

Dunbarton Board of Selectmen
Meeting Minutes
January 5, 2023

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, January 5, 2023 at 7:00 p.m. at the Dunbarton Town Offices.

Board members present:

Mike Kaminski, Chair
Dave Nault, Selectman
Justin Nault, Selectman

Town Officials present:

Line Comeau, Town Administrator
Brett St. Clair, Conservation Commission Chair
Patrick “Woody” Bowne, Transfer Station Manager

Members of the Public present:

Lee Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Mike Kaminski called the meeting to order at 7:02 p.m.

OLD BUSINESS

Approve Minutes

Motion: by Dave Nault, seconded by Justin Nault to approve the regular meeting minutes of December 29, 2022 as amended.

Discussion: None.

Vote: (3-0)

Motion: by Justin Nault, seconded by Mike Kaminski to approve the meeting minutes of December 22, 2022 as written.

Discussion: Mike Kaminski asked Line Comeau to pass along to the Recording Secretary that they continue to appreciate the work she does.

Vote: (3-0)

PUBLIC COMMENT

None.

NEW BUSINESS

Land Purchase

Motion: by Dave Nault, seconded by Mike Kaminski, to authorize the Conservation Commission to purchase on behalf of the town lot C5-01-06 (28 +/- acres) abutting the Kimball Pond Conservation Area) on behalf of the town. A foreclosure sale by public auction was held on 12/22/2022 with the winning bid of \$66,000 accepted and awarded to the Dunbarton Conservation Commission.

Discussion: none.

Vote: (3-0)

Discussion occurred with Conservation Commission Chair Brett St. Clair regarding details about the closing on the land purchase taking place on January 23, 2023.

Bid Review

The BoS reviewed the bids received for MSW and C&D as summarized below.

<u>C&D</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Bow Recycling	\$145	\$151	\$157
Waste Management*	\$120	\$125	\$130
Naughton & Son	\$130	\$130	\$150

*Waste Management requires that they do all trucking

<u>C&D Special Hauling</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Bow Recycling	\$325	\$350	\$375
Waste Management	\$300	\$318	\$334
Naughton & Son	\$300	\$325	\$325

<u>MSW</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Bow Recycling	\$103	\$107	\$111
Waste Management*	\$80	\$83.50	\$86.50
Naughton & Son	\$130	\$130	\$150
Win Waste	\$85	\$90	\$95

*Waste Management requires that they do all trucking

Transfer Station Manager Woody Bowne would prefer to use Win Waste for their MSW. This is a 7-year contract and would require the town to handle the trucking to the site just off of Exit 17 from Interstate 93 in Penacook. Discussion

occurred regarding the most efficient and cost-effective way to handle the trucking and related contingencies.

Motion: by Dave Nault, seconded by Mike Kaminski, to accept the contract for MSW with Win Waste of 11 Whitney Road in Concord NH with a starting rate in 2023 of \$85/ton, increasing \$5/ton each year for the next 7 years. The **Town** will haul to that facility. The **Town will accept the contract for C&D from** ~~will also use~~ Naughton Recycling of 24 Jones Road in Bradford NH with a starting rate in 2023 of \$130/ton, remaining at \$130/ton in 2024, and increasing to \$150/ton in 2025. Naughton Recycling's special hauling rates are: \$300 per haul in 2023, \$325 in 2024 and \$325 in 2025.

Discussion: **Dave Nault** touted the low prices of Win Waste as well the pricing and flexibility offered by Naughton Recycling, making these their best options. Transfer Station Woody Bowne agrees with this selection.

Vote: (3-0)

Line Comeau will send follow-up communications to all bidding companies to let them know of the outcome. **Dave Nault** noted that when their truck begins to decline in the future, it may be worth putting money toward outsourcing their hauling and keeping the truck for yard use only rather than purchasing another truck.

Proposed 2023 Transfer Station Budget Review

Woody Bowne presented his proposed budget for the Transfer Station for 2023. Main increases are salaries, telephone, uniforms, fuel costs, NRRA dues, and as previously discussed, MSW and C&D. Decreases in sub-contracted services and Hazardous Waste Collection. Total budget increase: (\$35,093).

Woody Bowne gave some additional updates on the Transfer Station. The can crusher is in, but there is a box of hardware and parts that are missing. The company has shipped a replacement box of those parts. **Dave Nault** noted that there are some items at the town hall that he would like to have stored in one of the storage units. The new snowblower for the Library/Town Hall is in. The BoS said they will store it just inside the door to the basement.

Proposed 2023 Welfare Department Budget Review

Line Comeau gave an overview of the proposed 2023 Welfare Department budget. The only noted increase was in salaries, and Line noted that she separated out a line item for the salary of the Deputy Welfare Director role. Total budget increase: (\$524)

Review Meeting Calendars

The BoS reviewed their meeting calendar to decide their schedule for the upcoming year. They selected option B, with a “Summer” schedule (meeting every other week) to begin at the beginning of May.

2022 Revenue Review

The BoS reviewed the revenue for 2022 with Town Administrator Line Comeau. Line will update some numbers and they will review this again at the next meeting.

Review Calendar and Town Meeting Due Dates

Line Comeau gave the Selectmen a review of the calendar and timeline of tasks and deadlines as they approach Town Meeting. Discussion occurred pertaining to Public Hearing deadlines for the Planning Board as well. Line Comeau will follow up with Donna White on this.

Review Draft Warrant

Tabled to next week.

Review Capital Reserve Y/E Balance for 2022

Line Comeau reviewed the Capital Reserve Y/E Balance for 2022. She confirmed deposits for all of the warrants for the past year.

Dave Nault discussed a warrant article he plans to propose that would allow the BoS to **use the Capital Reserve land purchase funds**, for future land purchases that the Selectmen would be authorized to use for that purpose as needed. This would allow them to put a deposit on parcels of land as they become available without having to wait for **the next Town Meeting** for approval. **Mike Kaminski** suggested they contribute excess surplus to that reserve. **Line Comeau** will have their town attorney draft language for this and any other critical warrants. Discussion occurred regarding the chances of losing a deposit if the town chooses not to proceed with a land purchase.

Mailbox Items

Mike Kaminski reviewed the items of correspondence received since the last meeting:

- Memo to departments for Annual Report deadline

- Irish Electric work order change for exit lighting project. Line Comeau detailed some additional costs that came up during the course of the project of replacing all of the exit lights. She is following up to send the DOL the pictures of the completed work.
- Email from Police Chief Remillard regarding grant for \$12,100 from the Department of Justice. There is no match requirement. This will assist in the department being able update their tasers and purchase ballistic shields.
- Pro Technologies quote for monitoring. **Dave Nault** asked Line Comeau to add the funds for monitoring as a line item in her department for easier tracking.

PUBLIC COMMENT

None.

BOARD MEMBER ISSUES

Line Comeau said that she hopes that the BoS understands that this has been a very busy year for her, and she has been managing a lot of projects, but looks forward to things slowing a bit after Town Meeting. **Mike Kaminski** gives kudos to her for the work that she has done on the MSW and C&D project and commends her and Woody Bowne for working well together as a team to get the numbers put together.

Dave Nault said that the Building Contractor did not like the tile work that was done, and he had the company return and completely redo the job. Finish woodwork and other finish work is being completed. He feels they can have a soft opening of the lower level soon. They are still waiting on the electrical panel which is due to be sent on January 18. **Dave Nault** asked Line to follow up and send correspondence to Denis Myers and the Chicoin Building regarding the ice they had found in the overflow halfway up the pipe last month. It has since melted, but he wants to ensure that they are aware of the issue in case it ends up being a problem in the future.

Justin Nault asked if anyone had followed up with Irish Electric regarding moving the electrical panel at the Fire Department. **Dave Nault** said he has not addressed that with him yet, but will do so as he finishes the work on the second floor of the Town Hall.

NONPUBLIC SESSION

Motion: by Mike Kaminski, seconded by Justin Nault to enter into a nonpublic session per RSA 91-A 3 II (c) to discuss the dedication of the Town Report.

By roll-call vote:

Kaminski-yes; D. Nault-yes; J. Nault-yes.

The BoS took at 2-minute recess at 8:30 p.m. to allow the room to clear for nonpublic session.

The BoS entered into nonpublic session at 8:32 p.m.

The BoS reentered public session at 8:45 p.m.

There were no motions were made during the nonpublic session.

ADJOURNMENT

Motion: by, Justin Nault, seconded by Michael Kaminski, to adjourn the meeting.

Vote: (3-0).

Meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Jennifer King, Recording Secretary

Signed:

Michael Kaminski, Chair

David Nault, Selectman

Justin Nault, Selectman