and surveillance cameras. They have become very affordable and easy to use. Consider our free Vacant House Check service if you are going to be away. The form can be found on our website at dunbartonpolice.weebly.com. You may also call (603) 224-1232 and an officer or dispatcher will assist you in filling out this form.

Parents and guardians: please closely monitor your children's internet activity and usage. We have internet safety resources available and offer public training in partnership with the New Hampshire Internet Crimes Against Children (ICAC) Task Force from time to time. Please keep an eye on our Facebook page for public training announcements.

Parting Message from Retired Chief of Police Daniel G. Sklut

2021 was the final year of my full-time law enforcement career. I cannot express enough my gratitude for the opportunity to serve my last ten years in Dunbarton. It is truly a very special place and home to some of the most friendly, welcoming, and genuine people I have ever had the opportunity to meet.

While retiring, I am transitioning from full time police chief to part time patrolman. This will give me the opportunity to continue to serve our community. I am also exploring a role with the Dunbarton Volunteer Fire Department, an organization that I have grown to know and deeply respect during my tenure.

Police Department leadership is now in the very capable hands of Chief Christopher Remillard and Sgt. Brian Tyler. Chris has eagerly taken on additional duties over my time here and has become a very competent leader. Brian came to Dunbarton with a great deal of experience in managing people and projects and has applied those skills to policing. The rank-and-file officers (of which I am now one) have the skills and desire to be an integral part of an agency that focuses on policing for our community. I am very proud of our staff.

I will conclude by saying thank-you once again. Pam and I will continue to be a part of this community.

Conclusion

As we look forward to 2022 and beyond, there are some goals that we'd like to accomplish, some of which have been included in our 2022 Budget Proposal or are already underway:

- Continue to focus on employee development, retention, and training.
- Re-establish our Part-Time Office Administrator Position to increase customer service capabilities and lessen the administrative burden on current police staff.
- Replace and improve our body-worn camera ("BWC") technology. We have been wearing BWCs for around five (5) years. Our current BWCs are no longer being manufactured and self-hosting our data has become too burdensome and time consuming.
- Achieve membership in the Central New Hampshire Special Operations Unit (CNHSOU). This provides a tremendous resource to the Town in the event of a critical incident (barricaded subject, high-risk warrants, missing vulnerable persons, etc.), training opportunities for staff, and serves as a tool for employee retention.
- Increase the amount of officers trained in Crisis Intervention Team (CIT) Training, the "Gold Standard" in mental health training. We would also like to expand upon our peer-support and critical incident stress management capabilities through increased training and partnerships.
- Complete a comprehensive review of all Department policies and procedures.
- Maintain and expand upon partnerships with our law enforcement partners at the local, county, state and federal levels.
- Continue our community policing initiatives such as Coffee with a Cop, Prescription Drug Takeback Events, Internet Safety Presentations, and more.
- Implement Law Enforcement Against Drugs (LEAD) at the Dunbarton Elementary School.

I would like to sincerely thank all of the residents, Department Heads, Town Officials, and law enforcement partners for all of their assistance and support throughout the year. A special thank-you goes out to all of my co-workers for their steadfast dedication to the Town and Department. They are a professional and caring group of officers and I consider myself very fortunate to work for them.

Lastly, I would like to thank Retired Chief of Police Daniel Sklut for his 10 years of service to the Dunbarton Police Department. He is a leader, mentor, and friend to all of us. We are very fortunate that he will be remaining with us as a Part-Time Patrol Officer.

We are your police department, and we are here to serve you. Dunbarton is an amazing community that is supportive of their police department. From a kind note to homemade cookies, we are very grateful for all of the kindness shown to our staff.

If I can ever be of any assistance, please e-mail me at chrisremillard@gsinet.net or call (603) 774-5500.

Respectfully Submitted,



Christopher T. Remillard
Chief of Police
Dunbarton Police Department

SUMMARY OF DPD SPECIAL DUTY MAINTANCE FUND
Fiscal Year Ended December 31, 2021

Cash on Deposit December 31, 2020	\$	23,231.51
Receipts 1/1/21 to 12/31/21	\$	3,168.00
Interest on Investments	\$	1.98
Total	\$	26,401.49
Disbursements 1/1/21 to 12/31/21	\$	(22,000.00)
Cash on Hand December 31, 2021	\$	4,401.49

Respectfully submitted,

Pamela Milioto
Town Treasurer

National Coffee with a Cop Day



Brian Tyler, Sergeant, Christopher Remillard, Chief, Daniel Sklut, (Chief retired), Michael Gorman, Jason Patten, Joe Milioto. Not present; Ralph McClellan, Thomas Tompkins, Christopher Connelly

DUNBARTON BOARD OF ASSESSORS ANNUAL REPORT 2021

The Board of Assessors meet on the third Tuesday of each month at 7:00pm at the Town Office Building. All meetings are open to the public. Anyone wanting to meet with the Board may do so by calling the Town Office for an appointment.

Throughout the year, the Board met with a number of property owners to review Property assessments as well as Abatements, Timber Tax, Current Use and Land Use Change issues.

As a Board, one of our main objectives is to maintain equality from reval to reval. This is done every five years in accordance with state law. As in past years, we are asking the town residents to approve our Warrant Article to set aside monies for our next reval in 2025.

We would like to thank the staff at the Town Office and the Selectmen for their support and cooperation this year.

Respectfully submitted,

Mary LaValley, Chair
Bryan Clark
Jacques Belanger

~~~~~  
**Veteran's Credit**

Adopted in 1990 by petition for Veterans' optional credit \$100. Amended 2006 to \$500.

Adopted in 1990 by petition for Veterans' optional total disability credit \$700 to \$1,400.

In 2021 the Town of Dunbarton applied:

107 Veteran War Service Tax credits @ \$500.00 to qualifying Veterans.

1 Veteran War Service Tax credit (1/3 owner) \$165.00 to qualified Veteran.

7 Disabled Veteran Tax credits @ \$1,400.00 to qualifying Veterans.

2021 total funds credited for the War Service Tax credits = \$53,665

2021 total funds credited for the Disabled Veteran Tax credits = \$9,800

Total credited in 2021 for qualifying Veterans = \$63,465 (refund before setting tax rate)

~~~~~

Elderly Exemption Credits

4-Elderly Property Owners qualified for reduced property taxes.

Total Exempt property values = \$384,650 x \$23.41 or a decrease of (\$9,004.66)

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**Solar Energy Exemption Credits** Adopted May 7, 1977

47-qualifying properties

Total Exempt property values = \$575,600

## BUILDING DEPARTMENT REPORT 2021

There was a total of 278 permits issued and 351 inspections logged by the department in 2021. The inspections included responses to citizen complaints, site visits for structure location/setback verification, and code compliance for all electrical, plumbing, gas/mechanical, and building permits. The department also reviewed 13 septic system designs, several with a second review, prior to their submittal to the NH Department of Environmental Services. Revenue of \$23,294 was collected by the department in 2021. This total includes fees for the various types of permits, as well as septic system design reviews.

### BUILDING PERMITS FOR 2021

|                                      |             |                             |           |
|--------------------------------------|-------------|-----------------------------|-----------|
| <b>New Home / New Home with ADU</b>  | <b>5/1</b>  | <b>Cell Tower Equipment</b> | <b>1</b>  |
| <b>Addition</b>                      | <b>2</b>    | <b>Oil Burner/Tank</b>      | <b>3</b>  |
| <b>Accessory Dwelling Unit (ADU)</b> | <b>3</b>    | <b>Chimney</b>              | <b>1</b>  |
| <b>Deck/Porch</b>                    | <b>3</b>    | <b>Sign</b>                 | <b>1</b>  |
| <b>Garage/Shed / Garage with ADU</b> | <b>14/1</b> | <b>Solar</b>                | <b>10</b> |
| <b>Renovation/Demolition</b>         | <b>19</b>   | <b>Driveway</b>             | <b>5</b>  |
| <b>LP Gas/Mechanical</b>             | <b>95</b>   | <b>Temporary Dwelling</b>   | <b>1</b>  |
| <b>Electrical/Generator</b>          | <b>82</b>   | <b>Pool</b>                 | <b>4</b>  |
| <b>Plumbing</b>                      | <b>25</b>   | <b>Fire Sprinkler</b>       | <b>1</b>  |
| <b>Foundation Support</b>            | <b>1</b>    |                             |           |

The Building Inspector performs all inspections to ensure projects will be completed according to the New Hampshire Building Code (2015 International Residential Code, 2015 International Plumbing Code, 2015 International Mechanical Code, 2015 Energy Conservation Code, 2015 International Swimming Pool and Spa Code, 2017 National Electrical Code). Michael serves as the Town's Health Officer; Jon Wiggin serves as the Deputy Health Officer. The health officers do inspections for daycares, the school, foster homes, restaurants, and environmental concerns. They have been regularly updated by NH Department of Health and Human Services on COVID-19 status and protocol. Michael also serves as the Town's Code Enforcement Officer and is responsible for addressing citizens' health and safety matters per Dunbarton's Zoning Ordinance.

**Permits are required for the following work:** accessory dwelling units (ADU); additions; agricultural uses (e.g. greenhouse, stable, barn); commercial, industrial, and institutional uses; decks; demolition/removal; electrical/service entrance; fireplace/chimney; garages; generators; home occupation business; mechanical/gas; new home construction; oil and gas burner installation; pellet stoves; plumbing; pools; remodeling/renovation; sheds; solar; and temporary trailer/building.

Building permits are *generally* not required for construction less than \$1,000 in value or for structures with a maximum 100 square footage or less. Even though a project does not require a building permit, **all work still must meet the applicable codes and setback requirements**. This exception does not apply to structural changes, extensive renovations, additions to existing buildings, or trade work (electrical, mechanical, plumbing and gas fitter) that require inspections.

Please note, when considering having livestock (generally accepted outdoor farm animals not to include cats, dogs, and other house pets), per the Dunbarton Zoning Ordinance: *'On any farm or land use where livestock, poultry or swine are boarded, shelters, pens or runs used to contain said animals shall be no closer than 100 feet to any property line. This does not include pastureland.'*

Feel free to stop by or call the office at 774-3540, ext.106, with any building related questions you may have. Donna White is in the office Monday through Friday between 8am and 4pm. As the Office Administrator, she is available to assist residents with permitting questions, code compliance, and other land use matters.

*Respectfully Submitted,*  
Michael Cumings - Building Inspector  
Donna White, Building, Planning & Zoning Administrator

## **DUNBARTON PLANNING BOARD 2021**

The Planning Board had a busy year relating to residential development during 2021. Working through the constraints due to COVID-19, we continued to hold regular and workshop meetings to review subdivision, site plan, and lot line adjustment applications, as well as update the Zoning Ordinance.

In March the Board heard an application for a 43-lot Open Space subdivision at the former golf course on Stark Highway South. The hearing was continued to the May meeting to allow the applicant's agents time to provide additional information. After further consideration, the applicant opted to withdraw the application. In June the Board heard an application for a 25-lot subdivision at the former golf course on Stark Highway South. Eight of the lots utilize the large-lot, reduced-frontage zoning per the Dunbarton Zoning Ordinance. The application was approved at the July meeting, with the condition that State Alteration of Terrain and Wetlands permits be granted. The subdivision creates two new roads which are currently under construction. In August the Board heard and approved a lot line adjustment between parties on Montalona Road. Also in August, the Board received a revised application for a six-lot subdivision on Kelsea Road that was previously reviewed in 2020. There have been several revisions/updates to the plan as the review continues, and the application remains on the agenda as the year closes. In November the Board received an application for a three-lot subdivision on Gorham Pond Road, with one of the lots utilizing the large-lot, reduced-frontage zoning per the Dunbarton Zoning Ordinance. This application has been continued to the first meeting of 2022. In December the Board received an application for a two-lot subdivision on Montalona Road and another for a two-lot subdivision on Stark Lane. These applications will be heard at the first meeting of 2022.

The Board completed a year-long review of the Zoning Ordinance, to ensure it continues to reflect the town's character and ensure it is consistent with current New Hampshire Planning and Land Use Regulations (RSAs). This year we have no proposed amendments for Zoning Ordinance modifications on the upcoming Town Warrant for 2022. The Workforce Housing Article of the Zoning Ordinance is currently under review. The Board is also currently reviewing the Subdivision and Site Plan Regulations. We are working with Central N.H. Regional Planning Commission who has conducted a review of our regulations and procedures and has provided the Board with recommendations which will be under consideration during 2022.

Board membership remains stable. New Board members may be needed in the future, and we welcome members of the community to let us know if they would like to become a member or alternate member of the Planning Board.

The Chairman would like to thank all members of the Board for their contributions and service to the Town of Dunbarton. All members of the Board have spent time reviewing applications, plans, the town's regulations, and have provided valuable contributions. The Chairman also thanks Donna White of the Building, Planning and Zoning Department who works full-time answering questions for residents and applicants, processing applications, and preparing for and taking minutes during Planning Board meetings.

Respectfully submitted,

Board Members:

Charles "Chuck" Frost, Chairman

Jeff A. Crosby (Road Agent)

George Holt, Co-Chairman

Alison Vallieres

Kenneth L. Swayze, Jr., Secretary

Brian L. Pike

David A. Nault, Selectman's Representative

Ronald A. Slocum, Alternate



## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

28 Commercial Street, Suite 3, Concord, NH 03301  
(603) 226-6020      [www.cnhrpc.org](http://www.cnhrpc.org)

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. George Holt and Ken Swayze served as the Town's representatives to the Commission in 2021.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2021, CNHRPC undertook the following activities in Dunbarton and throughout the Central NH Region:

- Provided general planning assistance related to potential zoning ordinance and land use regulation updates.
- Initiated the development of the Regional Housing Needs Assessment that is scheduled to be completed in 2022 in coordination with the NH Office of Planning and Development and the other eight NH regional planning commissions.
- Provided continued hazard mitigation plan development and implementation assistance in communities throughout the region. The Dunbarton Hazard Mitigation Plan update is scheduled to begin in 2022.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2021, CNHRPC held five TAC meetings. The CNHRPC TAC participated in the development of the Long Range Transportation Plan and the update to the CNHRPC Transportation Improvement Program concurrently with the development of the draft NHDOT 2023-2032 Ten Year Plan (TYP). The TYP is updated every two years. The Pages Corner Intersection Improvements project was added to the draft Ten Year Plan during this cycle and scheduled for construction in 2032.
- Conducted over 200 state and local traffic counts throughout the region. In Dunbarton, CNHRPC collected traffic data at fourteen locations.
- Continued to lead on regional trails planning, particularly on rail trails and primary trail corridors that span the region and state, but also with municipal trail systems that span neighboring communities.
- Provided coordination assistance to the CommuteSmart NH program that works to support transportation demand management services and rideshare coordination across the state using newly implemented Agile Mile transportation demand management (TDM) software.
- Maintained a Geographical Information Systems (GIS) database for the region and each CNHRPC community. CNHRPC is ready to serve a wide range of GIS services to member communities using this GIS data, software, and existing map templates. GIS data is obtained from a range of sources, or is developed by CNHRPC.

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

# MUNICIPAL CAPITAL IMPROVEMENT PLAN

[illegible]

| Application Number | BOND PAYMENTS/CAPITAL RESERVE FUND (CRF) DEPOSITS/EXPENDABLE TRUST (ETF) DEPOSITS FOR CAPITAL EXPENDITURES | Anticipated Cost within CIP Term | Method(s) of Financing / Notes                                                                  | 2016      | 2017      | 2018      | 2019      | 2020      | 2021      | TOTAL 2016 - 2021 |
|--------------------|------------------------------------------------------------------------------------------------------------|----------------------------------|-------------------------------------------------------------------------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-------------------|
| Costs              | BOND PAYMENTS                                                                                              |                                  |                                                                                                 |           |           |           |           |           |           |                   |
|                    |                                                                                                            |                                  |                                                                                                 |           |           |           |           |           |           |                   |
|                    |                                                                                                            |                                  |                                                                                                 |           |           |           |           |           |           |                   |
|                    |                                                                                                            |                                  |                                                                                                 |           |           |           |           |           |           |                   |
|                    |                                                                                                            |                                  |                                                                                                 |           |           |           |           |           |           |                   |
|                    |                                                                                                            |                                  |                                                                                                 |           |           |           |           |           |           |                   |
|                    |                                                                                                            |                                  |                                                                                                 |           |           |           |           |           |           |                   |
|                    |                                                                                                            |                                  |                                                                                                 |           |           |           |           |           |           |                   |
|                    |                                                                                                            |                                  |                                                                                                 |           |           |           |           |           |           |                   |
|                    |                                                                                                            |                                  |                                                                                                 |           |           |           |           |           |           |                   |
|                    |                                                                                                            |                                  |                                                                                                 |           |           |           |           |           |           |                   |
|                    | Bond Payments Subtotal                                                                                     | Balance as of 9/30/15            | Notes                                                                                           | \$0       | \$0       | \$0       | \$0       | \$0       | \$0       | \$0               |
|                    | CAPITAL RESERVE FUND (CRF) AND EXPENDABLE TRUST (ETF) DEPOSITS                                             |                                  |                                                                                                 |           |           |           |           |           |           |                   |
| 6-TS-2016          | Transfer Station Equipment Capital Reserve Fund                                                            | \$30,007                         | Skid steer, pickup truck, etc.                                                                  | \$31,000  | \$31,000  | \$31,000  | \$31,000  | \$31,000  | \$31,000  | \$186,000         |
| HD-application?    | Highway Capital Reserve Fund                                                                               | \$58,079                         | deposits from last yr - replace Dump Truck                                                      | \$25,000  | \$25,000  | \$25,000  | \$25,000  | \$25,000  | \$25,000  | \$150,000         |
| 8-FD-2016          | Fire Department Capital Reserve Fund                                                                       | \$40,008                         | Replace Engine #1                                                                               | \$60,000  | \$60,000  | \$60,000  | \$60,000  | \$60,000  | \$60,000  | \$360,000         |
| 16-BOS-2016        | Land Purchase Capital Reserve Fund                                                                         | \$43,918                         | Land for Public Safety bldgs. Offices                                                           | \$30,000  | \$30,000  | \$30,000  | \$30,000  | \$30,000  | \$30,000  | \$180,000         |
| 17-BOS-2016        | New Town Facilities Capital Reserve Fund                                                                   | begin for 2018                   | Town Office building, etc.                                                                      | \$0       | 0         | \$10,000  | \$10,000  | \$10,000  | \$10,000  | \$40,000          |
| BA-application?    | Property Revaluation Capital Reserve Fund                                                                  | \$35,850                         | deposits are from last yrs application                                                          | \$15,000  | \$15,000  | \$15,000  | \$15,000  | \$15,000  | \$15,000  | \$90,000          |
|                    |                                                                                                            |                                  |                                                                                                 |           |           |           |           |           |           | \$0               |
|                    |                                                                                                            |                                  |                                                                                                 |           |           |           |           |           |           | \$0               |
|                    |                                                                                                            |                                  |                                                                                                 |           |           |           |           |           |           |                   |
|                    | CRF and ETF Subtotal                                                                                       | \$207,862                        |                                                                                                 | \$161,000 | \$161,000 | \$171,000 | \$171,000 | \$171,000 | \$171,000 | \$1,006,000       |
|                    | Bond/CRF Deposit Subtotal for 2016-2021                                                                    |                                  |                                                                                                 | \$161,000 | \$161,000 | \$171,000 | \$171,000 | \$171,000 | \$171,000 | \$1,006,000       |
|                    | BOND/CRF DEPOSIT IMPACT ON TOWN TAX RATE PER \$1,000 OF VALUATION                                          |                                  |                                                                                                 | #DIV/0!   | #DIV/0!   | #DIV/0!   | #DIV/0!   | #DIV/0!   | #DIV/0!   |                   |
|                    | Preliminary Capital Costs to be Funded by Property Tax                                                     |                                  |                                                                                                 | \$261,852 | \$472,800 | \$247,000 | \$222,800 | \$251,000 | \$571,000 | \$2,026,452       |
|                    | PRELIMINARY CAPITAL COSTS IMPACT ON TOWN TAX RATE PER \$1,000 OF VALUATION                                 |                                  |                                                                                                 | \$0.86    | \$1.54    | \$0.79    | \$0.71    | \$0.79    | \$1.78    |                   |
| Reimbursements     | OFFSETTING REVENUES / REIMBURSEMENTS for CAPITAL COSTS                                                     | Balance as of 9/30/15            | Notes                                                                                           | 2016      | 2017      | 2018      | 2019      | 2020      | 2021      | TOTAL 2016-2021   |
|                    | Transfer Station Equipment CRF (2017)                                                                      | \$30,007                         | Pickup truck                                                                                    |           | \$40,000  |           |           |           |           | \$40,000          |
|                    | Highway Capital Reserve Fund CRF (2017)                                                                    | \$58,079                         | (dump truck sale \$ in bal.)                                                                    |           | \$108,000 |           |           |           |           | \$108,000         |
|                    | Fire Department Emergency Vehicle CRF (2021)                                                               | \$40,008                         | Fire Engine \$400k                                                                              |           |           |           |           |           | \$400,000 | \$400,000         |
|                    | Land Purchase CRF (2021)                                                                                   | \$43,918                         | Bond, Warrant Article, CRF                                                                      |           |           |           |           |           |           | \$0               |
|                    | New Town Facilities CRF (future) - NEW                                                                     | \$0                              | Establish 2018, withdrawal 2021                                                                 |           |           |           |           |           |           | \$0               |
|                    | Property Revaluation CRF (2020)                                                                            | \$35,850                         | Statistical revaluation, \$80k                                                                  |           |           |           | \$80,000  |           |           | \$80,000          |
|                    | Police Vehicle and Equipment CRF - NEW                                                                     | \$0                              | Establish 2016, remove 2017-2020                                                                |           |           |           |           |           |           | \$0               |
|                    | Town Hall Theatre Restoration Committee CRF                                                                | \$457                            | 2015-2018 est to finish bldg - lighting, sound system, etc.                                     | \$0       | \$0       | \$0       | \$0       | \$0       | \$0       | \$0               |
|                    | Total Offsetting Revenues/Reimbursements for Capital Costs                                                 |                                  |                                                                                                 | \$0       | \$148,000 | \$0       | \$0       | \$80,000  | \$400,000 | \$628,000         |
|                    | OFFSETTING REVENUES/REIMBURSEMENTS IMPACT ON TOWN TAX RATE PER \$1,000 OF VAL.                             |                                  |                                                                                                 | \$0.00    | \$0.48    | \$0.00    | \$0.00    | \$0.25    | \$1.25    |                   |
| Net Tax Impact     | TOTAL CAPITAL COSTS TO BE FUNDED BY PROPERTY TAX 2016-2021                                                 |                                  |                                                                                                 |           |           |           |           |           |           |                   |
|                    | Annual Costs                                                                                               |                                  |                                                                                                 | \$261,852 | \$324,800 | \$247,000 | \$222,800 | \$171,000 | \$171,000 | \$1,398,452       |
|                    |                                                                                                            |                                  | NET IMPACT ON THE TOWN TAX RATE (\$ per \$1,000 of Valuation)                                   | \$0.86    | \$1.06    | \$0.79    | \$0.71    | \$0.54    | \$0.53    |                   |
|                    |                                                                                                            |                                  | NET VALUATION 2015 baseline of \$301,581,421 with estimated annual 1.0% growth starting in 2016 | \$0       | \$0       | \$0       | \$0       | \$0       | \$0       |                   |
|                    | Dunbarton Municipal Improvements Schedule 2016-2021                                                        |                                  |                                                                                                 |           |           |           |           |           |           |                   |
|                    |                                                                                                            |                                  |                                                                                                 | 2016      | 2017      | 2018      | 2019      | 2020      | 2021      | TOTAL 2016 - 2021 |

## **DUNBARTON ZONING BOARD OF ADJUSTMENT – 2021**

The Zoning Board of Adjustment is scheduled to meet on the second Monday of each month and met as business required during 2021. The Dunbarton Zoning Board of Adjustment held Public Hearings as required for the following requests:

### **VARIANCES:**

SIFATHULIAH & RAHIMULIAH WOODOD (B4-01-09) - The Dunbarton Zoning Board of Adjustment DENIED the request from Sifathuliah & Rahimuliah Woodod (B4-01-09) of 1011 Meadow Lane, for Variances for reduced setbacks for a recently constructed carport and replacement shed. (1) A reduction of the side setback from 20' to 3.8' for the carport, and (2) A reduction of the side setback from 20' to 3.7' and a reduction of the rear setback from 20' to 15.8' for the shed on property located in the Low-Density District in Dunbarton.

SIFATHULIAH & RAHMULIAH WOODOD (B4-01-09) – The Dunbarton Zoning Board of Adjustment DENIED the request from Sifathuliah & Rahimuliah Woodod (B4-01-09) of 1011 Meadow Lane for a REHEARING for reduced setbacks for a recently constructed carport and replacement shed.

LYNDA GAGNE, 9 STARK HIGHWAY SOUTH, (E3-06-11) – The Dunbarton Zoning Board of Adjustment GRANTED a Variance from Article 4, Section C. Nonconforming Lots, Article C. of the Dunbarton Zoning Ordinance to allow her to construct a garage closer than the required 30 feet at her property in the Village District in Dunbarton, NH.

SPECIAL EXCEPTIONS: None

### **EQUITABLE WAIVER:**

SIFATHULLAH WOODOD/RAHIMULLAH, 1011 MEADOW LANE - (B4-01-09) Request Equitable Waivers as follows: (1) To Maintain a shed within the side and rear setback and (2) To maintain a carport within the side setback. Property is located in the Low-Density District.

This request is still pending with no Public Hearing held nor a decision made as of the end of 2021.

The Dunbarton Zoning Board of Adjustment now has an Alternate member, Derrick Labranche. Welcome aboard!!

In addition, the Dunbarton Zoning Board of Adjustment developed Rules of Procedure which were finalized and approved.

In considering an appeal, the Board must act on the evidence before it and make its decision. In making its decision, the Board often stipulates certain restrictions, which the appellant must adhere to.

In any case involving a conflict of interest with a Board member, the Alternate member sits with the Board of Adjustment. The member with the conflict of interest is excluded from all deliberations and the vote on the decision. The Board of Adjustment must act within the limits set by the Dunbarton Zoning Ordinance and enforcement of its decisions rests with the Selectmen.

John Trottier, Chairman  
John Herlihy, Vice Chairman  
Alison R. Vallieres, Secretary  
Dan DalPra  
James Soucy  
Derrick Labranche, Alternate

## Dunbarton Ethics Committee – Annual Report 2021

David Allen, Tom Hathcoat, Ed Mears, Marcy Richmond and Marilyn Terrell served on the Dunbarton Ethics Committee in 2021.

The Committee held regular meetings in 2021 on June 8 and September 14. Other normally scheduled meetings were cancelled due to the pandemic and no pressing business. At the September 14, 2021 meeting the Committee provided training for 3 new town employees, officials, and board members pursuant to Section IV, B.2 of the Code.

Annual ethics training for new town employees, officials and board members generally occurs on the second Tuesday in April at 7:30pm.

No complaints were received by the Committee in 2021 and no requests for advisory opinions were filed.

Respectfully submitted,

David Allen, Chair

### Dunbarton's Code of Ethics

For town Officials, Board Members and Employees



As Approved at the March 13, 2001  
Dunbarton Town Meeting  
Amended at the March 8, 2011  
Dunbarton Town Meeting

## **DUNBARTON HIGHWAY DEPARTMENT – 2021**

The Dunbarton Highway Department did not have to handle any severe weather events in 2021. This is always a good scenario with a limited work force.

Routine maintenance was performed throughout town. These duties included snow plowing, pothole repair, brush cutting, roadside mowing, ditch and shoulder work, and culvert cleaning.

The Gorham Pond development was on the schedule to have an overlay of asphalt paving applied. Other roads that were overlayed were Clifford Farm Road and Old Hopkinton Road. A little over three miles of roads were done.

Drainage improvements were done on Alexander Road. A five-hundred-foot section of this road was totally rebuilt and paved.

The 2022 Town warrant includes a \$1.3 million bond article. The purpose of this article is to shim and overlay approximately thirteen miles of road. The Town is falling behind in its paving schedule, and this would allow a more aggressive schedule. A paving contractor will be selected to perform the work that will be done over a two-year period. The roads selected will be worthy of this process. We will continue to rebuild and pave sections of our roads using our operating budget. This project will improve the way the roads drive, as well as increase efficiency of snow removal. I would like to thank you in advance for your support of this article.

The Highway Department would like to thank all other Town departments, the Selectmen's Office, sub-contractors, and residents for their assistance and cooperation in the past year.

Thank you,

Jeff A Crosby

Road Agent for the Town of Dunbarton

## Dunbarton Cemetery Trustees - 2021



This year the Cemetery Trustees include Don Larsen, Chairman, Judy Stone, Recorder, and Justin Nault, Trustee, and two alternate trustee, Judy Keefe and Linda Gray.



North/South access road in front of the Hearse House at Page's Corner Cemetery, which was completed. With our annual budget, we widened the openings at both ends to make it easier to turn accommodate larger vehicles.

**Warrant Article #14:** Page's Corner Cremains Garden 3'x3' lots with cobblestone borders, hard pack walkways and three 60"x14" granite benches (Photo).

**Warrant Article #15:** The removal of diseased and dead trees that could damage the cemeteries. The Trustees were able to fund the three Warrant Articles with **No amount coming from taxation in 2021.**



In 2022 **Warrant Article #14:** Phase Two of upgrading two plots of 4x4 couples lots in the Cremains Garden in Pages Cemetery with cobblestone borders, hard pack walkways and two 60"x14" granite benches. Since 2020 Dunbarton is at 75% of burials were cremations. Keene at 69%, Veteran's Cemetery in Boscawen at 85%, Hooksett Cemeteries at 69% and Concord cemeteries at 64%.

In 2013 the Town of Dunbarton voted to implement a **Cemetery Information Management System (CIMS)**, that stores burial information in the Cloud and allows one to search burial information online. In the fall of 2020, Judy Stone, Trustee, along with Judy Keefe and Linda Gray, Alternates, began the process of entering data. Meeting weekly, they entered information that was available regarding each and every gravestone in the three public cemeteries. To date they have completed East Cemetery with 297 total burials, Pages/Mills Cemetery with 268 burials and 19 cremains and are on the verge of being completed Center Cemetery with 1,215 burials and 82 cremains. Many of the older gravestones needed to be cleaned in order to read the inscriptions, and families were contacted to assure correctness and receive more information. The Trustees will be happy to demonstrate the program to anyone who is interested. The goal is to have the CIMS program on-line for the general public in 2023 or 2024.

In 2020 we repaired the majority of headstones and ground level monuments that were in need in all three cemeteries using funds from the \$25,000 Warrant Article approved for this purpose in 2015-2021. Taking care of the monuments and headstones is on-going maintenance which we will fund from our annual budget going forward.

The Cemetery gates remain open from approximately April 15th (depending on weather) to December 1st. Closed in winter to motorized traffic, but foot traffic is permitted. **The Trustees meet the 1st Tuesday of the month at 7pm** at the town offices with a couple of exceptions due to elections/town meeting or holidays. Check the town website for details.

Our budget last year was \$15,700 for lawn maintenance, cemetery improvements, fence/cemetery repair, monument repair, CIMS Mapping Services, loam, the Hearse House maintenance. For 2022 the Cemetery Trustees are asking for \$29,300 as our vendor's pricing continue to raise. In 2021 the Trustees recovered \$2,549 in interest from the Perpetual Care Trust which goes to the Town's General Fund as revenues.

We would like to remind the citizens of Dunbarton of the cemetery regulations, they are posted on the town website for everyone's convenience. The regulations deal with items and issues such as: The purchase of lots, headstone standards, and graveside flowers and decorations. We believe that the regulations help assist in maintaining the cemeteries as a peaceful, dignified, safe and beautiful areas as well as a reverent symbol of the respect for the deceased, and a valuable link to the heritage of the community. You can find the regulations at the following address <https://www.dunbartonnh.org/index.php/editions-a-pricing/town-officials/cemetery-trustees>

Respectfully submitted: Don Larsen-Chairman, Judy Stone-Recorder, Justin Nault-Trustee,  
Judy Keefe & Linda Gray, Alternates

## Transfer Station Report 2021

First and foremost I would like to thank the residents of Dunbarton for working with us during the past year. As we all know this year has been a difficult year for all. For us in general at the Transfer Station we have seen staff come and go, markets fluctuating from high to low and everything in between, and have seen challenges in the transportation of goods and materials.

This year we produced 877 tons of MSW (municipal solid waste) and 195 tons of recyclable material. Some of the material recycled is: cardboard, mixed paper, glass, steel and aluminum cans, and textiles. Just by recycling those materials alone we had a cost avoidance of \$14,910. For those materials we were paid \$26,018. We also recycled scrap metal that we received \$31,298 for. This is a lot of money that the town receives for recycling materials and takes out of the waste stream.

Our purchase of a backhoe has proven to be a wonderful asset. It has allowed us to compact our scrap metal and C & D ( Construction and Demolition debris) roll off containers. In doing so we have increased the amount of weight that can be held in the roll off containers thus reducing our trucking costs. Thank you again to the residents for approving this purchase at Town Meeting.

In closing I would like to thank the Hird Family of New England Traffic-Safety Line Inc for donating the line striping at the Transfer Station. It is greatly appreciated. Thank you to my staff and the other town employees for working together to make this year a success. And a big thank you goes out to the residents of Dunbarton...my staff and I are overwhelmed at the generosity and kindness shown to us throughout the year. We have received hot drinks on cold days, cold drinks on warm days, goodies and treats and many other gifts; we truly are overwhelmed with your kindness.

I look forward to serving the residents of Dunbarton in the upcoming year.

Sincerely,

Patrick "Woody" Bowne  
Transfer Station Manager





## NRRA Customer Activity Report: 2021 YTDDunbarton, NH, Town of

As of 2022-01-26 10:24:49 Eastern Standard Time/EST • Generated by Lindsay Dow • Sorted by Pickup Date

| Product Name ↑     | Pickup Date | Release #          | Net Lbs.            | Gross/Net Tons | Quantity  | Customer Price | Trans. Customer Total | Customer Revenue   | Customer Expense   |
|--------------------|-------------|--------------------|---------------------|----------------|-----------|----------------|-----------------------|--------------------|--------------------|
| Fibers-Mixed Baled | 3/29/2021   | 384019             | 43,460.0000         | 21.7300        | 27        | \$ 100.00      | \$ -                  | \$ 2,173.00        |                    |
| <b>Subtotal</b>    |             |                    | <b>43,460.0000</b>  | <b>21.7300</b> | <b>27</b> |                | <b>\$ -</b>           | <b>\$ 2,173.00</b> | <b>\$ -</b>        |
| Glass-PGA          | 5/14/2021   | 385862             | 27,700.0000         | 13.8500        | 1         | \$ 40.00       | \$ -                  |                    | \$ 554.00          |
|                    | 9/10/2021   | 685221             | 27,700.0000         | 13.8500        | 0         | \$ 40.00       | \$ -                  |                    | \$ 554.00          |
|                    | 12/24/2021  | 691034             | 18,480.0000         | 9.2400         | 0         | \$ 40.00       | \$ -                  |                    | \$ 369.60          |
| <b>Subtotal</b>    |             |                    | <b>73,880.0000</b>  | <b>36.9400</b> | <b>1</b>  |                | <b>\$ -</b>           | <b>\$ -</b>        | <b>\$ 1,477.60</b> |
| Plastic -1-7 Baled | 2/10/2021   | 378986             | 17,660.0000         | 8.8300         | 19        | \$ 0.02        | \$ -                  | \$ 291.39          |                    |
|                    | 2/10/2021   | 378986             | -                   | -              | 1         | \$ 2,350.00    | (50.00)               |                    | \$ 2,350.00        |
|                    | 5/25/2021   | 678560 - CANCELLED | -                   | -              | 1         | \$ -           | \$ -                  |                    |                    |
|                    | 12/2/2021   | 690229             | 20,646.0000         | 10.3230        | 20        | \$ 0.09        |                       | \$ 1,926.27        |                    |
| <b>Subtotal</b>    |             |                    | <b>38,306.0000</b>  | <b>19.1530</b> | <b>41</b> |                | <b>\$ (50.00)</b>     | <b>\$ 2,217.66</b> | <b>\$ 2,350.00</b> |
| Scrap-Light Iron   | 4/8/2021    | 384575             | 4,440.0000          | 1.9821         | 1         | \$ 135.00      | \$ -                  | \$ 267.58          |                    |
| <b>Subtotal</b>    |             |                    | <b>4,440.0000</b>   | <b>1.9821</b>  | <b>1</b>  |                | <b>\$ -</b>           | <b>\$ 267.58</b>   | <b>\$ -</b>        |
| Steel Cans-Loose   | 4/27/2021   | 385223             | 7,780.0000          | 3.4732         | 1         | \$ 135.00      | \$ -                  | \$ 468.88          |                    |
| <b>Subtotal</b>    |             |                    | <b>7,780.0000</b>   | <b>3.4732</b>  | <b>1</b>  |                | <b>\$ -</b>           | <b>\$ 468.88</b>   | <b>\$ -</b>        |
| <b>Final Total</b> |             |                    | <b>167,866.0000</b> | <b>83.2783</b> | <b>71</b> |                | <b>\$ (50.00)</b>     | <b>\$ 5,127.12</b> | <b>\$ 3,827.60</b> |

# North Coast Services LLC

## 2021 Year End Report

January through December 2021

| Date                                                                       | Memo                      | Name                       | Qty |
|----------------------------------------------------------------------------|---------------------------|----------------------------|-----|
| Service                                                                    |                           |                            |     |
| 1' Fluorescent Lamp Recycling (1' Fluorescent Lamps, for Recycling)        |                           |                            |     |
| 12/10/2021                                                                 | 1' Fluorescent Lamp...    | Dunbarton Transfer Station | 16  |
| Total 1' Fluorescent Lamp Recycling (1' Fluorescent Lamps, for Recycling)  |                           |                            | 16  |
| 18in Fluorescent Lamp Recycling (18" Fluorescent Lamps, for Recycling)     |                           |                            |     |
| 04/21/2021                                                                 | 18" Fluorescent Lam...    | Dunbarton Transfer Station | 14  |
| Total 18in Fluorescent Lamp Recycling (18" Fluorescent Lamps, for Rec...   |                           |                            | 14  |
| 2' Fluorescent Lamp Recycling (2' Fluorescent Lamps, for Recycling)        |                           |                            |     |
| 04/21/2021                                                                 | 2' Fluorescent Lamp...    | Dunbarton Transfer Station | 43  |
| 10/14/2021                                                                 | 2' Fluorescent Lamp...    | Dunbarton Transfer Station | 24  |
| 12/10/2021                                                                 | 2' Fluorescent Lamp...    | Dunbarton Transfer Station | 34  |
| Total 2' Fluorescent Lamp Recycling (2' Fluorescent Lamps, for Recycling)  |                           |                            | 101 |
| 3' Fluorescent Lamp Recycling (3' Fluorescent Lamps, for Recycling)        |                           |                            |     |
| 12/10/2021                                                                 | 3' Fluorescent Lamp...    | Dunbarton Transfer Station | 4   |
| Total 3' Fluorescent Lamp Recycling (3' Fluorescent Lamps, for Recycling)  |                           |                            | 4   |
| 4' Fluorescent Lamp Recycling (4' Fluorescent Lamps, for Recycling)        |                           |                            |     |
| 04/21/2021                                                                 | 4' Fluorescent Lamp...    | Dunbarton Transfer Station | 150 |
| 10/14/2021                                                                 | 4' Fluorescent Lamp...    | Dunbarton Transfer Station | 281 |
| 12/10/2021                                                                 | 4' Fluorescent Lamp...    | Dunbarton Transfer Station | 346 |
| Total 4' Fluorescent Lamp Recycling (4' Fluorescent Lamps, for Recycling)  |                           |                            | 777 |
| 8' Fluorescent Lamp Recycling (8' Fluorescent Lamps, for Recycling)        |                           |                            |     |
| 10/14/2021                                                                 | 8' Fluorescent Lamp...    | Dunbarton Transfer Station | 33  |
| 12/10/2021                                                                 | 8' Fluorescent Lamp...    | Dunbarton Transfer Station | 24  |
| Total 8' Fluorescent Lamp Recycling (8' Fluorescent Lamps, for Recycling)  |                           |                            | 57  |
| A/C (A/C)                                                                  |                           |                            |     |
| 04/07/2021                                                                 | A/C                       | Dunbarton Transfer Station | 19  |
| 07/19/2021                                                                 | A/C                       | Dunbarton Transfer Station | 32  |
| 08/09/2021                                                                 | A/C                       | Dunbarton Transfer Station | 34  |
| 09/20/2021                                                                 | A/C                       | Dunbarton Transfer Station | 19  |
| 11/23/2021                                                                 | A/C                       | Dunbarton Transfer Station | 53  |
| Total A/C (A/C)                                                            |                           |                            | 157 |
| Alkaline Battery Recycling (Alkaline Batteries, for Recycling)             |                           |                            |     |
| 02/22/2021                                                                 | Alkaline Batteries, fo... | Dunbarton Transfer Station | 5   |
| 04/21/2021                                                                 | Alkaline Batteries, fo... | Dunbarton Transfer Station | 160 |
| 06/21/2021                                                                 | Alkaline Batteries, fo... | Dunbarton Transfer Station | 174 |
| 10/14/2021                                                                 | Alkaline Batteries, fo... | Dunbarton Transfer Station | 191 |
| 10/27/2021                                                                 | Alkaline Batteries, fo... | Dunbarton Transfer Station | 68  |
| 12/10/2021                                                                 | Alkaline Batteries, fo... | Dunbarton Transfer Station | 168 |
| Total Alkaline Battery Recycling (Alkaline Batteries, for Recycling)       |                           |                            | 766 |
| Button Cell Battery Recycling (Button Cell Batteries, for Recycling)       |                           |                            |     |
| 12/10/2021                                                                 | Button Cell Batteries,... | Dunbarton Transfer Station | 2   |
| Total Button Cell Battery Recycling (Button Cell Batteries, for Recycling) |                           |                            | 2   |
| Circle Lamp Recycling (Circle Lamps, for Recycling)                        |                           |                            |     |
| 04/21/2021                                                                 | Circle Lamps, for Re...   | Dunbarton Transfer Station | 8   |
| 10/14/2021                                                                 | Circle Lamps, for Re...   | Dunbarton Transfer Station | 5   |
| 12/10/2021                                                                 | Circle Lamps, for Re...   | Dunbarton Transfer Station | 19  |
| Total Circle Lamp Recycling (Circle Lamps, for Recycling)                  |                           |                            | 32  |

Quantities indicate electronics and batteries by the pound and other items by per piece.

# North Coast Services LLC

## 2021 Year End Report

January through December 2021

| Date                                                                        | Memo                      | Name                       | Qty |
|-----------------------------------------------------------------------------|---------------------------|----------------------------|-----|
| Compact Lamp Recycling (Compact Fluorescent Lamps (CFL), for Recycling)     |                           |                            |     |
| 04/21/2021                                                                  | Compact Fluorescen...     | Dunbarton Transfer Station | 187 |
| 10/14/2021                                                                  | Compact Fluorescen...     | Dunbarton Transfer Station | 75  |
| 12/10/2021                                                                  | Compact Fluorescen...     | Dunbarton Transfer Station | 414 |
| Total Compact Lamp Recycling (Compact Fluorescent Lamps (CFL), for ...      |                           |                            | 676 |
| CPU and Laptop Recycling (Computers and Laptops , for Recycling)            |                           |                            |     |
| 02/22/2021                                                                  | Computers and Lapt...     | Dunbarton Transfer Station | 10  |
| 04/21/2021                                                                  | Computers and Lapt...     | Dunbarton Transfer Station | 26  |
| 06/08/2021                                                                  | Computers and Lapt...     | Dunbarton Transfer Station | 30  |
| 06/21/2021                                                                  | Computers and Lapt...     | Dunbarton Transfer Station | 17  |
| 08/04/2021                                                                  | Computers and Lapt...     | Dunbarton Transfer Station | 30  |
| 08/10/2021                                                                  | Computers and Lapt...     | Dunbarton Transfer Station | 7   |
| Total CPU and Laptop Recycling (Computers and Laptops, for Recycling)       |                           |                            | 120 |
| CRT Glass Recycling (CRT Glass, for Recycling)                              |                           |                            |     |
| 10/27/2021                                                                  | CRT Glass, for Recy...    | Dunbarton Transfer Station | 68  |
| Total CRT Glass Recycling (CRT Glass, for Recycling)                        |                           |                            | 68  |
| Fire Extinguisher Recycling (Fire Extinguishers , for Recycling)            |                           |                            |     |
| 04/21/2021                                                                  | Fire Extinguishers, fo... | Dunbarton Transfer Station | 12  |
| 10/14/2021                                                                  | Fire Extinguishers, fo... | Dunbarton Transfer Station | 22  |
| 12/10/2021                                                                  | Fire Extinguishers, fo... | Dunbarton Transfer Station | 7   |
| Total Fire Extinguisher Recycling (Fire Extinguishers, for Recycling)       |                           |                            | 41  |
| Freon Containing Device for Rec (Refrigerators )                            |                           |                            |     |
| 04/07/2021                                                                  | Refrigerators             | Dunbarton Transfer Station | 15  |
| 07/19/2021                                                                  | Refrigerators             | Dunbarton Transfer Station | 20  |
| 08/09/2021                                                                  | Refrigerators             | Dunbarton Transfer Station | 11  |
| 09/20/2021                                                                  | Refrigerators             | Dunbarton Transfer Station | 6   |
| 11/23/2021                                                                  | Refrigerators             | Dunbarton Transfer Station | 21  |
| Total Freon Containing Device for Rec (Refrigerators)                       |                           |                            | 73  |
| Halogen Lamp Recycling (Halogen Lamps, for Recycling)                       |                           |                            |     |
| 04/21/2021                                                                  | Halogen Lamps, for ...    | Dunbarton Transfer Station | 391 |
| Total Halogen Lamp Recycling (Halogen Lamps, for Recycling)                 |                           |                            | 391 |
| HID Lamp Recycling (HID (SV, MV, and MH) Lamps, for Recycling)              |                           |                            |     |
| 12/10/2021                                                                  | HID (SV, MV, and M...     | Dunbarton Transfer Station | 6   |
| Total HID Lamp Recycling (HID (SV, MV, and MH) Lamps, for Recycling)        |                           |                            | 6   |
| Incandescent Lamp Recycling (Incandescent Lamps, for Recycling)             |                           |                            |     |
| 10/14/2021                                                                  | Incandescent Lamps...     | Dunbarton Transfer Station | 608 |
| 12/10/2021                                                                  | Incandescent Lamps...     | Dunbarton Transfer Station | 261 |
| Total Incandescent Lamp Recycling (Incandescent Lamps, for Recycling)       |                           |                            | 869 |
| Lead Acid Battery Recycling (Lead Acid Batteries, for Recycling)            |                           |                            |     |
| 10/27/2021                                                                  | Lead Acid Batteries, ...  | Dunbarton Transfer Station | 2   |
| Total Lead Acid Battery Recycling (Lead Acid Batteries, for Recycling)      |                           |                            | 2   |
| LED Light Recycling (LED Lights , for Recycling)                            |                           |                            |     |
| 04/21/2021                                                                  | LED Lights, for Recy...   | Dunbarton Transfer Station | 84  |
| Total LED Light Recycling (LED Lights, for Recycling)                       |                           |                            | 84  |
| Mercury Recycling (Mercury Containing Devices (In-tact), for Recycling)     |                           |                            |     |
| 12/10/2021                                                                  | Mercury Containing ...    | Dunbarton Transfer Station | 6   |
| Total Mercury Recycling (Mercury Containing Devices (In-tact), for Recyc... |                           |                            | 6   |

Quantities indicate electronics and batteries by the pound and other items by per piece.

# North Coast Services LLC

## 2021 Year End Report

January through December 2021

| Date                                                                        | Memo                     | Name                       | Qty   |
|-----------------------------------------------------------------------------|--------------------------|----------------------------|-------|
| Microwave Recycling (Microwaves, for Recycling)                             |                          |                            |       |
| 02/22/2021                                                                  | Microwaves, for Rec...   | Dunbarton Transfer Station | 13    |
| Total Microwave Recycling (Microwaves, for Recycling)                       |                          |                            | 13    |
| Misc. Electronic Recycling (Miscellaneous Electronics, for Recycling)       |                          |                            |       |
| 02/22/2021                                                                  | Miscellaneous Electr...  | Dunbarton Transfer Station | 594   |
| 04/12/2021                                                                  | Miscellaneous Electr...  | Dunbarton Transfer Station | 380   |
| 06/08/2021                                                                  | Miscellaneous Electr...  | Dunbarton Transfer Station | 331   |
| 06/21/2021                                                                  | Miscellaneous Electr...  | Dunbarton Transfer Station | 148   |
| 08/10/2021                                                                  | Miscellaneous Electr...  | Dunbarton Transfer Station | 387   |
| 10/27/2021                                                                  | Miscellaneous Electr...  | Dunbarton Transfer Station | 304   |
| 12/10/2021                                                                  | Miscellaneous Electr...  | Dunbarton Transfer Station | 103   |
| Total Misc. Electronic Recycling (Miscellaneous Electronics, for Recycling) |                          |                            | 2,247 |
| Miscellaneous (Miscellaneous)                                               |                          |                            |       |
| 12/10/2021                                                                  | Small Tanks              | Dunbarton Transfer Station | 243   |
| 12/10/2021                                                                  | Medium Tanks             | Dunbarton Transfer Station | 57    |
| 12/10/2021                                                                  | Large Tanks              | Dunbarton Transfer Station | 2     |
| Total Miscellaneous (Miscellaneous)                                         |                          |                            | 302   |
| Monitor Recycling (Monitors, for Recycling)                                 |                          |                            |       |
| 04/21/2021                                                                  | Monitors, for Recycling  | Dunbarton Transfer Station | 80    |
| 06/21/2021                                                                  | Monitors, for Recycling  | Dunbarton Transfer Station | 59    |
| 08/10/2021                                                                  | Monitors, for Recycling  | Dunbarton Transfer Station | 10    |
| 10/14/2021                                                                  | Monitors, for Recycling  | Dunbarton Transfer Station | 44    |
| 10/14/2021                                                                  | Monitors, for Recycling  | Dunbarton Transfer Station | 23    |
| 12/10/2021                                                                  | Monitors, for Recycling  | Dunbarton Transfer Station | 28    |
| Total Monitor Recycling (Monitors, for Recycling)                           |                          |                            | 244   |
| Printer Recycling (Printers, for Recycling)                                 |                          |                            |       |
| 02/22/2021                                                                  | Printers, for Recycling  | Dunbarton Transfer Station | 30    |
| 04/12/2021                                                                  | Printers, for Recycling  | Dunbarton Transfer Station | 272   |
| 06/08/2021                                                                  | Printers, for Recycling  | Dunbarton Transfer Station | 287   |
| 06/21/2021                                                                  | Printers, for Recycling  | Dunbarton Transfer Station | 97    |
| 08/10/2021                                                                  | Printers, for Recycling  | Dunbarton Transfer Station | 159   |
| 10/27/2021                                                                  | Printers, for Recycling  | Dunbarton Transfer Station | 223   |
| 12/10/2021                                                                  | Printers, for Recycling  | Dunbarton Transfer Station | 202   |
| Total Printer Recycling (Printers, for Recycling)                           |                          |                            | 1,270 |
| Smoke Detector Recycling (Smoke Detectors, for Recycling)                   |                          |                            |       |
| 02/22/2021                                                                  | Smoke Detectors, fo...   | Dunbarton Transfer Station | 8     |
| Total Smoke Detector Recycling (Smoke Detectors, for Recycling)             |                          |                            | 8     |
| Television Recycling (Televisions, for Recycling)                           |                          |                            |       |
| 01/20/2021                                                                  | Televisions, for Recy... | Dunbarton Transfer Station | 1,215 |
| 02/22/2021                                                                  | Televisions, for Recy... | Dunbarton Transfer Station | 696   |
| 04/12/2021                                                                  | Televisions, for Recy... | Dunbarton Transfer Station | 565   |
| 04/21/2021                                                                  | Televisions, for Recy... | Dunbarton Transfer Station | 477   |
| 06/08/2021                                                                  | Televisions, for Recy... | Dunbarton Transfer Station | 630   |
| 06/21/2021                                                                  | Televisions, for Recy... | Dunbarton Transfer Station | 448   |
| 08/04/2021                                                                  | Televisions, for Recy... | Dunbarton Transfer Station | 1,145 |
| 08/10/2021                                                                  | Televisions, for Recy... | Dunbarton Transfer Station | 460   |
| 10/14/2021                                                                  | Televisions, for Recy... | Dunbarton Transfer Station | 1,202 |
| 10/14/2021                                                                  | Televisions, for Recy... | Dunbarton Transfer Station | 525   |
| 10/27/2021                                                                  | Televisions, for Recy... | Dunbarton Transfer Station | 163   |
| 12/10/2021                                                                  | Televisions, for Recy... | Dunbarton Transfer Station | 1,011 |
| Total Television Recycling (Televisions, for Recycling)                     |                          |                            | 8,537 |
| U Lamp Recycling (U-Bend Lamps, for Recycling)                              |                          |                            |       |
| 10/14/2021                                                                  | U-Bend Lamps, for R...   | Dunbarton Transfer Station | 36    |
| 12/10/2021                                                                  | U-Bend Lamps, for R...   | Dunbarton Transfer Station | 5     |
| Total Mercury Recycling (Mercury Containing Devices (In-tact), for Recyc... |                          |                            | 41    |

Quantities indicate electronic and batteries by the pound and other items by per piece.

12:12 PM

01/17/22

North Coast Services LLC  
2021 Year End Report  
January through December 2021

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| Date       | Memo                                                                    | Name                       | Qty    |
|------------|-------------------------------------------------------------------------|----------------------------|--------|
| 06/21/2021 | UPS Battery Backup Recycling (UPS Battery Backups , for Recycling)      | Dunbarton Transfer Station | 15     |
|            | Total UPS Battery Backup Recycling (UPS Battery Backups, for Recycling) |                            | 15     |
|            | Total Service                                                           |                            | 16,939 |
|            | TOTAL                                                                   |                            | 16,939 |

Quantities indicate electronics and batteries by the pound and other items by per piece.



## DUNBARTON CONSERVATION COMMISSION 2021 REPORT

### Conservation Property Management

The Commission issued a request for qualifications and retained the services of Dalton Mountain Forestry as our new forester to assist in the development of the next 10-year stewardship plan for the Kimball Pond Conservation Area and other projects as needed. We also issued a request for proposals and hired a surveying firm to survey and mark the boundaries of the Bela Brook Conservation Area.

Commission members monitored and maintained trails in the Bela Brook and Kimball Pond Conservation Areas and the gated fire road in the 122-acre Natural Area which abuts the Kuncanowet Town Forest and Conservation Area. We maintained the Kimball Pond dam, cleaned up an old homestead dumpsite in the area and hired private contractors to grind stumps and bushhog the wildlife clearcut area at Kimball Pond.

We appreciate the substantial assistance from the Town Administrator, members of the Board of Selectmen and the Town Road Agent to dismantle the damaged rental house and outbuildings at the Kimball Pond Conservation Area, successfully relocate the former tenant, and return the site to a natural state. A significant amount of work went into that.

Of note, the effort by Five Rivers Conservation Trust to work with the Koerber family to place a permanent conservation easement on their 130-acre property came to fruition this fall. This project was supported financially by the Dunbarton Conservation Fund and a number of other public and private donors.

### Permits

All residents are reminded that any activity involving wetlands, including stream crossings, requires a permit from the Wetlands Bureau at NH Department of Environmental Services. A Shoreland Impact Permit from NHDES is required in advance for development or vegetation removal within 250 feet of the protected shoreland around Dunbarton's Great Ponds, including Gorham Pond, Kimball Pond, Long Pond, Purgatory Pond and Stark Pond. Please contact a Conservation Commission member, or attend our monthly meeting, if you have any questions about wetlands laws or have a project, such as a driveway or access road, that might affect wetlands and would require a permit.

### Meetings

The Conservation Commission meets the second Wednesday of the month at 6 pm at the Town Offices. Meeting minutes are available on the Town website. We welcome new members and anyone interested in helping protect and maintain the town's conservation and natural areas. If interested, email [conservation@dunbartonnh.org](mailto:conservation@dunbartonnh.org).

Descriptions and maps of our conservation areas may be found at [www.dunbartonconservation.org](http://www.dunbartonconservation.org).

Respectfully submitted,

Brett St. Clair, Chair  
Darlene Jarvis, Secretary  
George Holt  
Stan Sowle  
Jim Stone, Vice Chair Emeritus

Drew Groves, Vice Chair  
Ronald Jarvis  
Margaret Watkins  
Jane Grant, Member Emeritus

Conservation Property Managed by the Conservation Commission

|                                              |     |           |
|----------------------------------------------|-----|-----------|
| Bela Brook Conservation Area                 | 289 | +/- acres |
| Kimball Pond Conservation Area               | 977 | +/- acres |
| Kuncanowet Natural Area                      | 122 | +/- acres |
| Lot South of Gorham Pond                     | 13  | +/- acres |
| Long Pond                                    | 16  | +/- acres |
| Mary A. Kaminski Recreation Area<br>(Ray Rd) | 20  | +/- acres |
| Chan Lot, Gile Hill Road                     | 42  | +/- acres |

Conservation Easements Monitored by the Conservation Commission

|                           |     |           |
|---------------------------|-----|-----------|
| Story Easement            | 45  | +/- acres |
| Grant Easement            | 8   | +/- acres |
| Taylor Easement           | 145 | +/- acres |
| North Woods Road Easement | 3   | +/- acres |

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**CONSERVATION COMMISSION**

Fiscal Year Ending December 31, 2021

|                                 |    |             |
|---------------------------------|----|-------------|
| Balance as of December 31, 2020 | \$ | 201,696.68  |
| Current Use 2021                | \$ | 15,165.00   |
| Interest Revenue                | \$ | 60.52       |
| Receipts 1/1/21 to 12/31/21     | \$ | -           |
| Expenses                        | \$ | (37,048.51) |
| Balance as of December 31, 2021 | \$ | 179,873.69  |

Respectfully Submitted:  
Pamela Milioto, Treasurer

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**SUMMARY OF KTFCA MAINTENANCE FUND**

Fiscal Year Ended December 31, 2021

|                                   |    |            |
|-----------------------------------|----|------------|
| Cash on Deposit December 31, 2020 | \$ | 12,904.40  |
| Receipts 1/01/21 to 12/31/21      | \$ | -          |
| Interest on Investments           | \$ | 1.30       |
| Total                             | \$ | 12,905.70  |
| Disbursements 1/1/21 to 12/31/21  | \$ | (1,600.00) |
| Cash on Hand December 31, 2021    | \$ | 11,305.70  |

Respectfully submitted,  
Pamela Milioto  
Town Treasurer

## KUNCANOWET TOWN FOREST AND CONSERVATION AREA 2021 ANNUAL REPORT

The Kuncanowet Town Forest and Conservation Area (KTFCFA) Management Committee maintains seven miles of trails which, more than ever, makes this property a draw for local and regional visitors. With this pandemic, the KTFCFA is a safe way to get outside and enjoy a variety of topographic and water features as well as the local flora and fauna. The Kuncanowet is available for many types of non-motorized recreational activities such as hiking, birding, tracking, snow shoeing and cross-country skiing. Access to the trails is at the end of Holiday Shore Drive where there is parking for several cars. Fires and camping are not permitted due to the difficulty of accessing remote portions of the KTFCFA with firefighting equipment.

There were no scheduled clean-up days in 2021, however, the trails were maintained by the dedicated Committee members who monitored the trail system and cleared large trees that blocked the Hobblebush and Mill Pond trails.

The land donated to the KTFCFA by Forrest and Vera Fogg contains two fields. The Foggs stipulated that the Town keep the stone walls brushed and the fields mowed each fall to maintain a healthy habitat for grassland bird species. Unfortunately, a single annual field mowing did not discourage woody growth which had begun choking out grass species. On the advice of a wildlife biologist from UNH, a second cutting was implemented this year and will continue until the fields are again productive. This year fertilizer was spread on the fields in May to enrich the soil and encourage the growth of beneficial grasses. In November, John Brown and Sons, Inc. was hired to brush the perimeter walls and remove the bittersweet and other species which had encroached into the back of the of the fields to a width of more than fifteen feet in some areas.

The KTFCFA is made up of many tracts of land donated by generous conservation-minded landowners as well as parcels acquired with State funding. The State requires that a monitoring report be submitted each year. The report for 2021 was sent to the Conservation Land Stewardship Program in December.

Thanks to a generous donation of a friend of Fogg's field, herbicides were again applied to the barn foundation at the edge of the upper field on Gorham Pond Road.

The KTFCFA Management Committee consists of three members of the Conservation Commission (CC), three members of the Town Forest Committee (TFC), two Members at Large and one Selectmen's Representative. The Committee meets the first Tuesday of January, April, July and October at 6:00 pm in the Town Office Building.

Respectfully submitted,

|                                       |                   |
|---------------------------------------|-------------------|
| Ron Jarvis, Co-chair and Trail Master | (TFC)             |
| Margaret Watkins, Co-chair            | (CC)              |
| Darlene Jarvis, Secretary             | (CC)              |
| Dave Nault                            | (Selectmen's Rep) |
| Patrick "Woody" Bowne                 | (TFC)             |
| Fred Mullen                           | (TFC)             |
| Brett St. Clair                       | (CC)              |
| Peggy Senter                          | (Member at Large) |
| Larry Cook                            | (Member at Large) |

## DUNBARTON TOWN FOREST COMMITTEE 2021 ANNUAL REPORT

The Town Forest Committee (TFC) (the Committee) manages approximately five hundred acres of town-owned forest land. The Committee understands that responsible forestry practices improve forest health, sustain future timber production, enhance wildlife habitat and provide public access. The Committee plans to hire a forester to write a forestry management plan to ensure that the forests, on a rotating basis, produce a sustainable income. In the past, the Committee has purchased forestry related equipment for the fire department and the Kuncanowet Town Forest and Conservation Area. The Committee continues to oversee the care and replacement of the trees on the Town common.

The Committee made several offers on a piece of property that the members felt would eventually yield a profitable timber harvest. By virtue of its location and diverse habitat it could support numerous animal species. As the price of land increased the Committee felt that it could not justify exceeding the highest bid, so it withdrew from the bidding.

The subject of closing the Ray Road gravel pit was brought to the attention of the Committee by the Society for the Protection of New Hampshire Forests (SPNHF) (Forest Society) which holds an executory interest in the Winslow lots where the Ray Road gravel pit is located. The TFC members had an onsite meeting with members of the Forest Society to discuss mapping boundaries to delineate the extent of the area that can be mined. Previously, the TFC believed it had an informal agreement with the Forest Society relative to the useable pit area. The Town Forest Committee believes that the new SPNHF mapping of that area is more restrictive, so the TFC is working to reach an agreement concerning the size of the remaining area from which the Town may extract gravel.

The TFC has been asked to replace one or two of the trees on the Town common. The Committee has agreed and will do so when a suitable specie has been selected.

Respectfully submitted,

Jeff Crosby, Chairman  
Patrick (Woody) Bowne, Vice Chair  
Fred Mullen, Treasurer  
Ron Jarvis, Secretary  
Bryan Comeau, Forester

| Town Forest Lots                       | Lot #    | Acreage from<br>Tax cards |
|----------------------------------------|----------|---------------------------|
| Wil Brown Lot - off Kimball. Pd. Rd.   | B5-03-02 | 9.30                      |
| Charles Little Lots - Kimball. Pd. Rd. | B5-02-13 | 25.97                     |
|                                        | B5-03-01 | 105.40                    |
|                                        | C5-01-03 | 95.44                     |
|                                        | C5-01-05 | 30.68                     |
| School Lot – Mansion Rd.               | E3-02-01 | 10.50                     |
| Winslow Lot – Winslow Rd. & Stark Lane | G2-04-06 | 47.30                     |
| Winslow Lot - Stark Pit – Ray Rd.      | H2-02-04 | 100.86                    |
| Transfer Station – Rt. 77              | I1-03-02 | 43.00                     |
| Crosby Lot – Rt. 77                    | I2-02-03 | 39.00                     |

## TOWN FOREST FINANCIAL REPORT 2021

|                                                            |                       |                         |
|------------------------------------------------------------|-----------------------|-------------------------|
| Balance: January 1, 2021                                   |                       | \$126,830.51            |
| RECEIPTS: 2021                                             |                       |                         |
| Town of Dunbarton (winter sand for the year 2020)          | \$3,618.00            |                         |
| Ameriprise Financial Svc. (dividends & interest) year 2021 | \$2,481.40            |                         |
| Ameriprise Financial Svc. (change in value) year 2021      | \$644.58              |                         |
| Interest on trust fund (Winslow Town Forest)               | \$0                   |                         |
| <br>TOTAL RECEIPTS:                                        | <br><u>\$6,743.98</u> |                         |
| <br>BALANCE plus RECEIPTS:                                 |                       | <br>\$133,574.49        |
| PAYMENTS: 2021                                             |                       |                         |
| NH Timberland Owners Association (dues – year 2021)        | \$25.00               |                         |
| <br>TOTAL PAYMENTS:                                        | <br><u>\$ 25.00</u>   |                         |
| <br>BALANCE plus RECEIPTS less PAYMENTS : January 1, 2022  |                       | <br><u>\$133,549.49</u> |

Respectfully submitted,  
Fred J. Mullen, Treasurer  
Dunbarton Town Forest Committee

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## DUNBARTON ENERGY COMMITTEE

Fiscal Year Ended December 31, 2021

|                                    |                 |
|------------------------------------|-----------------|
| Cash on Hand 12/31/2020            | \$ 1,666.03     |
| Receipts 1/01/21 to 12/31/21       | \$ -            |
| Disbursements 1/01/21 to 12/31/21  | \$ (86.00)      |
| Interest on Investments            | \$ 0.12         |
| <br>Cash on Hand December 31, 2021 | <br>\$ 1,580.15 |

Respectfully submitted,

Pamela Milioto  
Town Treasurer



## DUNBARTON ENERGY COMMITTEE

The Dunbarton Energy Committee's Mission statement:

"To encourage and support Dunbarton's municipality, businesses and residents in the practical application of technology resulting in energy efficiency and sustainable energy for buildings and transportation in order to lower our energy costs and reduce our carbon emissions."

The 160-panel, 63.2kW solar array at the Dunbarton Transfer Station continues to produce sufficient power to significantly reducing the electric bills of all town buildings (Transfer Station, Fire Dept., Police Dept., Town Office, Town Garage, Town Hall/Library). With lease payments of \$815/month and no upfront cost, the array is paying for itself. The lease /buyout option will be paid off in 2026 and the array will be producing electricity until at least 2050 (system performance guarantee term) with all of the electric power output after 2026 going to reducing the town electric bills. Savings (currently projected to be \$384,000) could also increase as the cost of electricity increases over time.

We are currently crafting a solar array proposal for our Elementary School that is over 2 times as large as the current array with savings that would be proportionally greater ...stay tuned!

With the present quickly increasing costs of energy and electricity, we notify the public on our website and the Dunbarton Community Group Facebook page that the Dunbarton Energy Committee can provide residents advice for savings opportunities

The Neighbors Warming Neighbors Program has performed a total of 44 home audits since the program began in 2012. It has been and remains on hold since 2020 due to COVID safety concerns. The program helps Dunbarton residents improve the heating, electric efficiency and comfort in their homes with a 1-to-2-hour walk-through energy audit of a resident's home or business. It provides a CD with thermal images of their building as well as a written report that summarizes the audit findings, provides recommendations to improve the building's energy efficiency, and identifies applicable energy efficiency rebate programs for which they qualify. We are not sure when we will be able to continue this program. Email at [energy@dunbarton-energy.org](mailto:energy@dunbarton-energy.org) if this program should be continued. If you would like to join us as a committee member or NWN team member when the program restarts., training will be provided.

The 2020 and 2021 Central NH Energy Expos were cancelled due to the COVID restrictions. Conditions permitting, we hope to resume this popular event later in 2022. Watch for a notice later in 2022.

Residential solar electric installations in town continue to grow, now more than 80, producing significant savings to their owners. The Committee continues to provide guidance for residents to choose the approach best suited for their installations. The Committee offers to provide advice and assistance to those considering installing solar arrays on their property. Feel free to contact us and we will share lessons learned in designing the town arrays.

We welcome new members to bring new ideas and help with present and future new activities. We have openings in 2022 and would greatly appreciate at least two more Town residents and their ideas & project contributions. Email us at [energy@dunbarton-energy.org](mailto:energy@dunbarton-energy.org) See us on the web at [www.dunbarton-energy.org](http://www.dunbarton-energy.org) or at [www.facebook.com/Dunbarton-Energy-Committee-195961943752074](https://www.facebook.com/Dunbarton-Energy-Committee-195961943752074)

Dunbarton Energy Committee: Mike Kaminski (Selectmen Rep.), Dana Lavoie, David Elberfeld, George Holt, Bob Ray, John Stevens, (Chair)

## SUMMARY OF TOWN COMMON PROJECT

Fiscal Year Ended December 31, 2021

|                                   |    |          |
|-----------------------------------|----|----------|
| Cash on Deposit December 31, 2020 | \$ | 3,484.88 |
| Receipts 1/01/21 to 12/31/21      | \$ | -        |
| Disbursements 1/01/21 to 12/31/21 | \$ | -        |
| Interest on Investments           | \$ | 0.36     |
| Cash on Hand December 31, 2021    | \$ | 3,485.24 |

Respectfully submitted,

Pamela Milioto  
Town Treasurer

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## SUMMARY OF THE RECREATION COMMISSION

Fiscal Year Ended December 31, 2021

|                                   |    |           |
|-----------------------------------|----|-----------|
| Cash on Deposit December 31, 2020 | \$ | 16,629.64 |
| Interest Earned                   | \$ | 1.67      |
| Recreation Commission             |    |           |
| Basketball                        |    |           |
| Concessions                       | \$ | -         |
| Expenses                          | \$ | -         |
| Fundraising                       | \$ | -         |
| Registration                      | \$ | -         |
| Registration Refunds              | \$ | -         |
| Softball                          |    |           |
| Expenses                          | \$ | -         |
| Recreation Commission             |    |           |
| Expenses                          | \$ | -         |
| Voided Check                      | \$ | -         |
| Fireworks                         | \$ | -         |
| Cash on Deposit December 31, 2021 | \$ | 16,631.31 |

Respectfully Submitted,  
Pamela Milioto, Treasurer

## DUNBARTON OLD HOME DAY COMMITTEE REPORT

The 2021 Dunbarton Old Home Day was held on Saturday August 14. It was a well-attended gathering of our community. To assure a safe event considering COVID needs, personal distancing guidelines, masks and sanitizers were provided for the public and participants. A DHHS Mobile COVID Vaccine van was also at the event.



the end of the parade.

A large mobile bandstand stage, thank you Tom Cusano, provided a great stage for the Nevers 2nd Regiment Band. New for 2021 Dunbarton Has Talent Show featuring talented town performers. The Dunbarton Town Hall Restoration Project organized recruited a great set of our hometown performers. The food tent, run by volunteers served up the traditional fare at old-time Prices. The Old Home Day committee and volunteers which included town officials, served FREE ice cream to a crowd of happy attendees in the afternoon.



Selectmen Dave Nault and Mike Kaminski along with Line Comeau and Judy Vankalken help scoop FREE ice cream for Old Home Day.

Free activities and entertainment on the Common for the kids included a pie eating contest sponsored by the School Street Cafe, Linda Weiser the Face Painter, Wildlife Encounters, Tricky Dick's Magic Show and Thorberchon Farm horse exhibit.

The Crafts area provided a look at how goods were produced in Colonial days. There were demonstrations of stone cutting, a blacksmith hot forge, fiber



arts, pottery, wood beam cutting, wool carding, spinning and a weaving loom.

Thank you to the Selectmen for the Old Home Day budget which helped make the community event a success! The 2022 Dunbarton Old Home Day date is to be announced. Old Home Day is a Town Committee. 2021 Members: Ken Koerber, Mark Lang, Don Larsen, Tom Cusano, George Maskiell and John Stevens. Call John Stevens at 603-774-7162 to get involved.

## **2021 VARIABLE MILFOIL REPORT**

### **TOWN OF DUNBARTON**

Congratulations! For the third year in a row, as of this writing, all ponds in Dunbarton, including Gorham Pond, have tested clear of Variable Milfoil! Please note Variable Milfoil does not bloom until the spring, so we must remain vigilant. We will continue to work closely with NH DES to keep Dunbarton free of invasive variable milfoil.

In 2018, Gorham Pond was chosen to participate to evaluate a strong new treatment (Procellacor) which was applied to Gorham Pond. The results of this treatment have lasted for three years and appear to be a key factor in the elimination of Variable Milfoil. Another factor is our Lake Host Program of watercraft inspections.

What is “Lake Hosting”? The New Hampshire Lakes Association (NHLA) works with towns in New Hampshire to set up Lake Host groups who check all watercraft entering or exiting a waterbody, for invasive species, including Variable Milfoil. After joining the program in 2014, the Town of Dunbarton received the necessary inspection training from NH Lakes, blue t-shirts to identify the individual as a Lake Host, informational pamphlets (which are handed out to boaters) and information to educate the boating public. Every year we apply for grant funding which enables us to hire a “paid” Lake Host. The amount of the grant we receive depends on the number of inspections and hours worked by our Lake Hosts in the previous year. In 2021, NHLA awarded us a Grant of \$1,000 to hire a “paid” Lake Host. This was the minimal amount awarded because we suspended our Lake Host program in 2020 due to the pandemic.

Because the Grant amount was small, we were limited in what we could offer for an hourly rate. We received no responses for our job posting. This is where Dunbarton residents stepped up to help. NH Lakes has the means to accept local donations online to help towns supplement their paid Lake Host Program. A group of Dunbarton residents contributed almost \$600 to hire our paid Lake Host. This gave our volunteers time off while our “paid” Lake Host covered the state boat ramp at Gorham Pond on the weekends. Our paid Lake Host worked 112 hours and our Lake Host volunteers put in 117 hours at the ramp. We inspected 339 watercrafts over the entire summer. There is \$65.60 left in the fund to put towards hiring a paid Lake Host in 2022. A job well done!

In the spring of 2022, information on applying for the “paid” Lake Host position will be posted on the Town Hall bulletin board, Town Website, and the Kiosk at the State public boat ramp at Gorham Pond. You must be at least 17 years old and have transportation to and from the state boat ramp to apply.

We normally do boat inspections on Saturday and Sunday beginning around Memorial Day weekend and lasting through the third week of September. Depending on the amount of funding we receive, the “paid” Lake Host usually works from mid-May through early August. This leaves the remainder of August plus two to three weeks in September for volunteers to cover the State boat ramp in two-hour shifts based on availability. We can always use new volunteers who will be trained on how to inspect boats and kayaks (it is a straightforward process plus you get a free Lake Host t-shirt for your first two-hour shift!) Another branch of Lake Host volunteers, called “Weed Watchers” are trained to recognize Invasive Milfoil and use their kayaks to periodically inspect all ponds in Dunbarton for Variable Milfoil. If found, they report the location to me, and I, in turn, report it to NH Department of Environmental Services (DES) for treatment.

Please consider volunteering to help us protect all our ponds in Dunbarton. Thank you Dunbarton residents for helping to make all the ponds in town a beautiful year-round fishing and recreation area for everyone to enjoy. Feel free to contact me if you have any questions or just need more information on 774-6188.

Respectfully submitted,

Bob Leonard Sr.

## DUNBARTON HISTORICAL AWARENESS COMMITTEE REPORT – 2021

|                                                                        |                                                                                  |                                                                            |                                                                                                                                                             |
|------------------------------------------------------------------------|----------------------------------------------------------------------------------|----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                        |                                                                                  |                                                                            |                                                                                                                                                             |
| <p>This is the new sign for Bailey's Corner on Robert Rogers Road.</p> | <p>The annual Historic Gingerbread House Project.<br/>A sweet treat for all!</p> | <p>The DHAC had this sign made for the Hearse House at Pages Cemetery.</p> | <p>Can anyone help locate more history for "Marshall's Cabins" on Gorham Pond or about the formation and early construction of Lake Gorham Association?</p> |

Our organization's ability to have live meetings was greatly hampered due to Covid.

Interaction with the DES also scaled back due to Covid. Bill Zeller made a safe local history presentation to each of the third-grade classes and took them on a walk around the Common. The Historic Gingerbread Houses were constructed and decorated but involvement was limited to students. Their work was displayed at the school and the lovely smell of gingerbread and sugar floated through the air!

We weren't able to make additional Recollections of Dunbarton videos this year but hope to do so next year. There are currently 14 on the town website and YouTube. Watch or listen to these presentations on your devices!

For many years, the local homeowners constructed wooden signs at 'Bailey's Corner' on Robert Rogers Road. We collaborated with the owners of the land where the sign had been situated to sponsor a new metal sign commemorating the many Bailey homes once in this area. The new sign will also have a small metallic sticker "Black Heritage Trail of Dunbarton" to recognize the enslaved people old photos show at this location.

We were finally able to establish the date the first Hearse House was on the Town Common. Old photos were indispensable in this effort. Many thanks to volunteer Jae Larsen who read through decades of old handwritten town ledgers learning many archaic terms in the process. Vendue anyone? Continued thanks to former member Lee Martel who still helps with our efforts, especially field work.

The descendants of the owner of "Marshall's Cabins" on Gorham Pond generously shared their family photos. That enterprise was quite the operation! It's a chapter of time waiting to be written, any volunteers? We hope others come forward with more photos of these cabins and the early days of Lake Gorham Association.

New committee members are always welcome!!

Respectfully Submitted,

Donna Dunn, Chair/Secretary, 774-4567, [dunbartonhistorytod@gmail.com](mailto:dunbartonhistorytod@gmail.com) or [dunncottage@gmail.com](mailto:dunncottage@gmail.com)

Gail Martel, Treasurer  
Lee Mullen  
Ken Swayze

Bob Martel, Selectman Rep.  
Bill Nichols  
Fred Mullen

Paula Mangini  
Linda Nickerson, Technical Liaison  
Bill Zeller, Elementary School Liaison

**Mission Statement per 1992 Citizens Warrant Article:**

- 1) List historic structures for the town
- 2) Make dated plaques for those wishing to have them on their structures
- 3) Establish educational programs for the children of the Dunbarton Elementary School

This town history book should be in all your homes! \$10 At the Library, Town Office & Curios on the Common.



### **HISTORICAL AWARENESS COMMITTEE**

Fiscal Year Ended December 31, 2021

|                                   |    |          |
|-----------------------------------|----|----------|
| Cash on Hand 12/31/2020           | \$ | 6,630.85 |
| Receipts 1/01/21 to 12/31/21      | \$ | 169.00   |
| Disbursements 1/01/21 to 12/31/21 | \$ | (310.00) |
| Interest on Investments           | \$ | 0.71     |
| Cash on Hand December 31, 2021    | \$ | 6,490.56 |

### **HISTORICAL AWARENESS ARCHIVES PROJECT**

Fiscal Year Ended December 31, 2021

|                                   |    |          |
|-----------------------------------|----|----------|
| Cash on Hand 12/31/2020           | \$ | 5,265.46 |
| Receipts 1/01/21 to 12/31/21      | \$ | -        |
| Disbursements 1/01/21 to 12/31/21 | \$ | -        |
| Interest on Investments           | \$ | 0.48     |
| Cash on Hand December 31, 2021    | \$ | 5,265.94 |

Respectfully submitted,

Pamela Milioto  
Town Treasurer

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### **SUMMARY OF WREATHS ACROSS DUNBARTON**

Fiscal Year Ended December 31, 2021

|                                   |    |             |
|-----------------------------------|----|-------------|
| Cash on Deposit December 31, 2020 | \$ | 8,348.94    |
| Receipts 1/1/21 to 12/31/21       | \$ | 2,705.00    |
| Interest on Investments           | \$ | 0.83        |
| Total                             | \$ | 11,054.77   |
| Disbursements 1/1/21 to 12/31/21  | \$ | (11,054.77) |
| Cash on Hand December 31, 2021    | \$ | -           |

Respectfully submitted,

Pamela Milioto  
Town Treasurer

## DUNBARTON TOWN HALL RESTORATION COMMITTEE - 2021

This year plans were finalized for an addition to the Town Hall building, on the School Street side, that will bring the second floor up to Code. The plans include a LULA lift, stairway, two bathrooms – handicap accessible, heat for the addition, and an air exchange system for the entire upstairs. Minimizing costs has been a priority throughout the planning and design process. Unanticipated delays in developing specifications information necessary for putting the project out to bid meant that the DTHRC had not received a firm cost for the project as of year end.

Library Trustees, represented by Mary Girard and Bruce Banks, participated in DTHRC meetings and provided important input, particularly with respect to upstairs use and scheduling. Adapting relevant concepts from other towns to our town hall and needs, the DTHRC developed a Use Policy for the upstairs space that provides for phased-in uses, limited initially to community groups and activities open to the community until potential kinks have been worked out and use patterns identified. The DTHRC-approved policy, in draft form on the DTHRC website, has been forwarded to the Selectmen for final approval.

While COVID concerns limited community outreach on the project, the DTHRC organized a variety of ways to publicize the project and highlight its importance to community life. By now you have no doubt seen the Let's Get Back Upstairs banners that Don Larsen has been moving to different sites around town all year. In spring the DTHRC sponsored a scavenger hunt focused on Town Hall features and the Town Common for Dunbarton students. This summer, the DTHRC organized this year's Old Home Day Talent Show, MC'd by Dunbarton native Cindy Stone Pinard, with Jae Larsen as stage manager. Eight acts, ranging from music and dance to recitation of a humorous epic poem, kept the audience entertained all afternoon. The DTHRC also sponsored an Old Home Day float, an information table with architectural drawings of the proposal, a raffle, and tours of the upstairs.



This fall, Lizz Ferdina arranged for bandstand performances by Decatur Creek and Now's the Time, and participants were treated to music, food, and tours of the upstairs (both bands contributed their donated earnings to the project). In November the DTHRC organized tours of the upstairs and an afternoon of hayrides - thanks to Dave Heisler and his gentle 4-legged giants - along with cookies, and games.

If you visit [www.DTHRC.org](http://www.DTHRC.org), you will find written and videoed interviews with longtime town residents talking about experiences made possible to them by access to the second floor. Thanks to those who shared their stories and to Curt McDermott and Enid Larsen for their essential involvement. On

the website you will also find background on the project, clips from the pre-COVID Town Hall concert series (which harkens back to musicales of the 19<sup>th</sup> century performed upstairs), two project FAQs, and a PayPal donate button! Donations are always welcome. Once the second floor is accessible (pending the March 2022 Town Meeting vote to approve), there will be plenty of opportunities to help renovate and update the upstairs space and stage, so stay tuned!

Finally, the DTHRC welcomed three new members, Janet Casey, Nora Lamarque, and Cindy Pinard.

Respectfully submitted,  
Margaret Watkins, Chair  
Clement Madden, Vice Chair  
Beth Boucher, Secretary  
Sue Bracy  
Janet Casey

Nora LaMarque  
Don Larsen  
Enid Larsen  
Curt McDermott  
David Nault, Selectmen's Rep

Cindy Pinard  
Shelley Westenberg  
John Stevens, Advisor

The **Dunbarton Town Hall Restoration Project**, a 501 (c)(3) nonprofit organization, is responsible for overseeing money raised for the restoration project. The DTHRC's principal expense in 2021 was a \$45,000 contract with Dennis Mires, P.A. for stamped construction plans/specifications, public meeting involvement, and construction oversight. Services donated by Trexler Engineering reduced the cost by \$4,800. The remaining unencumbered balance, \$74,141.53, reflects past Arts on the Common proceeds and ongoing donations from residents and friends.

|           |                            |                             |             |
|-----------|----------------------------|-----------------------------|-------------|
| Trustees: | Shelley Westenberg, Chair  | Margaret Watkins, Secretary | Enid Larsen |
|           | Clement Madden, Vice Chair | Tiffany Dodd, Treasurer     |             |

## **Librarian's Report for the Year Ending 2021**

As we look forward to the new year, the Dunbarton Public Library staff and Board of Trustees appreciate the opportunity to reflect on the challenges of the past two years. We are prepared for 2022 with lessons learned, new tools, and a renewed sense of urgency. The Dunbarton Public Library remains vital, relevant, and a place for community connection virtually, or in person.

The Dunbarton Public Library has certainly stepped up to meet new needs and old ones under challenging circumstances. Throughout the entire year, our phased transitions were reviewed monthly. We were prepared for any scenario, and maintained the safety of staff and patrons. We are proud of our accomplishments. The Pandemic certainly underscored the urgency to develop new and creative ways to deliver library services and remain open safely in a small space. We are proud that we have been able to do that when other libraries have not.

Our virtual programming and story times developed last year continued to be popular in 2021, but it was a creative shift to using flexible outdoor space, including the Town Common and band stand, that allowed us to hold in-person events for the first time in a year. We were able to maintain social distancing and get back together as a community until well into late fall. A true library and community need.

In the summer of 2021, the Dunbarton Public Library was a recipient of \$1,321 in grant funding thanks to federal American Rescue Plan Act (ARPA) funds made possible by the Institute for Museum and Library Services (IMLS) and the New Hampshire State Library. Using the grant funds, the library purchased a portable outdoor sign and durable pre-loaded interactive Playaway Launchpad tablets which support children's educational and developmental needs.

With substantial covid numbers in town, and the continued threat of the ongoing pandemic, we continued to focus on our own footprint. Our 1,200-foot square space is distance challenged with no clear sightlines, additionally complicated by the layout of our heavy stacks. Our solution was to apply for a second competitive ARPA grant during the fall through IMLS and the NH State Library. Our grant application received some of the highest scores possible, and we will receive a second grant in 2022. With the \$13,745.03 that we will receive, we will begin to convert to mobile bookshelves which will replace much of the heavy, blocky bookcases that currently cannot be moved. The moveable shelves will allow us to roll away the library's main book collection, open and create more floor space, while meeting recommendations for social distancing. We will again be able serve the community, be able to offer some of our traditional in-person programs, while keeping staff and patrons safe. We understand that additional spacing may not be enough to meet all patron's COVID concerns. The purchase of a Meeting Owl Pro also with ARPA funds will allow our in-person and programs to be offered remotely as well, providing another avenue for training and connection to services for our patrons.

During the past year, 3,529 patrons visited in person or used our curbside services. 7,272 items were checked out, and 4,520 items downloaded from the NH Downloadable Content, for a total circulation of 11,792. We answered 926 reference questions. The library withdrew 377 materials due to age, condition and wear, and added 913 items, for a total of 17,174 holdings. Interlibrary loan services were resumed by the NH State Library, with 109 items borrowed from other libraries, and our library loaned 229 items to other libraries.

We offered a wide variety of programs both virtually and in-person this year. Virtually we hosted storyteller/author Rebecca Rule through the NH Humanities, and others such as Marty Gitlin's Red Sox program, Backyard Birding, Float Tube fishing, and the NH Fish and Game Wildlife Stewards. Many of our traditional programs such as book discussions, loving-kindness meditations, Men's Coffee Hours, and cooking demonstrations were also held virtually for a total of 52 events and 452 attendees. During the summer and fall we made use of outside space to offer an additional 56 programs with 249 people attending.

Our yearly Summer Reading program, "Tails and Tales," was held with most all programs meeting outside and on the band stand. Thanks to the Dunbarton Police Dept., the Dunbarton Fire Dept., the Building

Dept., Highway and Transfer Station, our annual Touch a Truck became a Scavenger Hunt. We hosted a great musical program with Mr. Aaron, a Search and Rescue dog demonstration with NEK9, Reading to Dogs sessions, a virtual Squam Science Center program, and a very special story time with Sgt. Remillard and Officer Milioto. Story Times were held virtually, and when able, in-person on the band stand. All in all, we held 33 virtual programs with 98 children and 87 adults attending, and 33 outside programs with 297 children and 167 adults in attendance. We continued to offer other passive programs such as our “Take+Make” craft bags for children, and our Story Walks around the building. Our partnership with the DES remains strong; we issued library cards to students, safely shared materials, outreach, and in-person visits when possible.

As we move forward, the Dunbarton Public Library strives to honor our patrons and community as we move toward a more modern and flexible footprint that will support a wide range of uses. We hope to be able to bring people together again safely to make connections, gather as friends and meet new people.

Please give us a call if you have any questions.

Respectfully submitted, Mary Girard Library Director  
and the Dunbarton Public Library Board of Trustees

### **Library Trustees**

Martha Wilson, Chair  
Sara Anderson, Secretary  
Bruce Banks, Facilities  
Carol Kilmister, Personnel  
Karen Lessard, Treasurer

### **Library Staff**

Mary Girard, Director  
Lisa Cross, Library Assistant  
Lisa Poirier, Cleaning

### **Dunbarton Public Library 2021 Financial Report**

#### **Income:**

Book Sales: \$50.00  
Copier: \$35.90  
Donations: 0  
Fines and Fees: 0  
Grant Income: \$1,521.00  
Interest Income: \$379.56  
Town of Dunbarton: \$109,309.00

#### **Expenses:**

Accounting \$3,505.97  
Collections: \$15,460.46  
Facilities: \$419.23  
Operating Expenses: \$8,236.85  
Payroll: \$72,030.79  
Professional Expenses: \$340.00  
Programs: \$5,397.90  
Utilities: \$1,766.43  
Total Expenses: \$107,157.63  
2021 Lapsed Funds: \$3,222.37

Citizen's Bank Checking: \$49,364.52  
DCU LTD/Charles A. Little Legacy: \$61,809.08  
DCU Savings: \$11,713.72



## BIRTHS REGISTERED IN DUNBARTON – 2021

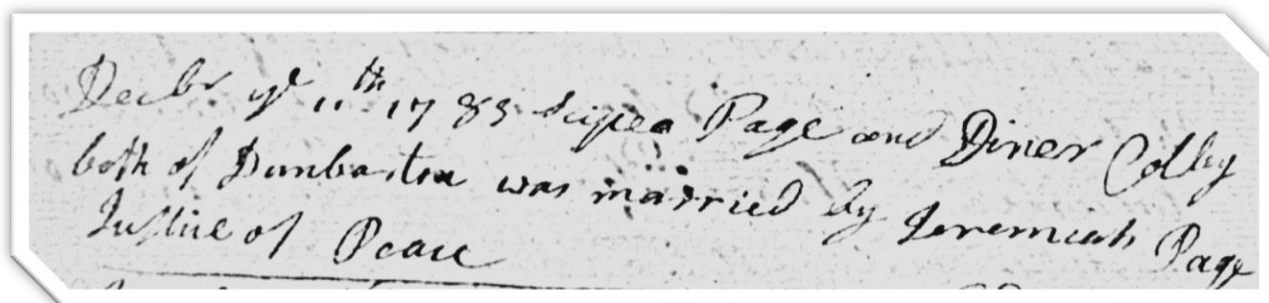
| <u>DATE OF BIRTH</u> | <u>NAME</u>                      | <u>PLACE OF BIRTH</u> | <u>NAMES OF PARENTS</u>                |
|----------------------|----------------------------------|-----------------------|----------------------------------------|
| May 15, 2021         | Abigail Shen Jones               | Concord, NH           | Mathew Jones<br>Wei Shen               |
| May 15, 2021         | Luke Thomas Enderwick, Jr        | Manchester, NH        | Luke Enderwick<br>Lindsay Enderwick    |
| May 22, 2021         | Rose Ryan Lee                    | Concord, NH           | Patrick Lee<br>Holly Lee               |
| June 27, 2021        | Callen David Montgomery          | Concord, NH           | Thomas Montgomery<br>Kaelyn Montgomery |
| July 10, 2021        | Priscilla Jayna Tommasina Coulon | Concord, NH           | Peter Coulon<br>Jayna Todisco          |
| July 15, 2021        | Grant Alexander Pinault          | Manchester, NH        | Luke Pinault<br>Erin Pinault           |
| July 17, 2021        | Ronan Chase Roy                  | Concord, NH           | Matthew Roy<br>Brittany Roy            |
| August 16, 2021      | Callum William Darling           | Concord, NH           | William Darling<br>Brishna Sayeedi     |
| August 21, 2021      | Luke Tyler Devoe                 | Concord, NH           | Tyler Devoe<br>Michaela Devoe          |
| August 26, 2021      | Bennett Thomas Neuendorf         | Manchester, NH        | Gregg Neuendorf<br>Lacey Neuendorf     |
| October 27, 2021     | Torsten Joel Eudenbach           | Manchester, NH        | Joseph Eudenbach<br>Jaimie Lemieux     |
| December 29, 2021    | Iliana Qahir                     | Manchester, NH        | Zabayullah Qahir<br>Arzo Salimi        |
| December 29, 2021    | Liam Jeffrey Dionne              | Concord, NH           | Jeffrey Dionne<br>Emily Dionne         |

## MARRIAGES REGISTERED IN DUNBARTON – 2021

| <u>DATE OF MARRIAGE</u> | <u>NAMES</u>                               | <u>RESIDENCE</u>               |
|-------------------------|--------------------------------------------|--------------------------------|
| January 13, 2021        | William J Upton<br>Ciara R Durost          | Dunbarton, NH<br>Dunbarton, NH |
| January 23, 2021        | Brett J Piar<br>Jennifer C Talbot          | Dunbarton, NH<br>Dunbarton, NH |
| April 3, 2021           | James B Halla<br>Jeanne Ann Whittington    | Dunbarton, NH<br>Dunbarton, NH |
| May 29, 2021            | Aidan R Koornneef<br>Lindsey L Andrews     | Bow, NH<br>Dunbarton, NH       |
| September 25, 2021      | Theodore J Urbanik, IV<br>Sarah J Cummings | Dunbarton, NH<br>Derry, NH     |
| September 28, 2021      | Glenn Scott<br>Christina S Dominguez       | Dunbarton, NH<br>Dunbarton, NH |
| October 10, 2021        | Harold E Morse, Jr<br>Kathryn A Hodgdon    | Dunbarton, NH<br>Dunbarton, NH |
| October 16, 2021        | Joseph A Demers<br>Morgan T Marcoux        | Dunbarton, NH<br>Dunbarton, NH |
| December 21, 2021       | Brady J Bilodeau<br>Laurel M Woodruff      | Dunbarton, NH<br>Dunbarton, NH |

## Town Records, Volume 1, 1765-1800

Record of the Marriage of Scipeo [Scipio] Page and Diner Colby, December 11, 1785



## DEATHS REGISTERED IN DUNBARTON – 2021

| <u>DATE OF DEATH</u> | <u>NAME</u>                 | <u>PLACE OF DEATH</u> | <u>NAMES OF PARENTS</u>                  |
|----------------------|-----------------------------|-----------------------|------------------------------------------|
| January 13, 2021     | Paul E Bedard, Sr           | Goffstown, NH         | Joseph Bedard<br>Marie Cote              |
| January 14, 2021     | Anderson F Willis, Jr.      | Dade City, FL         | Anderson F Willis, Sr<br>Dorothy Andrews |
| January 24, 2021     | Karen M Bartlett            | Boston, MA            | Donald Welch, Sr<br>Helen Pierce         |
| February 18, 2021    | Ernest Richard Corrado      | Dunbarton, NH         | John Corrado<br>Rose Cerasoli            |
| March 1, 2021        | Real Boyer                  | Concord, NH           | Leo Paul Boyer<br>Marie Tremblay         |
| March 19, 2021       | Iris June Haywood           | Manchester, NH        | Daniel Zinn<br>Eunice Spencer            |
| April 1, 2021        | Charlotte Beaudet           | Manchester, NH        | Armand Audet<br>Marie-Ange Lord          |
| April 1, 2021        | Dorothy Ann Ayoob           | Dunbarton, NH         | Maurice Hodgman<br>Erma Eldridge         |
| April 26, 2021       | Cynthia Louise Crompton     | Dunbarton, NH         | Robert Belanger<br>Evelyn Hutchinson     |
| May 6, 2021          | Michael Alan Dodge          | Dunbarton, NH         | Bernard Dodge<br>Joy Hardy               |
| May 8, 2021          | Margaret L Frechette        | Burlington, MA        | Edwin Rudolph<br>Eveline Leth            |
| May 17, 2021         | William Herbert Ingalls, Jr | Dunbarton, NH         | William Ingalls<br>Nancy Harlow          |
| May 29, 2021         | Eleanor Ruth Swindlehurst*  | Dunbarton, NH         | William Rogler<br>Lilly Schloth          |
| July 6, 2021         | Rosalie Brunetti            | Dunbarton, NH         | George Juratovac<br>Katherine Hickman    |
| July 23, 2021        | Patricia Agnes Prew         | Manchester, NH        | Edward Farrell<br>Marian Granahan        |
| August 2, 2021       | Joseph Galuska              | Manchester, NH        | Bertalan Galuska<br>Erzsebet Varga       |
| August 8, 2021       | Edward Henry Wagner, Jr**   | Dunbarton, NH         | Edward Wagner, Sr<br>Jean McGeehan       |

### DEATHS REGISTERED IN DUNBARTON 2021

| <u>DATE OF DEATH</u> | <u>NAME</u>             | <u>PLACE OF DEATH</u> | <u>NAMES OF PARENTS</u>                    |
|----------------------|-------------------------|-----------------------|--------------------------------------------|
| August 20, 2021      | Nancy Ann Sherman       | Dunbarton, NH         | Hugh Caudil<br>Sue May Roberts             |
| September 3, 2021    | Helen Adelaide Knight** | Concord, NH           | Alexander Gifford<br>Elizabeth Stronach    |
| September 17, 2021   | Lukas Andrew Ackerman   | Dunbarton, NH         | Gary Ackerman<br>Christine Janas           |
| October 3, 2021      | Constance A George*     | Lebanon, NH           | Ralph Sthal<br>Kathryn Lovering            |
| October 9, 2021      | John Carter Brown**     | Concord, NH           | Harold Brown<br>Ruth Ellison               |
| October 13, 2021     | James A Williamson      | Boston, MA            | Charles E. Williamson<br>Beverly E. Willey |
| November 20, 2021    | Denise Ann Morin        | Dunbarton, NH         | Doraine Marcotte<br>Louis Pelletier        |
| December 15, 2021    | Carl Merton Floyd       | Concord, NH           | Madison Floyd<br>Frances Eaton             |
| December 27, 2021    | Anna R. Bryan           | Dunbarton, NH         | Vito Francaviglia<br>Frances Costa         |

### BURIALS REGISTERED IN DUNBARTON – 2021 (Prior year death not recorded in previous Annual Reports)

| <u>DATE OF DEATH</u> | <u>NAME</u>       | <u>PLACE OF DEATH</u> | <u>NAMES OF PARENTS</u>          |
|----------------------|-------------------|-----------------------|----------------------------------|
| December 8, 2020     | Wesley N. Smith** | Manchester, NH        | Donald Smith<br>Nancy Willoughby |

Interment:      \*Dunbarton Center Cemetery      \*\* Pages Corner Cemetery

I hereby certify that the preceding return of births, marriages and deaths registered in the Dunbarton in the year 2021 is accurate according to the best of my knowledge and belief.

Linda L. Landry  
Certified Town Clerk

# **DUNBARTON SCHOOL DISTRICT**

## **ANNUAL REPORT**

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**2021**

**LIST OF OFFICERS**  
**DUNBARTON SCHOOL BOARD – 2021 ANNUAL REPORT**

| <b>BOARD MEMBERS</b>    | <b>TERM EXPIRES</b> |
|-------------------------|---------------------|
| Clement Madden, Chair   | 2022                |
| Geoff Moody, Vice Chair | 2023                |
| Jarrett Duncan, Member  | 2022                |
| Jeffrey Trexler, Member | 2024                |
| Nicole Sloane, Member   | 2023                |

**OFFICERS OF THE SCHOOL DISTRICT – 2021 ANNUAL REPORT**

| <b>OFFICERS</b>                  | <b>TERM EXPIRES</b> |
|----------------------------------|---------------------|
| John Trottier, Moderator Tempore | 2022                |
| Kayla Nault, Clerk               | 2023                |
| Michael Lessard, Treasurer       | 2023                |

**ADMINISTRATION – 2021 ANNUAL REPORT**

Dr. Dean S. T. Cascadden, Superintendent of Schools

Mr. Duane Ford, Business Administrator

Ms. Marcy Kelley, Director of Student Services

Dr. Shannon Bartlett, Director of Curriculum

## DUNBARTON SCHOOL BOARD – 2021 ANNUAL REPORT

The Dunbarton School Board (“Board”) is pleased to report that the Dunbarton School District is performing well, meeting the required needs of its students and providing an exceptional and innovative educational environment.

The Board would like to thank Principal Owen Harrington, Student Services Coordinator Laura Landry, Nurse Emily Kotkowski, School Secretary Shelley Westenberg, head custodian Lee Simons and our numerous teachers, aides, maintenance, janitorial and cafeteria staff for their professionalism and dedication throughout another challenging year with COVID.

The Board would also like to thank the team at School Administrative Unit 67 (SAU 67). Dr. Dean S. T. Cascadden and his team have provided both valuable leadership and tremendous support over the past year. Dr. C’s work with the Board, with the staff and throughout the district is something the Board values and depends on throughout the year. We also wish to again recognize the efforts and expertise of the SAU Business Administrator, Mr. Duane Ford, Director of Student Services, Ms. Marcy Kelly and Director of Curriculum, Dr. Shannon Bartlett, and all other staff within the SAU. Over the past year we have seen the SAU implement exciting new curriculum programs, provide necessary insight into how we could improve and be exacting and diligent in our district’s business.

This past year we opened Dunbarton Elementary School to students with a requirement for masking within the building. Students have been in school consistently this year and we are happy about that. Last year we introduced a new reading program from the American Reading Company. We are continuing with this program and Dr. Bartlett’s guidance and professional development in conjunction with Principal Harrington’s enthusiasm and leadership has been great for the school. This is a challenging program for both students and educators but one that is showing promise in increasing our students reading and comprehension abilities.

For the past 8 years, Dunbarton has enjoyed a great partnership with both SAU 67 and the Bow School Board. As a District, we are being administered by a highly regarded and talented leadership team and our students are attending middle and high school at two exceptional schools. This past September we engaged with the Bow School Board and formed an AREA Plan Review Board in accordance with state law (RSA 195-A:14). The Dunbarton Board members had productive negotiations with our counterparts on the Bow Board resulting in a proposed Amended AREA Agreement that will be presented to the Dunbarton voters for approval at the March 12, 2022 School District Meeting. The proposed Agreement will take effect on July 1, 2024 and last for 15 years.

For the most part the agreement the board is bringing forward has stayed the same. However, we highlight the material changes as follows:

1. A longer term, increased from 10 to 15 years,
2. An increased Capital Improvement Fee (“CIF”) from about \$300 currently to \$800 with changes in the way that money may be used by Bow,
3. Clarification regarding the allocation of Special Education aide costs, and
4. Corrects the allocation of indirect AREA school costs for Bow Memorial School to account for the greater number of students in grades 7 and 8.

We look forward to presenting our information about the AREA agreement at our District meeting on March 12th.

We would like to thank all the teachers, staff and administration at Bow Memorial School and Bow High School, including Principals Adam Osburn and Brian O’Connell and Assistant Principals Doug Totten and Matt Fisk, for their dedication to their students and staff, especially throughout this challenging time.

Thanks to the Dunbarton PTO for providing exciting events throughout the year and supporting the school and staff with financial support in very meaningful ways.

At the March 2021 District meeting our voters approved three warrant articles. The first article was the District's operating budget of \$8,544,270. The second article appropriated an amount of \$19,565 to deposit into the Dunbarton School Capital Reserve Fund. The third article authorized the District to accept \$1,000 from the Select Board for the Dunbarton Community Center Capital Reserve Fund.

This year, we will hold our District meeting on Saturday, March 12, 2022, in the school gymnasium.

Our warrant for school year 2022-2023 will have six articles as follows:

The first article will be to hear the reports of the agents, auditors, committees and officers. Although written reports are included in the Town Report, this article is where we will hear from our Principal and Superintendent on the state of our school district.

The second will be the operating budget which, as of this writing, will seek to raise and appropriate \$8,825,735 for the 2022-23 operating budget for the District. This represents an increase of \$281,465 which is a 3.29% increase over last year's appropriation. This increase is attributable to increases in regular education supplies (\$44,847), tuition at both Bow Memorial School and Bow High School increasing (\$232,721), special education tuition/contracted services (\$27,121) and speech contracted services (\$14,187).

We are also including within the budget a correction to past tuition payments where the Dunbarton School District was undercharged by the Bow School District for special education aides due to language in the current AREA agreement that was not sufficiently clear to convey the meaning intended by the original writers. We are repaying this in good faith as it is money that was owed yet not charged. The language in the proposed amended AREA agreement has been clarified to avoid future misinterpretation. The total amount owed is just under \$400,000 and will be repaid over the next two years, during the final two years of the current AREA.

The third article will be a three-year collective bargaining agreement with the Dunbarton Education Association covering professional staff at the Dunbarton Elementary School. This agreement was negotiated throughout the fall, and we are pleased to report that this contract represents fair wage increases for our staff to bring us to a competitive compensation level where we can recruit and retain talented staff. This contract also represents a change in the health insurance offered to our professional staff that will end up saving the District money in the long term.

The fourth article is the Amended AREA Agreement to continue our relationship with the Bow School District for the education of our 7-12 graders.

The fifth article is our capital reserve fund deposit that we bring forward every year so that we may maintain our current level of funding for our capital budget. This article helps the District in budgeting and allocating funds so that when capital improvements are needed, the voters can choose to offset some or all of large costs with capital reserve funds.

The final article is the one we always have, to accept \$1,000 from the Town to fund the Community Center Equipment Fund. This fund is used to purchase audio visual equipment, kitchen equipment, or anything else related to the joint use of the Noyes Community Center.

The Board worked very closely with the administration to keep the budget responsible while maintaining quality of programming. We are in a challenging time right now with labor costs going up, energy cost increases and other economic factors such as inflation which seem to be hitting many areas of products and services. We believe this budget to be reasonable and responsible.

We look forward to a full discussion of the 2022-2023 budget, and the other warrant articles at the School District Meeting on March 12th at 4 PM. in the Harlan & Betty Ann Noyes Community Center. We hope to see you there and thank you in advance for your participation.

Respectfully submitted by Clement Madden, Chairperson for the Dunbarton School Board, Geoff Moody (Vice Chairperson), Jeff Trexler, Jarrett Duncan, and Nicole Sloane.

## **Annual Report Dunbarton Elementary School Principal 2021-2022**

Like it was for everyone, the 2020-2021 school year was one of the strangest and most challenging years for Dunbarton Elementary School. We began the year determining as a SAU how we would manage COVID and how, most importantly, we would put all our students in a position to continue their learning. It was a challenge that was met with a “can-do attitude” from all involved. From all the meetings and planning under the guidance of SAU staff led by the newly hired SAU 67 Director of Curriculum, Instruction, and Assessment, Dr. Bartlett, we created our Hybrid Learning Plan which was a combination of both learning in person two days a week and remote learning three days a week. This was a heavy burden on all involved: teachers, families, and students. I want to thank all involved for their support and understanding of the situation. It was a heavy lift, and we did the absolute best we could to ensure students did not lose ground in their learning opportunities.

Given the absolute strangeness of the school year, we made incredible progress all the same. We began the implementation of Future Ready Schools and really jumped into this with both feet. As a staff, we took the time to determine how we could make it work as a school and use the many facets of Future Ready Schools to individualize learning and opportunities for students. We also explored multiple reading programs to update our Guided Reading approach. This was challenging work that was met with anticipation for improvement. We determined that our next reading program would be the American Reading Company which we have since instituted.

Furthermore, the absolute necessity of technology to launch the Hybrid Learning Plan created so many opportunities for professional development for DES staff and more personalized opportunities for students. This was a tremendous growth opportunity for all of us and it has had true staying power.

As always, we did have some members of our community move on to new adventures. Dr. Candace Connell moved on to a teaching position at the Winchester School. Mollie Morissette moved on to teach at the Chichester School. Heidi Virta accepted the position of Enrichment Coach for the Kearsarge Elementary Schools. Karli Logan moved out of NH with her family. Rachael Cook moved on to accept a position in the private sector. Deidra Turmelle moved on to a reading specialist position and Kim Normandin moved on to retirement. Although each of these individuals will be missed, we wish them all the best in their new adventures. Finally, as always, we thank the Dunbarton School Board, PTO, the DES staff, and students, as well as Dunbarton parents and the entire community at large for supporting the continuous growth and development of our gem of a community school, so all the eaglets within can soar to new heights.

Respectfully Submitted by:

*Owen Harrington*

Principal

Dunbarton Elementary School

**Office of the Superintendent, SAU 67**  
**Bow and Dunbarton School Districts**  
**Annual Report 2021 - 2022**

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I am working through my fifteenth year of being the Superintendent of SAU 67 and the eighth year of the partnership of the Dunbarton and Bow School Districts in an AREA agreement. It has been a difficult year dealing with the effects of the pandemic and some tragedies in our community, but it has also been a very positive year. It is good to be back for in-person schooling and we have been working on remediating learning loss and delayed Social Emotional maturity from the previous years. The SAU continues to focus on educational initiatives including Multi Tiered Systems of Support for Behavior (MTSS-B), implementing the ARC Reading program and promoting understanding of Equity and Diversity. I believe that we have continued to Focus on Learning while managing Covid.

Coming into the budget season, there were negotiations between Dunbarton and Bow about historical costs and renewing the AREA Agreement for the future. These were completed successfully and will be on both warrants. Both the Dunbarton and Bow boards negotiated new professional staff master agreements, and Bow completed an agreement for support staff. Approval of these are also on the warrants. Our people are our most important assets. The negotiations were very productive and collaborative, and I urge approval of these contracts.

The Bow District will be considering a bond for a Community Turf Field to be sited between BMS and BES. I see this as a Community Field- Built by a community to create a better community. There are many factors that make the timing for the consideration of this very good, and this will be larger than a school only project. I see it as something that will help us fulfill the SAU 67 mission of learning and caring and be a positive asset for physical and mental health which we so desperately need at this time. Combined with our existing facilities, this site could become a hub of social and community activity for the whole SAU, especially for the Bow District and Town, but also for the larger community as a whole.

As I write this in early January, I do not know what the final budgets will be, so I will not comment on them. I look forward to working with our community to continue to care for each person every day, focus on learning and teaching to touch the future by building the public schools that are the right quality, scope and size for Bow and Dunbarton. I look forward to our meetings and discussions.

I have one more year left prior to my planned retirement in June of 2023, I am excited to work with our boards on a transition plan and am working to make sure that we have a strong foundation, solid policy and stable leadership in place. This community has given much to me personally and professionally. I am proud to say I am the Superintendent of Bow and Dunbarton as we have communities that support our students and schools.

In your service,

Dean S.T. Cascadden,  
Superintendent SAU 67

## **Annual Report Bow Memorial School Principal 2021-2022**

It is a fascinating time to be working in a public Middle School over the past three years as the country and globe has worked through a pandemic. Together the administration, faculty and larger community has done a very effective job of focusing on education even during the times when Covid was consuming all the oxygen in the room. My hope is that this report will highlight that. We have been diligent about working together across buildings and within singular schools to develop aligned curriculum and resources to help our students move forward. As a part of this report I hope to highlight our recent successes in the areas of ELA curriculum, Math curriculum, our work in support of students social-emotional and behavioral wellness as well as our planning to become Future Ready Schools. Although this has been a stressful time for humanity we have worked purposefully to make sure that the schools in Bow and Dunbarton are well prepared and moving forward into 2022 / 2023 and beyond.

As administrators we had been discussing the importance of working together across the district to identify and purchase very high quality aligned resources that would provide all of our students a common set of experiences. These conversations began well before the pandemic. Ironically the pandemic actually provided a boost to this effort in a couple of different ways. The first was that it identified gaps and needs very clearly and helped everyone working in the school to quickly coalesce around a shared goal. Secondly, the pandemic also provided a lot of funding through the Federal government. Additionally, we had received some very good evidence for why this strategy was effective last year during our statewide testing when our fifth graders actually performed the best on the Math scores. They were the only grade operating out of a purchased curriculum. Well vetted commercially produced curriculums come with many resources, interventions and supports that teachers are able to use and apply with students both in person and digitally. We already knew that we would be moving forward with a math pilot to identify the program we wanted to move forward with in grade 6 through 8, but this provided additional enthusiasm and reassurance that it was indeed the right course of action.

We originally intended to pilot two highly rated math programs last year, but the pandemic forced us to put that off until this year. We are in the process of the math pilot this year and we have selected two top rated programs across grade 6, 7 and 8 to decide which would be the best one for us. The two programs are Open Up & Carnegie. We are evaluating both of these well respected curriculums as we progress through this year at regular intervals. We found that this method of evaluating two highly rated programs was helpful in coming to a consensus in selection of the Bridges program for our younger students in the elementary school through fifth grade. We have budgeted for the coming school year (2022 / 2023) in a manner that we would be able to afford to support either math program next year for implementation across all three grades.

The second curricular area that we had been planning on piloting this year all along was K through 8 English Language Arts (ELA). We began meeting as an ELA committee back in the winter of 2020 to identify which programs we were going to pilot. Dr. Bartlett led our committee through a comprehensive and effective process and at the end of it we arrived with two clear choices. This is also where the Federal government stepped in with a tremendous opportunity for the towns of Dunbarton and Bow. All towns had to decide how to spend their Covid relief funds and our towns elected to invest them in an aligned ELA curriculum. This investment is going to help our students to recover from any academic gaps that the pandemic may have caused. I am also pleased that by spending the relief monies in this manner we have made a long term investment in a resource that will pay dividends for our students for years to come and save the local taxpayers from needing to fund the purchase directly. We found through our district committee work that the best fit for our students through sixth grade was the ARC literacy program and for our two older grades we then selected the Amplify program. Both of these excellent literacy programs contain robust resources and excellent online support. We are very excited to have been able to

implement these two programs in this manner. This gives all students in Bow and Dunbarton the same curriculum framework for ELA from Kindergarten through eighth grade.

We have also focused a significant amount of time and energy on developing and beginning to implement Multi-Tiered Systems of Supports for Behavior and Wellness (MTSS-B). This is a best practice that is strongly encouraged by the state of New Hampshire and requires schools to develop committees that work together to build purposeful expectations for their communities. It is also a strategic way for schools to make sure that all students are connected with caring adults within the community. We live in a time when it is all too common to see tragedies in various communities committed by young people, only to learn that there had been warning signs present. MTSS-B is an effort to try to prevent students from slipping through any cracks, looking for warning signs and connecting all students with caring adults. Our tier 2 & 3 teams meet weekly to identify our at risk students and then make suggestions for support that we can put into place to assist them. These supports nearly all involve connecting a caring adult directly with that child. We will continue working with this initiative for the future as it does make a difference in our school. This is also a district effort and the other schools are creating similar programming and that consistency across the district will help everyone.

Another area of focus for our school and the larger district is Future Ready Schools. This effort focuses all of the district schools on creating flexible, student-centered environments and personalized experiences that require our learners to practice key skills needed for success in the 21st century. The approach is really a framework for thinking rather than a specific way to teach and learn. Our focus is to develop instructional opportunities that enable students to take charge of their own learning in a variety of ways. Dr. Bartlett organized a districtwide summer professional development opportunity in August of 2021 which brought educators from across the district together to collaborate and share knowledge and experiences developing Future Ready Classrooms. We look forward to being a part of this effort into the future as well and developing authentic learning opportunities for students.

Although the pandemic has cast a long shadow over both 2021 and 2022, we have not let that shadow prevent our progress. We have used it as motivation to move forward purposefully just as our larger community has. We look forward to brighter days ahead but knowing that we continue to move our schools into the future regardless of the challenges of the day.

Respectfully Submitted,

Adam Osburn  
Principal  
Bow Memorial School

## **Annual Report Bow High School Principal 2021-2022**

The mission of Bow High School is to develop knowledgeable, inquiring, and caring young people who will become confident lifelong learners. The BHS faculty and staff strive to provide innovative and engaging educational experiences for all students while preparing them for the ever-evolving real world. BHS students are compassionate, resilient, and driven to be successful in and out of the classroom. While the ongoing COVID-19 pandemic has greatly altered the daily operations at BHS over the past couple of years, the students and staff have persevered and continue to find success. This report will feature a number of highlights and achievements of our students from the Spring 2021 and Fall 2021 semesters.

In June of 2021, Bow High School had a graduating class of 143 students. Incredibly, 85% of the students from the BHS Class of 2021 have continued on to post-secondary education at two or four year colleges or universities, 12% have continued on to a trade school or have entered the workforce, and 3% enlisted in the military. Additionally, 85% of the BHS Class of 2021 were recognized as NH State Scholars.

Congratulations to the BHS Class of 2021 for all of their success and a special thank you to the students who enlisted in the military for their service and commitment to the safety and security of our country. They will surely go on to achieve great things in the future and are missed by all at BHS.

Students at Bow High School continue to excel in all areas of academics. In May of 2021, BHS students took 191 AP Exams in 14 different courses. 52% of students received a qualifying score of 3 or higher on their AP Exams thus allowing them to apply for college credit based on their exam score. 18% of students scored a 5 on their AP Exams, the highest score that can be received. Concurrent or dual enrollment courses continue to be popular with students at BHS. There were 238 student enrollments in concurrent courses resulting in 854 college credits being earned by BHS students during the 2020-2021 school year.

The students at Bow High School are quite active and successful outside of the classroom with BHS having 32 athletic programs and over 40 different co-curricular clubs and activities. In the Winter 2020 season, Wyatt Rheindhart crossed the 100 win mark in wrestling becoming only the ninth wrestler in BHS history to do so. Connor Wachsmuth won the Division II 400 meters state championship during the Spring 2021 season. Lastly, during this past fall season, BHS added two more banners to the walls in the gym as the Golf team won the Division III state championship and the Girls Soccer team won the Division II state championship.

The performing arts department and the students in it continue to do great things to support and enrich the community. During the 2020-2021 school year numerous BHS students have had the opportunity to participate in a number of prestigious music festivals, including Madeleine Kropp (oboe) who was selected to participate in a nation-wide virtual festival. This was her third year participating in the All National Honor Ensemble. Madeleine Kropp (Orchestra), Trevor Abel (Orchestra), Katie Lessard (Band), Hannah Waltz (Band), Cassie Murphy (Mixed Choir), Jess Burnbaum (Mixed Choir), Rorie Cochrane (Treble Choir), and Luke Insana (Mixed Choir) were all accepted into All State. The BHS Theatre Department was able to return to the stage and out on productions of Little Women and Play On! during the summer and fall respectively.

The co-curricular clubs and activities continue to have a powerful and meaningful impact in the school and community. During the 2020-2021 school year, students in the BHS National Honor Society provided over 2000 hours of peer tutoring to students at BHS. The BHS Granite State Challenge Team finished second in the state and are poised to make another deep run in the tournament this school year. The BHS Arts with a Purpose club oversaw

the creation of 4 beautiful murals presently hanging in the BHS cafeteria in addition to various other artistic projects. The BHS Student Senate began holding student forums to allow the student body at BHS to have a voice in the decision making that occurs at the school. BHS Interact Club and BHS Peer Outreach continue to oversee multiple service projects that benefit many in the community. The BHS Student Executive Committees are full of wonderful student leaders who support their peers in many positive ways.

The success of our students could not be possible without the continued support of the Bow and Dunbarton communities. I would like to thank all of the parents, guardians, grandparents, and other family members who support our students through this unprecedented school year. Thank you for providing caring and nurturing home lives for all our students so that they may flourish at Bow High School. I would also like to thank a number of local groups and organizations for their continued support of our students and school. Thank you to the Bow Falcon Boosters, Bow Garden Club, Bow Men's Club, Bow POPS, Bow and Dunbarton PTOs, Bow Rotary Club, Bow Schools Foundation, Best Buddies, DHL, and Northeast Delta Dental.

Respectfully submitted by:

Brian O'Connell  
Principal  
Bow High School

**Dunbarton Elementary School**  
**Nurse's Report**  
**January 2022**

Dunbarton Elementary School continues to be a healthy school in all senses of the word. While a global pandemic continues around us, in the school we have maintained a high level of overall health, as well as continued to be a community with a strong core. Throughout the calendar year, I have worked closely with the other school nurses in the district, the contracted physician, the school board, Dr Cascadden and other SAU staff. I have also participated in regular calls with NH DHHS, as well as been an active member of both the NH and National School Nurse Associations. These contacts outside of the school building connect me to others, near and far, to ensure that I am providing the highest quality care to students and staff in Dunbarton.

Each day at Dunbarton Elementary School students visit me in my office. Using specialized school nursing software, with the added parent portal this year, I am able to accurately track many aspects of student health. I can easily share office visits with parents and guardians, document trends in a student's health, as well as easily keep all records in an electronic database, making care safer for each individual. I manage both acute and chronic conditions each day. The immunization report filed with the state, required each November, demonstrated our continued commitment to high levels of compliance with required vaccinations and alternate documentation.

This year I have been able to return to teaching health classes in many grades. I have truly enjoyed being back with students in a health promotion setting. Students have been engaged in learning more about basic anatomy and some more in depth lessons on health principles. It has been a joy to see these students focus on good health, instead of constantly focusing on illness.

We were able to host the Lion's Club this fall to do a vision screening for the school population. This event was completed in a single morning, with more than 220 students having their vision checked, and a few were found to have previously unknown visual disturbances. This collaboration is one I hope to see in coming years, as it allows for accurate screening for a large population.

I have enjoyed supporting the overall wellness of the students and staff here at Dunbarton Elementary School. This November, the Wellness Committee hosted the third annual Turkey Trot. It was wonderful to have the support of the PTO with matching shirts, as well as a large turnout of parents to support and participate with students. The wellness committee does have more mini events planned this year for our whole school community, bringing us together to focus on our health. Students have seemed to enjoy whole school challenges, and we are working to make these events enjoyable for each member of our school community.

As the wellness coordinator through the district's health insurance program, I am also running numerous wellness initiatives for the staff. Last spring, we were able to have many small events primarily focused on self care and mental health, as the toll of the pandemic was weighing on us all. In the coming months, there will be both fun, relaxing events, as well as some that give staff an opportunity to focus on specific areas of their personal health.

While we had all hoped that this year would bring us back to "normal," that has not been the case. That being said, Dunbarton Elementary School continues to be a healthy community in all manners. The community both inside the building walls and the surrounding community is incredibly supportive and I continue to be proud to be the nurse here.

Emily Kotkowski, RN, BSN, School Nurse  
Dunbarton Elementary School



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

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### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the School Board  
Dunbarton School District  
Dunbarton, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Dunbarton School District as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit unmodified and adverse opinions.

#### **Summary of Opinions**

| <u>Opinion Unit</u>                  | <u>Type of Opinion</u> |
|--------------------------------------|------------------------|
| Governmental Activities              | Adverse                |
| General Fund                         | Unmodified             |
| Grants Fund                          | Unmodified             |
| Aggregate Remaining Fund Information | Unmodified             |

#### *Basis for Adverse Opinion on Governmental Activities*

As discussed in Note 10-B to the financial statements, management has not recorded the local portion of the long-term costs of retirement health care costs and obligations for other postemployment benefits in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position, and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities has not been determined.

***Dunbarton School District  
Independent Auditor's Report***

***Adverse Opinion***

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Dunbarton School District, as of June 30, 2020, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Unmodified Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and aggregate remaining fund information of the Dunbarton School District as of June 30, 2020, and the respective changes in financial position and the respective budgetary comparison for the general fund and the Grants Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Change in Accounting Principle***

As discussed in Note 2-C to the financial statements, in fiscal year 2020 the School District adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 84, *Fiduciary Activities*. Our opinions are not modified with respect to this matter.

***Other Matters***

**Required Supplementary Information** – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Management's Discussion and Analysis,
- Schedule of the School District's Proportionate Share of Net Pension Liability,
- Schedule of School District Contributions – Pensions,
- Schedule of the School District's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of School District Contributions – Other Postemployment Benefits,
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Dunbarton School District's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

May 12, 2021

*Blodzik & Sanderson  
Professional Association*

## **Management's Discussion and Analysis**

As management of the School Administrative Unit 67, we offer readers of the Dunbarton School District's financial statements this narrative overview and analysis of the financial activities of the Dunbarton School District for the fiscal year ended June 30, 2020. We encourage readers to read the information presented here in conjunction with additional information that we have furnished in the District's financial statements, which follow this narrative.

### **Financial Highlights**

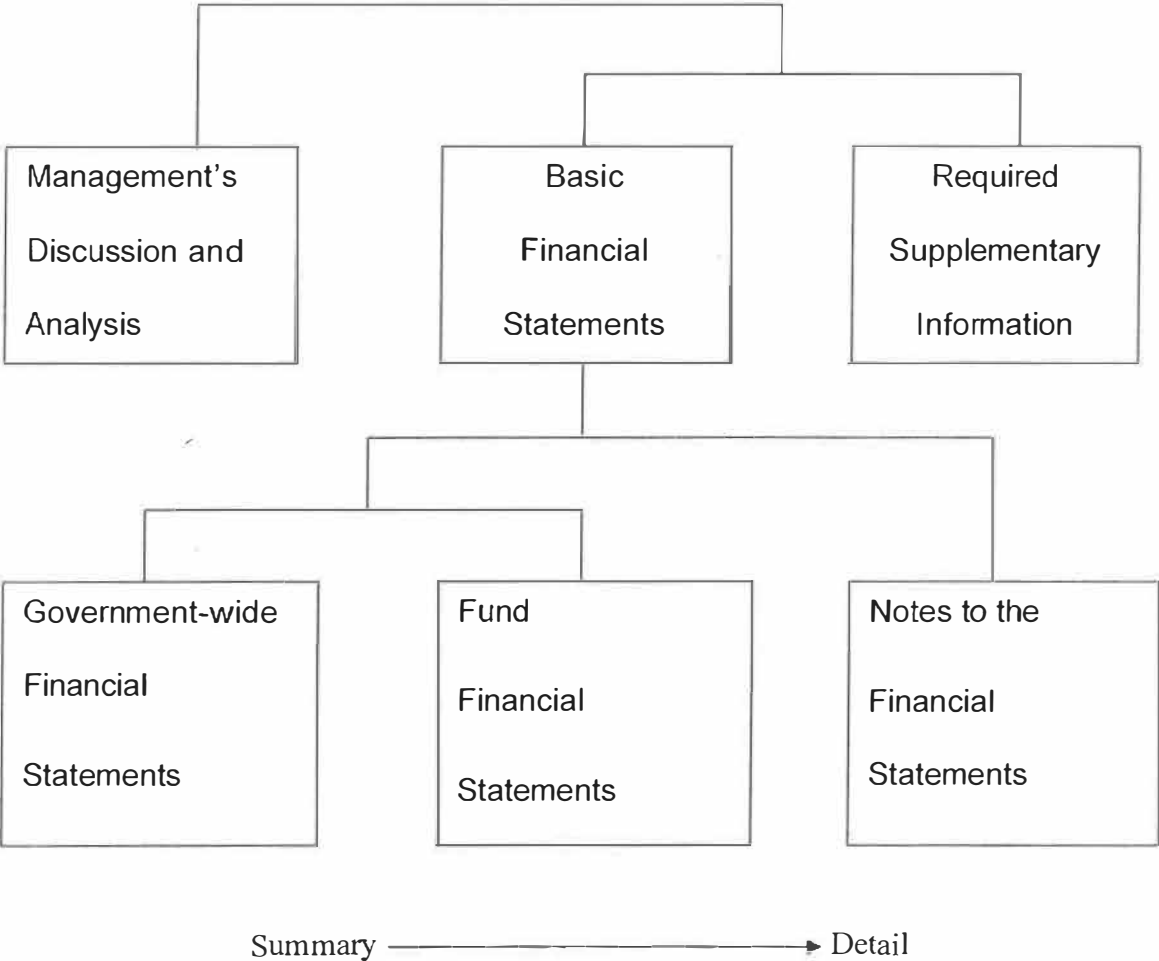
- The governmental activities had an end of the year net position of (\$696,214).
- As of the close of the current fiscal year, the Dunbarton School District's governmental funds reported combined ending fund balances of \$442,852.

### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Dunbarton School District's basic financial statements. The District's basic financial statements consist of four components; 1) government-wide financial statements, 2) fund financial statements, 3) notes to the financial statements (see Figure 1) and 4) required supplementary information. The basic financial statements present two different views of the District through the use of district-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the Dunbarton School District.

**Required Components of Annual Financial Report**

**Figure 1**



**Basic Financial Statements**

The basic financial statement includes two kinds of statements that present different views of the District.

The first two statements in the basic financial statements are the **Government-wide Financial Statements**. They provide both short and long-term information about the District's overall financial status.

The remaining statements are **Fund Financial Statements**. These statements focus on the activities of the individual parts of the District's government. These statements provide more detail than the government-wide statements.

The governmental funds statements tell how general government services were financed in the short term as well as what remains for future spending.

Fiduciary fund statements provide information about the financial relationships in which the District acts solely as a trustee or agent for the benefit of others, to whom the resources in question belong.

The next section of the basic financial statements is the **Notes to the Financial Statements**. The notes to the financial statements explain in detail some of the data contained in those statements. Budgetary information also can be found in the basic financial statement section of the report.

### **Government-wide Financial Statements**

The government-wide financial statements are designed to provide the reader with a broad overview of the District's finances, similar in format to a financial statement of a private-sector business. The statement of net position includes all of the government's assets, deferred outflows of resources and liabilities, deferred inflows of resources. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when the cash is received or paid. The government-wide statements provide short and long-term information about the District's financial status as a whole.

The two government-wide statements report the District's net position and how they have changed. Net position is the difference between the District's total assets and total liabilities. Measuring net position is one way to measure the District's financial position.

- Over time, increases or decreases in the District's net position are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the District, you need to consider additional non-financial factors such as changes in the District's tax base.

The government-wide financial statements are on Exhibits A and B of this report.

### **Fund Financial Statements**

The fund financial statements provide a more detailed look at the District's most significant funds – not the District as a whole. A fund is a grouping of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives.

- Some funds are required by State law.
- The School Board establishes other funds to control and manage money for particular purposes or to show that it is properly using certain taxes and grants.

The Dunbarton School District uses one kind of fund:

- **Governmental funds** –Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. Most of the District’s basic services are accounted for in governmental funds. These funds focus on how assets can readily be converted into cash flow in and out, and what monies are left at year-end. Governmental funds are reported using an accounting method called *modified accrual accounting* which provides a short-term spending focus. As a result, the governmental fund financial statements give the reader a detailed short-term view that helps him or her determine if there are more or less financial resources available to finance the District’s programs. The relationship between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is described in a reconciliation that is a part of the fund financial statements.

The Dunbarton School District adopts an annual budget for its General Fund, as required by the New Hampshire Statutes. The budget is a legally adopted document that incorporates input from the citizens of the District, the management of the schools and SAU 67, and the decisions of the Dunbarton School Board about which services to provide and how to pay for them. It also authorizes the District to obtain funds from identified sources to finance these current period activities. The budgetary statement provided for the General Fund demonstrates how well the District complied with the budget adopted and whether or not the District succeeded in providing the services as planned when the budget was adopted. The budgetary comparison statement uses the budgetary basis of accounting and is presented using the same format, language, and classifications as the legal budget document. The statement shows three columns: 1) the original budget as adopted by the board; 2) the actual resources and charges to appropriations; and 3) the difference or variance between the adopted budget and the actual resources and charges. The Dunbarton School District uses special revenue funds to account for its food service program, expendable trust funds, school forest, take-a-seat, and for its federal grants programs.

**Notes to the Financial Statements** – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other Information** – In addition to the basic financial statements and accompanying notes, this report includes certain required supplementary information and other supplementary information.

## The Dunbarton School District's Summary of Net Position

**Figure 2**

Dunbarton School District  
Governmental Activities  
Summary of Net Position  
Two-Year Comparison

|                                       | 2020                | 2019                | Change<br>2019-2020 | %<br>Change<br>2019-2020 |
|---------------------------------------|---------------------|---------------------|---------------------|--------------------------|
| <b>Assets</b>                         |                     |                     |                     |                          |
| Current Assets                        | \$ 644,854          | \$ 533,773          | \$ 111,081          | 20.81%                   |
| Capital Assets                        | 2,531,204           | 2,696,018           | (164,814)           | -6.11%                   |
| Total assets                          | <u>3,176,058</u>    | <u>3,229,791</u>    | <u>(53,733)</u>     | <u>-1.66%</u>            |
| <b>Deferred Outflows of Resources</b> | <u>702,804</u>      | <u>805,734</u>      | <u>(102,930)</u>    | <u>-12.77%</u>           |
| <b>Liabilities</b>                    |                     |                     |                     |                          |
| Other Liabilities                     | 211,186             | 143,140             | 68,046              | 47.54%                   |
| Long Term Liabilities                 | 4,293,087           | 4,342,315           | (49,228)            | -1.13%                   |
| Total Liabilities                     | <u>4,504,273</u>    | <u>4,485,455</u>    | <u>18,818</u>       | <u>0.42%</u>             |
| <b>Deferred Inflows of Resources</b>  | <u>70,803</u>       | <u>79,677</u>       | <u>(8,874)</u>      | <u>-11.14%</u>           |
| <b>Net Position</b>                   |                     |                     |                     |                          |
| Net Investment in Capital Assets      | (920,827)           | (906,018)           | (14,809)            | 1.63%                    |
| Restricted Net Position               | 2,142               | 108                 | 2,034               | 1883.33%                 |
| Unrestricted Net Position             | 222,471             | 376,303             | (153,832)           | -40.88%                  |
| Total Net Position                    | <u>\$ (696,214)</u> | <u>\$ (529,607)</u> | <u>\$ (166,607)</u> | <u>31.46%</u>            |

As noted earlier, net position may serve over time as one useful indicator of a government's financial condition. Although the Dunbarton School District's investment in its capital assets is reported net of the outstanding related debt, the resources needed to repay that debt must be provided by other sources, since the capital assets cannot be used to liquidate these liabilities. Usually, long term debt is reduced by annual debt service payments made from the operating budget. These payments are budgeted for and paid out of the general fund in the operating budget of the year in which they become payable.

A significant portion, 71.63%, of the District's revenue comes from local school district assessments. The State provides 25.26% from sources such as the State education tax (raised locally), the Adequacy Grant, and other state grant/aid programs. Miscellaneous revenue, Federal revenues and other local sources provides 3.11% of the district's revenues.

### Bow School District Changes in Net Position

**Figure 3**

Dunbarton School District  
Governmental Activities  
Statement of Activities  
Two Year Comparison

|                                         | June 30,<br>2020    | June 30,<br>2019    | Change              | Change in<br>% |
|-----------------------------------------|---------------------|---------------------|---------------------|----------------|
| <b>Revenues</b>                         |                     |                     |                     |                |
| <b>Program Revenue</b>                  |                     |                     |                     |                |
| Charges for Services                    | \$ 31,566           | \$ 97,717           | \$ (66,151)         | -67.70%        |
| Operating Grants & Contributions        | 185,639             | 262,976             | (77,337)            | -29.41%        |
| <b>General Revenue</b>                  |                     |                     |                     |                |
| School District Assessment              | 5,389,610           | 3,866,194           | 1,523,416           | 39.40%         |
| Unrestricted Grants and Contributions   | 1,894,662           | 1,721,753           | 172,909             | 10.04%         |
| Unrestricted Investment Income          | 3,224               | 9,863               | (6,639)             | -67.31%        |
| Miscellaneous                           | 19,315              | 3,149               | 16,166              | 513.37%        |
| Total Revenues                          | <u>7,524,016</u>    | <u>5,961,652</u>    | <u>1,562,364</u>    | <u>26.21%</u>  |
| <b>Program Expenses:</b>                |                     |                     |                     |                |
| Instruction                             | 5,723,183           | 5,493,198           | 229,985             | 4.19%          |
| Support Services:                       |                     |                     |                     |                |
| Student                                 | 473,154             | 416,334             | 56,820              | 13.65%         |
| Instructional Staff                     | 197,291             | 162,202             | 35,089              | 21.63%         |
| General Administration                  | 16,479              | 24,882              | (8,403)             | -33.77%        |
| Executive Administration                | 148,462             | 142,073             | 6,389               | 4.50%          |
| School Administration                   | 249,830             | 231,692             | 18,138              | 7.83%          |
| Operation and Maintenance of Plant      | 244,971             | 275,392             | (30,421)            | -11.05%        |
| Student Transportation                  | 312,949             | 322,069             | (9,120)             | -2.83%         |
| Other                                   | 1,067               | 1,067               | -                   | 0.00%          |
| Noninstructional Services               | 60,796              | 79,960              | (19,164)            | -23.97%        |
| Interest on Long-Term Debt              | 75,648              | 60,757              | 14,891              | 24.51%         |
| Facilities Acquisition and Construction | 186,793             | 22,060              | 164,733             | 100.00%        |
| Total Expenses                          | <u>7,690,623</u>    | <u>7,231,686</u>    | <u>458,937</u>      | <u>6.35%</u>   |
| Change in Net Position                  | (166,607)           | (1,270,034)         | 1,103,427           | -86.88%        |
| Net Position, beginning, as restated    | (529,607)           | 740,427             | (1,270,034)         | -171.53%       |
| Net Position, ending                    | <u>\$ (696,214)</u> | <u>\$ (529,607)</u> | <u>\$ (166,607)</u> | <u>31.46%</u>  |

The District's negative net position is due to the School District's implementation of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, and GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* which requires the School District to report their proportionate share of the New Hampshire Retirement System's liability based upon their plan contributions for the year.

### Financial Analysis of the District's Funds

As noted earlier, the Dunbarton School District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds.** The focus of the Dunbarton School District's governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the Dunbarton School District's financing requirements.

At June 30, 2020 the governmental funds of the Dunbarton School District reported a combined fund balance of \$442,852. Detailed information on the increases and decreases in specific fund balances are shown in Schedule C-1 and Note 12 in the Annual Financial Report.

**General Fund Budgetary Highlights:** The general fund is the chief operating fund of the Dunbarton School District. At the end of the current fiscal year, the unassigned fund balance of the General Fund was \$219,656. As a measure of the general fund's liquidity, it may be useful to compare this fund balance to total general fund expenditures and revenues which amounted to \$14,632,350 for the year ending June 30, 2020. The fund balance remaining at the end of the fiscal year represents 0.15 percent of the combined total General Fund expenditures and revenues.

### **Capital Asset and Debt Administration**

**Capital Assets:** The Dunbarton School District's investment in capital assets for its governmental activities as of June 30, 2020 totals \$2,531,204 (net of accumulated depreciation). These assets include buildings, land, machinery and equipment, athletic fields and facilities, and vehicles. Additions of assets during the year included new technology purchases, new custodial equipment, new musical instruments and several athletic equipment purchases.

**Figure 4**  
**Bow School District Capital Assets**  
**(Net of depreciation)**

Dunbarton School District  
Governmental Activities  
Capital Assets (Net of Depreciation)  
Two Year Comparison

|                                    | Governmental Activities |              | Increase     | % Increase |
|------------------------------------|-------------------------|--------------|--------------|------------|
|                                    | 2020                    | 2019         | (Decrease)   | (Decrease) |
| Land                               | \$ 41,258               | \$ 41,258    | \$ -         | 0.00%      |
| Land Improvements                  | 16,000                  | 16,000       | -            | 0.00%      |
| Building and Building Improvements | 5,244,805               | 5,213,863    | 30,942       | 0.59%      |
| Machinery and Equipment            | 154,296                 | 136,529      | 17,767       | 13.01%     |
| Total Historical Costs             | 5,456,359               | 5,407,650    | 48,709       | 0.90%      |
| Total Accumulated Depreciation     | (2,925,155)             | (2,711,632)  | (213,523)    | -7.87%     |
| Net Capital Assets                 | \$ 2,531,204            | \$ 2,696,018 | \$ (164,814) | -6.11%     |

Additional information on the School District's capital assets can be found in Note 5 of the Annual Financial Report.

**Long-term Debt.** During the 2019-20 fiscal year, Dunbarton School District carried bond liability including premium totaling \$1,610,377.

## Bow School District's Outstanding Long-Term Liabilities

**Figure 5**

### Dunbarton School District Governmental Activities Long Term Liabilities Two Year Comparison

|                               | Governmental Activities |                     | Increase           | % Increase    |
|-------------------------------|-------------------------|---------------------|--------------------|---------------|
|                               | 2020                    | 2019                | (Decrease)         | (Decrease)    |
| General Obligation Bonds      | \$ 1,425,000            | \$ 1,584,025        | \$ (159,025)       | -10.04%       |
| Premium                       | 185,377                 | 205,975             | (20,598)           | -10.00%       |
| Compensated Absences          | 100,131                 | 96,337              | 3,794              | 3.94%         |
| Other Postemployment Benefits | 217,294                 | 215,255             | 2,039              | 0.95%         |
| Net Pension Liability         | 2,365,285               | 2,240,723           | 124,562            | 5.56%         |
| Total Long Term Debt          | <u>\$ 4,293,087</u>     | <u>\$ 4,342,315</u> | <u>\$ (49,228)</u> | <u>-1.13%</u> |

New Hampshire general statutes limit the amount of general obligation debt that a school district can issue to 7 percent of the total assessed value of taxable property located within that town's boundaries. The legal debt limit for the Dunbarton School District is \$27,605,412, well in excess of the current outstanding bond debt of \$1,425,000. The District's authorized but un-issued debt as of June 30, 2020 totaled \$5,000 which represents the balance from the March 10, 2018 approved warrant article for the renovations to Dunbarton Elementary School.

### Economic Factors and Demographic Factors

The following key economic indicators reflect the growth and prosperity of the District.

- The Boston/Brockton/Nashua consumer price index for the first half of 2020 was 284.754, 1.7% higher than it was in the first half of 2019.
- Student enrollment in attendance (ADM-A) was 238.82 for 2019-20, a decrease of 1.02 students from 2018-19.

### Requests for Information

This report is designed to provide an overview of the District's finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to the Assistant Superintendent for Business Administration, Dunbarton School District, 55 Falcon Way, Bow, NH 03304.

## **DUNBARTON SCHOOL DISTRICT MEETING SATURDAY, MARCH 6, 2021**

The Annual School District Meeting of the Town of Dunbarton New Hampshire was called to order by the Moderator Rene Ouellet at 3:00 p.m. Principal Owen Harrington led the Pledge of Allegiance. The Moderator welcomed the public to the 135<sup>th</sup> School District Meeting; the first was held on March 16<sup>th</sup>, 1886. He reviewed the building exits, voting cards and meeting procedures. The Moderator introduced the following individuals:

|                                   |                                                                                                     |
|-----------------------------------|-----------------------------------------------------------------------------------------------------|
| Moderator:                        | Rene Ouellet                                                                                        |
| School Board Members:             | Clement Madden, Chair<br>Geoff Moody, Vice Chair<br>Nicole Sloane<br>Jeff Trexler<br>Jarrett Duncan |
| School District Clerk:            | Pro-tem Ryanne Roy                                                                                  |
| Supervisors of the Checklist:     | Janet Casey<br>Peter Weeks<br>Supervisor Pro-tem Shelley Westenberg                                 |
| Assistant Moderators:             | Frederick Mullen<br>John Trottier<br>Deborah Trottier                                               |
| Superintendent SAU 67:            | Dr. Dean Cascadden                                                                                  |
| Assistant Superintendent SAU 67:  | Duane Ford                                                                                          |
| Principal of Dunbarton Elementary | Owen Harrington                                                                                     |
| Special Education Coordinator     | Laura Landry                                                                                        |
| Sound:                            | Geoff Moody, School Board Vice Chair<br>Sarah Murray, Digital Learning Specialist                   |
| Police Sergeant                   | Chris Remillard                                                                                     |

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Rene Ouellet asked the assembly if they are in agreement for Superintendent Cascadden and Principal Harrington to deliver comments on behalf of Dunbarton Elementary School.

Dr. Cascadden addressed the assembly. He shared how education has been delivered during the pandemic. Over the summer of 2020 a plan was developed to keep schools open as much as possible. In reviewing this past year, there has been 33 days where Dunbarton Elementary has been in the “green” phase, meaning, students have come to school five days a week. In October of 2020, Dunbarton Elementary transitioned to “default yellow” phase where students followed a hybrid model of learning due to rise in COVID-19 cases. Within those 77 days of the hybrid model, students came to school two days a week and participated in remote learning two days a week. Students have had the opportunity to be fully remote this entire year. The plan has delivered expectations for mask wearing, infection control, social distancing, and protocols given by the CDC, students are given access to the same curriculum and instruction at home and at school. The integrated model has been extremely successful. By March 15<sup>th</sup>, when Dunbarton Elementary can enter back into the “green” phase, the average student would have experienced 124 in person days from the start of the year and 53 remote days. For the region, that is a great percentage.

During this year we have worked on three other goals in addition to the pandemic.

1. Focus on Equity and diversity: Working towards growing student skills in these areas and exposing students to different cultures and people.

2. Multi-Tiered System of Supports for Behavior (MTSSB): There is academic and social emotional/behavioral issues within a school – discussion on instead of punishment, supporting students who misbehave. The three tiers are as followed:
  - Tier 1: Whole school rules for general population.
  - Tier 2: Small group support, students who may need counseling.
  - Tier 3: Intensive interventions.
3. Future Ready Schools: Leverage technology to bring in mass personalization. Personalize the education for each peer with the help of technology and go at the student pace. Another focus is project-based learning and developing skills for students to work with other peers.

Principal Harrington of Dunbarton Elementary School welcomed the community members and shared how the 2020/2021 school year has progressed. Mr. Harrington spoke about how the town and parents took care of Dunbarton Elementary School this year, the teachers took care of the students and other staff members, and students took care of other students. Mr. Harrington spoke about Future Ready Skills being an initiative for our school, and looking at developing a new reading program Future Reading Skills for our students. In closing, Dunbarton Elementary School has been recognized as a National Blue Ribbon Award winning school this past year because of our values. He thanked the assembly for the support.

Rene Ouellet commenced to address the 2021 warrant on page 109 of the town report. He stated tradition will be broken starting today, he will not be reading each article entirely as stated in the warrant noting that there is no rule in the RSA stating reading the entire article is necessary. Article 1 – Budget.

*ARTICLE 1: Operating Budget. To see if the School District will vote to raise and appropriate the sum of Eight Million Five Hundred Seventy-One Thousand Six Hundred Sixty-Two Dollars (\$8,571,662) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory and contractual obligations of the District or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. This warrant article includes the appropriation for food service. (Majority vote required)*  
*Less Estimated Revenues: \$502,786*  
*Less State Education Grant: \$1,232,954*  
*Estimated Tax Rate Impact – \$15.55 Local, \$1.97 Statewide Education Property Tax (SWEPT)*  
*The School Board voted to recommend (5-0)*

Clem Madden moves Article 1 as written in town report. Geoff Moody seconds Article 1. Clem Madden speaks on behalf of the board, reviewed the budget and presented information.

He reviewed the budget presenting a summary sheet as a guide and highlight the significant changes, both increases and decreases. He also said that the Board would not propose any new programming or hiring any new positions at DES.

Mr. Madden then moved to amend Warrant Article #1 to \$8,544,270, a reduction of \$27,392. Geoff Moddy seconded the amendment.

Mr. Madden explained that this amendment stems from a detailed report produced by an outside contractor (Boothby Therapy Services) that the board officially received and discussed at our March board meeting this past Wednesday. Boothby specifically examined our Speech-Language and Occupational Therapy Services and came up with several recommendations. Their recommendations are product of that analysis and what they consider best practice. Decreasing the staffing hours of one position from a .8 FTE to a .6 FTE. This proposal changes that position to being ineligible for benefits which has ramifications in the 2150 line (speech services) and is a total reduction of \$27,392. Of that \$13,171 is in wages and \$14,221 is in benefits. This amendment would result in a \$0.07/\$1,000 reduction in the tax rate.

The Moderator opened the discussion of the amendment. There were no questions or comments from the community members regarding the amendment. No community members opposed the amendment.

**Rene Ouellet declared the amendment passed.**

Mr. Madden then addressed Article 1 as amended. He said, even without any changes to DES programming, our budget for next year is increasing due to three main drivers that are beyond the board's control:

- Health insurance costs. Our Guaranteed Maximum Rate has increased 12.8%
- NH retirement system employer contributions. Employer rates have increased from 17.8% to 21.02% of employee wages, which is an 18% increase.
- and tuition that we pay to the Bow School District to educate our 7-12<sup>th</sup> grade students, which has been affected by both of the same health insurance and retirement system increases.

The budget that we are presenting in Article 1 is \$8,544,270 dollars. This number includes salaries, building maintenance and upkeep, furniture replacements, educational supplies, transportation, food service and so on.

Overall, this budget represents an increase of approximately 6.6% over last year's budget, or \$531,925.

Again, the biggest drivers of this increase are health insurance, retirement system increases, and tuition.

The increase of \$510,351 in regular education (line 1100 on the summary sheet) includes the following changes:

There was an increase of \$46,997 for salaries and wages which covers step and track increases for our staff and a 3% increase to the grid.

There was a decrease in Bow Memorial School's estimated tuition rate for our 7<sup>th</sup> and 8<sup>th</sup> graders of \$43 to \$12,106 per student per year. We budgeted 77 students for these two grades which includes 2 extra seats should we have students move in during the year. This is a decrease of 4 students over current enrollment. Overall, this line decreased \$51,907.

There was an increase in Bow High School's estimated tuition rate of \$1,003 to \$16,473 per student per year. We budgeted 150 students, which includes 4 extra seats should we have students move in during the year. This is an increase of 16 students over current enrollment resulting in an increase of \$397,970 overall (19%) for high school tuition.

Another large driver of the budget increase is benefits, particularly health insurance and retirement. Our regular education benefits lines went up \$105,022, \$64,198 of that increase is due to health insurance premium increases and \$38,464 due to increase in retirement obligations.

The special education section of the budget (line 1200 on your summary sheet) has dropped \$43,243. There was a decrease in costs for tuition, contracted services, and contracted aids totaling \$94,097, and a \$54,352 increase in SPED employee costs mostly attributed to health insurance and retirement.

Our bilingual, cocurricular and enrichment programs (lines 1260, 1410, 1490) essentially remained steady.

In our pupil support section of the budget on your summary sheet we have an overall increase of \$16,894. This includes modest increases in wages and equipment for guidance, psychological and speech services. We added five days to the school nurse work year which resulted in an increase in that line of \$4,553. Employee benefits are again the biggest driver in this area of the budget for guidance, health and speech.

Physical Therapy and Occupational Therapy: PT decreased nominally while OT increased by \$9,780 primarily due to an out of district placement needing OT that is not included in the tuition agreement and an increase in employee benefits for our DES OT.

Our Instructional Support lines 2212-2250 on the summary sheet increased \$11,464, with the increases occurring in our technology services line, specifically \$2,699 for technology data services (includes Microsoft, firewall management, cybersecurity, Google/G-Suite and several other similar services) and \$8,403 for technology data management which includes programs like Infinite Campus, Parent Square and I-Ready.

The General Administration portion of the budget (lines 2311-2321 on the summary sheet) increased \$10,676 due to an increase in the overall SAU Services budget as well as Dunbarton's share of the assessment percentage which grew at a faster rate than Bow's.

School Administration covering the office of the principal and principal's clerical staff increased by \$13,676 due to increases in both wages and benefits.

The Facilities portion of the budget (line 2620 on the summary sheet) increased by \$5,403 due to wage and benefit increases.

Fortunately, our projected propane costs dropped by \$2,900.

The Transportation lines (2721-2724 on the summary sheet) increased significantly- transportation is a contracted service and lately busing companies have had a hard time finding and keeping drivers. The regular transportation buses increased \$8,833 due to a 3% increase in our annual contract.

The special education transportation line is projected to increase \$4,884. This line includes SPED busing to the schools, to an out of district placement, and for the extended school year program in the summer.

All of the transportation is a contracted service, and the increase are contracted.

Food service (line 3120) increased by \$1,115 due to wages and benefits and food costs.

There is nothing in the Building Improvement (line 4500)

We see a decrease in debt service (line 5100) of \$8,160 which is in line with our bond payment schedule and correlates to our capital reserve contribution in article two which we will discuss shortly.

In summary, the big dollar changes in the budget are as follows:

|                     |           |
|---------------------|-----------|
| Wages:              | \$90,611  |
| Health Insurance:   | \$127,079 |
| Retirement:         | \$51,810  |
| Grade 7-12 Tuition: | \$346,063 |
| Total:              | \$615,563 |

The rest of our expected budget expenditures decreased \$72,381.

Mr. Moderator I ask that you recognize Mr. Jeff Trexler to discuss the revenue and tax rate impact portion of this warrant article.

Mr. Trexler provided further information regarding the budget increase and where budget funds are being affected and discusses future revenues and differences due to the taxes increase.

The Moderator opened the floor for discussion. There being none, the Moderator called for a vote on Article 1

**VOTE: Article 1 as amended PASSED.**

*ARTICLE 2: Capital Reserve Fund Deposit. To see if the School District will vote to raise and appropriate the sum of Nineteen Thousand Five Hundred Sixty-Five Dollars (\$19,565) to be added to the existing Dunbarton School Capital Reserve Fund established in March 1991. Said amount is to come from general taxation. (Majority vote required)  
Estimated Tax Rate Impact – \$0.02  
The School Board voted to recommend (5-0)*

Jeff Trexler moved Article 2 as written. Geoff Moddy seconded Article 2.

Jeff Trexler reviewed data that applied to the request to raise to the existing Dunbarton Capital Reserve Fund.

*Projected Annual Capital Budgets*

Deposit: \$19, 565

Bond Payment: \$220, 435

Capital Budget: \$240,000

Capital Reserve Fund for the 2021-2022 school year:

Withdrawal: \$0

Deposit: \$19, 565

Balance: **\$106,149 (increased from \$86,584 from 2020-2021)**

The moderator opened the floor for discussion. There being none, the Moderator called for a vote on Article 2.

**VOTE: Article 2 PASSED.**

*ARTICLE 3: Dunbarton Community Center Capital Reserve Fund. To see if the School District will vote to raise and appropriate up to One Thousand Dollars (\$1,000) for deposit into the existing Dunbarton Community Center Capital Reserve Fund established in March 2008 and to authorize the use of that amount from the June 30, 2021 Unreserved Fund balance (surplus) available for transfer on July 1, 2021. (Majority vote required)*

*Estimated Tax Rate Impact – \$0.00*

*The School Board voted to recommend (5-0)*

Nicole Sloane moved Article 3 as written. Geoff Moody seconded Article 3. Nicole Sloane explained that this article comes up every year. Dunbarton Community Center Capital Reserve Fund is a fund for replacement of equipment in the Community Center. Community Center is used heavily for school and town activities. This article allows us to accept the annual contribution to this fund by the Selectmen. No impact on tax rate.

The Moderator opened the floor for discussion. There being none, the Moderator called for vote on Article 3.

**VOTE: Article 3 PASSED.**

To transact any other business that may legally come before the meeting. Jarrett Duncan made a motion to dissolve this meeting.

Mr. Roberge- 58 Stark Highway North moved that the school district portion of the Town Report include the auditor's report.

The Moderator did not accept the motion. The Moderator explained that because the issue of the auditor's report is not on the Warrant, the town had not been warned that we would be considering this issue. He added that Mr. Roberge could suggest to the Board and SAU staff without making a motion.

The Dunbarton Superintendent, Dr. Dean Cascadden, shares that the audit will be included in next year's town report.

Fred Mullen, Stark Highway, comments on Mr. Roberge's request in support.

Jeff Trexler speaks and thanks the Moderator for all his support and gives well wishes.

Clem Madden seconds.

**VOTE: Motion to dissolve PASSED.**

The 2021 Annual School District Meeting adjourned at 4:05 p.m. 42 registered voters were in attendance.

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Submitted by,  
Kayla M Nault, Dunbarton School District Clerk

**ELECTION RESULTS 2021**

**FOR SCHOOL BOARD FOR THREE YEARS**

| <b>CANDIDATE</b>       | <b># OF VOTES</b> | <b>✓</b> |
|------------------------|-------------------|----------|
| <b>Jeffrey Trexler</b> | <b>124</b>        | <b>✓</b> |

**DUNBARTON SCHOOL DISTRICT WARRANT**  
**Election of Officers**  
**2022**

**THE STATE OF NEW HAMPSHIRE**

**To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in District affairs:**

**YOU ARE HEREBY NOTIFIED TO MEET AT THE DUNBARTON COMMUNITY CENTER IN DUNBARTON ELEMENTARY SCHOOL IN SAID DISTRICT ON THE 8<sup>th</sup> DAY OF MARCH 2022, AT SEVEN O’CLOCK IN THE MORNING (7:00 AM) TO CAST BALLOTS FROM THAT HOUR OF SAID DAY UNTIL AT LEAST SEVEN O’CLOCK IN THE EVENING (7:00 PM), UNLESS OTHERWISE DIRECTED BY THE MODERATOR, FOR THE FOLLOWING MATTER:**

- 1. To choose Two member of the School Board for the ensuing three years,**
- 2. To choose One School Moderator for the ensuing one year,**

**GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS \_\_\_\_ DAY OF FEBRUARY 2022.**

*Clement Madden*

\_\_\_\_\_

*Garrett Duncan*

\_\_\_\_\_

*Geoffrey Moody*

\_\_\_\_\_

*Jeff Trexler*

\_\_\_\_\_

*Nicole Sloane*

\_\_\_\_\_

**SCHOOL BOARD**

**A TRUE COPY OF WARRANT – ATTEST:**

*Clement Madden*

\_\_\_\_\_

*Garrett Duncan*

\_\_\_\_\_

*Geoffrey Moody*

\_\_\_\_\_

*Jeff Trexler*

\_\_\_\_\_

*Nicole Sloane*

\_\_\_\_\_

**SCHOOL BOARD**

# **DUNBARTON SCHOOL DISTRICT WARRANT**

## **2022 WARRANT**

### **THE STATE OF NEW HAMPSHIRE**

To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE DUNBARTON COMMUNITY CENTER AT DUNBARTON ELEMENTARY SCHOOL IN SAID DISTRICT ON SATURDAY, THE 12<sup>TH</sup> DAY OF MARCH, 2022, AT FOUR O'CLOCK IN THE AFTERNOON, TO ACT UPON THE FOLLOWING SUBJECTS:

#### **ARTICLE 1**

To hear the reports of agents, auditors, committees, and officers chosen or to take any other action.

#### **ARTICLE 2**

To see if the School District will vote to raise and appropriate the sum of Eight Million Eight Hundred Twenty-Five Thousand Seven Hundred Thirty-Five Dollars (\$8,825,735) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory and contractual obligations of the District or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. This warrant article includes the appropriation for food service. (Majority vote required)

*Less Estimated Revenues: \$331,798*  
*Less State Education Grant: \$1,499,672*  
*Estimated Tax Rate – \$16.29 Local, \$1.36 State Wide Education Property Tax (SWEPT)*

The School Board voted to recommend (5-0)

#### **ARTICLE 3**

To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the Dunbarton School Board and the Dunbarton Education Association which calls for the following increases in salaries and benefits at the current staffing levels over those paid in the prior fiscal year:

| Fiscal Year | Estimated Increase |
|-------------|--------------------|
| 2022-23     | \$40,217           |
| 2023-24     | \$122,895          |
| 2024-25     | \$111,960          |

and further to raise and appropriate the sum of Forty Thousand Two Hundred Seventeen Dollars (\$40,217) for the 2022-23 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (Majority vote required)

*Estimated Tax Rate Increase – \$0.10*  
The School Board voted to recommend (5-0)

#### **ARTICLE 4**

Shall the School District accept the provisions of RSA 195-A (as amended) providing for the renewal of an AREA school or schools located in Bow, New Hampshire to serve the following grades, grades seven through 12, from the school districts of Bow and Dunbarton, New Hampshire in accordance with the provisions of the plan on file with the district clerk? Voting on this article will be by secret ballot vote at the meeting. (Majority vote required)

The School Board voted to recommend (5-0)

#### **ARTICLE 5**

To see if the School District will vote to raise and appropriate the sum of Twenty-Seven Thousand Seven Hundred Twenty-Five Dollars (\$27,725) to be added to the existing Dunbarton School Capital Reserve Fund established in March 1991. Said amount is to come from general taxation. (Majority vote required)

*Estimated Tax Rate Increase – \$0.02*  
The School Board voted to recommend (5-0)

**ARTICLE 6**

To see if the School District will vote to raise and appropriate up to One Thousand Dollars (\$1,000) for deposit into the existing Dunbarton Community Center Capital Reserve Fund established in March 2008 and to authorize the use of that amount from the June 30, 2022 Unreserved Fund balance (surplus) available for transfer on July 1, 2022. (Majority vote required)

*Estimated Tax Rate Increase – \$0.00*  
The School Board voted to recommend (5-0)

**GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS SECOND DAY OF FEBRUARY, 2022:**

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Clement Madden, Chair

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Geoff Moody, Vice Chair

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Jarrett Duncan

---

Nicole Sloane

---

Jeffrey Trexler

**A TRUE COPY OF THE WARRANT ATTEST:**

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Clement Madden, Chair

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Geoff Moody, Vice Chair

---

Jarrett Duncan

---

Nicole Sloane

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Jeffrey Trexler

## OCTOBER ENROLLMENTS 2018 - 2021

Figures From October 1 Enrollments

### DUNBARTON ELEMENTARY SCHOOL

| <b>GRADE</b>    | <b>2018</b> | <b>2019</b> | <b>2020</b> | <b>2021</b> |
|-----------------|-------------|-------------|-------------|-------------|
| Kindergarten    | 38          | 29          | 29          | 29          |
| Grade 1         | 25          | 42          | 35          | 28          |
| Grade 2         | 39          | 30          | 40          | 32          |
| Grade 3         | 26          | 39          | 31          | 44          |
| Grade 4         | 34          | 25          | 42          | 31          |
| Grade 5         | 36          | 34          | 29          | 43          |
| Grade 6         | 43          | 37          | 34          | 30          |
| <b>Subtotal</b> | <b>241</b>  | <b>236</b>  | <b>240</b>  | <b>237</b>  |

### TUITIONED TO GOFFSTOWN HIGH SCHOOL

| <b>GRADE</b>    | <b>2018</b> | <b>2019</b> | <b>2020</b> | <b>2021</b> |
|-----------------|-------------|-------------|-------------|-------------|
| Grade 9         | 0           | 0           | 0           | 0           |
| Grade 10        | 0           | 0           | 0           | 0           |
| Grade 11        | 0           | 0           | 0           | 0           |
| Grade 12        | 2           | 0           | 0           | 0           |
| <b>Subtotal</b> | <b>2</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    |

### TUITIONED TO BOW MEMORIAL SCHOOL

| <b>GRADE</b>    | <b>2018</b> | <b>2019</b> | <b>2020</b> | <b>2021</b> |
|-----------------|-------------|-------------|-------------|-------------|
| Grade 7         | 31          | 42          | 39          | 39          |
| Grade 8         | 29          | 32          | 42          | 37          |
| <b>Subtotal</b> | <b>60</b>   | <b>74</b>   | <b>81</b>   | <b>76</b>   |

### TUITIONED TO BOW HIGH SCHOOL

| <b>GRADE</b>    | <b>2018</b> | <b>2019</b> | <b>2020</b> | <b>2021</b> |
|-----------------|-------------|-------------|-------------|-------------|
| Grade 9         | 37          | 34          | 33          | 43          |
| Grade 10        | 28          | 37          | 33          | 34          |
| Grade 11        | 39          | 27          | 39          | 31          |
| Grade 12        | 37          | 43          | 29          | 43          |
| <b>Subtotal</b> | <b>141</b>  | <b>141</b>  | <b>134</b>  | <b>151</b>  |
| <b>TOTAL</b>    | <b>444</b>  | <b>451</b>  | <b>455</b>  | <b>464</b>  |

**Dunbarton School District  
Projected Revenues 2022-2023**

|                                                             | <b>2020-21 Actual</b> | <b>2021-2022<br/>Approved MS24</b> | <b>2022-2023<br/>Estimated</b> |
|-------------------------------------------------------------|-----------------------|------------------------------------|--------------------------------|
| <b>REVENUE FROM STATE SOURCES</b>                           |                       |                                    |                                |
| Adequacy Grant                                              | 1,482,491             | 1,253,258                          | 1,499,672                      |
| Special Education Aid                                       | 56,859                | 0                                  | 0                              |
| Child Nutrition                                             | 7,574                 | 7,500                              | 7,500                          |
| <b>REVENUE FROM FEDERAL SOURCES</b>                         |                       |                                    |                                |
| Medicaid Reimbursement                                      | 51,647                | 15,000                             | 15,000                         |
| Child Nutrition Programs                                    | 74,302                | 75,000                             | 75,000                         |
| <b>OTHER REVENUE</b>                                        |                       |                                    |                                |
| Food Service                                                | 2,782                 | 5,195                              | 7,048                          |
| Earnings on Investments                                     | 77                    | 0                                  | 0                              |
| Miscellaneous                                               | 28,687                | 2,250                              | 2,250                          |
| <b>SUBTOTAL SCHOOL REVENUES AND CREDITS</b>                 | 1,704,419             | 1,358,203                          | 1,606,470                      |
| <b>GENERAL FUND BALANCE</b>                                 |                       |                                    |                                |
| Reserved for Special Purpose (Community Center Fund)        | 1,000                 | 1,000                              | 1,000                          |
| Transfer from General Fund to Food Service                  | 0                     | 0                                  | 0                              |
| Transfer from Capital Reserve Fund                          | 0                     | 0                                  | 0                              |
| Unreserved Fund Balance                                     | 218,558               | 533,161                            | 225,000                        |
| <b>TOTAL SCHOOL REVENUES AND CREDITS</b>                    | 1,923,977             | 1,892,364                          | 1,832,470                      |
| <b>STATE WIDE EDUCATION PROPERTY TAX ASSESSMENT (SWEPT)</b> | 690,471               | 723,069                            | 506,431                        |
| <b>LOCAL PROPERTY TAX ASSESSMENT</b>                        | 5,508,832             | 5,949,402                          | 6,555,776                      |
| <b>TOTAL APPROPRIATION</b>                                  | 8,024,750             | 8,564,835                          | 8,894,677                      |

**Notes:**

Projected revenues are estimates and are subject to change.

**SCHOOL ADMINISTRATIVE UNIT #67**  
**Adopted Budget Fiscal Year 2022-2023**

Expenditures:

| <u>Function</u> | <u>Description</u>        |           |
|-----------------|---------------------------|-----------|
| 2320            | Salaries and Benefits     | 949,419   |
| 2321            | Staff Support             | 31,291    |
| 2322            | Administrative Services   | 19,434    |
| 2323            | Administrative Operations | 11,927    |
| 2324            | Other Expenses            | 23,150    |
| 2622            | Utilities                 | 3,968     |
|                 | Gross Budget Total        | 1,039,189 |

Less Estimated Revenues:

|                            |       |
|----------------------------|-------|
| Other Local Revenue        | 8,188 |
| Use of SAU 67 Fund Balance | 7,500 |

Amount to be Assessed to School Districts 1,023,501

Apportionment of Assessment by District for Fiscal Year 2022-2023

| <u>District</u> | <u>% of Assessment</u> | <u>Assessment</u> |
|-----------------|------------------------|-------------------|
| Bow             | 81.57%                 | 834,912           |
| Dunbarton       | 18.43%                 | 188,589           |
|                 | <u>100.00%</u>         | <u>1,023,501</u>  |

Adopted: December 6, 2021

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**Debt Schedule As of June 30, 2020**

| <u>Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Amount Due</u> |
|-------------|------------------|-----------------|-------------------|
| 2021-2022   | \$ 160,000.00    | \$ 60,453.00    | \$ 220,453.00     |
| 2022-2023   | \$ 160,000.00    | \$ 52,275.00    | \$ 212,275.00     |
| 2023-2024   | \$ 160,000.00    | \$ 44,115.00    | \$ 204,115.00     |
| 2024-2025   | \$ 160,000.00    | \$ 35,955.00    | \$ 195,955.00     |

\*\*Final Debt Service Payment 8/15/2028

| Proposed Budget Summary                       |          |                                                       |                     |                 |                              |
|-----------------------------------------------|----------|-------------------------------------------------------|---------------------|-----------------|------------------------------|
| For Fiscal Year July 1, 2022 to June 30, 2023 |          |                                                       |                     |                 |                              |
|                                               |          |                                                       | Actual Expenditures | Approved Budget | Proposed School Board Budget |
| Expenditures:                                 |          |                                                       | FY2020-21           | FY2021-22       | FY2022-23                    |
| Operating Budget                              |          |                                                       |                     |                 |                              |
|                                               | Function |                                                       |                     |                 |                              |
|                                               | 1000     | Instructional Programs                                |                     |                 |                              |
|                                               | 1100     | Regular Programs                                      | 4,801,678           | 5,405,443       | 5,621,290                    |
|                                               | 1200     | Special Education Programs                            | 817,905             | 950,194         | 1,021,775                    |
|                                               | 1260     | ESL Programs                                          | 0                   | 1,000           | 0                            |
|                                               | 1400     | CoCurricular Activities                               | 0                   | 2,400           | 2,900                        |
|                                               | 1490     | Enrichment Program                                    | 545                 | 13,794          | 13,792                       |
|                                               | 1800     | Community Services                                    |                     |                 |                              |
|                                               | 1890     | Support to Community Center                           | 1,757               | 1,000           | 1,000                        |
|                                               | 2100     | Pupil Support Services                                |                     |                 |                              |
|                                               | 2120     | Guidance Services                                     | 66,340              | 68,996          | 68,977                       |
|                                               | 2130     | Health Services                                       | 97,535              | 106,544         | 108,879                      |
|                                               | 2140     | Psychological Services                                | 51,808              | 55,330          | 56,952                       |
|                                               | 2150     | Speech Pathology & Audiology                          | 121,086             | 96,799          | 110,986                      |
|                                               | 2153     | Audiology                                             | 230                 | 4,500           | 1,500                        |
|                                               | 2162     | Physical Therapy                                      | 11,541              | 14,500          | 11,400                       |
|                                               | 2163     | OT Services                                           | 125,280             | 137,496         | 134,714                      |
|                                               | 2190     | Other Support - Pupil Services                        | 16,360              | 17,350          | 0                            |
|                                               | 2200     | Instructional Support Services                        |                     |                 |                              |
|                                               | 2212     | Curriculum Development                                | 0                   | 125             | 125                          |
|                                               | 2213     | Instructional Training                                | 423                 | 5,850           | 5,850                        |
|                                               | 2222     | Library/Media Services                                | 83,043              | 85,573          | 89,111                       |
|                                               | 2250     | Technology Services                                   | 32,983              | 79,900          | 80,777                       |
|                                               | 2300     | General Administration                                |                     |                 |                              |
|                                               | 2311     | School Board                                          | 9,840               | 9,999           | 10,672                       |
|                                               | 2313     | Board Treasurer                                       | 536                 | 600             | 867                          |
|                                               | 2314     | Election Services                                     | 200                 | 1,015           | 1,015                        |
|                                               | 2317     | Audit Services                                        | 6,025               | 6,325           | 6,325                        |
|                                               | 2318     | Legal Fees                                            | 663                 | 5,000           | 5,000                        |
|                                               | 2321     | SAU Services                                          | 172,383             | 183,359         | 188,589                      |
|                                               | 2400     | School Administration                                 |                     |                 |                              |
|                                               | 2410     | Office of the Principal                               | 251,404             | 260,060         | 267,598                      |
|                                               | 2600     | Facilities                                            |                     |                 |                              |
|                                               | 2620     | Building Operations                                   | 259,541             | 294,643         | 288,799                      |
|                                               | 2700     | Pupil Transportation                                  |                     |                 |                              |
|                                               | 2721     | Regular Transportation                                | 293,158             | 313,421         | 310,218                      |
|                                               | 2722     | Special Needs Transportation                          | 44,229              | 110,724         | 110,600                      |
|                                               | 2790     | Field Trip Transportation                             | 501                 | 4,200           | 4,200                        |
|                                               | 4500     | Building Improvements                                 |                     |                 |                              |
|                                               | 4500     | Building Improvements                                 | 0                   | 0               | 0                            |
|                                               | 5100     | Debt Service/Transfers                                |                     |                 |                              |
|                                               | 5110     | Bond Principal                                        | 160,000             | 160,000         | 160,000                      |
|                                               | 5120     | Bond Interest                                         | 68,595              | 60,435          | 52,275                       |
|                                               | 5221     | Transfer to Food Service                              | 0                   | 0               | 0                            |
|                                               | 3120     | Food Service Fund                                     |                     |                 |                              |
|                                               | 3120     | Food Service Budget                                   | 74,711              | 87,695          | 89,548                       |
|                                               | 5200     | Other Warrant Articles                                |                     |                 |                              |
|                                               |          | DEA Negotiated Agreement                              | 0                   | 0               | 40,217                       |
|                                               |          | Transfer to Capital Reserve Fund - Warrant Article #3 | 11,405              | 19,565          | 27,725                       |
|                                               |          | Transfer to Expendable Trust - Warrant Article #4     | 1,000               | 1,000           | 1,000                        |
| Total All Warrant Articles                    |          |                                                       | 7,582,705           | 8,564,835       | 8,894,676                    |

| DUNBARTON SCHOOL DISTRICT                           |         |        |                                     |                  |                  |                  |
|-----------------------------------------------------|---------|--------|-------------------------------------|------------------|------------------|------------------|
| July 1, 2022 - June 30, 2023 Proposed Budget Detail |         |        |                                     |                  |                  |                  |
| Function                                            | Program | Object | Account                             | FY2020-21        | FY2021-22        | FY2022-23        |
| Code                                                | Code    | Code   | Name                                | Actual           | Approved         | Proposed         |
| <b>GENERAL FUND BUDGET</b>                          |         |        |                                     |                  |                  |                  |
|                                                     |         |        | <b>1100 REGULAR EDUCATION</b>       |                  |                  |                  |
| 1100                                                | 01      | 110    | Teacher Salaries                    | 1,046,459        | 1,076,698        | 1,028,979        |
| 1100                                                | 01      | 111    | Aide Wages                          | 96,422           | 109,428          | 126,472          |
| 1100                                                | 01      | 120    | Substitute Wages                    | 48,051           | 31,000           | 40,300           |
| 1100                                                | 01      | 127    | Stipend Wages                       | 7,000            | 5,250            | 5,250            |
| 1100                                                | 01      | 240    | Course Reimbursement                | 11,987           | 21,450           | 21,450           |
| 1100                                                | 01      | 310    | Home Instruction Contracted Service | 0                | 300              | 300              |
| 1100                                                | 01      | 442    | Purchased Property Services         | 2,225            | 6,000            | 6,000            |
| 1100                                                | 02      | 561    | Tuition - Middle School             | 997,026          | 932,162          | 1,011,381        |
| 1100                                                | 03      | 561    | Tuition - High School               | 1,968,292        | 2,470,950        | 2,624,452        |
| 1100                                                | 01      | 591    | Other Purchased Services            | 0                | 3,000            | 3,000            |
| 1100                                                | 01      | 610    | General Supplies                    | 14,541           | 19,700           | 19,700           |
| 1100                                                | 01      | 610    | General Supplies Art                | 1,669            | 1,900            | 1,900            |
| 1100                                                | 01      | 610    | General Supplies PE                 | 301              | 350              | 350              |
| 1100                                                | 01      | 610    | General Supplies Music              | 338              | 1,275            | 1,275            |
| 1100                                                | 01      | 610    | General Supplies Reading            | 4,250            | 7,000            | 7,000            |
| 1100                                                | 01      | 610    | General Supplies Science            | 264              | 2,800            | 2,800            |
| 1100                                                | 01      | 610    | General Supplies Technology         | 0                | 4,208            | 10,073           |
| 1100                                                | 01      | 641    | Books & Printed Materials           | 6,331            | 10,000           | 10,000           |
| 1100                                                | 01      | 642    | Electronic Information              | 7,489            | 8,000            | 45,500           |
| 1100                                                | 01      | 651    | Software - Non-Capital              | 386              | 1,200            | 2,682            |
| 1100                                                | 01      | 733    | New Furniture/Fixtures              | 0                | 4,350            | 4,000            |
| 1100                                                | 01      | 734    | Computers/Network Equipment         | 0                | 0                | 0                |
| 1100                                                | 01      | 735    | Replacement Equipment               | 0                | 0                | 0                |
| 1100                                                | 01      | 737    | Replacement Furniture/Fixtures      | 0                | 0                | 0                |
| 1100                                                | 01      | 738    | Replacement Computer/Network        | 0                | 0                | 0                |
| 1100                                                | 01      | 810    | Dues/Fees                           | 0                | 250              | 250              |
|                                                     |         |        | <b>TOTAL REGULAR EDUCATION</b>      | <b>4,213,031</b> | <b>4,717,271</b> | <b>4,973,114</b> |
| 1100                                                | 85      | 211    | Health Insurance                    | 305,224          | 374,275          | 348,805          |
| 1100                                                | 85      | 212    | Dental Insurance                    | 18,008           | 9,364            | 7,691            |
| 1100                                                | 85      | 213    | Life Insurance                      | 1,446            | 1,407            | 1,407            |
| 1100                                                | 85      | 214    | Disability Insurance                | 3,103            | 3,232            | 3,198            |
| 1100                                                | 85      | 220    | FICA                                | 88,247           | 90,739           | 88,392           |
| 1100                                                | 85      | 230    | NH Retirement                       | 168,528          | 204,821          | 194,695          |
| 1100                                                | 85      | 250    | Unemployment Insurance              | 1,237            | 1,309            | 1,122            |
| 1100                                                | 85      | 260    | Workers Comp Insurance              | 2,854            | 3,025            | 2,866            |
|                                                     |         |        | <b>TOTAL EMPLOYEE BENEFITS</b>      | <b>588,647</b>   | <b>688,172</b>   | <b>648,176</b>   |
|                                                     |         |        | <b>TOTAL 1100 REGULAR EDUCATION</b> | <b>4,801,678</b> | <b>5,405,443</b> | <b>5,621,290</b> |
|                                                     |         |        | <b>1200 SPECIAL EDUCATION</b>       |                  |                  |                  |
| 1200                                                | 01      | 110    | Teacher Salaries                    | 136,664          | 118,608          | 138,352          |
| 1200                                                | 01      | 111    | Aide Wages                          | 162,724          | 174,144          | 175,924          |
| 1200                                                | 01      | 117    | SPED Administrator Salary           | 81,572           | 84,019           | 86,681           |
| 1200                                                | 01      | 310    | Home Instruction Contracted Service | 0                | 500              | 500              |
| 1200                                                | 01      | 320    | Contracted Services                 | 8,925            | 0                | 0                |
| 1200                                                | 02      | 320    | Contracted Services                 | 0                | 0                | 39,813           |
| 1200                                                | 03      | 320    | Contracted Services                 | 8,007            | 0                | 40,000           |
| 1200                                                | 02      | 339    | Contracted Aides                    | 0                | 0                | 0                |
| 1200                                                | 03      | 339    | Contracted Aides                    | 187,530          | 161,648          | 156,356          |
| 1200                                                | 01      | 534    | Postage                             | 0                | 0                | 0                |
| 1200                                                | 01      | 561    | Tuition - Elementary                | 54,950           | 0                | 0                |
| 1200                                                | 02      | 561    | Tuition - Middle School             | 0                | 170,000          | 118,000          |
| 1200                                                | 03      | 561    | Tuition - High School               | 0                | 9,000            | 9,000            |
| 1200                                                | 01      | 564    | Tuition - Other Programs            | 0                | 12,400           | 17,000           |
| 1200                                                | 01      | 580    | Travel                              | 0                | 1,000            | 1,000            |
| 1200                                                | 02      | 580    | Travel                              | 0                | 0                | 0                |
| 1200                                                | 03      | 580    | Travel                              | 0                | 0                | 0                |
| 1200                                                | 01      | 610    | General Supplies                    | 2,020            | 2,000            | 2,000            |
| 1200                                                | 01      | 641    | Books/Printed Materials             | 1,396            | 2,000            | 1,500            |
| 1200                                                | 01      | 650    | Software                            | 375              | 1,000            | 2,000            |
| 1200                                                | 02      | 650    | Software                            | 0                | 100              | 200              |

| DUNBARTON SCHOOL DISTRICT                           |         |        |                                       |                |                |                  |
|-----------------------------------------------------|---------|--------|---------------------------------------|----------------|----------------|------------------|
| July 1, 2022 - June 30, 2023 Proposed Budget Detail |         |        |                                       |                |                |                  |
| Function                                            | Program | Object | Account                               | FY2020-21      | FY2021-22      | FY2022-23        |
| Code                                                | Code    | Code   | Name                                  | Actual         | Approved       | Proposed         |
| 1200                                                | 01      | 731    | New Equipment                         | 1,267          | 2,000          | 2,000            |
| 1200                                                | 01      | 733    | New Furniture                         | 374            | 1,000          | 1,000            |
| 1200                                                | 01      | 734    | Computers/Network Equipment           | 911            | 5,000          | 1,000            |
| 1200                                                | 02      | 735    | Equipment                             | 0              | 100            | 300              |
| 1200                                                | 03      | 735    | Equipment                             | 0              | 0              | 1,900            |
| 1200                                                | 01      | 810    | Dues/Fees                             | 0              | 500            | 3,000            |
|                                                     |         |        | <b>TOTAL SPECIAL EDUCATION</b>        | <b>646,715</b> | <b>745,019</b> | <b>797,526</b>   |
| 1200                                                | 85      | 211    | Health Insurance                      | 97,926         | 110,575        | 125,416          |
| 1200                                                | 85      | 212    | Dental Insurance                      | 7,420          | 7,869          | 5,842            |
| 1200                                                | 85      | 213    | Life Insurance                        | 553            | 624            | 631              |
| 1200                                                | 85      | 214    | Disability Insurance                  | 615            | 780            | 789              |
| 1200                                                | 85      | 220    | FICA                                  | 27,398         | 28,823         | 30,673           |
| 1200                                                | 85      | 230    | NH Retirement                         | 35,842         | 54,872         | 59,505           |
| 1200                                                | 85      | 250    | Unemployment Insurance                | 571            | 532            | 448              |
| 1200                                                | 85      | 260    | Workers Comp Insurance                | 865            | 1,100          | 945              |
|                                                     |         |        | <b>TOTAL EMPLOYEE BENEFITS</b>        | <b>171,190</b> | <b>205,175</b> | <b>224,249</b>   |
|                                                     |         |        | <b>TOTAL 1200 SPECIAL EDUCATION</b>   | <b>817,905</b> | <b>950,194</b> | <b>1,021,775</b> |
|                                                     |         |        | <b>1260 BILINGUAL EDUCATION</b>       |                |                |                  |
| 1260                                                | 01      | 320    | Contracted Services                   | 0              | 1,000          | 0                |
|                                                     |         |        | <b>TOTAL BILINGUAL EDUCATION</b>      | <b>0</b>       | <b>1,000</b>   | <b>0</b>         |
|                                                     |         |        | <b>TOTAL 1260 BILINGUAL EDUCATION</b> | <b>0</b>       | <b>1,000</b>   | <b>0</b>         |
|                                                     |         |        | <b>1410 CO-CURRICULAR</b>             |                |                |                  |
| 1410                                                | 01      | 591    | Services From Private Sources         | 0              | 0              | 0                |
| 1410                                                | 01      | 810    | Dues/Fees                             | 0              | 2,400          | 2,900            |
|                                                     |         |        | <b>TOTAL CO-CURRICULAR</b>            | <b>0</b>       | <b>2,400</b>   | <b>2,900</b>     |
|                                                     |         |        | <b>TOTAL 1410 CO-CURRICULAR</b>       | <b>0</b>       | <b>2,400</b>   | <b>2,900</b>     |
|                                                     |         |        | <b>1490 ENRICHMENT PROGRAM</b>        |                |                |                  |
| 1490                                                | 01      | 112    | Teacher Salaries                      | 500            | 1,000          | 1,000            |
| 1490                                                | 01      | 339    | Other Professional Services           | 0              | 12,000         | 12,000           |
| 1490                                                | 01      | 610    | Supplies                              | 0              | 500            | 500              |
|                                                     |         |        | <b>TOTAL ENRICHMENT PROGRAM</b>       | <b>500</b>     | <b>13,500</b>  | <b>13,500</b>    |
| 1490                                                | 85      | 211    | Health Insurance                      | 0              | 0              | 0                |
| 1490                                                | 85      | 212    | Dental Insurance                      | 0              | 0              | 0                |
| 1490                                                | 85      | 213    | Life Insurance                        | 0              | 0              | 0                |
| 1490                                                | 85      | 214    | Disability Insurance                  | 0              | 0              | 0                |
| 1490                                                | 85      | 220    | FICA                                  | 38             | 77             | 77               |
| 1490                                                | 85      | 230    | NH Retirement                         | 0              | 210            | 210              |
| 1490                                                | 85      | 250    | Unemployment Insurance                | 4              | 4              | 3                |
| 1490                                                | 85      | 260    | Workers Comp Insurance                | 3              | 3              | 2                |
|                                                     |         |        | <b>TOTAL EMPLOYEE BENEFITS</b>        | <b>45</b>      | <b>294</b>     | <b>292</b>       |
|                                                     |         |        | <b>TOTAL 1490 ENRICHMENT PROGRAM</b>  | <b>545</b>     | <b>13,794</b>  | <b>13,792</b>    |
|                                                     |         |        | <b>1890 COMMUNITY CENTER</b>          |                |                |                  |
| 1890                                                | 01      | 890    | Other Expenses                        | 1,757          | 1,000          | 1,000            |
|                                                     |         |        | <b>TOTAL SUMMER ENRICHMENT</b>        | <b>1,757</b>   | <b>1,000</b>   | <b>1,000</b>     |
|                                                     |         |        | <b>TOTAL 1890 COMMUNITY CENTER</b>    | <b>1,757</b>   | <b>1,000</b>   | <b>1,000</b>     |
|                                                     |         |        | <b>2120 GUIDANCE SERVICES</b>         |                |                |                  |
| 2120                                                | 01      | 110    | Teacher Salaries                      | 52,158         | 52,884         | 52,884           |
| 2120                                                | 01      | 610    | General Supplies                      | 47             | 150            | 150              |
|                                                     |         |        | <b>TOTAL GUIDANCE</b>                 | <b>52,205</b>  | <b>53,034</b>  | <b>53,034</b>    |
| 2120                                                | 85      | 211    | Health Insurance                      | 0              | 0              | 0                |
| 2120                                                | 85      | 212    | Dental Insurance                      | 423            | 415            | 408              |
| 2120                                                | 85      | 213    | Life Insurance                        | 92             | 88             | 88               |
| 2120                                                | 85      | 214    | Disability Insurance                  | 104            | 109            | 109              |
| 2120                                                | 85      | 220    | FICA                                  | 3,982          | 4,046          | 4,046            |

| DUNBARTON SCHOOL DISTRICT                           |         |        |                                            |                |                |                |
|-----------------------------------------------------|---------|--------|--------------------------------------------|----------------|----------------|----------------|
| July 1, 2022 - June 30, 2023 Proposed Budget Detail |         |        |                                            |                |                |                |
| Function                                            | Program | Object | Account                                    | FY2020-21      | FY2021-22      | FY2022-23      |
| Code                                                | Code    | Code   | Name                                       | Actual         | Approved       | Proposed       |
| 2120                                                | 85      | 230    | NH Retirement                              | 9,355          | 11,116         | 11,116         |
| 2120                                                | 85      | 250    | Unemployment Insurance                     | 50             | 53             | 45             |
| 2120                                                | 85      | 260    | Workers Comp Insurance                     | 129            | 135            | 131            |
|                                                     |         |        | <b>TOTAL EMPLOYEE BENEFITS</b>             | <b>14,135</b>  | <b>15,962</b>  | <b>15,943</b>  |
|                                                     |         |        | <b>TOTAL 2120 GUIDANCE SERVICES</b>        | <b>66,340</b>  | <b>68,996</b>  | <b>68,977</b>  |
|                                                     |         |        | <b>2132 HEALTH SERVICES</b>                |                |                |                |
| 2132                                                | 01      | 110    | Teacher Salaries                           | 56,243         | 57,418         | 57,418         |
| 2132                                                | 01      | 323    | Professional Ed Services                   | 0              | 600            | 600            |
| 2132                                                | 01      | 339    | Professional/Technical Services            | 0              | 500            | 500            |
| 2132                                                | 01      | 610    | General Supplies                           | 759            | 1,600          | 2,100          |
| 2132                                                | 01      | 641    | Books/Printed Materials                    | 0              | 300            | 300            |
| 2132                                                | 01      | 650    | Software                                   | 0              | 880            | 910            |
| 2132                                                | 01      | 737    | Replacement Furniture                      | 1,003          | 175            | 175            |
| 2132                                                | 01      | 810    | Dues/Fees                                  | 45             | 0              | 45             |
|                                                     |         |        | <b>TOTAL HEALTH SERVICES</b>               | <b>58,050</b>  | <b>61,473</b>  | <b>62,048</b>  |
| 2132                                                | 85      | 211    | Health Insurance                           | 23,737         | 27,679         | 29,458         |
| 2132                                                | 85      | 212    | Dental Insurance                           | 1,759          | 518            | 511            |
| 2132                                                | 85      | 213    | Life Insurance                             | 95             | 95             | 95             |
| 2132                                                | 85      | 214    | Disability Insurance                       | 107            | 119            | 119            |
| 2132                                                | 85      | 220    | FICA                                       | 4,194          | 4,392          | 4,392          |
| 2132                                                | 85      | 230    | NH Retirement                              | 9,410          | 12,069         | 12,069         |
| 2132                                                | 85      | 250    | Unemployment Insurance                     | 50             | 53             | 45             |
| 2132                                                | 85      | 260    | Workers Comp Insurance                     | 133            | 146            | 142            |
|                                                     |         |        | <b>TOTAL EMPLOYEE BENEFITS</b>             | <b>39,485</b>  | <b>45,071</b>  | <b>46,831</b>  |
|                                                     |         |        | <b>TOTAL 2130 HEALTH SERVICES</b>          | <b>97,535</b>  | <b>106,544</b> | <b>108,879</b> |
|                                                     |         |        | <b>2140 PSYCHOLOGICAL SERVICES</b>         |                |                |                |
| 2140                                                | 01      | 320    | Contracted Services                        | 51,271         | 54,330         | 55,952         |
| 2140                                                | 01      | 610    | General Supplies                           | 537            | 1,000          | 1,000          |
|                                                     |         |        | <b>TOTAL PSYCHOLOGICAL SERVICES</b>        | <b>51,808</b>  | <b>55,330</b>  | <b>56,952</b>  |
|                                                     |         |        | <b>TOTAL 2140 PSYCHOLOGICAL SERVICES</b>   | <b>51,808</b>  | <b>55,330</b>  | <b>56,952</b>  |
|                                                     |         |        | <b>2150 SPEECH/LANGUAGE SERVICES</b>       |                |                |                |
| 2150                                                | 01      | 110    | Speech Pathologist Wages                   | 50,567         | 0              | 0              |
| 2150                                                | 01      | 111    | Speech Aide Wages                          | 40,912         | 41,322         | 42,541         |
| 2150                                                | 01      | 320    | Contracted Services                        | 0              | 48,980         | 62,400         |
| 2150                                                | 03      | 320    | Contracted Services                        | 0              | 0              | 0              |
| 2150                                                | 01      | 610    | General Supplies                           | 1,073          | 2,000          | 1,500          |
|                                                     |         |        | <b>TOTAL SPEECH/LANGUAGE SERVICES</b>      | <b>92,552</b>  | <b>92,302</b>  | <b>106,441</b> |
| 2150                                                | 85      | 211    | Health Insurance                           | 8,765          | 27             | 0              |
| 2150                                                | 85      | 212    | Dental Insurance                           | 997            | 997            | 982            |
| 2150                                                | 85      | 213    | Life Insurance                             | 138            | 69             | 70             |
| 2150                                                | 85      | 214    | Disability Insurance                       | 231            | 85             | 88             |
| 2150                                                | 85      | 220    | FICA                                       | 6,998          | 3,161          | 3,254          |
| 2150                                                | 85      | 230    | NH Retirement                              | 11,078         | 0              | 0              |
| 2150                                                | 85      | 250    | Unemployment Insurance                     | 100            | 53             | 45             |
| 2150                                                | 85      | 260    | Workers Comp Insurance                     | 227            | 105            | 106            |
|                                                     |         |        | <b>TOTAL EMPLOYEE BENEFITS</b>             | <b>28,534</b>  | <b>4,497</b>   | <b>4,545</b>   |
|                                                     |         |        | <b>TOTAL 2150 SPEECH/LANGUAGE SERVICES</b> | <b>121,086</b> | <b>96,799</b>  | <b>110,986</b> |
|                                                     |         |        | <b>2153 AUDIOLOGY SERVICES</b>             |                |                |                |
| 2153                                                | 01      | 320    | Contracted Services                        | 230            | 3,000          | 500            |
| 2153                                                | 01      | 610    | General Supplies                           | 0              | 1,500          | 1,000          |
|                                                     |         |        | <b>TOTAL AUDIOLOGY SERVICES</b>            | <b>230</b>     | <b>4,500</b>   | <b>1,500</b>   |
|                                                     |         |        | <b>TOTAL 2153 AUDIOLOGY SERVICES</b>       | <b>230</b>     | <b>4,500</b>   | <b>1,500</b>   |
|                                                     |         |        | <b>2162 PT SERVICES</b>                    |                |                |                |
| 2162                                                | 01      | 320    | Contracted Services                        | 7,718          | 9,000          | 7,000          |
| 2162                                                | 02      | 320    | Contracted Services                        | 0              | 500            | 2,200          |
| 2162                                                | 03      | 320    | Contracted Services                        | 3,823          | 4,000          | 2,200          |

| DUNBARTON SCHOOL DISTRICT                           |         |        |                                              |                |                |                |
|-----------------------------------------------------|---------|--------|----------------------------------------------|----------------|----------------|----------------|
| July 1, 2022 - June 30, 2023 Proposed Budget Detail |         |        |                                              |                |                |                |
| Function                                            | Program | Object | Account                                      | FY2020-21      | FY2021-22      | FY2022-23      |
| Code                                                | Code    | Code   | Name                                         | Actual         | Approved       | Proposed       |
| 2162                                                | 01      | 731    | Equipment                                    | 0              | 1,000          | 0              |
|                                                     |         |        | <b>TOTAL PT SERVICES</b>                     | <b>11,541</b>  | <b>14,500</b>  | <b>11,400</b>  |
|                                                     |         |        | <b>TOTAL 2162 PT SERVICES</b>                | <b>11,541</b>  | <b>14,500</b>  | <b>11,400</b>  |
|                                                     |         |        | <b>2163 OT SERVICES</b>                      |                |                |                |
| 2163                                                | 01      | 110    | Teacher Salaries                             | 53,169         | 52,834         | 52,834         |
| 2163                                                | 01      | 111    | COTA Wages                                   | 33,744         | 35,746         | 37,883         |
| 2163                                                | 01      | 320    | Contracted Services                          | 0              | 0              | 0              |
| 2163                                                | 02      | 320    | Contracted Services                          | 0              | 5,720          | 0              |
| 2163                                                | 01      | 610    | General Supplies                             | 0              | 750            | 750            |
| 2163                                                | 01      | 734    | Equipment                                    | 293            | 0              | 0              |
|                                                     |         |        | <b>TOTAL PT/OT SERVICES</b>                  | <b>87,206</b>  | <b>95,050</b>  | <b>91,467</b>  |
| 2163                                                | 85      | 211    | Health Insurance                             | 20,480         | 22,143         | 23,566         |
| 2163                                                | 85      | 212    | Dental Insurance                             | 1,759          | 1,759          | 982            |
| 2163                                                | 85      | 213    | Life Insurance                               | 153            | 147            | 150            |
| 2163                                                | 85      | 214    | Disability Insurance                         | 173            | 183            | 188            |
| 2163                                                | 85      | 220    | FICA                                         | 5,785          | 6,776          | 6,940          |
| 2163                                                | 85      | 230    | NH Retirement                                | 9,411          | 11,106         | 11,106         |
| 2163                                                | 85      | 250    | Unemployment Insurance                       | 100            | 106            | 90             |
| 2163                                                | 85      | 260    | Workers Comp Insurance                       | 213            | 226            | 225            |
|                                                     |         |        | <b>TOTAL EMPLOYEE BENEFITS</b>               | <b>38,074</b>  | <b>42,446</b>  | <b>43,247</b>  |
|                                                     |         |        | <b>TOTAL 2163 OT SERVICES</b>                | <b>125,280</b> | <b>137,496</b> | <b>134,714</b> |
|                                                     |         |        | <b>2190 OTHER SUPPORT SERVICES</b>           |                |                |                |
| 2190                                                | 01      | 320    | Contracted Services                          | 13,260         | 0              | 0              |
| 2190                                                | 02      | 320    | Contracted Services                          | 0              | 5,000          | 0              |
| 2190                                                | 03      | 320    | Contracted Services                          | 3,100          | 12,350         | 0              |
|                                                     |         |        | <b>TOTAL OTHER SUPPORT SERVICES</b>          | <b>16,360</b>  | <b>17,350</b>  | <b>0</b>       |
|                                                     |         |        | <b>TOTAL 2190 OTHER SUPPORT SERVICES</b>     | <b>16,360</b>  | <b>17,350</b>  | <b>0</b>       |
|                                                     |         |        | <b>2212 PROFESSIONAL SERVICES/TESTING</b>    |                |                |                |
| 2212                                                | 01      | 335    | Testing                                      | 0              | 125            | 125            |
|                                                     |         |        | <b>TOTAL PROFESSIONAL SERVICES/TESTING</b>   | <b>0</b>       | <b>125</b>     | <b>125</b>     |
|                                                     |         |        | <b>TOTAL 2212 PROF. SERVICES/TESTING</b>     | <b>0</b>       | <b>125</b>     | <b>125</b>     |
|                                                     |         |        | <b>2213 IMPROVEMENT OF INSTRUCTION</b>       |                |                |                |
| 2213                                                | 01      | 321    | In-Service Training                          | 423            | 5,150          | 5,150          |
| 2213                                                | 01      | 322    | Conferences/Conventions                      | 0              | 0              | 0              |
| 2213                                                | 01      | 610    | General Supplies                             | 0              | 700            | 700            |
|                                                     |         |        | <b>TOTAL IMPROVEMENT OF INSTRUCTION</b>      | <b>423</b>     | <b>5,850</b>   | <b>5,850</b>   |
|                                                     |         |        | <b>TOTAL 2213 IMPROVEMENT OF INSTRUCTION</b> | <b>423</b>     | <b>5,850</b>   | <b>5,850</b>   |
|                                                     |         |        | <b>2222 LIBRARY/MEDIA SERVICES</b>           |                |                |                |
| 2222                                                | 01      | 110    | Teacher Salaries                             | 40,088         | 40,963         | 40,963         |
| 2222                                                | 01      | 111    | Aide Wages                                   | 22,217         | 22,506         | 23,178         |
| 2222                                                | 01      | 610    | General Supplies                             | 692            | 700            | 2,700          |
| 2222                                                | 01      | 641    | Books/Printed Materials                      | 5,443          | 5,151          | 5,200          |
| 2222                                                | 01      | 642    | Electronic Information                       | 312            | 500            | 350            |
| 2222                                                | 01      | 650    | Software                                     | 907            | 920            | 925            |
| 2222                                                | 01      | 737    | Replacement Furniture/Fixtures               | 0              | 400            | 325            |
| 2222                                                | 01      | 810    | Dues/Fees                                    | 0              | 0              | 25             |
|                                                     |         |        | <b>TOTAL LIBRARY/MEDIA SERVICES</b>          | <b>69,659</b>  | <b>71,140</b>  | <b>73,666</b>  |
| 2222                                                | 85      | 211    | Health Insurance                             | 6,102          | 7,500          | 8,500          |
| 2222                                                | 85      | 212    | Dental Insurance                             | 2,277          | 1,574          | 1,550          |
| 2222                                                | 85      | 213    | Life Insurance                               | 111            | 105            | 106            |
| 2222                                                | 85      | 214    | Disability Insurance                         | 126            | 131            | 133            |
| 2222                                                | 85      | 220    | FICA                                         | 4,513          | 4,855          | 4,907          |
| 2222                                                | 85      | 230    | NH Retirement                                | 0              | 0              | 0              |
| 2222                                                | 85      | 250    | Unemployment Insurance                       | 100            | 106            | 90             |
| 2222                                                | 85      | 260    | Workers Comp Insurance                       | 155            | 162            | 159            |
|                                                     |         |        | <b>TOTAL EMPLOYEE BENEFITS</b>               | <b>13,384</b>  | <b>14,433</b>  | <b>15,445</b>  |

| DUNBARTON SCHOOL DISTRICT                           |              |             |                                          |                  |                    |                    |
|-----------------------------------------------------|--------------|-------------|------------------------------------------|------------------|--------------------|--------------------|
| July 1, 2022 - June 30, 2023 Proposed Budget Detail |              |             |                                          |                  |                    |                    |
| Function Code                                       | Program Code | Object Code | Account Name                             | FY2020-21 Actual | FY2021-22 Approved | FY2022-23 Proposed |
|                                                     |              |             | <b>TOTAL 2222 LIBRARY/MEDIA SERVICES</b> | <b>83,043</b>    | <b>85,573</b>      | <b>89,111</b>      |
|                                                     |              |             | <b>2250 TECHNOLOGY SERVICES</b>          |                  |                    |                    |
| 2250                                                | 01           | 320         | Contracted Services                      | 12,854           | 13,188             | 13,631             |
| 2250                                                | 01           | 321         | Staff Development                        | 666              | 1,450              | 300                |
| 2250                                                | 01           | 532         | Data Services                            | 5,939            | 10,078             | 13,716             |
| 2250                                                | 01           | 539         | Data Management                          | 12,651           | 18,602             | 15,021             |
| 2250                                                | 01           | 734         | Technology Equipment                     | 873              | 36,582             | 38,109             |
|                                                     |              |             | <b>TOTAL TECHNOLOGY SERVICES</b>         | <b>32,983</b>    | <b>79,900</b>      | <b>80,777</b>      |
|                                                     |              |             | <b>TOTAL 2250 TECHNOLOGY SERVICES</b>    | <b>32,983</b>    | <b>79,900</b>      | <b>80,777</b>      |
|                                                     |              |             | <b>2311 SCHOOL BOARD SERVICES</b>        |                  |                    |                    |
| 2311                                                | 01           | 110         | School Board Wages                       | 2,500            | 2,500              | 2,500              |
| 2311                                                | 01           | 111         | School Board Clerical Wages              | 520              | 1,500              | 1,500              |
| 2311                                                | 01           | 322         | Workshops/Conferences                    | 282              | 450                | 450                |
| 2311                                                | 01           | 540         | Advertising                              | 0                | 850                | 850                |
| 2311                                                | 01           | 550         | Printing/Binding                         | 1,530            | 1,000              | 1,600              |
| 2311                                                | 01           | 610         | General Supplies                         | 1,718            | 350                | 350                |
| 2311                                                | 01           | 810         | Dues/Fees                                | 3,116            | 3,116              | 3,116              |
|                                                     |              |             | <b>TOTAL SCHOOL BOARD SERVICES</b>       | <b>9,666</b>     | <b>9,766</b>       | <b>10,366</b>      |
| 2311                                                | 85           | 220         | FICA                                     | 153              | 210                | 306                |
| 2311                                                | 85           | 250         | Unemployment Insurance                   | 9                | 9                  | 0                  |
| 2311                                                | 85           | 260         | Workers Comp Insurance                   | 12               | 14                 | 0                  |
|                                                     |              |             | <b>TOTAL EMPLOYEE BENEFITS</b>           | <b>174</b>       | <b>233</b>         | <b>306</b>         |
|                                                     |              |             | <b>TOTAL 2311 SCHOOL BOARD SERVICES</b>  | <b>9,840</b>     | <b>9,999</b>       | <b>10,672</b>      |
|                                                     |              |             | <b>2313 DISTRICT TREASURER</b>           |                  |                    |                    |
| 2313                                                | 01           | 110         | District Treasurer Wages                 | 500              | 500                | 750                |
| 2313                                                | 40           | 610         | General Supplies                         | 0                | 60                 | 60                 |
|                                                     |              |             | <b>TOTAL DISTRICT TREASURER</b>          | <b>500</b>       | <b>560</b>         | <b>810</b>         |
| 2313                                                | 85           | 220         | FICA                                     | 34               | 38                 | 57                 |
| 2313                                                | 85           | 250         | Unemployment Insurance                   | 1                | 1                  | 0                  |
| 2313                                                | 85           | 260         | Workers Comp Insurance                   | 1                | 1                  | 0                  |
|                                                     |              |             | <b>TOTAL EMPLOYEE BENEFITS</b>           | <b>36</b>        | <b>40</b>          | <b>57</b>          |
|                                                     |              |             | <b>TOTAL 2313 DISTRICT TREASURER</b>     | <b>536</b>       | <b>600</b>         | <b>867</b>         |
|                                                     |              |             | <b>2314 ELECTION SERVICES</b>            |                  |                    |                    |
| 2314                                                | 01           | 110         | District Clerk                           | 100              | 100                | 100                |
| 2314                                                | 01           | 111         | District Moderator                       | 100              | 100                | 100                |
| 2314                                                | 01           | 550         | Printing/Binding                         | 0                | 800                | 800                |
|                                                     |              |             | <b>TOTAL ELECTION SERVICES</b>           | <b>200</b>       | <b>1,000</b>       | <b>1,000</b>       |
| 2314                                                | 85           | 220         | FICA                                     | 0                | 15                 | 15                 |
| 2314                                                | 85           | 250         | Unemployment Insurance                   | 0                | 0                  | 0                  |
| 2314                                                | 85           | 260         | Workers Comp Insurance                   | 0                | 0                  | 0                  |
|                                                     |              |             | <b>TOTAL EMPLOYEE BENEFITS</b>           | <b>0</b>         | <b>15</b>          | <b>15</b>          |
|                                                     |              |             | <b>TOTAL 2314 ELECTION SERVICES</b>      | <b>200</b>       | <b>1,015</b>       | <b>1,015</b>       |
|                                                     |              |             | <b>2317 AUDIT SERVICES</b>               |                  |                    |                    |
| 2317                                                | 01           | 320         | Contracted Services                      | 6,025            | 6,325              | 6,325              |
|                                                     |              |             | <b>TOTAL AUDIT SERVICES</b>              | <b>6,025</b>     | <b>6,325</b>       | <b>6,325</b>       |
|                                                     |              |             | <b>TOTAL 2317 AUDIT SERVICES</b>         | <b>6,025</b>     | <b>6,325</b>       | <b>6,325</b>       |
|                                                     |              |             | <b>2318 LEGAL SERVICES</b>               |                  |                    |                    |
| 2318                                                | 01           | 320         | Contracted Services                      | 663              | 5,000              | 5,000              |
|                                                     |              |             | <b>TOTAL LEGAL SERVICES</b>              | <b>663</b>       | <b>5,000</b>       | <b>5,000</b>       |
|                                                     |              |             | <b>TOTAL 2318 LEGAL SERVICES</b>         | <b>663</b>       | <b>5,000</b>       | <b>5,000</b>       |
|                                                     |              |             | <b>2321 SAU SERVICES</b>                 |                  |                    |                    |
| 2321                                                | 01           | 320         | Contracted Services                      | 172,383          | 183,359            | 188,589            |

| DUNBARTON SCHOOL DISTRICT                           |         |        |                                               |                |                |                |
|-----------------------------------------------------|---------|--------|-----------------------------------------------|----------------|----------------|----------------|
| July 1, 2022 - June 30, 2023 Proposed Budget Detail |         |        |                                               |                |                |                |
| Function                                            | Program | Object | Account                                       | FY2020-21      | FY2021-22      | FY2022-23      |
| Code                                                | Code    | Code   | Name                                          | Actual         | Approved       | Proposed       |
|                                                     |         |        | <b>TOTAL SAU SERVICES</b>                     | <b>172,383</b> | <b>183,359</b> | <b>188,589</b> |
|                                                     |         |        | <b>TOTAL 2321 SAU SERVICES</b>                | <b>172,383</b> | <b>183,359</b> | <b>188,589</b> |
|                                                     |         |        | <b>2410 OFFICE OF THE PRINCIPAL</b>           |                |                |                |
| 2410                                                | 01      | 110    | Principal Salary                              | 102,023        | 105,084        | 108,237        |
| 2410                                                | 01      | 113    | Clerical Wages                                | 72,491         | 64,429         | 66,060         |
| 2410                                                | 01      | 322    | Conferences/Conventions                       | 0              | 3,000          | 3,000          |
| 2410                                                | 01      | 442    | Equipment Rental                              | 8,657          | 9,754          | 9,754          |
| 2410                                                | 01      | 534    | Postage                                       | 821            | 1,000          | 1,000          |
| 2410                                                | 01      | 550    | Printing/Binding                              | 0              | 500            | 500            |
| 2410                                                | 01      | 580    | Travel                                        | 0              | 1,000          | 1,000          |
| 2410                                                | 01      | 610    | General Supplies                              | 1,279          | 1,500          | 1,500          |
| 2410                                                | 01      | 810    | Dues/Fees                                     | 318            | 800            | 800            |
|                                                     |         |        | <b>TOTAL OFFICE OF THE PRINCIPAL</b>          | <b>185,589</b> | <b>187,067</b> | <b>191,851</b> |
| 2410                                                | 85      | 211    | Health Insurance                              | 24,725         | 27,890         | 29,679         |
| 2410                                                | 85      | 212    | Dental Insurance                              | 3,672          | 3,672          | 3,617          |
| 2410                                                | 85      | 213    | Life Insurance                                | 294            | 281            | 289            |
| 2410                                                | 85      | 214    | Disability Insurance                          | 333            | 351            | 361            |
| 2410                                                | 85      | 220    | FICA                                          | 13,071         | 12,968         | 13,334         |
| 2410                                                | 85      | 230    | NH Retirement                                 | 23,160         | 27,239         | 27,901         |
| 2410                                                | 85      | 250    | Unemployment Insurance                        | 150            | 160            | 134            |
| 2410                                                | 85      | 260    | Workers Comp Insurance                        | 410            | 432            | 432            |
|                                                     |         |        | <b>TOTAL EMPLOYEE BENEFITS</b>                | <b>65,815</b>  | <b>72,993</b>  | <b>75,747</b>  |
|                                                     |         |        | <b>TOTAL 2410 OFFICE OF THE PRINCIPAL</b>     | <b>251,404</b> | <b>260,060</b> | <b>267,598</b> |
|                                                     |         |        | <b>2620 OPERATING BUILDING SERVICES</b>       |                |                |                |
| 2620                                                | 01      | 110    | Custodial Wages                               | 108,637        | 115,244        | 122,460        |
| 2620                                                | 01      | 320    | Contracted Services                           | 10,853         | 9,000          | 11,198         |
| 2620                                                | 01      | 431    | Building Maintenance                          | 38,605         | 35,200         | 17,000         |
| 2620                                                | 01      | 432    | Building Repairs                              | 11,704         | 13,000         | 13,000         |
| 2620                                                | 01      | 521    | Property/Liability Insurance                  | 8,102          | 8,680          | 10,251         |
| 2620                                                | 01      | 531    | Telephone/Voice Communications                | 7,277          | 7,938          | 8,370          |
| 2620                                                | 01      | 580    | Travel                                        | 500            | 550            | 550            |
| 2620                                                | 01      | 610    | Custodial Supplies                            | (5,296)        | 14,216         | 14,642         |
| 2620                                                | 01      | 622    | Electricity                                   | 34,103         | 33,540         | 35,550         |
| 2620                                                | 01      | 623    | Propane                                       | 13,144         | 21,500         | 18,750         |
| 2620                                                | 01      | 624    | Oil                                           | 0              | 0              | 0              |
| 2620                                                | 01      | 731    | New Machinery                                 | 0              | 0              | 0              |
| 2620                                                | 01      | 733    | New Furniture & Fixture                       | 0              | 0              | 0              |
| 2620                                                | 01      | 735    | Replacement Machinery                         | 600            | 1,000          | 0              |
| 2620                                                | 01      | 737    | Replacement Furniture & Fixtures              | 0              | 0              | 0              |
|                                                     |         |        | <b>TOTAL OPERATING BUILDING SERVICES</b>      | <b>228,229</b> | <b>259,868</b> | <b>251,771</b> |
| 2620                                                | 85      | 211    | Health Insurance                              | 17,895         | 20,503         | 21,821         |
| 2620                                                | 85      | 212    | Dental Insurance                              | 1,037          | 1,037          | 1,021          |
| 2620                                                | 85      | 213    | Life Insurance                                | 188            | 191            | 203            |
| 2620                                                | 85      | 214    | Disability Insurance                          | 210            | 239            | 253            |
| 2620                                                | 85      | 220    | FICA                                          | 7,993          | 8,816          | 9,368          |
| 2620                                                | 85      | 230    | NH Retirement                                 | 1,560          | 1,607          | 1,670          |
| 2620                                                | 85      | 250    | Unemployment Insurance                        | 249            | 273            | 243            |
| 2620                                                | 85      | 260    | Workers Comp Insurance                        | 2,180          | 2,109          | 2,449          |
|                                                     |         |        | <b>TOTAL EMPLOYEE BENEFITS</b>                | <b>31,312</b>  | <b>34,775</b>  | <b>37,028</b>  |
|                                                     |         |        | <b>TOTAL 2620 OPERATING BUILDING SERVICES</b> | <b>259,541</b> | <b>294,643</b> | <b>288,799</b> |
|                                                     |         |        | <b>2721 STUDENT TRANSPORTATION</b>            |                |                |                |
| 2721                                                | 01      | 519    | Contracted Transportation                     | 293,158        | 313,421        | 310,218        |
|                                                     |         |        | <b>TOTAL STUDENT TRANSPORTATION</b>           | <b>293,158</b> | <b>313,421</b> | <b>310,218</b> |
|                                                     |         |        | <b>TOTAL 2721 STUDENT TRANSPORTATION</b>      | <b>293,158</b> | <b>313,421</b> | <b>310,218</b> |
|                                                     |         |        | <b>2722 SPECIAL EDUCATION TRANSPORTATION</b>  |                |                |                |
| 2722                                                | 01      | 519    | Contracted Transportation                     | 9,897          | 28,662         | 15,800         |
| 2722                                                | 02      | 519    | Contracted Transportation                     | 0              | 54,400         | 65,800         |
| 2722                                                | 03      | 519    | Contracted Transportation                     | 34,332         | 27,662         | 29,000         |

| DUNBARTON SCHOOL DISTRICT                           |         |        |                                                       |           |           |           |
|-----------------------------------------------------|---------|--------|-------------------------------------------------------|-----------|-----------|-----------|
| July 1, 2022 - June 30, 2023 Proposed Budget Detail |         |        |                                                       |           |           |           |
| Function                                            | Program | Object | Account                                               | FY2020-21 | FY2021-22 | FY2022-23 |
| Code                                                | Code    | Code   | Name                                                  | Actual    | Approved  | Proposed  |
|                                                     |         |        | TOTAL SPECIAL EDUCATION TRANSPORTATION                | 44,229    | 110,724   | 110,600   |
|                                                     |         |        | TOTAL 2722 SPECIAL EDUCATION TRANSPORTATION           | 44,229    | 110,724   | 110,600   |
|                                                     |         |        | 2724 CO-CURRICULAR TRANSPORTATION                     |           |           |           |
| 2724                                                | 80      | 519    | Contracted Transportation                             | 501       | 4,200     | 4,200     |
|                                                     |         |        | TOTAL CO-CURRICULAR TRANSPORTATION                    | 501       | 4,200     | 4,200     |
|                                                     |         |        | TOTAL 2724 CO-CURRICULAR TRANSPORTATION               | 501       | 4,200     | 4,200     |
|                                                     |         |        | 4500 BUILDING IMPROVEMENTS                            |           |           |           |
| 4500                                                | 00      | 720    | Building Improvements                                 | 0         | 0         | 0         |
|                                                     |         |        | TOTAL BUILDING IMPROVEMENTS                           | 0         | 0         | 0         |
|                                                     |         |        | TOTAL 4500 BUILDING IMPROVEMENTS                      | 0         | 0         | 0         |
|                                                     |         |        | 5000 OTHER                                            |           |           |           |
| 5110                                                | 40      | 910    | Debt Service Principal                                | 160,000   | 160,000   | 160,000   |
| 5120                                                | 40      | 830    | Debt Service Interest                                 | 68,595    | 60,435    | 52,275    |
| 5251                                                | 40      | 930    | Transfer to Food Service                              | 0         | 0         | 0         |
|                                                     |         |        | TOTAL 5000 OTHER                                      | 228,595   | 220,435   | 212,275   |
|                                                     |         |        | TOTAL OPERATING BUDGET                                | 7,495,589 | 8,456,575 | 8,736,186 |
| FOOD SERVICE FUND BUDGET                            |         |        |                                                       |           |           |           |
| 3120                                                | 00      | 110    | Wages                                                 | 18,758    | 26,823    | 26,475    |
| 3120                                                | 00      | 320    | Contracted Services                                   | 10,506    | 10,821    | 11,146    |
| 3120                                                | 00      | 430    | Equipment Repair                                      | 137       | 500       | 500       |
| 3120                                                | 00      | 431    | Maintenance                                           | 571       | 1,250     | 1,250     |
| 3120                                                | 00      | 610    | General Supplies                                      | 1,792     | 4,500     | 3,000     |
| 3120                                                | 00      | 631    | Food                                                  | 25,631    | 31,000    | 30,000    |
| 3120                                                | 00      | 632    | Milk                                                  | 3,570     | 3,400     | 4,000     |
| 3120                                                | 00      | 639    | Commodities                                           | 6,806     | 5,500     | 7,500     |
| 3120                                                | 00      | 650    | Software                                              | 0         | 425       | 425       |
| 3120                                                | 00      | 739    | Capital Equipment                                     | 4,826     | 750       | 2,500     |
|                                                     |         |        | TOTAL FOOD SERVICE                                    | 72,597    | 84,969    | 86,796    |
| 3120                                                | 85      | 211    | Health Insurance                                      | 0         | 0         | 0         |
| 3120                                                | 85      | 212    | Dental Insurance                                      | 0         | 0         | 0         |
| 3120                                                | 85      | 213    | Life Insurance                                        | 41        | 44        | 44        |
| 3120                                                | 85      | 214    | Disability Insurance                                  | 45        | 56        | 55        |
| 3120                                                | 85      | 220    | FICA                                                  | 1,435     | 2,052     | 2,025     |
| 3120                                                | 85      | 230    | NH Retirement                                         | 0         | 0         | 0         |
| 3120                                                | 85      | 250    | Unemployment Insurance                                | 116       | 83        | 99        |
| 3120                                                | 85      | 260    | Workers Comp Insurance                                | 477       | 491       | 529       |
|                                                     |         |        | TOTAL EMPLOYEE BENEFITS                               | 2,114     | 2,726     | 2,752     |
|                                                     |         |        | TOTAL PROPOSED FOOD SERVICE FUND                      | 74,711    | 87,695    | 89,548    |
|                                                     |         |        | TOTAL PROPOSED BUDGET WARRANT ARTICLE #2              | 7,570,300 | 8,544,270 | 8,825,734 |
| OTHER WARRANT ARTICLES                              |         |        |                                                       |           |           |           |
|                                                     |         |        | DEA Negotiated Agreement                              | 0         | 0         | 40,217    |
| 5251                                                | 00      | 930    | Transfer to Capital Reserve Fund - Warrant Article #3 | 11,405    | 19,565    | 27,725    |
| 5252                                                | 00      | 930    | Transfer to Expendable Trust - Warrant Article #4     | 1,000     | 1,000     | 1,000     |
|                                                     |         |        | TOTAL OTHER WARRANT ARTICLES                          | 12,405    | 20,565    | 68,942    |
|                                                     |         |        | TOTAL PROPOSED WARRANT                                | 7,582,705 | 8,564,835 | 8,894,676 |

## GENERAL INFORMATION

Dunbarton as we know it today was first granted by the General Court of Massachusetts in 1733, as Narragansett No. 6. It was re-granted in 1735 to soldiers who fought in the French and Indian War under Capt. John Gorham (not Samuel Gorham of Plymouth, England) but that grant was relinquished. In 1748 a group headed by Archibald Stark petitioned the Masonian Proprietors in Portsmouth for a grant of land and received permission to have this territory surveyed and laid out into lots and ranges; it was called Starkstown. Permanent settlement did not commence until 1752. This Township was incorporated on August 10, 1765 by then Governor Benning Wentworth and named Dunbarton after Dumbarton Scotland where many of the original settlers originated.

Dunbarton is located in Merrimack County, bounded by Goffstown to the south, Weare to the west, Hopkinton to the north, Bow and Hooksett to the east.

From 1765 until 1822 when the town of Hooksett was incorporated, the bounds of Dunbarton went to the Merrimack River.

Dunbarton has: Five ponds, all with public access:

Gorham Pond, 102.6 acres  
Kimball Pond, 37.2 acres  
Long Pond, 32.1 acres  
Purgatory Pond 18.6 acres  
Stark Pond, 10.8 acres

Three town cemeteries (Center, ages Corner and East) and one private cemetery (Stark).  
Approximately 75 miles of road.  
19560 acres, 31.4 square miles which includes:

1307 acres of conservation property  
337.55 acres of conservation easement  
925 acres of Kuncanowet Town Forest property  
482 (approximate) acres of Town Forest  
and 1187 + acres of federal land.

Population of approximately 2758 (2010 Census)

The elevation above sea level for the Town Hall is 830', the top of Mills Hill (the Highest point) 925', the Bow-Dunbarton line on Route #13 (the lowest point) 350'. The Boston Globe reported on February 24, 2008, Boston University Dept. of Geography and Environment determined the center of New England was located in Dunbarton, NH. Specifically in the North West corner of the Prescott field on the Stonehurst farm located at 43.117199 degrees latitude and -71.593498 degrees longitude.

Hours of the Town Office are:

|                      |                                                            |                    |
|----------------------|------------------------------------------------------------|--------------------|
| Selectmen Meeting    | Thursday 7:00pm                                            | 603-774-3541 x 102 |
| Daytime Office Hours | Monday thru Friday 8:00am to 4:00pm                        |                    |
| Tax Collector        | Tuesday 4:30pm to 7:00pm                                   |                    |
|                      | Thursday 4:30pm to 7:00pm                                  | 774-3547 x 103     |
| Town Clerk           | Monday & Wednesday 8:00am to 4:00pm                        |                    |
|                      | Tuesday & Thursday 8:00am to 4:00pm                        |                    |
|                      | 774-3547 x107                                              |                    |
| Building Department  | Monday-Friday 8:00am to 4:00pm                             | 774-3547x106       |
|                      | (Inspections: by appt. Tuesdays & Thursdays 24-hrs notice) |                    |
| Transfer Station**   | Tuesday 10:00am to 4:00pm                                  |                    |
|                      | Wednesday 12:00pm to 8:00pm                                |                    |
|                      | Saturday 8:00am to 4:00pm                                  | 774-7090           |

\*\* A permit is required, available from the Town Clerk and Selectmen's Office.

The Planning Board meets the third Wednesday of the month. The Zoning Board meets the second Monday of the month, as required. Call the Selectmen for further information.

The School Board meets the first Wednesday of the month at the school.

|                |           |                   |          |
|----------------|-----------|-------------------|----------|
| Library Hours: | Tuesday   | 10:00am to 6:00pm |          |
|                | Wednesday | 10:00am to 6:00pm |          |
|                | Thursday  | 10:00pm to 6:00pm |          |
|                | Friday    | 10:00am to 4:00pm |          |
|                | Saturday  | 10:00am to 2:00pm | 774-3546 |

Web Page: <http://www.dunbartonnh.org>

|                           |          |               |
|---------------------------|----------|---------------|
| Volunteer Fire Department | 774-3542 |               |
|                           |          | EMERGENCY 911 |
| Police Department         | 774-5500 |               |

Brush burning permits are required unless there is complete snow cover. They may be obtained from Jon Wiggin, J.R. Swindlehurst, Bud Marcou, Fred Mullen, or Patrick “Woody” Bowne (subject to change please call town office).

The annual town election and town meeting is the second Tuesday in March.

Voter registration qualifications: 18 years of age, US Citizen and resident of Dunbarton. Register with Supervisors of the Checklist or Town Clerk. Absentee ballots are available to qualified voters for town and state primary and general elections. Contact Town Clerk for details.

#### FIVE-YEAR TAX RATE COMPARISON

|                     | 2017  | 2018  | 2019  | * Reval year<br>2020 | 2021  |
|---------------------|-------|-------|-------|----------------------|-------|
| <b>Local School</b> | 15.59 | 12.44 | 17.09 | 13.97                | 14.89 |
| <b>State School</b> | 2.35  | 2.38  | 2.45  | 1.88                 | 1.94  |
| <b>County</b>       | 3.04  | 3.11  | 3.07  | 2.63                 | 2.53  |
| <b>Municipal</b>    | 4.63  | 4.60  | 4.60  | 3.80                 | 4.05  |
| <b>TAX RATE</b>     | 25.61 | 22.53 | 27.21 | 22.28                | 23.41 |

|                       |                    |                    |                    |                    |                    |
|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Assessed Value</b> | <b>303,808,127</b> | <b>310,844,454</b> | <b>315,365,953</b> | <b>394,363,018</b> | <b>399,463,829</b> |
|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|

Revaluation years were 1997, 2005, 2010, 2015, and 2020.

Equalization Ratio for 2021 = 77.6%

## UNH COOPERATIVE EXTENSION MERRIMACK COUNTY

UNH Cooperative Extension serves residents in each of Merrimack County's 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family Resiliency. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

**Food & Agriculture:** We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. An ongoing programmatic highlight is the peach and nectarine variety trial being hosted at Apple Hill Farm in Concord. On-farm collaborative research allow for productive, collaborative learning that ultimately benefits the larger agricultural community. Jeremy DeLisle oversees the progress and data collection of the planting, measuring fruit size, cold hardiness, average harvest date, incidence of bacterial disease issues, and will be conducting taste testing in conjunction with point-of-sale opportunities. The cold hardiness portion of the trial is being conducted in cooperation with researchers from the University of Maine Cooperative Extension. 2021 was the first year of data collection for cold hardiness, and plans are in place to conduct a second year of testing in the winter of 2022. Additionally, UNH Extension Merrimack County is partnering with NH Conservation Districts, NRCS and Xerces Society on a grant funded project to expand our weather station network across the state and conduct on-farm trials investigating the feasibility of utilizing insect exclusion netting to control spotted winged drosophila, the major insect pest of blueberry in NH. The weather station component allows for the collection of on-farm data to be uploaded to the [Network for Environment and Weather Applications](#) (NEWA), which creates models and data sources which provide farmers with decision making tools helping them better make crop management decisions.

**Natural Resources:** Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 1,075 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and email correspondence. At least 607 County residents participated in-person, outdoors, educational events: Tree Farm Field Days, NH BioBlitz walks, Tree Id Walks, Invasive Plant Control workshops, Wildlife Tracking field tours, White Pine Management workshops, and Forest Ecology Field Tours for Middle School Science Classes. This year's educational offerings were augmented by a wide variety of virtual meetings and Facebook Live webinars (<https://www.facebook.com/nhwoods.org>) to comply with the COVID-19 restrictions and to provide resident with virtual learning opportunities. Volunteers from the N.H. Coverts project (496 volunteers) and the Natural Resource Stewards program (457 volunteers) contributed 34,252 hours conserving and managing natural resources in Merrimack County.

**Community and Economic Development (CED):** The CED team provides programming and technical assistance to communities, businesses, and nonprofit organizations around New Hampshire. The CED team's work focuses on revitalizing main streets, retaining and growing local businesses, supporting entrepreneurs and innovators, improving quality of life, and leveraging tourism and the recreation economy. Central to the CED team's work is engaging individuals from throughout the community in developing a vision, designing an approach, and moving to action. The Merrimack County CED played a key role revitalizing a portion of the former Beede Electric Building in Penacook and launching an 8,500 sq. ft. makerspace and shared workspace to increase entrepreneurship and innovation in the region. They worked with Northfield to launch the Foothills Foundation, an organization that plans to make the area a hub for mountain biking and recreation through collaboration, promotion, and trail building. They spearheaded a range of events to increase entrepreneurship and spur business growth.

**4-H/Youth & Family:** 4-H is the youth educational program of UNH Cooperative Extension that provides youth the opportunity to engage in hands-on learning opportunities that spark their passion for life after 4-H, while learning important life skills such as communication and leadership. Programming is delivered utilizing 4-H volunteers that involve youth in the learning process through youth-adult partnerships. For the first part of the program year, COVID-19 guidelines impacted the ability of 4-H clubs to meet in-person and perform normal activities. To support 4-H youth, leaders, and families during this time, three virtual 4-H clubs were established. Twenty-six youth from Merrimack County took part in these clubs. By the late spring, guidelines relaxed and allowed for in-person programming to resume. Members and leaders alike were happy to return to “normal”. A highlight for many of our 4-H members was being able to exhibit at the Hopkinton State Fair again. In 2021, 96 members brought their animals to exhibit during the fair, and six participated in the NH 4-H Livestock Auction. Clubs and families filled the Ruth Kimball exhibit hall with 4-H displays to showcase their work during the past year. The Merrimack County Leaders’ Association also had a successful fair selling ice cream in the 4-H Ice Cream Parlor and engaged 40 4-H members and families in this fundraiser. Despite a challenging year, Merrimack County 4-H interacted with over 400 youth and volunteers through the program.

**Nutrition Connections:** Nutrition Connections is a no-cost, hands-on nutrition education program that provides limited-resource families the knowledge and skills they need for better health. During this past year, Nutrition Connections was able to pivot programming to adapt to changes brought on by Covid-19. Merrimack County Extension Teachers reached youth through virtual and remote programming using curricula like Pick a Better Snack, Team Nutrition Cooks, and Families Eating Smart Moving More. Adults and families were engaged in virtual programming, like Cooking Matters at Home, Cooking Matters at the Store Tour, and Families Eating Smart Moving More. Nutrition Connections continued to seek creative ways to meet people where they are. A newsletter geared towards older adults was created and over this past year, its reach continued to grow. This monthly newsletter features recipes, resources, tips, and activities and now reaches limited-resource older adults across New Hampshire. Additionally, the Arthritis Foundation’s Walk with Ease program was adapted into a virtual format. After a successful pilot, the virtual program is now available for Extension Teachers across the state to use.

**Youth & Family Resiliency:** Melissa Lee, Field Specialist and Certified Prevention Specialist, provides information, programs and training grounded in research to help young people and their families succeed and thrive, such as Youth Mental Health First Aid Training and community coalition development. Melissa is working collaboratively with schools and public health partners to increase prevention and early intervention for mental health and wellness and substance misuse in communities. Since late 2020, Melissa and her teammates have brought three diverse funding streams to UNH Extension to support work in their field. Melissa is serving as Project Director for the NH Opioid Prevention Project, funded by SAMHSA, which is bringing opioid prevention education to audiences across NH. This project has focused on expanding implementation and access to the evidence based Chronic Pain Self-Management Program. Virtual access to this program is now available for community members through UNH Extension and area partners.

**We would like to thank our Advisory Council that consists of 13 citizens of Merrimack County, and a representative of the County Commissioners office and County Delegation.** These advisors assist Extension program staff to evaluate current programming, identify local educational and research needs, and to consider new programming across the county. Our 2020/2021 council members included: Larry Ballin, Mindy Beltramo, Lorrie Carey, Janine Condi, Ayi D’Almeida, Ken Koerber, Josh Marshall, Tim Meeh & Jill McCullough, Page Poole, Chuck & Diane Souther, Anya Twarog, State Rep. Werner Horn, and Commissioner Stuart Trachy.

**Connect with us:** <https://extension.unh.edu/facility/merrimack-county-office>

## DUNBARTON HISTORICAL SOCIETY



Jameson Cape

We were able to hold our first Annual Meeting in two years at the Dunbarton Congregational Church Vestry on November 20, 2021. Thank you Dunbarton Congregational Church! At this time, we were able to elect a full slate of officers as follows:

President – Alison R. Vallieres

Treasurer – Norman Roberge

Vice President – David Heisler

Secretary – Allison Rees-Mills

Board of Directors: Marcia Wagner, one year

Board of Directors – Ken Koerber

Board of Directors – Wayne Mills

The Society lost two of our very active members this past year, namely Ellie Swindlehurst, Director, and Ed Wagner, who was most helpful to the Society for cleanup duty after our Ham and Bean suppers. Condolences to both the Swindlehurst family and the Wagner family. We all miss Ellie and Ed tremendously.

The museum building's sign includes a marquee board that allows us to better communicate with our members as well as with the general public. Thanks to Wayne Mills for keeping the marquee sign up to date with messages of encouragement to all during these stressful and uncertain times. Thanks also to Eric Dulude to clearing the snow from the marquee during the winter.

Thanks go to Charles (Chuck) Frost for taking over the Stark Cemetery Trustee in place of his mother, Nancy Frost, who was Trustee of the Stark Cemetery for many years on behalf of the Dunbarton Historical Society.

The Daughters of the American Revolution State Regent along with Chuck Frost, Alison Vallieres and several State additional DAR members, placed a wreath in honor of Veterans on the grave of Caleb Stark who is buried in the Stark Cemetery which is administered by the Dunbarton Historical Society.

In going forward, we need the help of town citizens to continue our progress on the Jameson Cape. We are actively looking for assistance in rebuilding the Jameson Cape, but we need craftsmen with particular experience with this type of building. We have reached out to many but as yet do not have a definite commitment. We will continue to pursue this goal.

We hope to be able to complete the Cape this year, based on sufficient funding and a decrease in the COVID impact. The Jameson Cape is progressing thanks to Ken Koerber. The basic frame of the house is complete with the exception of moving two studs to center the front door and provide handicap access on the north side. The corner trim boards are primed and ready for installation. Ten sets of period pane window sash are fabricated and ready to have the old glass put into the sash sets. We have rough lumber for the window frames and they are awaiting fabrication. Once the corner trim, windows and doors are installed, the clapboards can be installed. We still need to purchase material for the clapboards, and we are actively looking for period materials.

Unfortunately, during the year 2021, we were unable to staff the Blacksmith Shop and Schoolhouse Museum due to COVID. We were able to make a presence at the Dunbarton Old Home Day, thanks to Ken Koerber, Judy Stone and Allison Rees-Mills. We were able to make many personal connections with Town residents and also sell t-shirts and books.

We look forward to having an active spring this year, with a possible Open House, In-person Spring Meeting and Site Cleanups.

Dunbarton Historical Society

[DHS@gsinet.net](mailto:DHS@gsinet.net)

Like Us On Facebook!



## 2021 Dunbarton Garden Club

In 2021 the Dunbarton Garden Club persevered in spite of the COVID-19 restrictions and putting on several events locally. The club meetings are held April-December, normally on the second Tuesday of the month. This year, we met outdoors on Saturday mornings at the Dunbarton Elementary School lower parking lot by the Roots Garden for safe social distancing.

The club had a great turnout of members for spring and fall clean up on the Commons. In the spring duties include cleaning out the planting areas, getting ready for the Tulips and Daffodils to start popping up. In the fall we put them all to bed. Here are some of the Garden Club's involvements past and present.

### Dunbarton Garden Club

A 501(c)(3) Charitable Organization Benefiting our community

- Planted over **100,000 Daffodils** in Dunbarton
- **Funded the DES Roots Program Gardens Expansion**
- Participate in the Ruth Hingle Memorial Scholarship Fund
- **Spring & Fall** Cleanup of the Commons

#### Community Events Sponsored by DGC

- **September Giant Mum Sale Fund Raiser**
- **Halloween On the Common/Trick or Treat**
- **Christmas tree lighting on the Common**
- **DGC Volunteers operate the Food Tent for Arts On The Common and Old Home Day**

#### Dunbarton - A Great Place To Grow!

For more information or to Join - go to [www.dunbartongardenclub.org](http://www.dunbartongardenclub.org)

New officers were voted on in our December meeting;

**President**

**Ema Holban**

**Vice-President**

**Nora LaMarque**

**Treasurer**

**Karen Cusano**

**Secretary**

**Janet Casey**

**Librarian**

**Sharon Conway**

**Program Chairman**

**Sue Bracy**

**Hostess**

**Carmen Montmarquet**

**Cheer Committee**

**Dawna Vaughan**

**Auditor**

**Carol Piwczyk**

Want to be active in the Dunbarton community? The Dunbarton Garden Club will be your connection. Email contact info to: [DGC03046@Gmail.com](mailto:DGC03046@Gmail.com). Annual dues are \$10.

### Dunbarton Garden Club's Giant Mum Sale 3 Mums for \$20



**Pumpkins  
Corn Stalks**



**Thu-Sun - Sept. 8-11**

**Pages Country Store** (Hwy. 77 & Rt 13)

DGC is a 501(c)(3) Charitable Organization - [www.dunbartongardenclub.org](http://www.dunbartongardenclub.org)

The Giant Mum Sale will be **September 8-11, 2022**, the weekend after Labor Day. Shop early and often for the best selection of fall flowers, Mums and Asters plus pumpkins and corn stalks.

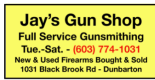


Dunbarton Garden Club - 1011 School St. - Dunbarton, NH 03046

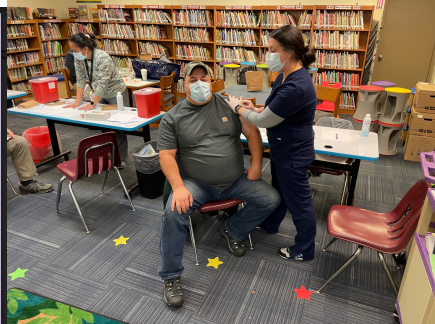
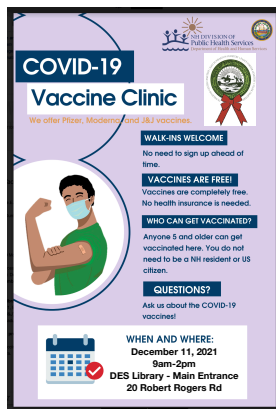


# WREATHS *across* DUNBARTON™

2021 marked the 5th year of Wreaths Across Dunbarton (W.A.D.). Our funding comes from donations from the citizens of Dunbarton and families that have a connection with relatives here. Additional funding comes from our corporate sponsors! Please let them know it's appreciated.



Wreaths Across Dunbarton is committed to making Dunbarton special. In 2020, during the pandemic, we took precautions to protect our citizen volunteers. On December 11, 2021 W.A.D. brought the DHHS Mobile Vaccination team to Dunbarton Elementary School (DES) Library and 170 citizens from the area received their 1st or 2nd shots or boosters. Anyone 5 years and up could get vaccinated and it was free. The DHHS Mobile Vaccine



Selectman Dave Nault gets his booster shot at W.A.D. Vaccination Clinic Dec. 11, 2021



Citizens waited in line from 8am. Thank you to the Selectmen for letting W.A.D. use the voting stanchions.

Clinic will be back at DES 9a-2p on Saturday February 12th, Valentine's Day Weekend & Saturday March 5th.

Started in 2019, W.A.D. had some leftover wreaths with red bows and decorated the fences at the Center Cemetery, East Cemetery and Pages Cemetery to create some Christmas spirit during the beginning of the COVID-19 pandemic. We continued ordering extra wreaths in 2020 and in 2021 for this decorative project and will do so from now on.

W.A.D. is always looking for volunteers. This coming March, we will remove the wreaths from the cemeteries, saving the undamaged bows and properly disposing of the wreaths and wire frames. We will also take up the tripod wreath stands for the ground level monuments. This will take less than an hour on a WARM March Saturday morning. Watch the community Facebook page for the notice.



In 2021 W.A.D. started Flags Around Dunbarton (F.A.D.), partnering with the Dunbarton Phone Company, and with permission from Eversource, put 3'x5' American Flags on 60 utility poles prior to Veteran's Day. The flags are on poles beginning at the 30 mph signs on Stark Hwy. North/South, Robert Rogers Road by the School, School Street around the Common, and in front of Pages Corner and East Cemeteries.

In 2022 the Dunbarton Telephone Company will put the flags up prior to Armed Forces Day May 21st and they will stay up until after Veteran's Day. Added to the flags this year will be solar lights on each flag pole to keep them

illuminated at night. Thank you to all that donated to Wreaths Across Dunbarton and Flags Around Dunbarton this year! To make a donation for either W.A.D. OR F.A.D., Make payable to **Wreaths Across Dunbarton**, 1011 School Street, Dunbarton, NH 03046 or drop it off at the town offices in our red donation box by the Town Clerk's office.

Respectfully yours,  
Don Larsen, Project Manager

**TOWN OF DUNBARTON  
1011 SCHOOL STREET  
DUNBARTON, NH 03046**

**PRSRT STD  
US POSTAGE PAID  
DUNBARTON, NH 03046**

**PERMIT # 70**

**POSTAL PARTON  
DUNBARTON, NH 03046**