

**Dunbarton Board of Selectmen**  
**Meeting Minutes**  
**March 23, 2023**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, March 23, 2023 at 7:00 p.m. at the Dunbarton Town Offices.

**Board members present:**

Mike Kaminski, Chair  
Dave Nault, Selectman  
Justin Nault, Selectman

**Town Officials present:**

Line Comeau, Town Administrator

**Members of the Public present:**

Lori Groleau  
Gary Voss  
Paul Camire

Lee Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Mike Kaminski called the meeting to order at 7:00 p.m.

**OLD BUSINESS**

Approve Minutes

**Motion:** by Dave Nault, seconded by Justin Nault to approve the regular meeting minutes of March 16, 2023 as amended.

**Discussion:** none.

**Vote: (3-0)**

**PUBLIC COMMENT**

None.

**NEW BUSINESS**

Recreation Committee Appointment

**Mike Kaminski** introduced Lori Groleau, who has volunteered for a term as a member of the Recreation Committee.

**Motion:** by Dave Nault, seconded by Justin Nault, to appoint Lori Groleau to the Recreation Committee with a term to expire in March 2024.

**Discussion:** none.

**Vote:** (3-0)

#### Town Meeting Discussion Request

**Gary Voss** of 62 Old Hopkinton Road appeared before the BoS to express his disagreement with the decision to hold Town Meeting last Tuesday during the storm. He makes an effort to attend Town Meeting because he feels it is important for him to show up and make his voice heard. 35 people out of approximately 3,000 was not a sufficient turnout. The roads were not plowed, his driveway was not plowed, and he does not have a 4-wheel drive vehicle. People were urged to not be on the roads. The Governor gave them the option to postpone. It was a bad call for safety reasons, and it wouldn't have hurt anything to postpone the meeting. In the future, if the meetings are going to be held despite bad weather and poor road conditions, then perhaps town officials should hold some accountability if someone is in an accident on their way there or back.

**Dave Nault** said that the Town Moderator is the person that makes that decision, and he backs their Moderator up on the decision he made. He does not remember an election in the last several years where they postponed on account of weather.

**Mike Kaminski** spoke to the apparent apathy of the general public when it comes to meeting attendance. He prepares a thorough summary of the budget changes they make that he reviews at the public hearings on the budget and at Town Meeting. He said that the low turnout is disappointing because they do put a lot of work and effort into presenting as fair a budget as possible. He also puts the summary in the Town Report. He does understand his concerns about the decision that was made. They have a new moderator, and this was a learning experience for him as well. He is confident that their Moderator will always try to do the right thing. His concerns about this meeting are heard and documented.

**Mr. Voss** made a suggestion that when they are reviewing the budget changes at Town Meeting to let the townspeople know what happens if the budget is not approved.

**Dave Nault** added that all of their meetings are videorecorded and can be found on YouTube. All of their deliberations and decisions they made regarding the budget can be reviewed. He explained the effect of the road bond on this year's budget and gave an overview of the process they went through.

**Lee Martel** reiterated that all of these videos are available online, so there are resources for people to educate themselves on the status of the budget or the budgeting process. He feels that Mike Kaminski's comment about school board meeting attendance is moot and that it shouldn't matter what meetings a resident decides they want to attend. He also feels that it was wrong to not postpone the meeting given the weather conditions. The weather forecast was for high winds and a lot of snow and power outages in the area.

#### Sign MS-232

The BoS signed the MS-232, a required budgetary document to be filed with the state within 20 days of Town Meeting.

#### Committee/Board Appointments

The BoS made the following appointments to boards and committees:

**Motion:** by Dave Nault, seconded by Justin Nault, to appoint Kristine Flythe and Jennifer Ottolini to the Dunbarton Recreation Commission with terms ending March 2024.

**Discussion:** none.

**Vote: (3-0)**

**Motion:** by Dave Nault, seconded by Mike Kaminski, to appoint Linda Gray and Judy Keefe as alternates to the Cemetery Trustees with a term ending March, 2024.

**Discussion:** none.

**Vote: (3-0)**

**Motion:** by Mike Kaminski, seconded by Justin Nault, to appoint Dave Nault as a Selectmen's Rep to the Energy Committee with a term ending March, 2024.

**Discussion:** none.

**Vote: (2-0-1) D. Nault abstained**

**Motion:** by Dave Nault, seconded by Mike Kaminski, to appoint George Holt to the to the Dunbarton Conservation Commission with a term ending March 2026.

**Discussion:** none.

**Vote: (3-0)**

**Motion:** by Dave Nault, seconded by Justin Nault, to appoint Patrick Bowne, Line Comeau, Jeff A. Crosby, David A. Nault, Christopher T. Remillard, Kenneth Swayze, Donna White and Jonathan M. Wiggin to the Dunbarton Hazard Mitigation Committee all with terms ending March 2024.

**Discussion:** none.

**Vote: (3-0) *J. Nault abstained from voting for his appointment.***

**Motion:** by Justin Nault, seconded by Mike Kaminski, to appoint David A. Nault, Christopher T. Remillard, Jeff A. Crosby and Jonathan M. Wiggin to the Highway Safety Committee, all with terms ending March 2024.

**Discussion:** none.

**Vote: (3-0) *J. Nault abstained from voting for his appointment.***

**Motion:** by Dave Nault, seconded by Mike Kaminski, to appoint Thomas Cusano, Kenneth Koerber, Mark Lang, Donald J. Larsen, Meaghan Mauro, George Maskiell and John Stevens to the to the Dunbarton Old Home Day Committee, all with terms ending March 2024.

**Discussion:** none.

**Vote: (3-0)**

**Motion:** by Dave Nault, seconded by Mike Kaminski, to appoint Frederick J. Mullen and Leone C. Mullen (terms ending March 2024) and William B. Nichols (term ending 2026) to the Dunbarton Historical Awareness Committee.

**Discussion:** none.

**Vote: (3-0)**

**Motion:** by Dave Nault, seconded by Mike Kaminski, to appoint George Holt, Ronald A. Slocum (with terms ending March 2026), and Justin Nault as Selectman Ex-Officio and Michael S. Kaminski as alternate Selectman Ex-officio (with terms ending March 2024) to the Dunbarton Planning Board.

**Discussion:** none.

**Vote: (3-0) *Kaminski and J. Nault abstained from voting for their respective appointments.***

**Motion:** by Dave Nault, seconded by Justin Nault, to appoint Bryan Comeau and Jeff A. Crosby to the Dunbarton Historical Awareness Committee with terms ending March 2026.

**Discussion:** none.

**Vote: (3-0)**

**Motion:** by Dave Nault, seconded by Justin Nault, to appoint Nora Lamarque, Donald J. Larsen, Enid Larsen, David A. Nault (Selectmen's Rep) and Shelley Westenberg to the Dunbarton Town Hall Restoration Committee with terms ending March 2024.

**Discussion:** none.

**Vote: (3-0) D. Nault abstained from voting for his appointment.**

**Motion:** by Dave Nault, seconded by Justin Nault to appoint Matthew J. Delude and James Soucy to the Dunbarton Zoning Board of Adjustment with terms ending March 2026

**Discussion:** none.

**Vote: (3-0) D. Nault abstained from voting for his appointment.**

**Motion:** by Dave Nault, seconded by Mike Kaminski, to appoint Allison Vallieres Deputy Town Treasurer with a term ending March 2026.

**Discussion:** none.

**Vote: (3-0)**

#### Second Floor Use Policy

- *The BoS was in consensus to continue discussion on this matter until next week.*

#### Mailbox Items

**Mike Kaminski** reviewed the items of correspondence received since the last meeting:

1. RTN Request from Attorney Panciocco Law regarding snow removal complaints dating back to 2016 (received 3/22/23 via email)
2. Transfer Station Update via email from Transfer Station Manager Woody Bowne:
  - Plastic baler has been repaired and is back in operation.
  - The can crusher is scheduled to be wired up the second week of April.
  - The recycling center suffered some damage during the last storm. The gutter and fascia board are pulling away from the building. He

will have contacted our handyman Greg to get quotes for the repairs.

- The pickup will be going into the shop next week for some warranty work.
- Applied for a grant through NH The Beautiful for the purchase of the can crusher.
- Still needs to fill the vacancy in the department. Woody would like to have someone for Saturdays and to do some fillins when needed.

3. Flooring quotes. Dave Nault gave an overview of the quotes he received for the refinishing main floor of the second floor of the Library/Town Hall. The quotes he received were a bit higher than expected. He thanks the electrical crew for all the work they put in finishing the installation of the A/V equipment. He gave an overview of the two lowest quotes they received. One company out of Weare was \$8750; C&C Flooring: \$8,800;

**Motion:** by Dave Nault, seconded by Justin Nault to accept the quote from C&C Flooring for the following:

the main floor: \$7,591

Birch weaving \$275

Steps to stage: \$195

Back hall refinishing at \$1,218

threshold to back hall: \$70;

6ft threshold: \$65

They are leaving off the portion of the quote pertaining to the back steps.

**Discussion:** none.

**Vote: (3-0)**

4. Email from Justin Nault regarding towing bill.
5. Complaint from Lynn Hartnett – Kimball Pond Road regarding input to Town voting
6. Erik Johnson – Line Comeau presented a quote from their current cleaning crew to clean foyer and separate quote to clean second floor meeting room. Dave Nault noted that Donna Marcoux expressed interest.

**Motion:** by Mike Kaminski, seconded by Justin Nault to leave the decision regarding the vendor for second floor cleaning up to the Town Administrator provided the pricing is within the parameters given.

**Discussion:** none.

**Vote: (3-0).**

7. Contract for Elevator Monitoring \$30/ month \$35 startup; yearly cost = \$395. They were able to get everything up and running very quickly and they are ready for state inspection.

8. The BoS signed a letter to NH DOT in accordance with 2 CRF Part 200, Subpart F. Line Comeau explained that they needed to sign a letter verifying that they did not receive funding exceeding \$750,000.

#### PUBLIC COMMENT

None.

#### BOARD MEMBER ISSUES

**Justin Nault** said that the Joint-Loss Committee recently met at the Transfer Station.

- The following items were noted by librarian Mary Girard at that meeting:
  - They are missing a fire extinguisher from the library.

**Dave Nault** said that it was installed in the elevator machine room as it was needed for the inspection. He needs to order 2; one for the main library and one for upstairs.
  - Library: the original exit light is pointing the wrong way.
  - Discussion took place regarding keys and building access.
  - Concern regarding alarm sensors. They can have Pro Technologies make those adjustments for the alarms and sensors.
  - Possible AED for the second floor. Jon Wiggin said they need at least one in the building, and putting one in the front foyer would be an ideal location.
  - Water testing: they will look into getting the water tested at all town buildings this spring.
- Concerns regarding the floor at the town office building. **Line Comeau** said that they are looking into having a structural assessment early summer.
- Discussion occurred regarding switching their current panic alarms at the town office to silent ones, including a mechanism to allow people in other rooms to know that one has been activated.
- First Aid kits were inventoried and all need to be replenished with updated supplies. It will cost about \$600 to replace them all.

➤ *The BoS was in consensus to replace outdated first aid kits.*

- Ladder in the closet at the town office is old and unstable. Discussion took place on looking for an 8-foot ladder to replace one at the town offices that is old and unstable.
- Discussion occurred regarding replacing batteries in the smoke detectors.

Bid policy: **Justin Nault** feels they should increase the quote amounts in their bid policy in light of the current economy and inflation.

**Justin Nault** proposes they go to every other week starting April 1. **Mike Kaminski** would like to table this until the next meeting.

**Dave Nault** gave a further update on the town hall. The **interior** painting is completed. They will be hopefully completing the flooring around the same time the elevator inspection is completed. There are some odd painting jobs left to be done when the weather warms. They will have someone go in and do the cleaning next week. The Selectmen will take a walk through prior to next week's meeting. They will do a soft open for the library on Tuesday. He wants to make sure the paper products are installed in the restrooms.

#### NONPUBLIC SESSION

**Motion:** by Mike Kaminski to enter into nonpublic session in accordance with RSA 91-A: 3 II (e) at the request of Mike Kaminski.

**By roll-call vote:**

**J. Nault-yes. D. Nault-yes. Kaminski-yes.**

The Board took a 2-minute recess at 8:37 to allow the room to clear for nonpublic session.

The Board entered into nonpublic session at 8:39 p.m.

The Board reentered public session at

#### ADJOURNMENT

**Motion:** by Justin, seconded by Michael Kaminski to adjourn the meeting.

Meeting adjourned at 9:04 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

Signed:

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Michael Kaminski, Chair

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Dave Nault, Selectman

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Justin Nault, Selectman