

**Dunbarton Board of Selectmen
Meeting Minutes
June 25, 2020**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, June 25, 2020 at the Dunbarton Town Offices.

Board members present:

Dave Nault, Chair
Mike Kaminski, Selectman
Robert “Bob” Martel, Selectman

Town Officials and others present:

Line Comeau, Town Administrator
Patrick “Woody” Bowne, Transfer Station Supervisor

Members of the public present:

Lee Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Dave Nault called the meeting to order at 7:00 p.m.

OLD BUSINESS

Approve Minutes

Motion: by Mike Kaminski, seconded by Bob Martel to approve the regular meeting minutes of June 11, 2020 as amended.

Discussion: Mike Kaminski stated that the minutes were well-written, requiring minimal changes.

Vote: (3-0).

Motion: by Bob Martel, seconded by Mike Kaminski to approve the non-public meeting minutes of June 11, 2020 as written.

Discussion: none.

Vote: (3-0).

PUBLIC COMMENT

Lee Martel said the work is continuing by NationalGrid to alleviate an ongoing drainage issue. He also asked if there is anything that can be done about the dirt bikes and ATVs that have been traveling on Tenney Hill Road to access different off-road areas. Discussion occurred regarding where these vehicles can travel. **Dave Nault** said they can speak to Chief Sklut and ask for increased patrols in the area. He also noted that there is a trail system in that area that should allow them to access the areas they need to without having to travel on the roadway.

AGENDA ITEMS

Appointment of Deputy Welfare Director

Motion: by Mike Kaminski, seconded by Bob Martel, to nominate Jo-Marie Denoncourt to serve as Deputy Welfare Director, effective immediately and lasting until March 2021.

Discussion: Bob Martel noted that it helps the Welfare Director to have another person in the office to handle welfare-related items, and Jo-Marie has already been handling a lot of the clerical work for that department.

Vote: (3-0).

COVID-19 Update

After much discussion, the BoS decided that the Town Offices will reopen to the public on July 1st. Anyone wishing to enter the building must wear a mask. Town staff will need to wear a mask when conducting business face-to-face. Signs and markings to indicate proper social distancing will be in place. Traffic shall flow in one direction only through the building. The designated entryway will be the door by the Building Department/Meeting Room. The door nearest the Town Administrator's office shall serve as the exit. The BoS will revisit and reevaluate these measures as necessary.

TOWN BUSINESS

Mailbox Items

Dave Nault shared the following correspondence received since the last meeting:

- The town has won in the suit against Eversource in terms of rate changes and the pole tax. **Line Comeau** said that their representative and utility appraiser George Sansoucy represented all the towns involved in the legal matter and worked to come up with a formula to resolve the matter that was acceptable to all parties. There is an appeal window of 30 days, but it appears to be unlikely at this time that an appeal would be successful. **Mike Kaminski** offers his thanks to Mr. Sansoucy for all of his work, noting that he dealt with a bit of negative press in the process, but ultimately helped them to win.
- The pre-construction meeting for the structural project at the town hall was held with Conneston Construction, Inc. (CCI), and work is in the beginning stages. Jeff Crosby removed the leftover steel and it is being stored at the highway department. Woody Bowne and Ed Wootten cleared the chairs and other stored items from the area.
- Transfer Station Hours: Transfer Station hours for the upcoming holiday are as follows:
 - Tuesday 6/30: 10am-4pm;
 - Wednesday 7/1: 12pm-8pm;
 - Saturday 7/4: closed.
- Notice received of deactivation of public water for the Farmhouse Café. When they are ready to reopen, they will need to reapply for that permit.
- Transfer Station Update: As of July 14, the transfer station will begin accepting bulk items and payments. They are also opening up the second lane at the compactor and fully opening the recycling area. The swap shop will remain closed for the time being.
- Building/Planning/Zoning Update:

- A Certificate of Use has been issued for the Botnick property on Kimball Pond Road.
- Granite State Solar has not returned to the solar array site since May 28.
- 259 Stark Hwy N: Applicant has converted a permit for workshop/garage to include a dwelling. Some modifications regarding entryways will need to be made.
- The department has seen a slight increase in business for the year, having issued 99 new permits so far. Much of this increase is attributed to people starting more home projects during quarantine.
- A notice regarding the revaluation hearing schedule was provided by the Board of Assessors.
 - In-person meetings will be conducted by appointment only on Thursday, July 9 and Wednesday, July 15th.
 - A Zoom online meeting occur on Monday, July 13th.
 - A phone meeting will take place on Friday, July 17th.
 - There is also an extra day scheduled for Monday, July 20th.
- Notice from the Conservation Commission regarding a NH Scenic Roads Public Hearing. Eversource plans to do some utility line maintenance and remove some hazardous/dying trees. This hearing will be on July 8th at 6:15 p.m. at the Town Office. Roads to be discussed are: Black Brook Road, County Road, Guinea Road, Line Hill Road, Rangeway Road, Stone Road and Tenney Hill Road. Anyone from the public is welcome to attend.
- Notice from James Valiquet, candidate for Merrimack County Sheriff.
- **Dave Nault** attended the Town Hall Restoration Committee meeting. They have a conceptual plan drawn up by architect Dennis Meyers.
 - The building size will be 15'x34';
 - It will house a 5-foot stairwell on one side with a LULA lift to bring handicapped people to the second floor;
 - There will be a bathroom on both the first and second floors, as well as a lobby entrance on the first floor.
 - The outside will have a flat roof.
- The committee voted to use the conceptual plan in developing pricing. They hope to have a plan ready by mid-August. **Line Comeau** asked for the minutes from their meetings so that she can post them so the public can follow the progress of the project.

PUBLIC COMMENT

None.

BOARD MEMBER ISSUES

Mike Kaminski would like to begin talking about September elections to see how they are going to proceed in terms of COVID-19. **Bob Martel** added that he would like to know where they are at with their plans to handle absentee balloting so that they can get any necessary information out to the voters in a timely fashion.

Mike Kaminski shared that the Energy Committee reported another great month for energy production. **Dave Nault** asked Mike to talk to Dana Lavoie about following up with Granite State Solar about cleaning up the site, removing the extra rocks that were left.

Bob Martel is working on following up with the contractor regarding the concrete work on the front of the Town Hall.

Mike Kaminski asked Line Comeau to clarify the difficulties they have encountered in successfully submitting the first round of expenses for the COVID-19 grant. **Line Comeau** explained that this is the first grant that she has submitted that requires such extensive documentation. Their application was initially rejected because they were missing some of their documentation. They were given an explanation of the required documents that are needed, which includes certifications that need to be provided by the Town Clerk. She is waiting for the Town Clerk to provide the needed certifications. **Mike Kaminski** is concerned that they are going to lose out on some of this money for the town. If the needed revisions aren't completed by Monday or Tuesday, the BoS will look further into the issue.

Dave Nault told Lee Martel that he will follow up with Road Agent Jeff Crosby about addressing the road pitch/drainage issue occurring on his property on Tenney Hill Road.

Motion: by Mike Kaminski, seconded by Bob Martel to enter into nonpublic session in accordance with RSA 91-A:3 II (a) at the request of the Transfer Station Supervisor.

By roll-call vote:

Kaminski-yes. Nault-yes. Martel-yes.

The BoS closed the public session at 7:37 p.m.

BOS reentered the regular meeting at 8:45pm.

Motion: by Michael Kaminski, seconded by Bob Martel to exit the nonpublic.

By roll-call vote: **Nault-yes. Kaminski-yes. Martel-yes.**

There were no motions or final decisions made during the nonpublic meeting.

Motion: by Michael Kaminski, seconded by Bob Martel to table the nonpublic meeting until Tuesday June 30th, at 4:00pm to discuss the position with the Transfer Station Supervisor.

ADJOURNMENT

Motion: by Michael Kaminski, seconded by Bob Martel to adjourn the meeting at 8:51pm

Vote: 3-0

Respectfully Submitted,

Jennifer King, Recording Secretary

Dave Nault, Chair

Mike Kaminski, Selectman

Bob Martel, Selectman