

**DUNBARTON BOARD OF SELECTMEN  
MINUTES OF MEETING  
THURSDAY, OCTOBER 4, 2012  
TOWN OFFICES – 7:00 P.M.**

The Dunbarton Board of Selectmen held their regularly scheduled meeting at the above time, date and place with Les Hammond, Chairman, presiding.

The following were present:

Les Hammond, Chairman  
Ron Wanner, Selectman  
Ted Vallieres, Selectman  
Line Comeau, Town Administrator  
Alison Vallieres, Recording Secretary

**Members of Boards/Committees and Town Officials:**

Jeff Crosby, Road Agent  
Tim Terragni, Chairman, Board of Assessors  
Dan Sklut, Police Chief  
Jacqueline Pelletier, Police Department  
Barbara McCann, Planning and Zoning Department  
Bill Rolke, Historic Awareness Committee  
Linda Landry, Town Clerk  
John Stevens, Chairman, Energy Committee  
Travis James, Town Hall and Theatre Restoration Committee and Web Site Committee

**Members of the Public:**

Stinson Hill Development residents

Les Hammond, Chairman, called the meeting to order at 7:00 p.m. with a full Board of Selectmen present along with Line Comeau, Town Administrator, and Alison Vallieres, Recording Secretary.

**APPROVAL OF PREVIOUS MEETING MINUTES (September 27, 2012) :**

**MOTION:**

Ted Vallieres made a motion that the Dunbarton Board of Selectmen approve the minutes of the September 27, 2012 meeting as written. Ron Wanner seconded the motion. The motion passed unanimously.

**DUNBARTON POLICE DEPARTMENT:**

Dan Sklut, Police Chief, appeared before the Board along with Jacqueline Pelletier, Police Department, to discuss complaints received regarding the Stinson Hill Development. He noted the following:

1. Received several complaints about bikes and jumps on the side of the street and OHRV's on the streets.
2. Received one complaint regarding kids playing on the sign, etc.
3. In all, have received four single complaints.

At this point in the meeting, Les Hammond, Chairman, asked the public if there were any concerns they would like to state at this time.

Paul Henderson, Stinson Hill - Stated he had no personal concerns and doesn't have anything against the people living in the house on the corner of Mansion Road and Stinson Hill Road. He stated his concern was safety concerns for the children. They are sort of dare devils. Have never had any problems with the children. The property is a rental property. The sign is right at the end of the road.

Shawn Costello, 30 Stinson Hill - I have called about noise complaints in the past. They have been better lately. They are especially fond of bonfires. They are just four blocks away from me. We are walking the dog late at night and there is loud noise. Have had discussions with the children about being on my property. Stated he was concerned because of the culvert, etc. They go across the street onto the other side. Don't know if the land lord is aware. Have had two or three discussions with them. There was a day or two when they put two logs and planks on the street. There are ATV's running 24/7. Once in a while I have called on that and have not seen them on the road since.

Les Hammond noted there are connecting ATV trails. They can go down into Clough Park and up to Route 13 to the Natale and J. Willcox Brown Conservation Property.

Pat Wright, 235 Mansion Road - Stated he moved to his home in July of this year. The four wheelers never stopped. Kids were everywhere. It seems like it has stopped and have actually talked to the children who live there. The father is trying to keep his kids in check. Have a concern when they are putting kids on the handle bars of their bikes. They have no helmets either. The dog is always with them and not on a leash. The dog hasn't tried to bite me. My dog stays in my yard. We do have a leash law.

Les Hammond if there were any other concerns other than safety and noise.

Travis James, Stinson Hill - Stated he was concerned about safety with the kids. They don't get out of the road. I have called the police about the sign. They were sitting on it. I asked them to get off the sign. They said, "Why should we, we own it". Stated he was disappointed with the Police Department. The only time we see a cop is on Sunday.

Dan Sklut stated the Police had been there twice this week.

Travis James stated the sign was defaced after he talked to them. Who is going to fix the sign? They did make the house a little bit nicer. They mow the lawn, etc.

Les Hammond, Chairman, stated that the driveway for that particular house is supposed to be off Stinson Hill Road and not Mansion Road. This was a condition of the subdivision. They never removed the driveway onto Mansion Road. The problem seems to be noise and safety issues on Stinson Road.

Kathleen Dustin, 77 Stinson Drive - Stated she grew up in the country. We did the same things. They never have been disrespectful to me when I come into the development. I am sorry, but this is not a big deal. I am more concerned about speed. There is a 30 mph speed limit. Most times they go 45 mph.

Paul Henderson - Stated we have one 30 mph speed limit sign. Maybe you should put another sign in.

Les Hammond stated that signs don't seem to be effective. People don't see them. We can put another sign up. Stated he did some of the building inspections over there and the residents really enjoy the closeness and like it where they can have the children play outside. They are looking at it being a neighborhood. Safety would be an issue.

Dan Sklut, Police Chief, stated it is a dead end road.

Travis James - Stated he would like to see a little bit more police presence.

It was noted there is a walking trail through the neighborhood. This trail comes out by the Beaver Pond on top of the hill on Route 13. It is 15' wide. Who is going to monitor the trail so there are no snowmobiles or ATV's on it? It goes down Stark Lane to the Winslow Town Forest also.

Jeff Crosby, Road Agent - Stated we were negligent in not making sure there was a 30 mph sign. Someone called up and said there was no speed limit sign in the development. After that, we put it up. Don't feel another sign will eliminate the speeding.

At this point in the meeting, Les Hammond asked the residents what do they want us to do.

Pat Wright - Stated he didn't want to be pointing fingers. We all make noise. I run a chain saw all day. My kid is going to be going over to the neighbors. They are just being kids. Are they really vandalizing? All I care about is that they pick up their stuff and don't leave it in the road.

Louida Costello stated that the kids stay pretty close to where they live. There is a lot of them. The people who are the closest are at the entrance. In the summer, we have to listen to profanity and drinking beer, etc. Once these kids become older, we are going to be the target. They have two dogs and they are running up and down the street. Don't want dog poop in my yard. We have had to deal with the kids. They don't listen the first time around. They come up and down in front of my house in an ATV. We are the ones who are listening to the noise. They don't have to live with them. Seems like it has calmed down a little. Asked if the dogs are licensed. The kids go to the Weare School. There are different amounts of people there. There are two or three families living there. The next time there is only one family.

Pat Wright - Stated he doesn't want to cause extra work. Don't want them to impact the quiet enjoyment of my property. I don't want to start any problems. After I spoke to them, they went over to the other side of the road.

Dan Sklut, Police Chief - Would request that you help us. Most of the time, it is only one officer. If you get a noise complaint, call us. If we hear about a noise complaint a week or two afterwards, we can't do much. You have to call us and let us know. As far as ATV's going up and down the street, you have to be at the right place at the right time, etc. You can take a video. Maybe the next step would be court action. You are going to have to take a role as well.

Dan Sklut noted the kids live on Mansion Road and play on Stinson Drive. They have a right to play there. This is not a criminal thing. Would suggest talking with the people and ask them if they would please move to the side of the road. First step is to get the Police. The Police should become involved if these steps fail. Noted there will be some record of this Town Selectmen's Meeting. Maybe one or two of you would like to go to talk with them. Have a couple of people representing the neighborhood. If you don't like that idea, you can informally introduce yourself to get to know them and if you do have problems you have leverage. Just need to make sure the kids on the road playing move to the side. Also ask them to hold down the noise.

Pat Wright - Now the kids get along. The noise does echo a lot.

Jeff Crosby - With regard to the sign issue, it is not a Town sign. It has nothing to do with the Town. This sign was put up by the developer to advertise the development. There is a simple sign at Old Fort Estates that the owners maintain. I don't care if the sign stays there or not.

Dan Sklut, Police Chief - Asked that if they need to call the Police after midnight, it goes to State Police. If it is not an emergency and it can wait until morning, the Dunbarton Police will respond. It will take up to two hours for a response from the State Police during the late hours. Up until midnight, the Dunbarton Police are on duty.

Jason.....a resident asked if ATV's can be driven down the road.

It was noted by the Police that they cannot be driven on the road.

**PROCLAMATION: POLICE CHIEF:**

At this point in the meeting, Les Hammond, Chairman, read a Proclamation stating that Police Chief Dan Sklut had passed the test for Police Standards and Training for the State of New Hampshire. He is now a full-time Police Officer for the State of New Hampshire.

Congratulations to Dan Sklut, Police Chief.

**TIM TERRAGNI, CHAIRMAN, BOARD OF ASSESSORS:**

**Building Code:**

Tim Terragni appeared before the Board of Selectmen to discuss building codes as follows:

1. Asked if the Building Department has a policy for condemning buildings.

The Selectmen asked Barbara McCann, Building Department, if such a policy exists.

Barbara McCann stated that she was not aware that she would be asked this question this evening and would need some time to research this. She noted that last year, Tim Terragni had spoken with Kyle Parker, Building Inspector, regarding this issue but did not know the outcome.

Tim Terragni asked about the liability of the Town as far as allowing people to stay in buildings living in a mold infected area. Would the town be responsible if we did not condemn the building? Did not know where we stand on this issue.

Ted Vallieres noted there had been correspondence from Town Counsel re this issue.

Barbara McCann will work with both Kyle Parker and Jon Wiggin, Fire Chief, regarding this issue along with the Fire Marshall's Office.

**CIP:**

At this point in the meeting, Les Hammond stated they were trying to do the CIP. Trying to just move everything that we have projected for one year and move it forward one year. The CIP is a lot of work to come up with the same thing we have now.

Asked Tim Terragni and Janice VandeBogart to work on this for the CIP.

**BILL ROLKE, HISTORIC AWARENESS COMMITTEE:**

Bill Rolke appeared before the Board of Selectmen to discuss the Auditors' comment regarding individual checkbooks for Town Committees.

Bill Rolke stated he did not have checkbooks, he had bank savings pass books.

Les Hammond asked Bill Rolke if the ID number he was using was the Town's. He stated it was.

1. It would be a good idea for the Treasurer to be the only authorized signer.
2. Requested that he work with the Town and turn over the passbooks to the Town.

3. The funds should be going through the Town's General Ledger Accounts which would allow for reconciling.
4. The Town Treasurer would be the person who would sign the checks, but the Historic Awareness Committee would still make the decision as to how the monies would be spent.
5. The Auditors have also included the Cobbler Shop and Town Common Account along with several others. The Auditors are saying we need to include all these accounts in our monthly reconciliation.

#### **JOINT LOSS COMMITTEE:**

Barbara McCann presented the Joint Loss Management Program adopted on September 19, 2012.

Noted there had been two minor revisions, one regarding the wearing of safety footwear and the other regarding drinking water.

#### **MOTION:**

Les Hammond made a motion that the Dunbarton Board of Selectmen adopt and certify this Joint Loss Management Program as presented and revised by the Joint Loss Management Committee on September 19, 2012. Ron Wanner seconded the motion. The motion passed unanimously.

#### **JOHN STEVENS RE OTHER ELECTRIC COMPANY OPTIONS:**

John Stevens, Chairman, Energy Committee, appeared before the Board of Selectmen to discuss options for changing electric companies, etc. John gave the Selectmen a spread sheet showing what savings would occur if the Town changed electric companies. (attached) He noted the following:

1. Noted that if the Town went with the alternative company, it would save approximately \$7.20/month or \$86.00/year.
2. A lot of these companies are able to offer this because they are paying for gas and not coal.
3. The price per kilowatt is \$6.99 for only one year versus \$7.11 for Public Service.
4. There is the possibility they will start with a lower rate and then go up. They do not have to go through PUC for rate increases like PSNH does.

The question was asked if we would be locked in on the price and can we go back to PSNH?

John Stevens stated he did not know. It is a guaranteed rate for only one year.

5. Stated with not a lot of money, we can provide savings far more than this.
6. Noted that the rate for the Transfer Station was higher than other Town Buildings. Stated this is because the price is based on usage. The more usage, the lower the rate.
7. This is speculative. These companies continue to buy up power. Even are running after natural gas.
8. Right now we are happy because most of the gas comes out of the ground. Price of natural gas, which I believe is what they are using, appears to not show any chance of going down in the future. If fracking is done, it will be more expensive.
9. Stated that the Town should look very carefully at the terms of the contract. This is going to cost you money to get out of the contract.

**OTHER BUSINESS:**

Line Comeau, Town Administrator, brought up the following items for discussion/action:

**1. Transfer Station - Ron Boynton, Trash from Other Towns:**

Stated that Patrick Bowne had recently checked trash which was brought in by commercial hauler Ron Boynton. He found four bags of trash which were from other towns. Based on this information, he requested that the Board of Selectmen write a letter to Ron Boynton advising him of a fine which he should pay to the Town of Dunbarton. This letter will be mailed by Certified Mail and include a deadline of thirty days for payment of the fine.

**2. Request for Vacation Leave - Line Comeau, Town Administrator:**

Stated she was requesting Vacation Leave for the period October 29 - November 2, 2012. (40 hours)

Selectmen signed request for Vacation Leave from Line Comeau, Town Administrator.

**3. Pole Licensing Permits:**

Linda Landry, Town Clerk, provided three pole licenses for Selectmen's signatures. All three poles are located on Montalona Road.

Selectmen signed all three pole licenses.

Also presented Election Appointment paperwork for Selectmen's signature.

Selectmen signed Election Appointment paperwork.

**PERSONNEL PLAN UPDATE:**

Ted Vallieres, Selectman, stated he had been working on the Personnel Plan all week with Line Comeau getting it so the language was consistent. There are places where it refers to "Town" and others where it refers to "We", etc. There are many cases of inconsistencies throughout the Plan and he is trying to correct them.

After discussion, it was decided to have a Workshop Meeting on Thursday, October 11, 2012 at 4:00 p.m. to go over the updated Personnel Plan. Each Selectman was given an updated copy of the Plan.

**PERSONNEL EVALUATION - LINE COMEAU, TOWN ADMINISTRATOR:**

At this point in the meeting, the following motion was made:

Les Hammond made a motion that the Dunbarton Board of Selectmen go into a Non-Public Executive Session to discuss a personnel issue (Personnel Evaluation) at 9:05 p.m. in accordance with RSA 91-A:3. Ted Vallieres seconded the motion. The motion passed unanimously with the following roll call vote:

Hammond - Yes  
Wanner - Yes  
Vallieres - Yes

The Board of Selectmen reconvened after the adjournment of the Non-Public Executive Session.

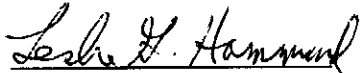
There being no further business, the following motion was made:

**MOTION:**


Ron Wanner made a motion that the Dunbarton Board of Selectmen adjourn the meeting at 10:16 p.m.  
Ted Vallieres seconded the motion. The motion passed unanimously.

Respectfully submitted,

Alison R. Vallieres  
Recording Secretary

  
Les Hammond, Chairman

  
Ron Wanner, Selectman

  
Ted Vallieres, Selectman