

**Dunbarton Board of Selectmen
Meeting Minutes
March 24, 2022**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, March 24, 2022 at 7:00 p.m. at the Dunbarton Town Offices.

Board members present:

Mike Kaminski, Board Chair
Dave Nault, Selectman
Justin Nault, Selectman

Town Officials present:

Line Comeau, Town Administrator
Linda Landry, Town Clerk
Jeff Crosby, Road Agent
Christopher Remillard, Police Chief

Members of the Public present:

Lee Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Mike Kaminski called the meeting to order at 7:07 p.m.

OLD BUSINESS

Approve Minutes

Motion: by Dave Nault, seconded by Justin Nault to approve the regular minutes of March 17, 2022 as amended.

Discussion: none.

Vote: (3-0).

Motion: by Justin Nault, seconded by Dave Nault to approve the (8:25 p.m.) nonpublic minutes of March 17, 2022. These minutes were not sealed.

Discussion: None

Vote: (3-0).

Motion: by Dave Nault, seconded by Justin Nault to approve the nonpublic minutes of March 17, 2022. These minutes were not sealed.

Discussion: Dave Nault noted that there were no votes held during these nonpublic sessions.

Vote: (3-0).

PUBLIC COMMENT

None.

TOWN BUSINESS

Highway Department Update

Road Agent **Jeff Crosby** told the BoS that they are having a problem with the roof on the shed caused by some wind. He installed a temporary fix, but it does need to be addressed. **Dave Nault** said that he will ask Platinum Roofing to take a look. The BoS decided they will also ask **Sentry** Roofing and Keegan Westbrook to take a look at the shed roof and provide repair estimates. **Mike Kaminski** noted that while they are not currently looking for roof replacement, they may be within the next 1-2 years.

Review Asphalt Bid

Road Agent **Jeff Crosby** received some information from the Town of Bow regarding some of the paving work they had done. Discussion occurred regarding shimming and pavement overlay, noting that it should only be used as needed.

Jeff Crosby said that it would be nice to be able to work with Advance Paving on the paving project as they have such a good working relationship with the company, and they understand the needs of the town.

Roads planned for this year: Robert Rogers Road, Twist Hill Road and Gorham Pond Road. All together it is approximately 6.5 miles of roadway, accounting for approximately half the project. He would like to break the paving project in half with two contracts, noting the currently high costs of asphalt and fuel.

Dave Nault and **Mike Kaminski** stressed the need to obtain the three bids from paving companies due to the amount of money the project is expected to cost. Discussion occurred with the Town Administrator to develop details for the creation of the RFP.

Jeff Crosby noted a technique that he would like included on the RFP when it comes to how they handle the driveway joints as they are paving. If they mill and grind down the driveway edge, it prevents a lip from forming at the juncture of the driveway and the road. He noted that it is a bit more expensive, but ultimately worthwhile as a good-will gesture toward the residents affected.

Line Comeau noted that the complaints they hear most often in the office pertain to Morse Road and Barnard Hill Road. **Jeff Crosby** said that these roads are included in the 2nd half of the project.

Review Pest Control Quotes

The BoS reviewed the quotes received for pest control at the Town Offices:

Bid 1: **JP Pest Services: submitted 3 different bids.**

Bid 2: **Monadnock**: submitted 3 different bids;

The BoS decided to table the discussion on these quotes until they've had some more time to review.

Lee Martel expressed concern that they started out looking to get rid of rodents, but they are being quoted for pests of all types. He also noted that the time to address a rodent problem is in the fall because they are all going to be heading outside at this time of year.

Police Department Update

Police Chief Chris Remillard updated the BoS on some items:

Central NH Special Operations Unit: Dunbarton was formally accepted into the program by the Executive Board. Chief Remillard held an internal selection process and Sgt. Brian Tyler was selected to move forward as their department's member in the unit. Sgt. Tyler will undergo physical testing and oral boards in order to be approved.

Body Cam grant: this grant was submitted. He is optimistic that they will receive the funds and expects to hear back soon.

OHRV Enforcement Grant: They have submitted for this grant for 2022-2023. This provides extra patrols for their recreation areas.

Safe and Active Communities: they did receive this grant (supports bike safety programs, helmets, etc.). They will be holding their 5th Bicycle Rodeo in August.

Health and Public Safety Workforce Resiliency Training grant: this grant was also applied for: provides for mental health training and services for law enforcement.

Police Detail Rate Change Proposal

Chief Remillard put together a proposal to adjust the detail rate. The BoS will review this at a later date, a public hearing will need to be held to move forward.

CIP Update

Line Comeau said that their Capital Improvement Plan needs to be reviewed and updated so that she can submit it with the bond application. It expired in 2021. The BoS will review the history of its creation and create a plan to get it updated.

Mailbox Items

Mike Kaminski reviewed the following pieces of correspondence received since the last meeting:

- **CRSW/RRC Appointment**
 - **Motion:** by Mike Kaminski, seconded by Dave Nault to appoint Patrick Bowne as their representative to the Concord Regional Solid Waste Resource Recovery Cooperative for a 3-year term.
Discussion: none.
Vote: (3-0).
- Response from Primex regarding storage for non-governmental committees. They suggested that the town **develop a policy** as a liability waiver signed by all parties storing non-governmental items in town storage areas to protect the town from liability in the event of property damage to the storage containers.
- Can crusher estimate: Estimate received in the amount of \$14,145. Does not include electrical work or installation. **Mike Kaminski** expressed concern over the lead time of 24-28 weeks. **Dave Nault** noted that that is pretty common for the industry.
 - The BoS was in consensus for the transfer station manager to proceed with the purchase.
- Quote on cleaning windows. The BoS reviewed the quote received to thoroughly clean and maintain the windows at the Town Offices.
Motion: by Dave Nault, seconded by Justin Nault to accept the window cleaning bid as written for \$1592.50.
Discussion: Dave Nault asked that if he does find any cracking that he reglazes it.
Vote: (3-0).
- Pro Technologies testing estimates for security and fire systems of all town buildings: Town Offices, Highway Garage, Fire Dept, Police Department, Transfer Station.
 - **Motion:** by Dave Nault, seconded by Justin Nault to approve the quote received from Pro Technologies for fire and security alarm testing and monitoring for 5 town buildings. Town Office: Highway Garage: Fire Dept: Police Dept: Transfer Station: \$179.00, \$179.00, \$268.50, \$268.50, \$268.50.
Discussion: nothing further.
Vote: (3-0).

PUBLIC COMMENT

Jeff Crosby noted that he is glad to hear that Chief Remillard is able to get funding from Fish and Game to go toward maintaining the OHRV area, as it uses town resources to maintain the area.

BOARD MEMBER ISSUES

Line Comeau updated the BoS regarding the status of their search for employees at the transfer station. They had two interviews scheduled that both went through. **Dave Nault** suggested that they remove the ad for a week and repost.

Mike Kaminski noted that he would like to have Woody Bowne come in and meet with the board regarding Woody's email **dated 3/24/2022**.

Justin Nault asked if **there has been a date** set for the **preconstruction meeting of the library addition**. **Dave Nault replied that they** are waiting on the contract. **Justin Nault** also asked if a letter had been sent to the School Street Café regarding the parking issue discussed at the last meeting. **Line Comeau** said it had not been completed yet. **Mike Kaminski** asked for an update on the internal memo regarding politicking in the office. Work in progress per Town Administrator.

Dave Nault said that their town is in good shape in terms of their bonds. He would like to see if the value of their buildings can be reassessed.

Dave Nault wanted to remind Line Comeau to **send Deb Wootten the same information that she had provided the Board with regarding** Ed Wooten's hours **worked since the Board approved the increase in his hours**.

Mike Kaminski asked Jeff Crosby if they have had any issues on their posted roads. Jeff Crosby said there have been a few, **which have been addressed**.

NON-PUBLIC SESSION

Motion: by Mike Kaminski, seconded by Dave Nault to enter non-public session in accordance with RSA 91-A 3 II (d) at the request of the Town Forest Committee Chair Jeff Crosby.

J. Nault- yes. Kaminski- yes. D. Nault-yes.

The BoS took a 2-minute recess at 8:22 p.m. to allow the room to clear for nonpublic session.

The BoS entered nonpublic session at 8:24 p.m.
The BoS reentered public session at 8:37 p.m.

There were no motions made during this nonpublic.

Motion: by Mike Kaminski, seconded by Dave Nault to enter non-public session in accordance with RSA 91-A 3 II (b) at the request of Chief Remillard to discuss the hiring of a public employee.

D. Nault- yes. Kaminski- yes. J. Nault-yes.

The BoS reentered public session at 8:47 p.m.

Motion: by Mike Kaminski, seconded by Justin Nault to hire Linda Marcoux as a part-time Police Department Secretary at the Step III wage scale of \$20.54 effective May 1st, 2022.

Discussion: Michael Kaminski stated for the record, that Linda Marcoux worked for the Police Department for over six years but left to find full-time employment. Linda's experience with the Dunbarton PD, along with her long history of working with the County division in Goffstown will bring continuity to the department because of her experience.

Kaminski- yes. J. Nault-yes. D. Nault- abstained.

CONTINUED BUSINESS

Michael Kaminski stated that the Town Clerk had approached him to discuss a bank fee that was charged to a resident when registering his vehicle on line. Mike stated that the Town Clerk did her research and found that the account the resident inadvertently used was a savings account number when the online service clearly states that when using the online service that they must enter a checking account number to finalize the registration. Mike stated that because it was no fault of the town that we should support the Town Clerk and not waive the bank NSF fee as the town is charged this fee. There was general consensus not to waive the bank NSF fee for the resident.

The Board signed the appointment papers from the Town Clerk as approved from the previous meeting.

ADJOURNMENT

Motion: by, Justin Nault seconded by Dave Nault to adjourn the meeting.

Vote: (3-0).

Meeting adjourned at 8:57 p.m.

Respectfully Submitted,

Jennifer King, Recording Secretary

Signed:

Michael Kaminski, Chair

David Nault, Selectman

Justin Nault, Selectman