DUNBARTON BOARD OF SELECTMEN

**MINUTES OF MEETING**

**THURSDAY, SEPTEMBER 6, 2012**

**TOWN OFFICES – 7:00 P.M.**

**The Dunbarton Board of Selectmen held their regularly scheduled meeting at the above time, date and place with Les Hammond, Chairman, presiding.**

**The following were present:**

 **Les Hammond, Chairman**

 **Ted Vallieres, Selectman**

 **Ron Wanner, Selectman**

 **Line Comeau, Town Administrator**

 **Alison Vallieres, Recording Secretary**

**Members of Boards/Committees and Town Officials:**

 **Travis James, Town Hall Theatre Restoration Committee and Planning Board**

 **Jeff Crosby, Road Agent**

 **Linda Peters, Town Clerk**

 **Michael Guiney, Planning Board**

**Members of the Public:**

 **None**

**Les Hammond, Chairman, called the meeting to order at 7:00 p.m. with a full Board of Selectmen present along with Line Comeau, Town Administrator, and Alison Vallieres, Recording Secretary.**

**MINUTES OF PREVIOUS MEETINGS APPROVAL (Thursday, August 30, 2012)**

**MOTION:**

**Ted Vallieres made a motion that the Dunbarton Board of Selectmen approve the minutes of Thursday, August 30, 2012 as written. Ron Wanner seconded the motion. The motion passed unanimously.**

**MILFOIL PAYMENT:**

 **Line Comeau, Town Administrator, presented the Selectmen with a copy of an e-mail from Amy Smagula, DES, regarding the Milfoil additional payment of $1,200.**

 **The Board of Selectmen agreed that this did not answer the question that they asked which was "why do we need to pay an additional $1,200 and for what purpose, etc. "**

 **The Selectmen asked Line Comeau to contact Amy and ask this question again before they will approve the payment of the invoice, etc.**

 **Les Hammond stated that if they have determined that the Milfoil is dead, why are we doing a $1,200 test?**

 **Ted Vallieres stated that he originally had objected to any extra fees which were mentioned in the original contract. In addition, the Town of Dunbarton went with the liquid application which was supposed to be more effective and also less costly. Just because the Warrant Article was written for a certain amount does not mean we have to spend that amount.**

 **The Selectmen asked Line Comeau to contact DES (Amy) and ask this question again before they will approve the payment of the invoice, etc.**

**MICHAEL GUINEY, ROW DISCUSSION:**

 **Michael Guiney appeared before the Board of Selectmen to discuss a possible ROW on his property which was done in 1821. He presented a copy of the information received from Linda Peters, Town Clerk, which reads as follows:**

 **"As recorded in: Town Records, Dunbarton, NH from 1800 to 1824, Vol 2, Page 511**

 ***Dunbarton May 29 - 1821***

 ***We the subscribers Selectmen for the Town of Dunbarton have this day laid out a***

 ***highway three rods wide from Goffstown line nearly north to Timothy Johnsons house &***

 ***from thence nearly north east nearly on a Straight line to the County road. said road is to***

 ***be a bridle road from said County road to Mr Johnsons house for three years and from***

 ***Mr Johnsons house to Goffstown line said road is to be a bridle road for the term of six***

 ***years. Timothy Johnson is to have the rangeway on the west end of his lot in***

 ***compensation for said road -***

 ***John Mills )***

 ***Selectmen***

 ***John Stinson )***

 ***Recorded May 29 - 1821***

 ***By James Allison T. Clerk"***

**Michael Guiney also presented the Selectmen with a notebook containing information provided him on July 13, 2007 by Rogers Engineering Solutions, New Ipswich, NH with regard to his Court dispute with David Nault and the use of Kelsey Road, etc.**

 **Les Hammond, Chairman, stated that nothing shows on the 1941 Tax Map for the Town or the 1967 Tax Map which is what we have to go by. As far as he is concerned, the ROW or roadway does not exist at this point. It has been this way for at least 70 years.**

 **Michael Guiney asked the Selectmen if they know that this ROW has been discontinued. Stated that this ROW cuts his property into lots 2/3 and 1/3. Stated that the Bedford Rod and Gun Club want to access their property through this ROW.**

 **Jeff Crosby, Road Agent, stated that the ROW goes to Goffstown. Am not sure where it is. Would think they would be looking at it as an access if it were there.**

 **Les Hammond stated that the Town of Dunbarton considers the Guiney property one lot. The ROW does not create a subdivision. It just gives someone access. This doesn't make it a Town Road.**

 **It was noted that Kelsey Road is a Town Road (Class VI.**

 **Ted Vallieres asked what Mr. Guiney wanted from the Board of Selectmen.**

 **Les Hammond stated that Mr. Guiney does not have two separate lots. He would strongly believe there is no road there. It is not on the official tax maps and don't know where else to look for it.**

 **Michael Guiney stated he would like to see the Town's decision on the closing of the road if it occurred. If the Selectmen would say that the ROW (6 year) is discontinued, that would be fine with him.**

 **Linda Peters, Town Clerk, stated that once the Primary Election is over this week and the new carpets are in, she would have time to do further research on the ROW issue to make sure there is nothing else in the records relating to this ROW, etc.**

 **Michael Guiney agreed with this. He will wait for Linda Peters to do further research.**

**OTHER DEPARTMENTS:**

 **Present Personnel Plan:**

 **Line Comeau stated that the present Personnel Plan needs to be updated in accordance with a recent motion made with regard to payment of sick leave upon retirement under Section 7.1 of the present Personnel Plan, etc.**

 **MOTION:**

 **Ron Wanner made a motion that the following paragraph be included under section 7.1 of the present Personnel Plan :**

 ***Amended September 6, 2012***

 ***\*\*Upon retirement from the Town of Dunbarton, vacation pay and with 30 credible years of service 1/3 accumulated sick pay will be paid directly to the retiree. This will apply to all hires after September 6, 2012.***

 **Ted Vallieres seconded the motion. The motion passed unanimously.**

 **Police Department:**

 **Ted Vallieres reported that Police Chief Dan Sklut had recently passed the physical test for the Police Department. Still has his written by-pass test to complete. He should be able to pass this test with no problem. If he does not pass this, he goes to the law portion of the Academy and takes the test. He should be able to pass this test with no problem.**

 **Schedule for Setting of Tax Rate with DRA:**

 **Line Comeau, Town Administrator, reported that she was working with Linda Peters on sending minutes to DRA which is a requirement for setting of the tax rate. Stated they needed a signed copy**

 **of the minutes.**

 **Ted Vallieres reported that he had spoken with Linda Peters today and they will be ready in a day or so.**

 **Installation of Heating System - Town Office:**

 **Ted Vallieres reported that J. R. Swindlehurst was almost finished with the installation of the new heating system for the Town Office. Only thing he had left today was the thermostats and hooking up the stack.**

 **Electrical Repairs:**

 **Ted Vallieres stated that Ernie's Electric was finished with electrical repairs.**

 **Floor Repairs Prior to Carpeting:**

 **Stated that Dave Stilson has finished the necessary floor repairs in preparation for the installation of the new carpeting. Carpet will be coming this Monday. Will install it on Friday, Saturday and Sunday this coming week.**

 **Other Repairs - Town Office:**

 **The beam under the Town Clerk's Office has been replaced prior to the new carpet installation. In addition, it has been discovered that the northeast corner of the building is rotten and needs to be replaced, etc. This will be on the list of projects for building maintenance for next year.**

**LINDA PETERS, TOWN CLERK:**

 **Linda Peters, Town Clerk, reported that the Primary Election will be this next Tuesday, September 11, 2012. There will be no school that day. Food will be provided. The Selectmen are required**

 **to be present at the Election.**

 **Because Les Hammond is on the ballot, he will not be allowed to be within the voting area, etc. He can be a "gopher" for the election process. According to Fred Mullen, Moderator, he must avoid even the appearance of a conflict of interest, etc.**

 **Both Ted Vallieres and Ron Wanner will be present at the Primary Election.**

 **There will be a requirement for Voter ID at the November election. At the Primary, people will be asked if they have an ID and a note will be made accordingly.**

 **Linda Peters stated that her Deputy Town Clerk will also be present at the Election.**

 **Stated there are 26 absentee ballots so far.**

**TRAVIS JAMES, TOWN HALL THEATRE RESTORATION COMMITTEE:**

 **Travis James stated he was here to take pictures of both Ted Vallieres and Les Hammond for the Town Hall Theatre Restoration Committee. Travis took the necessary pictures.**

**JEFF CROSBY, ROAD AGENT:**

 **Fuel Tanks at Highway Garage:**

 **Jeff Crosby, Road Agent, stated there is an issue with the fuel tanks at the Highway Garage. The State recently changed the law so that you can't pump into the type of tank we presently have. Need to find out how we can change our tanks so they can accept fuel, etc. in accordance with the new law.**

 **The supplier cannot deliver fuel until the valve is fixed to be in compliance.**

 **Road Work:**

 **Jeff Crosby reported that he has still working on Robert Rogers/Montalona Road near the Thalheimer residence. Have cut trees and straightened the roadway. This will be a big improvement for people who travel this road.**

 **Hiring of Replacement for Alan Sheldon:**

 **Jeff Crosby, Road Agent, appeared before the Board of Selectmen to discuss the hiring of a replacement for Alan Sheldon who recently resigned as truck driver/snow plow operator for the Highway Department.**

 **Jeff Crosby noted that he had 25 applicants for the position. 21 of the applicants had their CDL A or B license. Stated he had gone over the applications and narrowed it down to between three and five applicants.**

 **Jeff Crosby, Road Agent, stated he would like to request that Fire Chief Jon Wiggin be included on the Interview Committee. Selectmen agreed with this.**

 **Asked if one of the members of the Board of Selectmen would be willing to serve on a Committee to interview applicants.**

 **Ted Vallieres agreed to serve on the Interview Committee.**

 **A date of Wednesday, September 12, 2012 in the late afternoon was tentatively scheduled for Interviews.**

**There being no further business, the following motion was made:**

**MOTION:**

**Ron Wanner made a motion that the Dunbarton Board of Selectmen adjourn the meeting at 9:40 p.m.**

**Ted Vallieres seconded the motion. The motion passed unanimously.**

**Respectfully submitted,**

**Alison R. Vallieres**

**Recording Secretary**

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**Les Hammond, Chairman**

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 **Ron Wanner, Selectman**

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 **Ted Vallieres, Selectman**