

**Town of Dunbarton
2023 Annual Report**



This photo was on the cover of the 2013 Town Report. It turns out this WWII Watchtower was not in Dunbarton, but was actually in Goffstown on Uncanoonuc Mountain and is so noted in one of their history books. It's possible our tower(s) looked similar though! If anyone has such a photo, please share!

*Donna Dunn, Chair
Dunbarton Historical Awareness Committee*

Town of Dunbarton



New Hampshire

FOR THE FISCAL YEAR ENDING

December 31, 2023

This is to certify that the information contained in this report was taken from official records and is complete to the best of our knowledge and belief.

Michael Kaminski, Chairman

David Nault

Justin Nault

TOWN

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2023 Town Report Dedication



Donna Dunn

Donna Dunn and Andy, her husband of 31 years, designed and built their forever home on top of the hill overlooking Gorham Pond, Crotched Mountain, and Mount Monadnock. Donna planted over ten thousand daffodil bulbs in the front yard, which has since made "The Dunn Cottage" a major attraction each spring.

The Dunbarton Garden Club, under Donna's leadership, planted over one hundred thousand daffodil bulbs along the roads in Dunbarton over a ten-year period to beautify the town in honor of the 250th anniversary of its founding. The project she initiated has since been adopted by all of the other towns along the General John Stark Scenic Byway from Weare, through Hopkinton, New Boston, and many other communities throughout New England based on the Dunbarton model and her advice.

Donna's volunteer efforts in Dunbarton began as an apprentice to Bud Noyes, the former Town Historian. She has carried on Bud's legacy by cataloging and recording his notes and documents, curating the Tucker Hadley collection with Linda Landry, as well as preserving other town historic papers and ephemera now on display in the Dunbarton Public Library and the State of New Hampshire Historic Society. As current Town Historian and Chair of the Historical Awareness Committee, Donna has overseen the placement of plaques on historic homes throughout the town. With much help from Leo Martel and other committee members, the memories of a number of town elders are recorded and linked on the town website. Donna has worked tirelessly with Bill Zeller, our School Liaison, to educate Dunbarton students about the town's colorful history by regularly publishing Town Tidbit sheets, leading Dunbarton history talks, and organizing the annual historic town home gingerbread recreations. Donna, with the geotechnical expertise of Fred Mullen, oversaw the placement of markers identifying the original location of all 13 of Dunbarton's 19th century one room schoolhouses. She and Fred have also headed the project to include Captain Scipio Page's burial site, commemorative stone, and sign (located in the Pages Cemetery) on the NH State Black Historic Trail Map.

Donna received an award from the New Hampshire Preservation Alliance for finding, renovating, and moving back to Dunbarton, our last original early nineteenth century Sylvester Wilson Cobbler Shop, which she donated to the Dunbarton Historical Society. She could not have completed this project without the help of Dan Van Kalken, Leo Martel, Larry Comeau, and many others.

Donna partnered with Gail Martel to raise the funds for and manage the reconstruction and maintenance of the Bandstand on the town common, replicating the Historic Bandstand that burned down in 1943. Donna and Gale, with advice and help from Bob Boynton and Jan Van deBogart, also restored the town hearse and arranged for the construction of its hearse house at Pages Cemetery.

If you have the opportunity to meet Donna and desire to learn more about Dunbarton history or to volunteer, she would be delighted to share her extensive knowledge of town history with you and welcomes any volunteers.

THANK YOU, DONNA, for everything you do for our beautiful community!

2023 TOWN OFFICERS, BOARD MEMBERS, AND STAFF

ELECTED OFFICIALS

(Elected unless otherwise indicated)

BOARD OF ASSESSORS
 Nicole Howley 2024
 Bryan H. Clark 2025
 Jacques E. Belanger, Chair 2026

BOARD OF SELECTMEN
 Michael S. Kaminski, Chair 2024
 Justin Nault 2025
 David A. Nault, Co-Chair 2026

CEMETERY TRUSTEES
 Justin Nault, Chair 2024
 Linda Gray, Alternate, Secretary (apptd.) 2024
 Michael Lessard, Alternate (apptd. 9/23) 2024
 Judy Keefe (appointed full Trustee 7/23) 2025
 Donald J. Larsen, Chair (resigned 6/23) 2025
 Bruce LeDuc 2026

ETHICS COMMITTEE
 Marilyn Terrell, Secretary 2024
 Marcy Richmond, Vice Chair 2024
 David Allen, Chair 2025
 Maurice Cormier 2026
 Howard T. "Tom" Hathcoat 2026

HOG REEVES
 Steve Mullen & Kristen Schools Condon 2024
 Cameron Lepage & Heather Murphy 2024

LIBRARY TRUSTEES
 Bruce T. Banks, Chair 2024
 Carol Kilmister, Personnel 2024
 David Petersen, Facilities 2025
 Sara Anderson, Secretary 2026
 Karen Lessard, Treasurer 2026

ROAD AGENT
 Jeff A. Crosby 2026

SUPERVISORS OF THE CHECKLIST
 Peter Weeks 2024
 Mary Sue Bracy 2026
 Janet Casey, Chair 2028

TAX COLLECTOR
 Judith A. VanKalken 2025
 Line Comeau, Deputy (appointed) 2025

TOWN CLERK
 Linda L. Landry 2024
 Jennifer P. Cormier, Deputy (appointed) 2024

ELECTED OFFICIALS (continued)

TOWN MODERATOR
 John R. Trottier 2024

TOWN TREASURER
 Pamela Milioto 2026
 Alison Vallieres, Deputy (appointed) 2026

TRUSTEES OF THE TRUST FUNDS
 Raymond Plante, Treasurer 2024
 Roger P. Rice, Secretary 2025
 Randolph W. Bauer, Chair 2026

BOARDS, COMMITTEES, COMMISSIONS, APPOINTEES

BALLOT CLERKS 8/31/2024
 Terri Anarumo, John Daly, Evan Lange,
 Pamela Milioto, Nancy Mullen, Jonathan Reckard,
 Stanley Szopa, Alison Vallieres, Philip Walker,
 Margaret Watkins

CONSERVATION COMMISSION
 Darlene M. Jarvis, Secretary 2024
 Stanley Sowle (passed away 10/23) 2024
 John A. "Drew" Groves, Vice-Chair 2025
 Ronald Jarvis 2025
 Margaret Watkins 2025
 Keith Bennett (apptd. full Member 9/23) 2026
 George Holt 2026
 Brett St. Clair, Chair 2026

ELECTION OFFICIALS – See Town Clerk Report

ENERGY COMMITTEE
 Dana Lavoie 2024
 David A. Nault (Selectman Rep) 2024
 John Stevens, Chair 2024
 Brian Watford 2024
 George Holt 2025
 Robert A. Ray, Co-chair 2025
 David Elberfeld 2026

HAZARD MITIGATION COMMITTEE 2024
 Patrick Bowne, Line Comeau, Jeff A. Crosby,
 David A. Nault, Christopher Remillard,
 Kenneth Swayze, Jonathan Wiggin

HIGHWAY SAFETY COMMITTEE 2024
 Jeff A. Crosby, David A. Nault,
 Christopher Remillard, Jonathan M. Wiggin

BOARDS, COMMITTEES, Etc. (Continued)

HISTORICAL AWARENESS COMMITTEE

Paula Mangini	2024
Frederick J. Mullen	2024
Leone C. Mullen	2024
Linda Nickerson, Tech Liaison	2024
William T. Zeller	2024
Donna Dunn, Chair/Secretary	2025
Gail Martel, Treasurer	2025
David A. Nault, Selectman Rep	2025
Cindy Pinard, DES Liaison (apptd. 10/23)	2025
William B. Nichols	2026

JOINT LOSS MANAGEMENT COMMITTEE

Patrick “Woody” Bowne, Line Comeau,
Jeff Crosby, Mary Girard, Linda L. Landry,
Justin Nault, Christopher Remillard (Chair),
Donna White, Jonathan M. Wiggin

**KUNCANOWET TOWN FOREST AND
CONSERVATION AREA COMMITTEE**

Ronald Jarvis, Co-chair, Trailmaster (TFC)	2024
David A. Nault (Selectman Rep)	2024
Brett St. Clair (CC)	2024
Darlene M. Jarvis, Secretary (CC)	2025
Frederick J. Mullen (TFC)	2025
Margaret “Peggy” Senter (member at large)	2025
Patrick Bowne (TFC)	2026
Jonathan A. Reckard (member at large)	2026
Margaret Watkins, Co-chair (CC)	2026

OLD HOME DAY COMMITTEE 2024

Thomas J. Cusano, Kenneth Koerber,
Mark C. Lang, Donald J. Larsen,
George E. Maskiell, Meaghan Mauro,
John Stevens (Chair)

OVERSEER OF WELFARE

Deb Nikias (appointed 9/23)	
Jeannie Zmigrodski (passed away 7/23)	
Jo-Marie Denoncourt, Deputy	2025

PERAMBULATOR OF TOWN LINES

Frederick J. Mullen	2024
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PLANNING BOARD

Michael S. Kaminski, Alternate Ex-Officio	2024
Justin Nault, Ex-Officio	2024
Kenneth Swayze	2024
Alison Vallieres, Secretary	2024
Jeff A. Crosby	2025
Charles E. Frost, Jr., Chair	2025
Jonathan Lefebvre Alternate	2025
George Holt, Vice Chair	2026
Ronald A. Slocum	2026
Don Stairs (resigned 9/23)	2026

RECREATION COMMISSION

Kristine Flythe	2024
Shana Lajoie, Alternate	2024
Jennifer Ottolini	2024
Lori Rouleau, Secretary	2024
Donald Brian Watford, Alternate	2024

TOWN FOREST COMMITTEE

Patrick Bowne, Co-chair	2024
Ronald Jarvis, Secretary	2025
Frederick J. Mullen, Treasurer	2025
Bryan Comeau, Forester	2026
Jeff A. Crosby, Chair	2026

TOWN HALL RESTORATION COMMITTEE 2024

Mary Sue Bracy, Nora Lamarque, Donald J. Larsen,
Enid Larsen, Curt McDermott, David A Nault (Sel. Rep.),
Margaret Watkins, Shelley Westenberg

ZONING BOARD OF ADJUSTMENT

Daniel DalPra	2024
John R. Trottier, Chair	2024
Derrick Labranche, Alternate	2024
Alison Vallieres, Secretary	2025
Matthew J. Delude	2026
James L. Soucy, Co-chair	2026

TOWN EMPLOYEES, et al

OFFICE STAFF

Line Comeau, Town Administrator; Hope Arce,
Bookkeeper; Jo-Marie Denoncourt, Admin. Asst.

BUILDING, PLANNING, ZONING

Brian Arseneault, Building Inspector/Health Officer
Donna White, Administrator

EMERGENCY MANAGEMENT DIRECTOR

Jonathan M. Wiggin

FIRE DEPARTMENT

Jonathan M. Wiggin, Chief
Louis Marcou, Deputy Chief

HIGHWAY DEPARTMENT

Peter Gamache, Jackson Crosby

LIBRARY

Mary Girard, Director; Lisa Cross, Library Assistant

POLICE CHIEF

Christopher Remillard

TRANSFER STATION

Patrick “Woody” Bowne, Supervisor;
Timothy Davis, Assistant Supervisor (resigned
12/23); Edward Wootten, Assistant Supervisor
(resigned 3/23); Breton Etheredge; LeAnna Goodall;
Raymond LaBarre; Cameron Lepage; Guy Rogers;
Kenneth Trainor (resigned 3/23)

2023 SELECTMEN'S MESSAGE

We welcome 2024! Inflation appears to have slowed down some, yet we continue to be impacted by increased costs in many areas. The proposed budget will maintain level services, which includes a 3% cost of living raise for the workforce. The 2023 town revenues were much higher than expected, therefore some of the Articles for this year's warrant will be funded with these surplus funds. In addition, over \$100,000 will be returned to taxpayers to help reduce the town's portion of the tax rate burden for 2024.

One challenge for 2024 affects the Highway Department. Their ability to clear roads of snow has been significantly reduced due to the retirement of an independent snowplow contractor in 2023. Having no success in finding replacement snowplow contractors, compounded with the acceptance of additional Class V roadways, has driven our decision to add a second full-time highway department employee and an additional truck to the town's inventory. These actions are necessary to maintain the services needed as the town continues to grow. The Highway Vehicle Capital Reserve Fund and 2023 budget surplus dollars will be used to fund the new truck.

We are also planning for the replacement of vital Fire Department vehicles. The current ambulance will be replaced with funds from the Fire Department Equipment Non-Lapsing Special Revenue fund established in 2001 for this purpose. In addition, a fire engine will be replaced. The Fire Department Emergency Vehicle Capital Reserve Fund and some 2023 budget surplus dollars will be used to fund the new engine.

Kudos to Police Chief Remillard as he was able to successfully fill two full-time vacancies, and we now have a fully staffed Police Department. He also continually sought and obtained monetary grants which keeps our police officers well-equipped at minimal taxpayer cost.

The Transfer Station Manager, Woody Bowne has faced non-ending challenges due to the turnover of employees. Transportation and disposal of the Town's trash has been subject to inflation increases, and our recycling program has encountered somewhat lower reimbursement rates. We greatly appreciate all residents recycling materials as it helps the environment and keeps items out of the more expensive mainstream trash disposal (lower costs to the town).
Bottomline...continue to recycle!

After being vacant for many years, the upper floor of the Town Hall is actively being used by many Dunbarton community groups. Although the renovation added features such as handicapped access, floor refinishing, new drywall, paint, and fire suppression, the building is old and will continually require maintenance.

Milfoil across our many ponds remains under control. Dunbarton will continue to work with the State to monitor the situation.

We often take for granted our personnel at the Town Office, yet they are the backbone of the administration of our Town and have dependably executed their duties, often in limited space. As Selectmen, our job would be most difficult without this mainstay of support. We gratefully acknowledge them and the volunteers who serve on the boards, committees, the fire department, and even those who count ballots...WE THANK YOU ALL!

Respectfully submitted by your Selectmen,

Michael Kaminski

David Nault

Justin Nault

ARTICLE 2: Are you in favor of the adoption of Amendment #1 as proposed by the Dunbarton Planning Board for the Dunbarton Zoning Ordinance as follows: To amend **Article 11, Workforce Housing Ordinance**, to reflect updates recommended by Central New Hampshire Regional Planning Commission to better address workforce housing needs in New Hampshire such as direct reference to the relative RSA; removal of the requirement of ‘regional fair share’; change in the density bonus calculations; update of definitions, the number of units in multi-family dwellings for the purpose of workforce housing, and procedural requirements. Recommended by the Planning Board (7-0) (By Official Ballot)

YES: 71 NO: 28 The Article PASSED

7:02^{PM}: The deliberative portion of Dunbarton’s 258th Annual Town Meeting began. Moderator John Trottier invited Police Chief Chris Remillard to lead the assembly in the Pledge of Allegiance. The socially distance section was pointed out by the Moderator as was Girl Scout Troop 59084 who were selling cookies. Town Officials and staff members were introduced: Selectmen Michael Kaminski, David Nault, and Justin Nault; Town Clerk Linda Landry; Deputy Town Clerk Jennifer Cormier; Ballot Clerks Terri Anarumo and Jonathan Reckard; Supervisors of the Checklist Mary Sue Bracy, and Peter Weeks; Police Chief Christopher Remillard; Officers Michael Gorman; and Town Administrator Line Comeau. The Moderator extended thanks to Geoff Moody for volunteering to operate the sound system. He recognized Pam and Joe Milioto, to whom the 2022 Town Report was dedicated.

Mr. Trottier reviewed Robert’s Rules of Order and Parliamentary Procedure. He read the Warrant. Selectman Kaminski made the motion to waive further reading of the Warrant; seconded by Roger Rice. Motion PASSED.

ARTICLE 3: To choose Town Hog Reeves for the ensuing year: (Nominated from the floor)

Steve Mullen and Kristen Schools Condon were nominated by Linda Landry; seconded by David Nault. Cameron Lepage and Heather Murphy were nominated by Line Comeau; seconded by David Nault. There was no discussion. The Article PASSED

ARTICLE 4: To see if the Town will vote to raise and appropriate the sum of Three Million Two Hundred Eighty-One Thousand Eight Hundred Ten Dollars (\$3,281,810) for general municipal operations with Three Hundred Fifty-Eight Thousand Seven Hundred Seventy-Six Dollars (\$358,776) to come from unassigned fund balance surplus. This amount excludes all appropriations contained in special or individual Articles addressed separately.

Executive	\$ 153,197
Selectmen 3-members (Elected Official salary only 2023)	8,813
Elections, Registrations & Vital Stats	30,781
Town Clerk (Elected Official salary & benefits-2023)	81,749
Financial Administration	129,716
Tax Collector (Elected Official salary -2023)	20,610
Treasurer (Elected Official salary-2023)	9,003
Board of Assessors 3-members (Elected Official salary-2023)	2,202
Assessing Department	34,907

Legal Expenses	39,600
Personnel Administration	333,156
Planning & Zoning	16,625
General Government Buildings	330,450
Cemeteries	24,400
Insurance	38,623
Police	532,310
Fire	131,029
Building Department	85,114
Emergency Management	1,000
Highway Department	593,625
Road Agent (Elected Official estimated salary-2023)	25,818
Solid Waste Expenses & Disposal	334,117
Welfare	16,440
Parks & Recreation	1,000
Old Home Day/Memorial Day	6,001
Library	120,755
BOND	179,769
KTFC	1,000
Total	<u>\$3,281,810</u>
* Less estimated revenues:	(\$1,179,046)
* This appropriation to be offset with unassigned fund balance surplus	(\$ 358,776)
	Net to be raised from taxes: \$1,743,988
(Majority Vote Required) Estimated 2023 tax rate impact: \$4.30 Recommended by the Board of Selectmen (Vote 3-0)	

Selectman Kaminski moved to accept the Article as read by the Moderator; seconded by David Nault. Selectman Kaminski spoke to the Article. He stated the strategy was to maintain level services with a reasonable tax increase; however, “inflation killed us” approximately \$492,000 (15%) over the 2022 budget. This was offset by the 2022 surplus and unassigned fund balance of about \$358,000. Additionally, we anticipated about \$113,000 in increased revenues. This increase is approximately 90 cents per thousand over last year’s. There were three major contributors to these changes. The first is the road bond that was passed last year which is now part of our operating budget. We’ll make our first bond payment this year which adds 47 cents per thousand to the operating budget. The second major increase of \$100,000 is in the town maintenance line. We have three town buildings, and the roofs need to be repaired. The third increase regards the town gas pumps, which are environmentally unsafe and need significant repair. Inflation has affected employee compensation, insurance, vehicle fuel, heating oil, supplies, trash disposal, etc. They all cost more this year and added 18 cents per thousand to our budget. Altogether, that’s 90 cents per thousand over last year’s tax rate. Without the bond payment it would be only 7%. Adding the bond payment, it’s about 15% over last year’s operating budget. The Moderator opened the floor for discussion.

Selectman David Nault stated that some of the numbers that the Moderator read aloud did not follow what's listed in the Town Report. It was determined that the Moderator's script was incomplete and did not include the Emergency Management line of \$1,000 and the Highway Department line of \$593,625. There was no further discussion. The Article PASSED [7:28^{PM}]

ARTICLE 5: To see if the Town will vote to raise and appropriate the sum of Fourteen Thousand Dollars (\$14,000) to be added to the Revaluation Capital Reserve Fund established in 2003 for this purpose, and as summarized in the Capital Improvement Plan. This sum is to come from taxation in 2023. (Majority Vote Required) Estimated 2023 tax rate impact: \$0.03. Recommended by the Board of Selectmen (Vote 3-0)

Selectman David Nault moved to accept the Article as read by the Moderator; seconded by Selectman Justin Nault. Assessor Jacques Belanger spoke to the Article. He stated that this is just to put money away for the 2025 revaluation. This is our 4th year. Selectman David Nault confirmed that this is to make sure we have enough funds for our revaluation. There was no further discussion. The Article PASSED [7:31^{PM}]

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Transfer Station Vehicle or Equipment Capital Reserve Fund established in 2014 for this purpose, and as summarized in the Capital Improvement Plan. This sum is to come from taxation in 2023. (Majority Vote Required) Estimated 2023 tax rate impact: \$0.01 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Justin Nault moved to accept the Article as read; seconded by Roger Rice. Selectman Justin Nault spoke to the Article. He stated this is something we have done every year since 2014 for a future vehicle purchase for the Transfer Station. We do this every year, so we are not impacted by the huge cost for a vehicle in one tax year. Selectman David Nault added that we normally ask for \$10,000 but reduced the rate this year. We also reduced the one for the Highway Department to give a little additional money to the Fire Department this year because they have a large purchase. There was no further discussion. The Article PASSED [7:34^{PM}]

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of Seventy Thousand Dollars (\$70,000) to be added to the Fire Department Emergency Vehicle Capital Reserve Fund established in 2014 for this purpose, and as summarized in the Capital Improvement Plan. This sum is to come from taxation in 2023. (Majority Vote Required) Estimated 2023 tax rate impact: \$0.17 Recommended by the Board of Selectmen (Vote 3-0)

David Nault made the motion to accept the Article as read; seconded by Michael Kaminski. Selectman David Nault spoke to the Article. He stated that we are adding \$70K to this Capital Reserve Fund. We bumped this up to \$70K this year because, as you will see further down, the Chief is going to try to purchase, or lease purchase a used tanker. There was no further discussion. The Article PASSED [7:37^{PM}]

ARTICLE 8: To see if the Town will vote to appoint the Board of Selectmen as agents to expend from the existing Fire Department Emergency Vehicle Capital Reserve Fund previously established in 2014. (Majority Vote Required) Estimated 2023 tax rate impact: \$0.00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman David Nault made the motion to accept the Article as read; seconded by Selectman Michael Kaminski. Selectman Kaminski spoke to the Article. He stated that the Board of Selectmen would like to act as agents to assist the fire chief. The fire chief is our subject matter expert and if a vehicle becomes available part way through the year, we won't have to hold a special town meeting in order to withdraw the money from the fund to purchase the vehicle. In other words, this Article empowers the Select Board to expend money from this Capital Reserve Fund. No further discussion.
The Article PASSED [7:40^{PM}]

ARTICLE 9: To see if the Town will vote to raise and appropriate the sum of Thirty Thousand dollars (\$30,000) to purchase a stretcher loading system for the ambulance and to authorize the withdrawal of said funds from the Fire Department Equipment non-lapsing Special Revenue Fund established in 2001 for this purpose. No amount to be raised from taxes in 2023. (Majority Vote Required) Estimated 2023 tax rate impact: \$0.00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Kaminski made the motion to accept the Article as read; seconded by Selectman David Nault. Selectman David Nault spoke to the Article. He stated that this is for a loading stretcher for the ambulance. Selectman Kaminski added that when the ambulance makes a run, this will help prevent injuries to our volunteers. No further discussion.
The Article PASSED [7:42^{PM}]

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Police Vehicle & Equipment Capital Reserve Fund established in 2020 for this purpose. This sum is to come from taxation in 2023. (Majority Vote Required) Estimated 2023 tax rate impact: \$0.02 Recommended by the Board of Selectmen (Vote 3-0)

Selectman David Nault made the motion to accept the Article as read; seconded by Selectman Justin Nault. Selectman David Nault spoke to the Article. He stated that the Town created this fund so the PD can save money towards replacement of their vehicles – hopefully every other year. The Town is trying to add \$10,000 per year to this fund. No further discussion.
The Article PASSED [7:44^{PM}]

The Moderator asked if everyone had had a chance to vote on the ballots. Sara Andrews was recognized. She asked why the budget went up substantially and commented that it was a bad choice to hold the meeting considering the weather. The Moderator explained that this had been discussed in Article 4, passed, and the meeting has moved on. Selectman Kaminski offered to meet with Ms. Andrews after the meeting and answer any questions she has.

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of Two Thousand Nine Hundred Twenty-Five Dollars (\$2,925) to be added to the Police Vehicle & Equipment Capital Reserve Fund established in 2020 for this purpose. This sum is to come from the unassigned fund balance and no amount to come from taxation in 2023. (Majority Vote Required) Estimated 2023 tax rate impact: \$0.00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman David Nault made the motion to accept the Article as read; seconded by Roger Rice. The Moderator invited Selectman D. Nault to speak to the Article. Selectman Nault suggested that the residents allow our non-resident Police Chief, Chris Remillard, to speak to the Article.

The Moderator put the question up for a vote; the Assembly voted in the affirmative, and the floor was opened to the Chief.

Chief Remillard stated that the Warrant Article was from the sale of our 2008 Ford Taurus. The '08 Ford had a lot of bodywork done, but still didn't pass inspection, so we sold it and are looking to take what we received from that sale and use it for a future purchase, which is the next Warrant Article. We are trying to be economical so the money needs to be earmarked so it can be used for this purpose. Selectman Kaminski asked how much Bondo was on the vehicle. Chief Remillard pleaded the 5th. No further discussion. The Article PASSED [7:50^{PM}]

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of Fifty Three Thousand Seven Hundred Seventeen Dollars (\$53,717) to purchase a new police cruiser with equipment and installation of equipment, and to fund this appropriation by withdrawing Twelve Thousand Nine Hundred Twenty-Five Dollars (\$12,925) from the Police Vehicle and Equipment Capital Reserve Fund established in 2020, and to further appropriate Twelve Thousand Dollars (\$12,000) from the Police Special Detail Revolving Fund established at a Special Town Meeting on May 9, 2008, with the remaining Twenty-Eight Thousand Seven Hundred and Ninety-Two Dollars (\$28,792), to come from taxation in 2023. (Majority Vote Required) Estimated 2023 tax rate impact: \$0.07 Recommended by the Board of Selectmen (Vote 3-0)

Selectman David Nault made the motion to accept the Article as read; seconded by Selectman Kaminski. Selectman Nault suggested that the residents allow our non-resident Police Chief, Chris Remillard to speak to the Article. The Moderator put the question up for a vote; the Assembly voted in the affirmative, and the floor was opened to the Chief.

Chief Remillard stated that this vehicle, if approved, will be replacing one of the 2017 Interceptor SUV's. The vehicle being replaced has about 260 thousand equivalent miles (odometer plus engine idle miles). We will retain some equipment from the vehicle we are selling such as the radio, light bar and some other components which will save a significant amount of money. The radio alone is about \$7,000. We will be selling the 2017 vehicle, so the Town will recoup some money from that sale, and it will go into the General Fund. No further discussion. The Article PASSED [7:54^{PM}]

7:52^{PM}: Polls closed by the Moderator

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Highway Vehicle Capital Reserve Fund established in 2012 for this purpose, and as summarized in the Capital Improvement Plan. This sum is to come from taxation in 2023. (Majority Vote Required) Estimated 2023 tax rate impact: \$0.05 Recommended by the Board of Selectmen (Vote 3-0)

Selectman David Nault made the motion to accept the Article as read; seconded by Selectman Justin Nault. Selectman Justin Nault spoke to the Article. He stated that this is something we do every year to offset the significant cost of purchasing a new vehicle in a single tax year. Selectman David Nault added that we reduced this from \$30,000 to \$20,000 this year to offset more money towards the Fire Department truck. No further discussion.

The Article PASSED. [7:56^{PM}]

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Land Purchase Capital Reserve Fund established in 1997 for this purpose. This sum is to come from taxation in 2023. (Majority Vote Required) Estimated 2023 tax rate impact: \$0.01 Recommended by the Board of Selectmen (Vote 3-0)

Selectman David Nault made the motion to accept the Article as read; seconded by Selectman Justin Nault. Selectman David Nault spoke to the Article. He stated that this fund is something we are trying to add to each year. It's for the purchase of land should come any become available in the center of town. There is currently \$47,000 in the existing fund. We are going to try to add to this each year. We need additional parking and resources in the center of town. For future expansion we want to be proactive and build this fund. No further discussion.

The Article PASSED [7:58^{PM}]

ARTICLE 15: To see if the Town will vote to raise and appropriate the sum of Two Thousand Seven Hundred Twenty Dollars (\$2,720) for the milfoil control at Gorham Pond and to authorize the withdrawal of One Thousand Three Hundred Sixty Dollars (\$1,360) from the Invasive Plant Species Capital Reserve Fund established in 2018, and to authorize the selectmen to accept a grant from the State of New Hampshire DES in the amount of One Thousand Three Hundred Sixty Dollars (\$1,360) known as the Variable Milfoil Control Grant. No amount is to come from taxation in 2023. (Majority Vote Required) Estimated 2023 tax rate impact: \$0.00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Kaminski moved to accept the Article as read; seconded by Selectman Justin Nault. Selectman Kaminski spoke to the Article. He stated that with the passage of this Article, we will receive additional money from State. For the 4th year in a row, all ponds in Dunbarton are clear of milfoil. We must remain vigilant, and we will continue to monitor the ponds. In the summer of 2022, Dunbarton Lake Hosts logged 253 hours and inspected 370 watercrafts at the Gorham Pond boat launch. Other Lake Host volunteers, "Weed Watchers", used their personal boats or kayaks to personally inspect all ponds in Dunbarton. Lots of volunteer hours ensure our ponds remain milfoil free. He stated he was against this when it was first introduced years ago. The State has been a great partner working with Dunbarton and supplementing the funding needed to keep the milfoil under control. It keeps the pond a viable microcosm for aquatic plants and animals. No further discussion.

The Article PASSED [8:03^{PM}]

ARTICLE 16: To see if the town will vote to discontinue the Cemetery Fund Maintenance Care Trust Fund established in 1988. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority Vote Required) Estimated 2023 tax rate impact: \$0.00 Recommended by the Board of Selectmen (Vote 3-0)5

Selectman Justin Nault made the motion to accept the Article as read; seconded by Selectman Kaminski. Selectman Justin Nault spoke to the Article. He stated that most of the money in the account was spent down for cemetery improvements. The balance is approximately \$12.29. We want to close this account and move the money to the General Fund now that we have an expendable trust established. No further discussion.

The Article PASSED [8:05^{PM}]

ARTICLE 17: To see if the town will vote to amend the existing Cemetery Expendable Trust Fund established in 2016 under RSA 289:2-a; and further to include under RSA 31:19-a, to authorize the sale of additional items such as benches and monuments as part of the cemetery lot sales and to authorize the funds received from such sales to be deposited into the expendable

trust fund. (Majority Vote Required) Estimated 2016 tax rate impact: \$.00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Justin Nault moved to accept the Article as read; seconded by Selectman Michael Kaminski. Selectman Justin Nault spoke to the Article. He stated that we are currently only able to deposit funds from cemetery lot and plot sales into this account. With the improvements made to the cremains garden over the last few years we installed reflection benches and are selling them. Passage of this Article will allow the Trustees to keep the money within the cemetery budget. No further discussion. The Article PASSED [8:07^{PM}]

ARTICLE 18: Shall the Town of Dunbarton approve the readoption of the Optional Veteran's Tax Credit (RSA 72:28 II) to allow for the expansion of the criteria needed to qualify for the Optional Veteran's Tax Credit of \$500 to now include those service members that are currently serving and have not yet been honorably discharged from the armed services. The readoption of the Optional Veteran's Tax Credit, if approved would continue to offer a \$500 tax credit to all honorably discharged Veterans that qualify under the current requirements but as of April 1, 2023, it would expand the eligibility requirements to now include those individuals that have not yet been discharged from active service. (Majority Vote Required) Estimated 2023 tax rate impact \$0.00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Kaminski made the motion to accept the Article as read; seconded by Selectman David Nault. Selectman Kaminski spoke to the Article. He stated that this is a housekeeping action that extends eligibility to those still on active duty. No further discussion. The Article PASSED [8:09^{PM}]

ARTICLE 19: To hear the reports of agents, auditors, committees, and other officers heretofore chosen and pass any vote relating thereto.

Selectman Kaminski made the motion to accept the Article as read; seconded by Selectman David Nault.

Selectman Kaminski referenced a report he received from the Energy Committee regarding the solar panels installed at the Transfer Station about three years ago. We currently lease these panels at a cost of about \$815 per month. With the electricity being produced, we're saving about \$150 a month but the lease payment is being covered by the amount of electricity produced. We are about halfway through the lease and when that is completed (about three years), we will have the option to buy it for \$50,000. This will save the town about \$12,000 in annual electricity costs. It will take about 4.2 years to pay it off and we will have about 15 years of less expensive electricity costs. This was not in the Town Report but felt it was important to share. No further discussion. The Article PASSED [8:11^{PM}]

ARTICLE 20: To transact any other business that may legally come before this meeting.

The Moderator asked for help picking up the chairs to help us prepare for ballot counting.

Selectman David Nault gave a Library addition update. He stated that it's about 99% done. The last thing on the schedule to meet ADA requirements was the elevator inspection by the State today. He met with two people from the elevator company, with the assistance of the town plow truck towed one of them up from Mills Hill because he was stuck. Both the State inspector and

Irish Electric were there. It was loaded with 1,400 pounds of weight which was the maximum to test it and had everything set up within the different divisions that needed to monitor it. They were ready to operate for the first time then lost power. He stated he was hoping to announce at this meeting that we were up and running. We will come back to test and probably do a soft start as some work is still being done on the 2nd floor.

The donations graciously donated from the Cusano family and offered at last year's meeting are being installed now. Guy Philippon and his family from Merrimack Drywall donated the labor and finishing of all the drywall on the 2nd floor. Alain Biron donated electrical work that needed to be done with the Cusano donations. The Town will be looking for volunteers to sand the 2nd floor. That will probably finish off that area so that it is useable for the Town.

Selectman Nault continued by stating that at last year's Town Meeting he said that if the Town expended any funds out of our maintenance budget, he would be forthright in letting the residents know what those dollars are and offered those figures "right from the start":

- The ERV that was scheduled by the architect was not available in a timeframe that was reasonable to the Town. They gave us a \$1,200 option to upgrade to one that would come in quicker. The Board of Selectmen took that option.
- We learned that the sprinkler pump needed a pump room. Gary Chicoine Builders graciously built and drywalled that but the door and the hardware for that room was \$1,880.
- Extra gravel on the right side of the parking lot needed to be removed and replaced with loam at the cost of \$834.
- Jeff Crosby dug a trench for the electrical that had to be brought from overhead to underground which was part of the sprinkler pump process at \$780.
- Dennis Meyers, Architect, had the engineer look at sprinkler pump situation and determined that the 450-amp panel would be sufficient as long as we went underground with it. The electrical engineering was \$1,937.
- Afterwards, we found the fire alarm system would handle either the elevator or the sprinkler but not both, because it was an older system. That was updated for \$9,725.
- The electrical panel upgrade for the 450-amp panel was \$9,990 which took care of bringing everything underground, upgrading that, the piping, and the panel. That gave a disconnect on the exterior of the building.

We knew we would have some items come up as we did the construction and asked the architect and engineer not to include any buffers or contingencies in their bids. As a town, we had no contingencies or buffers as we had the maintenance fund to draw from. Most of these items are minor for the scope of work that was done. Each of these were discussed at the Selectmen meetings but not everyone has the chance to attend.

Selectman Kaminski stated that he salutes David Nault for his actions here. Construction companies always ask for contingencies and contingencies are something you never get back. We never paid a contingency, but had we done so, we would have been charged double what we paid out of the maintenance line. He added that it was creative thinking and creative contracting done by David Nault that led to this savings.

Selectman David Nault recognized Jeff Trexler [in attendance] who put in a substantial amount of time inspecting the structural work in the building. He also recognized Tom and Karen Cusano

as well as all of those who volunteered their time. He asked the Assembly for a round of applause.

The Moderator made the motion to dissolve the meeting; seconded by Fred Mullen. The meeting was dissolved at 8:17^{PM}.

36 Registered voters were in attendance and voted on the preceding Articles.

I certify that the preceding are the actions taken and the election results recorded at the Annual Meeting held in the Town of Dunbarton on March 14, 2023.

Respectfully submitted,

Linda L. Landry
Certified Town Clerk



Town Meeting in the Old Town Hall circa 1957 – Hadley Tucker Collection Photo

TOWN WARRANT FOR 2024

TO THE INHABITANTS OF THE TOWN OF DUNBARTON IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS. THE POLLS WILL BE OPEN MARCH 12, 2024 FROM 7:00 AM TO 7:00 PM OR UNTIL SUCH HOUR AS THE MODERATOR SHALL DETERMINE.

You are hereby notified to meet at the Dunbarton Community Center, located at 20 Robert Rogers Road, in said Dunbarton on Tuesday the twelfth day of March next at seven o'clock in the forenoon to vote by ballot on Articles 1 and 2. The polls shall be open at 7:00^{AM} and shall close no earlier than 7:00^{PM}. You are also notified to meet at the same place at seven o'clock in the evening to act upon Articles 3 through 19.

1. To choose all necessary town officers:

One Selectman (3 yrs), one Town Moderator (2 yrs), one Town Clerk (3 yrs), one Supervisor of the Checklist (6 yrs), one Assessor (3 yrs), one Cemetery Trustee (3 yrs), one Trustee of the Trust Funds (3 yrs), two Library Trustees (3 yrs), two Ethics Committee Members (3 yrs).

(By Official Ballot)

2. Are you in favor of the adoption of Amendment #1 as proposed by the Dunbarton Planning Board for the Dunbarton Zoning Ordinance as follows: To amend Article 10, Floodplain Development Ordinance, as necessary to comply with requirements of the National Flood Insurance Program?

Recommended by the Planning Board (6-1, member absent) (By Official Ballot)

3. To choose Town Hog Reeves for the ensuing year: (Nominated from the floor)
4. To see if the Town will vote to raise and appropriate the sum of Three Million Three Hundred Nineteen Thousand Seven Hundred Twenty-Nine Dollars (\$3,319,729) for general municipal operations with One Hundred Forty-Eight Thousand Dollars (\$148,000) to come from the unassigned fund balance surplus. This amount excludes all appropriations contained in special or individual articles addressed separately.

	2024
Executive	162,325
Elections, Registrations & Vital Stats	101,517
Financial Administration	109,924
Assessing Department	42,199
Legal Expenses	56,600
Personnel Administration	413,533
Planning & Zoning	16,288
General Government Buildings	236,800
Cemeteries	24,400
Insurance	35,765
Police	581,822

Fire	135,078
Building Department	89,786
Emergency Management	1,000
Highway Department	621,852
Solid Waste Expenses & Disposal	350,673
Welfare	17,656
Parks & Recreation	2,200
Old Home Day/Memorial Day	6,801
Library	113,372
BOND	168,635
KTFCA	1,000
Total	<u>3,319,729</u>

* Less estimated revenues: * (\$1,289,500)
 * This appropriation is to be offset with the unassigned fund balance surplus * (\$ 145,000)

Net to be raised from taxes: \$1,882,229

(Majority Vote Required)

The Estimated 2024 tax rate impact is: \$4.59

Recommended by the Board of Selectmen (Vote 3-0)

- To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Revaluation Capital Reserve Fund established in 2003 for this purpose, and as summarized in the Capital Improvement Plan. This sum to be raised from taxation in 2024. (Majority Vote Required)

The Estimated 2024 tax rate impact is: \$0.04

Recommended by the Board of Selectmen (Vote 3-0)

- To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Transfer Station Vehicle or Equipment Capital Reserve Fund established in 2014 for this purpose and as summarized in the Capital Improvement Plan. This sum is to come from the unassigned fund balance surplus. No amount is to be raised from taxation in 2024. (Majority Vote Required)

The Estimated 2024 tax rate impact is: \$0.00

Recommended by the Board of Selectmen (Vote 3-0)

- To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand Dollars (\$75,000) to be added to the Fire Department Emergency Vehicle Capital Reserve Fund established in 2014 for this purpose and as summarized in the Capital Improvement Plan. This sum is to come from the unassigned fund balance surplus. No amount is to be raised from taxation in 2024. (Majority Vote Required)

The Estimated 2024 tax rate impact is: \$0.00

Recommended by the Board of Selectmen (Vote 3-0)

8. To see if the Town will vote to raise and appropriate the sum of Four Hundred Ninety-Nine Thousand Seven Hundred Forty Dollars (\$499,740) to purchase a new fire engine and to authorize the withdrawal of Four Hundred Forty-Three Thousand Dollars (\$443,000) from the Fire Department Emergency Vehicle Capital Reserve Fund established in 2014 and further to fund the sum of Fifty-Six Thousand Seven Hundred Forty Dollars (\$56,740) from the unassigned fund balance surplus. No amount to be raised from taxation in 2024. (Majority Vote Required)

The Estimated 2024 tax rate impact is: \$0.00

Recommended by the Board of Selectmen (Vote 3-0)

9. To see if the Town will vote to raise and appropriate the sum of Two Hundred Ninety-Three Thousand Five Hundred Fifty-Four Dollars (\$293,554) to purchase a new ambulance and to authorize the withdrawal of said funds from the Fire Department Equipment non-lapsing Special Revenue Fund established in 2001 for this purpose. No amount to be raised from taxation in 2024. (Majority Vote Required)

The Estimated 2024 tax rate impact is: \$0.00

Recommended by the Board of Selectmen (Vote 3-0)

10. To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the Highway Vehicle Capital Reserve Fund established in 2012 for this purpose and as summarized in the Capital Improvement Plan. This sum is to come from the unassigned fund balance surplus. No amount to be raised from taxation in 2024. (Majority Vote Required)

The Estimated 2024 tax rate impact is: \$0.00

Recommended by the Board of Selectmen (Vote 3-0)

11. To see if the Town will vote to raise and appropriate the sum of Two Hundred Forty-Five Thousand Dollars (\$245,000) to fund the purchase a dump truck with equipment and installation and to fund this appropriation by withdrawing One Hundred Eight Thousand Dollars (\$108,000) from the Highway Vehicle Capital Reserve Fund established in 2012, and further to fund One Hundred Thirty-Seven Thousand Dollars (\$137,000) from the unassigned fund balance surplus. No amount is to be raised from taxation in 2024. (Majority Vote Required)

The Estimated 2024 tax rate impact is: \$0.0000

Recommended by the Board of Selectmen (Vote 3-0)

12. To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand Dollars (\$75,000) to hire a full-time Highway employee. Said amount reflects funds for this position starting April 1, 2024. This sum is to be raised from taxation in 2024. (Majority Vote Required)

The Estimated 2024 tax rate impact is: \$0.18

Recommended by the Board of Selectmen (Vote 3-0)

13. To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Police Vehicle & Equipment Capital Reserve Fund established in 2020 for this

purpose. This sum is to come from the unassigned fund balance surplus. No amount is to be raised from taxation in 2024. (Majority Vote Required)

The Estimated 2024 tax rate impact is: \$0.00

Recommended by the Board of Selectmen (Vote 3-0)

14. To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Land Purchase Capital Reserve Fund established in 1997 for this purpose. This sum to be raised from taxation in 2024. (Majority Vote Required)

The Estimated 2024 tax rate impact is: \$0.01

Recommended by the Board of Selectmen (Vote 3-0)

15. To see if the Town will vote to raise and appropriate the sum of Two Thousand Four Hundred Dollars (\$2,400) for the milfoil control at Gorham Pond and to authorize the withdrawal of One Thousand Two Hundred Dollars (\$1,200) from the Invasive Plant Species Capital Reserve Fund established in 2018, and to authorize the selectmen to accept a grant from the State of New Hampshire DES for One Thousand Two Hundred Dollars (\$1,200) known as the Variable Milfoil Control Grant. No amount to be raised from taxation in 2024. (Majority Vote Required)

The Estimated 2024 tax rate impact is: \$0.00

Recommended by the Board of Selectmen (Vote 3-0)

16. In accordance with RSA **31:113** to see if the Town will vote to authorize the Town Forest Committee to negotiate the purchase for the Town; **Lot J2-01-07** containing 44 acres more or less, using unrestricted funds now at the Committee's disposal, and dedicate the same as a Town Forest, and furthermore, to convert to a Town Forest; lots **I2-02-03** containing 39 acres more or less, **Lot E3-02-01** known as the School Lot containing 10.50 acres, and **Lot E3-02-52** containing 11.34 acres. No amount to be raised from taxation in 2024. (Majority Vote Required)

The Estimated 2024 tax rate impact is: \$0.00

Recommended by the Board of Selectmen (Vote 3-0)

17. To see if the Town will vote to adopt the Dunbarton Community Power Electric Aggregation Plan, which authorizes the Board of Selectmen to develop and implement Dunbarton Community Power as described therein (pursuant to RSA 53-E:7). The program would provide a new default electric supply and new renewable energy supply options for customers in Dunbarton. There is no cost to the Town budget, and no obligation to participate. Customers can opt out at any time and return to utility default service on their next available monthly meter read date. (Majority Vote required).

Estimated 2024 tax rate impact: \$0.00

Recommended by the Board (Vote 3-0)

18. To hear the reports of agents, auditors, committees, and other officers heretofore chosen and pass any vote relating thereto.

19. To transact any other business that may legally come before this meeting.

Given under our hands and seal, this Twenty-Second day of February in the year of our Lord two thousand twenty-four.

Selectmen of Dunbarton

Michael Kaminski, Chair

David Nault

Justin Nault

A true copy of Warrant – Attest:

Selectmen of Dunbarton

Michael Kaminski, Chair

David Nault

Justin Nault

A true copy of Warrant – Attest:

Michael Kaminski
David Nault
Justin Nault

Twelfth, day of March 2024

We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting up an attested copy of the within warrant at the place of meeting within named, and a like attested copy at the Dunbarton Town Office building, Dunbarton Elementary School and the Dunbarton website www.dunbartonnh.org being public places in said Town, on the 22nd of February, 2024.

Michael Kaminski, Chair

David Nault

Justin Nault
Selectmen of Dunbarton, N.H.



Proposed Budget

Dunbarton

For the period beginning January 1, 2024 and ending December 31, 2024

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Michael Kaminski	Chair	
David Nault	Selectman	
Justin Nault	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



**2024
MS-636**

Appropriations

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending	for period ending	ending 12/31/2024	
			12/31/2023	12/31/2023	(Recommended)	(Not Recommended)
General Government						
4130	Executive	04	\$155,407	\$162,010	\$162,325	\$0
4140	Election, Registration, and Vital Statistics	04	\$85,133	\$88,246	\$101,517	\$0
4150	Financial Administration	04	\$158,906	\$166,825	\$182,626	\$0
4152	Property Assessment		\$0	\$0	\$0	\$0
4153	Legal Expense	04	\$51,423	\$39,600	\$56,600	\$0
4155	Personnel Administration	04	\$352,923	\$387,053	\$413,533	\$0
4191	Planning and Zoning	04	\$10,063	\$16,625	\$16,288	\$0
4194	General Government Buildings	04	\$199,658	\$330,450	\$236,800	\$0
4195	Cemeteries	04	\$24,400	\$24,400	\$24,400	\$0
4196	Insurance Not Otherwise Allocated	04	\$38,623	\$38,623	\$35,765	\$0
4197	Advertising and Regional Associations		\$0	\$0	\$0	\$0
4198	Contingency		\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
General Government Subtotal			\$1,076,536	\$1,253,832	\$1,229,854	\$0
Public Safety						
4210	Police	04	\$527,647	\$532,310	\$581,822	\$0
4215	Ambulances		\$0	\$0	\$0	\$0
4220	Fire	04	\$120,987	\$131,029	\$135,078	\$0
4240	Building Inspection	04	\$84,105	\$85,114	\$89,786	\$0
4290	Emergency Management	04	\$0	\$1,000	\$1,000	\$0
4299	Other Public Safety		\$0	\$0	\$0	\$0
Public Safety Subtotal			\$732,739	\$749,453	\$807,686	\$0
Airport/Aviation Center						
4301	Airport Administration		\$0	\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0	\$0
4309	Other Airport		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Highway Administration	04	\$98,559	\$102,165	\$106,319	\$0
4312	Highways and Streets	04	\$514,601	\$517,278	\$515,533	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other Highway, Streets, and Bridges		\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$613,160	\$619,443	\$621,852	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Proposed Appropriations for period ending 12/31/2024	
					(Recommended)	(Not Recommended)
Sanitation						
4321	Sanitation Administration	04	\$171,953	\$192,249	\$198,025	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	04	\$141,980	\$141,868	\$152,648	\$0
4325	Solid Waste Facilities Clean-Up		\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$313,933	\$334,117	\$350,673	\$0
Water Distribution and Treatment						
4331	Water Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0
Electric						
4351	Electric Administration		\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0
Health						
4411	Health Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415	Health Agencies and Hospitals		\$0	\$0	\$0	\$0
4419	Other Health		\$0	\$0	\$0	\$0
Health Subtotal			\$0	\$0	\$0	\$0
Welfare						
4441	Welfare Administration	04	\$6,941	\$6,940	\$7,156	\$0
4442	Direct Assistance	04	\$8,850	\$9,500	\$10,500	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445	Vendor Payments		\$0	\$0	\$0	\$0
4449	Other Welfare		\$0	\$0	\$0	\$0
Welfare Subtotal			\$15,791	\$16,440	\$17,656	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Proposed Appropriations for period ending 12/31/2024	
					(Recommended)	(Not Recommended)
Culture and Recreation						
4520	Parks and Recreation	04	\$7,421	\$7,001	\$9,001	\$0
4550	Library	04	\$120,755	\$120,755	\$113,372	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	04	\$1,000	\$1,000	\$1,000	\$0
	Culture and Recreation Subtotal		\$129,176	\$128,756	\$123,373	\$0
Conservation and Development						
4611	Conservation Administration		\$0	\$0	\$0	\$0
4612	Purchase of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$3,720	\$0	\$0
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0
4651	Economic Development Administration		\$0	\$0	\$0	\$0
4652	Economic Development		\$0	\$0	\$0	\$0
4659	Other Economic Development		\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$0	\$3,720	\$0	\$0
Debt Service						
4711	Principal - Long Term Bonds, Notes, and Other Debt	04	\$0	\$115,600	\$115,600	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt	04	\$0	\$64,169	\$53,035	\$0
4723	Interest on Tax and Revenue Anticipation Notes		\$0	\$0	\$0	\$0
4790	Other Debt Service Charges		\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$0	\$179,769	\$168,635	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$83,717	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$0	\$83,717	\$0	\$0



**2024
MS-636**

Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Proposed Appropriations for period ending 12/31/2024	
					(Recommended)	(Not Recommended)
Operating Transfers Out						
4911	To Revolving Funds		\$0	\$0	\$0	\$0
4912	To Special Revenue Funds		\$0	\$0	\$0	\$0
4913	To Capital Projects Funds		\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund		\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund		\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund		\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund		\$0	\$0	\$0	\$0
4914W	To Water Proprietary Fund		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$3,319,729	\$0



Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2024	
			(Recommended)	(Not Recommended)
4619	Other Conservation	15	\$2,400	\$0
		<i>Purpose: Milfoil Control</i>		
4902	Machinery, Vehicles, and Equipment	08	\$499,740	\$0
		<i>Purpose: To purchase a new fire engine from CRF & F.B.</i>		
4902	Machinery, Vehicles, and Equipment	09	\$293,554	\$0
		<i>Purpose: Withdrawal from the F.D. Special Fund</i>		
4902	Machinery, Vehicles, and Equipment	11	\$245,000	\$0
		<i>Purpose: To purchase a new dump truck</i>		
4915	To Capital Reserve Funds	05	\$15,000	\$0
		<i>Purpose: Revaluation CRF Deposit</i>		
4915	To Capital Reserve Funds	06	\$5,000	\$0
		<i>Purpose: Transfer Station Vehicle or Equipment CRF Deposit</i>		
4915	To Capital Reserve Funds	07	\$75,000	\$0
		<i>Purpose: F. D. Emergency Vehicle CRF Deposit</i>		
4915	To Capital Reserve Funds	10	\$50,000	\$0
		<i>Purpose: Highway Equipment CRF Deposit</i>		
4915	To Capital Reserve Funds	13	\$15,000	\$0
		<i>Purpose: Police Vehicle & Equipment CRF Deposit</i>		
4915	To Capital Reserve Funds	14	\$5,000	\$0
		<i>Purpose: Land Purchase CRF Deposit</i>		
Total Proposed Special Articles			\$1,205,694	\$0



Individual Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2024	
			(Recommended)	(Not Recommended)
4311	Highway Administration	12	\$75,000	\$0
		<i>Purpose: To Hire a Full Time Highway employee</i>		
Total Proposed Individual Articles			\$75,000	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Estimated Revenues for period ending 12/31/2023	Estimated Revenues for period ending 12/31/2024
Taxes					
3120	Land Use Change Taxes for General Fund	04	\$90,000	\$45,000	\$60,000
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes	04	\$14,161	\$5,000	\$5,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes	04	\$898	\$500	\$500
3190	Interest and Penalties on Delinquent Taxes	04	\$16,351	\$10,000	\$10,000
Taxes Subtotal			\$121,410	\$60,500	\$75,500
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	04	\$857,836	\$725,000	\$775,000
3230	Building Permits	04	\$59,614	\$20,000	\$30,000
3290	Other Licenses, Permits, and Fees	04	\$13,866	\$10,000	\$10,000
Licenses, Permits, and Fees Subtotal			\$931,316	\$755,000	\$815,000
From Federal Government					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$0	\$0	\$0
From Federal Government Subtotal			\$0	\$0	\$0
State Sources					
3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	04	\$287,854	\$287,854	\$175,000
3353	Highway Block Grant	04	\$103,835	\$103,848	\$95,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	04	\$3,931	\$3,523	\$3,000
3357	Flood Control Reimbursement	04	\$71,128	\$71,128	\$70,000
3359	Railroad Tax Distribution		\$0	\$0	\$0
3360	Water Filtration Grants		\$0	\$0	\$0
3361	Landfill Closure Grants		\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH	15	\$2,243	\$1,360	\$1,200
3379	Intergovernmental Revenues - Other		\$0	\$0	\$0
State Sources Subtotal			\$468,991	\$467,713	\$344,200



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Estimated Revenues for period ending 12/31/2023	Estimated Revenues for period ending 12/31/2024
Charges for Services					
3401	Income from Departments	04	\$71,872	\$60,000	\$55,000
3402	Water Supply System Charges		\$0	\$0	\$0
3403	Sewer User Charges		\$0	\$0	\$0
3404	Garbage-Refuse Charges		\$0	\$0	\$0
3405	Electric User Charges		\$0	\$0	\$0
3406	Airport Fees		\$0	\$0	\$0
3409	Other Charges		\$3,186	\$3,186	\$0
Charges for Services Subtotal			\$75,058	\$63,186	\$55,000
Miscellaneous Revenues					
3500	Special Assessments		\$0	\$0	\$0
3501	Sale of Municipal Property		\$10,323	\$0	\$0
3502	Interest on Investments	04	\$2,154	\$1,000	\$1,000
3503	Other		\$0	\$0	\$0
3504	Fines and Forfeits		\$0	\$0	\$0
3506	Insurance Dividends and Reimbursements		\$411	\$0	\$0
3508	Contributions and Donations		\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified		\$0	\$0	\$0
Miscellaneous Revenues Subtotal			\$12,888	\$1,000	\$1,000
Interfund Operating Transfers In					
3911	From Revolving Funds		\$0	\$0	\$0
3912	From Special Revenue Funds	09	\$0	\$30,000	\$293,554
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Airport Proprietary Fund		\$0	\$0	\$0
3914E	From Electric Proprietary Fund		\$0	\$0	\$0
3914O	From Other Proprietary Fund		\$10,000	\$12,000	\$0
3914S	From Sewer Proprietary Fund		\$0	\$0	\$0
3914W	From Water Proprietary Fund		\$0	\$0	\$0
3915	From Capital Reserve Funds	15, 08, 11	\$12,925	\$14,285	\$552,200
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$22,925	\$56,285	\$845,754
Other Financing Sources					
3934	Proceeds from Long-Term Notes/Bonds/Other Sources		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	04, 10, 08, 06, 07, 13, 11	\$0	\$0	\$483,740
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$0	\$483,740
Total Estimated Revenues and Credits			\$1,632,588	\$1,403,684	\$2,620,194



Budget Summary

Item	Period ending 12/31/2024
Operating Budget Appropriations	\$3,319,729
Special Warrant Articles	\$1,205,694
Individual Warrant Articles	\$75,000
Total Appropriations	\$4,600,423
Less Amount of Estimated Revenues & Credits	\$2,620,194
Estimated Amount of Taxes to be Raised	\$1,980,229

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

Operating Budget Article # 4	2023 Approved	2023 Expenses	Excess / Deficit	Encumbered	2023 Proposed
Executive	162,010	155,407	6,603	-	162,325
Elections, Registration & Vital Stats	88,246	85,133	3,113		101,517
Financial Administration	129,716	121,366	8,350	7,588	140,426
Assessor	37,109	37,540	(431)	5,074	42,199
Legal Expenses	39,600	51,423	(11,823)	-	56,600
Personnel Administration	387,053	352,923	34,130		413,533
Planning & Zoning	16,625	10,063	6,562		16,288
General Government Bldgs.	330,450	199,658	130,792	7,057	236,800
Cemeteries	24,400	24,400	-	-	24,400
Insurance	38,623	38,623	-		35,765
Police	532,310	527,647	4,663	-	581,822
Fire	131,029	120,987	10,042		135,078
Building Inspection	85,114	84,105	1,009		89,786
Emergency Management	1,000	-	1,000		1,000
Highway Department	619,443	613,160	6,283	-	621,852
Solid Waste Exp. & Disposal	334,117	313,933	20,184	8,905	350,673
Welfare	16,440	15,971	469		17,656
Recreation	1,000	1,000	-		2,200
Old Home Day - Memorial Day	6,001	6,421	(420)		6,801
Library	120,755	120,755	-		113,372
BOND	179,769	179,769	-		168,635
KTFCA	1,000	1,000	-		1,000
** TOTAL EXPENSES:	\$ 3,281,810	\$ 3,061,286	\$ 220,524	\$ 28,624	\$ 3,319,729
Special Warrant Articles:	2024	2023	2023	2024	
2023 Article # 5 Revaluation CRF Deposit	#5 14,000	14,000	-		15,000
2023 Article # 6 TR ST CRF Deposit from surplus	#6 5,000	5,000	-		5,000
2023 Article # 7 FD Emerg. Veh. CRF Dep. Taxes/surplus	#7 70,000	70,000	-		75,000
2023 Article # 8 FD CRF Appoint BOS as Agents	-	-	-		-
2024 Article # 8 FD Fire eng. Purchase from surplus	#8 70,000	70,000	-		499,740
2023 Article # 9 Purchase a stretcher loading system	30,000	30,000	-	-	-
2024 Article #9 FD Ambulance Purchase from Spec. Fund	#9 -	-	-		293,554
2023 Article # 13 HWY CRF Deposit from taxes	#10 20,000	20,000	-		50,000
2024 Art. #11 Purchase new HWY Truck	#11 -	-	-		245,000
2024 Article # 12 To hire a Full-time HWY Worker 1/1/2024	#12 -	-	-		75,000
2023 Article # 10 PD CRF Deposit from taxes/surplus	#13 10,000	10,000	-		15,000
2023 Article # 14 Land Purchase CRF Deposit from taxes	# 14 5,000	5,000	-		5,000
2023 Article # 15 Milfoil Control Gorham Pond	# 15 2,720	-	2,720		2,400
2023 Article # 11 PD CRF Deposit from surplus	2,925	2,925	-		-
2023 Article # 12 PD New vehicle from other rev. & taxes	53,717	53,717	-	-	-
Total Special Warrant Articles:	283,362	280,642	2,720		1,280,694
** TOTAL EXPENSES:					3,319,729
Total Special & Individual Warrant Articles:				-	1,280,694
Total Appropriations:					4,600,423
Less Amount of Estimated Revenues & Surplus					(1,598,392)
Less Amount of credits other sources					(1,021,802)
Net from taxes (includes budget & warrants)					1,980,229

COMPARATIVE STATEMENT OF ESTIMATED, ACTUAL & PROPOSED REVENUES

	2023 Proposed Revenues	2023 Actual	Excess / Deficit	2024 Proposed Revenues
Land Use Change	45,000	90,000	(45,000)	60,000
Yield Taxes	5,000	14,161	(9,161)	5,000
Payment in Lieu of Taxes	500	898	(398)	500
Interest & Penalties on Taxes	10,000	16,351	(6,351)	10,000
Motor Vehicle Permits & Decals	725,000	857,836	(132,836)	775,000
Building Permits	20,000	59,614	(39,614)	30,000
Other Licenses, Permits & Fees	10,000	13,866	(3,866)	10,000
Highway Block Grant	* 103,848	103,836	12	95,000
Flood Control Land	* 71,128	71,128	-	70,000
Federal Forest	3,523	3,931	(408)	3,000
Inter-Govt. Revenue-Rooms & Meals Tax	* 287,854	287,854	-	175,000
Grant Revenues	-	2,243	(2,243)	-
Fema-Reimbursement	-	-	-	-
State Revenue Other	* -	-	-	-
Income from Departments	30,000	19,808	10,192	30,000
Recycling & C & D Income	30,000	52,064	(22,064)	25,000
Perpetual Care	3,186	3,186	-	-
Sale of Town Property	-	10,323	(10,323)	-
Interest on Investments	1,000	2,154	(1,154)	1,000
Rental of Town Property	-	-	-	-
Miscellaneous Revenue	-	122	(122)	-
Insurance Revenue	-	290	(290)	-
Unanticipated Revenue / Donations	-	-	-	-
	-	-	-	-
TOTAL BUDGET REVENUES	1,346,039	1,609,664	(263,626)	1,289,500

* *Revenues from other Government adjusted at tax rate setting*

EMPLOYEE EARNINGS SUMMARY REPORT - 2023

Dept. Code			Dept. Code		
VFD	Anarumo, Terri	\$46.31	PD-PT	Milioto, Joseph	\$14,218.36
VFD	Andrews, Jacob	\$139.30	S.Duty-PT	Milioto, Joseph	\$9,055.00
VFD	Andrews, Mark	\$128.96	TREA	Milioto, Pamela	\$9,003.16
BK	Arce, Hope	\$26,135.53	VFD	Mullen, Fred	\$1,475.83
INSP.	Arsenault, Brian	\$22,916.00	VFD	Nason, Seldon	\$167.05
PD-FT	* Avedisian, Scott	\$35,213.11	BOS	Nault, David	\$2,851.30
PD-ft	Avedisian, Scott	\$1,520.00	BOS	Nault, Justin	\$5,251.30
VFD	Aznive, Amelia	\$993.24	Wel	Nikias, Deborah	\$2,110.06
BOA	Belanger, Jacques	\$734.02	PD-FT	* Patten, Jason	\$1,866.00
TR ST-FT	* Bowne, Patrick	\$75,635.44	PD-FT	* Daniel Philbrook	\$43,974.80
VFD	Bowne, Patrick	\$3,122.66	PD-S.Duty	Daniel Philbrook	\$180.00
VFD	Bowne, Tamara	\$3,877.76	VFD	Purcell, Robert	\$24.72
ELE	Bracy, Mary Sue	\$119.44	VFD	Rae Jr., Brian	\$110.36
BOA	Clark, Bryan	\$734.02	PD-FT	* Remillard, Christopher	\$90,555.51
TA-D.Tax	* Comeau, Line	\$84,346.81	MED-S	Remillard, Christopher	2,932.44
PD-PT	Connelly, Christopher	\$314.28	TS-PT	Rogers, Guy	\$4,959.68
DTC	Cormier, Jennifer	\$23,258.96	PD-PT	Sklut, Daniel	\$602.37
HWY	Crosby, Jackson	\$7,222.62	PD-S.Duty	Sklut, Daniel	\$2,612.50
HWY	Crosby, Jeff	\$23,324.61	VFD	Skoglund, Brandon	\$247.50
VFD	Daly, John	\$371.67	VFD	Swindlehurst, John	\$774.78
TS-PT	Davis, Timothy	\$31,646.03	PD-FT	Tompkins, Thomas	\$69,345.39
TA-Asst.	Denoncourt, Jo-Marie	\$34,647.70	S.Duty	Tompkins, Thomas	\$300.00
TS-PT	Etherdge, Breton	\$30,263.19	TR ST-PT	Trainor, Kenneth	\$3,756.43
HWY	* Gamache, Peter	\$73,491.31	PD-FT	* Tyler, Brian	\$95,949.43
TS-PT	Goodall, LeeAnna	\$3,389.76	PD-S.Duty	Tyler, Brian	\$4,855.00
PD-PT	Gorman, Michel	\$17,751.83	MED-S	Tyler, Brian	2,932.44
PD-S.Duty	Gorman, Michel	\$2,385.00	Dep. Treas.	Vallieres, Alison	\$216.32
BOA	Howley-Modzeleski, N.	734.02	R-SEC	VandeBogart, Janice	\$1,045.84
BOS	Kaminski, Michael	\$3,110.32	Tax Coll.	VanKalken, Judith	\$20,610.36
R-SEC	King, Jennifer	\$3,952.90	ELE	Weeks, Peter	\$119.44
TS-PT	LaBarre, Raymond	\$2,055.61	B/PB/ZBA	* White, Donna	\$57,888.76
TC	* Landry, Linda	\$59,391.75	VFD	Wiggin, Jonathan	\$9,807.90
VFD	Lang, Mark	\$1,921.96	TS-PT	Wootten, Edward	\$928.03
TS-PT	Lepage, Cameron	\$19,014.72	VFD	Wright, Ashlyn	\$102.80
VFD	Luby, Shannon	\$390.87	VFD	Wright, Benjamin	\$24.72
VFD	Marcou, Cody	\$1,624.60	VFD	Wright, Patrick	\$382.07
VFD	Marcou, Debra	\$744.32	VFD	Zahn, Charles	\$181.09
VFD	Marcou, Louis	\$2,620.60	Wel	Zimgrodski, Jeannie	\$3,331.70
VFD	Marcou, Zachary	\$1,502.58			
PD-Admin	Marcoux, Linda	\$34,955.32			

Subtotal column A: \$635,749.13

Subtotal column B: \$464,750.44

Employee Earnings 941-Summary Report 2023: \$1,100,499.57

There were 52 pay periods in 2023. * Indicates a Full Time Employee payroll disbursement only.

Many Employee total earnings includes: Multiple department services; Overtime; Police Special Duty Services; Stipends.

2024 ELECTED OFFICIALS COMPENSATION

Town Clerk per RSA 41:25 and Tax Collector per RSA 41:33

Per NH RSA 41:25, Compensation of Town Clerk:

Each town, at annual town meeting, may determine the rate and amount of compensation in lieu of statutory fees to be allowed the town clerk for his/her services.

Salaries listed below include a 3% cost of living raise.
Town Clerk - Full Time: March 13, 2007. Article VIII

	Town Clerk	2024
2024 Salary:		59,189.23
2024 NHRS & Health Benefits up to:		<u>26,535.00</u>
		<u>85,724.23</u>

Per NH RSA 41:33, Compensation of Tax Collector:

Per NH RSA 41:33, Compensation of Tax Collectors. –
Each town, at the annual meeting, may determine the rate of amount of compensation to be allowed the collector of taxes for his/her services.

Tax Collector - Part Time

	Tax Collector	2024
2024 Salary		21,228.67

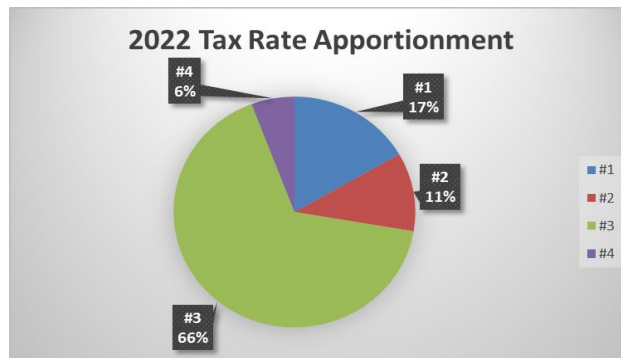
2024 Paid Elected Positions

	2024
BOS chair Annual Salary	\$3,203.63
Selectman Annual Salary	\$2,936.84
Selectman Annual Salary	\$2,936.84
Board of Assessor Chair Annual Salary	\$756.04
Board of Assessor Annual Salary	\$756.04
Board of Assessor Annual Salary	\$756.04
Tax Collector Annual Salary	21,228.67
Town Clerk Annual Salary Only	59,189.23
Treasurer Annual Salary	\$9,273.32
Moderator Hourly Rate	\$16.07
Road Agent Hourly Rate	\$34.09

2023 TAX RATE CALCULATION

TOWN PORTION DUNBARTON			General Fund Operating Expenses
	Appropriation	Revenue	
Total Appropriation	3,495,172		\$12,118,833
Net Revenues (Not Including Fund Balance)		(1,403,684)	Final Overlay \$26,787
Fund Balance Voted Surplus		(361,701)	
War Service Credits	60,465		
Actual Overlay Used	26,787		
Net Required Local Tax Effort		\$1,817,039	
			1,817,039 TOWN RATE \$4.42
COUNTY PORTION			
	Appropriation	Revenue	
Net County Apportionment		1,016,295	
Net Required County Tax Effort			1,016,295 COUNTY RATE \$2.48
EDUCATION			
	Appropriation	Revenue	
Net Local School Appropriations	9,084,686		
Net Education Grant		(1,465,320)	
Locally Retained State Education Tax		(703,348)	
Net Required Local Education Tax Effort			6,916,018 LOCAL SCHOOL RATE \$16.85
State Education Tax	703,348		
Net Required State Education Tax Effort			703,348 STATE SCHOOL RATE \$1.82
			Total Tax Effort TOTAL TAX RATE
			10,452,700 \$25.57
Valuation			
<u>Municipal (MS-1)</u>			
		Current Year	Prior Year
Total Assessment Valuation with Utilities		\$410,451,695	\$405,442,337
Total Assessment Valuation without Utilities		\$387,073,295	\$379,812,037
Commercial/Industrial Construction Exemption			
Total Assessment valuation with Utilities, Less Commercial/Industrial Const.Exemption		\$410,451,695	\$405,442,337

TOWN RATE	COUNTY RATE	LOCAL SCHOOL RATE	STATE SCHOOL RATE
#1	#2	#3	#4
\$4.42	\$2.48	\$16.85	\$1.82
TOTAL TAX RATE			
\$25.57			



INVENTORY OF TOWN PROPERTY
SCHEDULE OF TOWN PROPERTY AS OF DECEMBER 31, 2023

Town Hall, Land & Buildings	463,200
Library/Furniture, Equipment & Books	280,000
Town Office Bldg., Land & Buildings	148,400
Furniture & Equipment	89,617
Police Department, Equipment & Vehicles	643,461
Fire & Police Department, Land & Buildings	385,000
Fire Department Equipment	1,167,477
Highway Department, Land & Buildings	443,800
Equipment	397,374
Materials and Supplies	35,000
School, Land & Buildings	2,699,700
Equipment	725,000
Transfer Station/Recycling Center, Land & Bldg.	566,700
Equipment	306,955
	Subtotal:
	8,351,684
All new roadways deeded to the town as of 12/31/2023	2,834,416
All other town property including land under the jurisdiction of the Town Forest, Kuncanowet Town Forest, & Conservation Commission	7,390,099
	Total:
	18,576,199

SUMMARY INVENTORY OF TAXABLE VALUATION FOR THE YEAR 2023 -MS-1

Total of Taxable Building Values	\$ 273,593,200
Total of Taxable Land Value	\$ 114,438,045
Total Current Use Land	\$ 644,195
Public Utilities	\$ 23,378,400
TOTAL VALUATION BEFORE OTHER EXEMPTIONS	\$ 411,409,645
<i>Tax Exempt Buildings</i>	\$ (4,499,500)
<i>Tax Exempt Land</i>	\$ (11,400,199)
Less Exemptions to Certain Elderly	\$ 227,650
Less Solar Energy	\$ 730,300
TOTAL DOLLAR AMOUNT OF EXEMPTIONS	\$ 957,950
NET VALUATION ON WHICH TAX RATE IS COMPUTED	\$ 410,451,695
<i>MS-1 Tax Commitment Totals</i>	
<i>Total Municipal Tax Effort</i>	\$ 10,452,700
<i>Less: War Service Credits</i>	\$ (60,465)
Total Property Tax Commitment	\$ 10,392,235

BALANCE SHEET MS-535

General Fund Balance Sheet for Town of		Dunbarton, NH	2022 Tax rate setting	
A. ASSETS Current assets	Acct. # (a)	Starting Balance (b)	Ending Balance (c)	
a. Cash and equivalent	1010	\$5,639,989	\$4,735,872	
b. Investments	1030	\$0	\$0	
c. Restricted Assets		\$0	\$0	
d. Taxes receivable	1080	\$137,148	\$298,247	
e. Tax liens receivable	1110	\$56,401	\$38,743	
f. Accounts receivable	1150	\$10,179	\$9,316	
g. Due from other governments	1260	\$0	\$0	
<i>CY BOY restated by \$15,220</i>				
h. Due from other funds	1310	\$60,557	\$100,112	
i. Other current assets	1400	\$0	\$0	
j. Tax deeded property (subject to resale)	1670	\$3,756	\$3,756	
TOTAL ASSETS		\$5,908,030	\$5,186,046	
B. LIABILITIES AND FUND EQUITY				
Current liabilities	Acct. # (a)	End of year (c)	End of year (c)	
a. Warrants and accounts payable	2020	\$60,699	\$63,670	
<i>CY BOY restated by \$13,965</i>				
b. Compensated absences payable	2030	\$0	\$0	
c. Contracts payable	2050	\$0	\$0	
d. Due to other governments	2070	\$24,213	\$6,200	
e. Due to school districts	2075	\$4,273,118	\$3,808,153	
f. Due to other funds	2080	\$113,496	\$152,124	
g. Deferred revenue	2220	\$150,701	\$338	
h. Notes payable - Current	2230	\$0	\$0	
I. Bonds payable - Current	2250	\$0	\$0	
j. Other payables	2270	\$4,000	\$21,566	
TOTAL CURRENT LIABILITIES		\$4,626,227	\$4,052,051	
Fund equity*				
a. Nonspendable Fund Balance	2440	\$3,756	\$3,756	
b. Restricted Fund Balance	2450	\$0	\$47,720	
Explanation: Unspent SB 401 funds				
c. Committed Fund Balance	2460	\$0	\$0	
d. Assigned Fund Balance	* 2490	\$252,591	\$242,774	
<i>\$122,591 in encumbrances; \$130,000 reserved for Eversource abatements</i>				
e. Unassigned Fund Balance	** 2530	\$1,025,456	\$839,745	
Explanation: CY BOY restated by \$29,189				
TOTAL FUND EQUITY		\$1,281,803	\$1,133,995	
3. TOTAL LIABILITIES AND FUND EQUITY		\$5,908,030	\$5,186,046	
*Note: To be GASB 54 compliant, the fund balance classifications have changed.				
See tab called Fund Balance Explanation.				
NOTE: NH law requires all municipalities to gross appropriate, but this balance sheet only reflects the general fund.				
See the municipality's audited financials for more information on proprietary funds, special revenues fund or capital project funds.				
MS-535 Financial Report of the Budget period ending 12/31/2022 <i>This report was used to set the tax rate in 2023</i>				
* 2490 Assigned Fund Balance includes multiyear BTLA appeals for Utilities				
** 2530 Unassigned Fund balance will be reduced at tax rate setting in the amount of \$145,000 for art. 4 Operating Budget & other art. \$338,740				

SUMMARY OF THE TREASURER'S ACCOUNTS

Fiscal Year Ended December 31, 2023

TOWN OF DUNBARTON

Cash on Deposit December 31, 2023	\$ 4,738,214.30
Receipts 1/1/23 to 12/31/23	\$ 13,046,198.21
Interest on Investments	\$ 1,578.52
Total	\$ 17,785,991.03
Disbursements 1/1/23 to 12/31/23	\$ (12,467,943.84)
Cash on Hand December 31, 2023	\$ 5,318,047.19

HIGHWAY BOND

Balance as of December 31, 2023	\$ 571,847.35
Receipts 1/1/23 to 12/31/23	\$ -
Interest Revenue	\$ 409.34
Disbursements 1/1/23 to 12/31/23	\$ (572,256.69)
Balance as of December 31, 2023	\$ -

ROAD BOND-ESCROW

Bond Receipt Stratagic Const. Co. LLC 6/3/2023	\$ 18,248.58
Interest	\$ 18.25
Disbursements	\$ -
Balance as of 12/31/23	\$ 18,266.83
Total Bonds 12/31/2023	\$ 18,266.83

Respectfully Submitted:
Pamela Milioto, Treasurer

SUMMARY OF TAX ACCOUNTS YEAR ENDING DECEMBER 31, 2023

	<u>2023</u>	<u>2022</u>	<u>2021</u>
<u>DEBITS</u>			
Uncollected Taxes			
Property Tax		\$ 297,446.89	
Land Use Change Tax		\$ 750.00	
Yield Tax			
Excavation Tax			
Interest		\$ 0.53	
Other charges		\$ 50.00	
Taxes Committed			
Property Tax	\$ 10,391,985.21		
Land Use Change Tax	\$ 180,000.00		
Yield Tax	\$ 14,258.05		
Excavation Tax	\$ 145.40		
Other Charges	\$ 204.95	\$ 0.90	
Overpayments			
Property Tax	\$ 11,149.83	\$ 3,814.42	
Land Use Change Tax			
Yield Taxes			
Interest			
All Taxes	\$ 2,833.50	\$ 6,769.03	
Penalties, Costs & Fees			
Costs Before Lien		\$ 401.53	
TOTAL DEBITS	\$ 10,600,576.94	\$ 309,233.30	
<u>CREDITS</u>			
Remittances			
Property Tax	\$ 10,304,454.49	\$ 265,132.49	
Land Use Change Tax	\$ 180,000.00	\$ 750.00	
Yield Tax	\$ 14,160.50		
Excavation Tax	\$ 145.40		
Interest on all Taxes	\$ 2,832.99	\$ 6,769.56	
Conversion to Lien		\$ 33,238.16	
Costs not liened		\$ 132.53	
Other Charges	\$ 179.95	\$ 50.90	
Discounts allowed	\$ 5.49	\$ 0.02	
Abatements Made			
Property Tax	\$ 296.11	\$ 3,159.64	
Yield Tax	\$ 97.55		
Interest			
Uncollected Taxes			
Property Tax	\$ 98,423.07		
Yield Tax			
Excavation			
Land Use Change			
Interest	\$ 0.51		
other charges	\$ 25.00		
Property Credit Balance	\$ (44.12)		
TOTAL CREDITS	\$ 10,600,576.94	\$ 309,233.30	

REPORT OF DUNBARTON TAX COLLECTOR - JANUARY 1 - DECEMBER 31, 2023

SUMMARY OF TAX LIEN ACCOUNTS YEAR ENDING DECEMBER 31, 2023

	<u>2023</u>	<u>2022</u>	<u>2021</u>
<u>DEBITS</u>			
Unredeemed Liens		\$ 23,258.82	\$ 15,126.86
Liens Executed During Year	\$ 34,804.00		
Interest & Costs	\$ 1,454.19	\$ 3,145.52	\$ 3,738.93
TOTAL DEBITS	\$ 36,258.19	\$ 26,404.34	\$ 18,865.79
<u>CREDITS</u>			
Redemptions	\$ 27,077.81	\$ 22,745.94	\$ 14,934.36
Interest & Costs	\$ 1,429.19	\$ 3,145.52	\$ 3,931.43
Abatements of Unredeemed Tax			
Liens Deeded to Municipality			
Unredeemed Liens	\$ 7,751.19	\$ 512.88	\$ -
TOTAL CREDITS	\$ 36,258.19	\$ 26,404.34	\$ 18,865.79

Tax Collector's Reports are submitted by Judy van Kalcken, Tax Collector

**REPORT OF THE TRUST FUNDS AND CAPITAL RESERVE FUNDS
OF THE TOWN OF DUNBARTON, NH
FOR THE YEAR ENDING DECEMBER 31, 2023**

FUND	Description		Balance Beginning of Year	Posted During Year	Expended During Year	Balance End of Year
COMMON TRUST FUND		Principal Bal.	\$ 21,541.10	\$ -	\$ -	\$ 21,541.10
	Perpetual Care, est. Unknown	Interest	\$ 8,578.24	\$ 1,436.20	\$ (3,186.01)	\$ 6,828.43
	NH-PDIP 102520001	Total	\$ 30,119.34	\$ 1,436.20	\$ (3,186.01)	\$ 28,369.53
CEMETERY TRUST FUND		Beginning Bal.	\$ 12.24	\$ -	\$ -	\$ 12.24
	Maintenance Care, est. 1988	Interest	\$ -	\$ -	\$ (12.24)	\$ (12.24)
	NH-PDIP 102520002	Total	\$ 12.24	\$ -	\$ (12.24)	\$ -
DUNBARTON SCHOOL CRF		Beginning Bal.	\$ 144,228.92	\$ 34,885.00	\$ -	\$ 179,113.92
	School Facility, est. 1991	Interest	\$ -	\$ 8,333.04	\$ -	\$ 8,333.04
	NH-PDIP 102520003	Total	\$ 144,228.92	\$ 43,218.04	\$ -	\$ 187,446.96
SILVERBERG SCHOOL TRUST FUND		Beginnin Bal.	\$ 2,178.58	\$ -	\$ -	\$ 2,178.58
	Elementary School, est. 1984	Interest	\$ -	\$ 114.00	\$ -	\$ 114.00
	NH-PDIP 102520004	Total	\$ 2,178.58	\$ 114.00	\$ -	\$ 2,292.58
WINSLOW TOWN FOREST TRUST FUND		Principal Bal.	\$ 11,708.14	\$ -	\$ -	\$ 11,708.14
	Town Forest Maintenance, est. 1930	Interest	\$ 195.13	\$ 622.96	\$ -	\$ 818.09
	NH-PDIP 102520005	Total	\$ 11,903.27	\$ 622.96	\$ -	\$ 12,526.23
REVALUATION CRF		Beginning Bal.	\$ 76,585.24	\$ 14,000.00	\$ -	\$ 90,585.24
	Property Revaluation, est. 2003	Interest	\$ -	\$ 4,524.20	\$ -	\$ 4,524.20
	NH-PDIP 102520006	Total	\$ 76,585.24	\$ 18,524.20	\$ -	\$ 95,109.44
LAND PURCHASE CRF		Beginning Bal.	\$ 47,471.83	\$ 5,000.00	\$ -	\$ 52,471.83
	Land Purchase, est. 1997	Interest	\$ -	\$ 2,668.76	\$ -	\$ 2,668.76
	NH-PDIP 102520007	Total	\$ 47,471.83	\$ 7,668.76	\$ -	\$ 55,140.59
BUILDING REPAIR CRF		Beginning Bal.	\$ 28.42	\$ -	\$ -	\$ 28.42
	Building Repair, est. 1997	Interest	\$ -	\$ 1.47	\$ -	\$ 1.47
	NH-PDIP 102520008	Total	\$ 28.42	\$ 1.47	\$ -	\$ 29.89
SPECIAL EDUCATION TRUST FUND		Beginning Bal.	\$ 116,852.50	\$ -	\$ -	\$ 116,852.50
	Special Education, est. 2000	Interest	\$ -	\$ 6,115.38	\$ -	\$ 6,115.38
	NH-PDIP 102520010	Total	\$ 116,852.50	\$ 6,115.38	\$ -	\$ 122,967.88
SARGENT/PAGES CORNER TRUST FUND		Principal Bal.	\$ 1,088.56	\$ -	\$ -	\$ 1,088.56
	Maintenance Care, est. 2005	Interest	\$ -	\$ 56.96	\$ -	\$ 56.96
	NH-PDIP 102520012	Total	\$ 1,088.56	\$ 56.96	\$ -	\$ 1,145.52
DES KITCHEN EQUIPMENT FUND		Beginning Bal.	\$ 8,472.80	\$ 1,000.00	\$ -	\$ 9,472.80
	Maintenance Care, est. 2008	Interest	\$ -	\$ 480.56	\$ -	\$ 480.56
	NH-PDIP 102520013	Total	\$ 8,472.80	\$ 1,480.56	\$ -	\$ 9,953.36
HIGHWAY VEHICLE CAPITAL RESERVE FUND		Beginning Bal.	\$ 45,098.60	\$ 20,000.00	\$ -	\$ 65,098.60
	Highway Vehicle, est. 2012	Interest	\$ -	\$ 3,097.59	\$ -	\$ 3,097.59
	NH-PDIP 102520014	Total	\$ 45,098.60	\$ 23,097.59	\$ -	\$ 68,196.19
KTFCMA MAINTENANCE FUND		Beginning Bal.	\$ 16,007.48	\$ -	\$ -	\$ 16,007.48

	Town Forest Maintenance, est. 2012	Interest	\$ -	\$ 837.73	\$ -	\$ 837.73
	NH-PDIP 102520015	Total	\$ 16,007.48	\$ 837.73	\$ -	\$ 16,845.21
THEATRE RESTORATION PROJECT						
		Beginning Bal.	\$ 494.31	\$ -	\$ -	\$ 494.31
	Library Restoration Project, est. 2012	Interest	\$ -	\$ 25.86	\$ -	\$ 25.86
	NH-PDIP 102520016	Total	\$ 494.31	\$ 25.86	\$ -	\$ 520.17
FIRE DEPARTMENT CRF						
		Beginning Bal.	\$ 283,314.98	\$ 70,000.00	\$ -	\$ 353,314.98
	Fire Department, est. 2014	Interest	\$ -	\$ 17,324.15	\$ (2,400.00)	\$ 14,924.15
	NH-PDIP 102520017	Total	\$ 283,314.98	\$ 87,324.15	\$ (2,400.00)	\$ 368,239.13
TRANSFER STATION CRF						
		Beginning Bal.	\$ 37,790.07	\$ 5,000.00	\$ -	\$ 42,790.07
	Transfer Station, est. 2014	Interest	\$ -	\$ 2,162.04	\$ -	\$ 2,162.04
	NH-PDIP 102520018	Total	\$ 37,790.07	\$ 7,162.04	\$ -	\$ 44,952.11
CEMETERY EXPENDABLE TF						
		Beginning Bal.	\$ 4,728.19	\$ 100.00	\$ (3,780.00)	\$ 1,048.19
	Established 2016 Article # 16	Interest	\$ -	\$ 1,158.83	\$ -	\$ 1,158.83
	NH-PDIP 102520020	Total	\$ 4,728.19	\$ 1,258.83	\$ (3,780.00)	\$ 2,207.02
INVASIVE PLANT SPECIES CRF						
		Beginning Bal.	\$ 15,848.73	\$ -	\$ -	\$ 15,848.73
	Established 2018 Article # 13	Interest	\$ -	\$ 829.42	\$ -	\$ 829.42
	NH-PDIP 102520021	Total	\$ 15,848.73	\$ 829.42	\$ -	\$ 16,678.15
Police Vehicle & Equipment CRF						
		Beginning Bal.	\$ 11,248.30	\$ 12,720.00	\$ (12,925.00)	\$ 11,043.30
	Established 2020 Article # 14	Interest	\$ -	\$ 819.04	\$ -	\$ 819.04
	NH-PDIP 102520021	Total	\$ 11,248.30	\$ 13,539.04	\$ (12,925.00)	\$ 11,862.34
TOTALS			\$ 853,472.36	\$ 213,313.19	\$ (22,303.25)	\$ 1,044,482.30
Respectfully Submitted,						
Randolph Bauer, Chair		Raymond Plante, Treasurer		Roger Rice, Scretary		

REPORT OF THE TOWN CLERK – 2023

REVENUE HISTORY	2019	2020	2021	2022	2023
Motor Vehicle Permits Issued	\$ 745,302.24	\$ 753,992.33	\$ 776,569.78	\$ 798,185.72	\$ 840,252.28
Municipal Agent Fees	11,815.00	12,115.00	12,215.00	13,137.50	15,309.00
Cert. of Title Application Fees	1,594.00	1,422.00	1,534.00	1,432.00	1,600.00
Dog Licenses	5,035.50	6,056.50	6,467.50	6,655.00	6,895.00
Late Payments/Misc. fines	753.00	1,118.50	815.50	389.00	756.00
Civil Forfeitures	3,925.00	2,650.00	1,900.00	1,550.00	2,275.00
Marriage Licenses	850.00	600.00	700.00	700.00	650.00
Vital Record Fees	1,570.00	1,095.00	1,495.00	1,145.00	1,405.00
E-Reg Convenience Fees	403.00	1,059.00	1,129.00	943.00	1,065.00
Filing Fees (elections)	0	4.00	0	6.00	0
Voter Checklists purchased	250.00	275.00	500.00	375.00	400.00
UCC Filing	1,275.00	1,425.00	1,530.00	1,035.00	1,200.00
Pole License Filing	90.00	10.00	10.00	0	0
Wetland Application Filing	0	0	20.00	30.00	0
Returned Check Fines	175.00	250.00	375.00	325.00	700.00
Other	49.70	109.50	26.00	0	0
REMITTED TO TREASURER	\$ 773,087.44	\$ 782,181.83	\$ 805,286.78	\$ 825,908.22	\$ 872,507.28

Above 2023 figure does not reflect the value of vehicle registrations (13) issued at no charge to Disabled Veterans and Purple Heart Recipients: \$ 4,270.

TRANSACTION HISTORY	2019	2020	2021	2022	2023
Motor Vehicle Permits Issued	4,887	4,993	5,029	5,099	5,260
Stickers/Plates Issued	4,726	4,853	4,896	4,972	5,116
Title Applications Reviewed	797	714	769	716	808
Online renewal orders (autos, dogs)	403	1,059	1,129	1,145	1,065
Dog Licenses Issued	800	830	878	878	947
Dog Civil Forfeitures/fines	138	106	81	64	96
Marriage Licenses Issued	17	12	14	14	13
Vital Record Abstracts Issued	120	81	117	85	106
Election Filing Accepted	11	21	10	22	16
UCC / Misc. Filings Accepted	4	4	7	4	4
Pole License Filings Accepted	9	1	1	0	0
Wetland Application Filing	0	0	2	3	0
Returned Check Pursuit	7	10	15	13	28
Notary/JP Services	219	163	120	118	216
Voter Registration	55	191	35	33	27
Absentee Ballots Issued	6	979	70	211	17
Total transactions listed	12,199	14,017	13,173	13,777	13,719

Transaction History:

The table to the left is a sampling of the transactions processed through the Town Clerk's office. This is a partial listing and does not reflect the full scope of activity that takes place.

Note: Not all transactions result in revenue.

Motor Vehicle: New for 2023: Effective September 1, 2023, the State of NH implemented a \$100 annual surcharge on electric vehicles and a \$50 annual surcharge on plug-in hybrid vehicles. This fee is pro-rated based on the registrant's birth month for newly purchased vehicles. The New Hampshire DMV makes renewal data available to Town Clerks a full six to seven weeks before registrations expire. Notices are generally snail mailed to residents six weeks before the registration expires allowing ample turnaround time to renew online or by mail. Our software provider has made an electronic reminder service available. At least once a week, this office sets up e-mail reminders for residents whose registrations are about to expire. Our online and by mail renewal services are a convenient way to renew your registration(s). Thank you for making use of our online service. It's a time saver! Of the 5,260 registrations issued in 2023, only 334 (6.3%) required the presence of the vehicle owner and 474 (9%) could have been completed by someone on the owner's behalf provided they presented the correct paperwork. In other words, 4,452 (84.6%) could have been done online or by mail or drop off. For transactions that must be done in person, please contact the office. If you are unable to come during our business hours. Alternatives are available!

REPORT OF THE TOWN CLERK – 2023

When purchasing a new (not previously owned) vehicle, please bring in all the paperwork from the dealer, including the window sticker if provided, as Blue Book figures are not always available in our database.

The decreased inventory of both new and used vehicles for sale that was created because of Covid has begun to loosen some. I do not track all newly purchased vehicles; however, I do track newly purchased or leased current model year vehicles. For those interested in “the numbers” the following figures represent five years of newly registered current model year cars:

2019	2020	2021	2022	2023
198	160	163	174	203

Dog Licenses: The cost of a dog license is currently \$10 for an intact dog aged seven months or older, \$7.50 for a neutered/spayed dog or dog younger than 7 months of age, and \$3 for a dog owned by someone 65 years of age or older (additional dogs are charged the regular rate).

Existing dog licenses expire April 30. We try to order dog tags so that they are received by March to give ample time for residents to renew their pet’s license and to schedule a rabies vaccine (if needed). Once the tags arrive, an email notice will be sent to owners reminding them to renew their dog license(s). Clerks are not required to send notices and we are fortunate to have the means to do so electronically. Dogs are required by NH law to wear both the rabies tag and the town tag.

Keeping residents compliant with dog licensing continues to be an issue. New Hampshire RSA 436:100 requires every dog, cat, and ferret 3 months and older to be vaccinated against rabies. New Hampshire RSA 466:1 requires every owner or keeper of a dog 4 months old or over to license their dog. The dog licensing year is from May 1 until April 30 regardless of when the tag is issued. Throughout the year this office receives copies of rabies certificates from veterinarians as required by RSA 436:102. Once received, it is the responsibility of the Town Clerk to contact the pet owner and notify them of licensing requirements in RSA 466:1. Late fees and civil forfeitures can be applied for non-compliance in the specified time frames. Continued non-compliance may result in a complaint served by a member of the Dunbarton Police Department.

The above is mandated by New Hampshire law – for the pet owner, the Town Clerk, veterinarians, and local law enforcement. Feel free to contact this office with questions on specific statutes or for further information.

Elections: There was one election in 2023:

Election Name/ Date	# Voters on Checklist	Total Ballots Cast (Regular and Absentee)	% Turnout	Absentee Ballots Issued*
Town/School – 3/14/2023	2232	103	4.6%	20

* The cost to mail an Absentee Ballot was 83¢ per ballot.

March 14, Town and School Elections/Town Meeting: Twenty-two Election Officials and volunteers staffed the polls for all or part of the day. Thirteen of these donated their time which resulted in \$542 savings for Dunbarton! Ballots were tallied by 10:00pm. The last Election Official finished the evening at 11:30pm.

In addition to our elected and appointed Election Officials and Town Employees, the folks on the following list stepped forward to offer their help with the elections. (Please accept my apology for anyone I may have overlooked.) Dunbarton is always looking for registered voters to join us. Please consider getting involved!

REPORT OF THE TOWN CLERK – 2023

- Karen Cusano, Ballot Counter
- Tom Cusano, Ballot Counter
- Kevin Burke, Ballot Counter
- Chanti Labrecque, Ballot Counter
- Mark Lang, Ballot Counter
- Frederick J. Mullen, Subject Matter Expert, Asst Moderator, Ballot Counter, General Assistance
- Leone Mullen, Ballot Counter
- Roger Rice, Ballot Counter
- Jeff Trexler, Ballot Counter

I would like to extend special thanks to Geoff Moody who braved the elements to record the Town Meeting for easy transcription.

Historical Collections: Donna Dunn and her helpers continue to work on organization and research. They are dedicated! If you have any historical photos or documents related to Dunbarton that you would like to lend or donate, please contact this office.

Website: Refer to the Town Clerk Page on our website for forms and additional information:
<https://www.dunbartonnh.org/town-clerk>



**Town Records of Dunbarton, NH, Volume 1, 1765-1800
(Linda Landry Photo)**

This year marks the 27th anniversary of my privilege of serving you. Thank you, Citizens of Dunbarton, for your continued support!

Respectfully submitted,
Linda L. Landry,
Certified Town Clerk

DUNBARTON FIRE DEPARTMENT – 2023

The fire department experienced another busy year responding to emergencies of all types but especially medical-related calls. These types of incidents include medical aid calls, motor vehicle accidents, mutual aid request for an ambulance and OHRV (off highway recreation vehicles) accidents. Our department, like most others in the State and nationally, continues to have difficulty recruiting members to become firefighters or emergency medical responders. With most of our members working full-time jobs, mainly out-of-town daytime incidents has been a struggle this past year to find staffing. We have had to call mutual aid more times than we have ever had to in the past to handle medical calls. Fortunately, our neighboring towns can respond to cover our calls and no calls have ever gone without an ambulance response. As our town continues to grow the staffing issue will continue to affect our community and will need to be addressed in the very near future.

Apparatus replacement is needed, and we will try to purchase a new ambulance and an Engine this coming year. Our ambulance is the most used piece in our fleet and is 14 years old. One of our Engines is 34 years old and needs to be replaced. Dependability, age and safety are the main reasons for replacing these pieces now although delivery of new apparatus can take up to two years. The department would like the residents' support at the town meeting so we can move forward with these purchases. Raising the height of two of our apparatus bays is needed to allow today's newer apparatus to fit in our station. New doors have been purchased and renovations will begin in the spring.

Last year's fire prevention message was "Cooking safety starts with You" cooking fires are the leading cause of home fires and injuries across the country. Unattended cooking is the leading cause of cooking fires and deaths so please use safe practices when you are cooking. The fire department visited the Dunbarton Elementary School in October to present our education program on fire safety and covered this year's message of Cooking Safety. Students were shown one of our fire engines and equipment carried plus a tour of our ambulance.

The Dunbarton Firefighters Association held our chicken barbeque in June which is the association's yearly fundraiser. Funds raised buy needed equipment for the department that is not funded in the town budget, saving taxpayers money. Thank you to everyone that attended or supported the chicken barbeque.

Members of our fire department respond to all types of incidents at all hours of the day, leaving their jobs and family to serve the residents of our community. Members also spend many hours a year training, maintaining our equipment and building. I am proud of the dedicated members that we have and the service they provide. I would like to especially thank the Dunbarton Police Department officers who respond to most of our incidents and assist us. I would also like to thank the department heads, town employees, town board and committee members and the Board of Selectmen that supported or assisted the fire department in 2023.

Respectfully submitted,

Jonathan Wiggin
Dunbarton Fire Chief

DUNBARTON FIRE DEPARTMENT – 2023

DEPARTMENT MEMBERS

Mark Andrews
Jacob Andrews
Amelia Aznive
Patrick Bowne
Tamara Bowne
Jackson Crosby
John Daly
Mark Lang
Heather Luby

Cody Marcou
Deb Marcou
Louis Marcou
Zachery Marcou
Fred Mullen
Don Mason
Brian Rae
Nick Sievers
Brandon Skoglund

John Swindlehurst III
Jonathan Wiggin
Ashlyn Wright
Ben Wright
Heidi Wright
Patrick Wright
Charles Zahn

2023 INCIDENTS

Alam Activations	15
Car fire	1
Forestry	4
Hazmat	5
Medical	133
Motor Vehicle Accident	21
Mutual Aid Fire	31
Mutual Aid Medical	10
OHRV Accident	2
Powerlines	28
Service	13
Structural	2
<hr/>	
Total	265

SUMMARY OF FIRE DEPT. EQUIPMENT FUND

Fiscal Year Ended December 31, 2023

Cash on Deposit December 31, 2022	\$289,714.27
Receipts 1/1/23 to 12/31/23	\$34,984.33
Interest on Investments	\$780.61
Total	\$325,924.63
Disbursements 1/1/23 to 12/31/23	(\$31,924.63)
Cash on Hand December 31, 2023	\$293,554.58

Respectfully submitted,

Pamela Milioto
Town Treasurer

EMERGENCY MANAGEMENT REPORT – 2023

Two heavy rain and strong windstorms affected our state this past year causing widespread flooding and power outages. Fortunately, our community was spared from any long-term power outages or serious flooding. Several roads had some flooding with minor damage and repairs were mitigated by our Highway Department. Several trees took down powerlines but the utility companies covering our town restored power in a relatively short period of time. The Fire, Police and Highway departments responded to numerous incidents during the storms making sure that public safety issues were addressed.

When severe storms are predicted you need to stay informed by monitoring radio and broadcast weather reports to keep track of changing conditions. You also can stay informed by signing up for NH Alerts, the states emergency notification system to receive location – specific safety information. Everyone should have a family emergency plan and emergency kits prepared. Information can be found at ReadyNH.gov.

The town's emergency generators provide power to the Safety Building which is the town's EOC (Emergency Operations Center) and School / Community Center which is the emergency shelter for the town. Maintaining the generators is a critical function for this department. Both generators are serviced and tested by a professional generator company twice a year. Both generators also run every week to make sure they function properly and will be ready if needed.

The Town's Hazardous Mitigation Plan that was completed in late 2022 and submitted to the Federal Department of Emergency Management was accepted and approved in 2023. Having the plan on file at the Federal and State level will allow our community to be eligible to receive federal funding if a major weather event or natural disaster occurs.

I would like to thank all the town departments members, committee and board members and the Board of Selectmen who assisted and or supported the Emergency Management office in 2023.

Respectfully submitted,

Jonathan Wiggin

Emergency Management Director

REPORT OF THE FOREST FIRE WARDEN AND STATE FOREST RANGER

This past year we observed wet weather in late spring and throughout the summer. This led to reduced wildfire activity throughout the state and allowed many of our state firefighting resources to respond to Nova Scotia and Quebec to assist our Canadian neighbors with their record wildfire season. We were also able team up with local fire departments and provide many wildfire trainings throughout the state.

This time of year, we see fires caused by the careless disposal of woodstove ashes. Before dumping your woodstove ashes, you should place them in a covered metal container until they are out cold. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Even with the lower wildfire threat in New Hampshire in 2023, properties within the Wildland Urban Interface were still impacted, with 8 structures threatened and 3 destroyed by wildfires. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe! We ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always **B**e Careful with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2024 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com.

The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/. For up-to-date information, follow us on X and Instagram: **@NHForestRangers**



2023 ANNUAL REPORT TO BOARD OF DIRECTORS

The 2023 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2023. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact serves 24 communities in 4 counties. The Compact's operational area is 852 square miles with a resident population of 148,491. The Equalized Property Valuation in the area we protect is over 25.5 billion dollars. We also conduct mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center.

On October 31, 2023, we went live with our new Computer Aided Dispatch software (CAD). This was our 3rd attempt at implementing a new CAD system as the first two companies we contracted with failed to deliver a usable product. This project required a massive amount of work to gather updated information for entry into the new system. The dispatch staff did a great job with data entry. We continue to work out details and address small problems, but the new CAD is operating successfully.

The 2023 Compact operating budget was \$ 1,610,710. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when possible. During 2023 we began investigating the future replacement of our aging radio system. We hired a consultant to evaluate our existing system and make recommendations for improvements. We sent representatives of our Communications Committee to Washington DC to meet with the NH Congressional Delegation to seek assistance with funding options for this costly undertaking. We will work to secure funding during 2024.

The Compact and Hazmat Team have received over 3.9 million dollars in grant funding since 1999. These funds have been used for communications improvements, training, and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2023 an order was placed to secure the Class B foam response unit and a supply of Class B foam for all Compact fire agencies that was funded by a 2022 Homeland SHSP program grant. This grant will improve our ability to respond to flammable liquid fires. It will replace the legacy Class B foam that many agencies had. That foam has been determined to be an environmental and health hazard. We received a partial shipment of the foam during 2023 and expect the rest of the foam and the equipment to arrive during 2024.

During 2023 the Compact created a Deputy Chief Coordinator position. This part-time position was filled mid-year by Guy Newbery. Deputy Chief Newbery has proven to be an excellent addition and has been implementing additional training opportunities and working on several projects on your behalf.

The Chief & Deputy Coordinators responded to 642 incidents. In addition to responding to provide command post assistance at those mutual aid incidents, we also aid all departments with response planning, updating addressing information, and we represent the Compact with several organizations related to public safety.

Compact officers serving during 2023 were:

President, Chief Jim Morse, Henniker
Vice President, Deputy Chief Ed Raymond, Warner
Secretary, Deputy Chief Guy Newbery, Canterbury
Treasurer Chief Jeff Yale, Hopkinton

The Central New Hampshire Hazmat Team represents 59 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. The Team responded to 23 hazmat incidents during 2023, a significant increase over 2022.

Please visit the Compact website at <https://www.capareafire.org/> for incident photos, news, scheduled events, training info, SOGs and department profiles.

All departments are encouraged to send a representative to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

A detailed activity report by town/agency is attached. I invite anyone with questions or comments to contact me. I thank all departments for their cooperation.

Respectfully submitted,
 Keith Gilbert, Chief Coordinator
 CAPITAL AREA FIRE COMPACT

Capital Area Mutual Aid Fire Compact

2022 Incidents vs. 2023 Incidents				
ID #	Town	2022 Incidents	2023 Incidents	% Change
50	Allenstown	851	884	3.9%
51	Boscawen	272	281	3.3%
52	Bow	1,351	1,096	-18.9%
53	Canterbury	301	342	13.6%
54	Chichester	583	547	-6.2%
55	Concord	10,644	10,378	-2.5%
56	Epsom	1,123	1,161	3.4%
57	Dunbarton	264	265	0.4%
58	Henniker	1,103	1,142	3.5%
59	Hillsboro (includes Windsor)	1,135	1,281	12.9%
60	Hopkinton	1,402	1,372	-2.1%
61	Loudon	1,195	923	-22.8%
62	Pembroke	359	342	-4.7%
63	Hooksett	2,604	2,630	1.0%
64	Penacook RSQ	1,067	1,094	2.5%
65	Webster	222	219	-1.4%
66	CNH Haz Mat	11	23	109.1%
71	Northwood	774	771	-0.4%
72	Pittsfield	954	1,011	6.0%
74	Salisbury	174	152	-12.6%
75	Weare	521	839	61.0%
79	Tri-Town Ambulance	1,425	1,379	-3.2%
80	Warner	541	601	11.1%
82	Bradford	218	193	-11.5%
84	Deering	288	265	-8.0%
86	Washington	187	207	10.7%
		29,569	29,398	-0.6%
	Compact Coordinators	642	642	0.0%
Additional Dispatch Center Activity				

****Ring Time Summaries are dependent upon 1.5 Rings of the Phone**

Inbound Telephone Calls	51,402	54,324	5.7%
Outbound Telephone Calls	8,175	7,928	-3.0%
Total Telephone Calls	59,577	62,252	2.7%
Fire Alarm Systems Placed out of, or in service for maintenance	5,264	2,867	-45.5%

**DUNBARTON POLICE DEPARTMENT
2023 ANNUAL REPORT**



Emergency: 911
24-Hour Dispatch Center: (603) 224-1232
Business Line, Non-Emergency: (603) 774-5500
Business Fax: (603) 774-5600
General E-Mail: dunbartonpd@gsinet.net
Facebook: www.facebook.com/dunbartonpolice
Webpage: www.dunbartonpolice.weebly.com

Our Mission

Provide responsive and professional law enforcement service to our community.

Our Values

Service, Respect, Integrity & Pride.

PERSONNEL SUMMARY

Name	Position	Serving Dunbarton Since
Christopher Remillard	Chief of Police	2008
Brian Tyler	Sergeant	2016
Thomas “Cody” Tompkins	Patrolman	2021
Daniel Philbrook	Patrolman	2023
Scott Avedisian	Patrolman	2023
Michel Gorman	Part-Time Patrolman	2003
Daniel Sklut	Part-Time Patrolman	2012
Joseph Milioto	Part-Time Patrolman	1991
Christopher Connelly	Part-Time Patrolman	2020
Linda Marcoux	Part-Time Office Administrator	2022

EMPLOYEES HIRED

Name	Position	Date
Daniel Philbrook	Patrolman	March, 2023
Scott Avedisian	Patrolman	July, 2023

EMPLOYEES PROMOTED

Name	Position	Date
None	None	None

EMPLOYEES SEPARATED/RETIRED

Name	Position	Date
None	None	None

Personnel & Staffing

Following a lengthy recruitment process, we filled our two (2) vacant full-time patrol officer positions from September, 2022 and January, 2023, respectively. Officer Daniel Philbrook was hired in March, 2023 and attended the 193rd Full-Time Recruit Academy, graduating in September, 2023. He successfully completed our Field Training and Evaluation Program (FTEP) and is now on patrol. Officer Philbrook is a United States Army Veteran, owns his own metal fabrication business, and serves on the Salisbury Fire Department. Officer Scott Avedisian was hired in July, 2023 and came to us from the Goffstown Police Department where he worked for approximately twelve (12) years. Officer Avedisian is a seasoned and professional law enforcement officer and a United States Air Force Veteran. Welcome to Dunbarton, Dan and Scott!

We held an awards ceremony in October, 2023 to celebrate the accomplishments of our members and recognize them for their exceptional dedication and professionalism. The following awards and/or recognitions were presented:

- Officer Gorman was presented with the Distinguished Service Award for achieving 20 years of service with the Dunbarton Police Department. Officer Gorman has a total of an impressive 42 years in law enforcement, having served as a part-time police officer in Goffstown before coming to Dunbarton as a part-time police officer in 2003.
- Sergeant Tyler was presented with the Chief's Citation Award for consistently going above and beyond in all aspects in his role as sergeant/second-in-command.
- Sergeant Tyler, Officer Gorman, Officer Milioto, and Officer Tompkins were presented with Letters of Recognition for their steadfast dedication to the Dunbarton Police Department while we were operating short staffed.
- Office Administrator Marcoux was presented with a Letter of Recognition for her superior administrative support.



Officer Gorman (center) with Retired Dunbarton Police Chief and current High Sheriff of Hillsborough County Christopher Connelly (left) and Retired Dunbarton Police Chief Jeffrey Nelson (right)

We will be looking to add a 6th full-time patrol officer position in the near future. The last time that we added a full-time position was in 2018. We were going to pursue this additional position in 2021 but held off due to the COVID-19 Pandemic. In an effort to reduce the tax impact, we are proposing a hire date on or after October 1st, 2024. The Town of Dunbarton has seen substantial residential development over the past few years and there are no signs of slowing. An incremental and steady growth of public safety services commensurate with community growth is imperative for meeting the needs of the Town while also mitigating overall tax impact.

As the Town grows, so do the needs and demands on our Department. An additional full-time patrol officer will allow us to expand upon our crime prevention, traffic enforcement, and proactive policing capabilities through increased patrol coverage, maintain and expand upon our community policing initiatives, reduce overtime costs, and provide consistent and responsive service to our community. It would also allow us to maintain contingency based staffing and scheduling. We have seen what can happen when we lose an officer or operate short staffed; there is a significant increase in overtime expenditures, officer burnout, and overall demands on our staff. A sixth officer would significantly alleviate these concerns should we lose an officer in the future. It is also important to consider the staffing impact if an officer is absent for an extended period of time due to injury, illness, or other circumstances.

Furthermore, we need to be proactive in maintaining adequate staffing levels as those among our part-time ranks dial back to enjoy their well-deserved retirement years. The need for this kind of proactivity is highlighted in the fact that recruiting in law enforcement is highly competitive and takes a significant

amount of time. For example, from when Officer Philbrook first applied to our agency to when he was released to solo patrol was approximately one (1) year.

Using population data from the 2020 Census, communities of similar size have the following staffing levels:

Town	County	Population	Authorized FT Officers
Antrim	Hillsborough	2,651	6
Ashland	Grafton	1,938	6
Campton	Grafton	3,343	7
Dunbarton	Merrimack	3,005	5
Gorham	Coos	2,698	7
Holderness	Grafton	2,004	7
Lancaster	Coos	3,218	6
Sanbornton	Belknap	3,026	6
Thornton	Grafton	2,708	6

Although population statistics are helpful when comparing police staffing levels in different jurisdictions, we also need to consider our geographic proximity to Concord and Manchester, as well as the thousands of commuters that use Routes 13 and 77 nearly every day. In addition, the Hopkinton-Everett OHRV Park draws a significant amount of people to Dunbarton. These considerations, along with the current building growth, add unique factors and considerations that are specific to Dunbarton.

I understand and appreciate the fiscal impact of adding another full-time employee, however, I would be remiss if I did not keep our Department at adequate staffing levels as the Town continues to grow. We pride ourselves on the level of services that we provide to the community and look forward to being able to expand upon our capabilities.

As equally important as recruitment is retention. The institutional knowledge that is gained by a small town police officer is immeasurable and of exceptional value. We need to be diligent in keeping our current staff amidst a highly competitive field where agencies are competing against each other for a small pool of candidates, offering significant hiring bonuses, and promoting other incentives. To aid in this effort, we have implemented various wellness initiatives including advanced heart screenings, annual wellness consultations with a vetted mental health counselor, and paid gym memberships. In addition, the wage increases implemented in 2022 have brought our agency into a more competitive realm with other agencies; we are very appreciative of the Town's support.

Incidents & Calls for Service as Reported

91-A/Report Request	32	ICAC/Computer Crimes Investigation	3
911 Hang Up Call	10	ICAC Task Force	1
Abandoned Vehicle	1	Juvenile Involved/Incorrigible	14
Animal Complaint – Barking Dog	7	Law Enforcement Against Drugs Lesson	10
Animal Complaint – Cruelty	1	Liquor/Tobacco Law Violation	1
Animal Complaint – Dog Bite, Etc.	5	Lost/Missing Person/Rescue	5
Animal Complaint – Dog at Large	43	Lost Property	6
Animal Complaint – Fish & Game	9	Mental Health	15
Animal Complaint – General/Other	21	Motorist Assist/Disabled Vehicle	61
Animal Complaint – Lost/Missing Dog	10	Motor Vehicle Collision	80

Assault (Includes Safe Schools Act)	2	Motor Vehicle Complaint	84
Assist EMS/Medical Emergency	98	Motor Vehicle Lockout	4
Assist Fire (Alarms, Hazards, Fires, Etc.)	35	Motor Vehicle Stop	1650
Assist Bow Police	14	Neighbor Dispute	6
Assist General/Other Agency	98	Noise Complaint	11
Assist Goffstown Police	21	OHRV Related Complaint/Issue	13
Assist Hopkinton Police	3	OHRV Collision	1
Assist Weare Police	32	Paperwork Service – Other	49
BEAS Referral	1	Paperwork Service – Restraining Order	5
Burglar Alarm	53	Paperwork Service – Subpoena	35
Business Check/Patrol/Walkthrough	123	Paperwork Service – Warrant	21
Car Seat Check	16	Parking Complaint	17
Central NH SOU Callout	5	Pedestrian Check/Checking Subject	6
Child Abuse/Neglect Complaint	6	Pistol/Revolver License Application	17
Civil Matter	62	Police Courtesy/Assist Citizen	110
Court	34	Police Information – MMHR Form	2
Court Order Violation – Bail Jumping	2	Police Information – Other	43
Court Order Violation – Breach of Bail	1	Prowling	1
Criminal Threatening	3	Recovered Stolen Property	1
Criminal Trespassing	8	Restraining Order – Information Only	5
Directed Patrol – General/Proactive/Burglary	229	School Patrol/School Zone	288
Directed Patrol – Recreation Area Check	66	Search Warrant	13
Directed Patrol – Traffic Enforc./Accident	204	Sex Offender Registration/Update	16
Disorderly Conduct/Disturbance	1	Sex Offense	1
Domestic Disturbance	9	Suicide Attempt	2
Drill (Safety, Drill, Etc.)	9	Suspicious Activity	32
Drug Activity/Information	4	Suspicious Person	11
Failure to Register as Sex Offender	1	Suspicious Vehicle	26
False Information to Secure Firearm	1	Theft/Fraud/Scam	73
False Reports to Law Enforcement	2	Traffic Hazard/Conditions	30
Fingerprint Service	8	Unattended/Untimely Death	3
Firearms Related Complaint	13	Vacant Property Check	292
Follow Up	190	Vacant Property Check Request	61
Found Property	11	Vandalism/Property Damage	13
Harassment	11	Vehicle Check/Log	121

Hit and Run	7	VIN Verification	35
Illegal Dumping/Littering	15	Wires/Trees Down	67
Intoxicated Subject	2	Welfare Check	36

Arrests & Prosecutions

In 2023 Dunbarton Police Officers logged 111 arrests which included physical custody arrests as well as other prosecutions.

Some notable arrests include, but are not necessarily limited to:

- A fugitive wanted in the State of Connecticut was arrested during a traffic stop. The individual was wanted for various felony-level weapon and drug charges.
- A contractor was arrested for theft by deception following a lengthy investigation. The suspect scammed an elderly Dunbarton resident out of approximately \$3,500. Restitution will be sought as part of the court process.
- An arrest was made in the August, 2022 burglary at Page’s Country Store. The investigation is ongoing and active.
- A habitual offender was identified and arrested following a pursuit, another was arrested following a motor vehicle crash and another was arrested during a traffic stop.
- A registered sex offender was arrested for registration of online identifiers, a subsequent offense.
- An individual wanted by the United States Marshals Service for a supervised release violation on an original charge of synthetic narcotics was taken into custody during a traffic stop.

Investigations

2023 was another very busy year for criminal investigations. Unique to a small agency is that we don’t have a detective division; the responding officer is generally the one to investigate the case from start to finish. Our staff investigated and continue to investigate a variety of property crimes and crimes against persons. Criminal investigations are very time consuming and labor intensive. From collecting and analyzing evidence to gathering witness statements and writing reports, affidavits and other necessary paperwork, our officers remain very busy with criminal investigations.

We continue to work closely with the New Hampshire Internet Crimes Against Children (“ICAC”) Task Force to investigate the online exploitation of children. Chief Remillard remains a member of the ICAC Task Force, providing operational assistance when able.

Several Dunbarton Police Officers are sworn Special Deputy Sheriffs with the Merrimack County Sheriff’s Office, giving them statewide jurisdiction when conducting criminal investigations that originate in or have a nexus to Dunbarton, while also supporting certain specialized assignments and task force activities. We continue to work closely with our local, county, state and federal law enforcement partners and attend regional investigator meetings to discuss cases and share intelligence.

We continue to investigate a variety of scams and frauds, many of which are perpetrated on elderly members of our community. Some of these scams include “grandchild in jail,” cold calls, and random mailings. Please contact us immediately at (603) 224-1232 if someone tries to scam you to ensure that your information is protected, and the incident is properly documented.

Motor Vehicle Enforcement Activity

In 2023 we spent many hours conducting traffic enforcement. Our goal is to influence driver behavior to obey traffic speeds and controls. Much of our time was spent in the Town Center, Page’s Corner, and back roads and thruways. We issued 247 motor vehicle citations, some in conjunction with an arrest or as the result of an accident investigation. The top three (3) citations issued were for speeding, non-inspection, and unregistered vehicle.

Officers were involved in several pursuits during the year. One of the offenders was later apprehended and charged accordingly. Officers also made numerous traffic related arrests for driving while intoxicated

("DWI"), operating after revocation/suspension, disobeying a police officer, alcohol ignition interlock circumvention, and other offenses.

We continue to deploy our portable speed signs around Town. These run strictly on battery power and are not deployed in colder weather to avoid unnecessarily depleting the battery or damaging the unit. We also conducted several traffic studies in response to citizen concerns.

We once again received funding from the New Hampshire Office of Highway Safety (OHS) to conduct grant-funded enforcement patrols for DWI, distracted driving, speed enforcement, etc. We are utilizing this funding to address problem areas and citizen concerns. Grant funding continues through September, 2024.

The three-way-stop configuration of Page's Corner (State Routes 77/13) continues to be a source of frustration for many in Town. I would encourage everyone to visit our website and review the public facing documents regarding this intersection: dunbartonpolice.weebly.com/pages-corner-traffic-studies.html

Lastly, to address a common misconception, the Town of Dunbarton nor the Dunbarton Police Department receive any portion of traffic citations. The money goes to the State of New Hampshire.

Drug Activity

Drug activity continues to take place in Dunbarton. Crimes committed in Town, particularly theft related incidents, oftentimes have a direct nexus to drug addiction. Residents are encouraged to report drug activity by calling (603) 224-1232 or by contacting the Concord Regional Crimeline at (603) 226-3100.

If you find a discarded hypodermic needle, please use caution and notify us immediately so it can be disposed of safely. Please be cautious with discarded plastic bottles as they may be used to manufacture methamphetamine. Such bottles can be dangerous due to the caustic chemicals used in the process. Our officers are equipped with automatic defibrillators and Narcan, a drug that reverses the effects of an opioid overdose. Working with the Capital Area Public Health Network (CAPHN), we installed a "Naloxbox" in our lobby, affording quick access to Narcan and a CPR mask. These tools help to save lives from an opiate overdose.

Community Policing Programs, Services & Projects

The Dunbarton Police Department is pleased to offer and participate in a variety of community-based programs and initiatives. Some of our community policing efforts from 2023 are outlined below:

- **Special Olympics New Hampshire Polar Plunge:** In March, 2023 several members of the Department, along with several members of the Hopkinton Police Department, participated in the Special Olympics New Hampshire (SONH) Polar Plunge at Elm Brook State Park. We sincerely appreciate all who donated!
- **Fraud Awareness Presentation:** In June, 2023 we partnered with the Dunbarton Public Library, the Concord Regional Crimeline and the Better Business Bureau of New Hampshire to host a Fraud Awareness Presentation taught by members of the Elder Abuse and Financial Exploitation Unit of the New Hampshire Attorney General's Office. Common scams and frauds were discussed as well as ways to protect personal information. We plan on hosting a similar event in 2024.
- **Annual Bicycle Rodeo:** In August, 2023 we hosted our 6th Annual Dunbarton Police Department Bicycle Rodeo in partnership with other local departments and businesses. We were able to pass out brand new bicycle helmets and related safety equipment thanks to a Safe and Active Community Grant through the Children's Hospital at Dartmouth (CHaD). We plan on continuing this tradition and hosting another Bicycle Rodeo in 2024.
- **Women's Self-Defense Clinic:** In September, 2023 we hosted a Women's Self-Defense Clinic, courtesy of and taught by Christina Dow and her staff from The Training Station. Approximately fifty (50) participants practiced a variety of hands-on self-defense techniques while also learning ways to improve their overall safety. Many thanks to all who attended as well as the Dunbarton Elementary School and the Dunbarton Elementary PTO for partnering with us for this important community event! Due to high demand and popularity, we will be offering this clinic again in 2024.
- **Coffee with a Cop:** In October, 2023 we hosted our 3rd Coffee with a Cop Event at the School Street Café. Coffee with a Cop is a national initiative that allows members of the public to interact

with their local police officers in a casual setting. We can't thank the School Street Café enough for hosting us again! We will have another event in 2024.

- **Beards for Bucks:** Throughout October, 2023 some of our members participated in “Beards for Bucks,” a fundraising effort that raises funds and awareness for the Merrimack County Advocacy Center (MCAC) and the Granite State Children’s Alliance.
- **Walk With A Cop:** In November, 2023 we partnered with the Dunbarton Conservation Commission to host our first ever Walk With A Cop event. This was an opportunity to visit with local law enforcement while exploring the natural beauty of the Kimball Pond Conservation Area with Dunbarton resident and Dunbarton Conservation Commission member Drew Groves as our guide. We hope to host another event in the spring of 2024.
- **Prescription Drug Takeback Day:** In partnership with the Drug Enforcement Administration (DEA), we hosted a Prescription Drug Takeback Day Event in April and October to help our residents get rid of unwanted, unused or expired prescription medications. We collected a significant quantity of medications and will continue this initiative into the future in April and October of each year.
- **Other Community Events:** In addition, officers participated in or attended a variety of community-based events including, but not limited to: Story Time on the Town Common in partnership with the Dunbarton Public Library, a Touch-a-Truck Event in partnership with the Dunbarton Public Library, Dunbarton’s Annual Old Home Day, Goffstown PD’s National Night Out, Operation Secret Elf, and several events hosted by the Dunbarton Parent Teacher Organization (PTO).
- **Concord Regional Crimeline:** The Town of Dunbarton is a member community of the Concord Regional Crimeline. We attend monthly meetings in an effort to promote the Crimeline’s mission. Anonymous tips and complaints regarding criminal activity, including drug-related activity, can be directed to the Concord Regional Crimeline at (603) 226-3100. More information about the Crimeline can be found on their website at www.concordregionalcrimeline.com
 - Many thanks to Dunbarton residents Helga Bouchard and Haley Herber for serving as representatives for the Town of Dunbarton on the Crimeline!
 - Helga was elected Chair of the Concord Regional Crimeline in 2023. Congratulations, Helga, thank you for all of your hard work and advocacy for the Crimeline!
- **Child Passenger Seat Technician:** Sergeant Brian Tyler is a Child Passenger Safety (“CPS”) Technician. To arrange for a free inspection and installation of your child’s car seat please e-mail Sergeant Tyler at btyler@gsinet.net. To learn more about the CPS program, please visit: <https://cert.safekids.org/>
- **Fingerprint Service:** We are pleased to offer a free fingerprint service for Dunbarton residents looking to have their fingerprints taken for employment or licensing purposes. Please call (603) 224-1232 to make an appointment.
- **Free Gun Locks:** We are a long-standing partner of Project ChildSafe, which is an initiative that allows us to distribute free gun locks to the community. Gun locks may be picked up in our lobby during regular business hours or by calling (603) 224-1232.
- **Internet Purchase Exchange Location:** The Dunbarton Police Department has partnered with OfferUp! A community meet up spot sign is posted in our parking lot at 18 Robert Rogers Road to encourage residents to use this location for internet purchase exchanges. A highly visible and public location for these exchanges eliminates the need to meet at a private residence and reduces the overall risk of victimization and crime.
- **Project Good Morning:** Beginning in 2022 we started offering Project Good Morning, a program that connects elderly residents with the police department for a daily check-in. More information about this program may be found on our website under the “Community Programs & Forms” tab or by contacting Office Administrator Linda Marcoux by e-mail at dunbartonpd@gsinet.net or by phone at (603) 774-5500.
- **Vacant House Checks:** We offer a Vacant House Check (“VHC”) program. We will keep an eye on your property while you’re out of Town. To fill out a VHC form, please visit our website and click on the “Community Programs & Forms” tab or stop by the station. This is a very popular service that we are proud to offer.

- **Facebook/Website/Monthly Report:** Please visit our Facebook page (www.facebook.com/dunbartonpolice) for important community announcements, monthly activity reports, press releases and safety tips and suggestions. We also maintain a website at www.dunbartonpolice.weebly.com which contains a live feed to our Facebook page for those who don't have Facebook accounts. Information on community services and frequently asked questions can also be found on our website. Our Monthly Report highlights community policing initiatives, upcoming community events, training highlights, statistics, goals and projects, and more. This is published on our website and posted on our Facebook page.

School Safety & Programs

We continue to work very closely with our partners at the Dunbarton Elementary School (“DES”) and SAU 67 to ensure the continued safety of students, faculty and staff. Throughout the school year we participated in various school safety drills and regularly attended school safety team meetings. Officers continue to provide a police presence during morning drop-off and afternoon release.

For the second year in a row, Chief Remillard taught the Law Enforcement Against Drugs (“LEAD”) curriculum, “Too Good for Drugs,” to the DES 6th grade class from January thru May, 2023. The program taught students how to set personal goals, make responsible and informed decisions, and utilize effective communication skills to avoid drug use. LEAD will return in January, 2024 for the current 6th grade class. More information about the program may be found on our website under the “Community Programs & Forms” tab.

Equipment & Technology

We continue to work closely with the Town’s Joint Loss Management Committee (JLMC) to address deficiencies in our aging building. We are tight on space and storage and quickly outgrowing our building. The lack of a sally port to store our vehicles is also a challenge.

The Town of Goffstown completed their radio upgrade project which included installing communications infrastructure on Powell Lane. This directly benefits our agency because our dispatching services are provided by the Goffstown Police Department. In the future, we plan on establishing a Capital Improvement Plan (CIP) related to incrementally upgrading our radio infrastructure and equipment.

In the first quarter of 2023 we implemented our new Motorola body-worn cameras (“BWCs”), moving us to more reliable equipment and Cloud-based video storage. The BWCs were purchased using a 50-50 match grant from the State of New Hampshire.

Through grant funding we were able to purchase two (2) ballistic shields, a vital piece of officer safety equipment.

Our new vehicle, a 2023 Ford Interceptor SUV (D3), is in use as a main patrol vehicle. We were able to repurpose some equipment from another vehicle that was later sold in an effort to defray some equipment costs. Our fleet is currently in great shape, and we are very appreciative of the Town’s support in this endeavor.

Training

Ongoing training and career development is an important function of a professional law enforcement agency. Properly trained law enforcement officers are better equipped to serve their community and reduce the risk of civil liability to the Town. Our officers exceeded minimum training standards and goals in 2023. Training standards are set by the Department and the New Hampshire Police Standards and Training Council (PSTC) and this Department.

We generally host a monthly department training in addition to outside trainings that our members attend. Some of the monthly department trainings that our members completed in 2023 included an Annual Prosecutor Meeting, First Amendment Auditors, Ethics for Law Enforcement, Understanding Implicit Bias and Impartial Policing, Blood Borne Pathogen, Crime Scene, Fentanyl and Methamphetamine Lab Safety for Law Enforcement, Defensive Tactics Training (Gracie Jiu-Jitsu/Survival Tactics), Tactical Medicine Refresher, Integrating, Communications, Assessment and Tactics (De-Escalation Training), Prioritizing Mental Health, Wellness, and Resilience, Active Shooter Training, Taser X2 CEW Recertification,

Response to Resistance Classroom Training, and Firearms Training. Officers were also kept up-to-date on crime and drug trends, legal updates, and relevant court decisions throughout 2023.

We continued our partnership with Southern New Hampshire Peer Support/Critical Incident Stress Management (CISM) Team to support one another in the aftermath of a critical incident. We continue to place a strong emphasis on ongoing mental health training and support for our staff.

We also maintained our membership in the Central New Hampshire Special Operations Unit (CNHSOU). This membership provides valuable tactical assets in the event of a high-risk event (barricaded subject, armed suspect, etc.). Sergeant Tyler serves as an Operator on the CNHSOU and successfully completed SWAT 1 and SWAT 2 training during 2023. Chief Remillard was selected to be a Negotiator on the CNHSOU and will begin his training in January, 2024.

We continue to review and revise our policies and procedures. This an ongoing project.

Grants & Alternative Funding

We continue to seek out grants to help us meet our community's needs while defraying or eliminating costs for local taxpayers. Below is a summary of various grants received in 2023:

Fish and Game OHRV Enforcement Grant: We received a grant from the New Hampshire Fish and Game to conduct extra OHRV enforcement patrols in the area of the Hopkinton-Everett OHRV Park in an effort to ensure the safety of all who use the trail systems. Patrols took place in the fall of 2023 and will continue in the spring of 2024.

HealthTrust Wellness Coordinator Funds: These annual funds are used towards wellness initiatives in the workplace. In 2023, we used the funds to help defray the cost of paid gym memberships for our staff.

Safe and Active Communities Grant: Provided by the Children's Hospital at Dartmouth (CHaD), this grant supports our Annual Bicycle Rodeo by providing us with free bicycle helmets and related safety equipment. We passed out approximately fifty (50) helmets at our 4th Annual Dunbarton Police Bicycle Rodeo held in August, 2023.

New Hampshire Office of Highway Safety Traffic Enforcement Grant: A grant received from the New Hampshire Office of Highway Safety (OHS) is providing us with funding for officers to conduct extra traffic enforcement patrols in an overall effort to make our roadways safer. Various traffic enforcement initiatives conducted under the grant include speed enforcement, "Drive Sober or Get Pulled Over," "U Text, U Drive, U Pay" and "Join the NH Clique." The grant period runs from October, 2023 thru September, 2024.

United States Department of Justice Bulletproof Vest Partnership Grant: This grant provides us with funding to cover half the cost of replacement body armor for our officers.

United States Deputy Sheriff's Association Equipment Donation: The Dunbarton Police Department once again received a generous equipment donation from the United States Deputy Sheriff's Association ("USDOSA"). The USDOSA provided us with five (5) trauma response kits and five (5) LED flashlights at no cost to our agency.

New Hampshire Department of Justice 2023 Grants to Local Law Enforcement: Tailored towards smaller agencies, this grant allowed us to purchase two (2) new Tasers and two (2) ballistic shields at no cost to the Town.

Spirit of Blue Foundation: This generous grant provided us with nine (9) Guardian Angel Personal Lighting Devices and mounts. These devices enhance officer safety at motor vehicle collisions, search and rescue operations, and more.

The total value of grants/alternative funding received in 2023 was approximately **\$22,000**.

Police Department Income

Report Request Fees, Restitution, Etc.	\$292.43
Use of Police Vehicles on Details	\$3,615.00
Administrative Surcharge for Police Details	\$5,640.00
<i>Total 2023 Police Department Income</i>	<u>\$9,547.43</u>

Safety Reminders

Please be sure to lock the doors to your vehicles and residences and close your garage doors. Thieves scan neighborhoods looking for easy pickings. They open unlocked car doors but usually pass by the locked ones. Consider installing home security systems and surveillance cameras. They have become very affordable and easy to use. Consider our Vacant House Check service if you are going to be away. The form can be found on our website at dunbartonpolice.weebly.com. You may also call (603) 224-1232 and an officer or dispatcher will assist you in filling out this form.

Parents and guardians: please closely monitor your children’s internet activity and usage. We have internet safety resources available and offer public training in partnership with the New Hampshire Internet Crimes Against Children (ICAC) Task Force from time to time. Please keep an eye on our Facebook page and local newspapers for public training announcements.

Conclusion

As I conclude my second annual report as your Chief of Police, I strongly reflect on the dedication and professionalism of our staff. They are exceptional people with a passion for protecting and serving to the best of their abilities. I am lucky to serve with and work for each and every one of them and remain eternally grateful for their commitment.

The community support that we enjoy in Dunbarton is phenomenal and sincerely appreciated. From a friendly wave to baked goods around the holidays to everything in between, we are grateful for the unwavering encouragement that our residents show us day in and day out.

I would like to sincerely thank the all of the residents, department heads, Town officials and employees, SAU 67 faculty and staff, and law enforcement partners for all of their assistance, collaboration, and support throughout the year. A special thank you goes out to the Dunbarton Fire Department for everything that they do for this community as well as the New Hampshire State Police Troop D for their assistance with call coverage.

If I can ever be of any assistance to you, please e-mail me at chrisremillard@gsinet.net or call (603) 774-5500.

Respectfully,

Christopher Remillard

Christopher T. Remillard
Chief of Police
Dunbarton Police Department

DUNBARTON BOARD OF ASSESSORS ANNUAL REPORT 2023

The Board of Assessors meet on the third Tuesday of each month at 7:00pm at the Town Offices. All meetings are open to the public. Anyone wanting to meet with the Board may do so by calling the Town Office for an appointment.

Every year, the Board meets with property owners upon request to address their questions on property assessments as well as Abatements, Timber Tax, Current Use and Land Use Change issues. All of these assessing related questions are reviewed in advance by the Assessing Firm hired by the Town to conduct the annual assessment reviews, which allows us to keep a neutral opinion as a Board and provide professional and fair responses to all inquiries.

As a Board, one of our main objectives is to maintain equality from reval to reval. This is done every five years in accordance with state law. As in past years, we are asking the town residents to approve our Warrant Article to set aside monies for our next reval in 2025.

That being said, in the later months of 2024, the Board of Assessors will be putting out an invitation to bid for services of a Statistical Revaluation to be implemented in 2025.

We would like to thank the staff at the Town Office and the Selectmen for their support and cooperation this year.

Respectfully submitted,

Bryan Clark
Jacques Belanger
Nicole Howley
Board of Assessors

~~~~~  
**Veteran’s Credit**

Adopted in 1990 by petition for Veterans’ optional credit \$100. Amended 2006 to \$500.

Adopted in 1990 by petition for Veterans’ optional total disability credit \$700 to \$1,400.

In 2023 the Town of Dunbarton applied:

106 Veteran War Service Tax credits @ \$500.00 to qualifying Veterans.

1 Veteran War Service Tax credit (1/3 owner) \$165.00 to qualified Veteran.

7 Disabled Veteran Tax credits @ \$1,400.00 to qualifying Veterans.

2023 total funds credited for the War Service Tax credits = \$52,665

2023 total funds credited for the Disabled Veteran Tax credits = \$9,800

Total credited in 2023 for qualifying Veterans = \$62,465 (refund before setting tax rate)

~~~~~  
Elderly Exemption Credits

2-Elderly Property Owners qualified for reduced property taxes.

Total Exempt property values = \$227,650

~~~~~  
**Solar Energy Exemption** Credits Adopted May 7, 1977

59-qualifying properties

Total Exempt property values = \$730,300



## BUILDING DEPARTMENT REPORT 2023

The department saw an increase in permits and inspections this year, mainly due to the approval of three subdivisions in 2022. Those subdivisions created a total of 47 new lots, some that were developed in 2022 and many others in 2023. The department works closely with the contractors and residents to ensure that projects progress smoothly. The Building Inspector is part-time and not always able to accommodate an onsite inspection request. Brian makes himself available via email and telephone, accepting construction pictures, so as not to delay a project. It is always the department’s goal to maintain a good working relationship with the public.

There was a total of 362 permits issued and 384 inspections logged by the department in 2023. The inspections included code compliance for all electrical, plumbing, gas/mechanical, and building permits. The department also reviewed 35 septic system designs prior to their submittal to the NH Department of Environmental Services. Revenue of \$59,614 was collected for all permits issued by the department in 2023, significantly higher than 2022 due to the number of new homes.

### BUILDING PERMITS FOR 2023

|                               |      |                         |    |
|-------------------------------|------|-------------------------|----|
| New Home                      | 27   | Cell Tower Electrical   | 1  |
| Addition                      | 1    | Oil Burner/Tank         | 6  |
| Accessory Dwelling Unit (ADU) | 1    | Wood Fireplace          | 1  |
| Deck/Porch                    | 9    | Home Occupation         | 1  |
| Garage/Shed / Garage with ADU | 15/1 | Solar                   | 13 |
| Renovation                    | 11   | Water Filtration System | 1  |
| LP Gas/Mechanical             | 126  | Temporary Dwelling      | 1  |
| Electrical/Generator          | 96   | Pool                    | 4  |
| Plumbing                      | 39   | Demolition              | 2  |
| Foundation Support            | 1    | Foundation Only         | 1  |
| Barn                          | 3    |                         |    |

The Building Inspector performs all inspections to ensure projects will be completed according to the New Hampshire Building Code. Jon Wiggin serves as the Assistant Building Inspector. We are fortunate to have the cooperative effort and support of other agencies on more complex or difficult projects. Having the assistance of state inspectors, Dunbarton Police Department, town counsel, and Eversource technicians has been appreciated this year.

Brian serves as the Town’s Health Officer; Jon Wiggin serves as the Deputy Health Officer. The health officers do inspections for daycares, the school, foster homes, restaurants, and environmental concerns.. Brian also serves as the Town’s Code Enforcement Officer and is responsible for addressing citizens’ health and safety matters per Dunbarton’s Zoning Ordinance.

The reason for permits is to ensure that construction and renovation work is completed in accordance with federal, state, and local codes and ordinances, reducing potential hazards of unsafe construction. Mandatory inspections complement the contractor’s experience and act as a system of checks and balances, resulting in a safer project.

**Permits are required for the following work:** accessory dwelling units (ADU); additions; agricultural uses (e.g. greenhouse, stable, barn); commercial and industrial uses; decks; demolition; electrical/service entrance; fireplace/chimney; garages; generators; home occupation business; mechanical/gas; new home construction; oil and gas burner installation; pellet stoves; plumbing; pools; remodeling/renovation; sheds; solar; and temporary trailer/building.

Feel free to stop by or call the office at 774-3540, ext.106, with any building-related questions you may have. The office is open Monday through Friday between 8am and 4pm. We are available to assist residents with permitting questions, code compliance, and other land use matters.

*Respectfully Submitted,*  
Donna White – Office Administrator

## DUNBARTON PLANNING BOARD 2023

The Planning Board had a fairly quiet year in comparison to 2022, with only two applications during 2023. In April an application submitted by Wayne Mills was approved for a two-lot subdivision on Lot F3-01-04, Stark Highway North. In October an application submitted by Grapevine, LLC was approved for a four-lot subdivision on Lot H4-02-06, Grapevine Road. The Board held regular and workshop meetings to review the applications, review Site Plan and Subdivision regulations for update, and consider other land use matters that came before them.

A public hearing was held in January on the recommended update of our Workforce Housing Ordinance. The proposed amendment to the Ordinance was placed on the ballot for the 2023 Town Meeting and passed with a vote of 71 - 28. FEMA is in the process of updating their Flood Insurance Rate Maps (FIRM) and will establish a few new flood hazard areas in Dunbarton. As a result of those changes, the Board will present an amendment to the Floodplain Development Ordinance, with language recommended by NH Office of Planning & Development. The changes are necessary to comply with requirements of the National Flood Insurance Program in which Dunbarton participates. The amendment will appear on the ballot in March.

Throughout the year, Board members continued their review of the Town's Site Plan and Subdivision Regulations. Many hours were spent on the review, with suggested revisions being offered. A sub-committee was formed, and that group will continue the work into the new year. Once the update is completed, the Board will hold a public hearing on the changes before they are implemented.

Some board members, along with representatives from other Town departments and committees, met several times to update the Dunbarton Capital Improvement Program (CIP) document. The CIP is a long-term financial planning tool for the Board of Selectmen during budget time and in preparation for the annual meeting. The Board held a public hearing on the updated CIP in June, recommending the proposal to the BOS with a majority vote.

The Board is in the process of developing suggested driveway regulations for the Town. Currently, the road agent has basic standards for driveways where they meet town roads. There have been several instances where Board members have questioned the proposed slope of driveways during a subdivision application review, as well as the need for fire department access and maneuverability. As a result, it was agreed to establish driveway requirements beyond the point of intersection with the road. The Board will finalize a draft of their suggested details and submit it to the Board of Selectmen for consideration and adoption as a Town ordinance.

Board membership remains stable. We are still seeking alternate members for the Board. Alternates attend each Planning Board meeting and participate in all matters before the Board. An Alternate would be appointed as a Voting Member in the event a Board member is absent or steps down from a particular project due to a conflict. Residents are encouraged to let us know if they would like to become a member of the Planning Board. The Chairman would like to thank all members of the Board for their contributions and service. Members of the Board have spent time reviewing applications, plans, the town's regulations, and have provided valuable contributions. The Chairman also thanks Donna White of the Building, Planning and Zoning Department who works full-time answering questions for residents and applicants, processing applications, and preparing for and taking minutes during Planning Board meetings.

Respectfully submitted,

Board Members:

Charles "Chuck" Frost, Chairman

Jeff Crosby (Road Agent)

George Holt, Vice-Chairman

Alison Vallieres, Secretary

Kenneth L. Swayze, Jr.

Ron Slocum

Justin Nault, Selectman's Representative

Jonathan Lefebvre, Alternate



## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

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28 Commercial Street, Suite 3, Concord, NH 03301  
(603) 226-6020      [www.cnhrpc.org](http://www.cnhrpc.org)

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. George Holt and Ken Swayze served as the Town's representatives to the Commission in 2023.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2023, CNHRPC undertook the following activities in Dunbarton and throughout the Central NH Region:

- Provided general planning assistance as requested.
- Completed the development of the Regional Housing Needs Assessment in coordination with the NH Office of Planning and Development and the other eight NH regional planning commissions. Assisted communities with housing related zoning ordinance and Master Plan Housing chapter updates.
- Coordinated the development of Hazard Mitigation Plans in six communities under the Building Infrastructure and Resilient Communities (BRIC) 2020 and BRIC 2021 programs and provided continued hazard mitigation plan implementation assistance in communities throughout the region. The Dunbarton 2023 Hazard Mitigation Plan Update was approved by FEMA on April 18, 2023.
- Provided support to the Economic Development Committees (EDCs) across the region, including meeting coordination, agenda development, and work plan identification. Staff also coordinated the update of the regional Comprehensive Economic Development Strategy (CEDS) project priority list.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2023, CNHRPC held five TAC meetings. The CNHRPC TAC solicited projects for the NHDOT 2025-2034 Ten Year Plan (TYP) and received and ranked project submittals for possible inclusion in the TYP. TAC representatives and CNHRPC staff then represented community priorities during the Governor's Advisory Commission on Intermodal Transportation (GACIT) TYP hearing process.
- Participated in a range of regional and statewide bicycle and pedestrian planning activities related to trails, sidewalks, bike lanes and bike shoulders, roadway surfacing, and safety. Assistance to local and regional trail organizations and trail committees is a key component to this work.
- Provided coordination assistance to the CommuteSmart NH program that works to support transportation demand management services and rideshare coordination across the state utilizing Agile Mile transportation demand management (TDM) software. In 2023 the CommuteSmart NH program saved commuters almost \$200,000 as a result of 36,000 reduced trips.
- Conducted over 200 state and local traffic counts throughout the region, including 14 in Dunbarton.

- Provided assistance related to the Road Surface Management System (RSMS) program for communities, including proposed road maintenance plans, additional paving scenarios for comparison, and the forecast of future road conditions under each scenario.
- Continued to work with communities on Natural Resource Inventory (NRI) development. Tasks include the identification and mapping of natural resources and the development of methods to overlay and quantify the relative value of natural resources in the community.
- Assisted regional boards and committees with utilizing the preliminary updated floodplain data for the Contoocook and Merrimack River watersheds and coordinated with various towns regarding the update of their floodplain ordinances.

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.





## **DUNBARTON ZONING BOARD OF ADJUSTMENT – 2023**

The Zoning Board of Adjustment is scheduled to meet on the second Monday of each month and met as business required during 2023. The Dunbarton Zoning Board of Adjustment held Public Hearings as required for the following requests:

### **VARIANCES:**

GAZAWAY FAMILY REVOCABLE TRUST – Lot E6-02-02 Requested a Variance to Section 4, II, Table of Uses: Request to allow less acreage than required for a duplex located on Robert Rogers Road in Dunbarton, NH. This was continued in July. In October, the application was withdrawn by the applicant.

### **EQUITABLE WAIVER:**

None Requested

### **APPEAL OF ADMINISTRATIVE DECISION OF THE BUILDING INSPECTOR:**

WHEELER FAMILY TRUST OF 1993 – Lot D6-04-06 appealed the Administrative Decision of the Building Inspector, Notice of Violation for violations of the Dunbarton Zoning Ordinance regarding the unpermitted construction of a four-unit apartment building located on 51 Morse Road, Dunbarton, NH . This Appeal of the Administrative Decision was DENIED in May.

MICHAEL J. GUINEY – Appealed the Administrative Decision of the Building Inspector for the issuance of a building permit to David Nault for Lot B6-01-09 located on Kelsea Road in Dunbarton, NH. This was continued in July. In August, the Appeal of Administrative Decision was DENIED.

### **SPECIAL EXCEPTIONS:**

None Requested

In considering an appeal, the Board must act on the evidence before it and make its decision. In making its decision, the Board often stipulates certain restrictions, which the appellant must adhere to.

In any case involving a conflict of interest with a Board member, the Alternate member sits with the Board of Adjustment. The member with the conflict of interest is excluded from all deliberations and the vote on the decision. The Board of Adjustment must act within the limits set by the Dunbarton Zoning Ordinance and enforcement of its decisions rests with the Selectmen.

John Trottier, Chairman  
James Soucy, Vice Chairman  
Alison R. Vallieres, Secretary  
Dan DalPra  
Derrick Labranche, Alternate  
Matthew Delude, Alternate

## DUNBARTON ETHICS COMMITTEE – ANNUAL REPORT 2023

David Allen, Tom Hathcoat, Moe Cormier, Marcy Richmond and Marilyn Terrell served on the Dunbarton Ethics Committee in 2023.

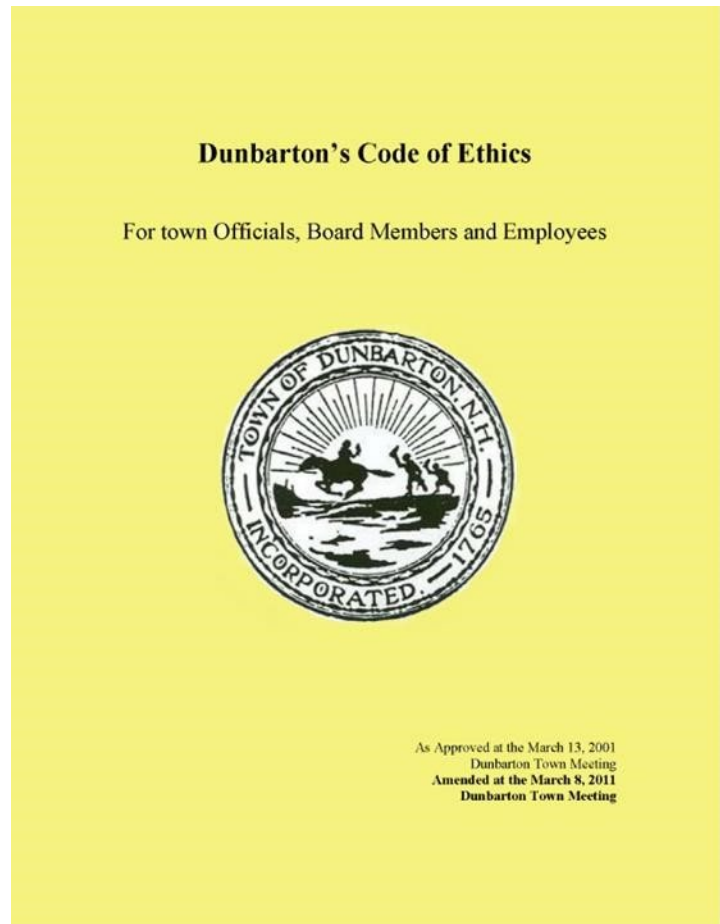
The Committee held the Ethics Training meeting in 2023 on April 11. The Committee provided training for 7 new town employees, officials, and board members pursuant to Section IV, B.2 of the Code.

Annual ethics training for new town employees, officials and board members occurs on the second Tuesday in April at 7:30pm.

No complaints were received by the Committee in 2023 and no requests for advisory opinions were filed.

Respectfully submitted,

David Allen, Chair





## **DUNBARTON HIGHWAY DEPARTMENT REPORT - 2023**

2023 was a busy year for the Highway Department. The second phase of the road improvement project, covered by the bond approved by voters in 2022, was completed. Barnard Hill Road, Black Brook Road, and Montalona Road were paved as part of the project. Road preparation and culvert replacement was done prior to the paving on each road.

In between the larger projects, the Department did some ditch and shoulder work on various roads around town. Drainage was installed on Alexander Road, and a shim overlay was done on Putney Road. Roadside mowing was done throughout town as well.

Many hours have been spent on Ray Road in preparation for the road reclamation planned for late this spring. Shoulders were widened, rocks were removed, trees were cut down, and drainage was installed.

At the present time, the Highway Department consists of one full-time employee, one occasional part-time helper, and a part-time elected road agent. The workload of the Department has been increasing over the last few years, most recently due to the addition of approximately one and a half miles of new development roads last year. As a result of that increase, the Department has worked with the Board of Selectmen and will present a warrant article to the voters in March, requesting another full-time employee. A second warrant article will be presented on behalf of the Department, that one requesting the purchase of a dump truck complete with plow and sander for road maintenance.

The Department would like to thank the other town departments, the Selectmen's Office, and the townspeople for their assistance and cooperation throughout the past year.

Cordially,

Jeff Crosby

Road Agent for the Town of Dunbarton

## DUNBARTON CEMETERY TRUSTEES - 2023



In 2023 there were departures from the Cemetery Trustees. We would like to thank Don Larsen, Judy Stone and Linda Gray for all their efforts and hard work towards improving and making the cemeteries better over the years.

On May 6th the Cemetery Trustees organized the Friends of Cemeteries workshop hosted by the NH Old Graveyard Association which provided valuable information in regards to the proper way of cleaning headstones, providing the “Do’s and Dont’s”. Thank you John Lord for sharing your knowledge. The NH Old Graveyard Association has been a valuable resource providing the Cemetery Trustees with guidance and material needed to clean the cemetery headstones. Many headstones are cleaned each year. The focus is currently getting as many Veteran headstones cleaned. Last year all of the veteran’s headstones (15) located in the East Cemetery were cleaned. If you are interested in helping with this effort please contact the Cemetery Trustees and we will schedule time to work together.

The Cemetery Trustees are planning another workshop for May, tentatively the 18th, that will be open to the residents and public. This workshop will again be hosted by the NH Old Graveyard Association and will focus on the repair of headstones. Information will be posted on the website. Please Join Us!

The Cemetery Trustees continue to input data into the cemetery database (CIMS). Most recently records were recovered from a closed funeral home for various towns in New Hampshire, Dunbarton being one of those towns. That information has been associated with the proper individuals and entered into the database.

Our budget will remain the same as last year, \$24,400, that includes Ground Maintenance, Cemetery Improvements, Fence/Cemetery Repair, Monument Repair, Cemetery Mapping Services, Loam and Fertilizer, and the Hearse House Maintenance.

### **Do you Know of Graveyards on Private Property?**

Many towns in New England have family graveyards located on private property.

The Cemetery Trustees are interested in knowing if you have a graveyard on your property, or have come across one while out hiking, or know of one in town. These sites can be documented and available to share with current and future residents. A picture would be helpful along with the location of the graveyard. For any questions, contact the Cemetery Trustees.

The Cemetery gates remain open from approximately April 15th (depending on weather) and close before the first snowfall. The cemeteries are closed in winter to motorized traffic, but foot traffic is permitted. The Trustees meet the 1st Tuesday of the month at 7pm at the town offices with a couple of exceptions due to elections/town meeting or holidays. Check the town website for details.

We would like to remind the citizens of Dunbarton of the cemetery regulations, and that they are posted on the town website for everyone’s convenience. The regulations deal with items and issues such as; purchases, headstones, standards, and flowers and decorations. We believe that the regulations help assist in maintaining the cemeteries as a peaceful, dignified, safe and beautiful area as well as a reverent symbol of respect for the deceased, and a valuable link to the heritage of the community. You can find the regulations at the following address:

<https://www.dunbartonnh.org/cemetery-trustees>

Respectfully submitted: Justin Nault - Chairman, Judy Keefe - Trustee, Bruce LeDuc - Trustee, Michael Lessard - Trustee Alternate

## 2023 DUNBARTON TRANSFER STATION REPORT

First and foremost I would like to thank the residents of Dunbarton for the endless generosity and patience that you have shown to my staff and I, despite our numerous challenges this year. I would like to thank the following individuals for their support: The Hird Family, owners of New England Traffic Safety Line Inc for donating the line striping, Ed Mysona of Quality Equipment Repair, and Jake Chabot of Chabot Welding for handling our repairs and keeping the Transfer Station up and running. Thank you to all the town departments and employees that helped to make 2023 a successful year.

We have worked hard this year in getting the most money we can for all of the recyclables that the town brings in. The following chart shows how many tons of material have been recycled vs the total tonnage of trash hauled to the incinerator this past year. Recycling cuts down on not only the amount that is sent to the incinerator but the cost to dispose of the waste. Recycling is good for all. Some of the miscellaneous items recycled are: textiles, copper, brass, wire, aluminum and steel cans, scrap metal and glass.

| Material | Trash (MSW) | C & D  | Mixed Paper | Cardboard | Plastic | Misc   |
|----------|-------------|--------|-------------|-----------|---------|--------|
| Tonnage  | 794.97      | 134.80 | 44.5        | 65.44     | 7.87    | 151.09 |

### NEW RESOURCE FOR HOUSEHOLDS – “Managing My Waste” webpage

The NHDES Solid Waste Management Bureau is excited to share the NEW “[Managing My Waste](#)” webpage. This is a site dedicated to helping the public know how to manage the wastes they create. The A-Z list and corresponding blogs include recycling and disposal information for aerosol cans, different types of batteries, fireworks/flares, fluorescent light bulbs, medicine, propane tanks, smoke detectors, tires, and more!

We also take brush and have a large compost pile on site. If you have any questions on recycling then please ask. We will (hopefully) be working on a web page on the town website this year.

Please remember the hours to the Transfer Station are Tuesdays from 10am to 4pm; Wednesdays from 12pm to 8pm; and Saturdays from 8am to 4pm.


Respectfully Submitted,

Patrick “Woody” Bowne

# DUNBARTON, NH, TOWN OF CONGRATULATIONS FOR BEING SUCH ACTIVE RECYCLERS!

Recycling isn't just good for your wallet, it's great for the environment, saving energy and resources.

*The Northeast Resource Recovery Association – your recycling nonprofit – helped market the recyclable materials listed below to be processed into raw materials, ready to be remanufactured into new products!*

| RECYCLABLE MATERIAL | 2023 RECYCLED AMOUNTS | ENVIRONMENTAL IMPACT!<br>Here is just one benefit of recycling materials, rather than manufacturing new products from virgin resources.                      |
|---------------------|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>GLASS</b>        | <b>73,880 LBS</b>     |  <p>You saved about <b>442</b> trash bags from ending up in a landfill!</p> |

## AVOIDED EMISSIONS



Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you avoided about **22,520 lbs. of carbon dioxide emissions**. This is equivalent to removing **2 passenger cars** from the road **for an entire year!**

2:09 PM  
 1/8/2023  
 Accrual Basis

**North Coast Services LLC**  
**Sales by Customer Detail**  
**January through December 2023**

|                                   | <b>Items</b>                             | <b>Sum of Qty</b> |
|-----------------------------------|------------------------------------------|-------------------|
| <b>Dunbarton Transfer Station</b> | ≤ 20 Pound tanks                         | 236               |
|                                   | <b>100 Pound tanks</b>                   | 8                 |
|                                   | 18" Fluorescent Lamps, for Recycling     | 44                |
|                                   | 2' Fluorescent Lamps, for Recycling      | 69                |
|                                   | 20 Pound Tanks                           | 70                |
|                                   | 3' Fluorescent Lamps, for Recycling      | 7                 |
|                                   | 4' Fluorescent Lamps, for recycling      | 782               |
|                                   | 6' Fluorescent Lamps, for recycling      | 11                |
|                                   | 8' Fluorescent Lamps, for recycling      | 45                |
|                                   | A/C                                      | 134               |
|                                   | Alkaline batteries, for Recycling        | 711               |
|                                   | Button Cell batteries, for Recyclin      | 8                 |
|                                   | Circle Lamps, for recycling              | 28                |
|                                   | Compact Fluorescent Lamps (CFL),         | 613               |
|                                   | Computers & Laptops, for Recycling       | 5                 |
|                                   | Crushed Lamps, for Recycling             | 89                |
|                                   | Dry NiMH Battery Recycling               | 1                 |
|                                   | Fire Extinguishers, for Recycling        | 36                |
|                                   | Flat Screen Monitors, for Recycling      | 225               |
|                                   | Flat Screen Televisions, for Recycling   | 2374              |
|                                   | Freon Containing Device, for Recycling   | 95                |
|                                   | Halogen Lamps, for Recycling             | 105               |
|                                   | HID Lamp Recycling                       | 1                 |
|                                   | Incandescent Lamps, for Recycling        | 1166              |
|                                   | LED Lights, for Recycling                | 220               |
|                                   | Lithium Batteries, for Recycling         | 3                 |
|                                   | Lithium Ion Batteries, for Recycling     | 2                 |
|                                   | Mercury Containing Devices (In-tact)     | 1                 |
|                                   | Miscellaneous Electronics, for Recycling | 1020              |
|                                   | Monitors, for Recycling                  | 275               |
|                                   | Printers, for Recycling                  | 768               |
|                                   | Specialty Tanks                          | 45                |
|                                   | Televisions, for Recycling               | 1586              |
|                                   | U-Bend Lamps, for Recycling              | 11                |
|                                   | Ultra Violet Lamps, for Recycling        | 64                |
|                                   | <b>Grand Total</b>                       | <b>10858</b>      |



## DUNBARTON CONSERVATION COMMISSION 2023 REPORT

### Conservation Property Management

Commission members monitored and maintained trails in the Kimball Pond Conservation Area as well as monitoring several other conservation easements in town. Other Kimball Pond maintenance included removing brush from the Kimball Pond dam, hiring a private contractor to bushhog the wildlife clearcut and repainting blazes and replacing signage around the perimeter of the 1,005-acre conservation area.

Aside from maintaining the established trails, the Overlook Trail was added to the Bela Brook Conservation area trail system. It begins at the public parking area at the north end of Overlook Drive and connects to the original trail system at the cellar hole, thought to be the site of the Scipio Page home.

During the year, the Commission invested a significant amount of time in working with the Dunbarton Elementary School to lay out a set of trails that capitalize on the access granted as a result of the conservation easement on the neighboring Koerber property. Our goal is to expand opportunities for students to enjoy and learn hands-on about the natural environment, which is such an important aspect of our town.

We are saddened to note that Commission member Stan Sowle passed away unexpectedly in September. Stan began his service with the Commission in 2004. Through the years he was generous with his knowledge and expertise as well as his time. He was particularly instrumental in the reclamation of the wildlife clear cut off of Kimball Pond Road. Stan was a valued member of the Conservation Commission and is truly missed.

### Permits

All residents are reminded that any activity involving wetlands, including stream crossings and culvert replacements, requires a permit from the Wetlands Bureau at NH Department of Environmental Services. A Shoreland Impact Permit from NHDES is required in advance for development or vegetation removal within 250 feet of the protected shoreland around Dunbarton's Great Ponds, including Gorham Pond, Kimball Pond, Long Pond, Purgatory Pond and Stark Pond. The ponds, their tributaries and adjacent wetlands also fall under the Town's Wetland Conservation District. Please contact a Conservation Commission member, or attend our monthly meeting, if you have any questions about wetlands laws or have a project, such as a driveway or access road, that might affect wetlands and would require a permit.

### Meetings

The Conservation Commission meets the second Wednesday of the month at 6 pm at the Town Offices. Meeting minutes are available on the Town website. We welcome new members and anyone interested in helping protect and maintain the town's conservation and natural areas. If interested, email [conservation@dunbartonnh.org](mailto:conservation@dunbartonnh.org).

Descriptions and maps of our conservation areas may be found at [www.dunbartonconservation.org](http://www.dunbartonconservation.org).

Respectfully submitted,

Brett St. Clair, Chair  
Darlene Jarvis, Secretary  
George Holt  
Keith Bennett  
Jim Stone, Vice Chair Emeritus

Drew Groves, Vice Chair  
Ronald Jarvis  
Margaret Watkins  
Jane Grant, Chair Emeritus

|                                                              |       |            |
|--------------------------------------------------------------|-------|------------|
| Conservation Property Managed by the Conservation Commission |       |            |
| Bela Brook Conservation Area                                 | 289   | +/- acres  |
| Kimball Pond Conservation Area                               | 1,005 | +/- acres  |
| Kuncanowet Natural Area                                      | 122   | +/- acres* |
| Lot South of Gorham Pond                                     | 13    | +/- acres  |
| Long Pond                                                    | 16    | +/- acres  |
| Mary A. Kaminski Recreation Area (Ray Rd)                    | 20    | +/- acres  |
| Chan Lot, Gile Hill Road                                     | 42    | +/- acres  |

|                                                                 |     |           |
|-----------------------------------------------------------------|-----|-----------|
| Conservation Easements Monitored by the Conservation Commission |     |           |
| Story Easement                                                  | 45  | +/- acres |
| Grant Easement                                                  | 8   | +/- acres |
| Taylor Easement                                                 | 145 | +/- acres |
| North Woods Road Easement                                       | 3   | +/- acres |

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## SUMMARY OF THE TREASURER'S ACCOUNTS

Fiscal Year Ended December 31, 2023

### CONSERVATION COMMISSION

|                                 |    |             |
|---------------------------------|----|-------------|
| Balance as of December 31, 2023 | \$ | 199,494.68  |
| Current Use 2023                | \$ | 90,000.00   |
| Interest Revenue                | \$ | 812.20      |
| Receipts 1/1/23 to 12/31/23     | \$ | -           |
| Expenses                        | \$ | (68,196.14) |
| Balance as of December 31, 2023 | \$ | 222,110.74  |

Respectfully Submitted:  
Pamela Milioto, Treasurer

# DUNBARTON TOWN FOREST COMMITTEE (TFC)

## 2023 ANNUAL REPORT

The five members of the Dunbarton Town Forest Committee (TFC) are charged with overseeing the Town woodlots and the gravel pits from which it derives its operating budget. Most of the parcels listed below were donated by residents of the Town. Some of the TFC's original forests were donated by the Winslow family, while others have since been purchased by the Committee. The TFC advances silviculture by selectively cutting the town forests, purchasing trees for the Town common and paying for the pruning of the older established trees found there. The TFC has purchased equipment for the Dunbarton Volunteer Fire Department, which is helpful in fighting forest fires.

The TFC Committee contributes three of its members to the Kuncanowet Town Forest and Conservation Area (KTFCA) management committee as per the required make-up of that committee. TFC members have either served as chairman or as co-chair of the KTFCA Committee since it was established. The KTFCA committee includes three members of the TFC, three members of the Conservation Commission, two at large members and one Selectmen's representative.

The Society for the Protection of New Hampshire Forests (SPNHF), which holds an executory interest in the Winslow Town Forest, has given the TFC until 2034 to complete the mining of the Ray Road gravel pit and until 2035 to reclaim the pit area. The Committee found that time frame to be reasonable and contacted the SPNHF to express agreement.

Forester Bryan Comeau was hired to prepare a management plan for the Town lots managed by the TFC. The plan Bryan presented will provide for an orderly succession of cutting to assure healthy and sustainable forests for the future. Bryan explained that the pine market is fairly strong at this time, so some selective cutting will begin in 2024 when the ground is frozen, thus preventing unnecessary environmental impact. The first lots to be selectively cut will be the Winslow Lot G2-04-06- bordered by Stark Lane and Ray Road and the Crosby lot, I2-02-03 on Rt. 77.

The Department of Environmental Services (DES) informed the Transfer Station that fencing and "NO TRESSPASSING" signs needed to be erected where no natural barrier existed. That work was completed.

Respectfully submitted,

Jeff Crosby, Chairman  
Patrick (Woody) Bowne, Vice Chair  
Fred Mullen, Treasurer  
Ron Jarvis, Secretary  
Bryan Comeau, Forester

| Town Forest Lots                       | Lot #    | Acreage from<br>Tax cards |
|----------------------------------------|----------|---------------------------|
| Wil Brown Lot - off Kimball. Pd. Rd.   | B5-03-02 | 9.30                      |
| Charles Little Lots - Kimball. Pd. Rd. | B5-02-13 | 25.97                     |
|                                        | B5-03-01 | 105.40                    |
|                                        | C5-01-03 | 95.44                     |
|                                        | C5-01-05 | 30.68                     |
| School Lot – Mansion Rd.               | E3-02-01 | 10.50                     |
| Winslow Lot – Winslow Rd. & Stark Lane | G2-04-06 | 47.30                     |
| Winslow Lot - Stark Pit – Ray Rd.      | H2-02-04 | 100.86                    |
| Transfer Station – Rt. 77              | I1-03-02 | 43.00                     |
| Crosby Lot – Rt. 77                    | I2-02-03 | 39.00                     |



## TOWN FOREST FINANCIAL REPORT 2023

|                                                                                               |                             |
|-----------------------------------------------------------------------------------------------|-----------------------------|
| Balance: January 1, 2023                                                                      | \$124,943.12                |
| RECEIPTS: 2023                                                                                |                             |
| Town of Dunbarton (winter sand for the year 2022)                                             | \$3730.00                   |
| Ameriprise Financial Svc. (dividends & interest) year 2023                                    | \$4,178.23                  |
| Ameriprise Financial Svc. (change in value) year 2023                                         | \$3,892.67                  |
| Interest on trust fund (Winslow Town Forest)                                                  | \$0                         |
| <br>TOTAL RECEIPTS:                                                                           | <br><u>\$11,800.90</u>      |
| <br>BALANCE plus RECEIPTS:                                                                    | <br>\$136,744.02            |
| PAYMENTS: 2023                                                                                |                             |
| NH Timberland Owners Association (dues – year 2023)                                           | \$50.00                     |
| Town of Dunbarton –(reimbursement)<br>town forests management plan (Dalton Mountain Forestry) | \$3,500.00                  |
| <br>TOTAL PAYMENTS:                                                                           | <br><u>\$3,550.00</u>       |
| <br><br>BALANCE plus RECEIPTS less PAYMENTS : January 1, 2024                                 | <br><br><u>\$133,194.02</u> |

Respectfully submitted,  
Frederick J. Mullen, Treasurer  
Dunbarton Town Forest Committee

## **KUNCANOWET TOWN FOREST AND CONSERVATION AREA 2023 ANNUAL REPORT**

Since the trail system came through the winter in good condition, only one trail clean-up day was required. On May thirteenth, Margaret Watkins, Darlene Jarvis, Jon Reckard, Brett St. Clair and Kimball Rexford were ferried across Gorham Pond by Ron Jarvis. Mother nature provided high winds and rough water to contribute to the excitement of each pond crossing. Accessing the Kuncanowet Hills trail area by boat saved time which was better spent clearing the distant Gum Tree Trail. The clean-up day was a success.

To improve Foggs' field, a part of the KTFCA, the Committee hired Bill Nichols to deliver twelve loads of horse manure. This was done in response to the high cost of commercial fertilizer. When the manure was delivered, it contained some rocks, which could damage a mowing machine. On November fifth, Committee members Margaret Watkins, Peggy Senter, Darlene Jarvis, Fred Mullen and Ron Jarvis removed rocks while Bill Nichols, Lenny Colby, Mark Gonyer, and Keith Margeneau loaded and spread the manure. Dave Nault and his grandchildren, Maddie, Cole, and Austin Nault helped pick rocks from the field. The Committee supplied coffee in the morning and food, drink and dessert at noon. Bill Nichols, Lenny Colby, Margaret Watkins and Ron Jarvis returned the following day and completed the work.

The Committee purchased a larger high density polyethylene culvert to replace the rusted metal one located at the trailhead parking lot. Crosby Construction performed the installation.

Larry Cook, who had served the KTFCA for many years as an at-large member, resigned. Jon Reckard, who has been enjoying the trail system and doing volunteer trail maintenance, agreed to become a member and filled the vacated position. Because of Jon's knowledge of the trails, he was elected the new Trailmaster taking over a position previously held by Ron Jarvis. Ron started developing a trail system in 1989 when the KTFCA was established. He was appointed Trailmaster in 1991 and served in that capacity until this year.

Both the trail map and the Trails Policy can be found on the Town of Dunbarton website under KTFCA Committee. A map can also be obtained by scanning the QR code found on the sign post just inside the gate at the trailhead.

The Kuncanowet Town Forest and Conservation Area is a non-motorized recreation area.

The KTFCA Committee meets at 5:30 PM on the first Tuesday of January, April, July and October at the Town Offices.

Respectfully submitted,

|                            |                              |
|----------------------------|------------------------------|
| Margaret Watkins, Co-chair | (Conservation Commission)    |
| Darlene Jarvis, Secretary  | (Conservation Commission)    |
| Brett St. Clair            | (Conservation Commission)    |
| Ron Jarvis, Co-chair       | (Town Forest Committee)      |
| Fred Mullen                | (Town Forest Committee)      |
| Patrick "Woody" Bowne      | (Town Forest Committee)      |
| Peggy Senter               | (Member at Large)            |
| Jon Reckard, Trailmaster   | (Member at Large)            |
| Dave Nault                 | (Selectman's Representative) |

## SUMMARY OF KTFCA MAINTENANCE FUND

Fiscal Year Ended December 31, 2023

|                                   |              |
|-----------------------------------|--------------|
| Cash on Deposit December 31, 2022 | \$11,307.80  |
| Receipts 1/01/23 to 12/31/23      | \$0.00       |
| Interest on Investments           | \$10.71      |
| Total                             | \$11,318.51  |
| Disbursements 1/1/23 to 12/31/23  | (\$2,824.70) |
| Cash on Hand December 31, 2023    | \$8,493.81   |

Respectfully submitted,

Pamela Milioto  
Town Treasurer

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## DUNBARTON ENERGY COMMITTEE

Fiscal Year Ended December 31, 2023

|                                   |            |
|-----------------------------------|------------|
| Cash on Hand 12/31/2022           | \$1,580.15 |
| Receipts 1/01/23 to 12/31/23      | \$0.00     |
| Disbursements 1/01/23 to 12/31/23 | (\$466.59) |
| Interest on Investments           | \$0.12     |
| Cash on Hand December 31, 2023    | \$1,113.68 |

Respectfully submitted,

Pamela Milioto  
Town Treasurer



## DUNBARTON ENERGY COMMITTEE

Dunbarton Energy Committee's Mission statement:

***“To encourage and support Dunbarton’s municipality, businesses and residents in the practical application of technology resulting in energy efficiency and sustainable energy for buildings and transportation in order to lower our energy costs and reduce our carbon emissions.*”**

The 160-panel, 63.2kW solar array at the Dunbarton Transfer Station continues to produce sufficient power to significantly reduce the electric bills of all town buildings (Transfer Station, Fire Dept., Police Dept., Town Office, Town Garage, Town Hall/Library).

With no upfront cost, the array is more than paying for itself. The lease /buyout option will be paid off in 2026 with all of the electric power produced reducing the town electric bills. The array will be producing electricity until at least 2045 (system performance guarantee term) with all Savings (currently projected to be in excess of \$384,000) should also increase as the cost of electricity increases over time. The increases that we are seeing from Eversource will factor into additional cost avoidance as the town won't be subject to the bulk of those increases.

With the present quickly increasing costs of energy and electricity, we notify the public that the Dunbarton Energy Committee can provide residents advice for savings opportunities. See our website, [www.dunbarton-energy.org](http://www.dunbarton-energy.org) and the Dunbarton Community Group Facebook page.

The Neighbors Warming Neighbors Program has performed a total of 44 home audits since the program began in 2012. It has been on hold since 2020 due to COVID safety concerns. The program provides a CD with thermal images of their building as well as a written report that summarizes the audit findings, provides recommendations to improve the building's energy efficiency, and identifies applicable energy efficiency rebate programs for which they qualify.

We are not sure when we will be able to continue this program. Email us at [energy@dunbarton-energy.org](mailto:energy@dunbarton-energy.org) if you think that this program should be continued.

The Central NH Energy Expo was held in October 2023 at the Dunbarton Community Center. Dunbarton partnered with Bow and Weare on organizing and run this free event. We had a great turnout of vendors and residents from all over the area. Additionally, our free energy workshops on topics such as heat pumps and solar were well attended with some at full capacity. Watch for a notice and scheduling your visit to Energy Expo24 later in 2024.

Residential solar electric installations in town continue to grow, now more than 60, producing significant savings to their owners. The Committee offers to provide advice and assistance to those considering installing solar arrays on their property. Feel free to contact us at [www.dunbarton-energy.org](http://www.dunbarton-energy.org) and we will share lessons learned in designing the town arrays.

We welcome new members to bring new ideas and help with present and future new activities. We have openings in 2024 and would greatly appreciate at least two more Town residents and their ideas & project contributions. *We normally meet once monthly,* Email us at [energy@dunbarton-energy.org](mailto:energy@dunbarton-energy.org) or see us on the web at [www.dunbarton-energy.org](http://www.dunbarton-energy.org) or at [www.facebook.com/Dunbarton-Energy-Committee-195961943752074](https://www.facebook.com/Dunbarton-Energy-Committee-195961943752074)

Dunbarton Energy Committee: David Nault (Selectmen Rep.), Dana Lavoie, David Elberfeld, George Holt, Brian Watford, Bob Ray (co-chair), John Stevens, (co-chair)

## 2023 DUNBARTON RECREATION COMMITTEE

The Dunbarton Recreation Committee has had a very full 2023. This year we have had the wonderful addition of Lori Rouleau as Secretary, and Shana Lajoie as an alternate voting member. Treasurer Jennifer Ottolini has, and chair Kristine Fylthe continued for another term.

This past year the Recreation Committee did the following:

- Held the end of season Playoffs for ¾ Boys Merrimack League D2 Basketball Champions Team Saunders at Dunbarton Elementary School.
- Continued to clean out and inventory all equipment in the storage shed provided by DES.
- Ran a ½ day soccer clinic for grades 3<sup>rd</sup> – 5<sup>th</sup> grade at DES on a no-school day.
- Created and started an afterschool Kindergarten Soccer program at DES.
- Met with the Dunbarton School Board to determine how they would like to see the Recreation Banners go back up.
- Partnered with DES staff to coordinate use of the space, and to ensure that volunteer coaches and players aided in following through with closing procedures.
- Partnered with the town to coordinate paying an Arbiter Assigner for refs, as well as paying all refs for the season and process all expenses.
- Signed up for an ad free schedule for the Dunbarton basketball program at [www.leaguelineup.com/dunbartonrec](http://www.leaguelineup.com/dunbartonrec) this would include team rosters, and online schedules for the season.
- Held 4 Dunbarton Recreation Committee meetings in 2023 on March 6, June 5, September 5, and December 4. All agenda's can be found online <https://www.dunbartonnh.org/recreation-committee-0>. The 1<sup>st</sup> few meetings in March and June were important to determine if basketball would continue in Dunbarton, and at what level? It was voted that an elementary program would continue for Dunbarton, but that middle school and high school would be required to play for the school they attended or with Bow Athletic Club (BAC).
- Continued to partner with the town to work to get Basketball Registration online payment with EB2Gov. Following the previous 2022-2023 basketball season it was discovered that EB2Gov made an error in setting up the online financial transactions and were depositing their additional fees into the Recreation Revolving account. It was fixed and Dunbarton Recreation paid back EB2Gov their funds of \$259.09.
- Signed on with SportsEngine to conduct background checks for coaches.
- Brought on 5 coaches for Kindergarten Basketball, 7 coaches for 1<sup>st</sup>/2<sup>nd</sup> grade coed basketball, 4 coaches for 3<sup>rd</sup>/4<sup>th</sup> grade boys basketball, 4 coaches for 5<sup>th</sup>/6<sup>th</sup> grade boys basketball.
- General Registration for the Dunbarton Recreation Basketball season 2023-2024 season funds collected \$2,490.00 less \$240 in refunds for not enough players for a 3<sup>rd</sup>/4<sup>th</sup> grade girls team. This year Dunbarton has 10 participants for Kindergarten Basketball, 31 participants for 3 coed 1<sup>st</sup>/2<sup>nd</sup> grade teams, 18 participants for 2 boys 3<sup>rd</sup>/4<sup>th</sup> grade teams, and 14 participants for 2 boys 5<sup>th</sup>/6<sup>th</sup> grade teams. This year Dunbarton did not have enough girls for either a 3<sup>rd</sup>/4<sup>th</sup> grade girls team, and a 5<sup>th</sup>/6<sup>th</sup> grade girls team due to more players being selected for the BAC Suburban Travel team.
- Worked with BAC for the 2023-2024 season to ensure that the players for 3<sup>rd</sup>/4<sup>th</sup> grade girls and 5<sup>th</sup>/6<sup>th</sup> grade girls had a place to play since Dunbarton did not have enough. This is going to be something we will have to coordinate with BAC earlier to avoid anyone missing the opportunity to play.
- Attended a Dunbarton Garden Club Meeting to collaborate on Halloween on the Common event, and the town decorating and tree lighting event. Both events came back under the umbrella of Dunbarton Recreation Committee. It may go without saying, but the members of the Dunbarton Garden Club are an outstanding, dedicated and motivated group of individuals that are looking to make beautiful changes in Dunbarton. Everything they have continued to run prior to the Recreation Committee becoming active again is impressive and appreciated by so many. Thank you to all the members of the Dunbarton Garden Club. Much of what happens in town cannot be done without dedicated community members willing to volunteer their time, energy, and resources and as the Chair of the Recreation Committee I am humbled and grateful for your support.
- Partnered with the Dunbarton Parent Teacher organization for a combined successful partnership event for the town tree lighting on December 9, 2023 following the PTO cookies with Santa event. The Recreation Committee provided horse drawn carriage rides for the event. Thank you to Santa for taking the time to attend our town common event on the band stand.

- The BOS has approved the Recreation Committee to plant a permanent tree to be used for future tree lighting ceremonies. If a local tree farm would be interested in donating the NEW town common tree please e-mail [dunbartonrec@gmail.com](mailto:dunbartonrec@gmail.com).
- Expenses for the 2023: \$15,626.56

| <b>Invoice Date</b> | <b>Description – Other Purchased Services</b>                                                    | <b>Program</b>             | <b>Expense OPS<br/>\$10,176.01</b> |
|---------------------|--------------------------------------------------------------------------------------------------|----------------------------|------------------------------------|
| 1/6/2023            | Lindy Lambert (1/7)                                                                              | 3/4 Boys x 2, 3/4 Girls    | \$ 150.00                          |
| 1/13/2023           | Jared DeGraffe (1/14)                                                                            | 3/4 B, HS B, 5/6G, 7/8 G   | \$ 200.00                          |
| 1/13/2023           | William Ronan (1/14)                                                                             | 3/4 B, HS B, 5/6G, 7/8 G   | \$ 200.00                          |
| 1/9/2023            | Tom Labonville TL Sports Sales, Inc.                                                             | Basketball Uniforms        | \$ 4,876.00                        |
| 1/13/2023           | Merrimack Basketball League (\$125 per team)                                                     | Team Registrations         | \$ 875.00                          |
| 1/21/2023           | Freddie Ortiz (1/21)                                                                             | 3/4 G, 3/4 B, 7/8 G, HS    | \$ 200.00                          |
| 1/21/2023           | Bruce Eindsidler-Moore (1/21)                                                                    | 3/4 G, 3/4 B, 7/8 G, HS    | \$ 200.00                          |
| 1/28/2023           | Don Poitras (1/28)                                                                               | 5/6 G, HS, HS              | \$ 150.00                          |
| 1/28/2023           | Bruce Eindsidler-Moore (1/28)                                                                    | 3/4 B, 5/6 G, HS, HS       | \$ 200.00                          |
| 2/4/2023            | Debra Acres (2/4)                                                                                | 5/6 G, 7/8 G               | \$ 100.00                          |
| 2/4/2023            | Mikayla Nawojczyk (2/4)                                                                          | 3/4 G                      | \$ 50.00                           |
| 2/4/2023            | Kristen Taylor (2/4)                                                                             | 3/4 B, 3/4 G, 5/6 G, 7/8 G | \$ 200.00                          |
| 2/11/2023           | Bruce Eindsidler-Moore (2/11)                                                                    | 2 - HS B                   | \$ 100.00                          |
| 2/11/2023           | Robert Nelson (2/11)                                                                             | 2 - HS B                   | \$ 100.00                          |
| 2/18/2023           | William Ronan (2/18)                                                                             | 2- HS B, 7/8 G             | \$ 150.00                          |
| 2/18/2023           | Michael Walchak (2/18)                                                                           | 2- HS B, 7/8 G             | \$ 150.00                          |
| 3/22/2023           | SportsEngine INC Background Check (all coaches & assistants) and NSO (Reimbursement to K.Flythe) | Basketball                 | \$ 25.50                           |
| 3/22/2023           | SportsEngine INC Background Check (all coaches & assistants) and NSO (Reimbursement to K.Flythe) | Basketball                 | \$ 178.50                          |
| 3/22/2023           | SportsEngine INC Background Check (all coaches & assistants) and NSO (Reimbursement to K.Flythe) | Basketball                 | \$ 102.00                          |
| 3/22/2023           | SportsEngine INC Background Check (all coaches & assistants) and NSO (Reimbursement to K.Flythe) | Basketball                 | \$ 25.50                           |
| 3/15/2023           | R.Gamelin (2023 season)                                                                          | Arbiter Service            | \$ 205.00                          |
| 6/22/2023           | June Payout EB2Gov                                                                               | Error                      | \$ 259.09                          |
| 10/6/2023           | Chris Gallier                                                                                    | Soccer Clinic              | \$ 300.00                          |
| 10/6/2023           | Alex Nagy                                                                                        | Soccer Clinic              | \$ 300.00                          |
| 10/30/2023          | Sarah Andrews                                                                                    | Refund                     | \$ 60.00                           |
| 10/30/2023          | Nicole Levesque                                                                                  | Refund                     | \$ 60.00                           |
| 10/30/2023          | Katie Severance                                                                                  | Refund                     | \$ 95.00                           |
| 10/30/2023          | Sarah Sparks                                                                                     | Refund                     | \$ 60.00                           |
| 11/20/2023          | Lindy Lambert (11/18)                                                                            | Ref - 2 games              | \$ 100.00                          |
| 11/20/2023          | Jeff Hines (11/18)                                                                               | Ref - 2 games              | \$ 100.00                          |
| 12/5/2023           | Carriage Rides (12/9)                                                                            | Holiday                    | \$ 282.48                          |

|           |                             |              |          |
|-----------|-----------------------------|--------------|----------|
| 11/1/2023 | League Line Up - Basketball | Basketball   | \$ 71.94 |
| 12/2/2023 | Jordan Fithian (12/2)       | Ref - 1 game | \$ 50.00 |

| Invoice Date | Description - Supplies                                                                                             | Program        | Expense Supplies<br><b>\$5,450.55</b> |
|--------------|--------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------|
| 3/22/23      | Home Depot - Pump Nozzle, light bulb                                                                               | Basketball     | \$ 33.92                              |
| 3/22/23      | Amazon - 1 more 1/2 Basketball                                                                                     | Basketball     | \$ 19.87                              |
| 3/22/23      | Target - Gloves Up & Up                                                                                            | 1st Aid        | \$ 7.49                               |
| 3/22/23      | BJ's - Mechanical Pencils, BJ Bandages, Hersey Variety Pack, Chewey Granola Bars, Mini Waters (Snack Box for Refs) | Supplies       | \$ 59.35                              |
| 3/22/23      | Amazon - Instant Ice Packs                                                                                         | 1st Aid        | \$ 53.98                              |
| 3/22/23      | Amazon PTO Plaque                                                                                                  | New Scoreboard | \$ 13.69                              |
| 9/11/2023    | Brine Sports (K Soccer Program) 4 goals, 31 soccer balls, 40 disc cones                                            | K Soccer       | \$ 906.00                             |
| 11/15/2023   | Brine Basketball Equipment                                                                                         | Supplies       | \$ 1,525.00                           |
| 11/17/2023   | Brine Uniforms                                                                                                     | Supplies       | \$ 1,926.00                           |
| 11/17/2023   | BJ's - Referee Snacks for Game Day                                                                                 | Basketball     | \$ 64.27                              |
| 10/31/2023   | BJ's - Snacks for Halloween (Amazon Delay)                                                                         | Halloween      | \$ 83.94                              |
| 12/12/2023   | Holiday Lights Reimbursement - Karen Cusano                                                                        | Holiday        | \$ 757.04                             |

- Revenue = \$3,629.27
  - Bank Interest – \$49.27
  - Kindergarten Soccer Program – \$300.00
  - Soccer Clinic – \$550.00
  - Basketball Registrations 2023-2024 - \$2,730.00
- Ending Revolving Account Balance less the above expenses - \$10,458.87
- The appropriated town \$1,000 dollar budget for the Recreation was also expensed for Halloween on the common in purchasing snacks, and water and paying for the carriage rides provided for the partnered holiday event on December 9<sup>th</sup> with the PTO.

If you are interested in helping with activities, programs, and would like to see more happen in Dunbarton please come to a future meeting. We will continue to have them 4 times a year March 4, June 10, September 10, and December 3.

Respectfully submitted, Kristine Flythe

## SUMMARY OF THE RECREATION COMMISSION

Fiscal Year Ended December 31, 2023

### TOWN OF DUNBARTON

|                                   |    |             |
|-----------------------------------|----|-------------|
| Cash on Deposit December 31, 2022 | \$ | 15,719.83   |
| Interest Earned                   | \$ | 39.03       |
| Recreation Commission             |    |             |
| Basketball                        |    |             |
| Concessions                       | \$ | -           |
| Expenses                          | \$ | (15,506.76) |
| Fundraising                       | \$ | -           |
| Registration                      | \$ | 10,724.09   |
| Cash on Deposit December 31, 2023 | \$ | 10,976.19   |

Respectfully Submitted,  
Pamela Milioto, Treasurer

## 2023 DUNBARTON OLD HOME DAY COMMITTEE REPORT

The 2023 Dunbarton Old Home Day was held on Saturday August 12th with a beautiful August morning. Dunbarton's American Legion Post 116 and the New Hampshire 1st Regiment led the parade, followed by floats including Mary Girard the Librarian and her young readers, antique cars and tractors, Cub Scouts & Boy Scouts, the Ov3R1y Robotics Club and horses & riders from Thorberchon Farms.



A featured group was the First New Hampshire Regiment re-enactors who marched in the parade, firing their muskets along the route; set up a historical based camp on the Common with displays and old-time cooking. They brought history alive for Dunbarton's 2023 Old Home Day providing musket and cannon firing to support ceremonies on the Common.

Dunbarton's oldest resident, Gerry Baillargeon, the Boston Cane Holder, rode with the youngest resident, Charlie Lou Bolton in her mother's arms, Heather Nault.



The Dunbarton Fire Dept. with their trucks signaled the end of the parade with sirens blaring and lights flashing. Tom Cusano once again provided the large mobile stage, furnishing the performer's site for free. Music was performed by the Nevers 2nd Regiment Band, and entertainment for the kids included a science demonstration, a magic act, and a inter-active wild animal encounter. Other children's activities were the Balloon Twister and a Face Painter. Spireside musicians played in the bandstand between stage activities. There were free wagon rides around the Commons all afternoon.

The Dunbarton Congregational Church had morning coffee and donuts and pastries.

A tasty new event was added to OHD, The Cake & Cupcake Decorating & Baking Contest. After the judging, the cakes and cupcakes entrees were dished up and served with the FREE Ice Cream. Volunteers once again manned the food tent and provided the traditional fare at "low" Old Home Day prices. The Old Home Day Committee and volunteers including town officials, served up FREE ice cream, cake and cupcakes to a crowd of happy attendees in the afternoon.



In the craft tent, exhibitors displayed crafts and demonstrated how the goods were produced in Colonial days, this included stone cutting, a blacksmith forge, fiber arts, potters, wood beam cutting, wool carding, spinning and weaving.

### **Dunbarton's 2024 Old Home Day is planned for Saturday August 17th.**

Over 30 vendors and exhibitors were spread out around the Common providing items such as fresh vegetables and plants, blueberries, candles, honey, woven rugs, books, stuffed animals, jewelry, woven baskets, soaps, artwork and numerous other homemade crafts. Painted cups, political reps., artists, pottery, fine photography, baked goods, and a sign carver. Thank you to the Selectmen for the Old Home Day budget and for helping scoop ice cream! Thanks to volunteers who helped set up the tents and other event needs, and served food in the food tent.

The 2023 Old Home Day Committee members include Tom Cusano, Ken Koerber, Mark Lang, Don Larsen, George Maskiell, Meaghan Mauro and John Stevens, Chairman.



## **2023 VARIABLE MILFOIL REPORT**

### **TOWN OF DUNBARTON**

**Congratulations!** For the **fifth year in a row**, all ponds in Dunbarton, including Gorham Pond, are clear of variable milfoil! Thank you, “Weed Watchers” (Lake Host volunteers), for checking all our town ponds throughout the season. Thank you also to Dunbarton residents for generously contributing to our Lake Host fund (it is a powerful help, and it is tax deductible). A special “Thanks” to the Board of Selectmen, for supporting our efforts to keep all our ponds in Dunbarton free of variable milfoil.

Due to the deplorable condition of the state boat ramp at Gorham Pond, we did not have any Lake Hosts inspecting watercraft in 2023. I have spoken with New Hampshire Fish and Game, and they are planning to repair the ramp and are working closely with the New Hampshire Department of Environmental Services (DES) to get this upgraded.

We are always looking for volunteers to do inspections at the State boat ramp at Gorham Pond and we will train you for free! You will also receive a “Lake Host” t-shirt. Please contact me if you are interested.

What is “Lake Hosting”? The New Hampshire Lakes Association (NHLA) works with towns like Dunbarton, to train Lake Host groups who check watercraft entering or exiting a waterbody for invasive species, including variable milfoil. Every year Dunbarton applies for Lake Host grant funding which enables us to hire one “paid” Lake Host. The amount of the grant we receive depends on the number of inspections and hours worked by all our Lake Hosts (paid and volunteer) in the previous year. Since we did not have any inspections in 2023, we will only receive the minimum amount in 2024. This means we will need more volunteers to do our inspections in 2024.

In early April, information on applying for the one “paid” Lake Host position will be posted on the Town Hall bulletin board, Town Website, and the Kiosk at the State public boat ramp at Gorham Pond. Applicants must be 17 years old and have transportation to and from the state boat ramp to apply. Watercraft inspections in two-hour shifts are done at the state public boat ramp at Gorham Pond, on Saturday and Sunday (8:00am to 4:00pm) beginning Memorial Day weekend and lasting through the third week of September. Depending on the amount of funding we receive, traditionally the “paid” Lake Host usually works from Memorial Day weekend through mid to late July. Because our grant monies will be minimal in 2024, the paid Lake Host will work from Memorial Day weekend through late June or early July. This leaves the rest of July and August plus two or three weeks in September for volunteers to cover the State boat ramp in two-hour shifts based on availability. Another branch of Lake Host volunteers, called “Weed Watchers” is trained to recognize various invasive species. They periodically inspect all ponds in Dunbarton, and if anything is found, they report the location to me, and I report it to NHDES for treatment or removal. You must have your own boat/kayak for this position.


Note: Variable milfoil begins blooming in the spring, but we must remain vigilant and prepare now for the upcoming season. We will continue to work closely with NHDES to keep Dunbarton free of invasive vegetation.

If you have any questions or need more information, contact me on (603) 774-6188. Please consider volunteering to help us protect all our ponds in Dunbarton. Thank you Dunbarton residents for helping to make all the ponds in town a beautiful year-round fishing and recreation area for everyone to enjoy.

Respectfully submitted,

Bob Leonard Sr.

## DUNBARTON HISTORICAL AWARENESS COMMITTEE REPORT – 2023

|                                                                                                                                                                                |                                                                                                                                                                                   |                                                                                                                                                                                                               |                                                                                                                                                                            |                                                                                                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                               |  <p style="text-align: center;">? Moses Stevens<br/>Postal Carrier via Horse</p>                 |                                                                                                                              |                                                                                          |                                                                                                                       |
| <p>The Degieux family helped install the Montalona School sign on their property. Two of the young ladies pictured here would have attended this school ‘back in the day.’</p> | <p>DHAC Member Paula Mangini put her sleuthing skills to work and discovered which homes once acted as the East Post Office during the years 1832-1899. 2 Morse Road was one.</p> | <p>Once again the halls of DES were scented with ginger after the third-grade students recreated historic homes in gingerbread. Cindy Pinard provided a PowerPoint presentation; Center walk and Q&amp;A.</p> | <p>We were able to place the Wheeler School sign fairly close to its actual 1800s location on Twist Hill Road, but we still have no photo to show what it looked like.</p> | <p>The Stinson School was built in 1854 and was our first brick school. Today’s neighboring Kemp children would have attended school here and their Grammie and Mom would probably have taught here!</p> |

Our One-Room School House project is finished. Nine signs were placed at the sites of former district schools. Two additional schools still stand at their respective sites: Burham on Stark South and Page’s on Stark North.

The Stark Barn Country Dance video is available on the town website, YouTube and Facebook. Thanks Dan Ryan!

Former resident Leland Mills called from Florida to alert us that the years 1847-1854 of Dunbarton’s Elijah Lyman Harris’ journal were in his possession. Copies are now being added to the years 1815-1835 at the Library. Perhaps a student or resident would like to transcribe them? Intervening years are still missing but we have hope they’re still out there. Lyman began his journal at age 17 and led an unusual life right up until his accidental? death in 1854.

Scipio Page, an enslaved man of Capt. Caleb Page (Molly Stark’s father) received his first Veterans Day flag in 2009 thanks to the efforts of Fred & Lee Mullen. A military man, Scipio fought in the French & Indian War, the Revolution and commanded a black militia. Years of research have culminated in our submitting an application to the Black Heritage Trail of NH for a marker in his name. There is too much to his story and that of other early black residents to present here, but with any luck, his marker will be installed in November 2024, and we’ll have more details for you. We hope to collaborate with Dunbarton students in this endeavor, and any other persons that wish to become involved. Black research is difficult due to lack of documentation, but it’s fascinating and worth the effort.

In closing, we’d like to thank former members Ken Swayze and Bill Zeller for their awesome help during their years on the DHAC. Former Chair Rebecca Rolke once said “Where Settlers’ Feet Have Trod” would never have been finished except for Ken’s publishing know-how. Bill, your historical knowledge and teaching skills were invaluable as our DES liaison. And thank you for mentoring our newest member and your successor, Cindy Pinard. Welcome!

Respectfully Submitted,  
Donna Dunn, Chair/Secretary, 603-774-4567, [dunbartonhistorytod@gmail.com](mailto:dunbartonhistorytod@gmail.com) or [dunncottage@gmail.com](mailto:dunncottage@gmail.com)

|                                          |                            |                                    |             |
|------------------------------------------|----------------------------|------------------------------------|-------------|
| Gail Martel, Treasurer                   | Dave Nault, Selectman Rep. | Paula Mangini                      | Fred Mullen |
| Lee Mullen                               | Bill Nichols               | Linda Nickerson, Technical Liaison |             |
| Cindy Stone Pinard, Incoming DES Liaison |                            | Bill Zeller, Outgoing DES Liaison  |             |

**Mission Statement per 1992 Citizens Warrant Article:**

- 1) List historic structures for the town
- 2) Make dated plaques for those wishing to have them on their structures
- 3) Establish educational programs for the children of the Dunbarton Elementary School

**This town history book should be in all your homes! \$10 At the Library, Town Office & Curios on the Common.**



**HISTORICAL AWARENESS COMMITTEE**

Fiscal Year Ended December 31, 2023

|                                       |                   |
|---------------------------------------|-------------------|
| Cash on Hand 12/31/2022               | \$6,481.28        |
| Receipts 1/01/23 to 12/31/23          | \$167.00          |
| Disbursements 1/01/23 to 12/31/23     | (\$1,222.00)      |
| Interest on Investments               | \$15.22           |
| <b>Cash on Hand December 31, 2023</b> | <b>\$5,441.50</b> |

~~~~~  
HISTORICAL AWARENESS ARCHIVES PROJECT

Fiscal Year Ended December 31, 2023

Cash on Hand 12/31/2022	\$5,266.42
Receipts 1/01/23 to 12/31/23	\$0.00
Disbursements 1/01/23 to 12/31/23	(\$1,473.49)
Interest on Investments	\$10.47
Cash on Hand December 31, 2023	\$3,803.40

~~~~~  
**SUMMARY OF TOWN COMMON PROJECT**

Fiscal Year Ended December 31, 2023

|                                       |                   |
|---------------------------------------|-------------------|
| Cash on Deposit December 31, 2022     | \$3,485.60        |
| Receipts 1/01/23 to 12/31/23          | \$0.00            |
| Disbursements 1/01/23 to 12/31/23     | \$0.00            |
| Interest on Investments               | \$9.58            |
| <b>Cash on Hand December 31, 2023</b> | <b>\$3,495.18</b> |

~~~~~  
SUMMARY OF DPD SPECIAL DUTY MAINTANCE FUND

Fiscal Year Ended December 31, 2023

Cash on Deposit December 31, 2022	\$12,796.42
Receipts 1/1/23 to 12/31/23	\$3,895.00
Interest on Investments	\$3.98
Total	\$16,695.40
Disbursements 1/1/23 to 12/31/23	(\$12,000.00)
Cash on Hand December 31, 2023	\$4,695.40

Respectfully submitted,

Pamela Milioto
Town Treasurer

LIBRARIAN’S REPORT FOR THE YEAR ENDING 2023

On behalf of the Dunbarton Public Library staff and Board of Trustees, I wish to thank you all for another wonderful year. With the pandemic and long construction project in the rear-view mirror, the library reopened the “new door” to the sound of local bagpipers John Daly, Matthew Schlottman and Ronnie Arpin at our Grand Reopening Event in April of 2023. The event was attended by 125 people, who enjoyed cake and specially flown in hotdogs from New York, all generously donated. Our Summer Reading Program theme said it best: “All Together Now”. Thanks so much to you all for the support and kindness shown through our long journey. We regularly hear from our patrons how much our library enriches this community and its residents in a vital way---and is so important in today’s times. The Dunbarton Public Library remains a tremendous community asset.

The Dunbarton Public Library received \$1,100.00 in grant money from the New Hampshire Humanities to bring Jeff Warner’s “Banjos, Bones and Ballads”, and Robert Perrault’s “A Taste of the Old Country in the New: Franco-Americans of Manchester” to the community. These programs, and many others were held in the Upper Town Hall space, utilizing the donated technology project

Our statistics look different again this year, but we met and exceeded all of our wildest dreams. During the year, 5277 people visited the library. 8594 items were checked out in-person or curbside. 5324 items were downloaded from the NH Downloadable content, for a total circulation of 13,918. We answered 823 reference questions. The library withdrew 224 items due to age and condition, and added 823 items. Our holdings total 17,067. We utilize the New Hampshire State Library’s interlibrary loan services, with the library bringing in 221 items from other libraries, and loaning out 623 of our items to other libraries.

The Dunbarton Public Library continued to offer very popular programs for all ages utilizing numerous venues: 148 programs were held inside (since opening in April), 27 programs were held outside on the common, with 25 remaining virtual. Men’s Coffee continues to meet at the DCC Vestry. Additionally, we held online cooking and meditation, our much-loved chair yoga, book discussions, author visits and a holiday concert by the Concord Coachmen Chorus. Children’s programs included our weekly Story Time and Stay and Play, concerts with Mr. Aaron, Steve Blunt and Marty Kelly, a specially awarded visit with Blades the Boston Bruins mascot, visits with Mrs. Wicklow’s Third Grade Class, and our 7th Annual “Touch a Dunbarton Truck”, with all town vehicles and personnel represented. We love to provide these wonderful programs---and in fact, the 11,033 patrons attending did, too. Also, after doors reopened, we were quickly able to resume our Community Art Exhibits, showcasing the beautiful work of Dunbarton artists. We have several exhibits planned for the new year.

If you have not been inside the library lately, or are new to the community, please drop in to see what is new for 2024. The library’s weekly eNewsletter, Facebook page and website (www.dunbartonlibrary.org) continue to be a great place to access what is happening at the library, and in the community. Our online resources, including card catalog, databases and downloadable content are available 24/7. We look forward to seeing you soon.

Respectfully submitted by Mary Girard, Director

Library Trustees

Bruce Banks, Chair
Sara Anderson, Secretary
Karen Lessard, Treasurer
Carol Kilmister, Personnel
David Petersen, Facilities

Library Staff

Mary Girard, Director
Lisa Cross, Library Assistant
Lisa Poirier, Library Cleaning

Dunbarton Public Library 2023 Financial Report

Income:

Book Sales: \$123.00
Copier: \$116.21
Donations: \$300.00
Grant Income: \$1,100.00
Interest Income: \$2,595.74
Town of Dunbarton: \$120,755.01
Total Income: \$124,989.96

Expenses:

Accounting: \$4,145.84
Collections: \$12,706.09
Facilities: \$2,735.40
Grant Expenses: \$1,100.00
Operating Expenses: \$6,881.25
Salaries+Benefits: \$78,130.88
Professional: \$594.55
Programs: \$4,965.12
Utilities: \$1,901.64

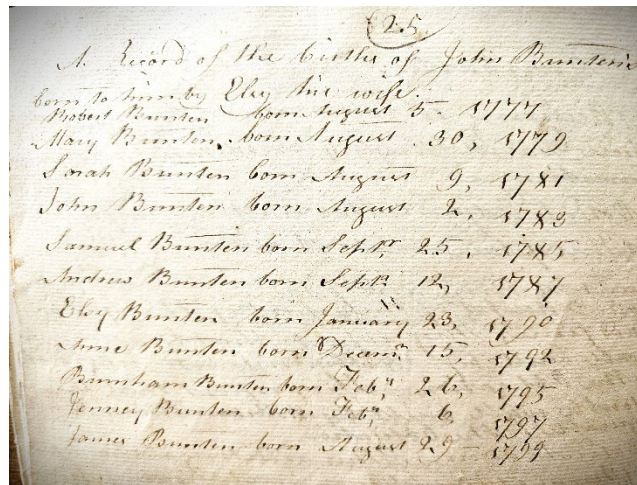
Total Expenses: \$113,160.77
Lapsed Funds: \$8994.00

TD Bank Checking: \$62,416.54
TD Bank Primary Savings/3 Month CD: \$11,969.53
TD Bank 6 Month CD/Charles A. Little Legacy: \$31,948.80
TD Bank 9 Month CD/Charles A. Little Legacy: \$31,967.99
Total Assets: \$138,302.86



BIRTHS REGISTERED IN DUNBARTON – 2023

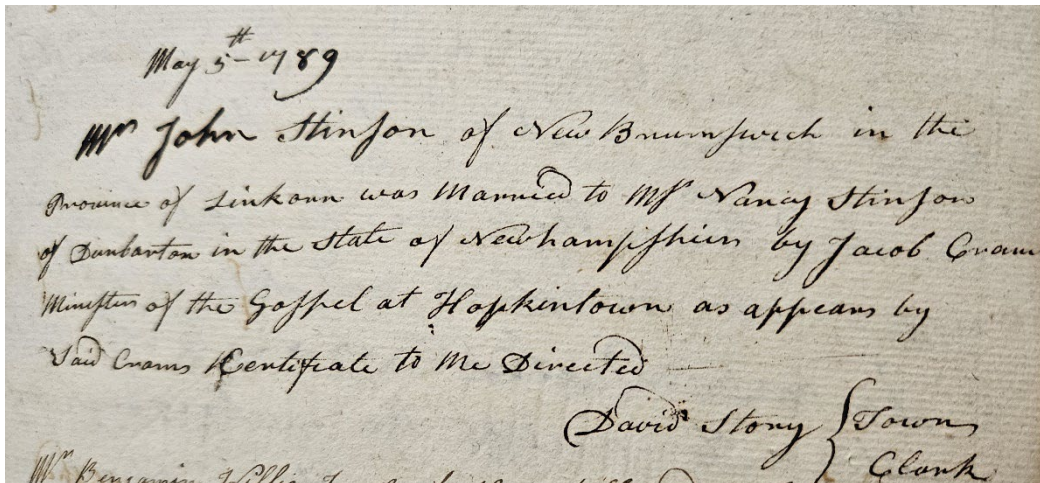
<u>DATE OF BIRTH</u>	<u>NAME</u>	<u>PLACE OF BIRTH</u>	<u>NAMES OF PARENTS</u>
January 22, 2023	Cason Dame Hobi	Concord, NH	Brandon Hobi Carrie Hobi
February 26, 2023	Quinn Brianne Tyler	Concord, NH	Brian Tyler Katrina Tyler
March 31, 2023	Giovanni Theodore Todisco Coulon	Concord, NH	Peter Coulon Jayna Todisco Coulon
April 3, 2023	Hudson Michael Cote	Manchester, NH	Jason Cote Natalie Cote
June 23, 2023	Charlie Lou Bolton	Manchester, NH	Jeremy Bolton Heather Nault
July 21, 2023	Laila Megan Bilodeau	Manchester, NH	Brady Bilodeau Laurel Bilodeau
August 9, 2023	Landon Blake Sowder	Manchester, NH	Blake Sowder Megan Sowder
September 23, 2023	Walker Cash Guay	Manchester, NH	Phillip Guay Danielle Guay
December 14, 2023	Amelia Mercedes Stilson	Concord, NH	Adam Stilson Alyssa Blair
December 14, 2023	Alivia Maxine Stilson	Concord, NH	Adam Stilson Alyssa Blair



First births recorded in Dunbarton – Town Records Vol 1, 1765-1800, p. 25

MARRIAGES REGISTERED IN DUNBARTON – 2023

<u>DATE OF MARRIAGE</u>	<u>NAMES</u>	<u>RESIDENCE</u>
May 12, 2023	Zachary T Kelley Isabelle M Elsasser	Shrewsbury, MA Dunbarton, NH
May 20, 2023	Troy R Campbell Brianna C LeGrand	Dunbarton, NH Dunbarton, NH
July 13, 2023	William G Cote Joyce A Hammond	Dunbarton, NH Dunbarton, NH
July 23, 2023	Brian L Bradford Laura L Leslie	Dunbarton, NH Manchester, NH
August 18, 2023	Nathan L Valliere Makenna K Philippon	Hooksett, NH Dunbarton, NH
September 21, 2023	Jonathan G Lefebvre Mandy J Vitta	Dunbarton, NH Dunbarton, NH
October 1, 2023	Kurt A Jackman Tanya M Howland	Dunbarton, NH Dunbarton, NH



First marriage recorded in Dunbarton – Town Records Vol 1, 1765-1800, p. 153

DEATHS REGISTERED IN DUNBARTON – 2023

<u>DATE OF DEATH</u>	<u>NAME</u>	<u>PLACE OF DEATH</u>	<u>NAMES OF PARENTS</u>
January 6, 2023	Thomas Howard Englund	Concord, NH	Howard Englund Mildred Carlson
January 30, 2023	Beverly J McDonnell	Concord, NH	Doris Clark Ralph Cann
February 12, 2023	Bonnie Ann Glick	Concord, NH	Cecil Kline Ethel Allender
February 28, 2023	Susan Jane Jenkins	Dunbarton, NH	Irving Byron Barbara Miles
March 11, 2023	Linda Brannon Beightol	Dunbarton, NH	Alva Brannon Alyce Baggett
April 3, 2023	William Francis Glick	Manchester, NH	Francis Glick Arlene Knauss
April 11, 2023	Ernest Gerard Mello	Merrimack, NH	Ernest Mello Lorette Therrien
April 24, 2023	Catherine Anne Farley*	Concord, NH	Thomas W Farley Frances A Murphy
April 29, 2023	Gerald B Gelinias	Boston, MA	Frank Gelinias Zelda Goulet
May 6, 2023	Erkki Tornikoski	Dunbarton, NH	Vaino Tornikoski Alli Keto
May 15, 2023	Carol Ann Harman	Epsom, NH	Peter Swiderski Julie Mazerowski
July 17, 2023	Jeannie Ann Zmigrodski	Dunbarton, NH	Gene Zmigrodski Ann Smolinski
July 23, 2023	Robert Gentry	Dunbarton, NH	Carl Gentry Ida Annacone
July 24, 2023	Pamela B Sklut	Shrewsbury, MA	Frederick Paull Susan C Marsaw
August 21, 2023	Robert William Glick	Dunbarton, NH	William Glick Bonnie Kline
August 29, 2023	Wilbur Leon Coffman	Concord, NH	Glen Coffman Leola Poteet
September 6, 2023	Michael George Auger	Manchester, NH	Joseph Auger Alexandra Cootras

DEATHS REGISTERED IN DUNBARTON – 2023

<u>DATE OF DEATH</u>	<u>NAME</u>	<u>PLACE OF DEATH</u>	<u>NAMES OF PARENTS</u>
September 10, 2023	Stanley Maurice Sowle	Concord, NH	Joseph Sowle Muriel Gunn
September 26, 2023	Arthur John Learned	Concord, NH	Harold Learned Althea Bean
November 8, 2023	Theresa E Trulli	Dunbarton, NH	Anacleto Groppi Mildred Romano
November 20, 2023	Jean Lesko	Concord, NH	Steve Kocik Josephine Malinowski
November 20, 2023	Jerald Joseph Paquin	Dunbarton, NH	Jucien Paquin Yvonne Boucher
November 24, 2023	Kenneth Paol Genesky		Albert Genesky Gloria Landry
November 30, 2023	Robert E Perry	Goffstown, NH	Manuel Perry Helen Carey

- Interred Dunbarton Center Cemetery



Dunbarton Center Cemetery (Linda Landry Photo)

I hereby certify that the preceding return of births, marriages and deaths registered in Dunbarton in the year 2023 is accurate according to the best of my knowledge and belief.

Linda L. Landry
Certified Town Clerk



PLODZIK & SANDERSON

Professional Association/Certified Public Accountants

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Dunbarton
Dunbarton, New Hampshire

Report on the Financial Statements

Adverse and Unmodified Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Dunbarton as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Capital Project Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

Adverse Opinion on Governmental Activities

In our opinion, because of the significance of the matter described in the "Matter Giving Rise to Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the governmental activities financial statements of the Town of Dunbarton, as of December 31, 2022, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions on Each Major Fund and Aggregate Remaining Fund Information

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and aggregate remaining fund information of the Town of Dunbarton as of December 31, 2022, the respective changes in financial position, and the respective budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Adverse and Unmodified Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of the Town of Dunbarton and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Matter Giving Rise to Adverse Opinion on Governmental Activities

As discussed in Note 13-B to the financial statements, management has not recorded the long-term costs of retirement healthcare costs and obligations for other postemployment benefits for the single employer plan in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position, and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

***Town of Dunbarton
Independent Auditor's Report***

Responsibilities of Management for the Financial Statements

The Town of Dunbarton's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Dunbarton's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Dunbarton's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Dunbarton's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Change in Accounting Principle

As discussed in Note 2-C to the financial statements, in fiscal year 2022 the Town adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*. Our opinions are not modified with respect to this matter.

Required Supplementary Information – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits, and
- Notes to the Required Supplementary Information

Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the

**Town of Dunbarton
Independent Auditor's Report**

information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management's Discussion and Analysis – Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Supplementary Information – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Dunbarton's basic financial statements. The accompanying combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

January 9, 2024
Concord, New Hampshire

*Plodzik & Sanderson
Professional Association*

DUNBARTON SCHOOL DISTRICT

ANNUAL REPORT

2023

DUNBARTON SCHOOL DISTRICT - 2023 ANNUAL REPORT

DUNBARTON SCHOOL DISTRICT OFFICERS

<u>Officers</u>	<u>Term Expires</u>
John Trottier, Moderator	2026
Alicia Cutting, Clerk	2026
Michael Lessard, Treasurer	2026

DUNBARTON SCHOOL BOARD MEMBERS

<u>Board Members</u>	<u>Term Expires</u>
Clement Madden, Chair	2025
Nicole Sloane, Vice Chair	2026
Jarrett Duncan, Member	2025
Geoff Moody, Member	2026
Jeffrey Trexler, Member	2024

AUDITOR

Plodzick & Sanderson, P.A. Concord, NH

DUNBARTON SCHOOL DISTRICT ADMINISTRATION

Marcy Kelley, Superintendent of Schools
Duane Ford, Business Administrator
Jessica Brown, Director of Student Services
Owen Harrington, Director of Curriculum
Tim Vasconcellos, Principal, Dunbarton Elementary School

DUNBARTON SCHOOL BOARD – 2023 ANNUAL REPORT

The Dunbarton School Board is very happy to report that the Dunbarton School District is performing well, meeting the required needs of its students, and providing an exceptional and innovative educational environment.

DES is in its second year with principal Tim Vasconcellos and student services coordinator Kimber Raymond. Both Mr. Vasconcellos and Ms. Raymond have settled into their roles and have continued to keep the atmosphere at DES engaging, caring and focused on educational opportunities. Mr. Vasconcellos is a constant presence around the school and is known to take on all comers in the Gaga pit on the playground.

The Dunbarton School District and the School Administrative Unit 67 welcomed a new superintendent this past summer, Ms. Marcy Kelley. Superintendent Kelley was previously the Director of Student Services for SAU 67 and she has had a phenomenal start in the role of superintendent. She has been active in DES and throughout the community while attending Parent Teacher Organization sponsored activities such as Fall Fest or going with the 5th grade classes to STARBASE at the Army National Guard complex in Pembroke. Superintendent Kelley has also been great at working with the board regarding our regular business while also initiating policy working sessions. We are excited about her leadership and look forward to seeing the progress SAU 67 makes with her at the helm.

Dunbarton is fortunate to have an active and engaged PTO which fund raises and finds ways to support the students and teachers at DES. The PTO helps provide different materials to each classroom. They have sponsored school wide activities including a movie night, Cookies with Santa, and Easter Bunny breakfasts. They have bought mats with logos for the Noyes Community Center. The PTO also provided buses for our 5th grade class to attend STARBASE and have been generous on so many other occasions that we must recognize how vital they are to the various successes of DES.

The Board would also like to recognize and thank the administrative team at SAU 67 for the ongoing high quality of their services to Dunbarton. Specifically, we would like to thank Duane Ford, Business Administrator; Jessica Brown, Director of Student Services; Owen Harrington, Director of Curriculum, Instruction and Assessment; and Beth Corkum, Coordinator of Wellness and Equity. We would also like to thank Tammie Huckins as the Administrative Assistant for the SAU who is integral in keeping our meeting materials well organized and in compliance with applicable state laws.

The Board worked very closely with the Administration to keep the proposed 2024-2025 budget reasonable while maintaining the quality of programming. We have three big drivers affecting next year's budget: health insurance, tuition, and wages. The health insurance guaranteed maximum rate for next year is up 20%, which is an extremely large and atypical increase. We have not proposed any new programming or staffing, but we are maintaining what we have in place for our curriculum.

We look forward to a full discussion of the 2024-2025 budget, and other warrant articles at the School District Meeting on March 9th at 4 PM in the Harlan & Betty Ann Noyes Community Center at Dunbarton Elementary School. We hope to see you there and we thank you in advance for your participation.

Finally, the Board would like to recognize long-time member, Jeff Trexler, who is retiring at the end of his term after this spring's District Meeting. Jeff has served on the Board for nearly 17 years over two different periods, the first from September 1999 to March 2004 and from October 2011 until now. Jeff also chaired the Board's Capital Improvement Committee for many years. Jeff is one of the most generous people with his time and professional knowledge and both the school and our community have benefitted from his experience and expertise in getting capital improvement projects completed over the last 30 years or so, even when he wasn't serving on the Board. Moreover, Jeff has been a constant and reliable resource on all things related to the school as well as being one of the strongest supporters of our community, staff and students. He's an irreplaceable asset who will be greatly missed.

Jeff, all the best and thank you for your service.

Respectfully submitted by the Dunbarton School Board,

Clement Madden, Chair
Nicole Sloane, Vice Chair
Jeff Trexler
Jarrett Duncan
Geoff Moody

Dunbarton Elementary School Annual Report

Respectfully submitted by:

Kimber Raymond, Student Services Coordinator and Tim Vasconcellos, Principal

2023-2024

Where Eagles Learn to SOAR

Connected - Flexible - Ready

The 2023-2024 school year was the 51st year for Dunbarton Elementary School. Our goal continues to be focused around providing our Dunbarton Elementary School students unique learning experiences and building academic and social and emotional skills. We are able to provide these memorable learning experiences thanks to continued support from our students, families, the Dunbarton School Board, Dunbarton PTO, DES staff, SAU 67, and last but certainly not least, the wonderful Dunbarton community. The annual report provides us an opportunity to share a snapshot of everything we are able to accomplish thanks to your continued commitment to the Dunbarton students.

Through Multi-tiered Systems of Support in Academics (MTSS-A) and Behaviors (MTSS-B), we worked to expand our SAU- and school-based teams as well as school-wide systems that allow us to expand our internal capacity. The behavioral system, which is led by our Tier 1 Universal Team, welcomed a new individual to the team, Beth Corkum. Beth is the SAU 67 Coordinator of Equity and Wellness and she works with all four SAU 67 MTSS teams to align our efforts and provide internal coaching and resources. This year we updated our school-wide character traits (“Connected, Flexible and Ready”) and met monthly with students to define and practice these across our school settings.. These character traits work together to support the growth of a well rounded individual. Thanks to the effort of Jess Brown, Marcy Kelley and Duane Ford at the SAU, many of these opportunities and resources are grant-funded through the Project Aware Grant.

This year we have rolled out a new math curriculum, Illustrative Mathematics, and a new instructional model through the Math Empowered Cohort. The Math Empowered Cohort was led by math consultant Karolyn Wurster and her team, utilizing resources such as the book *Building Thinking Classrooms* by Peter Liljedahl. DES has proudly served as a Math Empowered host school, welcoming teachers and coaches around New Hampshire to work collaboratively with our classroom teachers and special educators. This year we welcomed Wanda White to our academic team as our Reading Specialist. Wanda comes with a world of experience as a teacher, reading specialist, administrator, and more. She will work alongside our Math Specialist to continue expanding our academic systems and Professional Learning Communities (PLCs). Her work this year played an integral role as we deepened our understanding around the Science of Reading and strengthened our English Language Arts instructional model. The vast majority of our classroom teachers, case managers, reading instructors and administrators have also taken advantage of the state’s offering of LETRS (Language Essentials for Teachers of Reading and Spelling) training through Lexia Learning. These virtual and self-paced modules provide knowledge on the foundational reading skills and instructional models to help students become fluent readers.

To further enrich our student experiences and utilize our local resources, we have teamed up with several groups. Our 5th grade students were the inaugural group attending the New Hampshire STARBASE Academy at the NH National Guard Training facility in Pembroke. Students spent 5 whole days at the training facility participating in STEM-based hands-on learning activities. STARBASE is completely grant funded and the PTO graciously provided transportation to and from the facility. We were also able to continue expanding our Innovation Block learning opportunities led by our Digital Learning Specialist, Sarah Murray. Sarah introduced our new Maplewood Shop this year to our 5th and 6th grade students. This woodshop was purchased last year utilizing a Rural Education Achievement Program (REAP) grant and gave students the opportunity to use hand tools as part of their STEAM (Science, Technology, Engineering, Arts and Mathematics) activities. This year we utilized the funds from the grant

to purchase Meta Quest 3 Virtual Reality Headsets and for us to team up with WMSI (White Mountain Science, Inc.) to further connect our curriculum in engaging manners. This past year we also worked alongside Drew Groves and the Conservation Commission on the expansion of the trail system behind Dunbarton Elementary School. Our 6th grade students designed and created blue and yellow trail markers out of wood during Innovation Block in the shape of eagles to line the trails and represent DES. Fittingly, the Conservation Commission is looking to name a trail after long time DES teacher and principal, neighbor and friend Bill Zeller. Speaking of Mr. Zeller, this year he passed the reigns of leading our 3rd grade students around the Dunbarton Town Common onto our paraprofessional Cindy Pinard. Lastly, thanks to the Dunbarton PTO, we were able to welcome back Dunbarton native Justin Spencer and his Recycled Percussion team for a surprise assembly for our staff and students. These experiences, combined with our daily curriculum, enhance our learning experiences and help to foster and strengthen our community.

This year, we also had students take the lead on some important initiatives. A group of 5th grade students organized a town food drive to support our local food bank at the Dunbarton Congregational Church. They worked alongside our School Counselor, Ms. Routhier to develop posters, make a commercial and collect items from students and families during the month of December. Another group of 5th graders developed a 3-on-3 basketball tournament for their classmates to take part in during recess. Part of their plan was also to provide a clinic for our Kindergarten students to learn a new sport. A team of 4th grade students have started a kindness campaign creating posters, stories and videos on the importance of kindness.

Prior to the 2023 school year we said goodbye to our 6th graders as they made their way over to Bow Memorial School to join their peers in Bow. We also said goodbye to Reading Specialist Kayla Nault and Librarian Amy Spencer. This year we had the opportunity to welcome some new faces to the aerie: Wanda White joined as our Reading Specialist; Nancy Geiger and Susan Bailey rejoined our Paraprofessional Team; and covering for Margaret Largy in 4th grade after she welcomed a new addition to her family were a pair of recently retired teachers, Ann West and Patti Hickey. We wish them well as they transition back into retirement.

Thank you to all the DES Eagle staff and students. The DES staff continues to provide learners with a physically, socially and emotionally safe environment to learn, and provides opportunities for learners to grow as individuals. A special thank you to Shelley Westenberg and Sharon Conway in the front office, Lee Simons, James Johonnett and Cameron LePage running our facilities, and Mary Johonnett, Amy Durgin and Judy Law in the kitchen for helping our day-to-day food service operation run smoothly. Lastly, everything mentioned above would not be possible without the unwavering support of the Dunbarton PTO, Dunbarton Selectmen, Dunbarton School Board and the Dunbarton residents. With a population of roughly 3,000, the Dunbarton community provides the necessary resources for Dunbarton Elementary School staff and students to have an educational experience tailored to their individual and collective needs that will help them develop well beyond their time at DES. It is your constant support that allows us to prepare our youngest residents for an exciting future full of potential and opportunity.

Thank you Dunbarton, and we can't wait to see you around town!

**Office of the Superintendent, SAU 67
Bow and Dunbarton School Districts
Annual Report 2023-24**

It is a distinct pleasure to be able to write my first annual report for the Town of Dunbarton. As I write this, I am half-way through my first year as Superintendent of Schools and fifth year working for SAU 67. My first months have been spent going into schools and classrooms, getting to know our amazing staff better, seeing students perform at athletic events and concerts and strengthening an already strong administrative team. I'm looking forward to an exciting second half of the school year.

On opening days, I shared that our work as an administrative unit is to really emphasize and model the importance of teamwork. We can accomplish more together than on our own. In each of our schools, we work in a variety of teams. Teams bring diverse perspectives, which promotes a collaborative, supportive and student-centered approach that overall enhances the quality of education. Simply, we are better together.

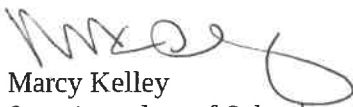
Dunbarton Elementary School continues to develop and implement a multi-tiered system of support. Through MTSS school-wide expectations are established and taught throughout the year. It is a framework that supports schools by providing a structured and flexible approach to addressing the diverse needs of students. It promotes early intervention, data-driven decision-making, collaboration, and inclusivity. MTSS contributes to the overall success and well-being of students within the school community in a timely, relevant way.

In addition to our work with MTSS, our schools are engaged in the work of Future Ready Schools. The Future Ready framework is a powerful structure for visioning, planning, and implementation focused on student-centered learning. At the heart is an emphasis on collaborative leadership, creativity and creating an innovative school culture while keeping student learning at the center of all decision-making.

We are eager to continue to find ways to engage and effectively communicate with the greater community. You will see a new SAU 67 website coming in the spring of 2024. It will offer a fresh perspective on the work of students and staff. Our goal is to showcase the school's achievements and provide timely information for families and community members, including opportunities to get more involved.

Finally, we have worked closely as an administrative unit to present you with a financially responsible budget that supports the needs of our students and staff, recognizing the financial challenges we are faced with. Dunbarton is unique in that school enrollment has increased over time where many communities are faced with declining enrollment. It speaks to all that the community of Dunbarton, Dunbarton Elementary School and the Bow School District has to offer to students and families.

With Gratitude,



Marcy Kelley
Superintendent of Schools
SAU 67

Bow Memorial School

Annual Report

December 2023

Bow Memorial School is having a great school year! Our students and staff have really embraced our school ROAR theme and have enjoyed our first full school theme day of the year just before the December holiday vacation. We had an epic food / toy / clothes drive to help support the Friends of Forgotten Children in Concord and we have never needed so many vehicles to fit everything that we collected before. Academically, we are seeing the benefits of our long term curriculum investments as a district and our systemic interventions to help those who are struggling are paying off as well. In the area of facilities we have both made upgrades in the areas of safety and security and also have a comprehensive plan to address our water supply and drain side issues. This really has been a great school year and many things socially, culturally, academically and with our facilities are continuing to improve.

Bow Memorial School has a very positive school culture and climate. Our Multi-Tiered Systems of Support (MTSS) efforts have been great. We introduced our school theme of ROAR, which stands for Respect, Ownership, Acceptance and Resilience. We try to build our student activities around these values. We had a super fun theme day just before the school vacation in December and the students loved it. They worked together to complete tasks, play games and generally cooperate and collaborate. It was a terrific way to bond just before the holidays. It is within the context of our MTSS work that we have benefitted from the skills and collaboration with Mrs. Corkum, the Coordinator of Equity and Wellness. She has helped to organize and spearhead much of this work including a variety of staff professional development opportunities and student leadership training. Our students have also gotten really involved in the larger community as well. Our Student Council organized and ran a very successful Toy, Food & Clothes drive in November and the first weeks of December. We have never had such a successful drive. We sent 3 full size pickup trucks stuffed with donations as well as another large SUV and a sedan to the Friends of Forgotten Children. Our students and community really did a great job organizing to help others - they made a difference.

Academically we have had an outstanding few years. We made a commitment as a school district to invest Covid relief funds in meaningful ways to better align our math and literacy curriculum across the district three years ago. We are very well aligned and coordinated with Bow Elementary School and Dunbarton Elementary school and we are seeing the benefits in our students' academic achievement. We are also coordinating internally to develop better intervention strategies that reach a more diverse set of academic needs. Mrs. Harris and Dr. Labombard are teaching a literacy class based on the Science of reading to some of our students who have historically struggled with the whole language approach to instruction and they are witnessing excellent progress. We are excited to see this and are committed to helping all of our students reach their potential. In addition to this specific example we are also continuing to develop and implement our other Response to Intervention targeted group interventions based on the needs of our students as identified by the careful work of our academic data teams.

Our facilities have also enjoyed significant improvements in this past year and it is our hope that they will continue to enjoy this level of attention. So far we have focused on significant safety and security improvements. We have been able to install a new digital phone system for BMS which is a terrific, cost effective way to upgrade our building safety. Bow Elementary School first received this phone system last year and it was very successful, so Bow Memorial School had the phones installed this year. This is an important upgrade as it goes a long way towards ensuring communication during an emergency. We also were able to harden the front end of the building around the main office area. This work created a secure envelope around our office to try to separate it from the classroom spaces with the idea being that if an intruder entered near the main office we could hopefully keep the classrooms safe and separated from the intruder by locked fire doors. The main office entrance itself was altered on the interior side of the vestibule to be a solid surface material and not glass to help protect the occupants on the inside of the building both by not allowing them to be visible and also making the material shatter resistant. We also had an additional significant safety upgrade in the form of a double locking vestibule. This allows the main office to

control the level of access that visitors have to the building. We can allow them in only to the vestibule or choose to let them into the building itself based on the guest's purpose for visiting the building. Although BMS is an older building we are fortunate that the town has supported us in making many significant security upgrades to provide our students a safer educational environment.

We also have some non-security related facility projects on our list of needs to address as well. Our building and water system was originally built in 1964 and as such we have issues to address both on the water system supply side and also on the drain side. Although the water is safe to drink we know we have a taste issue with it, and we are looking to address that by drilling a new well. This would allow us to shift the service of the existing well to providing the potential of becoming an irrigation well - so it could still serve a different purpose. We have significant drain side issues for our plumbing system as well. The original cast iron drain lines in the main bathrooms (and other locations) are slowly collapsing and need to be replaced. We know that in order to do this it only makes sense to update the two main office area bathrooms because of the location of the drains which run between the male and female bathrooms. These bathrooms were not addressed in the prior renovation in an effort to save money (which made sense as they were working fine at the time), but they are now slowly failing and need to be upgraded for reasons of function, not form.

Bow Memorial School is a terrific school and a solid facility. We have a wonderful student body, terrific staff and a supportive larger community. We have a healthy culture, and a strong academic program which serves our students well. BMS, despite being built in a different era, has made the changes to respond to the needs of 2024 with safety and technology upgrades and we continue to improve our overall facility. We know we are a community resource and BMS is in good condition to serve the community for many years to come with your continued support. As always thank you for your support, BMS appreciates it.

Sincerely,

Adam Osburn

Bow High School Annual Report 2023

The mission of Bow High School is to develop knowledgeable, inquiring, and caring young people who will become confident lifelong learners. The BHS faculty and staff strive to provide innovative and engaging educational experiences for all students while preparing them for the ever-evolving real world. BHS students are compassionate, resilient, and driven to be successful in and out of the classroom. This report will feature a number of highlights and achievements of our students from the Spring 2023 and Fall 2023 semesters.

In June of 2023, Bow High School had a graduating class of 147 students. Incredibly, 83% of the students from the BHS Class of 2023 have continued on to post-secondary education at two or four year college, university, or career school. 16% have entered the workforce or taken a gap year, and 1% have enlisted in the military. Additionally, 73% of the BHS Class of 2023 were recognized as NH State Scholars.

Congratulations to the BHS Class of 2023 for all of their success and a special thank you to the students who enlisted in the military for their service and commitment to the safety and security of our country. They will surely go on to achieve great things in the future and are missed by all at BHS.

Students at Bow High School continue to excel in all areas of academics. In May of 2023, BHS students took 213 AP Exams in 16 different courses. 79% of students received a qualifying score of 3 or higher on their AP Exams thus allowing them to apply for college credit based on their exam score. 13% of students scored a 5 on their AP Exams, the highest score that can be received. Concurrent or dual enrollment courses continue to be popular with students at BHS with 192 students enrolled in concurrent courses resulting in 1055 college credits being earned by BHS students during the 2022-2023 school year.

The students at Bow High School are quite active and successful outside of the classroom with BHS having 32 athletic programs and over 40 different co-curricular clubs and activities. During the 2023 Winter season, BHS had two repeat state champions with Adler Moura winning the Division III Wrestling Championship at 120 pounds and Patrick Wachsmuth winning the Division II Slalom Championship. The 2023 Spring season saw the Girls Lacrosse team win the Division III Lacrosse Championship. Lastly, during this past fall season, the Boys Soccer team won their first State Championship in Division II (all previous boys soccer state championships were in Division III).

The performing arts department and the students continue to perform at a high level. During the 2022-2023 school year BHS students had the opportunity to participate in a number of music festivals, including the Large Group Festival hosted at BHS. Concert Band and Concert Choir both had excellent performances, with Concert Choir earning a very impressive 4/4 rating. Dominic Catalfimo (Drums) auditioned for and was accepted into NH Jazz All State in the Fall of 2023 for the second year in a row. Dom, Trevor Abel (French Horn) and Emily Hou (French Horn) were selected for NH Chamber All State. The BHS Theatre Department put on productions of *Little Shop of Horrors* and *Clue: On Stage!* during the past year while BHS' Improv Troupe, The Taters, put on a number of enjoyable performances.

The co-curricular clubs and activities continue to have a powerful and meaningful impact in the school and community. The BHS National Honor Society has been serving the broader community in a wide variety of ways by running multiple fundraisers and activities and providing countless hours of tutoring and community service. The BHS Student Senate continues to represent the student body well at BHS by providing valuable feedback to school administration. The BHS Interact Club continues to complete numerous services projects, including working with a partner school in Cabo Verde, to support many in need. The BHS Robotics Team is poised to send as many as six teams to compete at the state championships. The BHS Student Executive Committees are full of wonderful student leaders who support their peers in many positive ways.

Bow High School Annual Report 2023

The success of our students could not be possible without the continued support of the Bow and Dunbarton communities. I would like to thank all of the parents, guardians, grandparents, and other family members who support our students through the school year. Thank you for providing caring and nurturing home lives for all our students so that they may flourish at Bow High School. I would also like to thank a number of local groups and organizations for their continued support of our students and school. Thank you to the Bow Falcon Boosters, Bow Garden Club, Bow Men's Club, Bow POPS, Bow and Dunbarton PTOs, Bow Rotary Club, Bow Schools Foundation, Best Buddies, DHL, and St. Anselm's.

Respectfully submitted by:

Brian O'Connell
Principal
Bow High School

DUNBARTON SCHOOL DISTRICT MEETING

SATURDAY, MARCH 11, 2023

The Annual School District Meeting of the Town of Dunbarton New Hampshire was called to order by the Moderator John Trottier at 4:00 p.m. Principal Tim Vasconcellos led the Pledge of Allegiance. The Moderator welcomed the public to the 137th School District Meeting; the first was held on March 16th, 1886. He reviewed the building exits, voting cards and meeting procedures. The Moderator introduced the following individuals:

Moderator:	John Trottier
School Board Members:	Clement T. Madden, Chair Nicole Sloane, Vice Chair Geoff Moody Jeff Trexler Jarrett Duncan
School District Clerk:	Kayla M Nault
Supervisors of the Checklist:	Janet Casey Peter Weeks Mary Sue Bracy
Assistant Moderators:	Frederick Mullen
Superintendent SAU 67:	Dr. Dean S.T. Cascadden
Assistant Superintendent SAU 67:	Duane Ford
Principal of Dunbarton Elementary:	Tim Vasconcellos
DES Student Services Coordinator:	Kimber Raymond
Director of Curriculum:	Owen Harrington
Sound:	Geoff Moody
Officers:	Thomas Tompkins

**DUNBARTON SCHOOL DISTRICT WARRANT
2023 WARRANT
THE STATE OF NEW HAMPSHIRE**

To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE DUNBARTON COMMUNITY CENTER AT
DUNBARTON ELEMENTARY SCHOOL IN SAID DISTRICT ON SATURDAY, THE 11th DAY OF MARCH,
2023, AT FOUR O'CLOCK IN THE AFTERNOON, TO ACT UPON THE FOLLOWING SUBJECTS:

Moderator Trottier asked for a motion from the Board to dispense with reading the rest of the warrant. Clement Madden moved to waive the reading of the warrant; Geoff Moody seconded. Mr. Trottier called for a vote. Motion passed by a show of hands.

Mr. Trottier stated in the first warrant article there were individuals who were not town residents, and he called a vote on allowing the administrator to speak to the assembly, the assembly voted to allow them to speak.

ARTICLE 1

To hear the reports of agents, auditors, committees, and officers chosen or to take any other action.

Presented by Clem Madden and Nicole Sloane. Clem Madden moved Article 1 as written in the town report. Geoff Moody seconded Article 1. The Moderator opened the floor for discussion. There being none, the Moderator called for a vote on Article .

VOTE: Article 1 PASSED.

Chair Madden addressed the assembly in regards to Dr. Cascadden and thanked him for his time here in the Dunbarton School District. He spoke about his time here and bringing in our mission statement, *learning is the focus, care for each person everyday, and teach to touch the future*. Clem speaks about how Dr. Cascadden cares for everyone in the district, he truly is passionate in education and has led us greatly in the most trying time in education. The Dunbarton School District has truly enjoyed working with Dr. Cascadden as a leader, mentor, and colleague. We thank him for his support the past 9 years.

Dr. Cascadden addressed the assembly about his journey with Dunbarton. Dr. Cascadden remembered traveling to Dunbarton for the first time to buy a kayak paddle from Anne and Bill Zeller, golfing at the Countryside golf course, and really just falling in love with this town. There came a time when he was looking for a job and Bow happened to be hiring. He accepted the position as Superintendent and got to work on building SAU67. Soon Dunbarton joined SAU67 and through that transition, Dr. Cascadden was there to help the district come together. He stated that Dunbarton has such a strong community. Dunbarton is a town that really loves their kids and has a passion for the students and learning. Dr. Cascadden carried through with his message that Dunbarton has made Bow what it is, and thanked the assembly for letting him be a part of it.

Principal Tim Vasconcellos addressed the assembly. He first thanked the assembly for allowing him to take part in this meeting and thanked the Town for being so supportive of the school. He said DES is really the "hub" of this community. He thanked individuals within the assembly and school board for being supportive in making DES a better place. Tim shared about innovation blocks, noting that this is an opportunity for kids to grow their thinking and work together to learn new things. He ended his remarks by thanking the assembly one last time for their support.

Nicole Sloane addressed the assembly about Dr. Cascadden retiring and how the SAU had an important job in hiring the next SAU67 Superintendent. She stated that a committee was formed, eleven applications applied, and two days of interviews were done. The candidates were narrowed down to two, and these candidates spent a day at the various SAU school buildings and met with the public and then the SAU 67 Board deliberated. Marcy Kelley was chosen to be our next superintendent with a unanimous vote. She brings 18 years experience in education and has been a part of the district as the Director of Student Services for the past 4 years. Nicole speaks about Marcy's passion to support students and staff. Nicole ends with introducing Marcy as our new Superintendent of Schools.

Marcy Kelley addressed the assembly and spoke of her excitement about the adventure ahead.

ARTICLE 2

To see if the School District will vote to raise and appropriate the sum of Nine Million Six Hundred One Thousand Forty-Nine Dollars (\$9,601,049) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory and contractual obligations of the District or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. This warrant article includes the appropriation for food service. (Majority vote required)

Less Estimated Revenues: \$446,300
Less State Education Grant: \$1,351,767
Estimated Tax Rate – \$17.58 Local, \$1.85 Statewide Education Property Tax (SWEPT)

The School Board voted to recommend (3-0)

Clem Madden moved Article 2 as written in the town report. Geoff Moody seconded. Mr. Madden reviewed the budget presenting a summary sheet as a guide and highlighted the significant changes, both increases and decreases, in detail. He discussed that there will be more Dunbarton students going to Bow in the next school year.

Mr. Madden asked the Moderator if he could recognize Jeff Trexler to discuss the revenue and tax rate impact portion of the warrant article. Mr. Trotter assented.

Mr. Trexler provided further information regarding the budget increase and where budget funds are being affected and discusses future revenues and differences due to the taxes increase. Mr. Trexler speaks on how our capital budget is separate from the operating budget and the purpose for this. Mr. Trexler addressed in detail increases and/or decreases on each line and shared appropriate details on how the budget will impact the town.

The Moderator opened the floor for discussion.

NAME: Addison Chase

ADDRESS: 29 Guinea Road, Dunbarton NH

His concern is around spending money before we have it. He questioned if we are counting on new people in town to provide this money within the budget? Mr. Trexler explained the number of students that we are tuitioning to Bow, and that we have insurance increases. Mr. Chase continued to question how the budget was formed, asking why the budget increase seems to coincide exactly with the 8.8 % percent rise in Social Security benefits.. Mr. Trexler said this was entirely a coincidence.

NAME: Michael Kaminski

ADDRESS: 14 Tucker Hill, Dunbarton, NH

Mr. Kaminski is a chairman on the select board and shared that he is in favor of this budget and states that it is higher, but overall is okay with the budget.

NAME: Lynne Hartnett

ADDRESS: 165 Kimble Pond, Dunbarton NH

Ms. Hartnett's concern is more about the future. She asked if the board has projected out 4-5 years for students coming in for tuition? Do we have 20 students coming on each year for the next 4-5 years? Mr. Trexler addresses this and states we have not tracked this, they have tried in the past. He states that we are an attractive town which is bringing people in. Lynne is concerned about increases each year. She states that the community cannot support a \$1,000 tax increase each year. She shares concerns that the school will need to find other ways to get this money eventually. This is a foreseeable issue for the community, due to the town growing. Mr. Trexler addressed this issue and shared that Dunbarton pays below surrounding communities for teachers and we have great teachers at DES. He restates that our town is attractive to people wanting to come live here.

NAME: Edward Mears

ADDRESS: 45 Barnard Hill, Dunbarton NH

Concerns are on the hypothetical tax impact and that none of that is calculated yet. Mr. Trexler verified that the impact of the budget on the tax rate is projected based on current information and this budget is conservative. Mr. Mears states it is hard when we don't know the number of kids coming in the fall. Mr. Trexler explains that this projection is flexible depending on the number of families moving in and it remains on the conservative side.

NAME: Linda Carty

ADDRESS: 1021 Meadow Lane, Dunbarton NH

Concern is on how much teachers are getting for a raise. She is questioning why teachers are getting a raise this year. Mr. Madden supports Mr. Trexler that the grid was restructured to a number of years' experience and steps. There is about a 3.6% raise for teachers each contractual year in this cycle. Linda continues to question why we are paying for a raise when our kids "can't read, nevermind doing any other subjects." She goes on to state she doesn't get a raise if she doesn't do her job, so why are teachers getting one if they aren't doing their job. Mr. Trexler states that the staff is supporting kids in reading to the best of their ability with the resources provided and that kids in Dunbarton have great scores. There is data to show growth.

NAME: Maureen Colby

ADDRESS: 32 Old Forte Lane, Dunbarton NH

She is an educator and wanted to support the school board and the teachers. Mureen stated that the educators are doing a great job and there are a lot of factors that go into kids learning to read.

The Moderator opened the floor for discussion. There being none, The Moderator reads Article 2 and calls for a vote on Article 2.

VOTE: Article 2 PASSED

ARTICLE 3

To see if the School District will vote to raise and appropriate the sum of Thirty-Five Thousand Eight Hundred Eighty-Five Dollars (\$35,885) to be added to the existing Dunbarton School Capital Reserve Fund established in March 1991. Said amount is to come from general taxation.

Estimated Tax Rate Increase - \$0.02
The School Board voted to recommend (3-0)

Jeff Trexler moved Article 3 as written in the town report. Geoff Moody seconded.

The Moderator called Jeff Trexler up to address the article in detail. Jeff Trexler discusses the article.

The Moderator opened the floor for discussion. There being none, The Moderator reads Article 3 and calls for a vote on Article 3.

VOTE: Article 3 PASSED.

Moderator went over housekeeping items, informed the assembly of the upcoming election on March 14th, 2023, and asked for any other business from the floor.

NAME Fred Mullen

ADDRESS: 14 Stark Lane, Dunbarton NH

Thanks Kayla Nault as the school clerk and states he appreciates her time supporting the community.

The 2023 Annual School District Meeting adjourned at 5:19 p.m. 67 registered voters were in attendance.


Kayla M Nault, School Clerk

ELECTION RESULTS 2023

FOR SCHOOL BOARD FOR THREE YEARS

VOTE FOR NOT MORE THAN TWO

CANDIDATE	# OF VOTES	✓
Nicole Sloane	90	✓
Geoff Moody	87	✓
(write in)		

FOR SCHOOL MODERATOR FOR ONE YEAR

VOTE FOR NOT MORE THAN ONE

CANDIDATE	# OF VOTES	✓
John R. Trottier	100	✓
(write in)		

FOR SCHOOL CLERK FOR THREE YEARS

VOTE FOR NOT MORE THAN ONE

CANDIDATE	# OF VOTES	✓
(write in) Alicia Cutting	13	✓

FOR SCHOOL TREASURER FOR THREE YEARS

VOTE FOR NOT MOER THAN ONE

CANDIDATE	# OF VOTES	✓
Michael Lessard	98	✓
(write in)		

DUNBARTON SCHOOL DISTRICT WARRANT
Election of Officers
2024

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE DUNBARTON COMMUNITY CENTER IN DUNBARTON ELEMENTARY SCHOOL IN SAID DISTRICT ON THE 12th DAY OF MARCH 2024, AT SEVEN O’CLOCK IN THE MORNING (7:00 AM) TO CAST BALLOTS FROM THAT HOUR OF SAID DAY UNTIL AT LEAST SEVEN O’CLOCK IN THE EVENING (7:00 PM), UNLESS OTHERWISE DIRECTED BY THE MODERATOR, FOR THE FOLLOWING MATTER:

1. To choose One member of the School Board for the ensuing three years,

**GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS
7th DAY OF FEBRUARY 2024.**

Clement Madden

Garrett Duncan

Geoffrey Moody

Jeff Fexler

Nicole Sloane

SCHOOL BOARD

A TRUE COPY OF WARRANT – ATTEST:

Clement Madden

Garrett Duncan

Geoffrey Moody

Jeff Fexler

Nicole Sloane

SCHOOL BOARD

DUNBARTON SCHOOL DISTRICT WARRANT
2024 WARRANT
THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE DUNBARTON COMMUNITY CENTER AT DUNBARTON ELEMENTARY SCHOOL IN SAID DISTRICT ON SATURDAY, THE 9TH DAY OF MARCH 2024, AT FOUR O’CLOCK IN THE AFTERNOON, TO ACT UPON THE FOLLOWING SUBJECTS:

ARTICLE 1

To hear the reports of agents, auditors, committees, and officers chosen or to take any other action.

ARTICLE 2

To see if the School District will vote to raise and appropriate the sum of Ten Million Two Hundred Twenty-Three Thousand One Hundred Six Dollars (\$10,223,106) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory and contractual obligations of the District or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. This warrant article includes the appropriation for food service. (Majority vote required)

Less Estimated Revenues: \$657,094
Less State Education Grant: \$1,537,471
Estimated Tax Rate – \$17.95 Local, \$1.80 State Wide Education Property Tax (SWEPT)


The School Board voted to recommend (5-0)

ARTICLE 3

To see if the School District will vote to raise and appropriate the sum of Forty-Four Thousand Forty-Five Dollars (\$44,045) to be added to the existing Dunbarton School Capital Reserve Fund established in March 1991. Said amount is to come from general taxation. (Majority vote required)

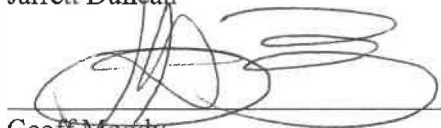
Estimated Tax Rate Increase – \$0.02
The School Board voted to recommend (5-0)

GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS SEVENTH DAY OF FEBRUARY, 2024:


Clement Madden, Chair


Nicole Sloane, Vice Chair


Jarrett Duncan


Geoff Moody

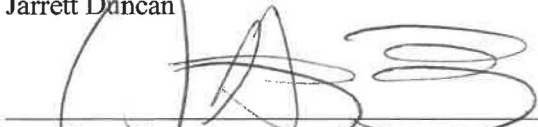

Jeffrey Trexler

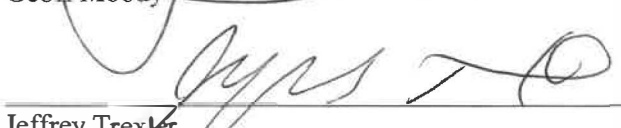
A TRUE COPY OF THE WARRANT ATTEST:


Clement Madden, Chair


Nicole Sloane, Vice Chair


Jarrett Duncan


Geoff Moody


Jeffrey Trexler

OCTOBER ENROLLMENTS 2020 - 2023

Figures From October 1 Enrollments
DUNBARTON ELEMENTARY SCHOOL

GRADE	2020	2021	2022	2023
Kindergarten	29	29	40	31
Grade 1	35	28	31	44
Grade 2	40	32	31	27
Grade 3	31	44	33	32
Grade 4	42	31	44	32
Grade 5	29	43	29	47
Grade 6	34	30	47	29
Subtotal	240	237	255	242

TUITIONED TO BOW MEMORIAL SCHOOL

GRADE	2020	2021	2022	2023
Grade 7	39	39	29	45
Grade 8	42	37	38	30
Subtotal	81	76	67	75

TUITIONED TO BOW HIGH SCHOOL

GRADE	2020	2021	2022	2023
Grade 9	33	43	38	38
Grade 10	33	34	41	41
Grade 11	39	31	35	42
Grade 12	29	43	30	39
Subtotal	134	151	144	160
TOTAL	455	464	466	477

SCHOOL ADMINISTRATIVE UNIT #67
Adopted Budget Fiscal Year 2024-2025

Expenditures:

<u>Function</u>	<u>Description</u>	
2320	Salaries and Benefits	1,089,326
2321	Staff Support	33,412
2322	Administrative Services	28,045
2323	Administrative Operations	10,477
2324	Other Expenses	13,695
2622	Utilities	3,832
	Gross Budget Total	1,178,787

Less Estimated Revenues:

Other Local Revenue	9,448
Misc. Revenue	21,500
Use of SAU 67 Fund Balance	19,847
	19,847

Amount to be Assessed to School Districts	1,127,992
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Apportionment of Assessment by District for Fiscal Year 2024-2025

<u>District</u>	<u>% of Assessment</u>	<u>Assessment</u>
Bow	81.70%	921,598
Dunbarton	18.30%	206,394
	100.00%	1,127,992

Adopted: December 12, 2022

SCHOOL ADMINISTRATIVE UNIT #67
Adopted Budget Fiscal Year 2024-2025

Expenditures:

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2320	Salaries and Benefits	1,089,326
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Apportionment of Assessment by District for Fiscal Year 2024-2025

<u>District</u>	<u>% of Assessment</u>	<u>Assessment</u>
Bow	81.70%	921,598
Dunbarton	18.30%	206,394
	<u><u>100.00%</u></u>	<u><u>1,127,992</u></u>

Adopted: December 12, 2022

DEBT SERVICE SCHEDULE INFORMATION

Debt Schedule As of June 30, 2023

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Amount Due</u>
2023-2024	\$ 160,000.00	\$ 44,115.00	\$ 204,115.00
2024-2025	\$ 160,000.00	\$ 35,955.00	\$ 195,955.00
2025-2026	\$ 160,000.00	\$ 27,795.00	\$ 187,795.00
2026-2027	\$ 155,000.00	\$ 19,762.50	\$ 174,762.50

**Final Debt Service Payment 8/15/2028

DUNBARTON SCHOOL DISTRICT
Projected Revenues 2024-2025

	2022-23 Actual	2023-2024 Approved MS24	2024-2025 Estimated
REVENUE FROM STATE SOURCES			
Adequacy Grant	1,050,651	1,465,320	1,537,471
Special Education Aid	0	0	0
Other State Sources	22,195	0	0
Child Nutrition	1,414	1,000	1,000
REVENUE FROM FEDERAL SOURCES			
Medicaid Reimbursement	56,356	15,000	15,000
Child Nutrition Programs	36,342	18,000	18,000
OTHER REVENUE			
Food Service	89,586	81,759	88,944
Earnings on Investments	98	0	0
Miscellaneous	2,250	2,250	2,250
SUBTOTAL SCHOOL REVENUES AND CREDITS	1,258,892	1,583,329	1,662,665
GENERAL FUND BALANCE			
Reserved for Special Purpose (Community Center Fund)	0	0	0
Transfer from General Fund to Food Service	0	0	0
Transfer from Capital Reserve Fund	0	0	0
Unreserved Fund Balance	551,527	434,239	531,900
TOTAL SCHOOL REVENUES AND CREDITS	1,810,419	2,017,568	2,194,565
STATE WIDE EDUCATION PROPERTY TAX ASSESSMENT (SWEPT)	506,431	703,348	697,560
LOCAL PROPERTY TAX ASSESSMENT	6,201,075	6,916,018	7,375,026
TOTAL APPROPRIATION	8,517,925	9,636,934	10,267,151

Notes:

Projected revenues are estimates and are subject to change.

Proposed Budget Summary
For Fiscal Year July 1, 2024 to June 30, 2025

		Actual Expenditures	Approved Budget	Proposed School Board Budget
Expenditures:		FY2022-23	FY2023-24	FY2024-25
Operating Budget				
Function				
1000	Instructional Programs			
1100	Regular Programs	5,599,888	6,407,625	6,735,111
1200	Special Education Programs	783,204	912,517	1,313,625
1260	ESL Programs	0	0	0
1400	CoCurricular Activities	2,002	2,900	2,900
1490	Enrichment Program	10,853	5,757	6,778
1800	Community Services			
1890	Support to Community Center	975	1,000	1,000
2100	Pupil Support Services			
2120	Guidance Services	80,419	83,437	88,135
2130	Health Services	109,387	118,320	127,422
2140	Psychological Services	56,764	58,837	62,000
2150	Speech Pathology & Audiology	91,908	97,556	112,770
2153	Audiology	4,204	1,550	2,000
2162	Physical Therapy	1,365	1,734	1,801
2163	OT Services	137,471	147,910	152,561
2190	Other Support - Pupil Services	0	0	0
2200	Instructional Support Services			
2212	Curriculum Development	0	125	125
2213	Instructional Training	5,177	5,850	5,850
2222	Library/Media Services	94,963	99,671	63,417
2250	Technology Services	64,552	79,498	84,514
2300	General Administration			
2311	School Board	12,341	10,672	11,322
2313	Board Treasurer	807	867	867
2314	Election Services	200	1,015	1,015
2317	Audit Services	6,325	6,325	7,325
2318	Legal Fees	441	5,000	5,000
2321	SAU Services	188,589	200,731	206,394
2400	School Administration			
2410	Office of the Principal	258,740	270,812	282,506
2600	Facilities			
2620	Building Operations	324,482	312,576	328,588
2700	Pupil Transportation			
2721	Regular Transportation	276,363	328,191	261,881
2722	Special Needs Transportation	73,115	131,100	49,300
2790	Field Trip Transportation	2,794	4,600	5,000
4500	Building Improvements			
4500	Building Improvements	0	0	0
5100	Debt Service/Transfers			
5110	Bond Principal	160,000	160,000	160,000
5120	Bond Interest	52,275	44,115	35,955
5221	Transfer to Food Service	0	0	0
3120	Food Service Fund			
3120	Food Service Budget	103,233	100,758	107,944
5200	Other Warrant Articles			
	Transfer to Capital Reserve Fund - Warrant Article #3	27,725	35,885	44,045
	Transfer to Expendable Trust	1,000	0	0
Total All Warrant Articles		8,531,562	9,636,934	10,267,151

DUNBARTON SCHOOL DISTRICT						
July 1, 2024 - June 30, 2025 Proposed Budget Detail						
Function	Program	Object	Account	FY2022-23	FY2023-24	FY2024-25
Code	Code	Code	Name	Actual	Approved	Proposed
GENERAL FUND BUDGET						
1100 REGULAR EDUCATION						
1100	01	110	Teacher Salaries	1,098,957	1,208,414	1,312,550
1100	01	111	Aide Wages	110,955	128,523	132,334
1100	01	120	Substitute Wages	66,545	40,300	40,300
1100	01	127	Stipend Wages	8,000	5,250	5,250
1100	01	240	Course Reimbursement	22,708	21,450	21,450
1100	01	310	Home Instruction Contracted Service	0	300	300
1100	01	442	Purchased Property Services	0	6,000	6,000
1100	02	561	Tuition - Middle School	975,554	1,180,911	1,236,900
1100	03	561	Tuition - High School	2,608,866	2,999,974	3,056,910
1100	01	591	Other Purchased Services	251	0	0
1100	01	610	General Supplies	24,088	19,700	19,700
1100	01	610	General Supplies Art	1,828	1,900	1,900
1100	01	610	General Supplies PE	354	350	350
1100	01	610	General Supplies Music	1,264	1,275	1,275
1100	01	610	General Supplies Reading	1,810	7,000	7,000
1100	01	610	General Supplies Science	(712)	2,800	2,800
1100	01	610	General Supplies Technology	5,983	10,073	8,800
1100	01	610	General Supplies Math	7,875	45,000	25,000
1100	01	641	Books & Printed Materials	14,152	7,000	7,000
1100	01	642	Electronic Information	45,485	31,625	31,625
1100	01	651	Software - Non-Capital	440	2,682	2,682
1100	01	733	New Furniture/Fixtures	4,597	4,000	4,000
1100	01	734	Computers/Network Equipment	0	0	0
1100	01	735	Replacement Equipment	0	0	0
1100	01	737	Replacement Furniture/Fixtures	0	0	0
1100	01	738	Replacement Computer/Network	0	0	0
1100	01	810	Dues/Fees	183	250	250
TOTAL REGULAR EDUCATION				4,999,183	5,724,777	5,924,376
1100	85	211	Health Insurance	269,605	346,006	446,833
1100	85	212	Dental Insurance	18,891	9,960	11,335
1100	85	213	Life Insurance	783	1,671	1,803
1100	85	214	Disability Insurance	1,565	3,782	4,094
1100	85	220	FICA	95,836	102,276	110,534
1100	85	230	NH Retirement	210,122	214,921	231,452
1100	85	250	Unemployment Insurance	1,189	1,023	1,216
1100	85	260	Workers Comp Insurance	2,714	3,209	3,468
TOTAL EMPLOYEE BENEFITS				600,705	682,848	810,735
TOTAL 1100 REGULAR EDUCATION				5,599,888	6,407,625	6,735,111
1200 SPECIAL EDUCATION						
1200	01	110	Teacher Salaries	133,874	129,608	140,985
1200	01	111	Aide Wages	141,105	171,899	182,699
1200	01	117	SPED Administrator Salary	86,681	89,281	91,959
1200	01	310	Home Instruction Contracted Service	0	500	500
1200	01	320	Contracted Services	0	0	35,000
1200	02	320	Contracted Services	1,403	0	0
1200	03	320	Contracted Services	42,863	28,500	47,500
1200	02	339	Contracted Aides	37,253	36,852	0
1200	03	339	Contracted Aides	175,672	91,846	127,269
1200	01	534	Postage	0	0	0
1200	01	561	Tuition - Elementary	0	0	0
1200	02	561	Tuition - Middle School	0	118,000	0
1200	03	561	Tuition - High School	0	49,000	470,000
1200	01	564	Tuition - Other Programs	0	10,740	22,000
1200	01	580	Travel	0	1,000	1,000
1200	02	580	Travel	0	0	0
1200	03	580	Travel	0	0	0
1200	01	610	General Supplies	410	2,000	2,000
1200	01	641	Books/Printed Materials	428	1,500	1,500
1200	01	650	Software	1,972	2,000	1,000
1200	02	650	Software	46	100	200
1200	01	731	New Equipment	2,541	2,000	1,000

DUNBARTON SCHOOL DISTRICT						
July 1, 2024 - June 30, 2025 Proposed Budget Detail						
Function Code	Program Code	Object Code	Account Name	FY2022-23 Actual	FY2023-24 Approved	FY2024-25 Proposed
1200	01	733	New Furniture	350	1,000	1,000
1200	01	734	Computers/Network Equipment	0	1,000	1,000
1200	02	735	Equipment	1,327	0	2,000
1200	03	735	Equipment	0	1,900	500
1200	01	810	Dues/Fees	2,750	600	700
			TOTAL SPECIAL EDUCATION	628,675	739,326	1,129,812
1200	85	211	Health Insurance	71,590	92,205	99,386
1200	85	212	Dental Insurance	5,607	4,545	3,470
1200	85	213	Life Insurance	249	613	653
1200	85	214	Disability Insurance	255	767	816
1200	85	220	FICA	27,657	29,895	31,797
1200	85	230	NH Retirement	48,064	43,822	46,245
1200	85	250	Unemployment Insurance	412	406	448
1200	85	260	Workers Comp Insurance	695	938	998
			TOTAL EMPLOYEE BENEFITS	154,529	173,191	183,813
			TOTAL 1200 SPECIAL EDUCATION	783,204	912,517	1,313,625
			1260 BILINGUAL EDUCATION			
1260	01	320	Contracted Services	0	0	0
			TOTAL BILINGUAL EDUCATION	0	0	0
			TOTAL 1260 BILINGUAL EDUCATION	0	0	0
			1410 CO-CURRICULAR			
1410	01	591	Services From Private Sources	0	0	0
1410	01	810	Dues/Fees	2,002	2,900	2,900
			TOTAL CO-CURRICULAR	2,002	2,900	2,900
			TOTAL 1410 CO-CURRICULAR	2,002	2,900	2,900
			1490 ENRICHMENT PROGRAM			
1490	01	112	Teacher Salaries	8,872	200	1,000
1490	01	339	Other Professional Services	1,000	5,000	5,000
1490	01	610	Supplies	297	500	500
			TOTAL ENRICHMENT PROGRAM	10,169	5,700	6,500
1490	85	211	Health Insurance	0	0	0
1490	85	212	Dental Insurance	0	0	0
1490	85	213	Life Insurance	0	0	0
1490	85	214	Disability Insurance	0	0	0
1490	85	220	FICA	679	15	77
1490	85	230	NH Retirement	0	39	196
1490	85	250	Unemployment Insurance	3	3	3
1490	85	260	Workers Comp Insurance	2	0	2
			TOTAL EMPLOYEE BENEFITS	684	57	278
			TOTAL 1490 ENRICHMENT PROGRAM	10,853	5,757	6,778
			1890 COMMUNITY CENTER			
1890	01	890	Other Expenses	975	1,000	1,000
			TOTAL SUMMER ENRICHMENT	975	1,000	1,000
			TOTAL 1890 COMMUNITY CENTER	975	1,000	1,000
			2120 GUIDANCE SERVICES			
2120	01	110	Teacher Salaries	56,461	58,572	61,061
2120	01	610	General Supplies	27	150	150
			TOTAL GUIDANCE	56,488	58,722	61,211
2120	85	211	Health Insurance	7,080	7,915	9,408
2120	85	212	Dental Insurance	553	415	434
2120	85	213	Life Insurance	49	97	101
2120	85	214	Disability Insurance	53	121	126
2120	85	220	FICA	4,162	4,481	4,671
2120	85	230	NH Retirement	11,868	11,504	11,992
2120	85	250	Unemployment Insurance	46	41	45

DUNBARTON SCHOOL DISTRICT						
July 1, 2024 - June 30, 2025 Proposed Budget Detail						
Function	Program	Object	Account	FY2022-23	FY2023-24	FY2024-25
Code	Code	Code	Name	Actual	Approved	Proposed
2120	85	260	Workers Comp Insurance	120	141	147
			TOTAL EMPLOYEE BENEFITS	23,931	24,715	26,924
			TOTAL 2120 GUIDANCE SERVICES	80,419	83,437	88,135
			2132 HEALTH SERVICES			
2132	01	110	Teacher Salaries	62,393	67,320	70,358
2132	01	323	Professional Ed Services	0	600	600
2132	01	339	Professional/Technical Services	0	500	500
2132	01	610	General Supplies	1,715	2,100	2,100
2132	01	641	Books/Printed Materials	44	300	300
2132	01	650	Software	924	925	966
2132	01	737	Replacement Furniture	0	175	175
2132	01	810	Dues/Fees	150	45	150
			TOTAL HEALTH SERVICES	65,226	71,965	75,149
2132	85	211	Health Insurance	24,223	27,012	32,053
2132	85	212	Dental Insurance	1,877	518	543
2132	85	213	Life Insurance	53	111	117
2132	85	214	Disability Insurance	58	139	146
2132	85	220	FICA	4,673	5,150	5,382
2132	85	230	NH Retirement	13,097	13,222	13,818
2132	85	250	Unemployment Insurance	46	41	45
2132	85	260	Workers Comp Insurance	134	162	169
			TOTAL EMPLOYEE BENEFITS	44,161	46,355	52,273
			TOTAL 2130 HEALTH SERVICES	109,387	118,320	127,422
			2140 PSYCHOLOGICAL SERVICES			
2140	01	320	Contracted Services	56,193	57,837	61,500
2140	01	610	General Supplies	571	1,000	500
			TOTAL PSYCHOLOGICAL SERVICES	56,764	58,837	62,000
			TOTAL 2140 PSYCHOLOGICAL SERVICES	56,764	58,837	62,000
			2150 SPEECH/LANGUAGE SERVICES			
2150	01	110	Speech Pathologist Wages	0	0	0
2150	01	111	Speech Aide Wages	42,683	44,287	45,775
2150	01	320	Contracted Services	30,181	27,664	38,103
2150	03	320	Contracted Services	0	0	0
2150	01	610	General Supplies	1,427	1,600	1,000
			TOTAL SPEECH/LANGUAGE SERVICES	74,291	73,551	84,878
2150	85	211	Health Insurance	12,961	19,787	23,521
2150	85	212	Dental Insurance	1,064	518	543
2150	85	213	Life Insurance	65	73	76
2150	85	214	Disability Insurance	99	92	95
2150	85	220	FICA	3,290	3,388	3,502
2150	85	230	NH Retirement	0	0	0
2150	85	250	Unemployment Insurance	46	41	45
2150	85	260	Workers Comp Insurance	92	106	110
			TOTAL EMPLOYEE BENEFITS	17,617	24,005	27,892
			TOTAL 2150 SPEECH/LANGUAGE SERVICES	91,908	97,556	112,770
			2153 AUDIOLOGY SERVICES			
2153	01	320	Contracted Services	3,764	550	1,000
2153	01	610	General Supplies	440	1,000	1,000
			TOTAL AUDIOLOGY SERVICES	4,204	1,550	2,000
			TOTAL 2153 AUDIOLOGY SERVICES	4,204	1,550	2,000
			2162 PT SERVICES			
2162	01	320	Contracted Services	926	1,734	1,801
2162	02	320	Contracted Services	254	0	0
2162	03	320	Contracted Services	185	0	0
2162	01	731	Equipment	0	0	0
			TOTAL PT SERVICES	1,365	1,734	1,801

DUNBARTON SCHOOL DISTRICT						
July 1, 2024 - June 30, 2025 Proposed Budget Detail						
Function Code	Program Code	Object Code	Account Name	FY2022-23 Actual	FY2023-24 Approved	FY2024-25 Proposed
			TOTAL 2162 PT SERVICES	1,365	1,734	1,801
			2163 OT SERVICES			
2163	01	110	Teacher Salaries	57,054	58,522	61,261
2163	01	111	COTA Wages	37,080	40,844	43,159
2163	01	320	Contracted Services	0	0	0
2163	02	320	Contracted Services	0	0	0
2163	01	610	General Supplies	0	750	750
2163	01	734	Equipment	759	0	0
			TOTAL PT/OT SERVICES	94,893	100,116	105,170
2163	85	211	Health Insurance	21,978	27,012	25,642
2163	85	212	Dental Insurance	1,064	997	1,044
2163	85	213	Life Insurance	82	165	173
2163	85	214	Disability Insurance	89	206	216
2163	85	220	FICA	7,079	7,601	7,988
2163	85	230	NH Retirement	11,993	11,494	12,032
2163	85	250	Unemployment Insurance	92	81	45
2163	85	260	Workers Comp Insurance	201	238	251
			TOTAL EMPLOYEE BENEFITS	42,578	47,794	47,391
			TOTAL 2163 OT SERVICES	137,471	147,910	152,561
			2190 OTHER SUPPORT SERVICES			
2190	01	320	Contracted Services	0	0	0
2190	02	320	Contracted Services	0	0	0
2190	03	320	Contracted Services	0	0	0
			TOTAL OTHER SUPPORT SERVICES	0	0	0
			TOTAL 2190 OTHER SUPPORT SERVICES	0	0	0
			2212 PROFESSIONAL SERVICES/TESTING			
2212	01	335	Testing	0	125	125
			TOTAL PROFESSIONAL SERVICES/TESTING	0	125	125
			TOTAL 2212 PROF. SERVICES/TESTING	0	125	125
			2213 IMPROVEMENT OF INSTRUCTION			
2213	01	321	In-Service Training	5,469	5,150	5,150
2213	01	322	Conferences/Conventions	0	0	0
2213	01	610	General Supplies	(292)	700	700
			TOTAL IMPROVEMENT OF INSTRUCTION	5,177	5,850	5,850
			TOTAL 2213 IMPROVEMENT OF INSTRUCTION	5,177	5,850	5,850
			2222 LIBRARY/MEDIA SERVICES			
2222	01	110	Teacher Salaries	45,625	45,333	1,641
2222	01	111	Aide Wages	23,745	23,875	31,810
2222	01	610	General Supplies	2,610	7,700	7,700
2222	01	641	Books/Printed Materials	5,085	5,200	5,200
2222	01	642	Electronic Information	682	350	520
2222	01	650	Software	980	990	1,110
2222	01	737	Replacement Furniture/Fixtures	177	325	325
2222	01	810	Dues/Fees	0	25	0
			TOTAL LIBRARY/MEDIA SERVICES	78,904	83,798	48,306
2222	85	211	Health Insurance	8,019	8,500	11,760
2222	85	212	Dental Insurance	2,430	1,574	543
2222	85	213	Life Insurance	58	115	55
2222	85	214	Disability Insurance	63	143	69
2222	85	220	FICA	5,254	5,294	2,559
2222	85	230	NH Retirement	0	0	0
2222	85	250	Unemployment Insurance	92	81	45
2222	85	260	Workers Comp Insurance	143	166	80
			TOTAL EMPLOYEE BENEFITS	16,059	15,873	15,111
			TOTAL 2222 LIBRARY/MEDIA SERVICES	94,963	99,671	63,417
			2250 TECHNOLOGY SERVICES			
2250	01	320	Contracted Services	13,625	13,678	14,228
2250	01	321	Staff Development	606	300	300
2250	01	532	Data Services	12,798	15,249	20,583
2250	01	539	Data Management	10,256	12,162	12,517
2250	01	734	Technology Equipment	27,267	38,109	36,886
			TOTAL TECHNOLOGY SERVICES	64,552	79,498	84,514
			TOTAL 2250 TECHNOLOGY SERVICES	64,552	79,498	84,514

DUNBARTON SCHOOL DISTRICT						
July 1, 2024 - June 30, 2025 Proposed Budget Detail						
Function Code	Program Code	Object Code	Account Name	FY2022-23 Actual	FY2023-24 Approved	FY2024-25 Proposed
2311 SCHOOL BOARD SERVICES						
2311	01	110	School Board Wages	2,500	2,500	2,500
2311	01	111	School Board Clerical Wages	1,504	1,500	1,500
2311	01	322	Workshops/Conferences	250	450	450
2311	01	540	Advertising	387	850	850
2311	01	550	Printing/Binding	2,212	1,600	2,250
2311	01	610	General Supplies	2,219	350	350
2311	01	810	Dues/Fees	3,116	3,116	3,116
TOTAL SCHOOL BOARD SERVICES				12,188	10,366	11,016
2311 EMPLOYEE BENEFITS						
2311	85	220	FICA	153	306	306
2311	85	250	Unemployment Insurance	0	0	0
2311	85	260	Workers Comp Insurance	0	0	0
TOTAL EMPLOYEE BENEFITS				153	306	306
TOTAL 2311 SCHOOL BOARD SERVICES				12,341	10,672	11,322
2313 DISTRICT TREASURER						
2313	01	110	District Treasurer Wages	750	750	750
2313	40	610	General Supplies	0	60	60
TOTAL DISTRICT TREASURER				750	810	810
2313 EMPLOYEE BENEFITS						
2313	85	220	FICA	57	57	57
2313	85	250	Unemployment Insurance	0	0	0
2313	85	260	Workers Comp Insurance	0	0	0
TOTAL EMPLOYEE BENEFITS				57	57	57
TOTAL 2313 DISTRICT TREASURER				807	867	867
2314 ELECTION SERVICES						
2314	01	110	District Clerk	100	100	100
2314	01	111	District Moderator	100	100	100
2314	01	550	Printing/Binding	0	800	800
TOTAL ELECTION SERVICES				200	1,000	1,000
2314 EMPLOYEE BENEFITS						
2314	85	220	FICA	0	15	15
2314	85	250	Unemployment Insurance	0	0	0
2314	85	260	Workers Comp Insurance	0	0	0
TOTAL EMPLOYEE BENEFITS				0	15	15
TOTAL 2314 ELECTION SERVICES				200	1,015	1,015
2317 AUDIT SERVICES						
2317	01	320	Contracted Services	6,325	6,325	7,325
TOTAL AUDIT SERVICES				6,325	6,325	7,325
TOTAL 2317 AUDIT SERVICES				6,325	6,325	7,325
2318 LEGAL SERVICES						
2318	01	320	Contracted Services	441	5,000	5,000
TOTAL LEGAL SERVICES				441	5,000	5,000
TOTAL 2318 LEGAL SERVICES				441	5,000	5,000
2321 SAU SERVICES						
2321	01	320	Contracted Services	188,589	200,731	206,394
TOTAL SAU SERVICES				188,589	200,731	206,394
TOTAL 2321 SAU SERVICES				188,589	200,731	206,394
2410 OFFICE OF THE PRINCIPAL						
2410	01	110	Principal Salary	108,237	111,484	114,829
2410	01	113	Clerical Wages	66,625	68,224	70,250
2410	01	322	Conferences/Conventions	3,006	3,000	3,000
2410	01	442	Equipment Rental	9,521	9,754	9,751
2410	01	534	Postage	142	1,000	1,000
2410	01	550	Printing/Binding	0	500	500
2410	01	580	Travel	74	1,000	1,000
2410	01	610	General Supplies	1,503	1,500	1,500
2410	01	810	Dues/Fees	1,423	1,800	1,800
TOTAL OFFICE OF THE PRINCIPAL				190,531	198,262	203,630
2410 EMPLOYEE BENEFITS						
2410	85	211	Health Insurance	23,351	27,012	32,053
2410	85	212	Dental Insurance	3,918	3,672	3,845
2410	85	213	Life Insurance	156	298	306
2410	85	214	Disability Insurance	170	372	383

DUNBARTON SCHOOL DISTRICT						
July 1, 2024 - June 30, 2025 Proposed Budget Detail						
Function	Program	Object	Account	FY2022-23	FY2023-24	FY2024-25
Code	Code	Code	Name	Actual	Approved	Proposed
2410	85	220	FICA	13,339	13,748	14,159
2410	85	230	NH Retirement	26,763	26,895	27,552
2410	85	250	Unemployment Insurance	137	122	134
2410	85	260	Workers Comp Insurance	375	431	444
			TOTAL EMPLOYEE BENEFITS	68,209	72,550	78,876
			TOTAL 2410 OFFICE OF THE PRINCIPAL	258,740	270,812	282,506
			2620 OPERATING BUILDING SERVICES			
2620	01	110	Custodial Wages	128,807	129,089	134,876
2620	01	320	Contracted Services	11,510	11,240	13,085
2620	01	431	Building Maintenance	25,230	17,000	17,510
2620	01	432	Building Repairs	25,461	13,000	13,000
2620	01	521	Property/Liability Insurance	9,621	11,276	13,283
2620	01	531	Telephone/Voice Communications	9,103	8,550	8,600
2620	01	580	Travel	417	550	550
2620	01	610	Custodial Supplies	9,751	14,642	14,642
2620	01	622	Electricity	51,936	51,000	51,600
2620	01	623	Propane	19,022	19,613	20,000
2620	01	624	Oil	0	0	0
2620	01	731	New Machinery	0	0	0
2620	01	733	New Furniture & Fixture	0	0	0
2620	01	735	Replacement Machinery	0	1,000	1,500
2620	01	737	Replacement Furniture & Fixtures	0	0	0
			TOTAL OPERATING BUILDING SERVICES	290,858	276,960	288,646
2620	85	211	Health Insurance	18,405	19,787	23,521
2620	85	212	Dental Insurance	1,106	1,037	1,086
2620	85	213	Life Insurance	106	214	223
2620	85	214	Disability Insurance	116	267	279
2620	85	220	FICA	9,854	9,875	10,318
2620	85	230	NH Retirement	1,664	1,726	1,777
2620	85	250	Unemployment Insurance	248	231	148
2620	85	260	Workers Comp Insurance	2,125	2,479	2,590
			TOTAL EMPLOYEE BENEFITS	33,624	35,616	39,942
			TOTAL 2620 OPERATING BUILDING SERVICES	324,482	312,576	328,588
			2721 STUDENT TRANSPORTATION			
2721	01	519	Contracted Transportation	276,363	328,191	261,881
			TOTAL STUDENT TRANSPORTATION	276,363	328,191	261,881
			TOTAL 2721 STUDENT TRANSPORTATION	276,363	328,191	261,881
			2722 SPECIAL EDUCATION TRANSPORTATION			
2722	01	519	Contracted Transportation	7,511	16,300	16,800
2722	02	519	Contracted Transportation	17,213	85,800	0
2722	03	519	Contracted Transportation	48,391	29,000	32,500
			TOTAL SPECIAL EDUCATION TRANSPORTATION	73,115	131,100	49,300
			TOTAL 2722 SPECIAL EDUCATION TRANSPORTATION	73,115	131,100	49,300
			2724 CO-CURRICULAR TRANSPORTATION			
2724	80	519	Contracted Transportation	2,794	4,600	5,000
			TOTAL CO-CURRICULAR TRANSPORTATION	2,794	4,600	5,000
			TOTAL 2724 CO-CURRICULAR TRANSPORTATION	2,794	4,600	5,000
			4500 BUILDING IMPROVEMENTS			
4500	00	720	Building Improvements	0	0	0
			TOTAL BUILDING IMPROVEMENTS	0	0	0
			TOTAL 4500 BUILDING IMPROVEMENTS	0	0	0
			5000 OTHER			
5110	40	910	Debt Service Principal	160,000	160,000	160,000
5120	40	830	Debt Service Interest	52,275	44,115	35,955
5251	40	930	Transfer to Food Service	0	0	0
			TOTAL 5000 OTHER	212,275	204,115	195,955
			TOTAL OPERATING BUDGET	8,399,604	9,500,291	10,115,162
FOOD SERVICE FUND BUDGET						
3120	00	110	Wages	30,493	28,366	30,288
3120	00	320	Contracted Services	13,357	11,480	12,054
3120	00	430	Equipment Repair	0	500	0

DUNBARTON SCHOOL DISTRICT						
July 1, 2024 - June 30, 2025 Proposed Budget Detail						
Function	Program	Object	Account	FY2022-23	FY2023-24	FY2024-25
Code	Code	Code	Name	Actual	Approved	Proposed
3120	00	431	Maintenance	615	1,250	1,500
3120	00	610	General Supplies	536	2,750	2,000
3120	00	631	Food	33,027	35,000	35,000
3120	00	632	Milk	2,255	7,500	5,500
3120	00	639	Commodities	8,452	8,500	8,500
3120	00	650	Software	0	0	0
3120	00	739	Capital Equipment	11,554	2,500	10,000
			TOTAL FOOD SERVICE	100,289	97,846	104,842
3120	85	211	Health Insurance	0	0	0
3120	85	212	Dental Insurance	0	0	0
3120	85	213	Life Insurance	24	47	50
3120	85	214	Disability Insurance	27	59	63
3120	85	220	FICA	2,333	2,170	2,317
3120	85	230	NH Retirement	0	0	0
3120	85	250	Unemployment Insurance	101	91	90
3120	85	260	Workers Comp Insurance	459	545	582
			TOTAL EMPLOYEE BENEFITS	2,944	2,912	3,102
			TOTAL PROPOSED FOOD SERVICE FUND	103,233	100,758	107,944
			TOTAL PROPOSED BUDGET WARRANT ARTICLE #2	8,502,837	9,601,049	10,223,106
OTHER WARRANT ARTICLES						
5251	00	930	Transfer to Capital Reserve Fund - Warrant Article #3	27,725	35,885	44,045
5252	00	930	Transfer to Expendable Trust	1,000	0	0
			TOTAL OTHER WARRANT ARTICLES	28,725	35,885	44,045
			TOTAL PROPOSED WARRANT	8,531,562	9,636,934	10,267,151



PLODZIK & SANDERSON

Professional Association/Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Dunbarton School District
Dunbarton, New Hampshire

Report on the Financial Statements

Adverse and Unmodified Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Dunbarton School District as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Grants Fund	Unmodified
Food Service Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

Adverse Opinion on Governmental Activities

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Dunbarton School District, as of June 30, 2022, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and aggregate remaining fund information of the Dunbarton School District as of June 30, 2022, and the respective changes in financial position and the respective budgetary comparison for the general fund, grants fund, and food service fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of the Dunbarton School District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Dunbarton School District
Independent Auditor's Report***

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 13-B to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the assets, liabilities, decrease the net position, and increase the expenses of the governmental activities. The amount by which this departure would affect the assets, liabilities, net position, and expenses on the governmental activities has not been determined.

Responsibilities of Management for the Financial Statements

The Dunbarton School District's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Dunbarton School District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Dunbarton School District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Dunbarton School District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Management's Discussion and Analysis,
- Schedule of the School District's Proportionate Share of Net Pension Liability,
- Schedule of School District Contributions – Pensions,
- Schedule of the School District's Proportionate Share of Net Other Postemployment Benefits Liability,
- Schedule of School District Contributions – Other Postemployment Benefits, and
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of

***Dunbarton School District
Independent Auditor's Report***

management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Dunbarton School District's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

May 2, 2023
Concord, New Hampshire

*Plodyk & Sanderson
Professional Association*

Management's Discussion and Analysis

As management of the School Administrative Unit 67, we offer readers of the Dunbarton School District's financial statements this narrative overview and analysis of the financial activities of the Dunbarton School District for the fiscal year ended June 30, 2022. We encourage readers to read the information presented here in conjunction with additional information that we have furnished in the District's financial statements, which follow this narrative.

Financial Highlights

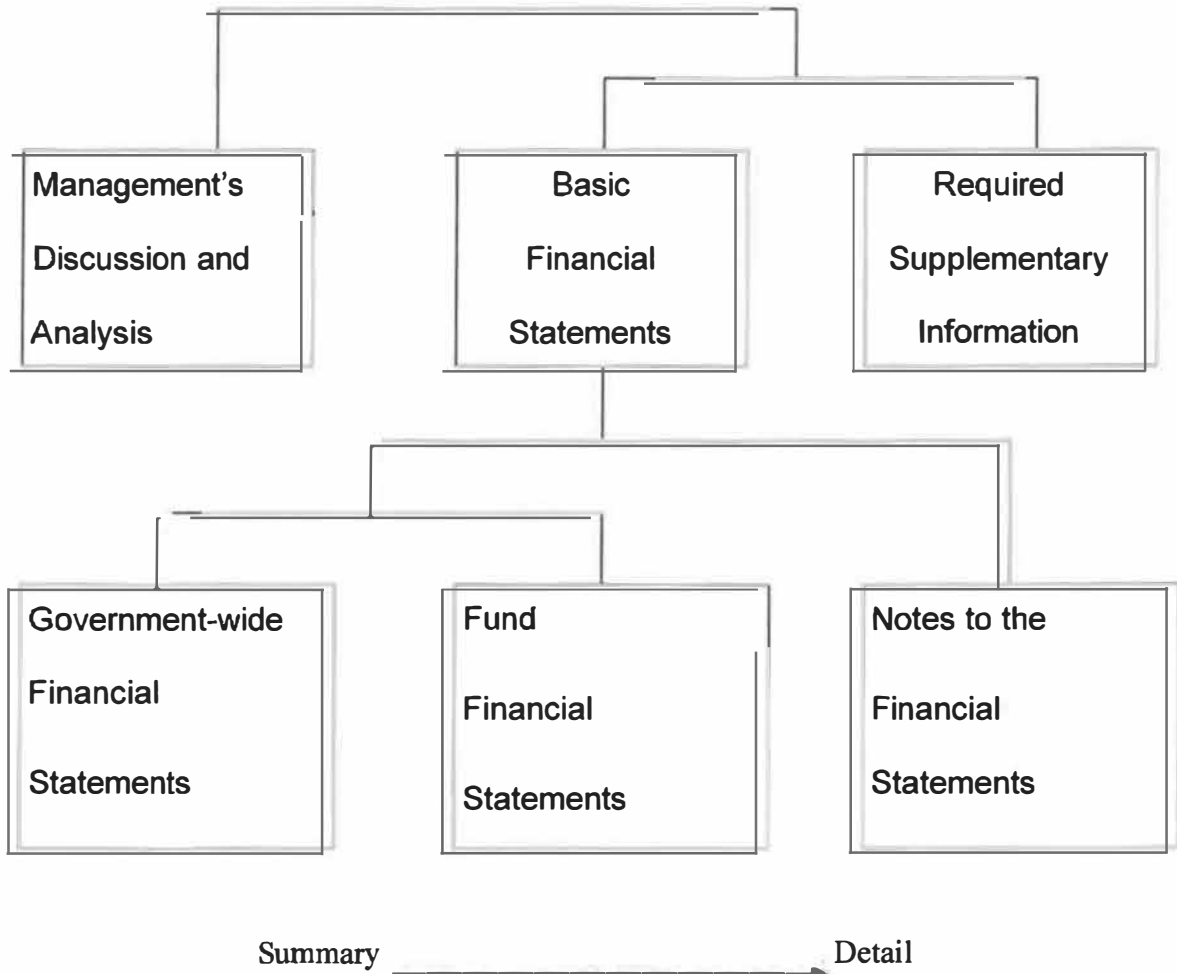
- The governmental activities had an end of the year net position of (\$272,019).
- As of the close of the current fiscal year, the Dunbarton School District's governmental funds reported combined ending fund balances of \$934,217.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Dunbarton School District's basic financial statements. The District's basic financial statements consist of four components; 1) government-wide financial statements, 2) fund financial statements, 3) notes to the financial statements (see Figure 1) and 4) required supplementary information. The basic financial statements present two different views of the District through the use of district-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the Dunbarton School District.

Required Components of Annual Financial Report

Figure 1



Basic Financial Statements

The basic financial statement includes two kinds of statements that present different views of the District.

The first two statements in the basic financial statements are the **Government-wide Financial Statements**. They provide both short and long-term information about the District's overall financial status.

The remaining statements are **Fund Financial Statements**. These statements focus on the activities of the individual parts of the District's government. These statements provide more detail than the government-wide statements.

Management Discussion and Analysis Dunbarton School District

The governmental funds statements tell how general government services were financed in the short term as well as what remains for future spending.

Fiduciary fund statements provide information about the financial relationships in which the District acts solely as a trustee or agent for the benefit of others, to whom the resources in question belong.

The next section of the basic financial statements is the **Notes to the Financial Statements**. The notes to the financial statements explain in detail some of the data contained in those statements. Budgetary information also can be found in the basic financial statement section of the report.

Government-wide Financial Statements

The government-wide financial statements are designed to provide the reader with a broad overview of the District's finances, similar in format to a financial statement of a private-sector business. The statement of net position includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when the cash is received or paid. The government-wide statements provide short and long-term information about the District's financial status as a whole.

The two government-wide statements report the District's net position and how they have changed. Net position is the difference between the District's total assets and total liabilities. Measuring net position is one way to measure the District's financial position.

- Over time, increases or decreases in the District's net position are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the District, you need to consider additional non-financial factors such as changes in the District's tax base.

The government-wide financial statements are on Exhibits A and B of this report.

Fund Financial Statements

The fund financial statements provide a more detailed look at the District's most significant funds – not the District as a whole. A fund is a grouping of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives.

- Some funds are required by State law.
- The School Board establishes other funds to control and manage money for particular purposes or to show that it is properly using certain taxes and grants.

The Dunbarton School District uses two kinds of funds:

Management Discussion and Analysis
Dunbarton School District

- **Governmental funds** –Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. Most of the District’s basic services are accounted for in governmental funds. These funds focus on how assets can readily be converted into cash flow in and out, and what monies are left at year-end. Governmental funds are reported using an accounting method called *modified accrual accounting* which provides a short-term spending focus. As a result, the governmental fund financial statements give the reader a detailed short-term view that helps him or her determine if there are more or less financial resources available to finance the District’s programs. The relationship between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is described in a reconciliation that is a part of the fund financial statements.

The Dunbarton School District adopts an annual budget for its General Fund, as required by the New Hampshire Statutes. The budget is a legally adopted document that incorporates input from the citizens of the District, the management of the schools and SAU 67, and the decisions of the Dunbarton School Board about which services to provide and how to pay for them. It also authorizes the District to obtain funds from identified sources to finance these current period activities. The budgetary statement provided for the General Fund demonstrates how well the District complied with the budget adopted and whether or not the District succeeded in providing the services as planned when the budget was adopted. The budgetary comparison statement uses the budgetary basis of accounting and is presented using the same format, language, and classifications as the legal budget document. The statement shows three columns: 1) the original budget as adopted by the board; 2) the actual resources and charges to appropriations; and 3) the difference or variance between the adopted budget and the actual resources and charges. The Dunbarton School District uses special revenue funds to account for its food service program, expendable trust funds, school forest, take-a-seat, and for its federal grants programs.

- **Fiduciary Funds** – The District is the fiduciary for certain funds. The District is responsible for ensuring that the assets reported in these funds are used for their intended purposes. All of the District’s fiduciary activities are reported in a separate statement of Fiduciary Net Position. These activities are excluded from the District’s government-wide financial statements because the District cannot use these assets to finance its operations.

Notes to the Financial Statements – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information – In addition to the basic financial statements and accompanying notes, this report includes certain required supplementary information and other supplementary information.

The Dunbarton School District's Summary of Net Position
Figure 2

Dunbarton School District Governmental Activities Summary of Net Position Two-Year Comparison				
	2022	2021	Change 2021-2022	% Change 2021-2022
Assets				
Current Assets	\$ 1,150,473	\$ 1,065,343	\$ 85,130	7.99%
Capital Assets	2,507,535	2,646,992	(139,457)	-5.27%
Total assets	3,658,008	3,712,335	(54,327)	-1.46%
Deferred Outflows of Resources	889,675	1,137,307	(247,632)	-21.77%
Liabilities				
Other Liabilities	404,015	464,991	(60,976)	-13.11%
Long Term Liabilities	3,727,429	4,796,607	(1,069,178)	-22.29%
Total Liabilities	4,131,444	5,261,598	(1,130,154)	-21.48%
Deferred Inflows of Resources	688,258	35,164	653,094	1857.28%
Net Position				
Net Investment in Capital Assets	1,258,353	1,217,212	41,141	3.38%
Restricted Net Position	126,913	12,090	114,823	949.74%
Unrestricted Net Position	(1,657,285)	(1,676,422)	19,137	-1.14%
Total Net Position	\$ (272,019)	\$ (447,120)	\$ 175,101	-39.16%

As noted earlier, net position may serve over time as one useful indicator of a government's financial condition. Although the Dunbarton School District's investment in its capital assets is reported net of the outstanding related debt, the resources needed to repay that debt must be provided by other sources, since the capital assets cannot be used to liquidate these liabilities. Usually, long term debt is reduced by annual debt service payments made from the operating budget. These payments are budgeted for and paid out of the general fund in the operating budget of the year in which they become payable.

A significant portion, 69.46%, of the District's revenue comes from school district assessments. The State provides 23.69% from sources such as the State education tax (raised locally), the Adequacy Grant, and other state grant/aid programs. Miscellaneous revenue, Federal revenues and other local sources provides 6.85% of the district's revenues.

**Bow School District Changes in Net Position
Figure 3**

Dunbarton School District
Governmental Activities
Statement of Activities
Two Year Comparison

	June 30, 2022	June 30, 2021	Change	Change in %
Revenues				
Program Revenue				
Charges for Services	\$ 14,228	\$ 2,782	\$ 11,446	411.43%
Operating Grants & Contributions	561,437	366,031	195,406	53.39%
General Revenue				
School District Assessment	5,949,402	5,508,832	440,570	8.00%
Unrestricted Grants and Contributions	1,978,322	2,229,821	(251,499)	-11.28%
Unrestricted Investment Income	555	224	331	147.77%
Miscellaneous	61,856	37,813	24,043	63.58%
Total Revenues	<u>8,565,800</u>	<u>8,145,503</u>	420,297	<u>5.16%</u>
Program Expenses:				
Instruction	6,218,131	6,050,174	167,957	2.78%
Support Services:				
Student	505,573	599,927	(94,354)	-15.73%
Instructional Staff	223,489	228,294	(4,805)	-2.10%
General Administration	19,059	17,264	1,795	10.40%
Executive Administration	183,359	172,383	10,976	6.37%
School Administration	251,155	284,052	(32,897)	-11.58%
Operation and Maintenance of Plant	490,257	426,068	64,189	15.07%
Student Transportation	379,060	337,888	41,172	12.19%
Noninstructional Services	81,816	75,311	6,505	8.64%
Interest on Long-Term Debt	38,800		38,800	100.00%
Total Expenses	<u>8,390,699</u>	<u>8,191,361</u>	<u>199,338</u>	<u>2.43%</u>
Change in Net Position	175,101	(45,858)	220,959	-481.83%
Net Position, beginning, as restated	(447,120)	(401,262)	(45,858)	11.43%
Net Position, ending	<u>\$ (272,019)</u>	<u>\$ (447,120)</u>	<u>\$ 175,101</u>	<u>-39.16%</u>

As of June 30, 2015, the School District implemented GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, which requires the School District to report their proportionate share of the New Hampshire Retirement System's net pension liability based upon their plan contributions for the year. The New Hampshire Retirement System has a statutory funding schedule whose goal is to reach 100% plan funding by June 30, 2039.

Financial Analysis of the District's Funds

As noted earlier, the Dunbarton School District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds. The focus of the Dunbarton School District's governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the Dunbarton School District's financing requirements.

At June 30, 2022 the governmental funds of the Dunbarton School District reported a combined fund balance of \$934,217. Detailed information on the increases and decreases in specific fund balances are shown in Schedule C-1 and Note 15 in the Annual Financial Report.

General Fund Budgetary Highlights: The general fund is the chief operating fund of the Dunbarton School District. At the end of the current fiscal year, the unassigned fund balance of the General Fund was \$552,317. As a measure of the general fund's liquidity, it may be useful to compare this fund balance to total general fund expenditures and revenues which amounted to \$16,018,937 for the year ending June 30, 2022. The fund balance remaining at the end of the fiscal year represents 3.45 percent of the combined total General Fund expenditures and revenues.

Capital Asset and Debt Administration

Capital Assets: The Dunbarton School District's investment in capital assets for its governmental activities as of June 30, 2022 totals \$2,507,535 (net of accumulated depreciation). These assets include buildings, land, machinery and equipment, athletic fields and facilities, and vehicles.

Figure 4
Bow School District Capital Assets
(Net of depreciation)

Dunbarton School District
Governmental Activities
Capital Assets (Net of Depreciation)
Two Year Comparison

	Governmental Activities		Increase (Decrease)	% Increase (Decrease)
	2022	2021		
Land	\$ 41,258	\$ 41,258	\$ -	0.00%
Land Improvements	61,350	16,000	45,350	283.44%
Building and Building Improvements	5,670,455	5,670,455	-	0.00%
Machinery and Equipment	218,249	189,899	28,350	14.93%
Total Historical Costs	<u>5,991,312</u>	<u>5,917,612</u>	<u>73,700</u>	1.25%
Total Accumulated Depreciation	<u>(3,483,777)</u>	<u>(3,270,620)</u>	<u>(213,157)</u>	-6.52%
Net Capital Assets	<u>\$ 2,507,535</u>	<u>\$ 2,646,992</u>	<u>\$ (139,457)</u>	-5.27%

Additional information on the School District's capital assets can be found in Note 6 of the Annual Financial Report.

Long-term Debt. During the 2017-18 fiscal year, the Dunbarton School District sold a new long-term bond to finance the addition and renovation project at Dunbarton Elementary School. The amount of the bond, including premium, was \$1,790,000. As of June 30, 2022 there was \$1,105,000 of principal remaining on the bond issue.

Bow School District's Outstanding
Long-Term Liabilities

Figure 5

Dunbarton School District
Governmental Activities
Long Term Liabilities
Two Year Comparison

	Governmental Activities		Increase (Decrease)	% Increase (Decrease)
	2022	2021		
General Obligation Bonds	\$ 1,105,000	\$ 1,265,000	\$ (160,000)	-12.65%
Premium	144,182	164,780	(20,598)	-12.50%
Compensated Absences	65,882	98,640	(32,758)	-33.21%
Other Postemployment Benefits	230,965	238,039	(7,074)	-2.97%
Net Pension Liability	<u>2,361,998</u>	<u>3,210,746</u>	<u>(848,748)</u>	-26.43%
Total Long Term Debt	<u>\$ 3,908,027</u>	<u>\$ 4,977,205</u>	<u>\$(1,069,178)</u>	-21.48%

Management Discussion and Analysis Dunbarton School District

New Hampshire general statutes limit the amount of general obligation debt that a school district can issue to 7 percent of the total assessed value of taxable property located within that town's boundaries. The legal debt limit for the Dunbarton School District is

\$28,380,963, well in excess of the current outstanding bond debt of \$1,105,000. The District does not have any authorized but un-issued debt as of June 30, 2022.

Economic Factors and Demographic Factors

The following key economic indicators reflect the growth and prosperity of the District.

- The Boston/Brockton/Nashua consumer price index for the first half of 2022 was 310.111, 7.0% higher than it was in the first half of 2021.
- Student enrollment in attendance (ADM-A) was 238.96 for 2021-22, a decrease of 2.81 students from 2020-21.

Requests for Information

This report is designed to provide an overview of the District's finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to the Business Administrator, Dunbarton School District, 55 Falcon Way, Bow, NH 03304.

DUNBARTON HISTORICAL SOCIETY – 2023

The Dunbarton Historical Society would like to take this opportunity to express how grateful we are of the many volunteers who have helped us along the way. It is only with their help that we have been able to proceed successfully. Thanks to all! Our major accomplishments of 2023 are as follows:

1. A huge cleanup project at Robert Rogers Homestead, consisting of removing fallen trees and extensive brush.
2. Aiding the National Parks of Boston in their Caleb Stark bio and Bunker Hill project.
3. Attendance at Dunbarton Elementary School's Easter Bunny Breakfast, promoting our mission and painting faces!
4. Society representatives and Charles Frost, Cemetery Trustee, visited Stark Cemetery with an author doing research on Robert Lowell, a famous poet who is buried there.
5. A Stark Cemetery cleanup, including repairs to the iron fence and gravestones, thanks to the skills of Mitch Rosen.
6. Tractor Day, held at the DHS Museum, Blacksmith Shop, and Cobbler Shop, with a large attendance.
7. Several members attended the open house for the completed Town Hall on behalf of the Society.
8. A successful open house at the DHS site featuring wool spinning, candle dipping, forging, stone boating, etc.
9. Designing new apparel with local artist, Amanda Kilrain, and purchasing updated shirts to sell at events to promote Dunbarton and the Historical Society.
10. Attendance at Old Home Day, including David Heisler and his beautiful horses (our mascots, Doc and Bud) giving wagon rides to the public throughout the day.
11. Attendance at Dunbarton Elementary School's Fall Festival to express our support for community involvement.
12. Extensive progress on the Jameson Cape, including windows, a beautiful door, and clapboard siding.
13. Working with Eversource to provide electricity to the Cape, needed to move forward with the building process.
14. The Society has contracted with a skilled mason to create a historically appropriate, working chimney with the capabilities of cooking for demonstrations at the Jameson Cape.
15. We offered three NH Humanities Programs, open to the public, in the months of September, October and November. All three were well attended and we plan to announce three more in 2024.
16. Charitable gaming days at Concord Casino raised \$5,179 for the Society!
17. An active social media presence with the help of Lindsey Mills Merrill. Check us out on Facebook and Instagram!
18. Our annual meeting in November consisted of a pizza party, thanking all the members and volunteers who worked so hard to make the year of 2023 a huge success.

We look forward to continuing construction on the Jameson Cape when we have adequate funding to proceed. Preserving Dunbarton's history is important and as our members get older, it becomes essential to have younger members, including children, participate in the organization. A multigenerational Society is a successful Society! We have many unique items, are continuing to acquire new donations, and our buildings are envied by other Historical Societies across the state. Our mission is to preserve and share local history and we are always looking for others to join us! Watch our sign in front of the Historical Society Museum for information regarding the Society in the upcoming months. After many years of maintaining the sign, Wayne Mills was able to pass the torch, so to speak, to young member and volunteer, Haydn Mills!

Gratefully,
The Dunbarton Historical Society

President - Alison R. Vallieres
Vice President - David Heisler
Treasurer - Norman Roberge
Secretary - Allison Mills-Rees
Executive Board - Wayne Mills, Marcia Wagner, and Ken Koerber



UNH COOPERATIVE EXTENSION MERRIMACK COUNTY

UNH Cooperative Extension serves residents in each of Merrimack County's 25 towns and 2 cities with diverse programming through 4-H Youth Development & Education, Health & Well-Being, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

Food & Agriculture: We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops, trainings, diagnostic services, applied research, and one-on-one consultations. In 2023, a multitude of educational workshops were conducted with Extension at the helm. Hundreds of individuals received one-on-one consultation through email and phone conversations, 140 farm visits were conducted to fruit, vegetable, and dairy farms, during which recommendations were tailored towards the individual educational needs of the client. A total of 384 soil tests were reviewed and approved, optimizing soil fertility practices, and maximizing production on sites throughout the county. Extreme weather events impacting producers required a pivot in the scope of our work, which we shifted towards economic impact analysis to inform legislators and partner organizations in hopes that state and federal legislative action will help mitigate the impact to individual farms.

Natural Resources: Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 1,945 Merrimack County residents received one-on-one education from woodlot visits, educational events, telephone calls, and email correspondence. At least 1,426 County residents participated in educational events: Tree Farm Field Days, Tree Id Walks, Invasive Plant Control workshops, Wildlife Habitat field tours, Forest Health workshops, and Forest Ecology Field Tours for Middle School Science Classes. This year's educational offerings were augmented by a wide variety of virtual meetings to provide residents with virtual learning opportunities. To find out more about our programs and events check out the UNH Forestry and Wildlife Facebook page (<https://www.facebook.com/nhwoods.org>). This year, there were over 400 Volunteers who worked with UNH Extension in Merrimack County helping to conserve and manage its natural resources. The Volunteers participated in the Natural Resource Stewards program, the Coverts Project, Nature Groupie, the NH Big Tree Program, and the Lakes Lay Monitoring Program. Please visit our website to find out how to Volunteer with UNH Extension <https://extension.unh.edu/about/volunteering>.

Community & Economic Development (CED): The CED team provides programming and technical assistance to communities, businesses, and nonprofit organizations around New Hampshire. The CED team's work focuses on revitalizing main streets, retaining and growing local businesses, supporting entrepreneurs and innovators, improving quality of life, and leveraging tourism and the recreation economy. Central to the CED team's work is engaging individuals throughout the community in developing a vision, designing an approach, and moving to action. Over the past year, the Merrimack County CED team has supported ongoing statewide programming on housing and broadband/digital equity. Continued support of the Northfield-based Foothills Foundation, along with a collaborative project to support outdoor economy, trails, and non-profit capacity and development across central Merrimack County and portions of Belknap County is ongoing. Additionally, the CED team has nearly completed the Downtowns and Trails program in Hopkinton and Contoocook, NH, which began in December 2022. This project will result in a detailed report for the community,

action, and next steps, and include a community presentation and ongoing support from the CED team as goals are worked towards.

4-H Youth Development & Education: 4-H is the youth development program of UNH Cooperative Extension and is offered in partnership with the USDA/ NIFA. The mission of 4-H is to provide hands-on learning opportunities, through positive youth-adult partnerships and peer-reviewed curriculum, to create tomorrow's leaders. 4-H programming helps youth find their spark, or their passion, so that in their adult life they find meaningful ways to contribute to their communities. A timeless tradition is Merrimack County 4-H members participating in events at the Hopkinton Fair. The 2023 fair hosted 114 4-H animal exhibitors and 92 youth exhibitors in the Ruth Kimball 4-H Exhibit Hall. All these opportunities serve as a capstone experience for a 4-H project, for youth to demonstrate their learning from the past program year. To close out the 2022-2023 program year, Merrimack County involved 371 youth in the program with the help of 109 volunteers.

Nutrition Connections is a no-cost, hands-on nutrition and physical education program that provides limited-resource youth, adults, and families the knowledge and skills needed for better health. In Merrimack County, Nutrition Connections engaged adults through partnerships with local agencies, including housing sites for older adults, senior centers, emergency housing, peer support, and more. Participants explored topics like saving money at the grocery store, reading food labels, simple recipes, and physical activity. Nutrition Connections also worked with youth in Franklin and Pittsfield. Middle schoolers learned how to set nutrition and physical activity goals and make healthy food choices. Two garden nutrition programs were offered to youth attending an afterschool and summer program and three preschool groups learned about fruits and vegetables. Nutrition Connections will continue to collaborate with local organizations and schools to help engage all ages around the skills and knowledge for better health.

Health & Well-being: Provides information, programs and training grounded in research to help individuals and their families succeed and thrive, such as Youth and Adult Mental Health First Aid Training, Chronic Disease, and Chronic Pain Self-Management Programs. We are collaborating with schools and public health partners to increase prevention and early intervention for mental health and wellness and substance misuse in communities. Our Merrimack County Field Specialist is serving as Project Director for the Community First Responder Program, funded by SAMHSA, which is bringing opioid prevention education to audiences across NH.

We would like to thank our Advisory Council that consists of 10 citizens from Merrimack County, and a representative of the County Commissioners office and County Delegation. These advisors assist Extension program staff to evaluate current programming, identify local educational and research needs, and to consider new programming across the county. Our 2022-2023 council members included: Janine Condi, Chip Donnelly, Ken Koerber, Josh Marshall, Jill McCullough, Tim Meeh, Page Poole, Scott Reynolds, Dee Treybig, Anya Twarog, Commissioner David Lovlien, and Rep. Thomas Schamberg.

Connect with us: <https://extension.unh.edu/facility/merrimack-county-office>

2023 DUNBARTON GARDEN CLUB

(501(c)3 Nonprofit Organization)



The Dunbarton Garden Club mission is *to create an interest in gardening, in all its branches, to encourage the beautification of homes in the community, beautify the town common, and to interest school children in the knowledge and preservation of the same.* Monthly meetings are held throughout the year (April to December), check our website or Facebook Page for details. The club holds meetings and seminars each year featuring guest speakers, garden tours, and an opportunity to give back by working on our community projects. The public is welcome to attend our learning sessions and town beautification activities. We are a fun and casual group!

The Dunbarton Garden Club is a nonprofit, volunteer organization that was founded in 1934. Membership is open to all adult age residents of Dunbarton and interested folks in neighboring towns. Our members get the pleasure of joining with old and new friends to make our town and gardens more beautiful all while passing on their love of nature and gardening to children. The Club helps maintain the town common gardens, puts wreaths on our town buildings and churches, mentors' members, and supports activities at Dunbarton Elementary School including the ROOTS Program. We are proud of our former 10-year project to sell and plant over 100,000 daffodils in Dunbarton to celebrate the town's 250th anniversary in 2015. It was a project that continues to beautify our roadways and gardens to this day. In honor of the 20th anniversary of this project, we will be selling five Dunbarton themed daffodil blends once again this year. We hope you will support this project by purchasing our bulbs when they go on sale this spring. We are excited to offer this one year only opportunity to plant more daffodils in town. We also plan to use this as an opportunity to freshen up our public planting areas and roadways.

The Club also offers up to a \$1,500 scholarship to a graduating Dunbarton senior who attends Bow High School. Our scholarship is open to an applicant who plans to attend an institute of higher learning to study horticulture, agriculture, floriculture, botany, conservation, environmental sciences, forestry, plant sciences, garden design, landscape architecture, pollinator research, conservation, and the like. Visit our website (QR Code below) or email us DGC03046@gmail.com for more information.

UPCOMING EVENTS:

Visit our website dunbartongardenclub.org or find us on Facebook: Dunbarton Garden Club

Daffodils for Dunbarton Sale: Spring 2024

Annual Fall Mum Sale: September 5-8, 2024

Club Officers:

President: Emilia Holban

Vice-President: Nora LaMarque

Treasurer: Karen Cusano

Secretary: Debra Foster

Librarian: Sharon Conway

Scan QR Code for Website



Committee chairs:

Programs/Publicity: Carrie Carbonneau

Event Set-up: Sharon Conway,
Molly Kemp

Cheer: Dawna Vaughan

Scholarship: Emilia Holban

Auditor: Carol Piwczyk





GENERAL INFORMATION

Dunbarton as we know it today was first granted by the General Court of Massachusetts in 1733, as Narragansett No. 6. It was re-granted in 1735 to soldiers who fought in the French and Indian War under Capt. John Gorham (not Samuel Gorham of Plymouth, England) but that grant was relinquished. In 1748 a group headed by Archibald Stark petitioned the Masonian Proprietors in Portsmouth for a grant of land and received permission to have this territory surveyed and laid out into lots and ranges; it was called Starkstown. Permanent settlement did not commence until 1752. This Township was incorporated on August 10, 1765 by then Governor Benning Wentworth and named Dunbarton after Dumbarton Scotland where many of the original settlers originated.

Dunbarton is located in Merrimack County, bounded by Goffstown to the south, Weare to the west, Hopkinton to the north, Bow and Hooksett to the east.

From 1765 until 1822 when the town of Hooksett was incorporated, the bounds of Dunbarton went to the Merrimack River.

Dunbarton has: Five ponds, all with public access:

- Gorham Pond, 102.6 acres
- Kimball pond, 37.2 acres
- Long Pond, 32.1 acres
- Purgatory Pond 18.6 acres
- Stark Pond, 10.8 acres

Three town cemeteries (Center, pages Corner and East) and one private cemetery (Stark).
 Approximately 75 miles of road.
 19,560 acres, 31.4 square miles which includes:

- 1,407 acres of conservation property
- 201 acres of conservation easement
- 925 acres of Kuncanowet Town Forest property
- 507.45 (approximate) acres of Town Forest
- and 1,187 + acres of federal land.

Population of approximately 3,085 (2022 Census)

The elevation above sea level for the Town Hall is 830', the top of Mills Hill (the Highest point) 925', the Bow-Dunbarton line on Route #13 (the lowest point) 350'. The Boston Globe reported on February 24, 2008, Boston University Dept. of Geography and Environment determined the center of New England was located in Dunbarton, NH. Specifically in the North West corner of the Prescott field on the Stonehurst farm located at 43.117199 degrees latitude and -71.593498 degrees longitude.

Hours of the Town Office are:

Selectmen Meeting	Thursday 7:00pm	603-774-3541 x 105
Daytime Office Hours	Monday through Friday 8:00am to 4:00pm	
Tax Collector	Tuesday 4:30pm to 7:00pm Thursday 4:30pm to 7:00pm	603-774-3547 x 103
Town Clerk	Monday through Thursday 8:00am to 4:00pm Friday Closed	603-774-3547 x 107
Building Department	Monday-Friday 8:00am to 4:00pm (Inspections: by appt. Monday & Friday 24-hrs notice)	603-774-3547 x 106
Transfer Station**	Tuesday 10:00am to 4:00pm Wednesday 12:00pm to 8:00pm Saturday 8:00am to 4:00pm	603-774-7090

** A disposal permit is required, available from the Town Clerk and Selectmen's Office.

The Planning Board meets the third Wednesday of the month. The Zoning Board meets the second Monday of the month, as required. Call the Selectmen for further information.

The School Board meets the first Wednesday of the month at the school.

Library Hours:	Tuesday	10:00am to 6:00pm	
	Wednesday	10:00am to 4:00pm	
	Thursday	10:00pm to 6:00pm	
	Friday	10:00am to 4:00pm	
	Saturday	9:00am to 1:00pm	603-774-3546

Web Page: <http://www.dunbartonnh.org>

Volunteer Fire Department	603-774-3542	EMERGENCY 911
Police Department	603-774-5500	

Brush burning permits are required unless there is complete snow cover. They may be obtained from Jon Wiggin, J.R. Swindlehurst, Bud Marcou, Fred Mullen, or Patrick “Woody” Bowne (subject to change please call town office).

The annual town election and town meeting is the second Tuesday in March.

Voter registration qualifications: 18 years of age, US Citizen and resident of Dunbarton. Register with Supervisors of the Checklist or Town Clerk. Absentee ballots are available to qualified voters for town and state primary and general elections. Contact Town Clerk for details.

FIVE-YEAR TAX RATE COMPARISON

	2019	2020	2021	2022	2023
Local School	17.09	13.97	14.89	15.29	16.85
State School	2.45	1.88	1.94	1.33	1.82
County	3.07	2.63	2.53	2.53	2.48
Municipal	4.60	3.80	4.05	3.83	4.42
TAX RATE	27.21	22.28	23.41	22.98	25.57
		*Reval year			
Assessed Value	315,365,953	394,363,018	399,463,829	405,442,337	410,451,695

Revaluation years were 1997, 2005, 2010, 2015, and 2020. The next Revaluation is scheduled for 2025.

Equalization Ratio = 63% for 2023.

Wreaths Across Dunbarton - Flags Around Dunbarton

Est. 2017

Est. 2020

2023 marked the 7th year of **Wreaths Across Dunbarton** decorating the graves of 208 Dunbarton Veterans with wreaths with red bows on the **2nd Saturday in December**. Your donations, big or small, over the years helps keep both events funded.

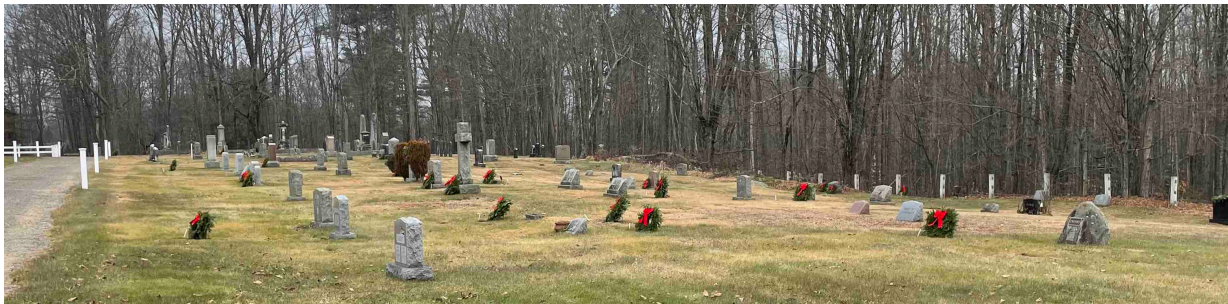


Volunteers meet on Thursday to fasten the bows on the wreaths. Thank you one and all who have volunteered to help.

If you would like to volunteer to help pick up the wreaths toward the end of March, depending on the weather, send your contact info to LarsenMedia@Gmail.com.

Flags Around Dunbarton marked it's 3rd year in 2023 with our partnership with the Dunbarton Telephone Company. Come

May 2024, Dunbarton Phone Company will be putting the 60 flags up in Dunbarton Center, by Pages Corner Cemetery and East Cemetery at the Dunbarton/Bow line. Please tell them thank you for this wonderful community service.



8th Annual
WREATHS *across* DUNBARTON™

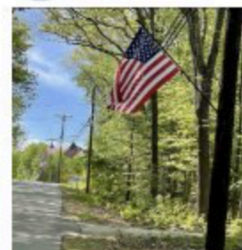
2nd Saturday in Dec. - Dec. 14, 2024

FLAGS *around* DUNBARTON™
4th Annual - May ~ November

**THANK YOU DUNBARTON
FOR YOUR DONATIONS &
CONTINUED SUPPORT!**



**FLAGS
around
DUNBARTON™**



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