Dunbarton Trustee of the Trust Funds
Meeting Minutes
August 19, 2020
10:00 am
1011 School Street Dunbarton, NH 03046

Present for the meeting:
Randolph “Randy” Bauer Trustee
John Casey, Treasurer

Also, in attendance Line Comeau Town Administrator

The Board opened the meeting at 10:05 am.

The first order of business, following items were discussed

- Reviewed meeting minutes from August 8, 2020. Correction to spelling of Randy’s last name. Motion by John Casey to accept minutes as amended. Seconded by Randy Bauer.

- Reviewed letter drafted to Board of Selectmen for appointing Line Comeau as an alternate

- Discussed using town laptop to conduct Trustee future business.

- Reviewed email and attachments from David Whiting of NHPDIP and complete attachments allowing Randy Bauer to access and use the NHPDIP website.

- Follow up for prior meeting:
  To establish a new Trust fund account for the warrant article #14 (Police Department Vehicle & Equipment Capital Reserve Fund) as passed at the March 10, 2020 Town meeting. John Casey contacted NHPDIP. Direction were to go to website and complete the “New Account” form and fax it back to NHPDIP.
  The process was completed during the meeting and faxed.
  NHPDIP will assign new account number with Trustee treasurer to follow up with mailing the deposit.

- Discussed email forwarded from Town Administrator regarding request from SAU 67, Duane Ford to complete audit request form. It was noted that the June statements had already been forwarded on July 28 to the SAU.

Motion: by John Casey, seconded by Randy Bauer to adjourn the meeting at 12:17pm Vote: (2-0).

Meeting minutes motion to accept as written.
Motion: by John Casey, seconded by Randy Bauer to accept the August 19, 2020 minutes as read and written by Line Comeau. Vote: 2-0

Respectfully submitted,

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Line Comeau, transcribing the meeting.

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Randolph Bauer, Chairman

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John Casey, Treasurer