

TOWN OF DUNBARTON, NH
PLANNING BOARD MEETING MINUTES

October 21, 2020 ~ 7:00 p.m. at Town Office Meeting room

IN ATTENDANCE Brian Pike, Alison Vallieres, Alternate Ron Slocum, Chair Chuck Frost, Vice-Chair George Holt, Secretary Ken Swayze, Ex-Officio Dave Nault, B/P/Z Administrator Donna White

Ron Slocum was appointed as a voting member in the absence of Jeff Crosby.

BUSINESS Secretary Ken Swayze stated that meeting notices were posted on the Town's bulletin board and website.

1. Approval of Minutes: **Brian Pike made a motion to accept the minutes of the September 16, 2020 meeting as presented; Ken Swayze seconded the motion.** There was no discussion. **All were in favor.**
2. Correspondence/General: Donna reported two regional impact notices were received: 1) City of Nashua, ZBA hearing on October 27th relative to communication tower; 2) Town of Weare, Planning Board hearing on October 22nd, for a lot line adjustment and subdivision for lots on Clough Park Road.
3. Selectmen's Office Report: Dave Nault reported that Trick or Treat will take place on October 31st; there will be no activities at the common this year.
4. Planning/Building Department Report: Donna informed board members of the following: 1) 2020-2021 Planning & Land Use Regulation books will be available soon; Alison, Chuck, Ken, Brian, and Dave requested books. 2) An inquiry was received from a party interested in buying a gravel pit on Ray Road. He said he would be doing the same as the current owner, bringing in material, composting, hauling material back out, etc. Donna asked if the extraction regulations would cover that type of activity and if the buyer needed to come before the board. Ken spoke about the history of the property. It was suggested that Donna send a copy of the extraction regulations section of the ZO to the interested buyer. 3) In a recent conversation with CNHRPC, it was learned that meetings are to be accessible remotely as long as the Governor's emergency order is in place. Because of seating limitations and inadequate technology at the Town Office, Donna has been in contact with the school secretary about using the community center for future meetings. She will arrange to go to the school for training on their IT system and the protocols of using the facility. It was agreed to have the November 4th workshop at the school so a trial run with the remote/onsite process can be conducted. Donna will notify members of the training session so others may attend. 4) Capital Improvements Program (CIP) – Donna asked to clarify who oversees the update of the CIP. It was explained that a warrant article was passed in 2015, giving the BOS the oversight of the project by appointing a CIP committee. It was also explained that the Planning Office staff typically does the clerical work on the project. Dave Nault will bring this to the BOS for committee appointments. 5) Donna asked how long the Baier application should stay on the agenda as she has not heard anything from him on this one or the one before the ZBA. After

brief discussion, it was suggested that she look at the continuance policy in the regulations, and then contact the applicant. 6) A lot line adjustment approved in 2017 has still not been recorded because the deed has not been submitted. The applicant stated he will get the deed prepared and submitted.

OLD BUSINESS

Application #2020-PB-005, Michael & Dana Baier – Request for Waiver of Site Plan Review, Tax Map B7-01-08, 233 Twist Hill Road in the Low-Density Residential District. (continued indefinitely)

NEW BUSINESS

OTHER BUSINESS

With no other business before the Board, **Chuck Frost moved to adjourn the meeting at 7:40 p.m. Dave Nault seconded the motion. All were in favor.** The chair said there would be a workshop immediately following this meeting for the continued review of the Zoning Ordinance; all members were invited to participate if they wanted.

Respectfully submitted,
Donna White