

CHECKLIST FOR BUILDING APPLICATION/PLAN REVIEW

GARAGE

GENERAL

- ☐ ¼" SCALE, 24" X 32" DRAWINGS - STATE ALL BUILDING DIMENSIONS-HEIGHT, WIDTH, LENGTH
- ☐ PLOT PLAN SHOWING PROPERTY BOUNDARIES, LOCATION OF ALL STRUCTURES (PROPOSED & EXISTING)
- ☐ INSULATION TO CODE/TYPE OF INSULATION
- ☐ STATE IF SEPARATE ELECTRIC AND/OR PANEL LOCATION; GFCI & ARC FAULT CIRCUITS AS REQUIRED
- ☐ STATE DETAILS/BTUS FOR HEAT SOURCE/METHOD OF INSTALLATION
- ☐ FOUNDATION AND FLOOR PLANS
- ☐ EXTERIOR ELEVATIONS/FRONT, BOTH SIDES & REAR
- ☐ FIRE-RATED DOOR & 5/8" SHEETROCK, IF APPLICABLE
- ☐ STATE SEPARATION DISTANCES TO NEARBY STRUCTURES OR DWELLING

FOUNDATION

- ☐ SIZE/SPACING/DEPTH/HEIGHT OF FOOTING & FOUNDATION WALLS
- ☐ REBAR IN FOOTINGS/WALLS; WRITTEN INFO TO BE PROVIDED; SHOW REBAR IN TOP 1/3 FOUNDATION WALL & MIDDLE 1/3 OF FOOTING (1 ROW EACH)
- ☐ SIZE/SPACING OF SONO TUBES
- ☐ THICKNESS OF FLOOR SLABS ON GRADE
- ☐ HOLD DOWN STRAP-TYPE ANCHORS @ GARAGE DOORS; TWO EITHER SIDE

FRAME

- ☐ ALL LUMBER-STATE GRADING, SPECIES & TYPE
- ☐ SIZE/SPACING/SPANS FOR ALL MAJOR BEAMS INCLUDING CONNECTIONS BETWEEN BEAMS & COLUMNS
- ☐ SIZE/SPACING/SPANS FOR ALL FLOOR & CEILING JOISTS
- ☐ SIZE/SPACING FOR ALL WALL STUDS
- ☐ METAL PLATES OR END GRAIN PT @ BEAM POCKETS/FOUNDATION
- ☐ SIZE/SPACING/SPANS FOR ALL ROOF RAFTERS & COLLAR TIES; TYPE OF ROOF & METHOD OF ATTACHMENT
- ☐ ENGINEERED STAMPED TRUSS DRAWINGS/METHOD OF ATTACHMENT
- ☐ WINDOW & DOOR SCHEDULE
- ☐ SECTION DRAWINGS-BUILDING SECTION, DOOR FRAME/WINDOW FRAME/GARAGE DOOR SECTION W/HEADERS
- ☐ STAIRS – RUN (MIN 10"), RISE (MAX 7 ¾"), WIDTH (MIN 36") & HANDRAILS (34"-38" HIGH, GUARDS <4" SPACE)
- ☐ ENGINEER DRAWING FOR GLULAM BEAMS, HEADERS, COLUMNS & I-JOISTS
- ☐ PORTAL WALL FRAMING @ GARAGE DOOR WALL

EXTERIOR

- ☐ SHEATHING, HOUSE WRAP VAPOR BARRIER, TYPE OF SIDING
- ☐ ALL GRADES TO PITCH AWAY FROM BUILDING: 6" DROP TO 10' AWAY
- ☐ GARAGE FLOOR TO SLOPE TO GARAGE DOORS