

**Dunbarton Board of Selectmen
Meeting Minutes
November 18, 2021**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, November 18, 2021 at 7:00 p.m. at the Dunbarton Town Offices.

Board members present:

Dave Nault, Chair
Mike Kaminski, Selectman
Bob Martel, Selectman

Town Officials and others present:

Line Comeau, Town Administrator
Sgt. Christopher Remillard, Dunbarton Police Dept.
Mary Lavallee, Board of Assessors
Brett St. Clair, Conservation Commission
Alison Scheiderer, Five Rivers Conservation Trust Representative

Lee Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Dave Nault called the meeting to order at 7:00 p.m.

OLD BUSINESS

Approve Minutes

Motion: by Mike Kaminski, seconded by Bob Martel, to approve the (7:00 p.m.) regular meeting minutes of November 4, 2021 as amended.

Discussion: none.

Vote: (3-0).

PUBLIC COMMENT

None.

TOWN BUSINESS

2022 Proposed Budget Review – Board of Assessors

Mary Lavallee presented the BoS with the 2022 proposed budget for the Board of Assessors. There is an overall increase of (\$86.00) to cover the payroll increase for the year.

2022 Proposed Budget Review – Building Department

Line Comeau gave the BoS an overview of the proposed budget for the Building Department, which contains an overall increase of (\$1,531.00) to cover the payroll increase for the year.

2022 Proposed Budget Review – Planning & Zoning Department

Line Comeau gave the BoS an overview of the proposed budget for the Planning & Zoning Department, which contained a modest increase (\$215.00) to cover fees for Central NH Regional Planning.

2022 Proposed Budget Review – Welfare Department

Line Comeau gave the BoS an overview of the proposed budget for the Welfare Department, which contained an overall increase of (\$124.21).

Koerber Conservation Easement

Brett St. Clair and Alison Scheiderer presented the BoS with the Koerber Conservation Easement. After brief discussion, the BoS signed off on the easement.

3-Year Dispatch Contract

Sgt. Chris Remillard presented the BoS with a 3-year lease agreement with the Town of Goffstown for dispatch services. This is the 3rd 3-year contract that they are entering into with Goffstown. There is an increase for IT services, some of which has been absorbed by Goffstown in the past, but that Dunbarton will be contributing to.

Motion: by Mike Kaminski, seconded by Bob Martel to accept the 3-year contract

with the Town of Goffstown for emergency dispatch services.

Discussion: nothing further.

Vote: (3-0).

The BoS signed off on the contract for dispatch services with Town of Goffstown.

Mailbox Items

Dave Nault reviewed the following pieces of correspondence received since the last meeting:

- Email from Building Administrator regarding a request from the Chair of the ZBA to appoint Derrick Labranche as an alternate to the ZBA (3-year term).
 - **Motion:** by Dave Nault, seconded by Bob Martel to appoint Derrick Labranche as an alternate to the Dunbarton Zoning Board of Adjustment, term ending March 2024.
 - Discussion:** none.
 - Vote: (3-0)**
- Update from Library Director Mary Girard that the snow fence and the rain guard near the entrance to the library has been installed. Also, Greg Miller inspected the bandstand, removing 7 dead mice from the ceiling. He feels they are entering along the electrical wiring and he has placed repellent inside the ceiling area.
- Transfer Station email update. Transfer Station Manager Patrick “Woody” Bowne reported that it has been an extra busy week, and he has been having to

put in a lot of overtime because they are short-handed. The previous transfer station assistant manager Ed will be coming in after Thanksgiving to help. **Mike Kaminski** wants to make sure that their current employees are being given the opportunity to work up to 40+ hours during this time so that they aren't having to pay so much in overtime. **Dave Nault** noted that Woody did say that in previous weeks, he had given them as many hours as they could work.

- Police Dept. request to include funding in 2022 in tuition reimbursement for Jason Patten (4 courses). Sgt Remillard noted that Officer Bryan Tyler has completed his Bachelor of Arts (BA) in Criminal Justice.
- Email update from Patrick Bowne including pictures of the lift gate installed on the transfer station truck. **Dave Nault** noted that the service rep was not pleased with how they were treated throughout this process and asked them to hold off on paying the bill for this until he can follow up to determine what happened. Line Comeau will send the company notification that they are working with the factory regarding this matter and that they will follow up appropriately regarding payment.
- Email recognition of Officer Bryan Tyler's completion of his Bachelor of Arts in Criminal Justice.
- FMLA update
- Request for annual leave from a town official.
- Follow up to an email request from Patrick Bowne for information. This email was not received by the BoS. They will review the original email and discuss at a future meeting.

PUBLIC COMMENT

Lee Martel expressed concerns that the Historical room at the library is currently inaccessible for use because it is being used as a closet/storage area of sorts. He noted that a lot of work was put into updating that room and it should be available for use. **Mike Kaminski** expressed frustration that the Library Trustees had not yet been in to meet with the BoS since he first addressed concern with the Library's Covid-19 related policies and protocols. **Line Comeau** noted that there may have been some confusion over what the request to meet was for given that they will be coming in for their budget discussion on December 16th. She will reach out to them to see if they can come in sooner than this for the policy discussion.

BOARD MEMBER ISSUES

Line Comeau will have their Town Meeting countdown ready for the next meeting, and she will have all departments scheduled to present their budgets before the BoS before the end of the year.

Mike Kaminski said that the Energy Committee met this week. A large topic of discussion was the fuel assistance program for this winter. They would like to have some information posted on Hot Topics regarding this so that people will be aware of the assistance that is available through the State of NH.

Another topic of discussion was adding more energy panels to support the school building, as that is the building that uses the most electricity throughout the year.

Mike Kaminski expressed concerns about two new signs being placed at the Town Common without permission of the BoS. He would rather see these signs immediately removed and placed by the cemeteries. **Dave Nault** asked Line Comeau to reach out to Don Larsen to ask him to move the signs and to attend the next BoS meeting.

Bob Martel expressed concern about the overtime being worked at the Transfer Station. They are learning about it after the fact, and he feels that in addition to the OT being paid, there is comp time being accumulated that they will have to pay out as well. He asked that they renew their search for part-time Transfer Station attendants. The BoS asked Line Comeau to run an ad for 30 days Indeed for part-time Transfer Station help.

Bob Martel addressed a request in an email from Transfer Station Manager Woody Bowne for an increase in pay for one of the employees there.

Dave Nault said that he attended the Veterans' Day ceremony. In his remarks at the event, he neglected to add his thanks to the utility company for putting the flags up. He asked that Line Comeau prepare a card to send them from the BoS in thanks.

The next meeting will be held on Thursday, December 2, 2021.

ADJOURNMENT

Motion: by Mike Kaminski, seconded by Dave Nault to adjourn the meeting.

Vote: (3-0).

Meeting adjourned at 7:51 p.m.

Respectfully Submitted,

Jennifer King, Recording Secretary

Signed:

Dave Nault, Chair

Michael Kaminski, Selectman

Robert Martel, Selectman