

**DUNBARTON BOARD OF SELECTMEN
MINUTES OF MEETING
THURSDAY, NOVEMBER 8, 2012
TOWN OFFICES – 7:00 P.M.**

The Dunbarton Board of Selectmen held their regularly scheduled meeting at the above time, date and place with Les Hammond, Chairman, presiding.

The following were present:

Les Hammond, Chairman
Ron Wanner, Selectman
Ted Vallieres, Selectman
Line Comeau, Town Administrator
Alison Vallieres, Recording Secretary

Members of Boards/Committees and Town Officials:

Linda Landry, Town Clerk
Patrick Bowne, Transfer Station Manager

Members of the Public:

None

Les Hammond, Chairman, called the meeting to order at 7:00 p.m. with a full Board of Selectmen present along with Line Comeau, Town Administrator, and Alison Vallieres, Recording Secretary.

APPROVAL OF PREVIOUS MEETING MINUTES (November 1, 2012) :

Ron Wanner stated he had a comment regarding the minutes of November 1, 2012. He stated that the discussion about purchasing rugs on page 6 of the minutes did not specify that the rugs were "runner" rugs. He felt the public should know that we were not purchasing carpets, again. This had already been done.

MOTION:

Ted Vallieres made a motion that the Dunbarton Board of Selectmen approve the minutes of the November 1, 2012 meeting as written. Ron Wanner seconded the motion. The motion passed unanimously.

TRANSFER STATION:

Transfer Station Containers:

At this point in the meeting, Les Hammond, Chairman, stated that he had recently spoken with Patrick Bowne, Transfer Station Manager, about more space at the Transfer Station. Looking at ways to expand the building space, etc.

Had Patrick Bowne check out what we could do to achieve more room. There is no way we can put on an addition to the building. He has found some used 50 yard containers that he can purchase for \$3,000 for both containers. P. Bowne took Carl Knapp with him to look at the containers to see what repairs need to be done to them and how much the repairs would cost, etc. before the Town makes a decision. The refurbishing will be approximately \$1,000 each.

The containers have covers that come down over them to keep the snow and rain out. These containers would be used for the tin and aluminum and could probably go six months or more before having to empty

them. Only Transfer Station employees would be putting material in them. The public would not be using them. They will probably be located somewhere around where the brush pile is.

The Transfer Station has the money in its present budget to pay for these containers and would suggest that the Board of Selectmen authorize the purchase of two of these containers at a total cost of \$3,000 plus \$1,000 each to refurbish.

Ron Wanner asked if the Transfer Station truck could handle these containers. It was noted that the truck could handle them.

The Board of Selectmen reached a consensus that Patrick Bowne should go ahead and make arrangements for the purchase and refurbishing of these 50 yard containers.

Recent Coop Meeting:

Ron Wanner reported on the recent Coop Meeting which he attended. He reported that the Coop has quoted a price for trash @ \$66.80/ton as Patrick Bowne recently reported. The Coop has agreed to use some of the money they have set aside to offset the cost to Towns. This price is good until 2014.

NRRA has had discussions about possibly using land space by Wheelabrator for a "super Transfer Station" that NRRA would put out in 100 yard containers. That is one option. There are several issues, one of which is wetlands involved next to Wheelabrator on the land that NRRA wants to use. Might not be ready by 2014. They are talking a price of \$55.00/ton. They will take anything you bring but it will cost \$20.00/ton to truck it there.

Belmont is doing the same thing with Bestway with a "super Transfer Station". They have zoning issues with bringing trash in versus recycling.

There is another place near Berlin referred to as Androscoggin. They take whatever you bring at the gate. They won't mention a price at this time. They can do it very inexpensively but you still have to get it to Androscoggin.

After 2014, Wheelabrator will not use the land fill at the Coop so it will be closed. They are going to call for another meeting next Thursday evening of the Joint Board to look at the budget. The price for trash will be \$66.80/ton through 2014. If they did not use their resources it could have been \$87.10/ton. They are also going to move the Single Stream \$6.6 million back into the General Expansion money.

Places to bring trash are Bethlehem, Belmont, Androscoggin (Berlin), Cassella in Pembroke and a facility in Bow.

Patrick Bowne stated he was concerned with the Coop Agreement. They are talking about an agreement that you still have a liability factor if anything goes wrong. If you exceed the 30 year and 100 year fund, they will try to get a legal decision as to what they can get from the members.

It was noted the next Coop Meeting will be held Thursday, November 15, 2012. Patrick Bowne will attend.

OTHER BUSINESS:

Line Comeau, Town Administrator, brought up the following issues/subjects for discussion as follows:

Other Towns Information re Time Sheets for Police Departments, etc. :

It was noted that she had contacted towns with similar population, with the exception of Goffstown with population of 17,651, and had received information from seven towns as to how they handled time sheets and overtime for the Police Department. (attached)

In addition, it was noted that Ted Vallieres had been working on a draft Time Sheet for all Town employees to complete. Several suggestions were made and once the final draft is ready, it will be distributed to all five Department Heads for review.

It was suggested that once the final Time Sheet is ready that the Board of Selectmen have all Department Heads in to explain and see if there were any questions, etc. A date of Thursday, November 29, 2012 for completion and meeting with Department Heads was tentatively set.

At this point in the meeting, Patrick Bowne, Transfer Station Manager, stated he would like the Board of Selectmen to go into a Non-Public Executive Session in accordance with RSA 91:A-3 to discuss a Personnel Issue.

MOTION:

Ron Wanner made a motion that the Dunbarton Board of Selectmen go into a Non-Public Executive Session to discuss a Personnel Issue in accordance with RSA 91:A-3. Ted Vallieres seconded the motion. The motion passed unanimously by a roll call vote as follows:

Hammond - Yes
Wanner - Yes
Vallieres - Yes

The meeting reconvened at 8:20 p.m.

LINDA LANDRY, TOWN CLERK:

Linda Landry, Town Clerk, appeared before the Board of Selectmen and brought up the followings items for discussion/action by the Board of Selectmen:

Appointment Paperwork:

Presented appointment paperwork for Susan Johonnet as a Ballot Clerk.

Selectmen signed appropriate paperwork for Susan Johonnet, Ballot Clerk.

Selectmen's Presence at Election:

Stated she wanted to thank the two Selectmen, Ron Wanner and Ted Vallieres, for their presence at the Election for the entire day. She stated they were very helpful.

Setup of Election:

Wanted to thank Patrick Bowne, Transfer Station Manager, for his help in setting up the Election Booths, etc. He did a great job and worked with Fred Mullen, Moderator, in the setup.

ID Requirement:

Had only ten people who did not have their ID. Reported that we had one voter who challenged the ID requirement. The Secretary of State sends them a letter asking if they did vote.

% Turnout:

Reported that Dunbarton had a 87.16% turnout. Had 175 new voters.

Workers:

Reported that Mike Malloy was a volunteer who came in for a few hours in the morning and then came back in the late afternoon. He was a big help. If there is sufficient money in the budget, would like to be able to pay him.

In addition, Lee Mullen worked four hours the day before the Election in setting up and also worked at the Election. Would like to be able to pay her also if there is sufficient money in the budget.

Selectmen agreed to pay Mike Malloy and Lee Mullen if funds are available within the Election budget.

Will work with Alison Vallieres, Payroll, to see what funds are left before processing payment.

LEGAL INVOICE FOR FAIRPOINT BILLING:

Ted Vallieres brought up the subject of the legal invoice we had recently received regarding the Fairpoint case, etc. At this point, Fairpoint is not suing the Town of Dunbarton but our law firm is billing us for 1/27th of the cost for defense, etc.

It was noted that our law firm suggests that because Dunbarton Telephone Company is suing the Town of Dunbarton and the Fairpoint lawsuit is very similar, it only makes sense for Dunbarton to be included in the defense of Fairpoint, etc.

It was also noted that George Sansoucy, Utilities Appraiser, who is under contract with Dunbarton will be called upon in the Dunbarton Telephone Company lawsuit. He has been contacted by the law firm.

The Board of Selectmen decided to wait to see what George Sansoucy, Utilities Appraiser for Dunbarton, comes up with regarding this issue before paying the legal costs (1/27th of the legal bill).

PERSONNEL PLAN MEETING SCHEDULE:

Ted Vallieres brought up the fact that the Board of Selectmen need to schedule the next meeting for review of the Personnel Plan Update.

After discussion, the date of Wednesday, November 14, 2012 at 5:00 p.m. at the Town Offices was scheduled.

LGC PROPERTY INSURANCE:

Ted Vallieres brought up the subject of the Town of Hopkinton with regard to the loss of their Highway Garage and the fact that LGC Property Insurance will only pay them \$875,000 instead of the \$1 million which they were insured for.

Due to the fact that the Town of Dunbarton also has their Town properties insured by LGC, he felt we should look into whether or not our insurance would cover 100% for the loss of a building, etc. Would suggest calling other insurance companies, etc.

It was also suggested that LGC send a representative to the Town of Dunbarton to explain what our insurance would cover in the event of a loss.

Line Comeau will contact LGC re having a representative come to Dunbarton re insurance.

CEMETERY TRUSTEES:

Ted Vallieres noted that there presently is over \$12,000 in the Perpetual Care Trust fund which is comprised of interest earned over a period of years. This should be used for maintenance of cemeteries.

VACATION TIME

Ted Vallieres asked if a letter had been sent to all full-time employees regarding the requirement of taking their Vacation Time in the current year.

It was noted that a letter had been sent to all full-time employees regarding this requirement.

RETIREE HEALTH INSURANCE REQUESTED CHANGE:

Line Comeau, Town Administrator, reported that the present retiree who is under the Town Health Insurance has requested a change in her plan which would eliminate the Prescription Plan thus reducing the cost of the plan from \$504.00 to a lesser amount.

Due to the fact that the Health Plan is under the Town of Dunbarton, the retiree needs approval from the Board of Selectmen to make this change. There would be no effect on the Town with the exception of possibly a lower cost for the plan. It was noted that as of March 2013, this would be null and void because the Personnel Plan states that it will no longer be effective after the retiree reaches the age of 65 and goes on Medicare.

The Selectmen reached a consensus that they would be in agreement with the retiree making a change as noted to her existing Health Plan.

SCHOOL BOARD REQUIREMENT FOR TOWN REPORT DEADLINE:

Line Comeau, Town Administrator, reported that she noted that Deb Foster, School Board, had come to the Board of Selectmen's meeting last week and stated that they could not get their information to the Town Office for the Town Report until after their meeting on February 12, 2013. This was two days later than the deadline.

It was noted that the School portion of the Town Report would be much larger than previously due to the AREA AGREEMENT information and reports from Committees.

The Board of Selectmen advised her to check with the printer to find out what the deadline could be because of this issue. The Town needs sufficient time to proofread the final draft of the Town Report.

Les Hammond stated he wanted three people to be proofreading the Town Report so there are no errors this year.

There being no further business, the following motion was made:

MOTION:

Ron Wanner made a motion that the Dunbarton Board of Selectmen adjourn the meeting 9:50 p.m. Ted Vallieres seconded the motion. The motion passed unanimously.

Respectfully submitted,

Alison R. Vallieres, Recording Secretary

Les Hammond, Chairman

Ron Wanner, Selectman

Ted Vallieres, Selectman

