

**Dunbarton Board of Selectmen  
Meeting Minutes  
June 9, 2022**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, June 9, 2022 at 7:00 p.m. at the Dunbarton Town Offices.

**Board members present:**

Mike Kaminski, Chair  
Dave Nault, Selectman  
Justin Nault, Selectman

**Town Officials present:**

Line Comeau, Town Administrator  
Donna Dunn, Dunbarton Historical Awareness Committee

**Members of the Public present:**

Bob Martel  
Dan Sklut

Lee Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).

Mike Kaminski called the meeting to order at 7:00 p.m.

**Mike Kaminski** announced that the Board will take a brief recess in order to walk next door to survey the construction site next door and the problem they have run into with water penetrating the construction area.

The Board recessed at 7:01 p.m.

The Board returned to order at 7:12 p.m.

**OLD BUSINESS**

Approve Minutes

**Motion:** by Dave Nault, seconded by Justin Nault to approve the regular minutes of May 26, 2022 (7:00 p.m.) as amended.

**Discussion:** none.

**Vote: (2-0-1) *Kaminski abstained.***

**PUBLIC COMMENT**

**Lee Martel** thanked Bob Martel and Fred Mullen for filling in for him recording the meetings in his absence.

**Dan Sklut** said that he followed up on salvaging the retired police vehicle with the seized engine. He called 3 different salvage yards. Bow Auto Salvage offered \$200, Hebert's offered \$600 and Central Auto Recyclers offered \$800.

**Motion:** by Dave Nault, seconded by Mike Kaminski to sell the vehicle to Central Auto Recyclers for \$800.

**Discussion:** none.

**Vote:** (3-0).

## TOWN BUSINESS

### Historical Awareness Committee

**Donna Dunn** told the BoS that Bernice Perry now has a historical marker in New Hampshire. Bernice took the photographs of Dunbarton that are displayed in a mural in the meeting room. She was the first female pilot in New Hampshire and the first female commercial pilot in New England. When she passed away in 1996, she left thousands of prints and negatives with the Milford Historical Society. She contacted them several years ago to determine if they had any Dunbarton photographs. They said it will take years for them to go through, but they will notify her when they find some. She presented the BoS with a framed copy of a newspaper article that had been written about Ms. Perry, hoping that they could post this in the town offices for public review. She feels that their mural is a very important part of Dunbarton history that has actually continued to help them conduct town business.

- *The BoS was in consensus to post the article for the public to view, and to also put the information on the town's website.*

Discussion occurred regarding getting the mural better preserved. Donna will get an estimate on getting this done.

**Donna Dunn** shared that The Historical Awareness Committee has applied to have a Black Heritage Trail marker installed at Pages Cemetery. She presented the BoS with samples of other Black Heritage Trail markers and the wording that is used. She gave a brief history of the trail: it started as the Portsmouth Black Heritage Trail and expanded throughout NH. They need written permission from whomever owns the land in order to place a marker there. They aren't sure what the marker will say, but they can make suggestions. **Mike Kaminski** asked her to draft the letter to include the necessary details and Line Comeau can put it on town letterhead to eventually present to landowners. Discussion occurred over land ownership of the cemetery. **Mike Kaminski** said that the committee has the support of the Board to proceed. **Justin Nault** said that the cemetery committee is in consensus as well. **Donna Dunn** said that they have done a lot of research on the town's black history and are working on their own Black History Trail in the town. They have already installed a marker at Bailey's Corner.

**Donna Dunn** has a couple of pieces of Dunbarton history that she would like to donate to the fire department. She will present it to them prior to the start of the Barbeque held on June 26<sup>th</sup> and asked for at least once Selectman to be present.

### Kelsea Road Update

**Mike Kaminski** gave an update on the issue of the utility poles on Kelsea Road that need to be moved. The Road Agent will be meeting with Until tomorrow to review the exact location of where the poles in question are to be moved to. He said that he asked that Dunbarton Telephone company be included in these discussions as well. **Mike Kaminski** said that getting Until to move these poles at their cost will save the town a lot of money on this project. He applauds the applicant's attorney for bringing the matter to their attention, and they will continue to monitor this closely.

### Mailbox Items

Mike Kaminski reviewed the items of correspondence received from the last meeting:

- Application from the police department for the OHRV enforcement grant. This grant assists with funding patrols in the OHRV area in town.  
**Motion:** by Mike Kaminski, seconded by Dave Nault to accept the 2022-2023 OHRV grant application in the amount of \$1,800 to fund patrolling of the OHRV park off of Ray Road.  
**Discussion:** Mike Kaminski said they've received this grant in the past.  
**Vote: (3-0).**  
*Mike Kaminski signed off on the application on behalf of the BoS.*
- The Town Office received a complaint regarding pumping near a wetlands area along Grapevine Road. **Line Comeau** said that the person pumping the water had previously contacted the Fire Department and the Road Agent for permission to do so. It is very common for developments to use water to ease dust in the area. The complainant wanted to know when it would stop. Road Agent Jeff Crosby did confirm that they were in the process of putting down the base coat on Zachary Road Extension and that it should not be an issue for too much longer.
- Woody Bowne sent an email expressing concerns about some logging taking place near the transfer station. He feels they may be coming a little too close to **the Town's** property line. **Mike Kaminski** said that the **boundary line** has been **identified and flagged** and the **owners have the proper permits, so** it should not impact the town's property at all. **Dave Nault** stated that he wishes Woody would have come to the Board or the Town Forest Commission before reaching out to a state agency regarding the woodland buffer zone.
- The skid steer had a problem that has been resolved.
- Request for leave for a Town Employee which has been approved.
- Email from the Building Inspector. The person that they hired as their new building inspector has decided to decline the position. Mike Cumings has asked to rescind his resignation letter and remain employed as the town's Building Inspector/Code Enforcement Officer.

**Motion:** by Dave Nault, seconded by Mike Kaminski to accept the request of Mike Cumings to rescind his letter of resignation dated June 5<sup>th</sup> and remain employed as the Building Inspector/Code Enforcement Officer for the Town of Dunbarton.

**Discussion:** Mike Kaminski said that the position will be 2-3 days per week as budgeted. Mike also said that Mike had been filling in to assist the new person, so there has not been any interruption of a building inspector and there would not be any discussion regarding a pay raise until the next budget season.

**Vote: (3-0).**

- There have been no new applications for the vacant positions at the transfer station. **Dave Nault** asked Line Comeau to switch the posting currently online.
- Public Works employees have been categorized as first responders for future events/activities.
- Clem Madden from the School Board notified the BoS that principal Owen Harrington is departing. They will miss him and wish him well in his future endeavors.
- There is a mouse problem at the police department. Line Comeau reached out to their current pest control company.

**Motion:** by Mike Kaminski, seconded by Justin Nault to approve the bid of \$295 for an initial treatment and quarterly monitoring and follow-up treatment expenses of \$95 for a period of 12 months from Monadnock Pest and Wildlife Services to control mice and rats at the police department.

**Discussion:** none.

**Vote: (3-0).**

- The Transfer Station is having a problem with chipmunks causing damage and getting into the building.
- The Transfer Station employees have expressed some concerns regarding the clear panels that were recently replaced in the roof. The new panels seem to let too much sunlight in, making it extremely hot inside.
  - The BoS was in consensus to suggest that they use fans to circulate the air to help cool the building.
- Transfer Station Manager Woody Bowne has requested some time off in July. **Mike Kaminski** would like to discuss this and related staffing matters in nonpublic session.
- Bond rate update: the **\$1,300,000 bond rate** came in at a **True interest cost (TIC)** of 2.63%, an increase of over one percent from what they had been expecting. **The repayment premium discount will reduce the loan repayment to \$1,155,500, over the term of the loan.** **Dave Nault** asked **Line Comeau** for a copy of the original letter that had given an initial rate of 1.5%. **The discussion of the bond was tabled until the final paperwork can be reviewed to clarify the true rate vs. the (TIC).**

- Mike Kaminski commended Mike Cumings for his quick response upon learning about the water problem at the construction site.
- Woody Bowne has had one offer on the skid steer plow of \$1,500. They had listed it for \$1,750. The BoS was in consensus to accept the offer.
- Rehired a former employee to work in the office at the Police Department. The BoS signed off on the hiring and payrate paperwork.
- Notification regarding some lost and found money.
- Notice regarding the recent census: the numbers have been put in from the census and they have been provided with login information for the website to review results are available for their review. **Mike Kaminski** asked that Jo-Marie in the office log in and review the data. They are curious to know the current population of the town.
- Abutter notice for wetland application. R&N LaMarque Family Revocable Trust applied for a permit to construct a driveway that crosses a wetland area.
- Letter **with updates on laws** regarding boat registrations. Will ask the Town Clerk to follow up with them on this when she returns from vacation.

#### PUBLIC COMMENT

**Bob Martel** said that they likely should not note the amounts of money when discussing money that has been found.

**Bob Martel** noted that as of May 1<sup>st</sup>, the state was looking at an increase of just over 6% in terms of municipal employee wage increases.

#### BOARD MEMBER ISSUES

**Line Comeau** asked the BoS to schedule a date for the Personnel Policy Review workshop as well as a fee schedule Public Hearing.

**Mike Kaminski** suggested July 21 for the fee Schedule Public Hearing.

**Dave Nault** suggested July 20 at 2 p.m. to review the Personnel Policy. **Mike Kaminski** asked Line Comeau to offer invitations to department heads to attend and also to identify items of discussion in advance so they may properly prepare.

**Line Comeau** said that their auditors were in the building this week to finalize things on the audit.

**Dave Nault** brought up the chipping paint at the **Town Offices**. Line Comeau stated that she had contacted the painter, and he just stopped into the Town Office earlier in the week to update us. Don Tuttle stated that he has several projects in the area and was planning to schedule the painting needed on the town's building. Dave Nault asked Line to ask him **to take a look at the front of the Library building near the portico area where the paint came off when removing the plastic that was** tacked up from the strapping. He understands they may be charged for that.

NON-PUBLIC SESSION

**Motion:** by Mike Kaminski, seconded by Dave Nault to enter into non-public session in accordance with RSA 91-A 3 II (c) at the Town Administrator's request.

**Kaminski- yes. D. Nault- yes. J. Nault-yes.**

The BoS took a 2-minute recess at 8:11 p.m. to allow the room to clear for nonpublic session.

The BoS entered nonpublic session at 8:13 p.m.

The BoS reentered public session at 8:38 p.m.

There were no motion made during this nonpublic meeting.

DISCUSSION:

In the non-public, the Board reached the consensus to authorize the purchase of a gift card to help with the family needs in lieu of flowers or a charitable donation.

NON-PUBLIC SESSION

**Motion:** by David Nault, seconded by Michael Kaminski to enter into non-public session in accordance with RSA 91-A 3 II (a) at the request of David Nault

**Kaminski- yes. D. Nault- yes. J. Nault-yes. At 8:39pm**

The BoS reentered public session at 8:44 p.m.

There were no motion made during this nonpublic meeting.

MOTION:

Dave Nault proposed a wage increase to part-time transfer station attendants currently falling under the Step I wage. **Motion:** by David Nault, seconded by Michael Kaminski to move the three part-time employees currently falling under the Step I wage up to the Step II wage of \$15.54 in hopes of retaining the current staff for their hard work.

DISCUSSION:

The Board reached a consensus to start the wage scale increase effective pay period beginning Sunday July 3, 2022. This would affect the wage scale for Bretton Etheredge, Kenneth Trainor, and Cameron LePage.

Vote: 3-0.

ADJOURNMENT

**Motion:** by, Justin Nault seconded by David Nault to adjourn the meeting.

**Vote: (3-0).**

Meeting adjourned at 8:45 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

Signed:

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Michael Kaminski, Chair

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David Nault, Selectman

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Justin Nault, Selectman