

**Dunbarton Board of Selectmen  
Meeting Minutes  
July 23, 2020**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, July 23, 2020 at the Dunbarton Town Offices.

**Board members present:**

Dave Nault, Chair  
Mike Kaminski, Selectman  
Robert “Bob” Martel, Selectman

**Town Officials and others present:**

Line Comeau, Town Administrator

**Members of the public present:**

Lee Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).  
**Ed Wootten, Jean Drive Resident**

Dave Nault called the meeting to order at 7:00 p.m.

**OLD BUSINESS**

Approve Minutes

**Motion:** by Mike Kaminski, seconded by Bob Martel to approve the regular meeting minutes of July 9, 2020 as written.

**Discussion:** none.

**Vote: (3-0).**

**PUBLIC COMMENT**

None.

**AGENDA ITEMS**

Accept Donation

**Motion:** by Mike Kaminski, seconded by Bob Martel to accept per RSA 31:95-b III (b) a sponsorship donation in the amount of (\$350) from Blue Ribbon Property Improvements, LLC for Wreaths Across Dunbarton.

**Discussion:** none.

**Vote: (3-0)**

Accept Grant Reimbursement

The BoS accepted the COVID-19 grant reimbursement in the amount of \$2,246.64. **Mike Kaminski** was happy that we received some money back but noted that it **was** a lot of paperwork to process for **a small sum** of money.

### Worker's Compensation Premium Revision

The town will be receiving \$3,649.88 from Primex due to a credit on their revised premium. Their options are to use it toward next year's policy or receive a check for that amount.

➤ *The BoS was in consensus to apply the credit toward next year's budget.*

### COVID-19 Policy Review

The BoS reviewed their proposed COVID-19 policy and made a few revisions as proposed by Police Sgt. Chris Remillard. A key piece of this policy includes a requirement by the federal government stating that employees will be paid for time missed due to being diagnosed with COVID-19 or exposure to someone who has a positive diagnosis. Employers will be reimbursed by the federal government for payment of missed time. **Mike Kaminski** suggested they add a sunset clause so that there is an end to it (e.g. when the vaccine is available) when this is no longer an issue and the state and/or federal governments change or end their restrictions.

**Line Comeau** noted that this would be an exception to their personnel policy.

**Motion:** by Dave Nault, seconded by Mike Kaminski to adopt the Town of Dunbarton Employee COVID-19 policy. The current Select Board will follow this policy until the related federal and/or state policies have ended, at which time the policy or parts of it may be dropped.

**Discussion:** none.

**Vote: (3-0).**

**Line Comeau** asked what the BoS had decided to do with the grant reimbursement money. **Mike Kaminski** stated that because of the small amount of money, he is in favor of putting the money back into the general fund for simplicity's sake. Any department that falls short will be approaching them for assistance anyway.

**Motion:** by Mike Kaminski, seconded by Bob Martel that any COVID-19 grant money (federal and/or state) received may be placed into the general fund rather than dividing it among the departments.

**Discussion:** none.

**Vote: (3-0).**

## TOWN BUSINESS

### Mailbox Items

**Dave Nault** shared the following correspondence received since the last meeting:

- Legal answer regarding COVID-19 policy from NHMA.
- Change order #1 for the Town Hall structural renovations (\$1,868).
- Email from Clem Madden for SAU 67 containing updates to the school reopening plans (draft, subject to change up until school opening day). Posted on Hot Topics.
- Meeting Minutes from the Town Hall Restoration Committee Meeting (7/22).
  - They will attend the upcoming elections with a proposed design for the addition in the hopes of gauging public response.
  - Discussion regarding bringing it forward as a warrant article this year.
  - They have volunteered as a group to clean the 2<sup>nd</sup> floor area where the work was completed and have already begun that process.

- Email complaint from a resident on Tenney Hill Road regarding runoff water along the edge of the street that ends up on his neighbor's land. It is being addressed and the Road Agent is aware of the problem.
- Letter complaint from a resident regarding the \$2.50 plate sticker fees. That money comes back as revenue to the town and is not paid to the Town Clerk.
- Email from Town Moderator Rene Ouellet. The Republican party has still not nominated ballot clerks for the upcoming election, so the BoS has roughly a month to find 3 people to nominate and appoint.
- Notification that the NH Secretary of State's office will be delivering new One4All ballot marking printers. These can be used to mark the ballots or print a marked ballot on-demand from blank stock. The BoS signed the forms to transfer ownership of older printers to the town for governmental use.
- The BoS reviewed the 2<sup>nd</sup> quarter expense and revenues report. **Dave Nault** noted that with the exception of revenue taken in by the Transfer Station, everything seems to be where it normally would be at this point in the year.
- Transfer Station Update
- **Mike Kaminski** noted that in addressing some of the issues they have been having with their solar panel array, it appears there are too many people communicating with Granite State Solar (GSS). It was determined at the last Energy Committee meeting that Dana Lavoie will be the point of contact to represent the town as far as communicating with GSS.
- The BoS needs to sign off on the reconciliation summary sheets for July-December 2019.
- The work on the bandstand has been completed. 4 posts were replaced. There is only one original post remaining, which may need replacing in a few years.

#### PUBLIC COMMENT

**Ed Wooten** of 15 Jean Drive told the BoS that the pond on his property is filled with silt caused by runoff. **Dave Nault** said that they have been in communication with the owner of the neighboring property that has been doing some work to try and alleviate the problem. The Conservation Commission, Dept. of Environmental Services and Fish & Game are all aware of the problem as well.

#### BOARD MEMBER ISSUES

**Line Comeau** told the BoS that they are currently in the middle of their audit which is **primarily** being done remotely through a secure website.

**Mike Kaminski** stated that Police Chief Sklut said they have 50 dogs outstanding. He is waiting to hear back from the courts before proceeding.

The Energy Committee stated that they had a record month for energy production. They made more than enough to cover their payment with a little to spare. **Mike reaffirmed that** Dana Lavoie is the spokesman for the town and will be addressing **final installation issues with solar company**.

**Dave Nault** noted several rocks that were left on the lawn next to the transfer station.

ADJOURNMENT

**Motion:** by Bob Martel, seconded by Mike Kaminski to adjourn the meeting.  
Meeting adjourned at 7:37 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

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Dave Nault, Chair

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Mike Kaminski, Selectman

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Bob Martel, Selectman