

**DUNBARTON BOARD OF SELECTMEN  
MINUTES OF MEETING  
THURSDAY, OCTOBER 18, 2012  
TOWN OFFICES – 7:00 P.M.**

The Dunbarton Board of Selectmen held their regularly scheduled meeting at the above time, date and place with Les Hammond, Chairman, presiding.

The following were present:

Les Hammond, Chairman  
Ron Wanner, Selectman  
Ted Vallieres, Selectman  
Line Comeau, Town Administrator  
Alison Vallieres, Recording Secretary

**Members of Boards/Committees and Town Officials:**

Travis James, Town Hall and Theatre Restoration Committee and Web Site Committee  
Fred Mullen, Town Moderator  
Lara Routhier, Recreation Committee  
Martha Rae, Tax Collector and Web Site Committee  
Dan Troy, Web Site Committee  
Linda Landry, Town Clerk

**Members of the Public:**

Wendy Dailey  
Hillary Hodgman  
Jonathan Roucher

Les Hammond, Chairman, called the meeting to order at 7:00 p.m. with a full Board of Selectmen present along with Line Comeau, Town Administrator, and Alison Vallieres, Recording Secretary.

**APPROVAL OF PREVIOUS MEETING MINUTES (October 4, 2012) :**

**MOTION:**

Ron Wanner made a motion that the Dunbarton Board of Selectmen approve the minutes of the October 4, 2012 meeting as written. Ted Vallieres seconded the motion. The motion passed unanimously.

**LARA ROUTHIER - OLD HOME DAY, RECREATION COMMITTEE:**

Lara Routhier, Recreation Committee, appeared before the Board of Selectmen to report on Old Home Day as follows:

1. Stated that there was a little over \$2,000 left in the Old Home Day budget line after all expenses were paid out.
2. Stated that in the past, they had hired three bands. At the last minute one had cancelled so we only had two bands this year.

3. Stated they had received donations of \$550. Some of these donations specifically state "pay for the bouncy house" or some other particular attraction. In the past, Kim Vallancourt had requested donations also.

4. She stated they also collected \$200.00 for Table Fees.

It was noted that Pam Milioto, Town Treasurer, had a problem with depositing the donation checks for Old Home Day into the Recreation Revolving Account because that wasn't set up for Old Home Day, etc. It is Recreation money so the Recreation Committee would have to authorize the expenditure of Old Home Day monies from the account.

Lara Routhier noted the following with regard to the Recreation Revolving fund:

1. Basketball fees are put in the Recreation Revolving account. These are \$100 per team and we have 18 teams. This money is used for referee fees and restocking of supplies.

2. Recently purchased new uniforms and replenished the first aid kits.

3. They also use the budget line item from Town funds for basketball expenses.

4. Stated that they have arranged for the Boston Bus Tour on December 1 and the Tree Lighting on December 2, 2012.

Les Hammond, Chairman, stated the auditors have noted some accounts should be in the BMSI system. It was noted that the Revolving Account was set up at the last Town Meeting.

Pam Milioto, Town Treasurer, has stated that the checkbook monies are increasing because the expenses are still coming out of the town funds. Now that they have a balance, would rather they used the checkbook and get it reduced.

At this point, Line Comeau, Town Administrator, stated that the Old Home Day donations were now being put into a Liability Account within the BMSI system. They are now being tracked within the Town accounting system. We expend these monies first. There is still \$2,120 left in the Old Home Day Town account.

At this point in the meeting, Lara Routhier stated that we should set up a Committee to start working on the 250th Anniversary of the Town. Would like to have enough money to hire a band for the Parade. Bands cost money.

At this point, Fred Mullen stated that he had spoken with Jack Daly and he is part of a Bagpipes group that march in parades. The cost is \$2,500. There are 30 members in the group.

#### **FRED MULLEN - UPDATE ON BOW/DUNBARTON PERAMBULATION:**

Fred Mullen appeared before the Board of Selectmen to bring them up to date on the Perambulation as follows:

1. On September 24, met with the Selectmen of Bow to locate the markers for the Bow/Dunbarton Town Line.

2. Last time this was done was 1944.

3. Have repainted, etc.

4. Hopkinton Corner bound is in the power lines. Top was found 20 feet away. All three towns are going to have to pay for a survey to establish where the bound should be located.

5. Goffstown marker is on Tibbets Hill Road.
6. Marker on Stark Highway South is missing. State removed the monument and never put it back.
7. Marker on Weare/Dunbarton Town Line is in backwards. (West is towards Dunbarton and East is towards Weare). It was noted the State put this in after 77 was constructed, etc.
8. Marker on Jewett Road has not been done since 1988. The monument has been missing. There is a nail in the stone on the opposite side. Not sure if they replaced it.
9. Marker on Gile Hill Road - We are using the compass bearings.
10. Dunbarton/Bow marker - Stone had been removed on the south side which was 17' x 22" with a drill hole and this lines up with the property lines. Brought up to the 1850-1879 perambulation. Repainted one. Marker on Brown Hill Road dated 1878. has been found.
11. Have found 15 markers. This is the first time since 1944. Have no idea what ones are missing. Dunbarton would be responsible for a third of the cost.
12. With regard to Bow markers, have written the Town of Bow three years in a row with no response. This year was the first year they responded.
13. The time table for perambulation is as follows:
  - Hopkinton/Goffstown/Hooksett - 8 years from now
  - Bow - 7 years
  - Rest of the Town's bounds - 6 years
14. With regard to bound on Gile Hill Road, checked with Jacques Belanger and Anna Chan Plan showed land owned by the Town of Dunbarton. Did the Town purchase land from Anna Chan? It was noted that there was a Chan subdivision and the Chan's donated land to the Town of Dunbarton.
15. Noted in the past there was a bill in the Legislature to do away with perambulation. They used Dunbarton/Weare bounds as an example, etc. Stated Margo McLeod of Weare is very knowledgeable with regard to bounds, etc.

The Board of Selectmen thanked Fred Mullen for his efforts in the Perambulation process.

#### **HILARY HODGMAN AND WENDY DAILEY - BENCH DEDICATION:**

Hilary Hodgman and Wendy Dailey appeared before the Board of Selectmen to discuss the location of a granite bench which was donated by the 4-H Club in memory of Jean Hodgman. They were requesting permission to locate the bench on the south side of the Town Hall.

They presented a picture of the Memorial Bench to the Board of Selectmen.

Both Hilary and Wendy stated the spot they had chosen was by the gazebo under a hemlock tree on the south side of the Town Hall, etc. This way the bench would be used to enjoy concerts, etc.

They noted it had taken four years for the 4-H Club to raise the money to purchase this bench. The cost was \$1,000.

Les Hammond, Chairman, stated he had spoken with the Garden Club President with regard to the spot where it will be placed.

Both Les Hammond and Ted Vallieres, Selectmen, stated they had no objection to having the bench where it has been proposed to be located.

Ron Wanner noted that he would look at the location where the bench is proposed to be located. It is not located in the area of the Veterans' monuments.

Travis James noted that when the Town Hall Restoration project is done, there will be a ramp around the building. Would like to make sure the bench was not in the way of that, etc. It was noted that the bench would be in front of where the tree is and would not interfere with the ramp, etc.

Both Hilary and Wendy stated they would like to have a Dedication for the bench.

#### **MOTION:**

Ron Wanner made a motion that the Hodgman family be allowed to place a Memorial bench in the area as discussed this evening. Ted Vallieres seconded the motion. The motion passed unanimously.

#### **TRAVIS JAMES AND DAN TROY - WEB SITE COMMITTEE:**

Travis James and Dan Troy, Web Site Committee, appeared before the Board of Selectmen to discuss the new website for the Town of Dunbarton as follows:

1. Stated the new website for Dunbarton is 100% completed.
2. Website will go up tomorrow.
3. Travis James will be the person responsible for changes on the website with Linda Landry as Vice Chairman in the event Travis James is not available.
4. Both Travis and Dan noted that because of the complexity of the site, members of Committees would forward their information to Travis James to put on the website instead of doing it themselves.
5. Reported that the bottom of the website will be for local advertising, etc.
6. Noted that the cost for one month per business would be \$125. If more than one business signs up for the same month, would split the cost between the two, etc.
7. Noted that the Board of Selectmen should contact Town Counsel regarding a disclaimer on the website.

Board of Selectmen thanked Travis James and the Website Committee for their efforts in developing the new website for Dunbarton.

#### **OTHER BUSINESS:**

##### **Invoice for Transfer Station Baler:**

Ron Wanner brought up the fact that the Baler Company was charging the Town of Dunbarton additional fees because of problems with the electrical connections, etc. Felt that we should ask Ernie's Electric to make adjustments in his billing to cover this extra costs.

Les Hammond stated he had called the Baler Company several weeks ago regarding the invoice but they have never gotten back to him.

Ted Vallieres stated we were holding up the invoice for the baler because of items they needed to fix, etc. before paying.

According to Ernie's Electric, he was given the wrong information with regard to the size of the wire which should be used for the baler. Because of this, he had to take out all the wiring and redo it at an additional cost to the town.

Les Hammond will contact Ernie's Electric regarding a credit, etc.

The Board of Selectmen agreed to pay the invoice for the cost of the baler but hold the invoice for the service call until we resolve this issue between the electrician and the baler company.

Line Comeau, Town Administrator, presented the following items for discussion/action:

**Trapping Permit:**

Presented a Trapping Permit giving permission for Bill Miles to trap on Town property.

Les Hammond, Chairman, signed the permit allowing trapping for Bill Miles.

**Town of Hopkinton - Letter re Flood Control monies:**

Presented a copy of a letter that the Town of Hopkinton had written to all State Representatives regarding Flood Control monies due the Towns.

**Thank You Letter to Phil Thalheimer:**

Reported that she had redrafted a Thank You letter to Phil Thalheimer for his help and cooperation in the road construction project at the intersection of Montalona Road and Robert Rogers Road.

Selectmen signed letter.

**Historic Awareness Checkbook:**

Pam Milioto, Town Treasurer, will be in contact with Bill Rolke, Historic Awareness Committee, for him to bring in the savings accounts and she will convert them to a Town Checkbook. She has stated that any Town Committees using the Town's Federal ID number, their funds should be going through her.

**Tax Rate:**

Has been in contact with DRA re setting the Tax Rate. They have said there will be no in-house meetings of setting the Tax Rate because they are very short-handed and will fall behind if they do this. Submitted the Town Revenue estimates for Selectmen's review.

Selectmen will take home and review.

**Rugs:**

Reported that the rugs that the uniform company provided us were not for indoors. They were outdoor rugs. These are the only rugs this company deals with. This is the reason they were slipping, etc.

Another company has indoor rugs available. Will check into these.

**Janitorial Services for Police Station:**

**Ted Vallieres reported that he has checked with the Police Chief re having janitorial services. The only day the cleaning person can do the Police Department is on Saturday and there is no one in the Police Station on that day. Therefore janitorial services cannot be done at the Police Department.**

**There being no further business, the following motion was made:**

**MOTION:**

**Ron Wanner made a motion that the Dunbarton Board of Selectmen adjourn the meeting at 9:45 p.m. Ted Vallieres seconded the motion. The motion passed unanimously.**

**Respectfully submitted,**

**Alison R. Vallieres  
Recording Secretary**

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**Les Hammond, Chairman**

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**Ron Wanner, Selectman**

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**Ted Vallieres, Selectman**