

**Dunbarton Board of Selectmen
Meeting Minutes
February 17, 2022**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, February 17, 2022 at 7:00 p.m. at the Dunbarton Town Offices.

Board members present:

Dave Nault, Board Chair
Mike Kaminski, Selectman
Bob Martel, Selectman

Town Officials present:

Line Comeau, Town Administrator
Linda Landry, Town Clerk (later in meeting)

Members of the Public present:

Lee Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Dave Nault called the meeting to order at 7:00 p.m.

OLD BUSINESS

Approve Minutes

Motion: by Mike Kaminski, seconded by Bob Martel to approve the public hearing minutes of February 3, 2022 as amended.

Discussion: none.

Vote: (3-0).

Motion: by Bob Martel seconded by Mike Kaminski to approve the meeting minutes of February 10, 2022 as amended.

Discussion: none.

Vote: (3-0).

PUBLIC COMMENT

None.

TOWN BUSINESS

Accept Funds

Motion: by Dave Nault, seconded by Mike Kaminski to accept per RSA 31:95-b III(b) \$500 from the HealthTrust Wellness Program for the benefit of the employees of the police department.

Discussion: Line Comeau said that they expect a second \$500 for the employees of the town office as well.

Vote: (3-0).

Final Warrant and Budget MS-636

The BoS signed off on the final warrant, budget, and MS-636. A copy will be posted at all polling places and the Town Clerk's office no later than Monday, February 21.

Assignment of Speakers For Warrant

The BoS reviewed the final warrant and assigned each item a person to speak about and give further details on at Town Meeting.

1. To assign officers. ***Read by Town Moderator.***
2. To choose Hog Reeves. ***Read by Town Moderator.***
3. Road Bond: **Jeff Crosby / Dave Nault**
4. Operating Budget: **Dave Nault / Mike Kaminski**
5. Road Maintenance funds (if 3 fails) **Bob Martel / Mike Kaminski**
6. Library/Town Hall Project: **Dave Nault / Mike Kaminski / Bob Martel**
7. Revaluation Capital Reserve Fund: **Bob Martel / Mary Lavallee**
8. Transfer Station Vehicle Cap Res Fund: **Woody Bowne / Mike Kaminski**
9. Transfer Station Can Crusher: **Woody Bowne / Bob Martel**
10. Fire Department Vehicle Cap. Res. Fund: **Chief Jon Wiggins / Dave Nault**
11. Police Vehicle Replacement: **Chief Chris Remillard / Sgt. Brian Tyler**
12. Police Vehicle Fund: **Sgt. Brian Tyler / Dave Nault**
13. Highway Vehicle Capital Reserve Fund: **Jeff Crosby / Bob Martel**
14. Cemetery Improvements: **Don Larsen / Dave Nault**
15. Milfoil Control: **Bob Leonard / Bob Martel**
16. Puppy Mill Ban: ***Read by Town Moderator.***

Town Meeting Discussion

Dave Nault said that they need to determine how they will handle mask requirements at Town Meeting. Discussion occurred regarding having separate areas for masked / non-masked residents. They will discuss it with the Town Moderator at the next meeting to get his thoughts.

Discussion also occurred regarding ensuring that John Trottier is properly appointed as Town Moderator. **Linda Landry** confirmed that the Supervisors of the Checklist appointed Mr. Trottier as Moderator Pro-Tem. His term continues until Town Meeting Day, and he is on the ballot.

Linda Landry noted that she would also like to make sure that they continue to space themselves as they have been, noting that their primary concern needs to be the voters.

Fundraising Request

The BoS reviewed a request from Troop 75 Boy/Girl Scouts of America to sell flags to Dunbarton Residents on voting day. **Mike Kaminski** hesitates because of the remaining Covid issue, and he does not want an additional area for people to possibly congregate. **Linda Landry** noted that the requests for organizations using tables to promote their group or cause on voting day should come through the Town Clerk's office.

Town Hall Restoration Update

Linda Landry said that because the Town Hall/Library renovation project is on the ballot for this election, having a display regarding the project in the voting place could be considered electioneering. She will follow up with her contact in Concord to make sure, but the statute appears to fit their situation, so they may need to rethink that display.

Mailbox Items

Dave Nault reviewed the following pieces of correspondence received since the last meeting:

- Letter of resignation from Brian Pike from the Planning Board. **Dave Nault** offers the thanks of the BoS for Mr. Pike's years of service on the Planning Board.
- Request from the Planning department to sign the recommended and agreed upon drainage and vegetation buffer easement for the Countryside Homes subdivision.
- Email from Donna White requesting support to put out an RFP for a new engineering consultant to review Planning Board land use projects and other consulting services. Their current consultant is currently overwhelmed with work and is sometimes unavailable to assist them with their needs.
 - *The BoS was in consensus to support Donna White in moving forward with this RFP.*
- Request from the Chairman of the Planning Board Chuck Frost to enter into an agreement with CNHRPC to develop an update of the town's Land Use Regulation Handbook. **Mike Kaminski** asked if they had it in their budget. **Dave Nault** confirmed that they do.
 - *The BoS was in consensus to approve the Planning Board's request.*
- Email from Janet Casey notifying us that there are still 4 boxes of confidential records from the Supervisor of the Checklist that cannot be stored in the storage container at the highway garage. She would like to know in advance when they absolutely need to be moved so she can find a secure place for them. Discussion occurred regarding possible storage space in the basement that can be utilized.

Dave Nault asked Line Comeau to contact their handyman to request his assistance on a part of the sprinkler installation project at the library.
- Email from Dave Nault forwarded from Margaret Watkins regarding the history of the Town Hall/Library building.
- Letter from Don Larsen thanking the Board for their support in submitting his name in the Small Town American Civic Volunteer Contest.
- Request from Linda Landry to purchase some new lanyards for the Election staff and volunteers to wear, as the ones they currently have are older and mismatched. Pricing for 25 lanyards is \$28.49 + shipping. **Dave Nault** said they could take the money from the Town Office budget.
 - *The BoS was in the consensus for the Town Clerk to proceed with purchasing the lanyards.*

PUBLIC COMMENT

Lee Martel asked about parking when the project is complete. **Dave Nault** said the new plan does allow for parking, though he did acknowledge that parking may be tight initially.

BOARD MEMBER ISSUES

Line Comeau said that the Town Report has been sent to the printer. She hopes to have it back mid to late next week but hopes to have the proof tomorrow so they can do the dedication next Thursday.

Mike Kaminski noted that in follow up to a previous concern he had regarding the amount of signs on the side of the roadway, he has learned that while the state has no regulation regarding signs, they can be removed by the police if they are blocking the line of sight of the roadway, which he feels is something to keep in mind.

Dave Nault said that he hopes to be able to speak with the Transfer Station Manager at their next meeting regarding rolling back some of their Covid-19 precautions such as assisting residents with unloading their items from vehicles.

ADJOURNMENT

Motion: by Bob Martel, seconded by Mike Kaminski to adjourn the meeting.

Vote: (3-0).

Meeting adjourned at 7:57 p.m.

Respectfully Submitted,

Jennifer King, Recording Secretary

Signed:

David Nault, Chair

Michael Kaminski, Selectman

Robert Martel, Selectman