

**Dunbarton Board of Selectmen
Meeting Minutes
August 18, 2022**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, August 18, 2022 at 7:00 p.m. at the Dunbarton Town Offices.

Board members present:

Mike Kaminski, Chair
Justin Nault, Selectman

Selectman Dave Nault attended the meeting via telephone

Town Officials present:

Line Comeau, Town Administrator
Jeff Crosby, Road Agent

Members of the Public present:

Don Tuttle

Fred Mullen recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Mike Kaminski called the meeting to order at 7:01 p.m.

OLD BUSINESS

Approve Minutes

Motion: by Mike Kaminski, seconded by Justin Nault to approve the regular minutes of August 4, 2022 (7:00 p.m.) as amended.

Discussion: Mike Kaminski noted only minor grammatical error changes.

Vote: (2-0-1) D. Nault abstained

Motion: by Justin Nault, seconded by Mike Kaminski to approve the nonpublic minutes of August 4, 2022 (8:04 p.m.) as written.

Discussion: Minutes will not be sealed.

Vote: (2-0-1) D. Nault abstained

Motion: by Mike Kaminski, seconded by Justin Nault to approve the nonpublic minutes of August 4, 2022 (8:51 p.m.) as amended.

Discussion: Mike Kaminski noted only minor grammatical error changes. Minutes will not be sealed.

Vote: (2-0-1) D. Nault abstained

PUBLIC COMMENT

None.

TOWN BUSINESS

Town Office Painting Update

Painting Contractor Don Tuttle appeared before the BoS to discuss painting costs. The work that has been completed thus far has ended up being significantly more than the estimate provided.

Don Tuttle said that when they did their initial estimate, they determined that they would be doing some cleaning and touching up of the lower part of the building affected by the splash back from water pouring off of the roof. After they cleaned up and started to touch up the area, they realized that if they continued what they were doing, it was going to look patchy and incomplete, so they expanded their work to reface about 70% of the building to make sure that everything blended in. **Mr. Tuttle** acknowledged that he proceeded without the permission of the BoS, but he felt that it was unacceptable to leave the building looking the way it was. .

The additional amount he is currently looking at is \$4,320. His original quote for cleaning up and touching up the building came to \$3,667. They still have a little bit of finish work left to do. **Mr. Tuttle** explained that because of the way the building is set, there are some areas that are going to be continually affected by the issues caused by rainwater and moisture. He is not trying to take advantage of the town, but he is trying to make sure the work is done right.

Justin Nault stated that he is rather blown away by the difference between the estimate and the extra work done. He doesn't understand how the costs got to be this far outside of what he quoted them. **Mr. Tuttle** replied that he didn't initially feel that they were going to have to reface that much of the building but once they got going on the project they realized it was a lot bigger than expected. He explained that they scrape and grind down the areas of loose paint, then caulk, prime and finish-coat. The plan was to finish-coat where the bare wood was, but then they realized that it would not blend in well with the paint that was five years old. It did take a lot of extra time to work on certain areas of building.

Dave Nault said that he initially thought that given the work they were doing, he thought they were getting a lot of extra value given what they were quoted. He wishes they had known about the extra ahead of time because their maintenance budget is tight this year, however because he is a vendor that they would like to continue to work with especially on their older buildings in town, he would like to make sure that Mr. Tuttle is made whole. He understands that he wanted to do the job right, and they appreciate that, but it makes it tough to answer to the taxpayers when they have a job end up costing more than double than they expected it to.

Don Tuttle said that he wanted to do the job right on the part of the town. He does understand that some people may question what happened here, but he also

didn't want people driving past that building looking the way that it did. It was an issue he should have seen earlier, but once he did see it, he wanted to make sure it was corrected. **Mike Kaminski** said that they can cover this under the maintenance line on their budget. It will be tight, but they can manage it.

Motion: by Mike Kaminski, seconded by Justin Nault, to authorize the payment of an additional \$4,322 on the painting contract they are currently in with Don Tuttle.

Discussion: none.

Vote: (2-0-1) D. Nault abstained.

Review Highway Standards of Operation for Snow & Ice Control

Road Agent Jeff Crosby told the BoS that they did a review of and updated their Standards of Operation for Snow and Ice Control. Line Comeau added that this sort of policy review is also something suggested by their auditors. Discussion occurred regarding gravel road maintenance.

Motion: by Mike Kaminski seconded by Justin Nault to accept the town Standards of Operation for Snow & Ice Control as rewritten.

Discussion: none.

Vote: (2-0-1) D. Nault abstained.

Discussion occurred regarding the usage of the Highway Block Grant funds **that will come from the State in a one-time aid over and above the standard Highway Block Grant that the town receives annually.**

Winter Contract On-Call Stipend

Jeff Crosby would like to raise the winter maintenance on-call rates from \$85 to \$100 per hour for the large trucks. He'd also like a rate increase for Jon Wiggin on the 1-ton from \$55 to \$65 an hour. **The Board was in consensus based on the fuel increases alone. Line Comeau will update the on-call stipend policy to have the BoS vote and sign it at their next Board meeting.**

Trucking Issue Review

Following up on some recent resident complaints regarding traffic on Tucker Hill Road, a discussion took place regarding truck traffic and the town's ability to restrict or control it. **Jeff Crosby** said that truck traffic is part of normal traffic, and doesn't feel that Tucker Hill Road is any exception. Those trucks are either making deliveries or actively working (e.g., trucks from the highway garage). He could understand if the road were being used as some sort of through-way, but he doesn't feel that is the case. He is not opposed to having a 'children at play' sign installed along the roadway. **The Board was in consensus to put up a sign at the beginning of Tucker Hill Road, indicating Children at Play.**

Jeff Crosby noted that they will start paving Gorham, Twist Hill Road and Robert Rogers Roads very soon.

Body-Worn Camera Grant

The BoS received notification from Police Chief Remillard stating they have received the grant match for the body-worn camera upgrade. During a previous meeting, they had voted to cover the department budget shortfall of \$5,640 to cover their part of the match for the upgrade. **Mike Kaminski** said that the funds for this will come from the maintenance line in the budget, reiterating the benefits of this upgraded system to the department and the town.

Appointment Papers

Linda Landry presented the BoS with appointment papers for the appointments made by the Democratic Party. **Dave Nault** asked about the Republican appointees. **Linda Landry** answered that they have several Democrat appointees, but only received 3 Republican appointees, so the Republicans are encouraged to recruit more.

Motion: by Mike Kaminski, seconded by Justin Nault, to appoint the following individuals as Ballot Clerks for the Town of Dunbarton. At this time, there are 6 from the Democratic Party and 3 from the Republican Party.

John Daly
Susan Lamback
Evan Lang
Pamela Milioto
Philip Walker
Margaret Watkins
Terry Amaruno
Stanley Szopa
Allison Vallieres

Discussion: none.

Vote: (2-0-1) D. Nault abstained.

Mailbox Items

Mike Kaminski reviewed the items of correspondence received since the last meeting:

- Email from Conservation Commission regarding Scenic Roads and Design Standards. Mike Kaminski asked Line Comeau to pass this along to the Planning Board, **but reiterated that these are only recommendations.**
- The town received a donation from the US Deputy Sheriff's Association: Their police department was given 10 trauma response kits, 5 entry tools; approximately a \$2,000 value. This donation enhances the Dunbarton Police Department's emergency response capability, ensuring the safety of staff and the general public. The BoS thanks the US Deputy Sheriff's Association for this donation and to Chief Remillard for his work in grants and donations.
- Tuition Reimbursement request for Sgt. Bryan Tyler is pursuing an advanced master's degree. This request is supported and recommended by

the Police Chief. **Line Comeau** said that town policy states that the employee must remain employed with the town for at least 18 months after completing the course or will have to reimburse the town for that expense. The BoS is in consensus to approve this tuition reimbursement request.

- The Annual Bike Rodeo will be held at the Dunbarton Elementary School on Sunday August 21st from 2 to 4 p.m. They review bike skills, hand out safety equipment and offer refreshments.
- Potential rehire of Transfer Station employee. Transfer Station Manager Woody Bowne requested to be involved with the hiring process. **Mike Kaminski** said that he would like to set up a nonpublic session with Woody to discuss this.
- Letter of Resignation from Building Inspector Michael Cumings. 8/25/22 will be his last day. Line Comeau has advertised for the position. He will be missed.

PUBLIC COMMENT

Fred Mullen commented on the issue with the painting contractor. He feels that the contractor is an honest man, and with any future contracts, they will always continue to get a great value for their money.

Fred Mullen asked if residents that are registered as ‘undeclared’ can be appointed as ballot clerks. **Linda Landry** said that the person would need to declare for the day, and then switch back to undeclared after they’ve completed their ballot clerk work.

BOARD MEMBER ISSUES

Mike Kaminski mentioned a piece of roofing that fell off the bandstand. They have approximately \$3,400 that could be used to repair the roof on the bandstand. **Dave Nault** said that he will work with Line Comeau next week to work on an RFP. He doesn’t feel that it’s going to amount to a lot of money. Dave added that they could also ask the contractor doing the work on the Town Hall project to shingle the bandstand as well, transferring the funds to cover that work.

Mike Kaminski said they received the ARPA funding (\$150,000) to complete the library town hall restoration. They’ve paid over a third of the bills already. He would like to send a letter to the 401c requesting the \$78,000 they pledged transferred to the project so they can continue to pay the bills. The BoS was in consensus for Line Comeau to send a letter on behalf of the BoS. **Line Comeau** added that so far they have spent \$215,000 out of the total warrant. They will need that money from the 401c before they can tap into their surplus or taxes.

NONPUBLIC SESSION

Motion: by Mike Kaminski, to enter into nonpublic session in accordance with RSA 91-A 3 II (b) at the request of the Town Clerk for a hiring action.

**By roll-call vote:
Kaminski-yes. J. Nault-yes**

The BoS took a 2-minute recess at 8:02 p.m. to allow the room to clear for nonpublic session.

The BoS reentered public session at 8:11 p.m.

There were no Motions made during this nonpublic meeting.

DISCUSSION

Michael Kaminski stated for the record that the Town Clerk had interviewed two individuals for the vacancy of the Deputy Town Clerk position, and had made a recommendation to appoint one of the two with the Board supporting her decision.

MOTION: by Michael Kaminski, seconded by Justin Nault to hire Jennifer Cormier to the position of Deputy Town Clerk with the first day of employment to starting on Monday August 22, at the Step I rate of \$7.01 per hour.

ADJOURNMENT

Motion: by, Justin Nault, seconded by Michael Kaminski to adjourn the meeting.

Vote: (2-0).

Meeting adjourned at 8:15 p.m.

Respectfully Submitted,

Jennifer King, Recording Secretary

Signed:

Michael Kaminski, Chair

Justin Nault, Selectman