

**Dunbarton Board of Selectmen
Meeting Minutes
August 5, 2021**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, August 5, 2021 at 7:00 p.m. at the Dunbarton Town Offices.

Board members present:

Dave Nault, Chair
Mike Kaminski, Selectman
Bob Martel, Selectman

Town Officials and others present:

Line Comeau, Town Administrator
Patrick “Woody” Bowne, Transfer Station Manager
Fred Mullen
Old Home Day Committee Members: John Stevens
Don Larsen
George Maskiell
Ken Koerber

Lee Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Dave Nault called the meeting to order at 7:00 p.m.

OLD BUSINESS

Approve Minutes

Motion: by Mike Kaminski, seconded by Bob Martel, to approve the regular meeting minutes of July 22, 2021 as amended.

Discussion: none.

Vote: (3-0).

Motion: by Bob Martel, seconded by Mike Kaminski, to approve the (8:06 p.m.) nonpublic meeting minutes of July 22, 2021 as amended.

Discussion: none.

Vote: (3-0).

PUBLIC COMMENT

Don Larsen proposed that they locate the geographical center of Dunbarton and place some sort of marker there. Fred Mullen will look into doing this.

TOWN BUSINESS

Accept Donation

Motion: by Mike Kaminski, seconded by Dave Nault to accept per RSA 31:95-b III(b) (\$100) from Old Home Day vendor fees to use toward event expenses (\$325 collected to date).

Discussion: none.

Vote: (3-0).

Old Home Day Update

Discussion occurred to determine the actual budgeted amount for this year's event (\$5,700). After giving an update on expenses, **John Stevens** stated that they are not expecting to need assistance from the BoS to afford the proper number of portable toilets.

Don Larsen said that they would like to have a spot for a covid-19 vaccination station on hand during the event for people 12 and up to make it convenient for anyone that may be interested. **Dave Nault** wondered if it would increase traffic in general overall and suggested having them stationed over near the fire station where there would be more room for parking. **Mike Kaminski** noted that there may not be a large demand for it, but even if only two people get vaccinated it still benefits the community. **Bob Martel** added that some people may decide to get their kid vaccinated before school. This gives them a convenient option. The BoS was in consensus for them to proceed with this plan.

John Stevens said that they are coordinating to use some of the town supply of masks and hand sanitizer left over from the elections to offer to their vendors and the members of the public. He also detailed plans for traffic routing during the event.

Don Larsen noted that it has become difficult to find volunteers for this event. There is a lot of interest in attending, but not in helping to put it on.

Meeting Room Usage Discussion

Mike Kaminski confirmed with the Garden Club that they are looking for monthly usage of the town meeting room, not quarterly. He would like to reaffirm that this agreement to allow them to use the room was to be a one-time request and that each meeting will need the prior approval of the BoS.

Lee Martel commented that he doesn't feel that any organization outside of town government should be using the building because there is valuable equipment in that room that would be expensive for the town to replace should it be damaged. It will cost the town more in cleaning expenses, etc. There are other places in town for groups to meet. **Mike Kaminski** said that they erred on the side of not wanting to limit community activities, which is why they agreed to make decisions about room usage on a case-by-case basis.

Line Comeau will follow up with the Garden Club to clarify with them that the BoS gave permission for one meeting.

Mailbox Items

Dave Nault reviewed the following items of correspondence received since the last meeting:

- Library Trustee Appointment. Karen Lessard has been appointed to fill a Library Trustee position vacated by Phil Kimball.
Motion: by Dave Nault, seconded by Bob Martel, to appoint Karen F. Lessard to the position of Library Trustee with a term ending in 2022.
Discussion: None.
Vote: (3-0).
- **Mike Kaminski** shared an email received from their state representative regarding a nationwide program to nominate and recognize local volunteers for their dedication to their communities. He would like to draw up a list of candidates to discuss in a future nonpublic session.
- Review estimate from GMC Home Improvements to repair the landing outside of the meeting room exit as well as to build a shed roof.
Motion: by Dave Nault, seconded by Mike Kaminski to accept the estimate from GMC Home Improvements in the amount of \$1,341.40 (materials and labor) to replace the landing outside of the meeting room and to construct a shed roof.
Discussion: none.
Vote: (3-0).
- Letter from Planning administrator Donna White regarding the bond being held for the Mills family trust. (\$1,600). Donna would like to release this cash surety bond, as the bounds have been set as agreed.
Motion: by Mike Kaminski, seconded by Bob Martel to release the bond being held for the Mills Family Trust in the amount of \$1,600.
Discussion: none.
Vote: (3-0).
- Email request from Town Hall Library Restoration Committee to borrow the American, NH, and Dunbarton flags to display on their float for the Old Home Day parade. **Fred Mullen** said that the American Legion is supplying the American flag for the same float. The BoS was in agreement to lend them their NH and Dunbarton flags, as well as their easel to use for a picture display.
The committee also requested permission to begin doing small group tours of the area again. The BoS is in support of allowing small group tours of the second floor of the town hall.
- Notice of Decision from the Planning Board; approval of the 25-lot subdivision for Countryside Homes. (former golf course – Bob Pike owner).
- Official letter of resignation from Rene Ouellet as Town Moderator. Appointment of a new moderator is made by the Supervisor of the Checklist. **Dave Nault** would like to put something together as a thank you to Rene for his years of service to the town in this role.
- Public hearing at the NH Department of Safety to adopt a proposed rulemaking Saf-C 8200I to establish a Blue Alert program to be used when in the line of duty, a law enforcement officer has been killed, or injured or is missing. Scheduled for August 12, 2021.

- Email from Sergeant Chris Remillard with update on the new cruiser (It is backordered due to a backlog in computer chips; could be as late as 2022 before it arrives).

PUBLIC COMMENT

Lee Martel mentioned that the latest minutes listed on the website are from mid-June. Line Comeau said that she would look into this.

Woody Bowne updated the BoS on some of the maintenance projects being completed at the transfer station.

BOARD MEMBER ISSUES

Line Comeau said that her office has been extremely busy in working to fulfill a Right-to-Know request along with being audited by the Department of Revenue. They are also continuing with reconciliation training.

Mike Kaminski said that a new proposed contract for the new police chief incorporating many suggestions from their lawyer is ready for the Selectmen to review. He has provided all of them with a copy to review over the next few weeks.

NON-PUBLIC SESSION

Motion: by Dave Nault, seconded by Mike Kaminski to enter into nonpublic session in accordance with RSA 91-A:3 II (b) for a hiring action.

By roll-call vote: Kaminski-yes. Nault-yes. Martel-yes.

The BoS took a 2-minute recess at 7:58 p.m. before entering non-public session to allow the room to clear.

The BoS entered nonpublic session at 8:00 p.m.

The BoS exited the nonpublic meeting at 8:34 p.m.

By roll-call vote: Kaminski-yes. Nault-yes. Martel-yes.

There were no motions or decisions made during the nonpublic meeting.

Motion: by David Nault, seconded by Michael Kaminski to hire Matthew McMinn as a part time attendant starting at the Step I rate of \$13.65 contingent on passing a physical and criminal background check. Vote: 3-0

Dave Nault asked Line Comeau to keep the second application on file to consider at a later date.

ADJOURNMENT

Motion: by Dave Nault, seconded by Bob Martel to adjourn the meeting.
Meeting adjourned at 8:35 p.m.

Respectfully Submitted,

Jennifer King, Recording Secretary

Signed:

David Nault, Chair

Michael Kaminski, Selectman

Robert Martel, Selectman