

**Dunbarton Board of Selectmen
Meeting Minutes
April 11th, 2022**

A Special meeting of the Dunbarton Board of Selectmen (BoS) was held on Monday, April 11, 2022 at 10:30 a.m. at the Dunbarton Town Offices to review the Contract for the Town Hall Addition.

Board members present:

Mike Kaminski, Board Chair
Justin Nault, Selectman

Town Officials present:

Line Comeau, Town Administrator
Dave Nault, representing the Town Hall Restoration Committee

Members of the Public present:

Gary Chicoine, Principal Owner
John Dupre, Job Supervisor

TOWN BUSINESS

Mike Kaminski called the meeting to order at 10:30 a.m.

Michael Kaminski stated that he requested the meeting to go over a couple of items that he had read in the contract that he felt required the Town Attorney review for clarification. The sections specifically are sections 5.1.8 and 8.7. He stated that as it was written, it left the contract open ended and could put the town at financial risk. After substantial discussion, both parties agreed to the following language:

5.1.8

If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall not assess the Contractor any penalties.

8.7

The Contract Sum has been calculated based on current prices. However, the market for building materials considered to be volatile and sudden price increases could occur. GCCC agrees to use best efforts to obtain the lowest possible prices and suppliers, but should there be an increase in the prices of materials that are purchased after execution of this contract, the Owner agrees to pay up to \$30,000 contingency, agreed upon at a special Selectmen meeting held April 11, 2022, at 10:30 am between the Contractor and the Owner, to pay the increase

after verification and documentation by the contractor. Conversely if there is a reduction in cost, GCCC will prepare a change proposal for credit back to the Owner.

Michael Kaminski told Gary Chicoine that if he could update the language in the contract and return it to the town office, he would sign the revised contract so that we could go forward with starting the project.

ADJOURNMENT

Motion: by Michael Kaminski, seconded by Dave Nault to adjourn the meeting.

Vote: (3-0).

Meeting adjourned at 11:30 a.m.

Respectfully Submitted,

Line Comeau, Recording Secretary

Signed:

Michael Kaminski, Chair

Justin Nault, Selectman

David Nault, Town Hall Selectmen's Representative