

Dunbarton Board of Selectmen
Meeting Minutes
July 20, 2023

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, July 20, 2023 at 7:00 p.m. at the Dunbarton Town Offices.

Board members present:

Mike Kaminski, Chair
Dave Nault, Selectman
Justin Nault, Selectman

Town Officials present:

Line Comeau, Town Administrator
Linda Landry, Town Clerk
Chief Christopher Remillard, Dunbarton Police Department
Sgt. Brian Tyler, Dunbarton Police Department
Officer Joe Milioto, Dunbarton Police Department
Officer Scott Avedisian, Dunbarton Police Department

Members of the Public present:

Robert “Bob” Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Mike Kaminski called the meeting to order at 7:00 p.m.

OLD BUSINESS

Approve Minutes

Motion: by Dave Nault, seconded by Justin Nault to approve the regular meeting minutes of July 6, 2023 as amended.

Discussion: none.

Vote: (3-0)

PUBLIC COMMENT

None.

NEW BUSINESS

Swearing in of New Police Officer

The Board welcomed new full-time police officer Scott Avedisian to the Town of Dunbarton. Mike Kaminski read the Notice of Appointment which was seconded by Dave Nault and approved by all three Selectmen. Town Clerk Linda Landry performed Officer Avedisian's swearing in.

Office of Highway Safety Grant

Motion: by Dave Nault, seconded by Justin Nault to accept the Office of Highway Safety grant in the amount of (\$5,000) for the Highway Safety beginning Oct 1, 2023. This grant requires a match of (\$1,250).

Discussion: Line Comeau stated that they currently have a grant that expires when this one begins and confirmed that the matching funds come out of the Police budget.

Vote: (3-0).

Renovation Final Payment Request

The Board reviewed a request from Chicoine Construction for final payment on the completed renovation work on the second floor of the Library/Town Hall building. **Mike Kaminski** noted that there are still some small items that still need to be completed. His thought is to pay them half of what they owe as a sort of 'good faith' measure until the rest of the work is completed. **Dave Nault** said that they will be scheduling the remainder of the work of those items next week. He's just not sure that the rest of the painting will be completed then. **Line Comeau** noted that the light for the flagpole still needs some attention as well. If it doesn't come on tonight, they will let Irish Electric know. The Board decided to table the request until a future meeting.

Mike Kaminski thanked Dave Nault for all of his help and coordination over the course of this project.

Personnel Plan

The Board reviewed and approved the final print version of the Personnel Plan with updates to the following areas:

page 8:	Step Increase plan
page 19-20:	Medical Benefits
page 25:	Computer use & Communications (update wording for current technology)

Job Description Updates

The Board tabled their review of updates made to the job descriptions for the roles of Building Planning & Zoning Department Administrative Assistant Building Inspector / Code Enforcement Officer.

Mailbox Items

Mike Kaminski reviewed the items of correspondence received since the last meeting:

- Water test results from Nelson Analytical lab. Discussion occurred on how to proceed in determining their best options for treatment of arsenic found in samples from 3 of the buildings. **Line Comeau** will follow up and get estimates from 3 water treatment companies for treatment and maintenance.
- Email from Elementary School; Shelley W. regarding summer school students visit of the second floor of the Town Hall.
- Email notice from the Library Director. Mary Girard received notice from a local library who was visited by the group known as “1st Amendment Audit.”
- Email from surveyor regarding the survey of Kelsea Road R.O.W. with explanation of stakes. Will be verified by Mike Guiney’s surveyor Ed Rogers.

PUBLIC COMMENT

Don Larsen provided an Old Home Day Update.

- The committee is seeking permission to place a 2-sided banner in the triangle advertising the event. They are sending out a mailer as well. The Selectmen were in support of this request.
- They have a lot of local groups set to march in the parade along with the 1st NH Regiment.
- They are continuing to communicate with vendors and local businesses and anticipate a high-level of community involvement with this year’s event.

BOARD MEMBER ISSUES

Line Comeau noted that the repairs to the roof of the Highway building have been completed. Work on the roof of the town office is scheduled to start on Friday July 28 (weather-permitting). The Town Offices will be closed on that day.

Dave Nault stated that there are some alarms that seem to not be working, so they are looking into that problem. They are also looking to get the piano upstairs assessed to see if it needs to be repaired or replaced. **Mike Kaminski** stated that he has a piano he is willing to donate if they determine that their current one is no longer of use.

Mike Kaminski met with the Transfer Station Manager Woody Bowne. Things are operating well this summer. Woody is making arrangements to find a suitable

alternative to cover their hauling during his upcoming vacation. He is also still searching for one more part-time employee.

NONPUBLIC SESSION

Motion: by Mike Kaminski to enter into nonpublic session in accordance with RSA 91-A 3 II (a) at the request of the Town Administrator.

By roll-call vote:

D. Nault-yes. J. Nault-yes. Kaminski-yes.

The Board took a 5-minute recess at 7:48 p.m. to allow the room to clear for nonpublic session.

The Board entered nonpublic session at 7:53 p.m.

The Board entered the regular meeting at 8:05 p.m.

MOTION

Motion: by Mike Kaminski, seconded by Dave Nault to appoint Jo-Marie Denoncour as acting Welfare Director until the position is filled. The individual would be paid the monthly stipend as acting Welfare Director effective July 1, 2023. Vote 3-0

ADJOURNMENT

Motion: by Dave Nault, seconded by Justin Nault that they adjourn the meeting. 8:07 p.m.

Discussion: none.

Vote: (3-0).

Respectfully Submitted,

Jennifer King, Recording Secretary

Signed:

Michael Kaminski, Chair

Dave Nault, Selectman

Justin Nault, Selectman