DUNBARTON BOARD OF SELECTMEN

**MINUTES OF MEETING**

**THURSDAY, APRIL 26, 2012**

**TOWN OFFICES – 7:00 P.M.**

**The Dunbarton Board of Selectmen held their regularly scheduled meeting at the above time, date and place with Les Hammond, Chairman, presiding.**

**The following were present:**

 **Les Hammond, Chairman**

 **Ron Wanner, Selectman**

 **Ted Vallieres, Selectman**

 **Line Comeau, Town Administrator**

 **Alison Vallieres, Recording Secretary**

**Members of Boards/Committees and Town Officials:**

 **Dan Sklut, Police Chief**

 **Deborah Urella, Welfare Director**

**Members of the Public:**

 **Pam Sklut**

**Les Hammond, Chairman, called the meeting to order at 7:00 p.m. with a full Selectmen's Board present along with Line Comeau, Town Administrator, and Alison Vallieres, Recording Secretary.**

**Minutes of previous Selectmen's Meeting - Thursday, April 19, 2012 :**

**MOTION:**

**Ron Wanner made a motion that the Dunbarton Board of Selectmen accept the minutes of the previous meeting of Thursday, April 19, 2012 as written. Ted Vallieres seconded the motion. The motion passed unanimously.**

**GENERAL DISCUSSION: TOWN BUSINESS:**

**Line Comeau, Town Administrator, brought up the following items for discussion and/or action:**

**1. Garden Club Request for Mulch and Stones:**

**Stated that the Garden Club had requested one yard of stones and 8 yards of bark mulch for the Town Common. The Garden Club will provide the labor for putting the bark and stones around shrubs, etc. at the Town Common. Jeff Crosby, Road Agent, has stated he would be willing to transport both the bark and stones if the Town pays for them. (Noted that last year they used 7 yards of bark mulch at a cost of $200, but it was not sufficient.)**

**MOTION:**

**Ron Wanner made a motion that the Dunbarton Board of Selectmen authorize the purchase of both 8 yards of bark mulch and one yard of stones and authorize the Road Agent to transport them to the Town Common. Ted Vallieres seconded the motion. The motion passed unanimously.**

**2. Transfer Station:**

**Ron Boynton, Commercial Trash Hauler, recently brought trash in. Randomly checked bag and it had personal trash of Ron Boynton who lives in Manchester and not Dunbarton.**

**3. Painting of Town Offices:**

**Contacted Don Hartshorn, successful bidder for the painting, and he stated he would set aside the first two weeks of May for the painting of the Town Offices. Will check weather to make sure there is a dry two week period in which to paint to allow paint to dry between coats, etc.**

**4. Granite Group Report on Proposed Furnace for Town Office:**

**Will be providing a report in the near future to John Stevens. Once John Stevens gets the report, he will be meeting with the Selectmen to discuss.**

**5. New Printer for Town Clerk:**

**Currently investigating the purchase of a new printer for the Town Clerk's Office. We have budgeted for this within the 2012 budget. The present printer still is printing streaks down the side, etc.**

**6. Town Office need for a key for the main entrance to the Library:**

**Presently, the Town Office does not have a key for the main entrance to the Library. It was noted that the Town Office should also have the security code if they have the key.**

**Selectmen agreed that the Town Office should have a key for the main entrance to the Library.**

**7. Personnel Plan - LGC Inquiry:**

**Ted Vallieres asked that LGC be contacted regarding what items the Selectmen cannot revise/change within the Personnel Plan during an update.**

**LGC responded that the Selectmen have the authority to change anything within the Personnel Plan providing that any benefit that employees have must be prorated accordingly, etc. In other words, if a change is made effective July 1, the benefit would be prorated accordingly.**

**With regard to Retiree Health benefits, this cannot be changed because this is an "Already Earned Benefit" and the retired employee has already earned it.**

**8. Fire Department - Fund Drive:**

**Jon Wiggin, Fire Chief, reported that the recent Fire Department Fund Drive was so successful that they received more money than they needed for the purchase of the requested EMT equipment. They would like to put a notice on the Marquee Bulletin Board on the Common that they cannot accept any more funds because their drive was so successful. They are sending funds back to donors because they have no account to deposit them in at this time. The Fire Department did not feel it was fair to put any extra monies into the Fire Department because the donations were for a specific purpose.**

**They were advised to contact Lara Routhier, Recreation Committee, regarding putting a notice on the Marquee Board.**

**9. Pitney Bowes Postage Meter:**

**It was noted that the Pitney Bowes Postage Meter is set up so each time a purchase for stamps is made, there is a $19.99 charge. It would make more sense financially to make one large purchase of stamps for a one time fee instead of paying $20.00 each time we purchase $300. This would be a cost savings of $150/year for postage.**

**The Selectmen agreed to authorize the purchase of a one time purchase instead of small amounts at a time, thus avoiding the $19.99 fee each time we purchased stamps.**

**10. Selectmen's Meeting - May 3, 2012 Meeting:**

**Ron Wanner, Selectman, stated he would be unable to attend next week's Selectmen's Meeting. (Thursday, May 3, 2012)**

**At this point in the meeting, a Non-Public Executive Session was called to discuss a Personnel Issue with the following motion:**

**MOTION:**

**Ron Wanner made a motion that the Dunbarton Board of Selectmen go into a Non-Public Executive Session to discuss a Personnel Issue at 7:30 p.m. in accordance with RSA 91:A:3. Ted Vallieres seconded the motion. The motion passed unanimously with the following Roll Call Vote:**

 **Hammond - Yes**

 **Wanner - Yes**

 **Vallieres - Yes**

**The Non-Public Executive Session adjourned at 8:15 p.m.**

**There being no further business, the meeting adjourned at 8:16 p.m. with the following motion:**

**MOTION:**

**Ron Wanner made a motion that the Dunbarton Board of Selectmen adjourn the meeting of the Dunbarton Board of Selectmen at 8:16 p.m. Ted Vallieres seconded the motion. The motion passed unanimously.**

**Respectfully submitted,**

**Alison R. Vallieres**

**Recording Secretary**

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**Les Hammond, Chairman**

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 **Ron Wanner, Selectman**

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 **Ted Vallieres, Selectman**