

**Dunbarton Board of Selectmen  
Meeting Minutes  
January 14, 2021**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, January 14, 2021 at 7:00 p.m. at the Dunbarton Town Offices.

**Board members present:**

Dave Nault, Chair  
Mike Kaminski, Selectman  
Bob Martel, Selectman

**Town Officials and others present:**

Line Comeau, Town Administrator  
Don Larsen, Cemetery Trustee  
Woody Bowne, Transfer Station Supervisor  
Linda Landry, Town Clerk

**Members of the public present:**

Mark Landry

Lee Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Dave Nault called the meeting to order at 7:01 p.m.

**OLD BUSINESS**

Approve Minutes

**Motion:** by Bob Martel, seconded by Mike Kaminski to approve the regular meeting minutes of January 7, 2021 as amended.

**Discussion:** none.

**Vote: (3-0)**

**Motion:** by Mike Kaminski, seconded by Bob Martel to approve the (8:55 p.m.) nonpublic meeting minutes of January 7, 2021 as written.

**Discussion:** none.

**Vote: (3-0)**

**PUBLIC COMMENT**

None.

**AGENDA ITEMS**

Commercial Hauler Fee

**Woody Bowne** shared with the BoS that there is a possibility of a new commercial trash hauler coming into town. When a commercial hauler comes in, they have a transfer

station employee dedicated to them to assist them while they are there. This ties up one of their employees for that entire time.

They used to charge their haulers a fee of \$500 for their commercial haulers. Over the years, it was negotiated down to \$25. He would like to look at implementing a more reasonable commercial hauler fee structure. **Dave Nault** asked Woody to check with surrounding Transfer Stations to get an idea of how much they are charging.

#### Transfer Station Update

Their new backhoe is working really well.

Their Mack truck was recently repaired after a major hydraulic line breakdown.

They have once again restricted traffic flow through the transfer station per the request of the BoS due to current increased levels of COVID-19 across the state and locally.

#### Cemetery Trustee Warrant Article Review

**Don Larsen** reviewed the warrant articles proposed at the last meeting. He has done some further calculating and was able to reduce the amount that it will cost them to perform the maintenance and upgrades they are seeking to do. He also added a third warrant article for tree removal. The BoS were in support of the changes that were submitted.

#### Administrative Budget Review

**Line Comeau** presented the proposed 2021 budget for the Town Administrator's office.

**Mike Kaminski** stated that it has come to his attention that one of their State Representatives has resigned, possibly resulting in the need for a special election. Discussion occurred to estimate an additional \$2,000 to accommodate the additional election.

Many of the changes made to the Town Administrator's budget pertained to salaries and personnel. The line for postage has been combined with the town clerk's office and was increased by an additional \$500 to cover any possible absentee ballot costs, especially where they are not anticipating any grants at this time. Discussion occurred regarding increasing the amount spent on record preservation/digitization.

#### 2021 Department Budget Review

The BoS reviewed the proposed department budgets for 2021 as presented at prior meetings:

- Police Department: some discussion occurred regarding the possible costs of hiring an additional patrolman.
- Fire Department: no additional discussion.
- Building Department: no additional discussion.

- Highway Department: no additional discussion.
- Transfer Station: no additional discussion.
- Welfare Department: no additional discussion.
- Parks and Recreation: discussion occurred on moving money between line items but keeping the amount at \$400. **Bob Martel** suggested changing the name of the department to 'Recreation' and keeping a single line item for these town activities/decorations.
- Old Home Day: discussion occurred regarding the fireworks line. It is not currently funded, but they are hoping to be able to do them again someday.

This year's budget total is \$2,716,561, an increase of \$59,784 (2%) over last year.

## TOWN BUSINESS

### Mailbox Items

**Dave Nault** reviewed the following items of correspondence received since the last meeting:

- Update of outstanding warrants:
  - FD new tanker body (request \$120,000 from CRF)
  - Cemetery Trustees (request \$6,600 from Cemetery Trust Fund)
  - Cemetery Trustees (request for \$8,500 for cremains improvements; \$4,288 from Cemetery fund, \$2,000 from expendable trust fund & \$2,272 from unassigned fund surplus (unanticipated revenues remaining))
  - Cemetery Trustees (request for up to \$5,000 for tree removal in all three cemeteries from the Cemetery trust Fund)
  - Milfoil treatment for 2021  
(Maximum diver's cost of \$6,350 for milfoil control with \$3,810 coming from the Invasive Plant Species CRF and to accept a 40% match grant from DES in the amount of \$2,540). Zero impact on taxes.
- Proposed revenues to offset taxes will increase by Milfoil Grant and Perpetual Care revenues total \$4,122.
- Letter from Alfano Law Office regarding a disputed section of Old Rt. 13.
- NH Municipal Bond Bank notice of rates and projected payment schedule. Discussion occurred regarding a future bond for road projects as had been previously suggested by the Road Agent.

- Letter from the Society of the Protection of NH Forest requesting timeline from the town for closing and reclamation of the Town Forest Gravel Pit. **Dave Nault** would like to hear from the Town Forest Committee and the Road Agent on how they should proceed with this. Also, a decision was made on this by a previous Board of Selectmen, and he would like to see what that initial decision was.
- NH Division of Public Health amendment for travel quarantine. **Dave Nault** would like to review this further before they make changes to their policy.
- Email from Town Moderator Rene Ouellet, regarding a notice to voters regarding the plan for Town and School Meeting.
- The BoS signed the thank you card/letter for Sentry Roofing.
- Email from Clem Madden regarding proposed DES budget and Bow School budget (*increase of \$559,317, 96.98%*) or *\$1.67 on the tax rate*.
- Primex report of statement loss regarding 41 Kimball Pond Road (insurance claim).

#### PUBLIC COMMENT

None.

#### BOARD MEMBER ISSUES

**Bob Martel** commends the department heads on the budgets they put together for the year.

**Line Comeau** stated that they received a call from the Salvation Army that they have a lot of winter clothing that they are distributing to towns. The Welfare Director is working with them to possibly get these distributed, particularly to the school.

**Mike Kaminski** stated that the Transfer Station is operating very well, even with the current restrictions in place. It is kept very clean and running well.

**Dave Nault** is going to start a draft of the Selectmen's report for the Town Report that he will forward to the other two Selectmen for their input.

#### NON-PUBLIC SESSION

**Motion:** by Dave Nault, seconded by Mike Kaminski to enter into nonpublic session in accordance with RSA 91-A:3 II (c).

**By roll-call vote: Kaminski-yes. Martel-yes. Nault-yes.**

The BoS took a 2-minute recess at 8:50 p.m. to allow the room to clear before entering nonpublic session.

The BoS entered nonpublic session at 8:54 p.m.

The BoS reentered public session at 9:14 p.m.

There was no further business of the Board.

ADJOURNMENT

**Motion:** by Michael Kaminski, seconded by David Nault to adjourn the meeting.

Meeting adjourned at 9:15 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

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David Nault, Chair

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Michael Kaminski, Selectman

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Robert Martel, Selectman