

**Dunbarton Board of Selectmen**  
**Meeting Minutes**  
**January 20, 2023**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Friday, January 20, 2023 at 9:00 a.m. at the Dunbarton Town Offices. This meeting was postponed from its original date of January 19<sup>th</sup> due to inclement weather.

**Board members present:**

Mike Kaminski, Chair  
Dave Nault, Selectman  
Justin Nault, Selectman

**Town Officials present:**

Line Comeau, Town Administrator  
Jeff Crosby, Road Agent

**Members of the Public present:**

Lee Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Mike Kaminski called the meeting to order at 9:00 a.m.

**OLD BUSINESS**

Approve Minutes

Approval of meeting minutes from January 12, 2023 was tabled to the next meeting.

**PUBLIC COMMENT**

**Jeff Crosby** expressed concern about the costs of upgrading their gas pump area at the highway department, as the quote that he received far exceeded what he was expecting. **Mike Kaminski** suggested they add another \$25,000 to their proposed total for the Building Maintenance budget line item.

**NEW BUSINESS**

Legal Feedback on Warrant Articles

**Line Comeau** reviewed the legal opinion they received on some of the items in the Town Warrant for 2023.

As a result of the legal review:

- **Dave Nault** suggested that they remove Article 10 from the warrant altogether. He feels that the RSA that the town would need to adopt (41:14-a) gives the Board of Selectmen too much power in terms of the ability to buy, sell or swap land, and that was never his intention in seeking permission from the voters to use their discretion to expend funds for land purchases.
- For Article 12, closing out the Cemetery Fund Maintenance Care Trust Fund, legal guidance was that any remaining funds should be deposited to the general fund (in this case, \$12.74). The BoS was in consensus with this guidance.
- The BoS were in consensus to remove Article 13 as there is no RSA to support it. **Justin Nault asked to get detailed review from the town attorney for comment and the appropriate RSA that would apply. Board was in consensus.**

#### Review Proposed Budget for 2023

**Line Comeau** reviewed the amounts budgeted for medical and dental insurance as requested by the BoS, focusing on the anticipated filling of current Police Department vacancies. Budget total after changes made at the last meeting: \$3,281,810.

After some discussion, the BoS decided to increase the Building Maintenance Line Item by \$50,000 to put toward the necessary upgrades at the Highway Department and to cover increasing and incidental costs of maintenance.

**New budget total: \$3,281,810 (17% increase).**

#### Review Detailed Revenue Statements from 2022

**Line Comeau** gave the BoS an overview of the detailed revenue statements for 2022. **The Board reviewed the accounts that were changed at tax rate setting by the DRA, along with unanticipated revenues received in 2022 from grants, donations, and federal money.**

**The expense detail report represents expenses to date that could be to apply to the 2023 budget (\$224,314). It was noted that this excess includes the donation of \$74,141 from the THRPC which was used toward article 6. Also noted, there are still outstanding expenses from 2022 estimated at (\$6,553.83) so the excess will have to be reviewed again that the next Board meeting.**

**The estimated lapsing funds** from the operating budget is \$143,797.

**The estimated surplus from lapsing funds and excess revenues is \$367,135**

Review Donation

Discussion occurred regarding the \$40,000 donation to the Town Hall Restoration Project from the Cusano family to the Town Hall Restoration Committee. **The Board reviewed the RSA for accepting unanticipated revenue in excess of \$10,000. Dave Nault stated it wasn't the Town that was receiving the donation but the Town Hall Restoration Committee which is a 501c organization. The committee was only looking for support from Board for the proposed use for the funds.**

**Dave Nault stated that he had** attended a meeting of the Town Hall Restoration Committee at which they participated in a Zoom meeting with the company installing the lighting and sound system. The quote includes: lighting, column speakers, 2 hand-held and 2 clip microphones, mounting brackets, stage lighting, monitors, Panasonic projector system and screen. Total \$36,126. Another quote for curtains totals \$2,884.

**Dave Nault** read the donation letter from the Cusano family and gave an overview of the work that is to be completed: the drywall and painting work will be scheduled soon, and they will also be refinishing the floor.

The BoS is fully in support of this donation and the expenses it will cover.

**Dave Nault** gave a status update on the renovation project:

- Walk-through by architect will be taking place on Friday, 1/27 (delayed due to weather).
- Bathroom hardware (mirrors, fixture, etc.) are being installed.
- Painting and flooring are finished.
- New doors should be installed early next week.
- Electrical panel was further delayed to March, so the electrician cancelled the order and ordered through another company that was able to turn it around much more quickly. They should have it next week.

Committee Appointments

**Motion:** by Mike Kaminski seconded by Justin Nault to appoint Nichole Howley to the Board of Assessors, with a term ending March 2023.

**Discussion:** none

**Vote:** (3-0).

**Motion:** by Mike Kaminski seconded by Justin Nault to appoint Meagan Mauro to the Old Home Day Committee, with a term ending March 2023.  
**Discussion:** this position will need to be reappointed after Town Meeting.  
**Vote:** (3-0)

#### Mailbox Items

**Mike Kaminski** reviewed the items of correspondence received since the last meeting:

- Email from Transfer Station Manager Woody Bowne regarding personnel changes. **There was** discussion regarding Ed Wooten staying on in an as-needed basis as he has done in the past. **Michael Kaminski asked Line Comeau to make sure that Ed gets recertified as required to work at the transfer station.**
- Complaint forwarded from Police Chief Remillard regarding plowing from resident Mike Guiney. Mike Kaminski said that he has discussed it with Chief Remillard as well as Road Agent Jeff Crosby. There is no further action to be taken on this at this time.

#### PUBLIC COMMENT

**Jeff Crosby** asked some questions regarding the renovated space at the Library/Town Hall regarding when it will be ready to be open to the public. **Dave Nault** explained the remaining steps (elevator permit and sprinkler system) that need to be completed before the space is accessible to the public. He asked about maintenance costs as well. Brief discussion occurred regarding the possibility of the implementation of a fee or refundable deposit for public use of the space. **Mike Kaminski** stated that they are also making an allowance for this in their budget. **Line Comeau** said that she will make updates to the Maintenance and Janitorial line items as discussed as well as update the new line she created for heating maintenance to include monitoring for the elevator.

#### BOARD MEMBER ISSUES

**Justin Nault** said that the Planning Board updated their Workforce Housing Ordinance at their meeting on Wednesday night which will now be voted on at Town Meeting.

**Dave Nault** stated that he attended the CIP meeting as the Selectmen's Rep. It was a preliminary meeting that discussed long-term strategies for addressing needs of the town.

**Mike Kaminski** said that the Police Department's policy of not releasing names of suspects in crimes committed has been challenged by news outlets, claiming it is a Right-

to-Know issue. The Police Department is changing their policy. They will now release names, except in cases of minors or **cases involving** mental health issues.

**Mike Kaminski** noted that he has not yet heard a date for the Conservation Commission's land closing, saying he needs to know when it is happening in order to plan to attend. Line Comeau will keep him updated.

#### NONPUBLIC SESSION

**Motion:** by Mike Kaminski to enter into nonpublic session per RSA 91-A 3 II (c) at the request of the Building Inspector to discuss a matter related to code enforcement.

**By roll-call vote:**

**Kaminski-yes; D. Nault-yes; J. Nault-yes.**

The BoS took a 2-minute recess at 10:25 a.m. to allow the room to clear for a nonpublic session.

**Motion:** by Mike Kaminski to enter into nonpublic session per RSA 91-A 3 II (c) at the request from the Building Department.

**By roll-call vote:**

**Kaminski-yes; D. Nault-yes; J. Nault-yes.**

The BoS entered into nonpublic session at 10:27 a.m.

The BoS reentered public session at 10:45 a.m.

There were no motions made during this nonpublic session.

**Motion:** by Mike Kaminski to enter into nonpublic session per RSA 91-A 3 II (c) to discuss the dedication of the Town Report.

**By roll-call vote:**

**Kaminski-yes; D. Nault-yes; J. Nault-yes.**

The BoS entered into nonpublic session at 10:46 a.m.

The BoS reentered public session at 10:50 a.m.

There were no motions made during this nonpublic session.

#### ADJOURNMENT

**Motion:** by, Justin Nault seconded by David Nault to adjourn the meeting.

**Vote: (3-0).**

Meeting adjourned at 10:51 a.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

Signed:

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Michael Kaminski, Chair

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David Nault, Selectman

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Justin Nault, Selectman