

**Dunbarton Board of Selectmen
Meeting Minutes
January 16, 2020**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, January 9, 2020 at the Dunbarton Town Offices.

Board members present:

Mike Kaminski, Chair
Dave Nault, Selectman
Robert “Bob” Martel, Selectman

Town Officials and others present:

Line Comeau, Town Administrator
Jennifer King, Recording Secretary
Patrick “Woody” Bowne, Transfer Station Supervisor

Leo Martel was present to record the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Mike Kaminski called the meeting to order at 7:00 p.m.

OLD BUSINESS

Approve Minutes

Motion: by Dave Nault, seconded by Bob Martel, to approve the regular meeting minutes of January 9, 2020 (7:00 p.m.) as amended.

Discussion: none.

Vote: (3-0).

Motion: by Bob Martel, seconded by Dave Nault, to approve the regular meeting minutes of January 9, 2020 (7:30 p.m.) as amended.

Discussion: none.

Vote: (3-0).

PUBLIC COMMENT

Leo Martel thanked the Town Administrator for posting the agenda.

Patrick Bowne said the old pickup is ready to go for sale. **Dave Nault** asked what they should ask for as a minimum. **Mr. Bowne** suggested they start at \$3,000. He is going to write up a description. He has all the records, and if the inspection is valid until September. Line Comeau will post it on NHMA.

There is a gentleman that has mentioned interest in volunteering at the transfer station.

Mike Kaminski has some concerns over liability, but as long as he isn't working near the machinery and wears boots, the BoS are ok with it.

The new gate will be in place by the end of next week to replace the one damaged in an accident recently. He spoke to a contractor about the gate and also about fixing a sewer pipe.

AGENDA ITEMS

Accept Donation

Motion: by Dave Nault, seconded by Bob Martel to accept unanticipated revenue for the **Police Department** from HealthTrust in the amount of \$500.00 for participating in the HealthTrust wellness course.

Discussion: none.

Vote: (3-0).

Motion: by Dave Nault, seconded by Bob Martel to accept unanticipated revenue from the Donna Dunn Trust in the amount of \$950.00 to pay for maintenance of the foundation located on the C3-01-02 (donated by Goff family) managed by the KTFCA.

Discussion: **Dave Nault** would like to send the Dunn's a thank you from the BoS.

Vote: (3-0).

2020 Proposed Revenues

Line Comeau presented proposed revenues for 2020.

Her recommendations include:

- Reduce Land Use from \$40,000 to \$20,000.
 - She doesn't foresee a lot of properties being disqualified from current use.
- Keep Yield Taxes the same at \$10,000.
- Reduce the Tax Collector line to 1000.
- Reduce Penalties and Interest on Taxes from \$26,000 to \$15,000.
- Increase Vehicle Registrations to \$675,000.
- Keep Building Permits flat at \$20,000.
- Keep Other Licenses at \$10,000

Discussion occurred regarding unanticipated revenues.

- Keep Income From Departments **the same** at \$60,000.
- Increase Interest on Deposits by \$3,000.

➤ **Total proposed revenues: \$1,141,948.00 (increase of \$12,634).**

2020 Proposed Administrative Budget

Line Comeau presented the proposed 2020 administrative budget.

Increases to include:

- 3% wage increases for employees.
- Office equipment and repair

- Computer Support Services
- Fees and Services
- Telephone Town Offices
- Training
- Legal
 - **Dave Nault** suggested that they increase legal for the Board of Assessors to \$20,000 and reduce the BoS line to \$15,000. The BoS was in agreement on this change.
- The BoS decided to leave the Government Buildings and Maintenance line flat.

The library did an audit of their books and found that they had excess funding, so they have given the town an amended budget request, dropping their requested amount from \$104,000 to \$96,228.

Discussion occurred regarding the Parks and Recreation account and the lack of activity in that department.

- The BoS decided to reduce the amount for the entire department to \$400.

Total budget of \$2,659,696

- **\$112,756 total increase (4.4%)**
\$188,427 in lapsing expenses.
\$155,156 in excess revenue.
=A total of \$343,583 that will lapse to the general fund.

Recommendation for Library Attic Reinforcement

The BoS reviewed the RFP recommendation received from Jeff Trexler.

TOWN BUSINESS

Mailbox Items

Mike Kaminski shared the following items of correspondence received over the past week:

- Library Trustees
- Dunbarton School **information** flyer
- Increase in legal fees from the town's former attorney
- Polling place checklist.
- Pay increase for an employee.
- Claire Roberge passed away on January 7th. The BoS expresses their condolences to her family.
- No clear direction at this time regarding the proposed NH Legislative bill pertaining to **a three member appeals board**. The Planning Board has mixed feelings on it.

PUBLIC COMMENT

None.

BOARD MEMBER ISSUES

Dave Nault followed up on the pay rates for surrounding towns. **Line Comeau** said that has received responses from only 3 of the towns she requested information from. They will wait to receive more responses before revisiting the issue.

Mike Kaminski presented a thank you card received from an employee whose son recently passed away.

NONPUBLIC SESSION

Motion: by Mike Kaminski, seconded by Dave Nault to enter into nonpublic session in accordance with RSA 91-A:3 II (c)

By roll-call vote:

Kaminski-yes. Nault-yes. Martel-yes.

The BoS entered nonpublic session at 8:27p.m.

The BoS reentered public session at 8:40 p.m.

Motion: by Mike Kaminski, seconded by Dave Nault to enter into nonpublic session in accordance with RSA 91-A:3 II (c)

By roll-call vote:

Kaminski-yes. Nault-yes. Martel-yes.

The BoS entered nonpublic session at 8:41 p.m.

The BoS reentered public session at 8:56 p.m.

Mike Kaminski mentioned that they should start collecting data on veterans as soon as possible. He will create a questionnaire in order to begin collecting data in April.

The BoS signed Civil Forfeiture provided by the Town Clerk.

ADJOURNMENT

Motion: by Mike Kaminski, seconded by Dave Nault to adjourn the meeting.

Vote: (3-0).

The BoS adjourned at 8:59 p.m.

Respectfully Submitted,

Jennifer King, Recording Secretary

Mike Kaminski, Chair

Dave Nault, Selectman

Bob Martel, Selectman