

**Dunbarton Board of Selectmen  
Meeting Minutes  
March 18, 2021**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, March 18, 2021 at 7:00 p.m. at the Dunbarton Town Offices.

**Board members present:**

Dave Nault, Chair  
Mike Kaminski, Selectman  
Bob Martel, Selectman

**Town Officials and others present:**

Line Comeau, Town Administrator  
Patrick “Woody” Bowne, Transfer Station Supervisor  
Jeff Crosby, Road Agent  
Don Larsen, Garden Club

Lee Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Dave Nault called the meeting to order at 7:00 p.m.

**OLD BUSINESS**

Approve Minutes

**Motion:** by Bob Martel, seconded by Mike Kaminski to approve the regular meeting minutes of March 4, 2021 as amended.

**Discussion:** none.

**Vote: (3-0)**

**PUBLIC COMMENT**

Woody Bowne gave an update on the work that has been done at the transfer station (roof repairs, tree removal).

**TOWN BUSINESS**

Kelsea Road Exaction Fee

***Dave Nault recused himself from this discussion.***

Discussion occurred regarding the usage of an exaction fee that was charged to the owner of the proposed subdivision. The Road Agent explained that an equal amount of money was spent from the highway department budget on road improvements, such as a turnaround and gravel fill on Kelsea Road. **Mike Kaminski and Bob Martel** stated that they are comfortable with the money from the collected exaction fee be released back to the highway budget.

**Dave Nault**, speaking as the property owner, expressed concern that the money was not used for a culvert **and road work at the Montalona end of the road** as originally intended, but for work done on another part of the road.

**Mike Kaminski** acknowledged that this decision should have been made 11 months ago. **Line Comeau** stated that she has run into similar problems on more than one occasion and acknowledged that staffing problems have led to a lack of oversight on these types of issues.

- ***The BoS was in consensus to release the exaction fee to the highway department budget.***

#### MS-232, Report of Appropriations Actually Voted

The BoS signed the MS-232.

#### Mailbox Items

**Dave Nault** reviewed the following items of correspondence received since the last meeting:

- Email from Alison Reese, regarding the possibility of changing the title of the BoS from Selectman to Select Board in the interest of making it gender-neutral. Linda Landry will look to see what would be required to change this.
- Communication from Sgt. Remillard regarding vehicles parking along Route 13. Mike Kaminski offered kudos to the police department.
- Request from the Trustee of the Trust Fund to appoint John Casey as an alternate trustee to the trust board in order to provide guidance and facilitate a transition as the new board members become more familiar with their roles.

#### Appointment of Officers

The following people were appointed to the following committees:

Cemetery Trustee Alternates: Linda Gray (2021) and Judy Keefe (2021)

Deputy Town Clerk: Hope Arce (2024)

Conservation Commission: Darlene Jarvis (2024) Stanley Soule (2024)

Energy Committee: John Stevens (2024), Dana Lavoie (2024)

**Highway Safety Committee:** Jeff Crosby (2022); Robert Martel (2022); Dan Sklut (2022); John Wiggin (2022). Added Chris Remillard to this committee as well.

**Historical Awareness Committee:** Paula Mangini (2024), Linda Nickerson (2024); Ken Swayze (2023); William Zeller (2022); **Robert Martel, as the Selectmen's rep. (2024)**

**Old Home Day Committee:** Ken Koerber and Don Larsen

**Town Forest Committee:** Patrick Bowne (2024)

**Planning Board:** Ken Swayze (2024); Alison Vallieres (2024), Dave Nault (ex-officio) (2022); Mike Kaminski (Alternate ex-officio) (2022)

**Town Hall Restoration Committee:** Mary Sue Brace, Don Larsen, Enid Larsen, Kurt McDermott, Shelley Westenberg, **and David Nault as the Selectmen rep.** all 1-year terms.

**Trustee of the Trust Funds:** John Casey Jr., alternate (2022).

**Zoning Board of Adjustment:** Dan Dalpra (2024), John Trottier (2024).

**Selectmen Rep. to Energy Committee:** Mike Kaminski.

**Motion:** by Mike Kaminski, seconded by Bob Martel to approve all appointments as listed.

Discussion: none.

**Vote: (3-0).**

**Motion:** by Mike Kaminski, seconded by Bob Martel to nominate Dave Nault as the Board Chair.

Discussion: none.

**Vote: (2-0-1) Nault abstained.**

#### Linda Landry, Town Clerk Office Update

**Linda Landry** shared that she got a great response to the dog licensing reminder she sent out. She has registered 128 dogs so far. She distributed an update regarding revenues so far this year. They are currently \$4,800 less than expected so far.

**Mike Kaminski** noted that his concerns noted at the last meeting regarding the counting of ballots have been alleviated by the Town Moderator.

Linda said that her printer is no longer working, and the quotes she is getting are pretty high. She will work with Line and Jo-Marie in the office to find a new one.

**Linda Landry** explained to the BoS that she opted not to reopen her office to the public. She feels that opening the doors before they are able to have doors and windows open for air circulation is not a safe plan for them, given the layout of the building. **Mike Kaminski** noted that he has gotten complaints from people being unable to get through on the phone. Ms. Landry explained that they only have a couple of lines coming in, and if she is in the middle of a transaction with someone that made an appointment, she isn't going to pick up the phone. People may leave messages for appointments, or they can email to make appointments as well.

#### PUBLIC COMMENT

**Don Larsen** approached the board with a revised request to decorate the town gazebo for the following holidays: Valentine's Day, St. Patrick's Day, Halloween, and Christmas. They will approach the BoS before each of those holidays to obtain approval. **The boards consensus that the Garden Club come before the Board prior each event stating the time the lights will be on and for the period of days they will remain on.**

**Leo Martel** said that he hopes they will put some restrictions on the decorations at the gazebo as far as time limits, etc.

#### BOARD MEMBER ISSUES

**Dave Nault** gave an update regarding the Planning Board Meeting he attended. The Countryside Golf Club project was reviewed. **One of their waiver requests was denied so their application** has been continued to May 18th.

**Mike Kaminski** said he would like a meeting with the BoS, the Road Agent, and possibly the town attorney at some point this summer to discuss a way to ensure that winter road maintenance on Kelsea Road is done in a timely manner that works for all parties. He would like to follow this up with further meetings to include discussions about the turnaround, with Mike Guiney present.

#### ADJOURNMENT

**Motion:** by Dave Nault, seconded by Mike Kaminski to adjourn the meeting.  
Meeting adjourned at 8:24 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

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David Nault, Chair

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Michael Kaminski, Selectman

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Robert Martel, Selectman