

Dunbarton Board of Selectmen
Meeting Minutes
July 6, 2023

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, July 6, 2023 at 7:00 p.m. at the Dunbarton Town Offices.

Board members present:

Mike Kaminski, Chair
Dave Nault, Selectman
Justin Nault, Selectman

Town Officials present:

Line Comeau, Town Administrator
John Stevens, Old Home Day Committee
Don Larsen, Old Home Day Committee
Mark Lang, Old Home Day Committee

Members of the Public present:

Fred Mullen

Robert “Bob” Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Mike Kaminski called the meeting to order at 7:00 p.m.

OLD BUSINESS

Approve Minutes

Motion: by Dave Nault, seconded by Justin Nault to approve the regular meeting minutes of June 22, 2023 as amended.

Discussion: none.

Vote: (3-0)

Motion: by Justin Nault, seconded by Dave Nault to approve the nonpublic meeting minutes of June 22, 2023 as written.

Discussion: Mike Kaminski noted that these minutes are not to be sealed.

Vote: (3-0)

PUBLIC COMMENT

None.

NEW BUSINESS

2nd Quarter Expenses and Revenues

Town Administrator Line Comeau reviewed second quarter expenses and revenues with the Board. She expects they will end up exceeding their revenue projections by the end of the year.

Trustee Appointment

Motion: by Dave Nault, seconded by Justin Nault to appoint Judy Keefe as a cemetery trustee with a term ending March 2025.

Discussion: Justin Nault said that Judy has served as an alternate for a couple of years and decided to step up as a regular member when there was a vacancy.

Vote: (3-0)

Selectmen Letter of Support

The BoS agreed to sign off on the letter of support behind the Twin States energy project that Mike Kaminski drafted to state the interest and benefits more accurately to the town.

Selectmen Letter

The Board signed a letter drafted to Mr. Menard and Mr. Sowle following up on their dispute regarding Old Route 13.

Roof Repairs

Roof repairs for the Town Office and Highway Garage are expected to occur during the weeks July 23 and 30th. **Dave Nault** doesn't feel it would be a major issue to close the offices for the day once they find out the date. **Line Comeau** will work with the contractor to narrow down a date.

- The Board was in consensus to close the office on the day they do the roof repair.

Town Hall 2nd Floor Use Applications

Line Comeau said that her office has been trained to properly review the applications for usage of the renovated 2nd floor Town Hall space and would like to offer that they take the burden of the review process off the Selectmen. The Board was amenable to the offer, but they would still prefer to be involved in the application review process for new groups or larger events.

Kelsea Road Update

Mike Kaminski said that the utility pole relocation is still a work in progress. Jeff Crosby is working on getting an updated survey of the area. Resident Michael Guiney had planned to appear before the Board regarding his concerns about where the pole will be placed, but decided not to attend the meeting as his concerns were alleviated.

Mailbox Items

Mike Kaminski reviewed the items of correspondence received since the last meeting.

- An invoice was received for 21 keys for the new Town Hall space. Line Comeau **asked Dave Nault if the key blanks have been corrected because they did not work with the new door locks. Dave replied that this had not been done yet and to hold off on paying the invoice until the rekeying is complete.**
- The Board received notification of a dispute between Primex and a town employee.
- A Zoning Board meeting will be held on Monday July 10 at 7 p.m.
- The **Town** will be hiring a **new** police officer **who will start** on July 20. **The individual is fully certified, has years of experience and comes from Goffstown.**
- The certified letter sent to the resident in violation of the zoning ordinance has been received, and the matter is expected to be resolved soon.

PUBLIC COMMENT

Bob Martel commented on the energy project mentioned earlier, noting that they've already got the lines in place and heading south. **Mike Kaminski** said that the tax revenue and improved infrastructure is going to be the true benefit to this town.

Old Home Day Members John Stevens, Don Larsen and Mark Lang gave the Selectmen an update on preparations for Old Home Day, which is currently scheduled for August 12.

The First NH Regiment will be attending to march in the parade. They will fire off a couple of volleys during the parade. **The Old Home day Committee would like permission to have a fire pit on the common for the cooking demonstration they are looking to do. The Committee requires land owner permission before they can get a fire permit from the Fire Department. Don stated that the regiment would remove sod beforehand and replace it afterward. The Board was in support of this request as long as they aren't near any trees.**

The Regiment is also bringing their cannon. They plan to fire the cannon twice: at 1 p.m. and 2 p.m. The Board is in support of this request. **Mike Kaminski** asked the committee to make sure that the group is insured.

The committee is requesting the usage of the 2nd floor space for a magic show at 1 p.m., a dance after 4 p.m. and also to display entries for the cake/cupcake decorating contest for the judges to review (they will be brought downstairs to share with the public when the judging is complete). **Mike Kaminski** would like to make sure that someone is monitoring usage of the elevator, as he noted many unsupervised children were playing in the elevator at the grand opening. His worst fear is to have the elevator break, which will lead to them being unable to use the space they worked so hard to restore.

They also discussed concerns about overuse of the restrooms, so they also need to make sure that they close the bathrooms when activities are not occurring. **Dave Nault** also noted that opening, closing and cleaning the 2nd floor space will be the responsibility of the committee.

Dave Nault asked about the plans for the portable toilets and if they are renting a handicap-accessible unit. Mark Lang said that they have contracted with a company to provide the toilets (including the handicap-accessible one) and have the money in their budget to cover it.

Bob Martel asked about the condition of library ceiling and asked if dancing on the second floor is advisable. An engineer had previously commented upon it, and he is concerned that the dancing could create a further issue. The Board does not anticipate there being a problem, but they will keep an eye out for any resulting issues.

The committee will return to the next meeting with more details.

BOARD MEMBER ISSUES

Dave Nault will be able to work on the RFP for the roof project at the Police/Fire Department within the next few weeks.

ADJOURNMENT

Motion: by Dave Nault, seconded by Justin Nault that they adjourn the meeting.

Discussion: none.

Vote: (3-0).

The Board adjourned at 7:50 p.m.

Respectfully Submitted,

Jennifer King, Recording Secretary

Signed:

Michael Kaminski, Chair

Dave Nault, Selectman

Justin Nault, Selectman