

**Dunbarton Board of Selectmen  
Meeting Minutes  
June 23, 2022**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, June 23, 2022 at 7:00 p.m. at the Dunbarton Town Offices.

**Board members present:**

Mike Kaminski, Chair  
Dave Nault, Selectman  
Justin Nault, Selectman

**Town Officials present:**

Eric Window, Town Office Admin  
Jeff Crosby, Road Agent  
Enid Larsen, Garden Club  
Nora LaMarque, Garden Club

**Members of the Public present:**

Bob Martel  
Dan Sklut

Lee Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Mike Kaminski called the meeting to order at 7:00 p.m.

**OLD BUSINESS**

Approve Minutes

**Motion:** by Dave Nault, seconded by Justin Nault to approve the regular minutes of June 9, 2022 (7:00 p.m.) as amended.

**Discussion:** none.

**Vote: (3-0)**

**Motion:** by Justin Nault, seconded by Dave Nault to approve the nonpublic minutes of June 9, 2022 (8:13 p.m.) as written.

**Discussion:** These minutes will not be sealed.

**Vote: (3-0)**

**Motion:** by Mike Kaminski, seconded by Justin Nault to approve the nonpublic minutes of June 9, 2022 (8:39 p.m.) as written.

**Discussion:** These minutes will not be sealed.

**Vote: (3-0)**

## PUBLIC COMMENT

None

## TOWN BUSINESS

### Review Final Road Bond Rates Approved by the NH Bond Bank

The BoS reviewed the final bond rates from the NH Bond Bank and signed off on the bond. This will be sent to their attorney for review and forwarding to the Bond Bank.

### Transfer Station Update

**Dave Nault** said that he met with Transfer Station Manager Patrick “Woody” Bowne to get details regarding his staffing needs and requested vacation time for this summer. Woody will be taking Saturday off (Ed Wooten to cover). They have a couple of former employees coming back to fill some positions on weekends and for Woody’s vacation days. He will forward Woody’s requested vacation dates to the Board and the Town Administrator. Going forward, Woody will handle covering his absences with the people mentioned above.

**Dave Nault** said that Woody spoke with the people that are doing the stump grinding on Ray Road and they are willing to take all of their burnable brush and turn it into chips, etc. It is a local facility that would be easy to haul to. He noted that in his time as a Selectman, he has noted only one complaint about ash/dust from burning. He is also concerned that if they stop burning, it will be more difficult to start up again (losing permits or grandfathered status).

**Mike Kaminski** offered kudos to Woody for the way he has managed his overtime.

### Garden Club Request

**Enid Larsen** appeared before the BoS to follow up on the Garden Club’s offer to plant flowers to beautify the triangle-shaped median area in the driveway outside the town office. She shared the Board’s recommendations at the Garden Club’s last meeting, and they have concerns about the request that they plant annuals. They are wondering if it would be permissible to plant perennials instead, with the understanding that they are responsible for cutting it back each fall. This would incur less of an expense on the club than planting annuals. **Mike Kaminski** said that he does not have a problem with that suggestion. **Dave Nault** noted that it is an area that may be hit with plows during the winter. **Enid Larsen** said this is not a problem for them.

**Jeff Crosby** understands the desire of the Garden Club to beautify the area, but does not agree with it because it is an area that does see a lot of traffic. The Highway Department will do their best to work around whatever they decide to place in that area, with the understanding that any damage that does occur is not intentional. His request that the plant is a low-growing bush so as not to block anyone's sight pulling in and out of School Street. **Mike Kaminski** offered a reminder that this will be more of an experimental endeavor, and they will see what works.

**Enid Larsen** asked if the town would be willing to supply the additional bark mulch for that area (the town also supplies the mulch for the Town Common). They found pricing of \$37 per yard. The BoS was in consensus to cover that additional small amount. She also advised that they will be doing a small amount of digging in that area but will be replacing it with topsoil.

#### Building Department Update

**Mike Kaminski** reviewed an update from the Building Department which included the following items pertaining to the construction site at the Town Hall/Library:

- Town Hall site inspection
- Building Inspector is still looking for a list of contacts for the contractors on the project.
- Insulation of foundation. The BoS does not support the suggestion of installing insulation around the outside of the foundation.

#### Civil Forfeiture

The BoS signed the Warrant for Civil Forfeiture (unlicensed dogs).

#### Mailbox Items

Mike Kaminski reviewed the items of correspondence received from the last meeting:

- Police Chief Remillard has received another grant for the department. This one is for body-worn cameras.
- Information from the contractor regarding tile for the town hall restoration. **Mike Kaminski** noted that he had been under the impression that they would be able to choose the tile color, but it apparently has already been chosen. It is a neutral color, and he doesn't see a problem with it. He appreciates the notification from the contractor.
- The next alarm system test will be an expanded test.
- Transfer Station Repair: the BoS received an estimate from their handyman to repair the fan in the restroom at the transfer station.
  - **Motion:** by Justin Nault, seconded by Mike Kaminski to approve the estimate from Greg Miller for \$228.90 to repair the fan in the restroom at the transfer station.
  - **Discussion:** none.

**Vote: (3-0)**

- Information pulled from Wikipedia indicates that the town population in 2010 was 2,758, which has risen to 3,005.
- A workshop will be held in July to review various fees charged by town departments. There will be a public hearing held shortly thereafter to take public input on the proposed changes.
- The BoS signed off on the reconciliation.
- **Mike Kaminski** noted that they will also be holding a workshop to review their personnel policy. He encourages department heads to submit any proposed changes to them in writing so they can review at the workshop.

**PUBLIC COMMENT**

**Bob Martel** wondered why they had considered insulating the outside of the foundation at the construction site instead of the inside.

Road Agent **Jeff Crosby** said that the highway department will be changing out some culverts on Robert Rogers Road in the vicinity of Jacquelyn Drive later in July (he is awaiting delivery of culverts to set a firm date. They will be closing the road and detouring traffic around the area. They will place some signage beforehand. **Mike Kaminski** suggested they mention it on the website as well as the marquee.

**Dave Nault** noted that the Police Dept. did receive the OHRV grant they applied for.

**BOARD MEMBER ISSUES**

After some discussion, **Mike Kaminski** noted that they will be reviewing proposed rate changes at a future meeting.

**Eric Window** asked if there is a deadline for the department heads to submit their proposed fee changes for the workshop. **Mike Kaminski** said that it will be a Thursday (6/29) deadline.

**Justin Nault** attended the most recent Joint-Loss meeting. They learned that their fire extinguishers around town are out of date. Town Administrator Line Comeau has set up an appointment for them to be replaced or recharged on June 29th. They also covered the transfer station repair discussed earlier in this meeting; Police Chief Remillard will be conducting an active shooter training for the employees on July 12th at 3 p.m. The offices will be closing early to accommodate this training. Eric Window noted that all town employees are welcome to attend. Fire Chief Jon Wiggin will coordinate CPR and AED training for town employees as well.

**ADJOURNMENT**

**Motion:** by Dave Nault to adjourn the meeting.

**Vote: (3-0).**

Meeting adjourned at 7:53 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

Signed:

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Michael Kaminski, Chair

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David Nault, Selectman

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Justin Nault, Selectman