

**Dunbarton Board of Selectmen  
Meeting Minutes  
April 7, 2022**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, April 7, 2022 at 7:00 p.m. at the Dunbarton Town Offices.

**Board members present:**

Mike Kaminski, Board Chair  
Dave Nault, Selectman  
Justin Nault, Selectman

**Town Officials present:**

Line Comeau, Town Administrator

**Members of the Public present:**

Lee Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Mike Kaminski called the meeting to order at 7:00 p.m.

**OLD BUSINESS**

Approve Minutes

**Motion:** by Justin Nault, seconded by Dave Nault to approve the regular minutes of March 31, 2022 as amended.

**Discussion:** none.

**Vote: (3-0).**

**Motion:** by Dave Nault, seconded by Justin Nault to approve the (8:36 p.m.) nonpublic minutes of March 31, 2022 as amended.

**Discussion:** None

**Vote: (3-0).**

**PUBLIC COMMENT**

**Lee Martel** said that it is an important note that the meeting videos can be accessed through the town website.

**Lee Martel** asked why the town is paying for the repair of the damaged fence at the Transfer Station. **Dave Nault** said that the damage was caused by a town vehicle.

**TOWN BUSINESS**

Town Hall Construction Contract

**Mike Kaminski** provided an update on the construction contract for the Town Hall renovation project. The town attorney reviewed the contract and had some

concerns regarding a mention in the contract that the town would be responsible for any and all price increases. Another concern was the need for lead paint and asbestos mitigation given the age of the building. Their reserves are quite thin, and he feels that these items have the potential to leave the town vulnerable financially. **Dave Nault** said that this contract is just a draft and that parties can make changes during this part of the process. He expressed concern that contracts with the subcontractors are being delayed as well, which he also feels leaves them exposed to risk due to fluctuating prices.

Details of the contract will be further discussed with the owner of the construction company at a meeting to be set up for early next week.

#### Town Clerk Memo

**Motion:** by Dave Nault, seconded by Justin Nault to approve the following town committee appointments:

- Keith Bennet, Alternate member of the Conservation Commission (term ending 2025)
- Janet Casey, Town Hall Restoration Committee (term ending 2023)

**Discussion:** none.

**Vote: (3-0).**

#### Mailbox Items

**Mike Kaminski** reviewed the following pieces of correspondence received since the last meeting:

- Don Larsen has scheduled the next Vaccine Clinic for April 23<sup>rd</sup>, 2022 at the Dunbarton Elementary School between 8am-2pm.
- The BoS signed a Revised deed for conservation easement to add the 5-acre Kimball Pond property. The Conservation needed to simplify the deed because of the many federal agencies involved.
- The BoS signed a letter to be sent to the School Street Cafe regarding patrons parking in the town parking lot.
- Welfare director email update on community needs.
- St. Jean Auction is set for May 21, 2022.
- Library director update dated 4/7/22 on summer programs.
  - Reading programs throughout the summer; Mary would like permission to use the band stand and the lawn area on the south side of the Town Common for their summer reading program (June-August 5)
  - Touch-a-Truck is scheduled for Wednesday June 29<sup>th</sup>, between 10:30-11:30 a.m. This would require parking on School Street and in the Town's parking lot.
    - The BoS is in support of both of these plans.
- Correspondence from Town Administrator to Town Clerk regarding the 2020 audit questionnaire not being completed.

- Email from Building Inspector reminding the BoS to make sure any new construction requires a porta-potty/chemical toilet on site during the construction.
- Request for payment from Superior Fire for a payment toward services in the amount of \$30,982.50
  - Materials: \$5,475.00 (90%)
  - Labor: \$9,607.50
  - Pump: \$15,900.00
    - *The BoS was in consensus to release these funds.*
- Copy of Waste Disposal Agreement with Bow Recycling Center. **Mike Kaminski** asked Eric Window in the office to send a note to Waste Management to kindly decline their services, though they may be able to use them in the future. As they get short on Personnel, he does recommend that they use Bow Recycling to pick up their trash so that Woody can stay on site more. **Dave Nault** expressed concern that they are taking too long to hire people, and they are losing promising candidates to other positions as a result.
- Notice posted of a Quorum of the BoS present at the Planning Board meeting.

#### PUBLIC COMMENT

None.

#### BOARD MEMBER ISSUES

Town Administrator Line Comeau said that the bond application is complete. She is currently working on the ARPA grant documentation. She also noted that they have set the schedule for the 2021 audit: Auditors will be in office April 18<sup>th</sup> and 19<sup>th</sup>, returning on the 25<sup>th</sup> if needed and finalizing June 5<sup>th</sup>/6<sup>th</sup>.

**Dave Nault** met with the Planning Board to give them an update on the library project. He also met with the Library Trustees to update them on information from the Dunbarton Town Hall Restoration Committee. He walked through the phases of construction with them and discussed why having them remain open to public access during that time is not feasible.

**Mike Kaminski** said that the construction meeting could take place as early as early to mid-week next week. He has asked Jeff Trexler, Mike Cumings, a Library Trustee and the Librarian to be present at the meeting, as well as Dave. **Dave Nault** noted they will need to post this meeting.

**Dave Nault** noted some cement debris around the front steps of the library needs to be cleaned up (bits from the reconstruction of the steps that are left after the snowmelt).

**Mike Kaminski** offered a reminder that there is no BoS meeting on April 21<sup>st</sup>.

**Line Comeau** will prepare to post the notice of a Monday morning meeting between the BoS and the President of Chicoine Construction to discuss their concerns regarding the draft contract for the library renovation project.

ADJOURNMENT

**Motion:** by Dave Nault, seconded by Justin Nault to adjourn the meeting.

**Vote: (3-0).**

Meeting adjourned at 7:46 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

Signed:

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Michael Kaminski, Chair

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David Nault, Selectman

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Justin Nault, Selectman