

Dunbarton Board of Selectmen
Meeting Minutes
May 25, 2023

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, May 25, 2023 at 7:00 p.m. at the Dunbarton Town Offices.

Board members present:

Mike Kaminski, Chair
Dave Nault, Selectman
Justin Nault, Selectman

Town Officials present:

Line Comeau, Town Administrator
Jeff Crosby, Road Agent

Members of the Public present:

Robert “Bob” Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Mike Kaminski called the meeting to order at 7:01 p.m.

OLD BUSINESS

Approve Minutes

Motion: by Justin Nault, seconded by Dave Nault to approve the regular meeting minutes of May 11, 2023 as written.

Discussion: none.

Vote: (3-0)

PUBLIC COMMENT

None.

NEW BUSINESS

Committee Appointment

Motion: by Mike Kaminski, seconded by Dave Nault to appoint Margaret Watkins to the Dunbarton Town Hall Restoration Committee with a term ending March 2024.

Discussion: none.

Vote: (3-0)

Accept Unanticipated Revenue

Motion: by Mike Kaminski, seconded by Justin Nault to accept per RSA 31:95-b III (b) unanticipated revenue in the amount of (\$513) from the Bow Memorial School student walk-a-thon fundraiser to benefit the town's welfare department.

Discussion: none.

Vote: (3-0)

Mike Kaminski asked Line Comeau to have the Welfare Director send a thank you letter to Bow Memorial School.

Notice of Planning Board Decision

Notice was received regarding the recent decision of the Planning Board to reduce the Site Improvement Performance Bond held by the Town from the original sum of (\$428,050.00) to the amount of (\$44,100.00) as recommended by Michael Vignale, PE of KV Partners, LLC (Town-contracted project engineer) and Jeff Crosby, Town Road Agent.

Review Quotes

The Board reviewed quotes received for the installation of additional electrical outlets needed at the Police Department.

Motion: by Dave Nault, seconded by Justin Nault to contact Al Byron (electrician that declined to bid, yet noted he was willing to do the work) to clarify if he was offering to perform the installation work for free if the town pays for materials (as was done at the upper town hall). If this is not the case, then they will select the bid from Irish Electric in the amount of (\$1,095).

Discussion: nothing further.

Vote: (3-0).

The Board reviewed a quote submitted by the Transfer Station Manager Woody Bowne that he received from their handyman Greg Miller to repair some damage to PVC trim that occurred during the storm in April (\$1,462). As this had been discussed previously, the Board was in consensus for this work to be completed.

The Board also reviewed some other items listed that need to be addressed at the Transfer Station:

- The BoS was in consensus for Woody to purchase a new in-wall A/C unit for the office building and ask handyman Greg Miller if he can install it.
- Discussion occurred regarding panels on the roof that were recently installed. They do allow more light, but also more heat. **Justin Nault** suggested the idea of installing some sunshades on the panels.
- The Board requested a quote from Greg Miller regarding wood replacement on one of the buildings.

Mailbox Items

Mike Kaminski reviewed the items of correspondence received since the last meeting.

- Email from Library Director Mary Girard regarding the offer of a furniture donation for the upper Town Hall (2-person loveseat). The Board doesn't feel that a loveseat is suitable for that space, and were in agreement to respectfully decline the request.
- Letter from JSJ Auction for items sold from the town which included an 8 ft. cargo trailer and a 16' on-the-road trailer for a total of \$4,320 after yard fees.
- Notice regarding the FEMA flood map updates that are ready for review before they become final.
- Notice from State of NH Judicial Branch on Michael J. Guiney v Town of Dunbarton that the case is scheduled for hearing on the merits on May 30, 2023 at 10 a.m. **Mike Kaminski** offered kudos to Building Department Administrator Donna White for her efforts and communications with the attorneys involved.
- Concerns from abutter of E6-02-02 regarding the issuance of a driveway permit. No action will be taken.
- Letter of Resignation from Don Larsen as a Cemetery Trustee, effective June 30, 2023. He will remain as an alternate. The person currently in the alternate position is interested in becoming a committee member. **Dave Nault** thanks Don Larsen for his time as a trustee.
- Email from NH Fish and Game Department requesting permission to put up a sign at Stark Pond identifying the location as one of the NH Fish and Game Waterfowl Management Areas. The Board

doesn't have a problem with this but would like more information on what this designation means.

- Approve new application for a grant from NH Fish & Game OHRV (for additional patrols/enforcement) in the amount of (\$2,700) for the period of July-October 2023 and May-June 2024.

Motion: by Mike Kaminski, seconded by Justin Nault to approve and sign off on the new grant application for NH Fish & Game OHRV.

Discussion: none.

Vote: (3-0).

Mike Kaminski signed the application on behalf of the Board of Selectmen.

- Letter from Department of Environmental Services regarding wetlands compliance with RSA 482-A as pertains to 206-208 Robert Rogers Road (lot F5-02-04)
- Communication from Fred Mullen to recognize the 6th grade students from DES for assisting in placing 137 flags on the veterans' graves in the Center Cemetery.
- Email notice from Fred Mullen regarding the scheduling of a perambulation walk in early October between Dunbarton and the Town of Weare. **Dave Nault** expressed the importance of having more residents attend so that there are more people in town that are familiar with the town boundaries and their history.
- Jennifer Cormier received a certificate of achievement for completing the Introduction to Elections net training for the State of NH.

PUBLIC COMMENT

None.

BOARD MEMBER ISSUES

Line Comeau noted a problem with the lighting for the flagpole due to some wiring that was damaged. **Dave Nault** said that the wires were fixed, but there is a timer box that should probably be reset. He asked Line to check and see if they can open the locked box that is preventing them from doing so. If not, they can cut the lock off.

Line Comeau said that the Town of Dunbarton has been chosen to report ambulance revenues to Medicare for the calendar year 2022. She has gathered the data and will be meeting with Jon Wiggin to review all the questions before they submit their information.

Dave Nault had Platinum Roofing inspect the roof at the highway garage as well as a few others in town that need attention. He will have him look at the Town Office building next, as they ran out of time that day.

Dave Nault said that plans are in the works for the Open House on June 10th. They have a few odds and ends that still need to be completed: wall hooks, paper towel dispenser installation, etc. He would like contractor Walter Johnson to complete this work and pay him hourly, as it is difficult to obtain bids for this sort of odds and ends work. Irish Electric did install some additional lines upstairs as discussed.

Line Comeau reported that there was a reinspection of the sprinkler system at the request of Fire Chief Jon Wiggin with Superior Fire Protection as he had concerns with the first inspection. The inspection passed and the funds retained were authorized for release.

Mike Kaminski would like to refinish the portico with other funds that they may have left in their maintenance line once their roofing work is complete.

Discussion occurred about landscaping that was recently completed. **Justin Nault** would like to add more stones to the perimeter of the building so that they extend 6 inches beyond the drip line. **Dave Nault** said they will get quotes for that work.

Dave Nault noted that Gary Chicoine is going to get the finishing touch-up painting completed (handrails, etc.).

Line Comeau would like to get the information about the Open House posted.

Dave Nault said they will begin cooking on the grill at 4:30 p.m. Ribbon-cutting will be at 5 p.m. Music will begin upstairs at 6:30 p.m.

Mike Kaminski asked if they have found a volunteer to take on flag duties. **Line Comeau** said that it will be a joint effort between some town departments and residents.

Dave Nault thanks Library Director Mary Girard and Sue Bracy of the Garden Club for taking care of watering the lawn that was recently seeded as well as the shrubbery around the building.

Line Comeau said that Fred Mullen let her know that the rope for the flagpole is going to need to be replaced. **Dave Nault** asked that she follow up with Fred to determine what type they need to purchase.

NONPUBLIC SESSION

Motion: by Dave Nault to enter into nonpublic session in accordance with RSA 91-A 3 II (c) at his request.

By roll-call vote:

Kaminski-yes. D. Nault-yes. J. Nault-yes.

The Board took a 2-minute recess at 8:46 p.m. to allow the room to clear for nonpublic session.

The Board entered nonpublic session at 8:48 p.m.

The Board reentered public session at 9:10 p.m.

There were no motions made during the nonpublic session.

ADJOURNMENT

Motion: by, Justin Nault seconded by Michael Kaminski to adjourn the meeting.

Meeting adjourned at 9:12 p.m.

Respectfully Submitted,

Jennifer King, Recording Secretary

Signed:

Michael Kaminski, Chair

Dave Nault, Selectman

Justin Nault, Selectman