

**Dunbarton Board of Selectmen
Meeting Minutes
November 10, 2022**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, November 10, 2022 at 7:00 p.m. at the Dunbarton Town Offices.

Board members present:

Mike Kaminski, Chair
Dave Nault, Selectman

Selectman Justin Nault was not present, Selectman

Town Officials present:

Line Comeau, Town Administrator
Linda Landry, Town Clerk
John Trottier, Town Moderator
Jeff Crosby, Road Agent

Members of the Public present:

Robert “Bob” Pike

Lee Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Mike Kaminski called the meeting to order at 7:08 p.m.

OLD BUSINESS

Approve Minutes

Motion: by Dave Nault, seconded by Mike Kaminski to approve the regular meeting minutes of November 3, 2022 as amended.

Discussion: None.

Vote: (2-0)

Motion: by Dave Nault, seconded by Mike Kaminski to approve the nonpublic meeting minutes of November 3, 2022 as written.

Discussion: none.

Vote: (2-0)

Mike Kaminski noted that these minutes will not be sealed.

PUBLIC COMMENT

John Trottier thanks the Board for their assistance with the election on Tuesday. This election went quite smoothly, and they had a great turnout: 73.68%. They are very appreciative of all of their volunteers. **Mike Kaminski** also offers kudos to their new Deputy Town Clerk Jennifer Cormier for all of her help as well. **Linda Landry** said they are very happy to see that things went well, and that there were no long lines or disgruntled voters thanks to the efforts put in by many during preparation.

NEW BUSINESS

Road Discussion

Bob Pike joined the BoS to discuss the acceptance of Fairway Drive, Hilltop Lane, and the new section of Zachary Drive. They are looking to get the people that own property there Certificates of Occupancy so that they can start moving into their houses, and he wants to clarify whether the current status of the roads are sufficient enough to meet the criteria of the town's ordinance regarding acceptance for that purpose. They have one more step in order to make these roads 'substantially complete,' but they cannot do that until after the winter.

Line Comeau said that they can schedule a public hearing at the applicant's request and expense to deem the road 'substantially complete for the purpose of obtaining a certificate of occupancy.' **Jeff Crosby** doesn't see a difference if they start plowing these roads this year or next and thinks it is fine to issue the certificates of occupancy at this point. **Dave Nault** asked Line Comeau to work with Donna White to come up with the proper wording for acceptance of the roads.

Discussion occurred regarding the installation of road signs recently requested by residents as well as some updates pertaining to some residential driveway problems.

Work Order Change Request

Discussion occurred regarding the pricing on the work order change request for work done on the parking lot at the library/town hall building. Road Agent **Jeff Crosby** studied the invoice with the Board and feels that from his perspective, the pricing is a bit high. The need for any additional gravel was not brought to their

attention ahead of time. **Dave Nault** said that he will request clarification on their pricing, and the BoS will table this matter until the next meeting.

Mailbox Items

Mike Kaminski reviewed the items of correspondence received since the last meeting:

- Department of Labor response: Line Comeau did a lot of work with the help of each department compiling the information detailing their response on each violation noted by the DOL during their recent audit. She expects a call from them next week to review each item she submitted. She is still waiting to hear back from the electricians she reached out to regarding the exit signs.
- 11/7/2022 email update from Woody Bowne regarding the trash compactor being down.
- 11/10/2022 email update from Woody Bowne regarding the equipment status of the trash compactor. **Mike Kaminski** noted something mentioned about snowplowing at the library and why the Transfer Station Manager be plowing the library? **Dave Nault** stated that this came about through discussions between himself, Jeff Crosby, Jon Wiggin and Woody.

Dave Nault noted that they have a few former Transfer Station employees that have expressed interest in returning.

PUBLIC COMMENT

Jeff Crosby said that this will be Bill Nichols' last year plowing with them. He has tried to reach out to other people, but they don't really have any availability themselves. They should be all set with their crew for this season, although they will be spread a little thinner. But looking ahead, the town is going to need to look at hiring another employee for the Highway Department.

Discussion occurred regarding the start of the winter on-call stipend program for their road maintenance crew.

BOARD MEMBER ISSUES

Dave Nault said that he made some inquiries about two pieces of property available in town. One is across the street, and there is another owned by Ken Koerber's sister that Ken is following up on. He is looking to be proactive in seeking land for capital improvements for the town.

Dave Nault said he also reached out to JR Swindlehurst regarding what the cost would be to move the small electric water heater so that it is not in the way of the electrical panels.

ADJOURNMENT

Motion: by Dave Nault, seconded by Mike Kaminski to adjourn the meeting.

Vote: (2-0).

Meeting adjourned at 8:10 p.m.

Respectfully Submitted,

Jennifer King, Recording Secretary

Signed:

Michael Kaminski, Chair

David Nault, Selectman