

PLANNING BOARD MEETING MINUTES
JANUARY 19, 2022, 7:00 PM AT TOWN OFFICE MEETING ROOM

Roll Call Attendance

Ex-Officio Dave Nault, Alison Vallieres, Vice-Chair George Holt, Chair Chuck Frost, Secretary Ken Swayze, Jeff Crosby, Alternate Ron Slocum. Brian Pike (declared no one else in the room) and Alternate Ex-Officio Mike Kaminski (declared no one else in the room) attended via Zoom.

Business

The chair confirmed with the secretary that this meeting was posted in two places and on the Town's website. Mr. Frost explained that roll call would be taken for all votes, as required for hybrid meetings.

1. **Approval of Minutes:** Ken Swayze moved to approve the minutes of the December 15, 2021 regular meeting, the minutes of the December 29, 2021 site walk, and the minutes of the January 5, 2022 workshop; George Holt seconded the motion.

Roll call as follows:

Dave Nault – ok with 12/15 and 12/29; abstain on 1/5

Alison Vallieres – ok with 12/15 and 12/29; abstain on 1/5

George Holt – yes on all

Jeff Crosby – ok with 12/15; abstain on 12/29 and 1/5

Chuck Frost – yes on all

Brian Pike – yes on all

Ken Swayze – yes on all

Ron Slocum – ok with 12/15 and 12/29; abstain on 1/5

2. **Correspondence** – None
3. **Selectmen's Report** – Selectman Nault reported the following: 1) the repair of the front steps at the Town Hall/Library is underway; 2) the sprinkler contractor for the Town Hall/Library has materials on site.
4. **Building, Planning and Zoning Department Report** – Donna reported the following: 1) Page's Corner is on DOT's draft ten-year plan; 2) a new application for a 14-lot subdivision (2 traditional; 12 open space) has been received for the February agenda; 3) Central N H Regional Planning has submitted an outline for the update of the Board's regulation documents; will discuss later in the meeting.

Old Business

Application #2021-PB-005, Charles W Graybill Revocable Trust – Three-lot Subdivision, Lot A3-01-02 on Gorham Pond Road in the Low-Density Residential District. Ron Slocum stated that he works with Mr. Graybill's son but does not feel it presents a conflict. Others agreed.

Jacques Belanger, agent for the applicant, presented a revised plan, showing the relocation of the driveway and 4K septic area for proposed lot 2-2. He said they have 200' sight distance with the movement of the driveway. George Holt and Dave Nault said they had been by and observed the

flagged driveway. Jeff Crosby asked if any trees need to be cut to get the sight distance. Mr. Belanger said he got the road profile from Anthony Costello; he isn't sure about the trees. Dave Nault stated there is a little brush there. Mr. Crosby asked if they would make it work to meet town standards. Mr. Belanger said they will.

The chair opened the public hearing. There were no abutters present nor comments from the public. The public hearing was closed and brought back to the Board. There was no further discussion. **Ken Swayze made a motion to approve the proposed subdivision for Charles W Graybill Revocable Trust of Tax Lot A3-01-02, dividing one 30.99-acre parcel located on Gorham Pond Road into three residential lots in the Low-Density Residential District.** Subject to the following conditions: (1.) Submittal of a final, technically accurate, and graphically correct plan-set in full compliance with all current subdivision regulations and incorporating any and all additional requirements established during deliberations with the Board (per status reports, Planning Board meetings & minutes of November 17, 2021 and January 19, 2022 and other acknowledgments). (2.) Approval and receipt of all other required local, state and federal permits. As a result of such other permit approvals, there shall be no change(s) to the base plan(s) without re-consultation with the Board. (3.) Payment of all fees and costs associated with the Dunbarton Planning Board application process. (4.) That all specified work and improvements at the site, as specified by the Land Subdivision Regulations, is completed prior to the signing and filing of the mylar (e.g.: survey monumentation must be in compliance.). (5.) Preparation, submittal, and filing of all deeds, legal instruments, and/or documents required or intended to be filed at the Merrimack County Registry of Deeds, in such content and form acceptable to the Town. **Dave Nault seconded the motion. Roll call as follows: Jeff Crosby – yes; Ken Swayze – yes; Chuck Frost – yes; George Holt – yes; Alison Vallieres – yes; Dave Nault – yes; Brian Pike – yes. (APPROVED)**

Application #2021-PB-004 – Michael Guiney – Six-lot Subdivision, Lot B6-01-05 on Kelsea Road in the Low-Density Residential District. Surveyor/Engineer Ed Rogers, Attorney Pat Panciocco, and applicant Michael Guiney were present. Dave Nault recused himself from this case; Ex-Officio Alternate Mike Kaminski was appointed in his place.

The chair acknowledged the receipt of a letter and revised plan from Ed Rogers, receipt of a letter from the Conservation Commission in response to the materials submitted by Mr. Rogers, and a cost analysis from Pat Panciocco. He asked Mr. Rogers if he had any additional comments or information to present.

Mr. Rogers said he made changes to the plan consistent with the discussion at the last meeting. He said he added Note #12 on Sheet 1 referencing the existing well. Mr. Rogers said he received the letter from the Conservation Commission with their recommendation about the turn-around. He said he would be glad to discuss those recommendations. George Holt said, as a Conservation Commission member, that the proposed turnaround is expansive of the current turnaround by about three times. He said the increased impervious graveled area will create more runoff. He said a hammerhead would suffice and would involve a much more modest expansion of the turnaround area. Ed Rogers said there will be some increase in stormwater runoff. He noted that they had initially talked about a hammerhead that would turn to the right beyond Mr. Guiney's house. He pointed out that in this area, part of the existing right-of-way (ROW), it would have to turn left. He asked if that was something Mr. Crosby could work with. Jeff Crosby said no, as it would not work within the existing ROW. George Holt offered his thoughts, saying they would not have to expand the area if they continued on the road up into

the current turnaround and dumped snow at the edge of the Class VI section. Mr. Crosby said if they could turn around there, they would be doing it now. He added that they also need to consider fire trucks being able to maneuver, and he feels this plan is what the town needs. Ken Swayze said these are not dramatic pieces of land they are talking about, and the problem with reducing this is that an area is needed for large trucks to turn around. Brian Pike said, considering the options we have, the turnaround in a circular pattern is best. He asked what the smallest doable radius would be and if this could be smaller. Jeff Crosby said he does not feel it can be smaller and still be adequate for utility vehicles, truck with trailers, etc. He spoke about issues with the size, needing room for snow stockpile, and the preference of staying with the proposed size. Mike Kaminski noted that Mr. Rogers had configured the turnaround to the minimum standard of National Fire Protection Association (NFPA). He also stated, in response to the Conservation Commission's letter, that salt is not used on the gravel roads.

Chuck Frost said he agrees with Jeff Crosby, Ken Swayze, and others, and appreciates the Conservation Commission's concern for the wetland, however, the Town's regulations allow for construction in this area. He said the turnaround is an overall benefit for the community and the radius and stockpiling need to be considered. Mr. Frost said it was stated at one point that the minimum turning radius for fire trucks is 45'. He said he thought all were in agreement for quite a few months that this was the way to go. George Holt said the plan was just received at the last meeting, although it has been talked about before that. Mr. Frost said they have been working on this since October, based on the workshop held, etc.

George Holt asked about the 9% grade shown on the cross section. Ed Rogers said it follows the lay of the land of the existing road. He said he would be inclined to request a waiver of that item if necessary. He said he cannot say at this point that 8% would greatly change the plan. Mr. Rogers explained there is a fill at the end of the section, and the grade affects the cross slope to the left. He said if he has to grade it out further, it could go into the wetland. He spoke about the cut and fill, saying it is probably not an issue, but he cannot promise that. George Holt said the Board would not vote for a waiver. Ken Swayze said he would go with a 9% grade. Mr. Frost said he would like an explanation of the slope and fill. Ed Rogers said the fill is along the centerline of Kelsea Road. He went over the plans with the Board. George Holt said he would advocate for the smaller footprint. Ken Swayze said he was ok with 9%. Jeff Crosby said it can be worked out in the field, maybe go a little less. Alison Vallieres said she would like to see it down to 8%. Brian Pike said he could live with 9% but would like to see if they can get it down to 8%. Mike Kaminski said he feels a waiver would be appropriate. Chuck Frost said he would like to see it worked out, see if they could go with 8%, and he would like more information. Ed Rogers said he will look at it and see what can be done. He said if he feels it will be too big of an impact, he will request a waiver. He explained how the grade of the slope gradually changes and reviewed the plan profile with the Board.

The chair asked if there were any additional comments on the technical part of the plan. There were none. He asked Ms. Panciocco if she would like to speak to the analysis she submitted. Ms. Panciocco said they did not really get into exactions at the last public hearing. She explained how she created the outline, beginning with the estimate presented by Jeff Crosby for improvements he felt necessary for Kelsea Road. She spoke about what she labeled 'Exhibit A', a map of the lots on Kelsea Road. She said she focused on lots with frontage on, or use of, Kelsea Road. She looked for future lots that may use it, noting that Map B6-01-10 has frontage on Montalona Road and Map B5-03-03 has frontage on Kimball Pond Road, so neither would use Kelsea Road. She said there were no other

potential lots. Ms. Panciocco said she highlighted the lots that use, or would use, the road. She noted that the driveway for Map B6-01-04 is on Montalona Road but has frontage on Kelsea Road as well and could create traffic or use the road. She said the others are Mr. Guiney's new lots or Dave Nault's undeveloped lots that will add impact to Kelsea Road when developed. Ms. Panciocco said the six developed lots should be the Town's portion of Mr. Crosby's estimate. She explained her analysis and math. Chuck Frost said he felt Map B6-01-04 should not be included since it is actually on Montalona Road. Ms. Panciocco said the point was well taken, and perhaps she should reduce the number of lots from 13 to 12.

Ms. Panciocco said her client is making a tremendous contribution with the giving of land toward the turnaround aside from exaction fees. She explained how she came to the cost, using assessment values from the area, noting this analysis is a framework to start the conversation. Ms. Panciocco went through her outline which showed a credit of \$18,000 to her client in the end. Ken Swayze said he thought Ms. Panciocco's numbers are flawed in many ways, as that is not exactly how it works. He said her saying that the town owes her client money is a problem and just not correct. Mr. Swayze asked Jeff Crosby and Mike Kaminski if the turnaround is town-related, not something the Planning Board is to be working on. Mr. Kaminski said the turnaround is essential to doing road maintenance. Mr. Swayze asked if the turnaround is needed, even without the subdivision. Mr. Kaminski said any subdivision has to have provisions to maintain the road. He stated the Town currently has somewhat of a turnaround, and it does need improvement. Mr. Crosby said it is not uncommon to ask for land for an adequate turnaround and it has been done several times, citing near George Holt's property and the Burchell piece as examples.. He said the Planning Board process triggers the ability to ask due to the increased use, and he stands by the decision to ask for the turnaround which most applicants are willing to do as part of the process.

Chuck Frost asked when the Board has ever had backward in-kind monetary credit back to the applicant. George Holt said Ms. Panciocco's argument falls flat, using the new roadbed at the golf course being deeded to the Town with no monetary compensation or credit as an example. Ken Swayze said he has never seen that scenario in his 25 years on the board. Alison Vallieres said the Town has always gotten an easement for improvements. Ron Slocum stated that this is an existing road, a different situation, that has the same issues with or without new houses. He noted that the turnaround issue has been going on for years and needs to be resolved as the existing turnaround is not good. He said the applicant is coming to the table, trying to help. Ken Swayze said he does not agree with Mr. Slocum, using the Chan subdivision on Gile Hill Road as an example. Jeff Crosby said Mr. Chan improved the road and added the turnaround, in addition to exaction fees. George Holt said the Board has asked numerous applicants to do similar. Mr. Slocum asked what standing the Board has to require this. He said he is playing the devil's advocate in wondering what the basis for such requests might be. Mr. Slocum said he has seen applications before where 'this or that' is required to get an approval. Alison Vallieres said safety concerns are one. Ken Swayze said other towns would require paving and higher standards, but this Board is just trying to improve the situation where the area is not up to standards. Mr. Slocum said he is not disputing the need, but the argument that this has always been done is not valid. Mr. Frost said the subdivision is increasing the use of the road. Mr. Crosby said the subdivision triggers the exaction fee. Mr. Slocum said the turnaround has nothing to do with the subdivision.

Ms. Panciocco explained to Mr. Swayze that he can see on the tax cards that the first acre of a lot is assessed at a higher rate than the rest of the lot. She said not including the corner lot is a valid point. She went on to say that the value of the excess acreage is at a very low rate, and you cannot divide by the full five acres. She said she stuck with the first acre and kept it even. She said the turnaround was prolonged because Mr. Guiney was nice enough to allow the Town to turn around on his private land. Ms. Panciocco said when the town takes land that is eminent domain, asking for private land for the public purpose. She noted that Mr. Guiney has assumed the cost of \$15,000 to move the utility pole that is in the ROW. Ms. Panciocco said she is trying to illustrate what Mr. Slocum has been saying and put this out for conversation as an attempt to level the playing field. She said the Board may have had other projects provide easements but haven't also tried to impose exaction fees. The chair said the Board just received the analysis the day before the meeting and really has not had time to review the proposal and be prepared to discuss it. He said his recommendation would be to continue this application. Ms. Panciocco said she could take out the corner lot and recalculate the numbers.

Ed Rogers said he was under the impression that everyone agreed Kelsea Road has existing inadequacies. He said no one has said it was suitable for five lots but not for ten lots, but it seems there is still some disagreement there. He pointed out that the analysis includes a proposal to offer a widening easement on Lots 2 and 4. Jeff Crosby said the ROW is 50' now. Mr. Rogers said the traveled way is not in the center of the ROW. Jeff Crosby and Chuck Frost said those easements are not needed for widening. Brian Pike said he believes an exaction fee is assessed when a building permit is pulled. He said there has been discussion that the applicant would be contributing a lot out of pocket, but that is not the case unless he is doing the building. Ms. Panciocco said this is a proposed framework, and if the easements are not required, it can be adjusted. Mr. Crosby stated the easements for widening at Lots 2 and 4 are not needed, noting that the regulations now require 60' for new roads.

The chair opened the public hearing. Abutter Dave Nault, addressing Mr. Slocum's question about the Board's authority, referred to A Hard Road to Travel. He said the Board has the ability to request a proper turnaround without paying for the land. He noted that the applicant has agreed to move one pole, but there are six others that will need to be moved for the road widening and asked if that was included in the exaction. Mr. Crosby said they were not but should be. Mr. Nault said the calculation of exaction fees has never included other lots, noting that he has never seen existing lots of records included as they are already paying taxes. He suggested that other subdivisions be looked at for how exaction fees were calculated. Mr. Nault spoke about the Pointer Fish and Game Club in Goffstown abutting the Class VI portion of Kelsea Road and the need to consider future access. He noted that the Conservation Commission brought up the concern of Blanding turtles in the area. He said there was another example where they were required to install culverts to accommodate the turtles. Mr. Nault spoke about the ROW and easement going into his property. He said the Board made the applicants for Jacqueline, Overlook, and Zachary leave a ROW easement to abutting properties, and he wonders why his land is different.

Hearing no other comments, the chair closed the public hearing and brought it back to the Board for any additional questions. Jeff Crosby said the exaction fee is calculated using rational nexus and does not include existing lots. He said the fee is to offset future development. He said there will be five new lots, one being 14 acres with the potential of further subdivision, so the fee would be calculated on six lots. He said he did not figure in for moving the poles when doing his earlier estimate. Mr. Crosby said \$15,000 has been mentioned, but he has not seen anything in writing. He said he believes the fee

would be based on his estimate and divided by the number of lots, just under \$14,000 per lot. Brian Pike said the exaction fee is based on the cost, split with the Town, or around \$7,000 per lot. Mr. Crosby said the \$82,000 estimate does not include moving any poles. He spoke about the need for additional gravel and other related work once the road is widened. There was discussion about the estimate of \$82,000, the Town matching that number with additional work, the cost of constructing the turnaround and moving the poles. Mr. Crosby said he laid out what he feels is needed to improve the road, but it is not a total. Brian Pike said the Board needs an accurate scope of work to be done in order to determine the exactions. Mr. Crosby said he would need to contact Utili for some numbers. George Holt asked, from the Planning Board's prospective, if the applicant will be constructing the turnaround. Jeff Crosby said he was not planning to have the applicant do the turnaround.

Alison Vallieres made a motion to continue the application to the next meeting; seconded by Brian Pike. Donna asked if it might be better to sit down at a workshop, allowing everyone time to digest new information that has been requested tonight, and be better prepared for the next meeting. Mike Kaminski said he would agree with Mr. Crosby about getting information from Utili. Brian Pike asked if it might be a good idea to have the town engineer create a scope of work. It was agreed that the applicant would pay for that work, and he is probably not interested. **Mrs. Vallieres amended the motion to continue the meeting to a workshop on February 2, 2022; Mr. Pike amended his second.** Roll call as follows: **Alison Vallieres – yes; George Holt – yes; Chuck Frost – yes; Ken Swayze – yes; Jeff Crosby – yes; Brian Pike – yes; Mike Kaminski – yes.** The workshop will be held at 7:00 p.m. in the Town Office meeting room. There will be no further notification.

New Business

Application 2021-PB-006 - Gerald Dugrenier – Two-lot Subdivision, Lot B6-01-05 on Montalona Road in the Low-Density Residential District. Dave Nault recused himself from this matter; Mike Kaminski will remain in place. Donna gave an overview of the application to subdivide a 27.57-acre parcel into lots of 17.57 acres and 10 acres. The parcel is in Current Use; there have been no comments received from the fire department or Conservation Commission. The application appears to meet all checklist items. The chair said this is for receipt and acceptance of application. **Ken Swayze made a motion to accept the application as substantially complete and move to public hearing; seconded by Alison Vallieres.** Roll call as follows: **Jeff Crosby – yes; Ken Swayze – yes; Chuck Frost – yes; George Holt – yes; Alison Vallieres – yes; Brian Pike – yes; Mike Kaminski – abstain as he did not see the application. Majority in favor.**

Jacques Belanger, agent for the applicant, presented the plan. He said a couple of pieces have been subdivided in the past. He pointed out that the wetlands have been delineated on the proposed 10-acre lot and where the septic, well, and house could be located. He said it is pretty flat and there is no problem with the line of sight, no state permits are needed, the parcel is pretty much upland, and there is a power line easement through the lot. Chuck Frost inquired about a line around the wetland area. Mr. Belanger said it is the 50' septic setback from wetlands. George Holt asked to confirm there will be no wetland crossings. Mr. Belanger said there are no wetland impacts. He said the building pocket is tight, maybe two acres of upland. Jeff Crosby asked to verify that a house, well, and septic can be done, noting there is not much room for deviation. Mr. Belanger said that is correct. George Holt asked that the driveway and corner marker be flagged for viewing. Brian Pike said he had some concern about the

4K area and its irregular shape. He asked what the chances would be of staying out of the 50' setback. Mr. Belanger said he could move the 4K area. He said they did a test pit a little over a year ago, that area and the driveway could move if necessary. George Holt noted that the scale on the plan is large, and the septic area is quite large.

The chair opened the public hearing. Dave Nault said he has walked the lot, and the proposed area is dry, and the driveway location is good. There were no other comments from abutters. The chair closed the public hearing and brought it back to the Board. **Ken Swayze made a motion to continue the application to the next meeting on February 16, 2022; seconded by Alison Vallieres.** Roll call as follows: **Alison Vallieres – yes; George Holt – yes; Chuck Frost – yes; Ken Swayze – yes; Jeff Crosby – yes; Brian Pike – yes; Mike Kaminski – yes. All were in favor.** The meeting will be at 7:00 p.m. in the Town Office meeting room. There will be no further notification.

Dave Nault returned to the table; Mike Kaminski stepped down and left the meeting at this point.

Application #2021-PB-007 – Robert W & Nora Lamarque Family Revocable Trust – Two-lot Subdivision, Lot G2-05-09 on Stark Lane in the Medium-Density Residential District. Donna gave an overview of the application to subdivide a 7.86-acre parcel into lots of 4.42 acres and 3.44 acres. There have been no comments received from the fire department or Conservation Commission. A NH DOT driveway permit, state subdivision approval, and a wetland crossing permit for a driveway culvert are needed. The application appears to meet all checklist items. The chair stated this is for receipt and acceptance of application. **Dave Nault made a motion to accept the application as presented and move to public hearing; Jeff Crosby seconded the motion.** Roll call as follows: **Jeff Crosby – yes; Ken Swayze – yes; Chuck Frost – yes; George Holt – yes; Alison Valliere – yes; Dave Nault – yes; Brian Pike – yes. All were in favor.**

Jacques Belanger represented the applicants. Mr. Lamarque was in the room, and Mrs. Lamarque was present via Zoom. Mr. Belanger presented the plan, showing the seven-acre tract on Stark Lane. He said they are breaking off a lot to the west, pointing out that the wetlands, which are pretty extensive, have been delineated. He noted that there is a good stream coming through Stinson Drive. He said they have not yet applied for the driveway permit. Mr. Belanger noted there is an abutter here who has concerns with a line between the properties.

Dave Nault noted that the well appears to be up on a knob. Mr. Belanger said that is just to show that one can be placed. Brian Pike asked which line is in question. Mr. Belanger pointed out the line between this parcel and the Leslie parcel, Lot G2-05-10. Jeff Crosby asked about the timeframe for the permits needed. Mr. Belanger said the subdivision application is usually a couple of weeks, DOT is not bad, and the wetland permit is the longest. George Holt asked about the driveway location. Mr. Belanger said he put it at an existing gateway and pointed out other possibilities.

The chair opened the public hearing. Scott Leslie, 64 Stark Lane, stated that he is the abutter to the west. He explained that in 1969 when that lot was laid out, Janice Boynton and her father-in-law measured it out. He said in 1990 a surveyor could not find a pin and put in a rebar pin. Since then, trees have been cut. He said he has exposed the original pin in a stump, tipped toward his property. Chuck Frost stated this is not something the Board can address, and that Mr. Leslie needs to work with the surveyor. Ken Swayze said this is outside the Board's purview, adding that they would like to see this straightened out, but the Board cannot make the decision. George Holt said the typical solution is to retain a surveyor. Mr. Leslie said he does not feel he should have to do that. The chair noted that a professional surveyor has presented his plan; that is what the Board must consider.

Donna read an email from Janice Boynton for the record: *Back in the 1960's my father-in-law, Jessie G. Boynton, subdivided his property on Mansion Rd. He was running the line between the property then owned by George Drees and what he was going to sell the Bowman's. He put the stake at the edge of the new lot through some brush which has since grown into a fairly large tree. Mr. Leslie has dug out that tree to expose the stake. Back in those days it was acceptable to run lines in this manner and I was with him to help run the lines. It was his intent to have the line run from that stake.* Dave Nault asked if they would still have the required frontage if the line were to be moved. Mr. Belanger said they would. Lynn Leslie, 64 Stark Lane, said it is her personal opinion, but she is not crazy about having a house right next to them. Scott Leslie said he checked with the town at the time the abutter brought their property, and it was listed as a 5.5-acre single family lot. Lynn Leslie asked what an abutter would typically have to say during a public hearing if not about an incorrect line. Chuck Frost said abutters would generally speak about wetlands, driveways, safety of the community, or come to hear more about a project.

Hearing no further public input, the chair closed the public hearing and brought it back to the Board. **Ken Swayze made a motion to continue the application to the meeting of February 16, 2022; seconded by Dave Nault.** Roll call as follows: **Jeff Crosby – yes; Ken Swayze – yes; Chuck Frost – yes; George Holt – yes; Alison Vallieres – yes; Dave Nault – yes; Brian Pike – yes. All were in favor.** The meeting will be at 7:00 p.m. in the Town Office meeting room. There will be no further notification. Jacques Belanger said he will notify the office if the line matter is not resolved before then.

Other Business

Donna read an outline presented by Central N H Planning Commission for the update of the subdivision and site plan regulations. It is their recommendation that the two documents be combined into one, as is being done in several other communities. The reason for combining the documents is to provide a more predictable, simpler, clearer process for the public, applicants, and their agents. The cost of the project to the Town would be \$3,500, and CNHRPC matching with \$1,750 in staff time. There was discussion that the site plan regulations are in better shape than the subdivision regulations, and maybe the focus should be on the subdivision regulations. Donna was asked to get a price for doing just that one piece. Some members felt it was a good idea to combine the documents. As the office administrator, Donna said she felt it would be helpful to all if there was just one document to outline the application process, what is involved in a review, fee structure, etc., then have separate sections within that document to address the regulations independently. It was agreed that Donna will forward the outline to members for review and consideration at the workshop on February 2nd.

The chair recognized Ray Plante in the audience. Mr. Plante said he was here to observe, see how a planning meeting is conducted, and learn more about the process as he considers becoming an alternate. Mr. Frost thanked Mr. Plante for his interest and explained that this was a busier than usual meeting, giving a brief overview of what the Board has for responsibilities.

Ken Swayze moved to adjourn the meeting at 9:20 p.m.; seconded by George Holt. All were in favor.

Respectfully submitted,
Donna White