

**Dunbarton Board of Selectmen
Meeting Minutes
April 13, 2023**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, April 13, 2023 at 7:00 p.m. at the Dunbarton Town Offices.

Board members present:

Mike Kaminski, Chair
Dave Nault, Selectman
Justin Nault, Selectman

Town Officials present:

Members of the Public present:

John DelSignore **of Standard Power**

Robert Hayden of Standard Power

Lee Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Mike Kaminski called the meeting to order at 7:01 p.m.

OLD BUSINESS

Approve Minutes

Motion: by Justin Nault, seconded by Dave Nault to approve the regular meeting minutes of March 30, 2023 as amended.

Discussion: none.

Vote: (3-0)

PUBLIC COMMENT

None.

NEW BUSINESS

Standard Power Presentation

John DelSignore and Robert Hayden of Standard Power of Nashua, NH appeared before the board to introduce their company and gave a presentation detailing how they can provide electric service to residents at reduced rates. This would require approval and support from the Selectmen as well as a town committee to help

facilitate information sharing with the community so that they can decide whether or not this is something they are interested in pursuing as a town. Should the community decide to adopt this, anyone wishing to continue with their current rates through Eversource would need to take the action to opt out. Discussion occurred regarding how this would work with the town's solar power infrastructure. **Mike Kaminski** said that they will pass along their contact information to the Energy Committee for further deliberation.

Library

The BoS reviewed the MOU, and discussion occurred regarding the new hours. The BoS decided to table signing of the MOU until they have a chance to meet with the Trustees and Library Director Mary Girard for discussion regarding some of the updated items.

It was noted that Mary Girard was very happy with the job the cleaning crew did.

A request had been submitted regarding installing changing tables in the restrooms. **Dave Nault** noted that they didn't see a suitable place to install any during construction, but he will mention this to the architect at their meeting tomorrow.

The Library grand reopening will be held on Saturday April 29 from 11 a.m. to 2 p.m. There will be light refreshments, entertainment, a reciting of "Ode to Dunbarton" as well as an official ribbon cutting. Discussion occurred regarding the announcement of possible tours of the new area being held that day as well, as it was not something that was approved by the Selectboard.

The BoS was in consensus to add language stating that the tours will be 'weather-permitting' to avoid having too much mud and dirt tracked in if it is raining outside.

Accept Funds

Motion: by Dave Nault, seconded by Justin Nault to accept the amount of \$500 from HealthTrust to help support the wellness campaign for the Police Department employees.

Discussion: Mike Kaminski noted that they are using the money for health club memberships, and wondered if that was the best use of that money. Because these are not taxpayer funds and because acceptable uses listed by HealthTrust include memberships, the BoS decided that this wasn't an issue.

Vote: (3-0)

Review Amended Purchasing Policy

The BoS reviewed and signed their amended purchasing policy containing the changes they made to the threshold amounts at the last meeting.

Review Town Hall Second Floor Use Policy and Reservation Form

The BoS reviewed and made further edits to the Dunbarton Town Hall Second Floor Use Policy and Reservation form. Changes were made to the language of the policy to make it more succinct and less redundant.

On the reservation form, the BoS decided that they would:

- remove any mention of alcohol/police presence (#6)
- add a mention in the top paragraph of the reservation form about insurance coverage for events (handled on a case-by-case basis).
- add an additional line (new #7) asking if use of A/V equipment will be needed.

Hazard Mitigation Plan Update

The BoS signed off on the updated Hazard Mitigation Plan (FEMA requirement).

Garden Club

The BoS reviewed a request from the Garden Club to beautify the Town Common area on April 22. An inquiry if mulch should be added to the east side of the entryway was declined by the BoS, as they will be adding stone to the perimeter of the building to help cut down on the splashback from rainwater. Also discussed was adding loam to the edge of the parking lot area. **Justin Nault** will look into getting quotes for 3 loads of loam, as well as enough stone to go around the perimeter of the building.

Mailbox Items

Mike Kaminski reviewed the following items of correspondence received since the last meeting:

- Email from J&J Cleaners; when entering the library to clean on Friday, April 7, they observed a large pile of dust directly below the air vent. **Mike Kaminski** noted that this has been addressed.
- Memorandum from Line Comeau, requesting to withdraw the vacation leave requested for this week due to illness and use available sick time instead. **The Board was in consensus with this request.**
- Invoice for outstanding flooring refinishing (FYI). Review original quote to include front hall stairs.

Motion: by Mike Kaminski, seconded by Dave Nault to approve refinishing of the front hall stairs for (\$1,275).

Discussion: none.

Vote: (3-0).

- Quote for repairs by GMC to fix PVC and gutter damage at the Transfer Station.

Motion: by Dave Nault, seconded by Justin Nault to approve the quote from GMC in the amount of (\$1,462.75) to replace gutter, PVC trim as well as the board behind the PVC on a building at the transfer station. Supplies and caulking and material totaled \$562.45, and labor came to \$900.

Discussion: none.

Vote: (3-0)

- **Notice Of Decision** from the Planning Board approving a 2-lot subdivision of lot F3-01-04 (Stark Highway N).
- The BoS signed a thank you letter for Alain Biron Electric.
- FYI JSJ Auction scheduled for May 20, 2023 (copied to all departments).
- FYI letter sent to the Town of Weare requesting perambulation of town boundaries.
- Complaint from Anne and Bill Zeller regarding outside lighting. **Dave Nault** spoke to the steps they have taken to address the issue. A timer is unfortunately not an option. He has spoken with the Zellers about the matter as well.

PUBLIC COMMENT

None.

BOARD MEMBER ISSUES

Dave Nault gave an update on the progress of the renovation project:

- They received approval from the state to use their elevator. The original copy of their temporary certificate has been given to Library Director Mary Girard as it has to be kept on site. A laminated copy will be posted inside the elevator.
- Chicoinc has spoken with the landscaper about the work needing to be done. They will be planting a few more items to match what is already there and they will be doing hydroseeding.
- There is a little bit of exterior touch-up painting that needs to be done.
- They are doing a walk-through with the architect tomorrow.

- Discussion occurred regarding holding an official ribbon-cutting for the upstairs.
- The electrician came in to complete some of their finishing items.
- Brookside Mechanical caused some damage to the finish of the stage floor by dragging a ladder across. Dave was able to get the area touched up by the company that was there refinishing the floor, but some damage is still slightly visible.
- The chairs have been cleaned and refurbished and will be brought over soon. They will have chairs that need to be repaired moved to the container for now.
- Following tomorrow's walk-through, they may be ready to give the library the green light to move the library dropbox back to its original location.

Justin Nault said that they need to update their personnel policy to make sure it is reflective of the changes they recently made to compensation. Justin also mentioned that they need to begin seeking bids for roof repairs/replacements.

Dave Nault suggested that they start with the town office building roof.

Justin Nault also suggested that they reach out to the Road Agent about starting the process for the fuel tank work at the highway garage.

Mike Kaminski would like to visit the option of offering their part-timers the ability to earn Paid **Time Off**. It is becoming common throughout the state especially in municipalities.

Dave Nault noted that the doors downstairs for the control room and the sprinkler room need to be labeled.

Dave Nault stated that the library is concerned about the Wi-Fi connection being overloaded due to usage of the 2nd floor. If they do install the LULA in the stage area, they will need to do that anyway. He asked the electrician to run a line up to that area so that they can install that later.

ADJOURNMENT

Motion: by Justin Nault, seconded by Dave Nault to adjourn the meeting.
The meeting adjourned at 8:49 p.m.

Respectfully Submitted,

Jennifer King, Recording Secretary

Signed:

Michael Kaminski, Chair

Dave Nault, Selectman

Justin Nault, Selectman