

**Dunbarton Board of Selectmen  
Special Meeting Minutes  
September 8, 2022**

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, September 8, 2022 at 6:00 p.m. at the Dunbarton Town Offices.

**Board members present:**

Mike Kaminski, Chair  
Justin Nault, Selectman

Selectman Dave Nault attended via telephone

**Town Officials present:**

Line Comeau, Town Administrator  
John Trottier, Town Moderator  
Linda Landry, Town Clerk  
Jennifer Cormier, Deputy Town Clerk

**Members of the Public present:**

Robert Martel recorded the meeting for the benefit of citizens that were unable to attend (Linda Nickerson uploads the videos to YouTube).  
**Lee Martel**

Mike Kaminski called the meeting to order at 6:00 p.m.

**OLD BUSINESS**

Approve Minutes

**Motion:** by Mike Kaminski, seconded by Justin Nault to approve the regular meeting minutes of September 1, 2022 as written.

**Discussion:** none.

**Vote: (2-0-1) D. Nault abstained**

**Motion:** by Justin Nault, seconded by Mike Kaminski to approve the nonpublic meeting minutes of September 1, 2022 as written.

**Discussion:** none.

**Vote: (2-0-1) D. Nault abstained**

**Motion:** by Mike Kaminski, seconded by Justin Nault to approve the workshop minutes of August 18, 2022 as amended.

**Discussion:** Mike Kaminski noted that there are still some action items from that meeting that are pending.

**Vote: (2-0-1) D. Nault abstained**

## PUBLIC COMMENT

None.

## NEW BUSINESS

### Election Preparation

Town Moderator, **John Trottier** told the BoS that they are intending to set up the space the way it was for **the most recent** Town Meeting. He said **he** attended a state election training in Manchester. Their biggest challenge will be recognizing undervotes/overvotes. Fred Mullen is putting together the tally sheets and will be assisting with that process. They are doing their best with no guidance from the state. **Linda Landry** emphasized the importance of recruiting as many seasoned ballot counters as possible, noting the possibility of an increase in write-in votes. She has received an inquiry from someone interested from people about being poll watchers.

**Linda Landry** said that she has issued a total of 44 absentee ballots which is higher than she would normally expect for a primary election. She has received 25 of those ballots back so far. Those cannot be **processed** prior to 9 a.m. on election day.

**Linda Landry** suggested that everyone become familiar with the jobs of all of the other people on the election staff so that they can answer questions or direct people to the Moderator for assistance.

**Linda Landry** asked if firearms are allowed at a polling place if the polls are held at the schools. **Justin Nault** said that it was mentioned at the **election training** they attended and because it is a designated polling locations, then firearms are allowed.

General discussion regarding election set-up occurred.

### Gile Hill Road Widening

The BoS was in consensus to table this matter until the next meeting so they can get some more information from the Planning Board regarding an easement vs a dedication.

### Financial Statement from 2021 Audit

Line Comeau presented the financial statement from the 2021 Audit to be used in the reporting of the 2022 MS-535. She reviewed the totals and the calculations that are made in the setting of the tax rate. The BoS signed off on the financial statement.

### Concord Regional Crimeline Grant

**Motion:** by Justin Nault, seconded by Mike Kaminski, to accept the Concord Regional Crimeline Grant in the amount of \$1,500 **for additional bicycle patrolling during community events & OHRV park.**

**Discussion:** none.

**Vote:** (2-0-1) *D. Nault abstained*

#### 2023 Milfoil Grant Application

The **Chair of the BoS** signed the Milfoil Grant Application for 2023.

#### Updated Architect Drawings & Quote

**Dave Nault** said that he spoke with the electrical contractor on site, and he actually gave them a credit on some of the electrical work. They had to put the pipes underground. The electrician is going to provide 5 pipes underneath the ground. He's putting all the lines for the telephone and fiber optic in there as well. Jeff Crosby will be doing the digging on Monday. There will be a separate bill for the inside wiring at the panel.

**Motion:** by Mike Kaminski, seconded by Justin Nault to approve the change order for \$4,000 for installation of the conduits for electrical service and the fire pump. **It was noted that this is additional work needed for the fire suppression and will be billed to the town separately and paid for from the building and maintenance account.**

**Discussion:** none.

**Vote:** (2-0-1) *D. Nault abstained*

**Dave Nault** said that he hopes they have the other quotes for the remainder of the electrical work by the next meeting.

#### Mailbox Items

**Mike Kaminski** reviewed the items of correspondence received since the last meeting:

- Holden Engineering update on the survey of the Bela Brook property;
- Holden Engineering update on the abutting property owner, Charles Morin, 218 Grapevine Road;
- FYI: Letter to Abutters off Gile Hill Road regarding mailboxes & mail delivery. The letter expressed concern on behalf of the post office regarding accessibility of the mailboxes as well as the conditions of the road and notifying them that they cannot offer mailbox service on that road.
- Thank you note from Judy VanKalken for the donation **from the Town made to a charitable organization** on behalf of her mother.

#### PUBLIC COMMENT

None.

#### BOARD MEMBER ISSUES

**Line Comeau** reached out to Police Chief Remillard for guidance on the stipends that are offered to employees of the Police Department. She did not see where

they had approved a policy on the stipend for their department, so she is working with him to develop some language to put one in place. They will review this further at the next meeting.

**Dave Nault** said that the Town Hall Restoration Committee has not met in a while. There had been some additional work that had been proposed for the stage (lighting, making it handicap-accessible) for an additional \$2,000 that the committee had mentioned covering the cost of. The time to decide this would be now while the contractor is still working on the project.

**Mike Kaminski** stated that they could certainly mention it to them to see if they were still planning on doing this and let them know that the time to make that decision is now. He would like to place this on the agenda to review at the next meeting. He feels that the intent of this space is to serve more as a meeting space than a stage space. **Linda Landry** said that down the road, a very large meeting could be necessary where a stage is required. She also feels that ADA considerations should also be taken into account.

#### ADJOURNMENT

**Motion:** by, Justin Nault seconded by Mike Kaminski to adjourn the meeting.

**Vote: (2-0-1) D. Nault abstained.**

Meeting adjourned at 6:56 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

Signed:

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Michael Kaminski, Chair

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David Nault, Selectman

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Justin Nault, Selectman