

Dunbarton Board of Selectmen
Meeting Minutes
September 14, 2023

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, September 14, 2023 at 7:00 p.m. at the Dunbarton Town Offices.

Board members present:

Mike Kaminski, Chair
Dave Nault, Selectman
Justin Nault, Selectman

Town Officials present:

Line Comeau, Town Administrator
Jeff Crosby, Road Agent
Mark Lang, EMS Captain, Dunbarton Fire Department

Members of the Public present:

Fred Mullen

Lee Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Mike Kaminski called the meeting to order at 7:00 p.m.

OLD BUSINESS

Approve Minutes

Motion: by Dave Nault seconded by Justin Nault to approve the regular meeting minutes of August 31, 2023 as amended.

Discussion: none.

Vote: (3-0).

Motion: by Justin Nault seconded by Dave Nault to approve the nonpublic (#1) meeting minutes of August 31, 2023 as written.

Discussion: Mike Kaminski noted these minutes are not to be sealed.

Vote: (3-0).

Motion: by Dave Nault seconded by Justin Nault to approve the nonpublic (#2) meeting minutes of August 31, 2023 as written.

Discussion: Mike Kaminski noted these minutes are not to be sealed.

Vote: (3-0).

Motion: by Justin Nault seconded by Dave Nault to approve the nonpublic (#3) meeting minutes of August 31, 2023 as written.

Discussion: Mike Kaminski noted these minutes are not to be sealed.

Vote: (3-0).

Mike Kaminski reopened discussion on the minutes from the nonpublic minutes from the 7:33 p.m. nonpublic session.

Motion: by Mike Kaminski, seconded by Justin Nault to retract their approval of the nonpublic minutes of the 7:33 p.m. session (session #1 above) and approve them as sealed minutes instead.

Discussion: Due to the content of these minutes, as pointed out by Dave Nault, Mike Kaminski stated that these minutes will in fact be sealed.

Vote: (3-0).

PUBLIC COMMENT

Fred Mullen said that a property along the Dunbarton/Hopkinton line was sold. They usually park at this property when they do the town line perambulation, so they contacted both the current and former owners to receive permission to continue to park there, so they are all set for the perambulation on October 7th.

NEW BUSINESS

Accept Grant Funds

Mike Kaminski stated that they received grant funds from America the Beautiful. Transfer Station Manager Patrick “Woody” Bowne applied for this grant to cover costs of the can crusher that was recently installed at the transfer station.

Motion: by Mike Kaminski, seconded by Justin Nault to accept a grant per RSA 31:95-III (b) from America the Beautiful in the amount of \$3,409.

Discussion: Mike Kaminski noted that this will go into the general fund.

Vote: (3-0).

Salt Prices

Road Agent **Jeff Crosby** presented the Selectmen with the salt pricing for the 2023/2024 winter season: \$76.90 per ton, which is down \$2.32 per ton from last year.

Motion: by Dave Nault, seconded by Mike Kaminski that they accept the bid from Eastern Minerals for bulk road salt for 2023/2024 at the delivered price of \$76.90 per ton. **Vote: 3-0**

Discussion:

Mike Kaminski asked how soon they could take delivery on this. Jeff Crosby stated he can get it once he begins to need it.

Mike Kaminski asked about the status of the fuel pump upgrades. **Jeff Crosby** said there has been discussion on it and the state has taken some of the pressure off as far as the timing to get it done, but they are still making arrangements to get it completed. **Mike Kaminski** asked him to keep the Board updated, noting that they could encumber funds from this year's budget as needed to cover it.

Brief discussion took place regarding ongoing road work. **Jeff reported that they have done several culvert replacements on Black Brook Road in preparations for the road paving.**

AED Status Update

EMS Captain Mark Lang gave the Board an update on the status of the AEDs they currently have at the buildings in town. Their supply is currently in good condition. In terms of acquiring one for the 2nd floor of the Library, he reviewed their options. While they do have town employees that are trained in their use, it is unknown how many people using the new addition will have that experience. Some of the newer models will provide spoken guidance on how to use the system. He proposes one that is even more interactive to tell the person if they need to press harder, etc. Pricing including the cabinet is \$1,095. He reviewed pricing of each model, including the required pads. Discussion occurred regarding installation.

Motion: by Dave Nault, seconded by Justin Nault to approve the purchase of a refurbished ZOLL AED unit in the amount of \$1,095 (including the storage cabinet) per Mark Lang's recommendation.

Discussion: none.

Vote: (3-0).

Review and Sign MS-535

Town Administrator Line Comeau presented the Board with a summary of the MS-535 that was prepared for them by their auditor. The State will use the numbers submitted on this form to set the tax rate. The Board signed off on the MS-535 as presented.

Mailbox Items

Mike Kaminski reviewed the items of correspondence received since the last meeting:

- Haulers' pay stipend as approved at the August 31 BoS meeting.
- Letter from the Library Trustees requesting permission to install a wireless camera in the new addition near the library entrance. The setup will allow anyone inside the library to know if someone is in the lobby. The Board was in consensus to support the camera installation.
- Police Department notice of upcoming events:
 - National Coffee With A Cop day is October 4, 2023. It will be held at the School Street Cafe between 11 a.m. and 1 p.m.
 - National Prescription Take Back Day on October 28, 2023 from 10 a.m. to 2 p.m. at the Police Department on Robert Rogers Road.
- Email to Pat Panciocco from the Town Administrator regarding an update to install the new telephone pole in the town's ROW. **Line Comeau**. Stated that she had been in communication with their surveyor and the Road Agent, and they have been able to schedule a time with Unitil for pole placement. Mike Kaminski thanked Line Comeau for her work on this.

PUBLIC COMMENT

None.

BOARD MEMBER ISSUES

Line Comeau said that Capital Well has already been in to install the water treatment system at the Library/Town Hall. There is a full system in the basement, an arsenic treatment system on the upper level, as well as a reverse-osmosis system in the Town Office building so they can again fill bottles and drink water from their system. **Dave Nault** would like to put a sign up on the Marquee crediting Capital Well with their work. He would also like to send them a letter giving their thanks as well.

Dave Nault said that Chicoine is going to schedule a lift rental so that they can complete the painting work and spring hinges. They were going to come out this weekend, but there were no lift rentals available.

They have made progress on getting the quotes for the doors and the demo work for the Fire Department. They are going to get one more quote regarding the work to possibly reinforce the center brick column with some metal brackets. He hopes to get the quotes approved at the next meeting.

NONPUBLIC SESSION

Motion: by Mike Kaminski, seconded by Dave Nault to enter into a nonpublic session in accordance with RSA 91-A:3 II (c) at Mike Kaminski's request.

By roll-call vote:

J. Nault-yes. Kaminski-yes. D. Nault-yes.

The Board took a brief 5-minute recess at 7:38 p.m. to allow the room to clear for nonpublic session.

The Board exited the nonpublic meeting at 7:57 p.m.

There were no motions made during the nonpublic.

DISCUSSION:

Dave Nault asked the Town Administrator to send an email to our insurance provider for recommendations.

BOARD MEMBER ISSUES CONTINUED

Dave Nault brought up the Board meeting schedule for the Selectmen. Dave stated that surrounding towns with a higher population than Dunbarton all meet every other week.

Dave stated that because the Board has been through the process several years now, he felt that with the current department staffing, they all should be able to provide the Board with a department budget proposal in one meeting for the Board to consider. The consensus of the Board was to have Selectmen's meeting scheduled every other week all year round with the option to call a special meeting when needed.

ADJOURNMENT

Motion: by Justin Nault, seconded by David Nault to adjourn the meeting at 8:12 p.m.

Vote: 3-0

Respectfully Submitted,

Jennifer King, Recording Secretary

Signed:

Michael Kaminski, Chair

Dave Nault, Selectman

Justin Nault, Selectman