

**TOWN OF DUNBARTON, NH  
PLANNING BOARD MEETING MINUTES**

**November 18, 2020 ~ 7:00 p.m. at Town Office Meeting room**

**IN ATTENDANCE** Alison Vallieres, Alternate Ron Slocum, Chair Chuck Frost, Vice-Chair George Holt, Secretary Ken Swayze, Ex-Officio Dave Nault, Jeff Crosby, B/P/Z Administrator Donna White

**BUSINESS** Secretary Ken Swayze stated that meeting notices were posted on the Town's bulletin board and website.

1. **Approval of Minutes:** **Ken Swayze made a motion to approve the minutes of the October 21, 2020 meeting, October 21, 2020 workshop, and November 4, 2020 workshop as presented; George Holt seconded the motion.** There was no discussion. **All were in favor.**
2. **Correspondence/General:** None
3. **Selectmen's Office Report:** Dave Nault reported that it is budget season; departments have been asked to budget level services as much as possible.
4. **Planning/Building Department Report:** Donna informed board members of the following: **1)** A call was received from Dirt Doctors, following up on a discussion at last month's meeting. Donna told the board there will not be any retail business at the site, there will be a couple pieces of equipment at the site used in the composting process, and there will be minimal excavation done. Board members discussed the history of the parcel, how the current owner has used it as a stock yard for materials, the need for an updated reclamation plan and a letter of intent to include hours of operation, and making the prospective owner aware of road postings during mud season. Donna will convey this information to the Dirt Doctors representative. **2)** A call was received from a woman thinking of moving to Dunbarton. She has a small dog breeding business and wanted to know if she needed to do anything specific with the town. She told Donna there will be only one dog being bred, maybe four or five litters a year, the puppies kept inside. The dogs are kept until they are eight weeks old; buyers would come to her house to pick them up. There would be no other noticeable traffic or impact. Donna said this use is different from a kennel based on her research of the state regs. RSA 21:34-a Farm, Agriculture, Farming – Section II includes (9) The husbandry of domesticated strains of fur-bearing animals. RSA 437:1 Definitions – (IV) Pet vendor means any person, firm, corporation, or other entity that transfers 25 or more dogs...customarily used as household pets to the public...between July 1 and June 30 of each year. Donna said pet vendors are required to be licensed by the state and ag department. Board members discussed the matter and agreed that this seems to be a very small operation that does not require anything from the town. Donna will convey this information to the inquirer. **3)** Donna presented a Voluntary Merger for the secretary's signature. The owners, Melissa and Michael Mayhew, are merging four small lots into one lot; the lots are K1-05-07, K1-05-08, K1-05-03, and K1-05-04. The parcel created by the merger will be referred to as K1-05-04. Ken Swayze

signed the document; Donna will get it recorded. Donna informed the board that Melissa Mayhew had submitted, and paid for, an application for a lot line adjustment/merger back in the spring. Because multiple items on the plan were in question, the applicant chose to put the plan on hold prior to it being accepted. Since that time, she has decided to merge the lots, therefore, not pursuing the lot line adjustment. Donna recommended that the application fees, less the administrative portion, be refunded to the applicant. No abutter notifications were sent, no advertising was done. Members agreed the refund should be issued. **Ken Swayze moved to refund application fees of \$204.00, less administrative fee of \$50.00, to Melissa Mayhew; seconded by George Holt. Refund amount will be \$154.00. All were in favor.**

### **OLD BUSINESS**

Application #2020-PB-005, Michael & Dana Baier – Request for Waiver of Site Plan Review, Tax Map B7-01-08, 233 Twist Hill Road in the Low-Density Residential District. (continued indefinitely)  
Donna informed the board of her conversation with the applicant. He still intends to go before the ZBA for a variance and then come before the Planning Board; he is not sure of his timeframe. It was agreed that abutter re-notification will be necessary because of the amount of time that has lapsed since the initial notification for the August meeting. The application will be removed from the agenda but held open until further instructions from the applicant.

### **OTHER BUSINESS**

With no other business before the Board, **Ken Swayze moved to adjourn the meeting at 7:32 p.m. George Holt seconded the motion. All were in favor.** The chair said there would be a workshop immediately following this meeting for the continued review of the Zoning Ordinance; all members were invited to participate if they wanted.

Respectfully submitted,  
Donna White