

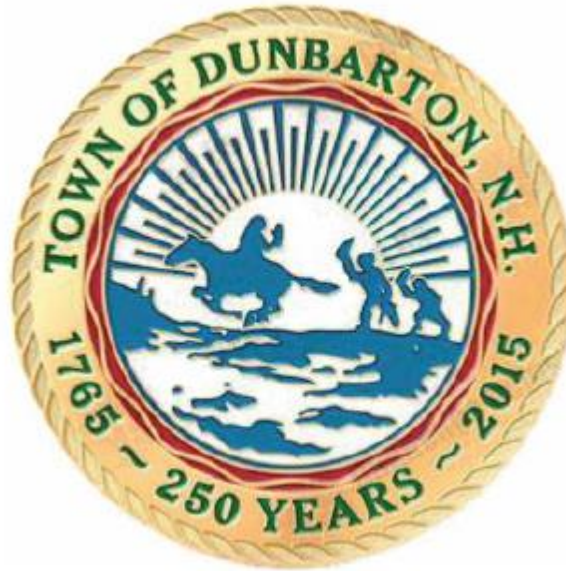
# Dunbarton Town Report 2019



**GOING GREEN!**

*Photo provided by Don Larsen*

# Town of Dunbarton



## New Hampshire

FOR THE FISCAL YEAR ENDING  
December 31, 2019

**This is to certify that the information contained in this report was taken from official records and is complete to the best of our knowledge and belief.**

*Michael Kaminski, Chairman*

*Robert Martel*

*David Nault*

# 2019 TOWN REPORT

## DEDICATION

**Kenneth “Ken” L. Swayze Jr.**



Ken came to live in the Town of Dunbarton when he bought the land he still lives on circa 1977-78 and began building soon after.

He has two children, Kenneth L. Swayze III and Penny Hope Swayze Kimborowicz, and three grandchildren – Mary Ellen, William and Simone. Dunbarton is also where he came to meet Nancie Stone.

He graduated from the New Jersey Institute of Technology with a degree in Mechanical Engineering. He has owned and led a printing company that he started when he was in college, a construction company, and an excavation company and holds numerous state licenses from electrician to septic system designer.

He is especially fond of Black Labrador Retrievers and has stories to tell about Pepper, Adi, and now Lila.

He is an Adirondack 46er (summitted all the 46 mountains that are 4,000 feet or more in the Adirondacks). He and Nancie shared those trails together to which Nancie claims him to be a pro at bushwhacking to the summits of those without trails.

Ken is his happiest when he is able to help someone. Many times, he has taken his equipment to help people whose vehicle were stuck, or whose driveways were snowed in beyond their ability to shovel out, with no expectations other than being neighborly.

You can always find Ken in his preferred plaid flannel shirt and jeans with a knit cap, and boots, doing what he loves in the outdoors of Dunbarton. We also hear he can grill a mean steak and loves coconut cream pie!

Ken is a person who gives 100% to any project or problem or interest that he takes up, and also finds the time to give back to his community. With great appreciation for your many years of service.

***The 2019 Town Report Dedication goes to:***

***Kenneth “Ken” Swayze Jr.***

**School Board (Vice Chair & Chairman) – Two Terms, 1997 – 2002**

**Planning Board (Chairman & Member) – 1997 – Present**

**Conservation Commission (Alternate) 2000 – 2002**

**Historical Awareness Committee (Member) 2002 – Present**

**Central NH Regional Planning Commission (Member) 2002 – Present**

**Town Planner (Building Inspector) 2003 – 2007**

**Health Officer 2003 – 2006**

**Resource Conservation Committee 2003 – Present**

**Police Chief Steering Committee 2011**

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## 2019 TOWN OFFICERS, BOARD MEMBERS, and STAFF

<b>BOARD OF SELECTMEN</b>		<b>HIGHWAY SAFETY COMMITTEE</b>	
David A. Nault	2020	Jeff A. Crosby, David Nault	2020
Michael S. Kaminski	2021	Daniel Sklut, Jonathan M. Wiggin	
Robert E. Martel	2022		
<b>MODERATOR</b>		<b>PERAMBULATOR OF TOWN LINES</b>	
Rene` P. Ouellet	2020	Frederick J. Mullen	2024
<b>TOWN CLERK</b>		<b>LIBRARY</b>	
Linda L. Landry	2021	Mary Girard, Director	
Hope R. Arce	2021	<b>LIBRARY TRUSTEES</b>	
<b>SUPERVISORS OF THE CHECKLIST</b>		Sara Anderson	2020
Mary Sue Bracy	2020	Philip Kimball, Treasurer	2020
Janet Casey, Chair	2022	Bruce T. Banks	2020
Peter Weeks	2024	David Elberfeld (resigned 11/19)	2021
		Katie McDonald, Secretary	2021
		Martha Wilson, Chair	2022
<b>BALLOT CLERKS</b>		<b>CEMETERY TRUSTEES</b>	
Susan Jamback, Deborah Jarnis, Pamela Milioto, Eleanor Swindlehurst, Stanley Szopa, Barbara Wanner	8/2020	Judith Stone	2020
		Judy Keefe, Alternate	2020
<b>BOARD OF ASSESSORS</b>		Justin Nault	2021
Jacques Belanger	2020	Donald J. Larsen	2022
Mary LaValley, Chair	2021		
Bryan H. Clark	2022	<b>TRUSTEE OF THE TRUST FUNDS</b>	
<b>TAX COLLECTOR</b>		Edward H. Wagner, Chair	2020
Judith van Kalken	2022	John J. Casey, Jr.	2021
Line Comeau, Deputy	2022	Roger P. Rice	2022
<b>TREASURER</b>		<b>ETHICS COMMITTEE</b>	
Pamela Milioto	2020	Howard T. "Tom" Hathcoat	2020
Alison Vallieres, Deputy	2020	Edward Mears	2020
		Marilyn Bullock-Terrell	2021
<b>POLICE CHIEF</b>		Marcy Richmond	2021
Daniel Sklut		David Allen, Chair	2022
<b>FIRE CHIEF</b>		<b>PLANNING BOARD</b>	
Jonathan M. Wiggin		George Holt, Co-chair	2020
Louis Marcou, Deputy		Michael S. Kaminski, Selectmen Rep	2020
		Brian Pike	2020
<b>FOREST FIRE WARDEN</b>		Kenneth Swayze, Chair	2021
Jonathan M. Wiggin		Alison Vallieres	2021
Deputies: Patrick Bowne, Louis Marcou, Frederick J. Mullen, Brandon Skoglund, J.R. Swindlehurst III		Jeff A. Crosby	2022
		Charles E. Frost, Jr., Secretary	2022
<b>EMERGENCY MANAGEMENT DIRECTOR</b>		<b>ZONING BOARD OF ADJUSTMENT</b>	
Jonathan M. Wiggin		John Herlihy, Vice Chair	2020
		James Soucy	2020
<b>BUILDING INSPECTOR/HEALTH OFFICER</b>		Dan DalPra	2021
Michael Cumings		John Trottier, Chair	2021
		Alison Vallieres, Secretary	2022
<b>ROAD AGENT</b>		<b>CENTRAL NH REGIONAL PLANNING COMMISSION</b>	
Jeff A. Crosby	2020	Kenneth Swayze	May 2021
		George Holt	May 2021

## 2019 TOWN OFFICERS, BOARD MEMBERS, and STAFF

<b>OVERSEER OF WELFARE</b>		<b>RECREATION COMMISSION</b>	2020
Jeannie Zmigrodski	2020	Debra Marcou (resigned)	
Alison Vallieres	2020	Heidi Wright (resigned)	
<b>JOINT LOSS MANAGEMENT COMMITTEE</b>		<b>OLD HOME DAY COMMITTEE</b>	2020
Patrick (Woody) Bowne, Line Comeau,		Thomas Cusano	
Jeff Crosby, Michael Cumings, Peter Gamache,		Kenneth C. Koerber	
Mary Girard, Michael S. Kaminski, Linda L. Landry,		Mark Lang	
Daniel Sklut, Donna White, Jonathan M. Wiggin		Donald J. Larsen	
		Timothy Rapp	
		John Stevens	
<b>CONSERVATION COMMISSION</b>		<b>HISTORICAL AWARENESS COMMITTEE</b>	
George Holt	2020	Laraine Allen	2020
Brett St. Clair, Chair	2020	Lynn Aramini	2020
Darlene Jarvis, Secretary	2021	Robert E. Martel, Selectmen Rep	2020
Stanley Sowle	2021	William T. Zeller, DES Liaison	2020
John A. "Drew" Groves, Co-Chair	2022	Robert Boynton	2021
Ronald Jarvis	2022	Paula Mangini	2021
Margaret Watkins	2022	Leo Martel	2021
		Linda Nickerson	2021
<b>TOWN FOREST COMMITTEE</b>		Kenneth Swayze	2021
Bryan Comeau	2020	Donna Dunn	2022
Jeff A. Crosby, Chair	2020	Gail Martel	2022
Patrick Bowne, Co-chair	2021	Frederick J. Mullen, Alternate	2022
Ronald Jarvis, Secretary	2022		
Frederick J. Mullen, Treasurer	2022		
<b>KUNCANOWET TOWN FOREST AND CONSERVATION AREA COMMITTEE (Appointed by Chairs of the Town Forest Committee and Conservation Commission)</b>		<b>TOWN HALL RESTORATION COMMITTEE</b>	2020
Patrick Bowne (TFC)	2020	Mary Sue Bracy, Donald J. Larsen, Enid Larsen,	
Lawrence Cook (Member at Large)	2020	Clement T. Madden, Robert E. Martel (Sel. Rep)	
Margaret Watkins, Co-chair	2020	Curt McDermott, Margaret Watkins, Shelley Westenberg	
Ronald Jarvis, Co-chair (TFC)	2021		
David A. Nault (Selectmen Rep)	2021	<b>HOG REEVES</b>	
Brett St. Clair (CC)	2021	Wayne and Eliz Shearer	
Darlene Jarvis, Secretary (CC)	2022	Torin Troy and Anna Williamson	
Frederick J. Mullen (TFC)	2022		
Margaret "Peggy" Senter (Member at Large)	2022	<b>ELECTION OFFICIALS:</b>	
		Mark Landry, Katie McDonald, Joseph Milioto,	
<b>MILFOIL RESEARCH COMMITTEE</b>		Denise Morin, Frederick Mullen, Leone Mullen,	
William T. Zeller	2020	Daniel Sklut, Pamela Sklut, Stephen Smith,	
		Town Administrator: Line Comeau	
<b>ENERGY COMMITTEE</b>		Support Staff: Jo-Marie Denoncourt, Jennifer King,	
Louis Duval	2020	Alison Vallieres	
David Elberfeld	2020	Building/Planning/Zoning: Donna White	
Kristine Hanson	2020		
Robert E. Martel, Selectmen Rep	2020	Highway: Peter Gamache, Troy Gamache	
Dana Lavoie	2021		
John Stevens, Co-chair	2021	Transfer Station Supervisor: Patrick (Woody) Bowne	
George Holt	2022	Transfer Station Attendants:	
Robert A. Ray, Co-chair	2022	Sean Donaghey, Stanley Dudek, Breton Etheredge,	
		Roy Goodbread, Brad Jobel, Charlotte MacNayr,	
		David Nickerson, Riley Rain, Ryan Tacy,	
		Edward Wootten, Benjamin Wright	



## SELECTMEN'S MESSAGE

As we progress into 2020, we can reflect on 2019. Your Selectmen continued to successfully work multiple issues facing our Town.

Under the oversight of our Energy Committee, the installation of solar panels at the Transfer Station is 99% complete. It is designed to offset our electrical costs immediately and more so after 4 years.

We acknowledge our Planning Board who completed Dunbarton's Master Plan, a visionary guide to what citizens want their Town to be like in the future with delineated goals concerning land use, housing, transportation, utilities, community facilities, recreation, conservation and preservation, and regional concerns. It is available online and hard copies will be in our Town Clerk's and Planning Office.

After several years of milfoil treatment in Gorham Pond, the infestation of the invasive weed is now minimal, meaning a healthy ecosystem for the pond and lower costs to maintain as we move forward. Many of the Gorham Pond area residents are to be thanked for their work and donations.

With diligence of both our Town Clerk Office and Police, our dogs are for the most part all licensed, which really means they are all getting the required immunization to prevent rabies. In the recent past, unlicensed dogs exceeded 20%.

Our roads continue to receive repairs and repaving as needed. Although not entirely finished, Montalona and Ray Roads are much more passable without significant ruts and pot holes...thank you, Mr. Crosby. Also, the new dump truck approved by the voters has been ordered and scheduled for delivery in 2020.

Last year we had some indications that recycling costs would increase, well they did. We must pay vendors to accept some of our recyclable materials. The good side is although we must pay to recycle materials, it is still considerably less costly than if these materials were placed in the general trash. So please, continue to separate out recyclable items...we save some dollars and our environment benefits. Also, at the Transfer Station you should see some wall fencing installed this year to prevent accidental falls into collection bins.

We extend thanks to our Police Department, especially Sergeant Remillard, for years of pursuing and receiving monetary grants for a variety of community programs to include the new portable speed sign and free bicycle helmets.

Our Building Department revamped many of its outdated applications making them more concise and easier to complete. A fee review is ongoing with some changes anticipated in 2020.

We also have continued to maintain our town buildings and repair them as needed. Of special note is our Library Building...which after a contractor failed to complete rafter/roofing repairs due to bankruptcy, we sought out an evaluation of the structure, new plans have been drafted and the bidding process has begun. We anticipate these repairs to be finally completed this year...many thanks to Jeff Trexler in this project.

One of our long time town office employee, Alison Vallieres, resigned from her position. She will be missed.

As an information item, Dunbarton, along with 90+ other municipalities are involved in a litigation action initiated by Eversource regarding utility property evaluations. We are well represented, but are unsure of the outcome and the impact to Town residents at this time.

Finally, on August 17<sup>th</sup>, we had a fantastic Old Home Day. A big thank you to those many volunteer workers that made it happen. It was well received by all...good exhibits, great food at old time prices, and lots of free ice cream!

Respectfully Submitted by your Selectmen,      **Michael Kaminski   Robert Martel   David Nault**

## **DUNBARTON TOWN MEETING MARCH 12, 2019**

March 12, 2019: 7:00<sup>AM</sup>: Town Moderator Rene Ouellet read the notice of the Election/Meeting:

THE STATE OF NEW HAMPSHIRE TO THE INHABITANTS OF THE TOWN OF DUNBARTON IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS. THE POLLS WILL BE OPEN MARCH 12, 2019 FROM 7:00 AM TO 7:00 PM OR UNTIL SUCH HOUR AS THE MODERATOR SHALL DETERMINE.

You are hereby notified to meet at the Dunbarton Community Center in said Dunbarton on Tuesday the twelfth day of March next at seven o'clock in the forenoon and cast ballots from that hour until at least seven o'clock in the evening of said day for such town officers and school officers, as they may be listed on the ballots.

You are also notified to meet at the same place at seven o'clock in the evening of the same day to act upon the following subjects:

Motion was made by Linda Landry to waive further reading of the Warrant; second by Peter Weeks. Motion PASSED.

7:00<sup>PM</sup>: The deliberative portion of Dunbarton's 254<sup>th</sup> Annual Town Meeting began.

Police Chief Daniel Sklut led the assembly in the Pledge of Allegiance. The Moderator introduced the Town Election Officials present: Selectmen Mike Kaminski, Bob Martel and Dave Nault; Town Clerk Linda Landry and Deputy Town Clerk Hope Arce; Supervisors of the Checklist Janet Casey, Sue Bracy, and Pete Weeks; Ballot Clerks Pam Milioto and Stas Szopa. Also, present: Police Chief Dan Sklut and Officer Joe Milioto; Fire Chief Jon Wiggin; Road Agent Jeff Crosby, Town Administrator Line Comeau. He extended thanks to Dan and Gayle Troy for running the sound system.

The Moderator extended his congratulations to Ed White to whom the 2018 Town Report was dedicated. Selectman Kaminski gave synopsis of Mr. White's service to the Town.

The Moderator also recognized former Selectman Les Hammond who passed away February 5. He stated: "For decades, Les generously gave his time, energy, and knowledge to Dunbarton in many elected and volunteer positions. He will be sorely missed". A moment of silence was held in his memory. [Memoriam Page 4 of the 2018 Town Report].

The Moderator gave a brief history of Town Meeting, reviewed the Moderators Rules and outlined the meeting procedure. He closed the Polls at 7:09<sup>PM</sup>.

He began the reading of the warrant and entertained a motion to waive further reading of the warrant. Moved by Selectman Kaminski; second by Selectman Nault. Motion passed.

ARTICLE 1: To choose all necessary Town Officers for the ensuing year.

Floor opened for the position of Hog Reeve. Linda Landry nominated Wayne and Eliz Shearer; second by Mark Landry

Fred Mullen nominated Torin Troy and Anna Williamson; second by Paul LaValley.

Vote was in the affirmative. The Shearers were in attendance and were sworn into office by Town Clerk Linda Landry.

RESULTS OF OFFICIAL BALLOT VOTING (169 ballots tallied after Town Meeting):

2,095 Voters on the Checklist

169 Ballots Cast

8.1% Voter Turnout

For Selectman for three Years Vote for not more than ONE			For Library Trustee for three Years Vote for not more than ONE	
Robert Martel	139		Martha Wilson	151
For Tax Collector for three Years Vote for not more than ONE			For Library Trustee for two Years Vote for not more than ONE	
Judy van Kalken	159		David Elberfeld	149
For Board of Assessors for three Years Vote for not more than ONE			For Cemetery Trustee for three Years Vote for not more than ONE	
Bryan Clark	147		Donald J. Larsen	154
For Trustee of the Trust Funds for three Years Vote for not more than ONE			For Ethics Committee for three Years Vote for not more than ONE	
Roger P. Rice	143		David Allen	147

**ARTICLE 2:** Are you in favor of the adoption of Amendment No. 1 as proposed by the Dunbarton Planning Board for the Town of Dunbarton Zoning Ordinance as follows: To allow the Board and staff annually to make typographical changes to the Ordinance, to revise numbering (including Article numbers), formatting, spelling and grammatical corrections, revise internal and external references to the Ordinance, State Law and Dunbarton Site Plan and Subdivision Regulations; and, to improve readability throughout the entire Dunbarton Zoning Ordinance. This authority shall remain in effect until rescinded. *(Recommended by the Planning Board) (by Official Ballot)*

YES: 137      NO: 31      Article PASSED

**ARTICLE 3:** Are you in favor of the adoption of Amendment No. 2 as proposed by the Dunbarton Planning Board for the Town of Dunbarton Zoning Ordinance as follows (change in bold italics): To amend Definition: Setback – the distance between the nearest point of: a) a structure ordinarily requiring a permit; or b) any other land-use feature to a specified minimum setback; and a lot line or right-of-way line as shown by a deed or survey, whichever is closer (See RSA 674:24-VIII) Where setbacks are required, they shall not be less in depth or width than the required minimum dimensions in any part, and they shall be at every point open and unobstructed from the ground, including beneath the ground, to the sky. *(Recommended by the Planning Board) (by Official Ballot)* YES: 120

NO: 45      Article PASSED

**ARTICLE 4:** Are you in favor of the adoption of Amendment No. 3 as proposed by the Dunbarton Planning Board for the Town of Dunbarton Zoning Ordinance as follows (change in bold italics): To amend Definition: Structure – means anything constructed or erected for the support, shelter or enclosure of persons, animals, goods, or property of any kind, with a fixed permanent location on the ground, or attached to something having a fixed location on the ground, exclusive of fences. *(Recommended by the Planning Board) (by Official Ballot)* YES: 114

NO: 53      Article PASSED

**ARTICLE 5:** To see if the town will vote to raise and appropriate the sum of (2,546,939) for general municipal operations with (\$255,000) to come from unassigned fund balance surplus. This amount excludes all appropriations contained in special or individual Articles addressed separately.

Executive	\$ 127,199
Selectmen (Elected Official salary/taxes-2019)	6,577
Elections, Registrations & Vital Stats	19,069
Town Clerk (Elected Official salary& benefits-2019)	71,658
Financial Administration	80,467
Tax Collector (Elected Official salary -2019)	17,604
Treasurer (Elected Official salary-2019)	6,920
Board of Assessors (Elected Official salary-2019)	1,761
Assessing Department	26,679
Legal Expenses	31,100
Personnel Administration	278,139
Planning & Zoning	18,250
General Government Buildings	249,217
Cemeteries	15,700
Insurance	28,601
Police	458,589
Fire	94,921
Building Department	72,761
Emergency Management	1,000
Highway Department	549,346
Road Agent (Elected Official estimated salary-2019)	20,654
Solid Waste Expenses & Disposal	244,469
Welfare	14,726
Parks & Recreation	1,700
Old Home Day/Memorial Day	5,800
Library	104,012
<b>Total</b>	<b>\$ 2,546,939</b>
<i>Less estimated revenues:</i>	<b><u>(\$ 1,129,314)</u></b>
<i>This appropriation to be offset with unassigned fund balance</i>	<b><u>(\$ 255,000)</u></b>
<i>Net to be raised from taxes:</i>	<b><u>\$ 1,162,625</u></b>

*Estimated 2019 tax rate: 3.74 for operating budget only. Recommended by the Board of Selectmen (Vote 3-0)*

Selectman Kaminski made a motion to accept the Article as read by the Moderator; second by Selectman Nault. Selectman Kaminski spoke to the Article. Highlights: This is 20 cents less per thousand than last year and includes a 2% salary increase for all Town employees across the board. Executive: 2% salary increase for all employees plus additional salary increase for the Town Administrator. Election: 2% salary increase, but overall line decreased because there is only one election in 2019 vs three in 2018. Financial Administration: 2% salary increase, additional education costs. Assessing: 2% salary increase. Legal is up due to an ongoing lawsuit with many other municipalities against utilities regarding utility assessments. It is a work in progress. Personnel Administration: The healthcare plan was changed for employees in order to maintain a reasonable cost to the Town. In addition, we hired a full-time employee. Planning & Zoning: Not as many zoning applications. General Government Buildings increased about \$50K. Two major structural challenges. The roof in the Safety Center is leaking. We need to determine source of the leak (hire an engineer) then fix the leak. The Library roof was replaced several years ago. The job was incomplete and the company we hired went bankrupt. Cemetery: flat budget. Insurance: small decrease in due to decrease in property liability. Police Department increased approximately \$43K partly due to last year's Warrant Article to combine several part-time positions into one full-time position. [Also 2% salary increase.] Fire Department: small payroll increase, mutual aid increase. Building Department: 2% payroll increase plus Building Inspector will be compensated for use of his vehicle to go to job sites. Emergency Management: no change. Highway Department: 2% salary increase for Road Agent. Solid Waste Disposal: 2% salary increase. Costs of disposal will be looked at closely this year as we may be paying more than have to in order to get rid of

trash – especially recyclables. Welfare: small increase. Parks and Rec: Flat. Library increased approximately \$16K. We currently have one part-time Library Director. In the past we had a couple part-time people there. Library Trustees recommended position be increased to a full-time position.

Floor opened for discussion. There was none.

Article PASSED [7:34<sup>PM</sup>]

ARTICLE 6: To see if the town will vote to raise and appropriate the sum of (\$14,000) to be added to the Revaluation Capital Reserve Fund previously established for this purpose and as summarized in the Capital Improvement Plan. *Estimated 2019 tax rate impact: \$.05 Recommended by the Board of Selectmen (Vote 3-0)*

Mary LaValley, Assessor, moved to accept the Article as read; second by Selectman Martel. Ms. LaValley spoke to the Article. This is money being put aside to comply with the State-required five-year revaluation of Town properties. Floor opened for discussion. No discussion.

Article PASSED. [7:36<sup>PM</sup>]

ARTICLE 7: To see if the town will vote to raise and appropriate the sum of (\$40,000) to be added to the Fire Department Emergency Vehicle Capital Reserve Fund, previously established for this purpose and as summarized in the Capital Improvement Plan. *Estimated 2019 tax rate impact: \$.13. Recommended by the Board of Selectmen (Vote 3-0)*

Fire Chief Jon Wiggin moved to accept the Article as read; second by Selectman Nault. Chief Wiggin spoke to the Article. We are putting money aside to purchase a new fire truck probably in the year 2021. We will replace an almost 30-year-old truck. Insurance companies do not recognize fire apparatus that is 30 years old. Home insurance is directly related to what equipment the Town Fire Department has. The Town of Bow just purchased a fire truck for \$675K. Floor opened for discussion. There was none.

Article PASSED [7:38<sup>PM</sup>]

ARTICLE 8: To see if the town will vote to raise and appropriate the sum of (\$30,000) to be added to the Highway Vehicle Capital Reserve Fund previously established for this purpose and as summarized in the Capital Improvement Plan. *Estimated 2019 tax rate impact: \$.10 Recommended by the Board of Selectmen (Vote 3-0)*

Road Agent Jeff Crosby moved to accept the Article as read; second by Selectman Nault. Mr. Crosby spoke to the Article. Have been raising money for several years to buy a new truck. Typically, have asked for \$25K but increased to \$30K this year to bring us closer to a purchase. Floor opened for discussion. There was none.

Article PASSED[7:41<sup>PM</sup>]

ARTICLE 9: To see if the town will vote to raise and appropriate the sum of (\$171,000) to purchase a new six-wheeled dump truck for the highway department and to fund this appropriation by withdrawing up to (\$171,000) from the Highway Capital Reserve Fund. No amount to come from taxes. *Estimated 2019 tax rate impact: \$.00 Recommended by the Board of Selectmen (Vote 3-0)*

Road Agent Jeff Crosby moved to accept the Article as read. Second by Selectman Nault. Mr. Crosby spoke to the Article. Have accumulated money he felt was necessary to purchase a truck. This will replace an existing truck. The existing truck will be kept as a spare. New truck may not be available till end of year. Has to be put out to bid then fitted.

Floor opened for discussion. JR Hoell asked if there was a difference between the Highway Vehicle Capital Reserve Fund [Article 8] and Highway Capital Reserve Fund [Article 9]. He was informed that it is the same fund. Moderator suggested an amendment to add the word “Vehicle” to the Article. Amendment submitted by Board of Selectmen:

*AMENDMENT: To see if the town will vote to raise and appropriate the sum of (\$171,000) to purchase a new six-wheeled dump truck for the highway department and to fund this appropriation by withdrawing up to (\$171,000) from the Highway Vehicle Capital Reserve Fund. No amount to come from taxes. Estimated 2019 tax rate impact: \$.00 Recommended by the Board of Selectmen (Vote 3-0)*

Floor opened for discussion. Norman Roberge stated the Capital Reserve Fund has \$136,563.36 [p40] and asked how we can pull out \$171,000 as stated in the Article if we only have \$136K in the Fund. \$166,563.36 should be

the maximum amount we can withdraw. Mr. Crosby agrees that we cannot withdraw money that is not there. The Moderator pointed out that we are currently discussing the amendment to add the word “vehicle” to the article. Floor opened for discussion on the amendment. There was none.

*The AMENDMENT to add the word “vehicle” to Article 9 PASSED.*

Discussion returned to the main Article as amended. Mr. Roberge asked that the Article be amended to reflect the dollar amount listed in the Trust Fund Report on page 40. An Amendment was submitted by the Board of Selectmen.

*AMENDMENT: To see if the town will vote to raise and appropriate the sum of (\$166,565) to purchase a new six-wheeled dump truck for the highway department and to fund this appropriation by withdrawing up to (\$166,565) from the Highway Vehicle Capital Reserve Fund. No amount to come from taxes. Estimated 2019 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)*

Motion to accept the Amendment as read was made by Selectman Kaminski; second by Selectman Nault. Floor opened for discussion. Mr. Crosby agreed amount should be changed. JR Hoell suggested the words “up to” be added after the words “raise and appropriate” in the first line. Matthew Delude stated we can’t withdraw more than is in the account so the words “up to” are not necessary. No further discussion.

*The AMENDMENT to change the dollar amount PASSED.*

Carlos DelCarpio asked Road Agent how much a truck costs and if it matters if it’s \$166K or \$171K? Mr. Crosby responded that we have preliminary estimates right now of between \$170K and \$175K but not an exact number for Town Meeting. We may have to take a little out of the operating budget. Deb Foster asked if the \$30K we voted for in Article 8 was to be put into this account for this purchase. Response from Board of Selectmen was affirmative. No further discussion. Article PASSED AS AMENDED [7:57<sup>PM</sup>]

ARTICLE 10: To see if the town will vote to raise and appropriate the sum of (\$100,000) for additional costs associated with paving. *Estimated 2019 tax rate impact: \$ .32 Recommended by the Board of Selectmen (Vote 3-0)*

Road Agent Crosby moved to accept the Article as read; second by Selectman Martel. Mr. Crosby spoke to the Article. Several years ago, Road Agent wanted to put paving in the operating budget but the Board of Selectmen at the time wanted it kept as a separate warrant article. Keeping it in operating budget keeps us from going for a bond and incurring the interest. The game plan is to do some reconstruction on Ray Road using the same system that was just used on Grapevine Road. Roads are very bad this winter, so some paving money may end up being used for repair/shimming other roads. The floor was opened for discussion. There was none. Article PASSED [8:01<sup>PM</sup>]

ARTICLE 11: To see if the town will vote to raise and appropriate the sum of (\$20,000) to be added to the Transfer Station vehicle or equipment Capital Reserve Fund previously established for this purpose and as summarized in the Capital Improvement Plan. *Estimated 2019 tax rate impact: \$ .06 Recommended by the Board of Selectmen (Vote 3-0)*

Transfer Station Supervisor Patrick “Woody” Bowne moved the Article; second by Selectman Kaminski. Last year we depleted most of the money in that fund with the purchase of a pickup truck. This Article is so we can continue to save for future equipment purchases. Floor opened for discussion. There was none. Article PASSED [8:03<sup>PM</sup>]

ARTICLE 12: To see if the town will vote to appropriate the sum of (\$16,010) to be added to the Invasive Plant Species Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. No amount to come from taxes. *Estimated 2019 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)*

Robert Leonard moved to accept the Article as read; second by Selectman Nault. Mr. Leonard spoke to Article. This money is left over from last year’s appropriation for milfoil treatment. It will be moved from the General Fund into Invasive Species Plant Fund in order to withdraw it in Article 13. The floor was opened for discussion.

Addison Chase asked if all the money will be used at once or will it be allotted to another period of time? Mr. Leonard responded that we used a new chemical treatment with a two year guarantee. According to the DES it was eradicated last year, but we won't know for sure until we see if anything blooms this year – probably May or June. In anticipation of that we're going to move the money so we can spend it if we need to. There was no further discussion.  
Article PASSED [8:07<sup>PM</sup>]

ARTICLE 13: To see if the town will vote to raise and appropriate the sum of (\$16,928) for the milfoil control at Gorham Pond and to authorize the selectmen to accept a grant from the State of New Hampshire DES in the amount of (\$4,232), known as the Variable Milfoil Control Grant, and to withdraw (\$130) from unassigned fund balance and to withdraw (\$12,566) from the Invasive Plant Species Capital Reserve Fund established for this purpose. No amount to come from taxes. *Estimated 2019 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)*

Moved by Robert Leonard; Second by Selectman Nault. Mr. Leonard spoke to Article. The \$4232 is a grant from DES this year. The rest is withdrawn from fund set up last year. We are still working with DES to keep an eye on milfoil. Lake hosts are checking the pond on the weekends and others are checking all four ponds. If a resident sees any milfoil they should contact Mr. Leonard. The floor was opened for discussion.

Mr. Kaminski noted that this is important to maintain. If we don't apply for the grant this year we go to the bottom of the grant list. This is a good investment. Selectman Nault added that the \$130 is from a donation. No further discussion.  
Article PASSED [8:11<sup>PM</sup>]

ARTICLE 14: To hear the reports of agents, auditors, committees and other officers heretofore chosen and pass any vote relating thereto.

Selectman Nault moved to accept the Article as read; second by Selectman Martel. The floor was opened for discussion. Mr. Martel referred the assembly to the election results on page 9 in the 2018 Town Report. He noted that the term for Selectman should be three years, not one. The Moderator explained that rather than hear reports verbally, we accept them as read in report [subject to errors and omissions]. No further discussion.

Article PASSED [8:14<sup>PM</sup>]

ARTICLE 15: To transact any other business that may legally come before this meeting.

Floor opened for discussion.

Don Larsen Invited volunteers to remove wreaths at the cemeteries at 10:00<sup>AM</sup> on Saturday the 23<sup>rd</sup>. Also, Old Home Day will be held August 17. Free ice cream starting at 2:00 for kids and adults – big scoops!. Also, Arts on the Common will be Mother's Day weekend. Volunteers welcomed. Over 65 booths will be there. There will be live music both days, 10-4.

No other business was brought forward.

The Article PASSED.

Selectman Nault made the motion to adjourn. There were many seconds. Meeting adjourned 8:18<sup>PM</sup>.

89 Registered voters were in attendance and voted on the preceding articles.

I certify that the preceding are the actions taken and the election results recorded at the annual meeting held in the Town of Dunbarton on March 12, 2019.

Respectfully submitted,  
Linda L. Landry, Certified Town Clerk

## TOWN WARRANT FOR 2020

THE STATE OF NEW HAMPSHIRE TO THE INHABITANTS OF THE TOWN OF DUNBARTON IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS. THE POLLS WILL BE OPEN MARCH 10, 2020 FROM 7:00 AM TO 7:00 PM OR UNTIL SUCH HOUR AS THE MODERATOR SHALL DETERMINE.

You are hereby notified to meet at the Dunbarton Community Center, located at 20 Robert Rogers Road, in said Dunbarton on Tuesday the tenth day of March next at seven o'clock in the forenoon and cast ballots from that hour until at least seven o'clock in the evening of said day for such town officers and school officers, as they may be listed on the ballots.

1. To choose all necessary town officers for the ensuing year, namely:
  - a. One Town Official for the ensuing three years, namely: Selectmen, Assessor, Town Treasurer, Road Agent, Cemetery Trustee, Trustee of the Trust Funds,
  - b. One Town Official for one year, namely: Library Trustee
  - c. One Town Official for two years, namely: Moderator
  - d. One Town Official for six years, namely: Supervisor of the Checklist
  - e. Two Town Officials for three years, namely: Library Trustees, Ethics Committee

*(By Official Ballot)*

f. Hog Reeves

*(Nominated from the floor)*

2. Are you in favor of the adoption of Amendment #1 as proposed by the Dunbarton Planning Board for the Dunbarton Zoning Ordinance as follows: to add **Definition: General service establishments** – A business activity where the primary purpose is the rendering of service and repair activities rather than the sale of goods. (Examples include, but not limited to, upholstery/furniture repair, bicycle repair shop, caterer, small appliance repair, taxidermist, locksmith, computer repair, dance/art/music/gymnastics/wellness instruction.) This would not apply to home occupations.

*(Recommended by the Planning Board Vote 6-0) (by Official Ballot)*

3. Are you in favor of the adoption of Amendment #2 as proposed by the Dunbarton Planning Board for the Dunbarton Zoning Ordinance as follows: to add **Definition: Personal service establishments** – A business activity where the primary purpose is the rendering of a service to individuals rather than the sale of goods. (Examples include, but not limited to, shoe repair, dry-cleaning/laundry services, tailoring/dressmaking, massage, tattooing, tanning.) This would not apply to home occupations.

*(Recommended by the Planning Board Vote 6-0) (by Official Ballot)*

4. Are you in favor of the adoption of Amendment #3 as proposed by the Dunbarton Planning Board for the Dunbarton Zoning Ordinance as follows: to amend **Article 4, Section A, 6 (a) Home Occupations** with the following changes: A) Item 5 – add “with a maximum of 2,500 square feet”; B) Item 5 - add “and accessory buildings”; C) Last paragraph – delete “i.e. a business conducted out of the home that cannot meet the above



criteria. Such development shall adhere to the Dunbarton Sign Ordinance requirements.”; and D) Last paragraph – add “special exception”.

*(Recommended by the Planning Board Vote 6-0) (by Official Ballot)*

5. Are you in favor of the adoption of Amendment #4 as proposed by the Dunbarton Planning Board for the Dunbarton Zoning Ordinance as follows: to amend **Article 4, Section C, 1 (d)** to pertain only where current building setbacks cannot be met.

*(Recommended by the Planning Board Vote 6-0) (by Official Ballot)*

6. Are you in favor of the adoption of Amendment #5 as proposed by the Dunbarton Planning Board for the Dunbarton Zoning Ordinance as follows: to amend **Article 4, Section D, 1 (d)** to pertain only where the exterior addition does not make the structure more non-conforming.

*(Recommended by the Planning Board Vote 6-0) (by Official Ballot)*

You are also notified to meet at the same place at seven o’clock in the evening of the same day to act upon the following subjects:

7. To see if the Town will vote to raise and appropriate the sum of Two Million Six Hundred Fifty-Eight Thousand Two Hundred Two Dollars (\$2,658,202) for general municipal operations with One Hundred Eleven Thousand Two Hundred Sixty Two (\$111,262) to come from unassigned fund balance surplus. This amount excludes all appropriations contained in special or individual articles addressed separately.

Executive	\$ 124,541
Selectmen (Elected Official salary/taxes-2020)	\$ 6,771
Elections, Registrations & Vital Stats	\$ 26,721
Town Clerk (Elected Official salary& benefits-2020)	\$ 74,246
Financial Administration	\$ 91,072
Tax Collector (Elected Official salary -2020)	\$ 18,136
Treasurer (Elected Official salary-2020)	\$ 7,127
Board of Assessors (Elected Official salary-2020)	\$ 1,814
Assessing Department	\$ 25,360
Legal Expenses	\$ 39,600
Personnel Administration	\$ 282,482
Planning & Zoning	\$ 18,220
General Government Buildings	\$ 250,292
Cemeteries	\$ 15,700
Insurance	\$ 29,906
Police	\$ 485,914
Fire	\$ 116,133
Building Department	\$ 75,578
Emergency Management	\$ 1,000
Highway Department	\$ 551,577
Road Agent (Elected Official estimated salary-2020)	\$ 21,271
Solid Waste Expenses & Disposal	\$ 277,214
Welfare	\$ 14,899
Parks & Recreation	\$ 400
Old Home Day/Memorial Day	\$ 6,000

Library \$ 96,228

Total **\$ 2,658,202**

\* Less estimated revenues: (\$1,141,948)

\* This appropriation to be offset with unassigned fund balance surplus (\$111,262)

Net to be raised from taxes: \$1,404,992

Estimated 2020 tax rate: \$4.46 for operating budget only.

Recommended by the Board of Selectmen (Vote 3-0)

8. To see if the Town will vote to raise and appropriate the sum of Fourteen Thousand Dollars (\$14,000) to be added to the Revaluation Capital Reserve Fund established in 2003, for this purpose and as summarized in the Capital Improvement Plan. This sum to come from the unassigned fund surplus. No amount to come from taxation in 2020.

Estimated 2020 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

9. To see if the Town will vote to raise and appropriate the sum of up to Fifty Thousand Dollars (\$50,000) for the purpose of a statistical property revaluation and to authorize the withdrawal of said funds to come from Revaluation Capital Reserve Fund created for this purpose. No amount to come from taxation in 2020.

Estimated 2020 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

10. To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for the purpose of purchasing new computer equipment and installation. This article will be non-lapsing per RSA 32:7 and will not lapse until the town computer equipment has been installed and completed or December 31, 2025, whichever comes first. This sum to come from the unassigned fund surplus. No amount to come from taxation in 2020.

Estimated 2020 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

11. To see if the Town will vote to raise and appropriate the sum of up to Fifteen Thousand Dollars (\$15,000) for the purpose of purchasing a used backhoe and to authorize the withdrawal of said funds to come from the Transfer Station Vehicle or Equipment Capital Reserve Fund created for this purpose. No amount to come from taxation in 2020.

Estimated 2020 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

- 12.** To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) to be added to the Fire Department Emergency Vehicle Capital Reserve Fund established in 2014, and as summarized in the Capital Improvement Plan. This sum to come from the unassigned fund surplus. No amount to come from taxation in 2020.

Estimated 2020 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

- 13.** To see if the Town will vote to raise and appropriate the sum of up to Fifty-Three Thousand Dollars (\$53,000) to purchase a new police cruiser with equipment and installation of equipment and to fund this appropriation by withdrawing Forty Thousand Dollars (\$40,000) from the Police Special Detail Revolving Fund established at a special Town Meeting on May 9, 2008, with the remaining Thirteen Thousand Dollars (\$13,000) to come from the unassigned fund surplus. No amount to come from taxation in 2020.

Estimated 2020 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

- 14.** To see if the Town will vote to establish a new Police Vehicle and Equipment Capital Reserve Fund and to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be added to the Police Vehicle & Equipment Capital Reserve Fund as summarized in the Capital Improvement Plan. This sum to come from the unassigned fund surplus. No amount to come from taxation in 2020.

Estimated 2020 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

- 15.** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Highway Vehicle Capital Reserve Fund established in 2012, for this purpose and as summarized in the Capital Improvement Plan. This sum to come from the unassigned fund surplus. No amount to come from taxation in 2020.

Estimated 2020 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

- 16.** To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) for additional costs associated with paving. This sum to come from the unassigned fund surplus. No amount to come from taxation in 2020.

Estimated 2020 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

17. To see if the Town will vote to raise and appropriate the sum of Two Thousand Two Hundred Fifty Dollars (\$2,250) for the milfoil control at Gorham Pond and to authorize the withdrawal of One Thousand One Hundred Ninety-Five Dollars (\$1,195) from the Invasive Plant Species Capital Reserve Fund established in 2018, and to authorized the Selectmen to accept a grant from the State of New Hampshire DES in the amount of Nine Hundred Dollars (\$900) known as the Variable Milfoil Control Grant, and to withdraw One Hundred Fifty-Five Dollars (\$155) from unassigned fund balance surplus. No amount to come from taxation in 2020.

Estimated 2020 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

17. To see if the Town will vote to discontinue the optional elected office of Overseer of Public Welfare ( RSA 669:17, RSA 669:17-b). If the Legislative Body votes in the affirmative on this article, the Board of Selectmen shall appoint a qualified individual to serve in this same capacity effective March 12, 2021 as an employee of the Town of Dunbarton subject to the supervision of the Board of Selectmen.

Estimated 2020 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

18. To see if the Town will vote, as authorized by RSA 261:157-a, II to adopt an ordinance waiving the fee to be charged for a permit to register one motor vehicle owned by any person who was awarded the Purple Heart medal and who was honorably discharged or is still on active duty, provided that such person has furnished the Town Clerk with satisfactory proof of these circumstances.

Estimated 2020 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

19. To see if the Town will vote, as authorized by RSA 261:157-a, III to adopt an ordinance waiving the fee to be charged for a permit to register one motor vehicle owned by any person who survived Pearl Harbor and was honorably discharged, provided that such person has furnished the Town Clerk with satisfactory proof of these circumstances.

Estimated 2020 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

20. New Hampshire Resolution for Fair Redistricting. (*By Petition*)

By petition of 25 or more eligible voters of the town of Dunbarton to see if the town will urge that the New Hampshire General Court, which is obligated to redraw the maps of

political districts within the state following the 2020 census, will do so in a manner that ensures fair and effective representation of the New Hampshire voters. That in order to fulfill this obligation the New Hampshire General Court shall appoint an independent redistricting commission that draws the new district maps in a way that does not rely on partisan data such as election results or party registration or favor particular political parties or candidates.

The record of the vote approving this article shall be transmitted by written notice from the selectmen to the town of Dunbarton's state legislators and to the Governor of New Hampshire informing them of the instructions from their constituents within 30 days of the vote. (*Advisory only*)

Recommended by the Board of Selectmen (Vote 3-0)

21. To hear the reports of agents, auditors, committees and other officers heretofore chosen and pass any vote relating thereto.
22. To transact any other business that may legally come before this meeting.

Given under our hands and seal, this twentieth day of February in the year of our Lord two thousand twenty.

Selectmen of Dunbarton

\_\_\_\_\_  
Michael Kaminski, Chairman

\_\_\_\_\_  
Robert Martel

\_\_\_\_\_  
David Nault

A true copy of Warrant – Attest:

Selectmen of Dunbarton



New Hampshire  
Department of  
Revenue Administration

2020  
MS-636

Proposed Budget

**Dunbarton**

For the period beginning January 1, 2020 and ending December 31, 2020

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: \_\_\_\_\_

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



### Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Proposed Appropriations for period ending 12/31/2020	
					(Recommended)	(Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	07	\$116,899	\$133,776	\$131,312	\$0
4140-4149	Election, Registration, and Vital Statistics	07	\$64,709	\$68,645	\$77,282	\$0
4150-4151	Financial Administration	07	\$129,638	\$132,943	\$143,479	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0
4153	Legal Expense	07	\$46,044	\$31,100	\$39,600	\$0
4155-4159	Personnel Administration	07	\$299,564	\$300,729	\$306,197	\$0
4191-4193	Planning and Zoning	07	\$10,411	\$18,250	\$18,220	\$0
4194	General Government Buildings	07	\$102,484	\$249,217	\$250,292	\$0
4195	Cemeteries	07	\$17,105	\$15,700	\$15,700	\$0
4196	Insurance	07	\$27,601	\$28,601	\$29,906	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
General Government Subtotal			\$814,455	\$978,961	\$1,011,988	\$0
<b>Public Safety</b>						
4210-4214	Police	07	\$459,057	\$458,589	\$485,914	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0
4220-4229	Fire	07	\$91,553	\$94,921	\$116,133	\$0
4240-4249	Building Inspection	07	\$67,312	\$72,761	\$75,578	\$0
4290-4298	Emergency Management	07	\$790	\$1,000	\$1,000	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
Public Safety Subtotal			\$618,712	\$627,271	\$678,625	\$0
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
<b>Highways and Streets</b>						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	07	\$567,403	\$670,000	\$572,848	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$567,403	\$670,000	\$572,848	\$0



### Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Proposed Appropriations for period ending 12/31/2020	
					(Recommended)	(Not Recommended)
<b>Sanitation</b>						
4321	Administration	07	\$243,546	\$244,469	\$277,214	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$243,546	\$244,469	\$277,214	\$0
<b>Water Distribution and Treatment</b>						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0
<b>Electric</b>						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0
<b>Health</b>						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0
Health Subtotal			\$0	\$0	\$0	\$0
<b>Welfare</b>						
4441-4442	Administration and Direct Assistance	07	\$10,038	\$14,726	\$14,899	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
Welfare Subtotal			\$10,038	\$14,726	\$14,899	\$0
<b>Culture and Recreation</b>						
4520-4529	Parks and Recreation	07	\$5,846	\$7,500	\$6,400	\$0
4550-4559	Library	07	\$104,012	\$104,012	\$96,228	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$109,858	\$111,512	\$102,628	\$0





### Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Proposed Appropriations for period ending 12/31/2020	
					(Recommended)	(Not Recommended)
<b>Conservation and Development</b>						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$32,938	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$0	\$32,938	\$0	\$0
<b>Debt Service</b>						
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$0	\$0	\$0	\$0
<b>Capital Outlay</b>						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$166,565	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$0	\$166,565	\$0	\$0
<b>Operating Transfers Out</b>						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$2,658,202	\$0



### Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2020	
			(Recommended)	(Not Recommended)
4152	Revaluation of Property	09 <i>Purpose: Use Revaluation CRF Fund</i>	\$50,000	\$0
4619	Other Conservation	17 <i>Purpose: Milfoil Control</i>	\$2,250	\$0
4902	Machinery, Vehicles, and Equipment	11 <i>Purpose: Withdraw from Transfer Station vehicle or equipmen</i>	\$15,000	\$0
4902	Machinery, Vehicles, and Equipment	13 <i>Purpose: Purchase new Police Vehicle &amp; Equipment</i>	\$53,000	\$0
4909	Improvements Other than Buildings	10 <i>Purpose: Computer Equipment and Installation non-lapsing Wa</i>	\$20,000	\$0
4915	To Capital Reserve Fund	08 <i>Purpose: Revaluation CRF deposit</i>	\$14,000	\$0
4915	To Capital Reserve Fund	12 <i>Purpose: Fire Department Emergency Vehicle CRF deposit.</i>	\$40,000	\$0
4915	To Capital Reserve Fund	14 <i>Purpose: Establish a Police Vehicle &amp; Equipment Capital Res</i>	\$1,000	\$0
4915	To Capital Reserve Fund	15 <i>Purpose: Deposit into Highway CRF</i>	\$10,000	\$0
Total Proposed Special Articles			\$205,250	\$0



### Individual Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2020	
			(Recommended)	(Not Recommended)
4312	Highways and Streets	16 <i>Purpose: Additional cost associated with paving.</i>	\$100,000	\$0
Total Proposed Individual Articles			\$100,000	\$0



### Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2020
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	07	\$25,690	\$40,000	\$20,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	07	\$10,482	\$10,000	\$10,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes	07	\$739	\$3,000	\$1,000
3190	Interest and Penalties on Delinquent Taxes	07	\$16,741	\$26,000	\$15,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$53,652</b>	<b>\$79,000</b>	<b>\$46,000</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	07	\$758,764	\$650,000	\$675,000
3230	Building Permits	07	\$26,091	\$20,000	\$20,000
3290	Other Licenses, Permits, and Fees	07	\$13,839	\$10,000	\$10,000
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$798,694</b>	<b>\$680,000</b>	<b>\$705,000</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues	07	\$0	\$0	\$23,648
3352	Meals and Rooms Tax Distribution	07	\$146,694	\$135,000	\$135,000
3353	Highway Block Grant	07	\$104,283	\$90,000	\$90,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	07	\$3,302	\$0	\$3,000
3357	Flood Control Reimbursement	07	\$73,246	\$70,000	\$70,000
3359	Other (Including Railroad Tax)	07, 17	\$6,533	\$0	\$1,800
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$334,058</b>	<b>\$295,000</b>	<b>\$323,448</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	07	\$77,770	\$60,000	\$60,000
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$77,770</b>	<b>\$60,000</b>	<b>\$60,000</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	07	\$4,043	\$1,000	\$3,000
3503-3509	Other	07	\$15,548	\$14,314	\$5,400
<b>Miscellaneous Revenues Subtotal</b>			<b>\$19,591</b>	<b>\$15,314</b>	<b>\$8,400</b>



### Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2020
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds	13	\$0	\$0	\$40,000
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	09, 17, 11	\$167,535	\$182,575	\$66,195
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$167,535</b>	<b>\$182,575</b>	<b>\$106,195</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	07, 14, 16, 08, 10, 17, 15, 13, 12	\$255,000	\$255,000	\$309,417
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$255,000</b>	<b>\$255,000</b>	<b>\$309,417</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$1,706,300</b>	<b>\$1,566,889</b>	<b>\$1,558,460</b>



### Budget Summary

Item	Period ending 12/31/2020
Operating Budget Appropriations	\$2,658,202
Special Warrant Articles	\$205,250
Individual Warrant Articles	\$100,000
Total Appropriations	\$2,963,452
Less Amount of Estimated Revenues & Credits	\$1,558,460
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$1,404,992</b>

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES					
		2019	2019	Excess /	2020
		Proposed	Expenses	Deficit	Proposed
Executive		133,776	116,899	16,878	131,312
Elections, Registration & Vital Stats		68,645	64,709	3,936	77,282
Financial Administration		104,503	101,202	3,301	116,305
Assessor		28,440	28,436	5	27,174
Legal Expenses		31,100	46,044	(14,944)	39,600
Personnel Administration		300,729	299,564	1,165	306,197
Planning & Zoning		18,250	10,411	7,839	18,220
General Government Bldgs.		249,217	102,484	146,733	250,292
Cemeteries		15,700	17,105	(1,405)	15,700
Insurance		28,601	27,601	1,000	29,906
Police		458,589	459,057	(468)	485,914
Fire		94,921	91,553	3,368	116,133
Building Inspection		72,761	67,312	5,450	75,578
Emergency Mgt.		1,000	790	210	1,000
Highway Department		570,000	567,403	2,597	572,848
Solid Waste Exp. & Disposal		244,469	243,546	923	277,214
Welfare		14,726	10,038	4,688	14,899
Parks & Recreation		1,700	46	1,654	400
Old Home Day - Memorial Day		5,800	5,800	-	6,000
Library		104,012	104,012	-	96,228
<b>TOTAL EXPENSES:</b>		<b>\$2,546,939</b>	<b>\$2,364,009</b>	<b>\$182,931</b>	<b>\$ 71,738</b>
<b>Special Warrant Articles:</b>					
2020 Article # 8 CRF Reval Deposit from Surplus	6	14,000	14,000	-	14,000
2020 Article # 9 Revaluation withdrawal from CRF		-	-	-	50,000
2020 Article # 10 Computer Equip. from Surplus		-	-	-	20,000
2020 Article # 11 Transfer Station Equip from CRF	11	20,000	20,000	-	15,000
2020 Article # 12 FD Emergency Veh. CRF dep. / Surplus	7	40,000	40,000	-	40,000
2020 Article # 13 Police Dept. Vehicle		-	-	-	53,000
2020 Article # 14 Police Dept. new CRF		-	-	-	1,000
2020 Article # 15 HWY Vehicle CRF deposit	8	30,000	30,000	-	10,000
2020 Article # 17 Milfoil Control Gorham Pond	13	16,928	16,928	-	2,250
Article # 9 HWY Vehicle CRF withdrawal & Surplus	9	166,565	177,790	(11,225)	-
Article # 12 Invasive Plant Species CRF deposit	12	16,010	16,010	-	-
<b>Total Special Warrant Articles</b>		<b>303,503</b>	<b>314,728</b>		<b>205,250</b>
<b>Individual Warrant Articles</b>					
2020 Article # 16 Additional Paving Cost	10	100,000	100,000	-	100,000
<b>Total Appropriations</b>					<b>2,963,452</b>
<b>Less Amount of Estimated Revenues &amp; Credits</b>					<b>(1,558,460)</b>
<b>Estimated Amount of Taxes to be Raised</b>					<b>1,404,992</b>

## COMPARATIVE STATEMENT OF ESTIMATED, ACTUAL & PROPOSED REVENUES

	2019 Proposed Revenues	2019 Actual	Excess / Deficit	2020 Proposed Revenues
Land Use Change	40,000	25,690	14,310	20,000
Yield Taxes	10,000	10,482	(482)	10,000
Payment in Lieu of Taxes	3,000	739	2,261	1,000
Interest & Penalties on Taxes	26,000	16,741	9,259	15,000
 Motor Vehicle Permits & Decals	 650,000	 758,764	 (108,764)	 675,000
Building Permits	20,000	26,091	(6,091)	20,000
Other Licenses, Permits & Fees	10,000	13,839	(3,839)	10,000
 Shared Revenues	 -	 -	 -	 23,648
Highway Block Grant	90,000	104,283	(14,283)	90,000
Flood Control Land	70,000	73,246	(3,246)	70,000
Federal Forest	-	3,302	(3,302)	3,000
Inter-Govt. Revenue-Rooms & Meals Tax	135,000	146,694	(11,694)	135,000
Grant Revenues	-	4,353	(4,353)	900
Fema Reimbursement	-	2,280	(2,280)	-
 Income from Departments	 30,000	 49,129	 (19,129)	 30,000
Recycling & C & D Income	30,000	28,641	1,359	30,000
 Sale of Town Property	 -	 606	 (606)	 -
Interest on Investments	1,000	4,043	(3,043)	3,000
Rental of Town Property	5,400	5,400	-	5,400
Miscellaneous Revenue	-	1,233	(1,233)	-
Insurance Revenue	8,914	8,915	(1)	-
Unanticipated Revenue	-	-	-	-
 <b>TOTAL BUDGET REVENUES</b>	 <b>1,129,314</b>	 <b>1,284,471</b>	 <b>(155,157)</b>	 <b>1,141,948</b>

## EMPLOYEE SUMMARY REPORT - 2019

Dept. Code			Dept. Code		
VFD	Andrews, Daniel	\$182.39	BOS	Martel, Robert	\$2,113.80
VFD	Andrews, Mark	\$79.30	PD-FT	* McClellan, Ralph	\$56,881.34
DTC	Arce, Hope	\$12,105.71	S.Duty-FT	* McClellan, Ralph	\$3,696.00
BOA	Belanger, Jacques	\$586.85	PD-PT	Milioto, Joseph	\$5,405.57
TS/VFD	* Bowne, Patrick	\$53,380.79	S.Duty-PT	Milioto, Joseph	\$48,226.06
VFD	Bowne, Tamara	\$1,286.55	TREAS	Milioto, Pamela	\$6,963.97
ELE	Bracy, Mary Sue	\$104.25	VFD	Mullen, Fred	\$1,489.13
ELE	Casey, Janet	\$93.61	VFD	Nason, Seldon	\$261.69
PD-PT	Cattabriga, Laura	\$45,137.18	BOS	Nault, David	\$2,113.80
S.Duty-PT	Cattabriga, Laura	\$3,576.00	TS	Nickerson, David	\$727.04
BOA	Clark, Bryan	\$586.85	PD-FT	* Patten, Jason	\$59,315.54
TA	* Comeau, Line	\$64,615.74	S.Duty-FT	* Patten, Jason	\$3,192.00
HWY	Crosby, Jackson	\$743.36	VFD	Purcell, Robert	\$537.53
HWY	Crosby, Jeff	\$17,926.96	PD	Pushee, Geoffrey	\$59.73
INSPECT	Cumings, Michael	\$18,084.44	VFD	Rae Jr., Brian	\$126.88
VFD	Daly, John	\$307.56	TS	Rain, Riley	\$12,216.89
TO	Denoncourt, Jo-Marie	\$22,472.21	PD-FT	* Remillard, Christopher	\$72,693.21
TS	Donahey, Sean	\$4,523.85	S.Duty-FT	* Remillard, Christopher	\$4,125.00
TS	Dudek, Stanley	\$965.24	VFD	Roehl, Jacklyn	\$467.84
TS	Etheredge, Breton	\$1,550.84	PD-FT	* Sklut, Daniel	\$85,067.82
HWY	* Gamache, Peter	\$60,337.63	S.Duty-FT	* Sklut, Daniel	\$192.00
HWY	Gamache, Troy	\$6,280.56	VFD	Skoglund, Brandon	\$675.13
VFD	Gawel, Kevin	\$79.30	VFD	Swindlehurst, John	\$823.01
TS	Goodbread, Roy	\$6,319.21	ELE	Swindlehurst, Eleanor	\$63.83
PD-PT	Gorman, Michel	\$10,860.97	TS	Tacy, Ryan	\$10,604.92
S.Duty-PT	Gorman, Michel	\$79.64	PD-FT	* Tyler, Brian	\$58,364.28
TS	Jobel, Brad	\$12,807.66	S.Duty-FT	* Tyler, Brian	\$20,475.00
BOS	Kaminski, Michael	\$2,347.72	Payable SEC	Vallieres, Alison	\$17,020.87
JNT	Kehas-Comeau, Sheryl	\$6,181.88	R-SEC	VandeBogart, Janice	\$821.70
R-SEC	King, Jennifer	\$4,242.39	TAX C.	VanKalken, Judith	\$17,607.72
TC	* Landry, Linda	\$50,284.70	ELE	Weeks, Peter	\$72.34
VFD	Lang, Mark	\$1,066.22	BLDG/PB	White, Donna	\$46,228.20
BOA	LaValley, Mary	\$586.85	BLDG/PB	* Wiggin, Jonathan	\$4,136.62
TS	MacNayr, Charlotte	\$4,646.11	VFD	Wootten, Edward	\$4,763.36
VFD	Marcou, Cody	\$1,167.60	TS	Wright, Benjamin	\$1,499.20
VFD	Marcou, Debra	\$340.99	TS/VFD	Wright, Patrick	\$340.99
VFD	Marcou, Louis	\$1,068.84	VFD	Zahn, Charles	\$61.73
VFD	Marcou, Zachary	\$608.90	WEL	Zimgrodski, Jeannie	\$5,637.84

**Subtotal column A: \$417,616.85**

**Subtotal column B: \$555,069.58**

**Employee Earnings Summary Report 2019: \$972,686.43**

There were 52 pay periods in 2019. \* Indicates a Full Time Employee payroll disbursement only.

Employee total earnings include: Multiple department services; Overtime; Police Special Duty Services  
Police Special Duty Services

## 2020 COMPENSATION of

### Town Clerk per RSA 41:25 & Tax Collector per RSA 41:33

**Per NH RSA 41:25, Compensation of Town Clerk.** - Each town, at annual town meeting, may determine the rate and amount of compensation in lieu of statutory fees to be allowed the town clerk for his/her services.

#### Town Clerk

**Full Time: April 1, 2007**

2020 Salary:	\$50,560.64
2020 Medical/Den. Benefits:	\$12,608.42
2020 New Hampshire Retirement:	\$5,647.62
2020 Short term/Long term Disability:	\$361.08
2020 Longevity:	\$1,200.00
	<hr/>
	\$70,377.76
2020 ss/ssm taxes:	\$3,867.89
	<hr/>
	\$74,245.65

**Per NH RSA 41:33, Compensation of Tax Collectors.** – Each town, at the annual meeting, may determine the rate of amount of compensation to be allowed the collector of taxes for his/her services.

#### Tax Collector

**Part Time: March 15, 2013**

2020 Salary:	\$17,607.73
ss/ssm taxes:	\$1,387.40
	<hr/>
	\$18,995.13

#### 2020 Other Elected Officials

BOS chair	Annual Salary	\$2,418.15	
Selectman	Annual Salary	\$2,176.34	
Selectman	Annual Salary	\$2,176.34	
BOA Chair	Annual Salary	\$604.79	
BOA	Annual Salary	\$604.79	
BOA	Annual Salary	\$604.79	
Tax Collector	Annual Salary	\$17,607.73	
Moderator	Hourly Rate	\$11.15	
Town Clerk	Annual Salary	\$50,560.64	
Treasurer	Annual Salary	\$7,126.77	
Road Agent	Estimated Salary	\$21,270.60	Hourly/ \$27.27



## 2019 TAX RATE CALCULATION

### TOWN PORTION DUNBARTON

Gross Appropriation	2,950,442		
Less: Revenues	(1,341,457)		
Less: Shared Revenues	(271,140)		
Add: Overlay (RSA 76:6)	50,844		
War Service Credits	64,165		
Net Town Appropriations		1,452,854	
Approved Town/City Tax Effort		1,452,854	<b>TOWN RATE</b>
Municipal Tax Rate			<b>\$4.60</b>

### SCHOOL PORTION

Due to Local School	7,282,316	7,282,316	
Less: Education Grant		(1,170,940)	
Less: State Education Taxes	721,766	(721,766)	
Approved School Tax Effort		5,389,610	<b>LOCAL SCHOOL RATE</b>
Local Education Tax Rate			<b>\$17.09</b>

State Education Taxes			
Equalized Valuation (no utilities)		2.45	<b>STATE SCHOOL RATE</b>
350,371,360		721,766	<b>\$2.45</b>
Divided by Local Assessed Valuation (no utilities)			
294,970,053			

### COUNTY PORTION

Due to County		966,907	
Approved County Tax Effort			
County Tax Rate		966,907	<b>COUNTY RATE</b>
			<b>\$3.07</b>

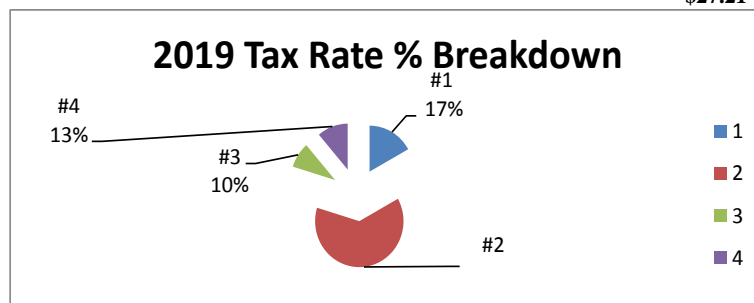
### COMBINED TAX RATE

Total Property Taxes Assessed:	8,531,137	<b>TOTAL TAX RATE</b>
Less: War Service Credits	(64,165)	
Total Property Tax Commitment	<b>8,466,972</b>	<b>\$27.21</b>

### PROOF OF RATE

<u>Net Assessed Valuation</u>		<u>Tax Rate</u>	<u>Assessment</u>
State Education Tax (no utilities)	294,970,053	24.76	721,766
All Other Taxes	315,365,953	27.21	7,809,371
			8,531,137

TOWN RATE	LOCAL SCHOOL RATE	STATE SCHOOL RATE	COUNTY RATE	TOTAL TAX RATE
#1	#2	#3	#4	
\$4.60	\$17.09	\$2.45	\$3.07	\$27.21



**INVENTORY OF TOWN PROPERTY  
SCHEDULE OF TOWN PROPERTY AS OF DECEMBER 31, 2019**

Town Hall, Land & Buildings	240,600
Library/Furniture, Equipment & Books	280,000
Town Office Bldg., Land & Buildings	103,100
Furniture & Equipment	88,617
Police Department, Equipment & Vehicles	427,744
Fire & Police Department, Land & Buildings	233,100
Fire Department Equipment	1,005,852
Highway Department, Land & Buildings	319,600
Equipment	288,374
Materials and Supplies	35,000
School, Land & Buildings	1,793,800
Equipment	625,000
Transfer Station/Recycling Center, Land & Bldg.	463,100
Equipment	269,910
Kimball Pond Property-Rental Building	41,300
<b>Subtotal:</b>	<b>6,215,097</b>
All new roadways deeded to the town as of 12/31/19	2,834,416
All other town property including land under the jurisdiction of the Town Forest, Kuncanowet Town Forest, & Conservation Commission	8,973,984
<b>Total:</b>	<b>17,989,904</b>

**SUMMARY INVENTORY OF TAXABLE VALUATION FOR THE YEAR 2019**

Total of Taxable Building Values	\$209,942,560
Total of Taxable Land Value	\$84,749,483
Total Current Use Land	\$647,710
<b>TOTAL VALUATION BEFORE OTHER EXEMPTIONS</b>	<b>\$315,735,653</b>
Less Exemptions to Certain Elderly	\$(369,700)
<b>NET VALUATION ON WHICH TAX RATE IS COMPUTED</b>	<b>\$315,365,953</b>
Public Utilities	\$20,395,900
Tax Exempt Buildings	\$2,417,900
Tax Exempt Land	\$10,230,534
 <i>MS-1 Tax Commitment Totals</i>	
<i>Total Municipal Tax Effort</i>	\$8,531,138
<i>Less: War Service Credits</i>	\$(64,165)
<i>Credits not applied</i>	\$418.37
<i>Total Property Tax Commitment</i>	\$8,467,391

# BALANCE SHEET MS-535

General Fund Balance Sheet for Town/City of		Town of Dunbarton, NH or Optional Reporting Year = n/a		2018
A. ASSETS Current assets		Acct. # (a)	Beginning of Year (b)	End of year (c)
a. Cash and equivalent		1010	\$4,130,692	\$4,092,407
b. Investments		1030	\$0	\$0
c. Restricted Assets			\$0	\$0
d. Taxes receivable		1080	\$200,307	\$161,156
e. Tax liens receivable		1110	\$48,896	\$43,125
f. Accounts receivable		1150	\$17,118	\$17,070
g. Due from other governments		1260	\$0	\$0
h. Due from other funds		1310	\$68,063	\$8,104
i. Other current assets		1400	\$23,652	\$25,709
j. Tax deeded property (subject to resale)		1670	\$3,756	\$3,756
<b>TOTAL ASSETS</b>			<b>\$4,492,484</b>	<b>\$4,351,327</b>
B. LIABILITIES AND FUND EQUITY		Acct. # (a)	Beginning of Year (b)	End of year (c)
<b>Current liabilities</b>				
a. Warrants and accounts payable		2020	\$50,688	\$47,087
b. Compensated absences payable		2030	\$0	\$0
c. Contracts payable		2050	\$0	\$0
d. Due to other governments		2070	\$0	\$0
e. Due to school districts		2075	\$3,638,041	\$3,408,505
f. Due to other funds		2080	\$185,294	\$0
g. Deferred revenue		2220	\$0	\$0
h. Notes payable - Current		2230	\$0	\$0
I. Bonds payable - Current		2250	\$0	\$0
j. Other payables		2270	\$47,596	\$69,334
<b>TOTAL CURRENT LIABILITIES</b>			<b>\$3,921,619</b>	<b>\$3,524,926</b>
<b>Fund equity*</b>				
a. Nonspendable Fund Balance		2440	\$0	\$0
b. Restricted Fund Balance		2450	\$0	\$0
c. Committed Fund Balance		2460	\$0	\$0
d. Assigned Fund Balance		2490	\$107,517	\$77,910
<b>e. Unassigned Fund Balance</b>		2530	\$463,348	\$748,491
<b>TOTAL FUND EQUITY</b>			<b>\$570,865</b>	<b>\$826,401</b>
<b>3. TOTAL LIABILITIES AND FUND EQUITY</b>			<b>\$4,492,484</b>	<b>\$4,351,327</b>
<p>*Note: To be GASB 54 compliant, the fund balance classifications have changed. See tab called Fund Balance Explanation.</p> <p>NOTE: NH law requires all municipalities to gross appropriate, but this balance sheet only reflects the general fund. See the municipality's audited financials for more information on proprietary funds, special revenues funds or capital project funds.</p>				
MS-535 Financial Reporting Calendar Reporting Year 2018			This report used to set the tax rate in 2019	

## SUMMARY OF THE TREASURER'S ACCOUNTS

Fiscal Year Ended December 31, 2019

### TOWN OF DUNBARTON

Cash on Deposit December 31, 2018	\$	4,104,055.86
Receipts 1/1/19 to 12/31/19	\$	9,986,250.40
Interest on Investments	\$	4,679.02
Total	\$	14,094,985.28
Disbursements 1/1/19 to 12/31/19	\$	(9,985,971.23)
Cash on Hand December 31, 2019	\$	4,109,014.05

\*\*\*\*\*

### ROAD BOND

Bond Receipt Mills Family Trust 12/31/18	\$	1,649.30
Interest	\$	0.12
Balance as of 12/31/19	\$	1,649.42
Bond Receipt Verizon Wireless/ Cellco 12/31/18	\$	5,004.86
Interest	\$	0.48
Balance as of 12/31/19	\$	5,005.34
Bond Receipt Nault 12/31/2018	\$	4,001.68
Interest	\$	0.36
Balance 12/31/19	\$	4,002.04
Bond Receipt Dionne 12/31/2018	\$	4,000.84
Interest	\$	0.36
Balance 12/31/19	\$	4,001.20
Bond Receipt Herrick 12/31/2018	\$	4,000.55
Interest	\$	0.36
Balance 12/31/19	\$	4,000.91
Total Bonds 12/31/2018	\$	18,658.91

Respectfully Submitted:  
Pamela Milioto, Treasurer

## SUMMARY OF TAX ACCOUNTS YEAR ENDING DECEMBER 31, 2019

	<u>2019</u>	<u>2018</u>
<u>DEBITS</u>		
<b>Uncollected Taxes</b>		
Property Tax		\$ 165,452.16
Land Use Change Tax		
Yield Tax		
Other charges		\$25.00
<b>Taxes Committed</b>		
Property Tax	\$ 8,467,391.49	
Land Use Change Tax	\$ 51,380.00	
Yield Tax	\$ 10,482.15	
Excavation Tax	\$ 170.00	
Other Charges	\$ 84.57	\$ 78.89
Returned Check Fees		
<b>Overpayments</b>		
Property Tax	\$ 12,370.53	\$ 804.11
Yield Taxes		
Interest		
<b>Interest</b>		
All Taxes	\$ 1,561.97	\$ 10,196.27
<b>Penalties, Costs &amp; Fees</b>		
Costs Before Lien		\$ 606.25
<b>TOTAL DEBITS</b>	<b>\$ 8,543,440.71</b>	<b>\$ 177,162.68</b>
<u>CREDITS</u>		
<b>Remittances</b>		
Property Tax	\$ 8,330,271.16	\$ 93,525.19
Land Use Change Tax	\$ 51,378.50	
Yield Tax	\$ 9,714.10	
Excavation Tax	\$ 170.00	
Interest on all Taxes	\$ 1,561.97	\$ 10,196.27
Conversion to Lien		\$ 72,913.33
Costs		
Other Charges	\$ 84.57	\$ 103.89
Discounts allowed		\$ 14.12
<b>Abatements Made</b>		
Property Tax		\$ 319.93
Interest		\$ 89.95
Land Use Change		
<b>Uncollected Taxes</b>		
Property Tax	\$ 149,490.86	\$ 89.95
Yield Tax	\$ 768.05	
Land Use Change	\$ 1.50	
Interest		(\$89.95)
other charges		
<b>Property Credit Balance</b>		
<b>TOTAL CREDITS</b>	<b>\$ 8,543,440.71</b>	<b>\$ 177,162.68</b>

## REPORT OF DUNBARTON TAX COLLECTOR - JANUARY 1 - DECEMBER 31, 2019

### SUMMARY OF TAX LIEN ACCOUNTS YEAR ENDING DECEMBER 31, 2019

	<u>2019</u>	<u>2018</u>	<u>2017</u>
<u>DEBITS</u>			
Unredeemed Liens		\$ 35,589.97	\$ 17,483.02
Liens Executed During Year	\$ 79,120.18		
Interest & Costs	\$ 2,777.61	\$ 5,815.05	\$ 3,148.14
<b>TOTAL DEBITS</b>	<b>\$ 81,897.79</b>	<b>\$ 41,405.02</b>	<b>\$ 20,631.16</b>
<u>CREDITS</u>			
Redemptions	\$ 41,691.19	\$ 29,251.10	\$ 17,328.02
Interest & Costs	\$ 2,388.36	\$ 5,956.05	\$ 3,303.14
Abatements of Unredeemed Tax			
Liens Deeded to Municipality			
Unredeemed Liens	\$ 37,818.24	\$ 6,197.87	
<b>TOTAL CREDITS</b>	<b>\$ 81,897.79</b>	<b>\$ 41,405.02</b>	<b>\$ 20,631.1</b>

*Tax Collector's Reports are submitted by Judy van Kalken, Tax Collector*

REPORT OF THE TRUST FUNDS AND CAPITAL RESERVE FUNDS						
OF THE TOWN OF DUNBARTON, NH						
FOR THE YEAR ENDING DECEMBER 31, 2019						
FUND	Description		Balance Beginning of Year	Posted During Year	Expended During Year	Balance End of Year
COMMON TRUST FUND		<b>Principal</b>	\$ 21,541.10	\$ -	\$ -	\$ 21,541.10
	Perpetual Care, est. Unknown	<b>Interest</b>	\$ 13,427.56	\$ 756.55	\$ (915.66)	\$ 13,268.45
	NH-PDIP 102520001	<b>Total</b>	\$ 34,968.66	\$ 756.55	\$ (915.66)	\$ 34,809.55
CEMETERY TRUST FUND		<b>Principal</b>	\$ 23,100.00	\$ -	\$ -	\$ 23,100.00
	Maintenance Care, est. 1988	<b>Interest</b>	\$ 892.43	\$ 520.89	\$ -	\$ -
	NH-PDIP 102520002	<b>Total</b>	\$ 23,992.43	\$ 520.89	\$ -	\$ 24,513.32
DUNBARTON SCHOOL CRF		<b>Principal</b>	\$ 98,016.17	\$ -	\$ (46,205.54)	\$ 51,810.63
	School Facility, est. 1991	<b>Interest</b>	\$ 23,450.16	\$ 6,505.32		\$ 29,955.48
	NH-PDIP 102520003	<b>Total</b>	\$ 121,466.33	\$ 6,505.32	\$ (46,205.54)	\$ 81,766.11
SILVERBERG SCHOOL TRUST FUND		<b>Principal</b>	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
	Elementary School, est. 1984	<b>Interest</b>	\$ 83.79	\$ 45.25	\$ -	\$ 129.04
	NH-PDIP 102520004	<b>Total</b>	\$ 2,083.79	\$ 45.25	\$ -	\$ 2,129.04
WINSLOW TOWN FOREST TRUST FUND		<b>Principal</b>	\$ 11,000.00	\$ -	\$ -	\$ 11,000.00
	Town Forest Maintenance, est. 1930	<b>Interest</b>	\$ 385.63	\$ 247.19	\$ -	\$ 632.82
	NH-PDIP 102520005	<b>Total</b>	\$ 11,385.63	\$ 247.19	\$ -	\$ 11,632.82
REVALUATION CRF		<b>Principal</b>	\$ 65,493.54	\$ 14,000.00	\$ -	\$ 79,493.54
	Property Revaluation, est. 2003	<b>Interest</b>	\$ 1,688.66	\$ 1,644.17	\$ -	\$ 3,332.83
	NH-PDIP 102520006	<b>Total</b>	\$ 67,182.20	\$ 15,644.17	\$ -	\$ 82,826.37
LAND PURCHASE CRF		<b>Principal</b>	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00
	Land Purchase, est. 1997	<b>Interest</b>	\$ 15,407.30	\$ 985.81	\$ -	\$ 16,393.11
	NH-PDIP 102520007	<b>Total</b>	\$ 45,407.30	\$ 985.81	\$ -	\$ 46,393.11
BUILDING REPAIR CRF		<b>Principal</b>	\$ -	\$ -	\$ -	\$ -
	Building Repair, est. 1997	<b>Interest</b>	\$ 27.21	\$ 0.59	\$ -	\$ 27.80
	NH-PDIP 102520008	<b>Total</b>	\$ 27.21	\$ 0.59	\$ -	\$ 27.80
SPECIAL EDUCATION TRUST FUND		<b>Principal</b>	\$ 95,000.00	\$ -	\$ -	\$ 95,000.00
	Special Education, est. 2000	<b>Interest</b>	\$ 16,770.63	\$ 2,426.58	\$ -	\$ 19,197.21
	NH-PDIP 102520010	<b>Total</b>	\$ 111,770.63	\$ 2,426.58	\$ -	\$ 114,197.21
SARGENT/PAGES CORNER TRUST FUND		<b>Principal</b>	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
	Maintenance Care, est. 2005	<b>Interest</b>	\$ 41.18	\$ 22.62	\$ -	\$ 63.80
	NH-PDIP 102520012	<b>Total</b>	\$ 1,041.18	\$ 22.62	\$ -	\$ 1,063.80
DES KITCHEN EQUIPMENT FUND		<b>Principal</b>	\$ 7,000.00	\$ -	\$ (5,000.00)	\$ 2,000.00
	Maintenance Care, est. 2008	<b>Interest</b>	\$ 171.31	\$ 1,139.56	\$ -	\$ 1,310.87
	NH-PDIP 102520013	<b>Total</b>	\$ 7,171.31	\$ 1,139.56	\$ (5,000.00)	\$ 3,310.87
HIGHWAY VEHICLE CAPITAL RESERVE FUND		<b>Principal</b>	\$ 133,000.00	\$ 30,000.00	\$ -	\$ 163,000.00
	Highway Vehicle, est. 2012	<b>Interest</b>	\$ 3,565.36	\$ 3,362.64	\$ -	\$ 6,928.00
	NH-PDIP 102520014	<b>Total</b>	\$ 136,565.36	\$ 33,362.64	\$ -	\$ 169,928.00

KTFCA MAINTENANCE FUND		<b>Principal</b>	\$ 14,785.26	\$ -	\$ -	\$ 14,785.26
	Town Forest Maintenance, est. 2012	<b>Interest</b>	\$ 526.06	\$ 332.42	\$ -	\$ 858.48
	NH-PDIP 102520015	<b>Total</b>	\$ 15,311.32	\$ 332.42	\$ -	\$ 15,643.74
THEATRE RESTORATION PROJECT		<b>Principal</b>	\$ 450.00	\$ -	\$ -	\$ 450.00
	Library Restoration Project, est. 2012	<b>Interest</b>	\$ 22.80	\$ 10.25	\$ -	\$ 33.05
	NH-PDIP 102520016	<b>Total</b>	\$ 472.80	\$ 10.25	\$ -	\$ 483.05
FIRE DEPARTMENT CRF		<b>Principal</b>	\$ 180,000.00	\$ 40,000.00	\$ -	\$ 220,000.00
	Fire Department, est. 2014	<b>Interest</b>	\$ 4,251.40	\$ 4,530.51	\$ -	\$ 8,781.91
	NH-PDIP 102520017	<b>Total</b>	\$ 184,251.40	\$ 44,530.51	\$ -	\$ 228,781.91
TRANSFER STATION CRF		<b>Principal</b>	\$ 24,610.00	\$ 20,000.00	\$ (24,000.00)	\$ 20,610.00
	Transfer Station, est. 2014	<b>Interest</b>	\$ 846.33	\$ 596.22	\$ -	\$ 1,442.55
	NH-PDIP 102520018	<b>Total</b>	\$ 25,456.33	\$ 20,596.22	\$ (24,000.00)	\$ 22,052.55
CEMETERY EXPENDABLE TF		<b>Principal</b>	\$ 6,600.00	\$ 2,250.00	\$ (7,992.00)	\$ 858.00
	Established 2016 Article # 16	<b>Interest</b>	\$ 121.77	\$ 155.59	\$ -	\$ 277.36
	NH-PDIP 102520020	<b>Total</b>	\$ 6,721.77	\$ 2,405.59	\$ (7,992.00)	\$ 1,135.36
INVASIVE PLANT SPECIES CRF		<b>Principal</b>	\$ 1.00	\$ 16,010.00	\$ (727.00)	\$ 15,284.00
	Established 2018 Article # 13	<b>Interest</b>	\$ -	\$ 204.57	\$ -	\$ 204.57
	NH-PDIP 102520021	<b>Total</b>	\$ 1.00	\$ 16,214.57	\$ (727.00)	\$ 15,488.57
<b>TOTALS</b>			<b>\$ 795,276.65</b>	<b>\$ 145,746.73</b>	<b>\$(84,840.20)</b>	<b>\$ 856,183.18</b>
	Respectfully Submitted,					
	Edward Wagner	John Casey, Treasurer			Roger Rice, Secretary	



## REPORT OF THE TOWN CLERK – 2019

### 5 YEAR REVENUE/TRANSACTION HISTORY: 2015 – 2019

REVENUE HISTORY	2015	2016	2017	2018	2019
Motor Vehicle Permits Issued	\$ 568,855.84	\$634,099.02	\$647,409.91	\$716,116.40	\$745,302.24
Municipal Agent Fees	10,757.50	11,037.50	11,190.00	11,717.50	11,815.00
Cert. of Title Application Fees	1,366.00	1,448.00	1,410.00	1,610.00	1,594.00
Dog Licenses	4,453.00	3,962.00	4,484.00	4,700.50	5,035.50
Late Payment Fines	722.00	470.00	1,097.50	1,525.00	753.00
Civil Forfeitures/fines	50.00	106.00	0	975.00	3,925.00
Marriage Licenses	905.00	850.00	800.00	1,300.00	850.00
Vital Record Fees	1,070.00	1,430.00	980.00	1,505.00	1,570.00
E-Reg Convenience Fees	n/a	330.00	318.00	374.00	403.00
Filing Fees (elections)	0	6.00	0	7.00	0
Voter Checklists purchased	400.00	50.00	475.00	275.00	250.00
UCC Filing	525.00	795.00	855.00	1,560.00	1,275.00
Pole License Filing	10.00	30.00	30.00	30.00	90.00
Wetland Application Filing	0	0	10.00	0	0
Returned Check Fines	225.00	75.00	125.00	325.00	175.00
Other	144.00	37.00	28.50	46.56	49.70
REMITTED TO TREASURER	\$ 589,483.34	\$654,725.52	\$669,212.91	742,066.96	\$773,087.44

TRANSACTION HISTORY	2015	2016	2017	2018	2019
Motor Vehicle Permits Issued	4,537	4,630	4688	4,851	4,887
Stickers/Plates Issued	4,303	4,415	4478	4,687	4,726
Title Applications Reviewed	683	723	707	805	797
Dog Licenses Issued	657	626	610	752	800
Dog Civil Forfeitures	0	0	0	36	138
Marriage Licenses Issued	19	17	16	26	17
Vital Record Abstracts Issued	76	107	69	105	120
Election Filing Accepted	14	16	17	19	11
UCC / Misc. Filings Accepted	4	3	4	5	4
Pole License Filing Accepted	1	3	3	3	9
Wetland Application Filing	0	0	1	0	0
Returned Check Pursuit	9	3	5	13	7
Notary/JP Services	142	108	143	176	219
Voter Registration	41	120	17	75	55
Total transactions listed	10,486	10,771	10,758	11,553	11,790

#### Transaction History:

The table to the left is a sampling of the transactions processed through the Town Clerk's office. This is a partial listing and does not reflect the full scope of activity that takes place.

**Note:** Not all transactions result in revenue.

**Online services:** Icons for available services (vehicle registrations, dog licenses, vital records) are on the home page of the Town's web site. Fees for online services are as follows: \$.35 per logon plus \$1.50 per vehicle, dog, or vital record to Interware Development (E-Reg Software developers); \$1.00 Administrative fee to the Town to cover postage, check stock, and MICR ink to print checks. These fees are in addition to the regular fees associated with your renewal. Residents may also use E-Reg as a tool for obtaining the cost to renew a current registration or for estimating the cost to register a newly purchased vehicle.

**Motor Vehicle:** Please present the most recent registration(s) or renewal notice as well as a photo ID when registering a vehicle in person whether it is a registration for you or on behalf of someone else. When renewing by mail, please include your renewal notice as well as phone number and email address. New residents are required to provide proof of residency (utility bill, e.g.). An updated driver's license is not considered proof of residency.

As an on-line agent for the DMV, we issue several varieties of license plates (Passenger, Moose, State Park, Motorcycle, Trailer, Decal, Tractor, Farm and Agricultural). We also issue decals (stickers) for vehicles with a GVW up to 26,000 pounds. We issue replacement plates, replacement decals (stickers), and certified copies of registrations, permits to operate an uninspected motor vehicle (under specific conditions).

## REPORT OF THE TOWN CLERK – 2019

Dog Licenses: E-reminders were sent in 2019 to pet owners who have provided a valid e-mail address. The dog licensing year is May 1 through April 30 regardless of when the license was issued. Dog owners who do not license their dogs according to state licensing requirements risk being charged a \$25 Civil Forfeiture in addition to license and late fees. If your dog is no longer with you, please notify me so the record(s) can be updated.

Elections: There was one election in 2019:

Election Name/ date	Voters on Checklist	New Voters	Total Voters	# Ballots Cast	% Voter Turnout
Town/School 03/12/2019	2,094	1	2,095	169	8.1%

Please refer to the Secretary of State's web site <http://sos.nh.gov/Elections> for current voter ID requirements. On behalf of Dunbarton's Election Officials, I thank the citizens who regularly step forward and generously donate their time to help staff the polling place and to hand count the ballots cast at each election. Great teamwork! New volunteers are always welcome. I would also like to thank all the voters who remembered to produce a photo ID.

Historical Collections: Preservation work continues on many historical collections and individual pieces generously donated or loaned to the town by current and former residents. Many thanks to Donna Dunn and her crew who regularly lend their time, talent, and historical knowledge to this ongoing project. Donations (or loans) of vintage photos, letters, diaries, and documents related to Dunbarton's people, events, and buildings are always welcome whether it is one piece or an entire collection. Please contact me directly if you have something to donate, share, or have a few spare hours to help with the preservation.

Vital Records: Certified copies of NH birth, marriage, and death records are available to qualified individuals.

Training and continuing education: The positions of Town Clerk and Deputy Town Clerk require continual training in order to keep up with changes in the law, as well as procedural changes for the day-to-day operation of this department. Some of this training is mandatory; some supplemental. In 2019, the Town Clerk attended six full days of out of office training as well as over 30 hours of webinars on job-related courses. The Deputy Town Clerk attended five full days of out of office training as well as over 40 hours of webinars on job-related courses. She also continues "on-the-job training" under the supervision of the Town Clerk.

Deputy Town Clerk: NH RSA 41:18 requires that a Deputy Town Clerk be a town resident and "*...shall perform all the duties of the town clerk...*". Our local budget limits this position to 12 hours per week with some additional funds to cover the Clerk's absence for vacation, training, illness, and the like. There is much for the Deputy to learn and a limited number of hours allocated to do so.

It's been a little over a year since Hope Arce was appointed Dunbarton's Deputy Town Clerk. In that short time, she has become a welcome addition and a very valuable asset not only to this department, but to our wonderful little Town!

The year 2019 marks the 23<sup>rd</sup> anniversary of my privilege of serving you. Thank you, Citizens of Dunbarton, for your continued support!

Respectfully submitted,  
Linda L. Landry, Certified Town Clerk

## **FIRE DEPARTMENT REPORT**

The fire department had a slight decrease in overall emergency incidents in 2019 although we experienced more structural fires than we have had in several years. The largest fire in Dunbarton in recent year's occurred in October when a wind-driven fire destroyed a historic barn and farmhouse on Twist Hill Road. Request for non-emergency services such as fire permits, inspections, reports and investigations continue to increase.

Finding volunteer firefighters and emergency medical personnel continues to be an issue not only at the local level but also at the state and national level. Daytime medical incidents increased this past year and with very limited number of members available during the weekday we had to rely on mutual aid much more often. We are fortunate that the Dunbarton Police, when available, are willing to respond to medical calls. Police officers are trained in CPR, AED's, bleeding control and can administer Narcan and are often first on the scene. I want to recognize and thank the members of the police department for their life saving efforts this past year. As a growing community, how we staff our department is going to have to be addressed in the very near future. We are always looking for new members.

During Fire Prevention Week in October fire department members visited the Dunbarton Elementary School and delivered fire prevention education to all the students and staff. This year's theme was Plan and Practice Your Escape, everyone should have a home escape plan and know two ways out of every room. If a fire breaks out in your home, you may only have minutes to get out safely.

I would like to thank the Dunbarton Firefighters Association for their continued support of the fire department and to thank everyone who supported the Association's annual chicken barbeque this past June. In equipment news we purchased an electric stretcher for our ambulance which should help prevent back injuries when lifting patients, especially when we are shorthanded on medical calls. With an aging fleet of fire apparatus, we need to continue putting money in our Capital Reserve Fund and we are asking for voter support at our annual town meeting.

Members of our department provide a critical service to our community which entails hundreds of hours of training and responding to all types of incidents, at all hours of the day and night. I thank all our members for their dedication and willingness to help their neighbors. I would also like to thank the Board of Selectmen, Department Heads and their employees, Board and Committee members and residents that supported the fire department this past year.

Respectfully submitted,

Jonathan Wiggin

Dunbarton Fire Chief

### **SUMMARY OF FIRE DEPT. EQUIPMENT FUND**

Fiscal Year Ended December 31, 2019

Cash on Deposit December 31, 2018	\$ 152,168.22
Receipts 1/1/19 to 12/31/19	\$ 30,547.34
Interest on Investments	\$ 798.39
Total	\$ 183,513.95
Disbursements 1/1/19 to 12/31/19	\$ (1,156.58)
Cash on Hand December 31, 2019	\$ 182,357.37

Respectfully submitted,

Pamela Milioto  
Town Treasurer

## DUNBARTON FIRE DEPARTMENT 2019

### DEPARTMENT MEMBERS

Daniel Andrews	Mark Lang	Brian Rae
Mark Andrews	Heather Luby	Jackie Roehl
Patrick Bowne	Cody Marcou	Brandon Skoglund
Tamara Bowne	Deb Marcou	John Swindlehurst III
Sarah Carter	Lous Marcou	Jonathan Wiggin
Jackson Crosby	Zachery Marcou	Ben Wright
John Daly	Fred Mullen	Heidi Wright
Kevin Gawel	Don Nason	Patrick Wright
Rebecca Kurth	Robert Purcell	Charles Zahn

### 2019 INCIDENTS

Alarm Activation	10
Auto Accident	14
Auto Fire	1
Brush Fire	5
Chimney Fire	2
Drill	1
Hazmat	10
Medical	119
Mutual Aid Fire	22
Mutual Aid Medical	9
Power Line	14
Service	5
Smoke Investigation	5
Structural	4
<hr/> Total	<hr/> 221

## EMERGENCY MANAGEMENT PLAN

There were no major incidents or storms that occurred this past year that required the town to activate our Emergency Operations Center or open the Emergency Shelter or Warming Center.

Emergency generator maintenance was again our priority this past year. The generator that serves the Elementary School /Community Center needs a component repaired or replaced and we are hopeful we can secure the funds in 2020 to get it repaired. The generator is operational but it might need to be shut down this summer for a short period of time, but we will have a backup plan in place.

Ready NH [www.readynh.gov](http://www.readynh.gov) is New Hampshire's emergency preparedness Web Site. It is designed to provide individuals, families and businesses with the information they need to protect themselves from a disaster.

I encourage every Dunbarton resident to preplan for an emergency before it occurs. For more information about emergency preparedness, visit the following websites: [www.fema.gov](http://www.fema.gov), [www.cdc.gov](http://www.cdc.gov), [www.redcross.gov](http://www.redcross.gov), [www.nhoem.state.nh.us](http://www.nhoem.state.nh.us), or [www.dhhs.nh.gov](http://www.dhhs.nh.gov).

I would like to thank all town officials, department employees and residents who assisted me this past year.

Respectfully submitted,

Jonathan Wiggin  
Emergency Management Director

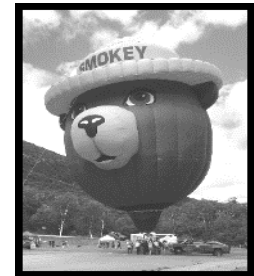


## Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

The Forest Protection Bureau and local fire departments were very busy this year celebrating Smokey Bear's 75<sup>th</sup> year preventing wildfires. Many events were held at local libraries, in fact, this program was so successful we will be offering it again in 2020. We were fortunate enough to partner with the Northeast Forest Fire Protection Compact and bring the Smokey Hot Air Balloon to Franconia Notch in August. The weather was fantastic and hundreds of people got the chance to ride in the balloon! Smokey's message has always been about personal responsibility – remember his ABC's: **A**lways **B**e **C**areful with fire. If you start a fire, put it out when you are done.

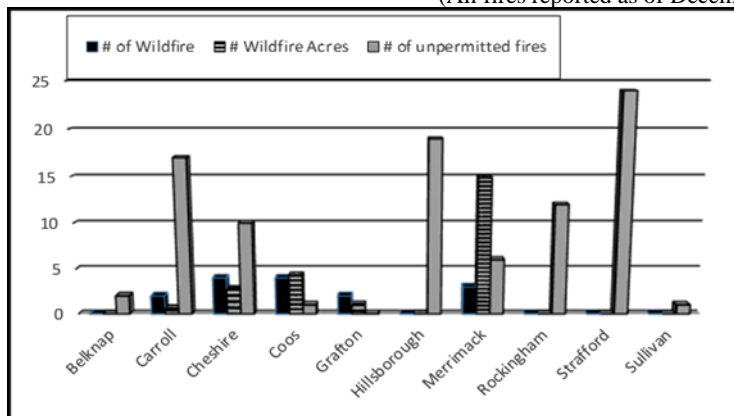


**“Remember, Only You Can Prevent Wildfires!”**

As we prepare for the 2020 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdfl/](http://www.nh.gov/nhdfl/).

### 2019 WILDLAND FIRE STATISTICS

(All fires reported as of December 2019)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2019	15	23.5	92
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180

\* Unpermitted fires which escape control are considered Wildfires.

### CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lighting	Misc.
4	3	1	0	1	1	1	1	3





## CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Jonathan Wiggan  
P.O. Box 3962  
Concord, NH 03302-3962

Email: [capareac1@comcast.net](mailto:capareac1@comcast.net)

Chief Coordinator: Keith Gilbert  
Telephone: 603-225-8988  
Fax: 603-228-0983

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### **2019 ANNUAL REPORT TO BOARD OF DIRECTORS**

The 2019 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2019. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact serves 23 communities in 4 counties. The Compact's operational area is 817 square miles with a resident population of 135,796. The Equalized Property Valuation in the area we protect is over 15.1 billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center under the direction of dispatch supervisor Captain Elisa Folsom. A detailed activity report by town/agency is attached.

The 2019 Compact operating budget was \$ 1,279,005. Expenditures were \$37,299.57 under budget. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. The Compact received a 2016 Homeland Security Grant to provide training on the Statewide Mobilization Plan for agencies throughout the State. Work on that grant was completed during 2019. During 2018 we received a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. Work on that project began in 2019 and will be completed during 2020.

The Compact and Hazmat Team have received over 3.4 million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2017 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch software. We worked on this throughout 2018 and 2019. The vendor missed two scheduled implementation dates. We have turned this matter over to an attorney for resolution.

Some of the simulcast system equipment purchased with a 2015 grant failed and the vendor was out of business. During 2019 we replaced two microwave links; from Gould Hill to Craney Hill and from South Bow Road to Dispatch to correct these failures. The cost for these replacements was \$49,691.00.

As Chief Coordinator, I responded to 537 incidents, a significant increase over 2018. In addition to responding to provide command post assistance at those mutual aid incidents, I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

Compact officers serving during 2019 were:

President, Chief Jon Wiggan, Dunbarton  
Vice President, Chief Ed Raymond, Warner  
Secretary, Chief Guy Newbery, Chichester/Concord  
Treasurer Chief Jeff Yale, Hopkinton

The Training Committee, chaired by Concord Captain Mick Costello; with members Concord Paramedic/FF Matt Cole, Warner Deputy Chief Jon France, Northwood Lieutenant Daryl Morales and Bradford Lieutenant Rob Steiz, assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire Hazmat Team represents 58 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Chief Anthony Manning has revitalized

the team and has been moving the REPC forward. The team added a second Hazmat response truck during 2019 and now has one truck housed in Concord and one housed in Campton.

Gary Sleeper has volunteered his services to create and maintain a web site for the Compact at <https://www.capareafire.org/>. Please visit the site for incident photos, news, scheduled events, training info, SOGs and department profiles.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator

CAPITAL AREA FIRE COMPACT 1/13/2020

### *Capital Area Mutual Aid Fire Compact*

#### *2018 Incidents vs. 2019 Incidents*

ID #	Town	2018 Incidents	2019 Incidents	% Change
50	Allenstown	688	746	8.4%
51	Boscawen	197	186	-5.6%
52	Bow	1,100	1,196	8.7%
53	Canterbury	337	328	-2.7%
54	Chichester	515	549	6.6%
55	Concord	8,987	8,885	-1.1%
56	Epsom	984	1,012	2.8%
57	Dunbarton	242	221	-8.7%
58	Henniker	970	1,009	4.0%
59	Hillsboro (includes Windsor)	1,193	1,061	-11.1%
60	Hopkinton	1,144	1,173	2.5%
61	Loudon	940	918	-2.3%
62	Pembroke	352	372	5.7%
63	Hooksett	2,390	2,425	1.5%
64	Penacook RSQ	862	927	7.5%
65	Webster	184	181	-1.6%
66	CNH Haz Mat	8	7	-12.5%
71	Northwood	666	608	-8.7%
72	Pittsfield	876	900	2.7%
74	Salisbury	171	131	-23.4%
79	Tri-Town Ambulance	1,305	1,219	-6.6%
80	Warner	413	407	-1.5%
82	Bradford	178	171	-3.9%
84	Deering	276	240	-13.0%
86	Washington	108	152	40.7%
	WINDSOR	49	30	-38.8%
		<b>24,201</b>	<b>25,024</b>	<b>3.4%</b>

*Fire Alarm Systems placed Out of, or In Service for maintenance in 2019:* 2997

*2019 Incidents that Mutual Aid Coordinator Responded to:* 547

*Inbound Telephone Calls Received on Emergency Lines:* 43,645

*Outbound Telephone Calls Made:* 7,480



## DUNBARTON POLICE DEPARTMENT – 2019 ANNUAL REPORT



Emergency: 911  
24-Hour Dispatch Center: (603) 224-1232  
Business Line, Non-Emergency: (603) 774-5500  
Business Fax: (603) 774-5600  
Facebook: [www.facebook.com/dunbartonpolice](http://www.facebook.com/dunbartonpolice)  
Webpage: [www.dunbartonpolice.weebly.com](http://www.dunbartonpolice.weebly.com)



### PERSONNEL SUMMARY

#### STAFF AS OF DECEMBER 31<sup>ST</sup>, 2019

Name	Position	Serving Dunbarton Since
Daniel Sklut	Chief of Police	2012
Christopher Remillard	Sergeant	2008
Ralph McClellan	Patrolman	2013
Jason Patten	Patrolman	2014
Brian Tyler	Patrolman	2016
Geoffrey Pushee	Part-Time Patrolman	2013
Michel Gorman	Part-Time Patrolman	2003
Joseph Milioto	Part-Time Patrolman	1991
Laura Cattabriga	Part-Time Detective	2015

### EMPLOYEES HIRED

Name	Position	Date
	None	

### EMPLOYEES PROMOTED

Name	Position	Date
	None	

### EMPLOYEES SEPARATED

Name	Position	Date
	None	

### Incidents of Note

2019 proved to be a very busy year for the Dunbarton Police Department. We logged a record number of arrests, conducted numerous complex criminal investigations and responded to a variety of calls for police service. Some of the more notable incidents include, but aren't limited to:

- Merton Mann was convicted of nine counts of aggravated felonious sexual assault and seven counts of felonious sexual assault in May, 2019 related to an investigation into allegations dating back to 2007.
- An individual was successfully revived following CPR and an AED deployment by her husband, Chief Sklut and Detective Cattabriga. She is alive and well as of this writing.
- An individual was arrested for stealing a snowplow after the theft from a resident's driveway which was caught on the victim's home surveillance camera. The plow was recovered in Manchester and returned to the owner.
- A rifle that was stolen from Guinea Road in 2015 was recovered in Bow. An individual was charged with theft of lost or mislaid property.
- Lost hikers in the Kuncanowet Town Forest were located by Dunbarton Police and New Hampshire Fish and Game. They were ill prepared for the elements and not properly dressed when they got lost.
- Three caregivers were arrested for assaulting a disabled adult over an extended period of time.
- A string of package thefts occurred in December, 2019, some of which were caught on home surveillance cameras. The incidents remain under investigation.

- An individual was arrested for criminal threatening with a deadly weapon (felony) for threatening an individual with a pair of scissors during a domestic disturbance. That same individual was later charged with multiple counts of stalking and default or breach of bail conditions for repeatedly contacting the victim and sending items to their home.

#### **Incidents and Calls for Service as Reported**

911 Hang Up Call	11	Mental Health Emergency	18
Animal Complaint	139	Motorist Assist/Disabled Vehicle	47
Assault	8	Motor Vehicle Collision	53
Assist EMS/Medical Emergency	80	Motor Vehicle Complaint	96
Assist Fire (Alarms, Hazards, Fires, Etc.)	42	Motor Vehicle Lockout	6
Assist Other Agency	138	Motor Vehicle Stop	1198
Burglary (Includes Attempted)	1	Neighbor Dispute	8
Burglary Alarm	89	OHRV Complaint	18
Business Check/Walkthrough	150	OHRV Collision	1
Car Seat Inspection	1	Parking Complaint	7
Civil Matter	42	Pedestrian Check	8
Court Order Violation	16	Pistol/Revolver License Application	35
Criminal Threatening	9	Police Courtesy/Citizen Assist	74
Criminal Trespassing	9	Police Information	22
Death Notification	5	Restraining Order/Information	14
Directed Patrol (Rec Areas, Traffic, Etc.)	728	School Zone Patrol	215
Disorderly Conduct	2	Sex Offender Registration/Update	10
Domestic Disturbance	24	Sex Offense	4
Drug Activity	8	Subpoena/Paperwork Service	42
Drug Overdose (Non-Fatal)	1	Suicide Attempt	3
Explosives Disposal Unit Callout	1	Suspicious Activity	38
Fingerprint Service	11	Suspicious Person	17
Firearms Related Complaint	19	Suspicious Vehicle	53
Follow Up	141	Stalking	2
Found Property	13	Theft/Fraud/Scam	70
Harassment	11	Traffic Hazard	58
Hit & Run	4	Unattended/Untimely Death	4
Illegal Dumping	6	Vacant Property Check	521
Intoxicated Subject	2	Vacant Property Check Request	100
Juvenile Involved/Incorrigible/DCYF	25	Vandalism/Property Damage	12
Lost/Missing Person	6	Vehicle Check/Log	138
Lost Property	14	VIN Verification	40
Marine Patrol Violation	2	Welfare Check	28

#### **Arrests**

During 2019 Dunbarton Police Officers logged 142 arrests which includes physical custody arrests as well as other criminal prosecutions. This is a summary of the offenses/charges: 12 felonies, 94 misdemeanors, 92 violations, 8 Town ordinance violations, 20 protective custodys, 7 warrants from other agencies, 5 electronic bench warrants and 4 involuntary emergency (mental health) admissions.

### Motor Vehicle Activity

During 2019 we spent many hours conducting traffic enforcement. Our goal is to influence driver behavior to obey traffic speeds and controls. Much of our time was spent in the center of town and at Pages Corner. Our officers issued many verbal or written warnings. We also issued 326 motor vehicle citations, some in conjunction with an arrest or as the result of an accident investigation. The citations were issued for:

Stop Sign	19	Failure-to-Yield	
Speed	173	Yellow Line	2
Non-Inspection	67	Open Container	3
Unregistered Vehicle	36	Misuse/Failure to Display Plates	4
Equipment Violation	2	Motorcycle Endorsement Required	4
Expired License	8	Following too Close	1

### Drug Activity

The heroin and opioid drug epidemic is far reaching and has affected the entire State of New Hampshire from the largest cities to the smallest towns. Dunbarton is no exception. Crimes committed in Dunbarton, particularly theft related incidents, oftentimes have a direct nexus to drug addiction. If you find a discarded hypodermic needle, please use caution and notify us immediately so it can be disposed of safely.

In 2019 we saw an increase in methamphetamine use; a trend that is being seen throughout the State of New Hampshire. On a weekend where Manchester Police and Fire were flooded by “Spice” overdose calls, an individual on illegal substances sprinted, screaming, into a parked Dunbarton police cruiser and dented the hood. The officer had been called to a report of a possible burglary-in-progress and a Taser was used to subdue and apprehend the suspect. A suicidal individual was located following a K9 track and found in possession of over 5 grams of Fentanyl, an opioid 50 times more potent than heroin.

Officers are equipped with Narcan in each patrol vehicle and are licensed through to administer it. We also have a supply of free Narcan kits to provide to family and friends of at-risk individuals through a New Hampshire Project FIRST grant. Please contact Sergeant Remillard at [chrisremillard@gsinet.net](mailto:chrisremillard@gsinet.net) or (603) 774-5500 to learn more. If you or someone or know is struggling with addiction, please visit [www.nhtreatment.org](http://www.nhtreatment.org) for information on local treatment centers and resources that are available.

### Community Policing & Projects

The Dunbarton Police Department is pleased to offer and participate in a variety of community-based programs and initiatives. Some of our community policing efforts for 2019 are outlined below:

- We hosted our 2<sup>nd</sup> Annual Dunbarton Bicycle Rodeo along with members of the Dunbarton Volunteer Fire Department and S&W Sports of Concord. We were able to pass out brand new bicycle helmets and related safety equipment thanks to a Safe and Active Community Grant through the Children’s Hospital at Dartmouth (CHaD) and the generosity of the Brain Injury Association of New Hampshire (BIANH). S&W Sports performed free bicycle tune ups and inspections.
- We hosted “Social Media: A Predator’s Playground” which was presented by the New Hampshire Internet Crimes Against Children (ICAC) Task Force member Matt Fleming.
- A Women’s Self-Defense class was taught at the Dunbarton Elementary School by the Training Station of Manchester.
- Our members participated in “Beards for Bucks,” a fundraising effort that raises money for the Merrimack County Advocacy Center (MCAC) throughout the month of October.
- In partnership with the Drug Enforcement Administration, we hosted a Prescription Drug Takeback Day in April and October to help our residents get rid of unwanted, unused or expired prescription medications and collected a total of 77.2 pounds of medications. We will continue this initiative into the future in April and October of each year.

- Through our NH Project FIRST grant, 11 individuals were trained in hands-only CPR and over a dozen Narcan kits were distributed throughout the community. We also hosted an Opioid Awareness presentation at the Dunbarton Public Library.
- Detective Cattabriga taught the Drug Abuse Resistance Education (DARE) curriculum to 6<sup>th</sup> grade students at the Dunbarton Elementary School. She also worked with DES throughout the year to improve school safety and plan and conduct lockdown and evacuation drills.
- Officers participated in or attended a variety of community-based events including DES' Turkey Trot, Trick-or-Treat in the Town center, Old Home Day, Arts on the Common and the Dunbarton Public Library's Touch-A-Truck Event. Officers continue to provide a police presence during morning drop-off and afternoon release at the Dunbarton Elementary School. Our officers donated toys to the Dunbarton Congregational Church's Secret Elf program, an effort that provides toys to Dunbarton youth for the holidays.
- We are pleased to offer a free fingerprint service for Dunbarton residents looking to have their fingerprints taken for employment or licensing purposes. Please call (603) 774-5500 to make an appointment.
- We offer a Vacant House Check program. We will keep an eye on your property while you're out of Town. To fill out a VHC form, please visit our website and click on the "Community Services" tab or stop by the station. This is a very popular service.
- We are a member of the Concord Regional Crimeline. Anonymous complaints regarding criminal activity, including drug activity, can be directed to the Concord Regional Crimeline at (603) 226-3100 or by texting TIPS234 and your message to CRIMES (274637). More information about the Crimeline can be found on their website at [www.concordregionalcrimeline.com](http://www.concordregionalcrimeline.com)
- Officer Brian Tyler is a Child Passenger Safety (CPS) Technician. To arrange for a free inspection and installation of your child's car seat please e-mail Officer Tyler at [btyler@gsinet.net](mailto:btyler@gsinet.net). To learn more about the CPS program, please visit: <https://cert.safekids.org/>
- Please visit our Facebook page ([www.facebook.com/dunbartonpolice](http://www.facebook.com/dunbartonpolice)) for important community announcements, monthly activity logs, press releases and safety tips and suggestions. We also maintain a website at [www.dunbartonpolice.weebly.com](http://www.dunbartonpolice.weebly.com) which contains a live feed to our Facebook page for those who don't have Facebook accounts. Information on community services, staff biographies and frequently asked questions can be found on our website.

### **Equipment**

Stas and Aleeta Szopa donated a hand held FLIR thermal imager which our officers use on patrol. The device detects variations in temperature and displays them as an image on a screen. Once again we thank the Szopa's for their support.

### **Fleet**

Our Department's fleet consists of four marked patrol vehicles and one unmarked vehicle. Our last request for a replacement vehicle was in 2017. We will be requesting a replacement vehicle in 2020.

- 2017 Ford Police Interceptor SUV which was placed in service in 2017. It has approximately 80,000 miles and is one of the primary patrol vehicles.
- 2017 Ford Police Interceptor SUV which was placed in service in 2016. It has approximately 89,000 miles and is one of the primary patrol vehicles.
- 2013 Ford Police Interceptor SUV which was placed in service in 2012. It has approximately 136,000 miles and is one of the primary patrol vehicles. We are asking to replace this vehicle in the 2020 budget and use it as a secondary patrol vehicle and for police details.
- 2008 Ford Taurus, all-wheel drive sedan which was placed in service in 2009. It has approximately 85,000 miles and is assigned to the Police Chief. As with many older vehicles it is suffering from rust damage. We hope to get one more year of service from this vehicle.
- 2008 Ford Crown Victoria sedan which was placed into service in 2008. It was removed from active patrol service in 2016. It is only used for police details and special events and will be eliminated when it is no longer economically feasible to repair.

NOTE: The Police Department earned nearly \$21,000 in revenue from the use of police vehicles on details in 2019. The lack of cruiser availability suppressed additional revenue from this source.

### **Training**

Ongoing training and career development is an important aspect of a professional law enforcement agency. Properly trained law enforcement officers are better equipped to serve their community and reduce the risk of civil liability to the Town. Our officers exceeded minimum training standards and goals in 2019.

We hold monthly training for Department members which cover mandatory and discretionary training topics. In addition, we completed Department training in Legal Updates and Mock Trials, Taser Conducted Electrical Weapon (CEW) Recertification, State Police Online Telecommunications (SPOTS) Recertification, Response to Resistance training, Fatigue Management and Emotional Wellbeing, Managing Multiple Priorities, and a Tactical Medicine Refresher Course. Officers were also kept up-to-date on crime and drug trends, legal updates, and relevant court decisions throughout 2019.

### **Grants**

We continue to seek out grants to help us meet our community's needs. Most are written and managed by Sergeant Remillard. In 2019, we received funding from the New Hampshire Office of Highway Safety for traffic enforcement, drunk driving patrols, and 50% of the cost of a portable speed display sign. New Hampshire Fish and Game awarded us a grant to conduct extra OHRV enforcement at the Hopkinton-Everett OHRV Park. The New Hampshire Department of Safety awarded us a grant for New Hampshire Project FIRST (First Responders Initiating Recovery, Support, and Treatment), a comprehensive program that allowed the Dunbarton Police and Fire to work together to address drug use in our community by promoting resources and training for the public.

We were also the recipients of a Safe and Active Communities Grant through the Children's Hospital at Dartmouth (CHaD) which provided multisport helmets and bicycle safety equipment to Dunbarton youth during our 2nd Annual Dunbarton Bicycle Rodeo.

Traffic Enforcement Grant	\$2,862
Portable Speed Sign Grant	\$1,338
OHRV Enforcement Grant	\$1,080
NH Project FIRST Grant	\$3,504
<i>Total 2019 Grant Awards</i>	<i>\$8,784</i>

### **Police Department Income**

Report Request Fees	\$278.74
*Pistol/Revolver License Applications	\$160.00
Use of Police Vehicles on Details	\$20,943.00
Administrative Surcharge for Police Details	\$26,182.50
Court Reimbursement, Restitution	\$467.00
<i>Total 2019 Police Department Income</i>	<i>\$48,031.24</i>

*\*The Board of Selectmen discontinued Pistol/Revolver license fees in April of 2019.*

### **Safety Reminders**

Please be sure to lock the doors to your vehicles and residences and close your garage doors. Consider installing home security systems and surveillance cameras. They have become more affordable and easy to use. Consider our free Vacant House Check service if you are going to be away. The form can be found on our website at [dunbartonpolice.weebly.com](http://dunbartonpolice.weebly.com). You may also call (603) 774-5500 and an officer or dispatcher will assist you in filling out this form.

### Conclusion

We are your community's police force and we exist to serve our residents and guests. With our Volunteer Fire Department, we offer training in life saving and safety measures to give our residents, neighbors, and friends some of the skills they need to take care of themselves and each other. Please consider taking one of our CRASE, Stop the Bleed, or CPR classes. If someone you love is suffering from drug addiction, please consider contacting us for Narcan, CPR training, and Recovery Coaching.

Our staff is available to talk to you about home security, target hardening, and personal protection. Please consider installing an alarm system and/or security cameras to help protect your property.

To report a crime, speak with an officer, report suspicious activity, etc. please call our 24-hour dispatch number at (603) 224-1232. For an emergency, always call 911. Calling the police department directly will delay the officer's response as we cannot take the call and respond at the same time.

Our burglary rate was near zero! There are many factors that contributed to this low number but thanks to all of you who looked out for your neighbors, photographed and reported suspicious cars and persons, and hardened your homes with security cameras and alarms! Protect what you work so hard for!

We would like to thank the many individuals, town employees, volunteers, officials, and mutual aid partners who have worked with us throughout the year. A special thanks to our Volunteer Fire Department. This is a very special organization of your friends and neighbors. With the number of fire rescue calls increasing, have you considered becoming a Fire Department volunteer?

On a personal note, I am in my 9<sup>th</sup> year as Dunbarton's Police Chief. I plan to retire at the end of my current contract (2022). Along with the rest of the staff I am working on projects to ensure that the department is ready for an orderly transition to whoever the Board of Selectmen appoints to replace me. We are working to develop capable leaders who share our Town's values from within the agency's staff for the Board to consider.

Once again we thank our community for supporting our efforts to provide police services with the familiarity that living in a small town makes possible. Dunbarton truly is a very special place.

Respectfully Submitted,

Daniel G. Sklut  
Chief of Police

### SUMMARY OF DPD SPECIAL DUTY MAINTENANCE FUND

Fiscal Year Ended December 31, 2019

Cash on Deposit December 31, 2018	\$	31,775.08
Receipts 1/1/19 to 12/31/19	\$	20,910.00
Interest on Investments	\$	3.24
Total	\$	52,688.32
Disbursements 1/1/19 to 12/31/19	\$	-
Cash on Hand December 31, 2019	\$	52,688.32

Respectfully submitted,

Pamela Milioto  
Town Treasurer

## **DUNBARTON BOARD OF ASSESSORS ANNUAL REPORT 2019**

The Board of Assessors meet on the third Tuesday of each month at 7:00 pm at the Town Office Building. All meetings are open to the public. Anyone wanting to meet with the Board may do so by calling the Town Offices for an appointment.

Throughout the year, the Board met with a number of property owners to review property assessments as well as Abatements, Timber Tax, Current Use and Land Use Change issues.

As a Board, our one main objective is to maintain equality from reval to reval. This is done every five years in accordance with State Law. This year Municipal Resources was the successful bidder and was awarded the contract to do the 2020 revaluation of the town.

As in past years, we are asking the Town residents to approve our Warrant Article to set aside monies for our next reval in 2025.

We would like to thank the staff at the Town Office and the Selectmen for their support and cooperation this year.

Respectfully submitted,

Mary LaValley, Chair

Bryan Clark

Jacques Belanger

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### **Veterans Credit**

Adopted in 1990 by petition for Veterans optional credit \$100.00 Amended in 2006 to \$500.

Adopted in 1990 by petition for Veterans optional total disability credit from \$700 to \$1,400.

Board of Selectmen information for town meeting discussion:

In 2019 the Town of Dunbarton applied:

114 - Veterans War Service Tax credits @ \$500.00 each to qualifying Veterans.

1 - Veteran War Service Tax credit (1/3 owner) \$165.00 to qualified Veteran.

5 - Disabled Veteran Tax credits @ \$1,400.00 each to qualifying Veterans.

2019 total funds credited for the War Service Tax credits = \$57,165

2019 total funds credited for the Disabled Veteran Tax credits = \$ 7,000

Total credited in 2019 for qualifying Veterans = \$64,165 (*refund before setting tax rate*)

### **Elderly Exemption Credits**

4-Elderly Property Owners qualified for reduced property taxes.

Total Exempt property values = \$369,700 (\$10,059.54)

Tax Rate for 2019 = \$27.21

## BUILDING DEPARTMENT REPORT 2019

There was a total of 190 permits issued and 370 inspections (including 8 for subdivision monumentation verification) logged by the department in 2019. The department also reviewed 11 septic system designs, several with a second review, prior to their submittal to the NH Department of Environmental Services. Revenue of \$26,091 was collected by the department in 2019. This total includes fees for the various types of permits as well as septic system design reviews.

### BUILDING PERMITS FOR 2019

New Home	11	Sign	3
Addition	1	Oil Burner	2
Accessory Dwelling Unit (ADU)	3	Pellet Stove	1
Deck/Porch	11	Municipal Project	1
Garage/Barn/Shed	17	Solar	10
Renovation/Demolition	17	Driveway	1
LP Gas/Mechanical	52	Well	1
Electrical/Generator	42	In-Ground Pool	1
Plumbing	15	Above-Ground Pool	3
TOTAL PERMITS			192

The Building Inspector performs all inspections to ensure projects will be completed according to the New Hampshire Building Code (2015 International Residential Code, 2015 International Plumbing Code, 2015 International Mechanical Code, 2015 Energy Conservation Code, 2015 International Swimming Pool and Spa Code, 2017 National Electrical Code). Michael serves as the Town's Health Officer; Jon Wiggin serves as the Deputy Health Officer. The health officers do inspections for daycares, the school, foster homes, restaurants, and environmental concerns. Michael also serves as the Town's Code Enforcement Officer and is responsible for addressing citizens' health and safety matters per Dunbarton's Zoning Ordinance.

**Permits are required for the following work:** accessory dwelling units (ADU); additions; agricultural uses (e.g. greenhouse, stable, barn); commercial, industrial, and institutional uses; decks; demolition/removal; electrical/service entrance; fireplace/chimney; garages; generators; home occupation business; mechanical/gas; new home construction; oil and gas burner installation; pellet stoves; plumbing; pools; remodeling/renovation; sheds; solar; and temporary trailer/building.

Building permits are generally not required for construction less than \$1,000 in value or for structures with a maximum 100 square footage or less. Even though a project does not require a building permit, all work still must meet the applicable codes. This exception does not apply to structural changes, extensive renovations, additions to existing buildings, or trade work (electrical, mechanical, plumbing and gas fitter) that require inspections. Feel free to call this office at 774-3541, ext.106 with any building related questions you may have.

*Respectfully Submitted,*

Michael Cumings – Building Inspector

Donna White – Office Administrator



## **DUNBARTON PLANNING BOARD 2019**

Despite a fairly robust economy in real estate turnover, the year 2019 saw another downtrend in new development activity for the Dunbarton Planning Board.

With regard to residential development, there was but one application accepted and approved: a 4-lot subdivision in the village's 2-acre district (resulting in three new lots). Separately, there were two lot-line adjustments. There were no commercial/site plan applications proposed. At year's end there were no pending residential or commercial applications. Three prior approvals, however, still await final filing at the Registry (including one from 2017).

Working with Central N.H. Regional Planning Commission, the Board continued on the update to our existing Master Plan. Started in 2016, the final broad-based document was finished and approved at Public Hearing, September 2019.

Time permitting, we have been reviewing our current working documents, particularly our Zoning Ordinance, to clear up any ambiguities or discrepancies. Amendments and updates will be proposed for review by the voters in March. Special recognition goes to Chuck Frost and Planning Administrative Assistant Donna White for their perseverance in getting all this done prior to Town Meeting. There will be more work to come.

Our membership continues fairly stable, with all current members having years of experience. Special recognition goes to George Holt and Chuck Frost (serving as vice-chairman and secretary, respectively) at a time when it's so hard to get working volunteers. In addition, Selectmen's Representative Mike Kaminski has done an outstanding job of interfacing with the Town Selectboard when their involvement helped move issues forward.

And, yes, this year, as always, the Chairman wishes to recognize all present and past Board members for their many, many years of dedication and service to the Town of Dunbarton.

### **Members:**

Kenneth L Swayze, Jr., Chairman  
George Holt, Vice-Chairman  
Charles "Chuck" Frost, Secretary

Michael Kaminski, Selectmen's Representative  
Jeff Crosby (Road Agent)  
Brian Pike  
Alison Vallieres



## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

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28 Commercial Street, Suite 3, Concord, NH 03301  
phone: (603) 226-6020 fax: (603) 226-6023 web: [www.cnhrpc.org](http://www.cnhrpc.org)

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. Ken Swayze (CNHRPC Executive Committee) and George Holt were the Town's representatives to the Commission in 2019.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2019, CNHRPC undertook the following activities:

- Provided assistance to the Planning Board to complete the Dunbarton Master Plan Update and initiated Circuit Rider Planner assistance related to the Planning Board's update of checklists, guidelines and application materials.
- Continued to implement the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). For more information on brownfields and the regional Brownfields Assessment Program please visit [www.cnhrpc.org/cnhrpc-brownfields-program](http://www.cnhrpc.org/cnhrpc-brownfields-program).
- Promoted CommuteSmart New Hampshire and the NH Rideshare ride-matching software. Staff provided coordination support to the CommuteSmart NH Program that works to support transportation demand management services and rideshare coordination across the state. Working closely with other Regional Planning Commissions and other transportation-oriented organizations, staff hosted two statewide commuter challenges, 11 Coordination Committee meetings, and provided outreach through newsletters, social media, and tabling events. Additional information on CommuteSmart New Hampshire can be found at [www.commutesmartnh.org](http://www.commutesmartnh.org).
- Provided Hazard Mitigation Plan update development assistance in four communities.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2019, CNHRPC held nine (9) TAC meetings. CNHRPC staff worked with the TAC to complete the preparation of the Regional Transportation Improvement Program (TIP) to ensure the region's needs were adequately addressed in the 2021-2030 State Ten Year Transportation Improvement Plan. Information related to the TIP update process can be found at [www.cnhrpc.org/transportation-planning/transportation-improvement-program-tip](http://www.cnhrpc.org/transportation-planning/transportation-improvement-program-tip).
- Completed over 200 traffic counts in the region as part of its annual Transportation Data Collection Program. In Dunbarton, CNHRPC conducted ten (10) traffic counts along state and local roads.
- Coordinated the update of the Mid-State RCC Coordinated Transit & Human Services

Transportation Plan which allows the Mid-State RCC to distribute federal funding for a variety of services including the Community Action Program's enhanced Volunteer Driver Program (VDP). CNHRPC provides technical support for the VDP that, in 2019, provided over 3,500 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. In Dunbarton, there is currently one resident receiving rides through the VDP. For more information, visit [www.midstatercc.org](http://www.midstatercc.org).

- Provided geographic information services (GIS) mapping assistance to local communities. Staff provided local mapping assistance and analysis as requested and maintained a GIS database for each municipality and the region.

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.



# MUNICIPAL CAPITAL IMPROVEMENT PLAN

Town of Dunbarton Municipal Improvements Schedule										
12/29/2015		2016-2021 CIP Committee Adoption	Anticipated Cost	Method(s) of Financing / Notes	Cost per Year					TOTAL 2016 - 2021
Application Number	PROJECTS: DEPARTMENT CAPITAL PURCHASES/EXPENDITURES	2016			2017	2018	2019	2020	2021	
	<b>PD POLICE DEPARTMENT</b>									
1-PD-2016	Replace Existing Vehicle & Equipment	\$44,000	Warrant Article	\$44,000						\$44,000
2-PD-2016	Replace Existing Vehicle & Equipment	\$44,000	Warrant Article	\$44,000						\$44,000
3-PD-2016	Replace Existing Vehicle & Equipment	\$44,000	Warrant Article		\$44,000					\$44,000
4-PD-2016	Replace Existing Vehicle & Equipment	\$44,000	Warrant Article			\$44,000				\$44,000
15-PD-2016	Mobile Data Terminals & Software	\$16,852	Warrant Article	\$16,852						\$16,852
	<b>Police Subtotal</b>	<b>\$192,852</b>		<b>\$60,852</b>	<b>\$44,000</b>	<b>\$44,000</b>	<b>\$44,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$192,852</b>
	<b>TS TRANSFER STATION</b>									
5-TS-2016	Replace 2000 Pickup Truck (2017)	\$40,000	Warrant Article & CRF		\$40,000					\$40,000
6-TS-2016	Transfer Station Equipment Capital Reserve Fund	\$186,000	See CRF deposits below	•	•	•	•	•	•	\$0
	<b>Transfer Station Subtotal</b>	<b>\$226,000</b>		<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>
	<b>HD HIGHWAY DEPARTMENT</b>									
application?	Highway Capital Reserve Fund	\$150,000	See CRF Deposits below	•	•	•	•	•	•	\$0
7-HD-2016	Highway Vehicle Replacement (2017)	\$175,000	Warrant Article & CRF		\$175,000					\$175,000
	<b>Highway Department Subtotal</b>	<b>\$325,000</b>		<b>\$0</b>	<b>\$175,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$175,000</b>
	<b>FD FIRE DEPARTMENT</b>									
8-FD-2016	Fire Department Capital Reserve Fund	\$360,000	See CRF Deposits below	•	•	•	•	•	•	\$0
9-FD-2016	Replace Command Car	\$25,000	Warrant Article		\$25,000					\$25,000
10-FD-2016	Forestry-Utility Truck	\$25,000	Warrant Article	\$25,000						\$25,000
appl.-FD-2016?	Engine #1	\$400,000	Warrant Article & balance of CRF						\$400,000	\$400,000
	<b>Fire Department Subtotal</b>	<b>\$810,000</b>		<b>\$25,000</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$450,000</b>
	<b>CT CEMETERY TRUSTEES</b>									
11-CT-2016	Center Cemetery Roads & Premarking	\$22,800	Warrant Article	\$15,000	\$7,800					\$22,800
12-CT-2016	East Cemetery Erosion Control	\$20,000	Warrant Article		\$20,000					\$20,000
13-CT-2016	Page's Corner Cemetery Roads	\$22,800	Warrant Article			\$15,000	\$7,800			\$22,800
14-CT-2016	Cemetery Fences Replacement	\$17,000	Warrant Article			\$17,000				\$17,000
	<b>Cemetery Trustees Subtotal</b>	<b>\$82,600</b>		<b>\$15,000</b>	<b>\$27,800</b>	<b>\$32,000</b>	<b>\$7,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$82,600</b>
	<b>BOS BOARD OF SELECTMEN</b>									
16-BOS-2016	Land Purchase Capital Reserve Fund (2021)	\$660,000	See CRF Deposits below	•	•	•	•	•	•	\$0
17-BOS-2016	New Town Facilities Capital Reserve Fund	\$1,100,000	See CRF Deposits below	•	•	•	•	•	•	\$0
	<b>Board of Selectmen Subtotal</b>	<b>\$1,760,000</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>BA BOARD OF ASSESSORS</b>									
application?	Property Revaluation Capital Reserve Fund	\$90,000	See CRF Deposits below	•	•	•	•	•	•	\$0
application?	Property Revaluation (2020)	\$80,000	CRF				\$80,000			\$80,000
	<b>Board of Assessors Subtotal</b>	<b>\$170,000</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,000</b>
	<b>Project Subtotal for 2016-2021</b>	<b>\$3,396,452</b>		<b>\$100,852</b>	<b>\$311,800</b>	<b>\$76,000</b>	<b>\$51,800</b>	<b>\$80,000</b>	<b>\$400,000</b>	<b>\$1,020,452</b>
	<b>PROJECT IMPACT ON TOWN TAX RATE PER \$1,000 OF VALUATION</b>			<b>\$0.33</b>	<b>\$1.01</b>	<b>\$0.24</b>	<b>\$0.17</b>	<b>\$0.25</b>	<b>\$1.25</b>	





## **DUNBARTON ZONING BOARD OF ADJUSTMENT – 2019**

The Dunbarton Zoning Board of Adjustment is scheduled to meet on the second Monday of each month and met as business required during 2019. The Dunbarton Zoning Board of Adjustment held Public Hearings as required for the following requests:

### **ADMINISTRATIVE APPEALS:**

**FALCON HEIGHTS PROPERTIES, LLC:** The Dunbarton Zoning Board of Adjustment unanimously granted the request for an Administrative Appeal from Falcon Heights Properties, LLC to allow them to apply to the Dunbarton Planning Board for a proposed subdivision at their property located at 20 Stark Highway South (E3-03-09) in the Village/MDR District. This decision is based on the information presented by the applicant.

### **VARIANCES:**

**FALCON HEIGHTS PROPERTIES, LLC:** The Dunbarton Zoning Board of Adjustment unanimously granted the request for a Variance to allow Falcon Heights Properties, LLC to apply to the Dunbarton Planning Board for a subdivision of their property under the optional large lot zoning with reduced frontage with one lot being 17.69 acres where 18 acres is required at their property located at 35 Gile Hill Road (H5-02-02) in the Low Density Residential District.

**THOMAS CORRADO (H3-04-04):** The Dunbarton Zoning Board of Adjustment unanimously denied the request from Thomas Corrado, 259 Stark Highway North (H3-04-04) for Variances to Article B. Dimensional Requirements of the Zoning Ordinance for his property located in the Low Density/Multi-Family District. A Variance is requested for Dimensional Requirements for the existing dwelling and two existing wells which fall within the 100' buffer/setback required in the MFD District. The applicant has not met the criteria for the granting of a Variance under Criteria #5, Hardship.

In considering an appeal, the Board must act on the evidence before it and make its decision. In making its decision, the Board often stipulates certain restrictions, which the appellant must adhere to.

In any case involving a conflict of interest with a Board members, the Alternate member sits with the Board of Adjustment. The member with the conflict of interest is excluded from all deliberations and the vote on the decision. The Board of Adjustment must act within the limits set by the Dunbarton Zoning Ordinance and enforcement of its decisions rests with the Selectmen.

John Trottier, Chairman  
John Herlihy, Vice Chairman  
Alison R. Vallieres, Secretary  
Dan DalPra  
James Soucy

## **DUNBARTON ETHICS COMMITTEE**

### **ANNUAL REPORT – 2019**

David Allen, Tom Hathcoat, Ed Mears, Marcy Richmond and Marilyn Terrell served on the Dunbarton Ethics Committee in 2019.

The Committee held regular meetings in 2019 on February 12, April 9 and December 10. At the April 9, 2019 meeting the Committee provided training for 8 new town employees, officials, and board members pursuant to Section IV, B.2 of the Code.

Annual ethics training for new town employees, officials and board members always occurs on the second Tuesday in April at 7:30pm.

No complaints were received by the Committee in 2018 and no requests for advisory opinions were filed.

Respectfully submitted,

David Allen, Chair

## **DUNBARTON HIGHWAY DEPARTMENT – 2019**

The year 2019 has passed, and boy did it go by quickly. There were no weather extremes, which makes our lives in the highway department less stressful.

Road improvement projects consisted of shimming and overlay of pavement. These roads were Robert Rogers and Montalona Road. A top coat of asphalt was put on the police and school parking lot. A section of Ray Road was reclaimed, gravel added, and a base coat of asphalt. The remainder of the road will be done in 2020. This will consist of drainage improvements, grinding asphalt, gravel added, and new pavement.

Roads were plowed and sanded, holes were patched, brush was cut, shoulder and ditch work was performed throughout the Town.

The Highway Department would like to thank the Selectmen's office, sub-contractors, vendors, fire, police, all other departments and residents for their support and assistance throughout the past year.

Cordially,

Jeff A. Crosby

Road Agent for the Town of Dunbarton



## Dunbarton Cemetery Trustees - 2019

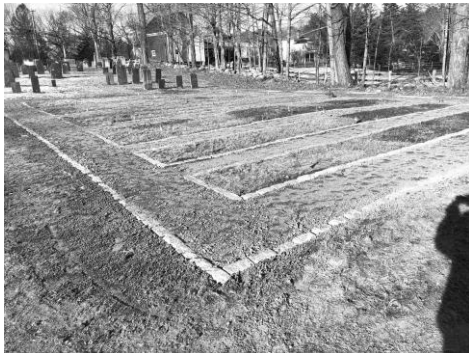


This year the Cemetery Trustees include Don Larsen, Chairman, Judy Stone, Recorder, and Justin Nault, appointed to a three year term last year. We now have an alternate trustee, Judy Keefe who has been very helpful working with Judy Stone in organizing records and working on the mapping of the cemeteries.

Our budget will remain the same as last year, \$15,700, that includes Lawn Maintenance, Cemetery Improvements, Fence/Cemetery Repair, Monument Repair, Mapping Services, Loam, the Hearse's House Maintenance.

The first phase of construction for a defined main road in the Page's Corner Cemetery has been completed by Crosby Construction.

Phase two will be scheduled in 2021.



In the Center Cemetery, J&J Landscaping installed cobble stone borders and hard pack walkways at ground level in the Cremains Garden so it can be mowed over easier. An oversized apron at the top of the garden will feature five 60"x14" granite benches that will be put in place this spring.



For 2020 we plan to restore headstones and to raise and reset the ground level monuments in all three cemeteries that have sunk down using funds from the warrant article approved for this purpose in 2015.

improvement projects scheduled down the road are doing the cobble stone/hard pack treatment to the Page's Corner Cremains Garden.



The Cemetery gates remain open from approximately April 15th (depending on weather) to December 1st. Closed in winter to motorized traffic, but foot traffic is permitted. **The Trustees meet the 1st Tuesday of the month at 7pm** at the town offices with a couple of exceptions due to elections/town meeting or holidays. Check the town website for details.

We would like to remind the citizens of Dunbarton of the cemetery regulations, and that they are posted on the town website for everyone's convenience. The regulations deal with items and issues such as: purchase lots, headstones standards, and flowers and decorations. We believe that the regulations help assist in maintaining the cemeteries as a peaceful, dignified, safe and beautiful areas as well as a reverent symbol of the respect for the deceased, and a valuable link to the heritage of the community. You can find the regulations at the following address:

<https://www.dunbartonnh.org/index.php/editions-a-pricing/town-officials/cemetery-trustees>

Respectfully submitted,

Don Larsen, Chairman, Judy Stone, Recorder, Justin Nault, Trustee, Judy Keefe, Alternate

## **DUNBARTON TRANSFER STATION 2019 ANNUAL REPORT**

2019 was a very difficult year for us. With markets and pricing changing on a daily basis, we somehow managed to pull through and create a successful year. I would like to take a moment to thank the ones who helped make it happen. Thank you to the residents of Dunbarton, my hard-working staff, town officials and all of the town departments. Thank you to all who made the Bow / Dunbarton Household Hazardous Waste Day possible by volunteering. I would also like to thank the Hird family for donating the line striping at the Transfer Station. It's folks like you that make Dunbarton a great place to live.

The changes in recycling that have come about have been very frustrating due to the ever-changing requirements of the market. Our work behind the scenes allowed us to keep similar recycling habits. I understand how frustrating recycling can be, however it is necessary for our environment.

The price of disposing trash will be \$73.17 per ton for the 2020 year. It appears as if this price will never decrease. Even though we own our own truck, there is still an added hauling cost.

I frequently get asked if we are making money with our recycling, however it is a complicated question. It is possible to make the numbers look as if we are making money, but it is important to look at the cost avoidance. Whenever we are able to recycle, it allows us to decrease our tonnage that is thrown into the waste stream. The following items are able to generate the most money when sold, leading to a decrease in the amount of trash we have to pay for: cardboard, aluminum and steel cans, plastics 1-7, glass and paper products.

There has been a great deal of discussions regarding recycling this past year. Most of the conversations centered around single stream recycling. In Dunbarton, however, we do what is known as source separating. This is the main reason that we have been able to sell our products in a tough market. Mills want our clean, hand sorted material. The bigger picture of recycling is that it's an easy way for town people to keep trash disposal costs down, and it is the most beneficial way to keep our environment clean. Remember recycling is like putting money into the bank. The more that you recycle, the more of a return you get when the product is sold. That return goes into the town's general fund which ultimately returns to you the taxpayer.

In 2020, we will be researching other ways to recycle, such as 'mandatory recycling' and 'pay as you throw' in order to keep disposal costs down.

If anyone has questions about what can be recycled, please ask any staff member at the Transfer Station.

Thank you

Respectfully Submitted

Patrick "Woody" Bowne



Northeast Resource Recovery Association  
2101 Dover Road, Epsom, NH 03234  
Phone: 603.736.4401 Fax: 603.736.4402  
Email: [info@nrna.net](mailto:info@nrna.net) Web: [www.nrra.net](http://www.nrra.net)

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*“Partnering to make recycling strong through economic and environmentally sound solutions”*

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Dear NRRA Member,

**Thank you for being a member of the Northeast Resource Recovery Association (NRRA), your member owned recycling and resource recovery nonprofit.**

Your membership, along with that of over 400 other municipalities, businesses, and individuals throughout the Northeast, helps support our mission of “partnering to make recycling strong through economic and environmentally sound solutions.” NRRA is one of only a handful of nonprofits in the country that enables communities to manage their own recycling programs by providing cooperative marketing and purchasing programs, along with education and technical assistance.

**Through your continued support and dedication, NRRA has assisted our members to recycle over 50,351 tons of recyclable material in 2019!** NRRA is proud to partner with you to achieve these results, and we look forward to sharing with you NRRA’s comprehensive Environmental Impact Report in our forthcoming Annual Report.

**Enclosed is your individual Environmental Impact Report, which highlights some of the many positive impacts generated from your recycling efforts in 2019.** We know many of our municipal members enjoy sharing this report with their residents each year, and we’re pleased to provide this information to you.

If you have any questions, please contact us at 603-736-4401 or visit our website at [www.nrra.net](http://www.nrra.net)

From all of us here at NRRA, we wish you a Happy New Year!



Northeast Resource Recovery Association  
2101 Dover Road, Epsom, NH 03234  
Phone: 603.736.4401 Fax: 603.736.4402  
Email: info@nrna.net Web: www.nrra.net

*"Partnering to make recycling strong through economic and environmentally sound solutions"*

## **Dunbarton, NH**

### **Congratulations for being such active recyclers!**

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

<b>Recyclable Material</b>	<b>Amount Recycled In 2019</b>	<b>Environmental Impact!</b> Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Aluminum Cans	12,120 lbs.	Conserved enough energy to run a television for 1,233,816 hours!
Fibers/Paper	82.5 tons	Saved 1,403 trees!
Plastics	42,377 lbs.	Conserved 31,783 gallons of gasoline!
Scrap Metal	127.6 gross tons	Conserved 357,283 pounds of iron ore!

#### **Avoided Emissions:**

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about **972 tons** of carbon dioxide emissions  
This is the equivalent of removing **207 passenger cars** from the road for an entire year



## DUNBARTON CONSERVATION COMMISSION

### 2019 REPORT

#### Conservation Property Management

After extensive research into the issue, the Commission hired a private firm to conduct invasive species control for autumn olive and bittersweet in the new wildlife clear-cut area at Kimball Pond. This will be a two-year process. We also monitored and maintained trails in the Bela Brook and Kimball Pond Conservation Areas, maintained the Kimball Pond dam and cleared the Paige's Mill site at the Kimball Pond boat launch.

The Commission monitored easements on private property on behalf of the Town and participated in the official monitoring of Kimball Pond by the state's Conservation Land Stewardship Program.

As required by state law, we held a public hearing and issued recommendations on a proposal by a private landowner to upgrade a portion of Guinea Road in order to build a home. Guinea Road is one of the Town's eight Scenic Roads (others are Tenney Hill, Stone, Gile Hill, Line Hill, Black Brook, Rangeway/Legache Hill and County).

The Commission has committed \$43,000 from the Town Conservation Fund to support an effort by Five Rivers Conservation Trust to work with the Koerber family to place a permanent conservation easement on their 130-acre property. The Koerber Farm abuts other protected parcels including the Stone Farm. The easement will allow for public access on a designated trail across the property.

#### Permits

All residents are reminded that any activity involving wetlands, including stream crossings, requires a permit from the Wetlands Bureau at NH Department of Environmental Services. Please contact a Conservation Commission member, or attend our monthly meeting, if you have any questions about wetlands laws or have a project, such as a driveway or access road, that might affect wetlands and would require a permit.

#### Meetings

The Conservation Commission meets the second Wednesday of the month at 7:30 pm in the Town Offices. The public is welcome to attend. The minutes of our meetings are available on the Town website. We welcome new members and anyone interested in helping protect and maintain the town's conservation and natural areas.

Descriptions and maps of our conservation areas may be found at [www.dunbartonconservation.org](http://www.dunbartonconservation.org).

Respectfully submitted,

Brett St. Clair, Chair  
Darlene Jarvis, Secretary  
George Holt  
Stan Sowle  
Jim Stone, Vice Chair Emeritus

Drew Groves, Vice Chair  
Ronald Jarvis  
Margaret Watkins  
Jane Grant, Member Emeritus

#### Conservation Property Managed by the Conservation Commission

Bela Brook Conservation Area	289	+/- acres
Kimball Pond Conservation Area	977	+/- acres
Kuncanowet Natural Area	122	+/- acres*
Lot South of Gorham Pond	13	+/- acres
Long Pond	16	+/- acres
Mary A. Kaminski Recreation Area (Ray Rd)	20	+/- acres
Chan Lot, Gile Hill Road	42	+/- acres

#### Conservation Easements Monitored by the Conservation Commission

Story Easement	45	+/- acres
Grant Easement	8	+/- acres
Taylor Easement	145	+/- acres
North Woods Road Easement	3	+/- acres

**CONSERVATION COMMISSION**  
Fiscal Year Ended December 31, 2019

Balance as of December 31, 2018	\$187,662.10
Current Use 2019	\$25,690.00
Interest Revenue	\$ 1,129.17
Receipts 1/1/19 to 12/31/19	\$ -
Expenses	\$ (3,717.50)
Balance as of December 31, 2019	\$ 210,763.77

Respectfully Submitted:  
Pamela Milioto, Treasurer

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**SUMMARY OF KTFCA MAINTENANCE FUND**

Fiscal Year Ended December 31, 2019

**TOWN OF DUNBARTON DARE PROGRAM**

Cash on Deposit December 31, 2018	\$ 13,416.33
Receipts 1/01/19 to 12/31/19	\$ 1,155.60
Interest on Investments	\$ 1.35
Total	\$ 14,573.28
Disbursements 1/1/19 to 12/31/19	\$ (1,230.20)
Cash on Hand December 31, 2019	\$ 13,343.08

Respectfully submitted,

Pamela Milioto  
Town Treasurer

## KUNCANOWET TOWN FOREST AND CONSERVATION AREA 2019 ANNUAL REPORT

The Kuncanowet Town Forest and Conservation Area (KTFCA) Management Committee maintains seven miles of trails which makes this property a draw for local and regional visitors. The area supports a wide diversity of plants and animals as well as land and water features. The Kuncanowet is available for many types of recreational activities such as hiking, birding, tracking, snow shoeing, cross-country skiing and other types of low impact non-motorized recreation. Access to the trails is at the end of Holiday Shore Drive where there is parking for several cars. Fires and camping are not permitted due to the difficulty in accessing remote portions of this conservation area with firefighting equipment.

On January 26, 2019 the Piscataquog Land Conservancy (PLC) organized and led a hike into the KTFCA. It was enjoyed by KTFCA Committee members, Dunbarton residents and PLC members.

2019 marked the thirtieth anniversary of the Kuncanowet Town Forest and Conservation Area. At the Dunbarton Old Home Day Celebration, members of the Committee set up a booth exhibiting maps, literature and an artifact from the area's mill sites.

In September, members of the KTFCA Committee and local residents were treated to an informative hike led by naturalist Joreen Hendry. She showed the attendees how to identify numerous plants, shrubs and trees.

In December the monitoring report for 2019 was submitted, as required by New Hampshire's Land Conservation Investment Program (LCIP). The LCIP provided financial assistance for purchasing most of the KTFCA land that was not donated by generous, conservation minded landowners.

The field on Gorham Pond Road was gifted to the town and accepted with the understanding that it would be mowed and maintained for grassland nesting birds. It is managed by the KTFCA Committee, having been annexed to the abutting Kuncanowet area. In late summer the field was mowed before wood ash was spread to encourage the growth of field grasses.

Whenever trail obstructions were reported by hikers or observed by Committee members they were removed. We ask that hikers report trail issues to the Committee.

The KTFCA Management Committee consists of three members of the Town Forest Committee (TFC), three members of the Conservation Commission (CC), two Members at Large and one Selectmen's Representative. The Committee meets the fourth Tuesday of January, April, July and October in the Town Office Building.

Respectfully submitted,

Ron Jarvis, Co-chair and Trail Master	(TFC)
Margaret Watkins, Co-chair	(CC)
Darlene Jarvis, Secretary	(CC)
Dave Nault	(Selectmen's Rep)
Patrick "Woody" Bowne	(TFC)
Fred Mullen	(TFC)
Brett St. Clair	(CC)
Peggy Senter	(Member at Large)
Larry Cook	(Member at Large)

## **DUNBARTON TOWN FOREST COMMITTEE 2019 ANNUAL REPORT**

The Town Forest Committee (TFC) manages approximately five hundred acres of town-owned forest land. Responsible forestry practices improves forest health, sustains timber production, and enhances wildlife habitats as well as providing open space for the public. Money from the sale of timber and gravel has purchased forestry related equipment for the fire department, sawn lumber for the Jameson Cape, now being constructed, the purchase of land and the ongoing care of the trees on the town common.

The TFC lost a valued member and Chairman when forester, Ed White, moved away last year. Jeff Crosby and Woody Bowne volunteered to become the new Chairman and Vice Chairman respectively. Ed White was also one of the three Town Forest Committee Representatives on the Kuncanowet Town Forest and Conservation Area Management Committee. Woody Bowne agreed to fill that position.

We were pleased when a local forester Bryan Comeau agreed to become a Committee member. He is able to provide information necessary for forest management and has already guided some Committee decisions.

The committee is grateful to Jeff, Woody and Bryan.

In 2018 members of the Energy Committee attended a Town Forest Committee meeting to discuss the idea of placing solar panels at the transfer station. The TFC agreed “in concept”. A Special Meeting was held at the Transfer station in June of 2019, attended by the TFC, Selectmen, members of the Energy Committee and a few residents. At that meeting the Town Forest Committee voted to allow the solar panels to be erected on the property. The Committee also voted to help pay the cost of removal of trees that would have blocked morning sun from reaching many of the panels. The TFC also voted to pay one half the cost of the tree removal; an amount not to exceed \$2500.00.

Respectfully submitted,

Jeff Crosby, Chairman  
Patrick (Woody) Bowne, Vice Chair  
Fred Mullen, Treasurer  
Ron Jarvis, Secretary  
Bryan Comeau, Forester

Town Forest Lots	Lot #	Acreage from Tax cards
Wil Brown Lot - --ff Kimball. Pd. Rd.	B5-03-02	9.30
Charles Little Lots - --Kimball. Pd. Rd.	B5-02-13	25.97
	B5-03-01	105.40
	C5-01-03	95.44
	C5-01-05	30.68
School Lot – Mansion Rd.	E3-02-01	10.50
Winslow Lot – Winslow Rd. & Stark Lane	G2-04-06	47.30
Stark Pit – Ray Rd.	H2-02-04	100.86
Transfer Station – Rt. 77	I1-03-02	43.00
Crosby Lot – Rt. 77	I2-02-03	39.00



## TOWN FOREST FINANCIAL REPORT 2019

Balance: January 1, 2019 \$113,303.73

### RECEIPTS: 2019

Sand & Gravel (for the year 2018)	\$1,920.00
Ameriprise Financial Svc. (dividends & interest)	\$2,543.29
Ameriprise Financial Svc. (change in value)	\$3,799.14
Interest on trust fund (Winslow Town Forest)	\$0
Timber harvest (lot # I2-02-03) Town Forest	\$1,300.91

TOTAL RECEIPTS: \$9,563.34

BALANCE plus RECEIPTS: \$122,867.07

### PAYMENTS: 2019

NH Timberland Owners Association (dues – year 2019)	\$25.00
Edward White plaque	\$29.00
Land clearing (lot # I1-03-02) 131 Concord Stage Road	\$2,250.00

TOTAL PAYMENTS \$2,304.00

BALANCE plus RECEIPTS less PAYMENTS : January 1, 2020 \$120,563.07

Respectfully submitted,  
Fred J. Mullen, Treasurer  
Dunbarton Town Forest



## DUNBARTON ENERGY COMMITTEE

The Dunbarton Energy Committee's Mission statement:

"To encourage and support Dunbarton's municipality, businesses and residents in the practical application of technology resulting in energy efficiency and sustainable energy for buildings and transportation in order to lower our energy costs and reduce our carbon emissions."

The Dunbarton Energy Committee continues its Neighbors Warming Neighbors Program with three home energy assessments performed in 2019 and four more planned so far in 2020. We have performed 41 home audits since the program began in 2012. The program helps Dunbarton residents improve the heating, electric efficiency and comfort in their homes with a 1 to 2 hour walk-through energy audit of a resident's home or business and provides a CD with thermal images of their building as well as a written report that summarizes the audit findings, provides recommendations to improve the building's energy efficiency, and identifies applicable energy efficiency rebate programs for which they qualify. The Neighbors Warming Neighbors Program is free and completely confidential: we have nothing to sell and no businesses involved. We work with homeowners, renters, (with landlord approval) condo owners and businesses. Dunbarton residents with concerns about their home heating efficiency should feel free to contact the Energy Committee at [energy@dunbartonenergy.org](mailto:energy@dunbartonenergy.org) or members John Stevens (774-7162) or Bob Ray (774-5105).

The Committee held the 2019 Central NH Energy Expo on Saturday, April 6, 2019 at the Dunbarton Elementary School Community Center. The Energy Expo featured a gymnasium full of vendors and workshop sessions to help attendees reduce energy costs, have a more comfortable and healthier home, reduce ice dams and evaluate solar and other alternative energy options.

We continue to maintain energy usage records for all Town buildings and assist in identifying and implementing projects to lower Town energy expenses.

The Committee investigated installation of a photovoltaic solar array system at the Transfer Station to offset all town buildings electric bill costs. A Town information forum was held on January 24<sup>th</sup> including the public and the Selectmen. Final quotations were then solicited from three installers. Based on the competitive quotes, a lease approach was selected that would pay a fixed rate for six years at the current electric rate. After a final payment buyout of the lease after 6 years, credit for all electricity produced offsets the electric use in all Town buildings the money earned for the Town credit for all electricity produced by the solar array offsets the anticipated electric use in all town buildings. After 30 years, the money earned for the Town on electric savings net savings is estimated to be \$315,000 assuming an annual electric rate increase of 2% or \$384,000 at 3% or \$485,300 at 4%. Potential NH State rebates could add up to an additional \$18,000 in savings. With the Selectmen's approval, site work began in mid-summer construction and installation began in late summer and was completed in January 2020. Thanks to the Town Forest committee for their support of covering the cost of the tree removal needed.

Residential solar electric installations in town continue to grow, producing significant savings to their owners. The Committee has provided guidance for residents to choose the approach best suited for their installations. The Committee offers to provide advice and assistance to those considering installing solar in their property. Feel free to contact us.

We welcome new members to bring new ideas and help with present and new activities. We have openings in 2020 and would greatly appreciate more Town residents' contributions.

Dunbarton Energy Committee: Bob Martel (Selectmen Rep.), Dana Lavoie, Louis Duval, David Elberfeld, George Holt, Bob Ray, Kris Hanson, and John Stevens, (Chair)

Visit our website at: [www.dunbarton-energy.org](http://www.dunbarton-energy.org) or email us at [energy@dunbarton-energy.org](mailto:energy@dunbarton-energy.org)

## **DUNBARTON ENERGY COMMITTEE**

Fiscal Year Ended December 31, 2019

Cash on Hand 12/31/2018	\$ 2,191.53
Receipts 1/01/19 to 12/31/19	\$ 100.00
Disbursements 1/01/19 to 12/31/19	\$ (625.79)
Interest on Investments	\$ 0.17
Cash on Hand December 31, 2019	\$ 1,665.91
Respectfully submitted,	
Pamela Milioto, Town Treasurer	

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## **SUMMARY OF TOWN COMMON PROJECT**

Fiscal Year Ended December 31, 2019

Cash on Deposit December 31, 2018	\$ 8,512.38
Receipts 1/01/19 to 12/31/19	\$ -
Disbursements 1/01/19 to 12/31/19	\$ -
Interest on Investments	\$ 0.84
Cash on Hand December 31, 2019	\$ 8,513.22
Respectfully submitted,	
Pamela Milioto, Town Treasurer	

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## **SUMMARY OF THE RECREATION COMMISSION**

Fiscal Year Ended December 31, 2019

### **TOWN OF DUNBARTON**

Cash on Deposit December 31, 2018	\$ 20,995.47
Interest Earned	\$ 2.00
Recreation Commission	
Basketball	
Concessions	\$ -
Expenses	\$ (2,890.00)
Fundraising	\$ -
Registration	\$ 4,580.00
Registration Refunds	\$ -
Softball	
Expenses	\$ -
Recreation Commission	
Expenses	\$ -
Voided Check	\$ 89.93
Fireworks	\$ -
Cash on Deposit December 31, 2019	\$22,777.40
Respectfully Submitted,	
Pamela Milioto, Town Treasurer	

## DUNBARTON OLD HOME DAY COMMITTEE REPORT

The 2019 Dunbarton Old Home Day was held on Saturday August 18. It was a well-attended gathering for our community.

The Parade was led by the American Legion and included the Dunbarton Garden Club, Cub Scout Pack 75, Grapevine and Guinea Road Tractor Clubs, military vehicles, antique and vintage cars, Matthew the Bagpiper, Dunbarton Elementary School Roots Program, and the traditional Fire Dept. vehicles bringing up the end of the parade.

Music was provided by the Nevers 2<sup>nd</sup> Regiment Band, Club Soda band, and Barry Brearley. Jaidyn Syversen and Matthew the Boy Bagpiper well entertained the crowd between the main band performances.



The food tent, run by volunteers, served Hamburgers, Cheeseburgers, Veggie Burgers, chips, soda, water and Kids' drinks, all at bargain prices. The Old Home Day committee and volunteers including Selectmen served FREE ice cream to a crowd of happy attendees in the afternoon.

Free activities and entertainment for the kids included Linda Weiser the Face Painter, Wildlife Encounters, Tricky Dick's Magic Show and Dave Heisler's horse drawn hayrides around the common.

The Crafts area provided a look at how goods were produced in colonial days. Barbara Francis demonstrated making baskets from Black Ash while Bob Martel split stones into usable shapes. Hadleigh Nunes carded wool from a sheep and spun it into yarn that Katherine Zeiders wove into Cloth. Ken Koerber provided a blacksmith station that proved to be a big hit with a number of boys and their dads. Technology from the 1900's was repressed by a rider-Ericsson hot air water pump that used scrap lumber for fuel.



Exhibitors on the Common: Dutch oven cooking, the American Legion, Cub Scout Pack 75 with games, Dunbarton Elem. Kids games & crafts, Energy Committee electric autos+, Fire/Police equipment display, Wreaths across Dunbarton, Town Hall & Theater Restoration with tours, and the Kuncanowet Town Forest Committee.

There were vendors offering local vegetables, custom made jewelry, jelly & jams, solar installation, political parties, local flowers, natural & organic home/health and beauty products, pup treats, crafts & quilts, book authors,

writer's guild, realtors and cannoli dessert truck.

We want to thank all the dedicated volunteers who pitched in contributing immensely to the enjoyment of the event for the community. The OHD Committee welcomes volunteers to be on the committee for 2020, and we invite ideas for next year's event on the Common!

Thank you to the Selectmen for the Old Home Day budget which helped make the community event a success. The 2020 Dunbarton Old Home Day will be held on Saturday August 15<sup>th</sup>. Watch for the announcements and call John Stevens at 774-7162 to get involved.

2019 Members: Ken Koerber, Mark Lang, Don Larsen, Tim Rapp, Tom Cusano and John Stevens.



## **VARIABLE MILFOIL REPORT -2019**

### **TOWN OF DUNBARTON**

**We did it!** As of this writing, all ponds in Dunbarton, including Gorham Pond, have tested clear of Variable Milfoil! Although this is an amazing accomplishment, it doesn't mean our fight is over. We must remain vigilant and continue to inspect all our ponds during the year to be sure Variable Milfoil doesn't return!

There are many people who actively help keep Variable Milfoil out of our Dunbarton ponds, not least of all, voters like you, who have supported the warrant articles, providing treatment whenever necessary. Our Town Officials, the Board of Selectmen and Administrative personnel have helped us craft the articles and work with the State and Lake Host Organizations to get us where we needed to be. Our volunteers - Lake Hosts - who generously donate their weekends and holiday time from mid-May to mid-September checking for Variable Milfoil on all boats and trailers entering or leaving Gorham Pond. In 2019, there were 229 inspections performed and a total of 137 volunteer hours logged. Then there is the Weed Watchers, who check the other four ponds in Dunbarton along with Gorham Pond for "new" Variable Milfoil growth. If found, they report the location to me, and I report it to NH Department of Environmental Services (DES). In 2019 there was no Variable Milfoil found in any of the ponds in Dunbarton. On August 21, 2019 I received an email from DES stating a check on Gorham Pond July 23, 2019 did not find any Variable Milfoil in the treatment area. Our Weed Watchers also checked the Pond and found no Variable Milfoil ANYWHERE which was great news! The boaters and fishermen can see the results and thank everyone involved. The fall inspection of Gorham Pond by DES showed "No Variable Milfoil". The report further stated, "As you know, that is no guarantee against future growth, so we will continue monitoring, and encourage everyone to do the same."

I thank all the dedicated volunteers in our Lake Host and Weed Watcher programs. Unfortunately, the number of volunteers has decreased due to relocation and health issues, therefore additional help is needed. It only involves working a 2 hour shift at the public ramp on a weekend based on your availability. If you wish to help by volunteering, please contact me so we can discuss how you can help us out in 2020.






The Town of Dunbarton joined the NH Lakes Association in 2014. This organization works with towns in NH to set up Lake Hosts groups to check boats entering or exiting a waterbody. After joining, Dunbarton received the necessary inspection training from NH Lakes, blue t-shirts to identify the individual as a Lake Host, informational pamphlets (which are handed out to boaters) and information to educate the boating public. Every year we apply for grant funding from the NH Lakes Association which is used to hire a Lake Host who is paid by this funding. The amount of the grant funding from NH Lakes depends on the number of inspections and hours worked by all Lake Hosts working at the ramp the previous year. This is a great summer job for anyone at least 18 years of age. In 2019 we were awarded a grant of \$1,550. Our "paid" Lake Host in 2019 received \$1,144 (based on hours worked) and the unspent \$406 remained with NH Lakes. Information on applying for a Lake Host or "paid" Lake Host position is posted on the Town Hall bulletin board, Town Website and the Kiosk at the Public ramp at Gorham Pond in the spring. Please consider volunteering to help protect Gorham Pond and our other four ponds. I am proud of the residents of Dunbarton for working with me to make Gorham Pond a beautiful fishing and recreation area for all to enjoy.

A special "Thank You" to longtime coordinator Lou DeBerio for his years of volunteer service in researching and establishing our participation in the NH Lakes program. Due to his tenacity and dedication to the town of Dunbarton and working closely with the State of New Hampshire, Gorham Pond is flourishing. Also, a note of "Thanks" goes to our residents who have supported the various Warrant articles in the past, especially the ones to pay for the chemical treatments and State Certified Divers.

Respectfully submitted

Bob Leonard

## DUNBARTON HISTORICAL AWARENESS COMMITTEE REPORT – 2019

				
<b>Historic Gingerbread Houses</b>  Bill Zeller and students. Teacher Joan Livsey started gingerbread houses in the 1980s. It's evolved to include town history.	<b>Civil War Story</b>  A typed copy of a hand-written story by Bradford Burnham (1841-1917) about Port Hudson is now available at the Library.	<b>Wilbur F. Brown</b>  12/8/1842-Sep.1864 Enlisted 2 <sup>nd</sup> Regiment, Co B. June 1861 Berdan's Sharpshooters Starved to death at Andersonville Prison.	<b>Video Recollections</b>  Bob Blackman shared his memories of growing up, his family's sawmill and more... Video link on <a href="http://dunbartonnh.org">dunbartonnh.org</a>	<b>Field Work</b>  Looking for physical evidence of the "J. M. & J. McC. Hammond Rifle Factory" or "Sythe Rifle Mfg." shown on old maps. Written info is lacking.

January began with Fred Mullen trudging through the snow escorting the Channel 5 Chronicle crew on a short tour through Dunbarton concluding on the Stone Farm at the "Center of New England." The segment aired on 2/25/19.

We supervised the transcription of a Civil War story written by soldier Bradford Burnham (Burnham Lane.) It's now at the library for all to enjoy. We added genealogical information and photos to provide historical context.

The annual historical Gingerbread House Project at the school was another success thanks to dedicated third grade teachers Lois Wicklow, Mollie Morrisette and our own Bill Zeller who did a power point presentation and provided a history walk for the students. The DHAC emailed photos to the actual homeowners who really appreciated the student's renditions of their homes. Please share your email address with us if you'd like to be included.

Our thanks to the folks who've allowed us to scan their photos and shared family history to increase our knowledge base. Wilbur F. Brown buried at Page's Cemetery is an example. Hadley's genealogy at the Library contains a sad note that this young man was captured at Gettysburg in July 1863 and died of starvation at the notorious Andersonville Prison in Georgia. Family descendent Kathleen Sweeney Mitchell gave us a face to add to his name.

Historian Alice Hadley's town genealogy contains many items that could be turned into wonderful short stories. Are there any writers out there who might be interested? We'd be happy to work with you.

We continue: Recollections of Dunbarton videos, GPS & metal detector field work (Thank You Russell Maille), photographing historic buildings & sites, connecting with residents, research, signs. Lots going on, please join us!

In closing, we remember two town fathers who passed last year: Fred Mills and our own DHAC member Les Hammond. They loved this town and its history. "When an old man dies, a Library burns down." *Old African Proverb*

Respectfully Submitted,

Donna Dunn, Chair/Secretary, 774-4567, [dunbartonhistorytod@gmail.com](mailto:dunbartonhistorytod@gmail.com) or [dunncottage@gmail.com](mailto:dunncottage@gmail.com)

Gail Martel, Treasurer

Bob Martel, Selectman Rep.

Lynn Aramini

Laraine Allen, Dunbarton Historical Society

Bob Boynton

Paula Mangini

Gail Martel

Linda Nickerson, Technical Liaison

Lee Martel

Fred Mullen, Alternate

Ken Swayze

Bill Zeller, Elementary School Liaison

### Mission Statement per 1992 Citizens Warrant Article:

- 1) List historic structures for the town
- 2) Make dated plaques for those wishing to have them on their structures
- 3) Establish educational programs for the children of the Dunbarton Elementary School

This town history book should be in all your homes! \$10 At the Library, Town Office & Curios on the Common.



## **HISTORICAL AWARENESS COMMITTEE**

Fiscal Year Ended December 31, 2019

Cash on Hand 12/31/2018	\$6,216.56
Receipts 1/01/19 to 12/31/19	\$ 512.00
Disbursements 1/01/19 to 12/31/19	\$ (100.00)
Interest on Investments	\$ 0.62
Cash on Hand December 31, 2019	\$ 6,629.18

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## **HISTORICAL AWARENESS ARCHIVES PROJECT**

Fiscal Year Ended December 31, 2019

Cash on Hand 12/31/2018	\$5,264.50
Receipts 1/01/19 to 12/31/19	\$ -
Disbursements 1/01/19 to 12/31/19	\$ -
Interest on Investments	\$0.48
Cash on Hand December 31, 2019	\$5,264.98

Respectfully submitted,

Pamela Milioto  
Town Treasurer

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## **SUMMARY OF WREATHS ACROSS DUNBARTON**

Fiscal Year Ended December 31, 2019

Cash on Deposit December 31, 2018	\$ 3,971.07
Receipts 1/1/19 to 12/31/19	\$ 2,783.93
Interest on Investments	\$ 0.51
Total	\$ 6,755.51
Disbursements 1/1/19 to 12/31/19	\$ (1,564.88)
Cash on Hand December 31, 2019	\$ 5,190.63

Respectfully submitted,

Pamela Milioto  
Town Treasurer



## DUNBARTON TOWN HALL RESTORATION COMMITTEE & RESTORATION PROJECT

Throughout much of the year the **Dunbarton Town Hall Restoration Committee** focused on ways to accommodate the various code requirements for public buildings while minimizing costs. The DTHRC identified items essential to the project (e.g., fire suppression, bathrooms, ADA accessibility, lighting, heating, cooling) and desirable (e.g., stage lighting, grand staircase restoration, storage). We also agreed that preserving the Town Hall's "defining historic features" as identified in a prior assessment, is a project goal.

The DTHRC then reviewed options, focused primarily on where a bump-out to house needed improvements might best be located. For this John Stevens created CAD drawings that highlighted the pluses and minuses of each approach. After considering access from the north end of the building and 3 locations on the east side, the DTHRC agreed that access centered on the backside works best.

Based on a good working relationship during earlier phases of this restoration effort and to minimize costs, we selected Dennis Mires to generate architectural drawings and specifications to make the upstairs accessible. The Dunbarton Town Hall Restoration Project (see below) will provide the funds and hire the firm. The selectmen are proceeding with needed building maintenance, some of which will impact the upstairs, including fire suppression, electrical, basic lighting, and roof reinforcement.

The DTHRC helped with Arts on the Common, a critical Town Hall Restoration fundraiser, and explored additional fund-raising opportunities for 2020.

The DTHRC offered tours of the upstairs at Old Home Day, introducing 103 people to that remarkable space, and showed a video of Town Hall Restoration Concert Series performers created by Curt McDermott. Questions from residents were welcomed.



Building on the success of the 2018 concert series held in the foyer on the north end of the building, we offered 12 concerts in 2019. It turns out this intimate space is enjoyed by the musicians and concert goers alike. The acoustics are excellent. Organizers Curt McDermott and Beth Boucher are now getting requests from new and returning players to perform here! For upcoming shows, check out the Town website at Hot Topics, ask to be added to the Series' email notification list, or check the website, [dthrc.org](http://dthrc.org).

The Committee generally meets the 4<sup>th</sup> Wednesday of the month in the

DES community meeting room.

Respectfully submitted,  
Margaret Watkins, Chair  
Clement Madden, Vice Chair  
Enid Larsen, Secretary

Beth Boucher  
Sue Bracy  
Don Larsen  
Shelley Westenberg

Curt McDermott  
Bob Martel, Selectmen's rep  
Dave Nault, Co-selectmen's rep  
John Stevens, Advisor

The **Dunbarton Town Hall Restoration Project**, a 501(c)(3), is responsible for overseeing money raised for the restoration project. The current balance is \$111,624.52. This balance includes the 2019 AOTC record breaking contribution of \$11,000! Warm thanks to the AOTC Co-Chairs Pat Murphy, Enid and Don Larsen and to all who contributed to this Mother's Day event. It couldn't happen without great leadership and many hands. Thanks also to the residents and friends who have donated financially to the project this year.

Trustees

Shelley Westenberg, Chair  
Clement Madden, Vice Chair

Margaret Watkins, Secretary  
Tiffany Dodd, Treasurer

Enid Larsen





# Dunbarton Arts On The Common Mother's Day Weekend

The Dunbarton Arts On The Common is In its 14th year, and 7th year since moving in 2013 from Pat Murphy's backyard to the Dunbarton Town Common. Now dedicated to raising funds for the Town Hall Restoration Project, a 501(c)3, **Arts On The Common has raised Over \$43,000 since 2013.**

Co-Chaired by Pat Murphy, Enid & Don Larsen, AOTC has become a Mother's Day weekend tradition. Over 60 juried artisans offering their works for show and sale. People come from far and wide to stroll around the Common and check out the various exhibitors that sell hand crafted purses, uniquely designed clothing, scented candles, hand woven baskets, jewelry, ceramics, pottery, sculptures, amazing photography, jams and jellies, gourmet chocolates, plants and flowers and more. Visitors enjoy live music all day long in the bandstand and plenty of good eats at Cusano's Cafe and the Dunbarton Congregational Church's bake sale. Look for our sponsor's banners and lawn signs starting in April. **See you on the Common!**



#1 AOTC Staff Presenting the 2019 Check for \$11,000 to the Town Hall Restoration Project. #2 Karen & Tom Cusano Managers of the Food Tent #3 AOTC Co-Chair Enid Larsen at the Raffle Tent that raised \$4,500. #4 Live music from local bands all weekend. #5 Customers enjoying a beautiful Mother's Day Weekend at Dunbarton Arts On The Common.

We would like to thank the Board of Selectmen for their support, ALL the volunteers who helped in the food tent (Cusano's Cafe), The Blue Apron hosts who roamed the common helping exhibitors and customers, and our underwriting Signature sponsor Grappone Automotive Group, and are other valued sponsors Capital Well, Dodd Electric, Dunkin' Donuts of Concord, Dunbarton Family Dental Care, Gary Chicoine Construction, Granite State Communications, JCM Management, Lake House Tavern and Mr. Gee's Tires.

## Librarian's Report for the Year Ending 12/31/2019

On behalf of the Dunbarton Public Library staff and trustees, I wish to thank the residents of Dunbarton for another wonderful year. The best libraries in this country are firmly rooted in the frameworks of their communities. The Dunbarton Public Library enriches this community and its residents in a vital way—and is so important in today's times. Our library remains a valuable community asset.

Seven thousand five hundred people visited our library in 2019, with 12,602 items checked out. Our circulation system tells us that use of our materials saved borrowers \$139, 252 dollars, which is certainly a good return on the investment that the town makes in our budget. This amount does not include the money saved by patrons using the downloadable content through Overdrive. Downloads increased 15% this year continuing an upward trend each year. The library withdrew 561 materials due to age and condition, and added 1,091 new items. The library borrowed 182 items from other New Hampshire libraries, and loaned out 348 items to other libraries, despite the broken State Library Interlibrary Loan System. In October, a new state system was implemented and is working well.

The Dunbarton Public Library's mission is firmly aligned with the community's goals. Collaborating with other town departments and local groups, we provided 174 adult library programs to which 1,774 people attended, a 17% increase from last year. Patrons took advantage of our museum pass program, and we reimbursed all who turned in receipts.

The library received two New Hampshire Humanities grants to sponsor Bryant Tolles' *Grand Resort Hotels of the White Mountains* and Glenn Knoblock's *New Hampshire on High: Historic and Unusual Weathervanes*. We continued to partner with N.H. Fish and Game's *Lets Go Fishing Program* to offer fly-tying classes, and with the Concord Center for Health Promotion to bring its healthy cooking and living classes to the library. We hosted N.H. Audubon Raptor Biologist Chris Martin's presentation on *Bald Eagle Restoration*, and a beautiful owl photography presentation with Peter Christoph. We teamed with the Concord Area Beekeepers Association for an *Introduction to Bee Keeping*. We joined the Dunbarton Police Department to host an *Opioid Education, Awareness and Narcan training*. Additionally, local residents Bob and Joyce Ray brought us *Foodlife: Our Immersion in Sustainability*, Judy Caron brought us a presentation on *Living Mindfully*, Barbara Francis brought us her fascinating presentation on *Penobscot Brown Ash baskets*, and young Matthew Schlottmann provided an evening of Celtic music on his bagpipes.

Year-round adult programs always include well-attended monthly chair yoga classes, a very lively book discussion group, genealogy gatherings using our *Ancestry Library* database, and our extremely popular weekly Men's Coffee. Our art exhibit space expanded this year, and gave the community the opportunity to view and admire the beautiful work of seven Dunbarton area artists.

This year the library hosted 70 children's programs and 39 story times/ "stay and play" opportunities, with 1,423 children and 884 adults in attendance. This is a 50% increase in participation over last year. Year-round children's programs included *Knitting for Kids*, drop-in arts and crafts, LEGO parties, stuffed animal sleepovers, children's music programs, a successful *Reading to Dogs* program, *1000 Books before Kindergarten* (an early literacy initiative), and a very successful Summer Reading Program with fun and educational activities. The highlight of this year's Summer program was the thrill of being one of six libraries in New Hampshire selected by the N.H. Division of Forest and Lands to host a special opportunity to celebrate Smokey Bear's 75<sup>th</sup> Birthday. The library joined up with the Dunbarton Volunteer Fire Department to welcome and celebrate Smokey and his powerful message with a special Touch a Truck, a firetruck parade, and a birthday party bash at the fire station. The library continues a partnership with the Dunbarton Elementary School for sharing collections, providing access to materials and services, and outreach visits by DES for schoolwork and pleasure reading.

If you have not been in lately, or are new to the community, please drop by to see what is new for 2020. The Library's weekly eNewsletter, Facebook page and website ([www.dunbartonlibrary.org](http://www.dunbartonlibrary.org)) continue to be

a great place to access what is happening in our community. Our online resources, including card catalog, databases and downloadable content are available 24/7. We look forward to seeing you soon!

Respectfully submitted by Mary Girard, Library Director

**Library Trustees:**

Martha Wilson, Chair  
Katie McDonald, Secretary  
Phil Kimball  
Sara Anderson  
David Elberfeld (resigned 11/19)

**Library Staff:**

Mary Girard, Library Director  
Lisa Cross, Library Assistant  
Lisa Poirier, Cleaning

Library Holdings on 12/31/19: 15,965  
Acquisitions by purchase +gift:  
Children: 551  
Fiction: 232  
Non-Fiction: 184  
AV/DVD: 124  
Withdrawn: 561

**Dunbarton Public Library 2019 Financial Report:**

**Income:**

Book Sales: \$293.95  
Copier: \$133.90  
Donations: \$543.00  
Fines: \$20.50  
Grant Income: \$415.00  
Interest Income: \$903.72  
Town of Dunbarton: \$104,012.00  
Total Income: \$106,322.07

**Expenses:**

Accounting: \$3631.91  
Collections: \$14,231.98  
Facilities: \$637.80  
Operating Expense: \$7267.09  
Payroll: \$60,829.42  
Professional Expense: \$476.00  
Programs: \$5089.81  
Supplies: \$95.02  
Utilities: \$1597.98  
Total Expenses: \$93,857.01  
2019 Lapsed Funds: \$9817.09

Citizens Bank Checking: \$38,921.58  
DCU LTD/Charles A. Little Legacy: \$61,053.14  
DCU Savings: \$11,540.38  
Total Assets: \$111,515.10

## INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen  
Town of Dunbarton, New Hampshire

Additional Offices:  
Nashua, NH  
Andover, MA  
Greenfield, MA  
Ellsworth, ME

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Dunbarton, New Hampshire, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

### **Management's Responsibility for the Financial Statements**

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such

opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

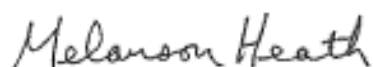
## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Dunbarton, New Hampshire as of December 31, 2018, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and the Pension and OPEB schedules appearing on pages 44 to 47 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.



September 26, 2019

## BIRTHS REGISTERED IN DUNBARTON – 2019

DATE OF BIRTH	NAME	PLACE OF BIRTH	NAMES OF PARENTS
February 5, 2019	Marvel Knight Winn	Concord, NH	Christian Winn Molly Winn
February 19 2019	Alton William Bourque	Manchester, NH	Matthew Bourque Samantha Bourque
March 31, 2019	Cole William Neuendorf	Manchester, NH	Gregg Neuendorf Lacee Neuendorf
April 5, 2019	Benjamin Carol Dionne	Concord, NH	Jeffrey Dionne Emily Dionne
April 18, 2019	Wyatt Lawrence Zahn	Manchester, NH	Brian Zahn, Jr Brittney Zahn
April 24, 2019	Levi Lewis Menard	Manchester, NH	Mitchell Menard Samantha Little
May 8, 2019	Stiles Matthew Roy	Concord, NH	Matthew Roy Brittany Roy
May 10, 2019	Declan Steven LaBranche	Concord, NH	Dylan LaBranche Shenaugh Tripp
May 29, 2019	Nina Elizabeth Langevin	Concord, NH	Jason Langevin Christine Langevin
May 30, 2019	Cooper Xavier L'Archeveque	Concord, NH	Michael L'Archeveque Stephanie L'Archeveque
June 8, 2019	Lincoln William Durand	Dunbarton, NH	Joshua Durand Marney Durand
June 14, 2019	Weston James Herbert	Manchester, NH	Timothy Herbert Leigh Herbert
September 3, 2019	Lyla Isabelle O'Hara	Concord, NH	James O'Hara Meredith O'Hara
September 12, 2019	Paige Chesney Nault	Manchester, NH	Spencer Nault Kayla Nault
October 3, 2019	Jeremy Andrew Lover	Concord, NH	Jared Lover Ashley Lover
October 4, 2019	Callan Alonzo Perkins	Concord, NH	Jeffrey Perkins Alexandra Perkins
November 6, 2019	Miles Joseph Lantiegne	Concord, NH	Adam Lantiegne Michaela Lantiegne
December 13, 2019	Amijah Jean Trinidad Chaisson	Concord, NH	Joseph Chaisson Kioraliz Cecenas



## MARRIAGES REGISTERED IN DUNBARTON – 2019

DATE OF MARRIAGE	NAMES	RESIDENCE
January 7, 2019	Gary L. Auclair Kristi L. Buttler	Dunbarton, NH Dunbarton, NH
February 13, 2019	Jakob H. Bastian Mariia A. Zosimova	Dunbarton, NH Dunbarton, NH
May 3, 2019	Scott A. Wareing Melissa M. Morgan	Dunbarton, NH Dunbarton, NH
June 1, 2019	Andrew D. Montgomery Audra E. Maher	Indianapolis, IN Dublin, NH
May 18, 2019	Stephen P. Hardy Deloris K. Black	Dunbarton, NH Dunbarton, NH
June 15, 2019	David C. Cohen Kristie R. Allen	Dunbarton, NH Dunbarton, NH
June 22, 2019	Michael P. Mayhew Melissa S. Desruisseaux	Auburn, MA Dunbarton, NH
December 31, 2019	Michael A. Towne Karen Fortin	Dunbarton, NH Dunbarton, NH



*Oliver John Bunten and Harriet Bunten*

*On their wedding day, September 21, 1909.*

## DEATHS REGISTERED IN DUNBARTON – 2019

DATE OF DEATH	NAME	PLACE OF DEATH	NAMES OF PARENTS
February 5, 2019	Leslie Hammond *	Concord, NH	Robert Hammond Dorothy Rogers
February 7, 2019	Barry Moller	Concord, NH	Richard Ciarla Eunice McGinn
February 7, 2019	Bruce Soares	Concord, NH	Philip Blanchard Gloria Foster
February 19, 2019	Barbara Brown	Concord, NH	Fred Ward Dorris Tilton
February 28, 2019	Richard W. Gage	Wrentham, MA	Harry Gage Grace Gage
April 3, 2019	Alfred Michaud	Concord, NH	Cyril Michaud Pauline Ouellette
April 9, 2019	Frederic Mills**	Concord, NH	Frederick Mills Helen Reed
May 6, 2019	Margaret (Jan) Mozrall	Concord, NH	Benjamin Mozrall Carrie Stinson
June 24, 2019	Joyce Mons	Dunbarton, NH	Albert Mons Margaret Garrish
June 26, 2019	Torin Ward	Dunbarton, NH	Robert Ward Mianne Steady
June 28, 2019	Frank Welin, Jr.	Dunbarton, NH	Frank Welin, Sr Evelyn Robinson
July 17, 2019	Mary Gourley	Dunbarton, NH	Francis Moore Eleanor Weeks
August 11, 2019	Thomas Dewey	Dunbarton, NH	John Dewey Marilyn Dulin
September 14, 2019	Estelle Playdon	Concord, NH	Louis Leclerc Imelda Dupuis
September 22, 2019	Ronald Dorval	Bedford, NH	Armand Dorval Laura Nault
September 25, 2019	Alexander Thorne	Concord, NH	Louis Smith, III Cherri Thorne



## DEATHS REGISTERED IN DUNBARTON – 2019

September 25, 2019	Zoe Desmarais	Concord, NH	Mark Desmarais Lori Martin
October 8, 2019	Theodore Vallieres, Jr**	Concord, NH	Theodore Vallieres, Sr Germaine Tessier
October 24, 2019	Nancy Smith**	Dunbarton, NH	Robert Willouby Mildred Willouby
October 27, 2019	Paul Bivona	Bedford, NH	Vincent Bivona Laura Piazza
October 27, 2019	Constance Nassikas Hohenadel	Port Townsend, WA	John Nassikas Deena Anderson
November 24, 2019	Francis Desmond	Goffstown, NH	Timothy Desmond Catherine Driscoll

Interment:      \*Dunbarton Center Cemetery;      \*\*Pages Corner Cemetery

I hereby certify that the preceding return of births, marriages and deaths registered in the Dunbarton in the year 2019 is accurate according to the best of my knowledge and belief.

Linda L. Landry, Certified Town Clerk



**John Bunten – Town Hearse - Circa 1929**  
Photo courtesy of the Hadley-Tucker Collection

# **DUNBARTON SCHOOL DISTRICT**

## **ANNUAL REPORT**

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**2019**

## **DUNBARTON SCHOOL BOARD – 2019 ANNUAL REPORT**

### **TERM EXPIRES:**

Deborah Trottier, Chair	2020
Clement Madden, Vice Chair	2022
Jarrett Duncan, Member	2022
Jeffrey Trexler, Member	2021
Geoffrey Moody, Member	2020

## **OFFICERS OF THE SCHOOL DISTRICT – 2019 ANNUAL REPORT**

### **TERM EXPIRES:**

Rene Ouellet, Moderator	2020
Judy van Kalken, Clerk	2020
Michael Lessard, Treasurer	2020

## **ADMINISTRATION – 2019 ANNUAL REPORT**

Dr. Dean S. T. Cascadden, Superintendent of Schools

Mr. Duane Ford, Business Administrator

Ms. Marcy Kelley, Director of Student Services

## **DUNBARTON SCHOOL BOARD REPORT 2019-2020**

The Dunbarton School Board continues to enjoy a great partnership with SAU 67 and the Bow School Board. We thank Superintendent Cascadden, Business Administrator Duane Ford, and the staff at SAU 67 for their continued support and patience in our working relationship. The Board is committed to providing an excellent education to all of our students at Dunbarton Elementary School (DES) and thanks Principal Owen Harrington, Special Education Facilitator Laura Landry, and all the staff at DES for their continued hard work and dedication educating the students of Dunbarton. We would also like to thank the faculty and staff of Bow Memorial School and Bow High School for their support of our students. **Congratulations to all our Dunbarton students graduating high school this year!**

At the March 2019 Annual School District Meeting, the School Board presented the 2019-2020 operating budget and several separate warrant articles. The warrant article with the teachers' contract passed as did the purchase/installation of audio-visual equipment with a combination of the Community Center Fund, School Capital Reserve Fund, and a contribution from the Dunbarton Parent-Teacher Organization. Two additional articles also passed, which were the deposits to the Capital Reserve Fund and the Dunbarton Community Center Fund. The proposal for a School Resource Officer on the warrant in cooperation with the Dunbarton Police Department was put on hold.

There will be three articles on the warrant this year the first of which is the proposed 2020-2021 operating budget, which includes maintaining the high quality educational programming at DES with a total budget of \$8,012,345 an increase of \$569,543 or 7.61%. Most of this is due to two categories, the debt service payment of the construction bond of \$228,595 and an increase in tuition due to student numbers and cost per pupil changes in the middle and high schools. The Board worked very closely with the Administration to keep the budget responsible while maintaining quality of programming; however, there are many costs outside of the Board's control, such as student numbers, tuition, Special Education, and contractual obligations.

We look forward to discussing the Board's efforts, the full 2020-2021 budget, and other warrant articles at the Annual School District Meeting on March 7th starting at 3:00 p.m. in the Harlan & Betty Ann Noyes Community Center. We hope to see you there.

Submitted by:

Deborah Trottier, Chairperson for the Dunbarton School Board

Clement Madden, Vice Chairperson, and

Jeff Trexler, Jarrett Duncan, and Geoff Moody Members

## **Dunbarton Elementary School Principal 2019**

Dunbarton Elementary School continued its mission of consistent growth and improvement to best meet the needs of all learners. Social and emotional learning and school security were focal points for the year. Throughout the United States, schools are recognizing that not only is it imperative for all schools to have a strong security plan and response in place, but it is equally important for schools to meet the social and emotional needs of students. As such, our focus for the 2018-2019 school year was to continue to hone our use of Responsive Classroom as well as living our school-wide theme of *Empathy*. We also made it a point to train all staff and students in the use of the Alert, Lockdown, Inform, Counter, and Evacuate (ALICE) program in the event of an emergency involving an intruder.

By further establishing our use of Responsive Classroom ideals, we at DES are using a common language and set of expectations so students better understand what is expected. Responsive Classroom also gives students the opportunity to have input into their school rules. As an example, students created the following school rules for the 2018-2019 school year: “Be safe; Have integrity – be responsible for your actions; Have empathy – think about others; Have stamina – keep going until you reach your goal; and Have fun and work hard.” By students creating their school rules in line with the rules created within each classroom, the students feel ownership and pride in their school and personal learning.

Furthermore, we implemented the school-wide theme of *Empathy*. By focusing on the feelings of others and learning how to put themselves in others’ shoes, students are better able to be in tune with the social and emotional needs of all. Although this may seem counterintuitive to all that a school has to do within the realm of academics, research has proven there is a direct correlation between a student’s success and his or her level of emotional intelligence.

The 2018-2019 school year was the year we officially became an ALICE-trained school. All staff were trained in the event of an armed intruder. Although this is not something we like to think about, it is something schools increasingly need to be prepared for. By using grant funds, we were able to pay for staff training and were able to come together as a staff to have a consistent and clear response to best keep students safe in the event of an intruder.

Two staff members, Stephanie Parzick and Ginny Hast, moved on to their next phase in life. Mrs. Parzick became an Assistant Principal, and Mrs. Hast retired. We were all glad they were able to make a choice that worked for them, but we were also sad to see them go as they were tremendously valuable members of the team. As always, we thank the Dunbarton School Board, DES PTO, SAU 67, and the DES staff for all their efforts for Dunbarton students.

Respectfully Submitted By:

Owen Harrington

Dunbarton Elementary School Principal

**Office of the Superintendent, SAU 67**  
**Bow and Dunbarton School Districts**  
**Annual Report 2019-2020**

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As I work through my 13th year of being the Superintendent of SAU 67 and the sixth year of the partnership of the Dunbarton and Bow School Districts in an AREA Agreement, I find that both Districts are balancing the needs of a high performing school system with fiscal concerns. SAU 67 continues to have the reputation of having great schools, and is experiencing growth while most other districts in New Hampshire face declining enrollment. We continue to strive to fulfill our mission of Caring for Each Person Every Day, Focusing on Learning, and Teaching to Touch the Future.

Changes in educational practice implementing differentiated and personalized learning, and more support for social and emotional issues to make sure that students are ready to learn, have increased. Education now includes the concept of Multi-Tiered Systems of Support (MTSS) for both academics and behavior. First we must have a strong Tier I, general education program for all students. We use universal screening and assessment to measure learning and analyze the data to make sure students meet learning targets and, if done right, most students will find success by differentiation or support in the regular classroom. Some students will need additional support or remediation from learning specialists in Tier II to catch up on missed content or to fill learning gaps. A small percentage will need intensive Tier III support in the form of Special Education or alternative learning areas. This system is designed to make sure that all students succeed, but it does require reasonable class sizes and funding educators, specialists, and interventionists beyond the regular classroom teachers. A similar system is being developed for social and emotional needs and regulating student behavior.

Education is a very people oriented business. Over 75% of our budgets cover salary and benefits, and the most important factor in quality education is the dedication and skills of the people we employ to work with our students. Major budget drivers in both Districts include salaries from settled contracts and proposed new positions, benefits including a 9.6% increase in health insurance rates, and increases to special services for Tier II and III interventions. Bow will also be considering a major building project at Bow Elementary School as Dunbarton did previously.

Statewide, there continues to be concerns regarding the fairness of using property tax to fund an equitable education for all. One metric to study is equalized valuation per pupil, which is the amount of taxable property in each community divided by the total number of students supported. For 2018-2019, Bow was \$816,146 per pupil and Dunbarton was \$839,982 while the State average was \$1,117,573. For the same years, the cost per pupil for Bow was \$15,186, while Dunbarton was \$14,214 and the State average was \$16,346. This measure calculated by the New Hampshire Department of Education for comparison purposes does not include transportation or tuition, If all costs are included, the State average is \$19,806 per pupil.

The take-home lesson for me from these figures is that both Bow and Dunbarton are not property rich communities and have been very conscious of controlling costs as evidenced by all the statistics being under State averages. We do have a quality school system that requires funding to support. I am especially proud to work in SAU 67 serving the Bow and Dunbarton communities and look forward to working to continue our success. We continue to implement competency-based education and are still working on developing performance assessments and reporting systems that make sense for this newer way of conceptualizing learning. We continue to work towards a 1:1 computing environment for our students and to re-conceptualize education to take advantage of the changes in Technology while recognizing that, fundamentally, learning is still a social process with the relationship of the teacher and student as the foundation and core.

In closing, there are many decisions to be made this year during our Districts' Annual Meetings. Many of them will focus on balancing fiscal concerns with educational programs. It is a good discussion for our communities to have, and I look forward to continuing our journey together.

Dean S.T. Cascadden

Superintendent SAU 67

**Annual Report**  
**Bow Memorial School**  
**2019 - 2020**

Bow Memorial School is halfway through a productive and positive school year. Our school is changing as the needs of our student body evolve. We are making efforts to adjust our future planning to reflect the changes that we see manifesting presently and that we anticipate. One area of focus at Bow Memorial School is in the area of behavioral and mental health among our students, and we are learning about Multi-Tiered Systems of Support for Behavior and Wellness (MTSS-B) to help us meet this challenge. Another area we are looking at is our Special Education Department as we look to restructure both its organization and, in many ways, how services are delivered. We are continuing to look at a variety of aspects of our school's programming from intervention to enrichment to ensure that we are maximizing the resources we have available to our students. Additionally, we have continued to focus our attention and effort on improving our emergency response procedures and protocols to keep our students safe.

Bow Memorial School, like many schools in our state, is experiencing an evolving student population. We are working with an increasingly diverse group of students, particularly when considering their social and emotional needs as well as their mental health. We are looking to focus some of our professional development efforts this coming year on developing Multi-Tiered Systems of Support for Behavior and Wellness to respond to these needs. This is an important District-wide effort that has begun with the Principals and Assistant Principals attending webinars and workshops. Our next steps will be to roll this out to the larger faculty and staff groups of people and develop an implementation team. We will be using our March professional development day for this purpose. MTSS-B is not a product, rather it is a way of responding to students who have behavioral or mental health concerns. MTSS-B uses a three-tier approach to identify students' behavior and help focus our interventions and responses to that child. We have seen the number of students who would be assigned to Tier 3 (most significant behaviors) grow consistently over the past 5 years. Having a universal approach to supporting these students will help them to better succeed.

In keeping with the theme of developing systems to better help our students to succeed, we are working with our Special Education Department and looking to restructure both how it is organized and also how services are delivered within it. For many years, Bow Memorial School has been able to organize Special Education teachers by grade level and this system has worked very well for the teams of teachers. However, as the needs of our students have evolved to become more specific and acute, we need to look for ways to better organize around the needs of our students. We are looking to develop specific programming to meet the needs of our students with emotional disabilities. They may require different programming and support than a learning disabled student may need. We also need to create specific programming for students who have educational disabilities on the Autism Spectrum. In addition to these new broader disability types, we will still need to have learning disability generalists for our general learning disabled population as well as a learning specialist who focuses on students who have language-based learning disabilities.

In addition to restructuring how the Special Education teachers are organized to support students, we are going to restructure how many of our tier three interventions are delivered in Grades 5 and 6. By the time students arrive in middle school, those who are receiving tier three interventions are overwhelmingly receiving Special Education services. At BMS we typically use the benchmark of two to three years below grade level as our metric for defining this tier. When students are two to three years below grade level, we know that in order to make the needed academic gains we need to provide the student with small

group prescriptive instruction targeted to their needs. To do this effectively, we are creating grade span classes, meaning Grade 5 and 6 students or Grade 7 and 8 students could be in a common class. We are going to build these classes around a common need such as fluency, comprehension, phonemic awareness, and so forth based upon what the students need. The classes will have a low student to teacher ratio because the programs being used are intensive and prescriptive. These courses are only going to be offered to students who are significantly below grade level in Reading or Math and are designed to replace a mainstream class which means the student in these classes will not be exposed to some aspects of the standard curriculum.

Bow Memorial School is looking to proactively shift some of its existing resources to better serve its current student population as well. We are looking holistically at data across our school from school counseling to academic data. Our goal is to try to be as proactive as we are able in addressing the needs of our changing student population. One area this data study shows up is in our development and use of grade level data teams that help shape and develop our academic interventions delivered through our Response to Intervention (RtI) models across our school. Our grade level team teachers along with Administration, Math, and Reading Specialists collaborate to develop intervention groups that are designed to best address the academic areas of need according to the data. Our effort is aimed at creating a system that is responsive to the needs of each student.

Another area of continued focus remains on safety and our school's ability to respond in the event of an emergency. School safety drills and our overall approach to teaching and learning about emergency response has dramatically changed in the past decade. Our drills now look and feel much more like dynamic learning experiences than the drills of a few years ago. We ask our teachers to talk with students as we go through the various drills and scenarios which are designed to get students thinking about how they would respond given certain information and situations. Our efforts are designed to have students come through our schools ready to be able to transfer our emergency response training into other settings in their lives and apply a common set of sensible principles and logic to situations which they may encounter during their lives.

Bow Memorial School is off to a very productive school year. We are an evolving school community and our goal is to be reflective about our changing nature so that we can best be proactive and anticipate needs as they continue to manifest moving forward. As always, we appreciate the continued support of the communities of Bow and Dunbarton and invite our community members to feel comfortable and welcome to contact us should any of you have questions.

Sincerely,

Adam Osburn



# **Annual Report**

## **Bow High School Principal**

### **2019-2020**

The mission of Bow High School is to develop knowledgeable, inquiring, and caring young people who will become confident lifelong learners. The faculty and staff strive to provide innovative and engaging education experiences for the students of BHS while preparing them for the ever-evolving real world. The students are incredibly driven to be successful in and out of the classroom. This report will feature a number of highlights and achievements of our students at Bow High School from the spring 2019 and fall 2019 semesters.

At Bow High School, our student enrollment remains relatively stable; we finished the 2018- 2019 school year 651 students and currently have 635 students. The June 2020 Graduation will be a significant one as our current seniors, the Class of 2020, will be the first BHS graduating class of Bow and Dunbarton students who have been together since seventh grade. All of our students are wonderful and contribute to creating an incredibly positive atmosphere in the building that allows everyone the opportunity to be successful.

In June of 2019, Bow High School had a graduating class of 171 students. Incredibly, 94% of the students from the Class of 2019 have continued on to post-secondary education programs or the military. Specifically, 70% of the Class of 2019 are attending four-year colleges or universities, 15% are attending two-year colleges, 6% are attending other academic-related programs, and 3% enlisted in the military. Additionally, 75% of the Class of 2019 were recognized as NH State Scholars. Congratulations to the Class of 2019 for all of their success and a special thank you to the students who enlisted in the military for their service and commitment to the safety and security of our country.

Students at Bow High School continue to excel in all areas of academics. In May of 2019, 122 students took 211 AP Exams in 12 different courses. 65% of students received a qualifying score of 3 or higher on their AP Exams thus allowing them to apply for college credit based on their exam score. 19% of students scored a 5 on their AP Exams, the highest score that can be earned. Concurrent or dual enrollment courses continue to be popular with students at BHS. 171 students completed at least one concurrent course resulting in 1,080 college credits being earned by students during the 2018-2019 school year through concurrent courses at BHS.

Our students at Bow High School are quite active and successful outside of the classroom with BHS having 32 athletic programs and over 40 different co-curricular clubs and activities. In the winter of 2019, Bow High School claimed one team state championship with our wrestling team winning the Division III title and two individual state champions as Zack Anderson and Will Zachistal won Division III wrestling titles at 126 pounds and 285 pounds, respectively. During the spring of 2019, our baseball team had an incredible run, winning each of their three playoff games in their last at bat in route to the Division II State Championship. In addition, Connor Blandini was recognized as the Division II Baseball Player of the Year and Coach Ben Forbes was named the Division II and NFHS New Hampshire Baseball Coach of the Year. Success on the athletic fields carried over to the Fall of 2019 with numerous teams qualifying for the playoffs including the football team, who had an undefeated regular season, the boys' soccer team who made it to the Division II semifinals, and the girls' soccer team who were the runners-up in Division II. At the conclusion of the fall season, Steven Guerrette was named the Division II Football Player of the Year.

The music and performing arts departments at Bow High School continue to showcase our talented student performers. Our musical ensembles continue to support the school and town communities in many ways, including providing pep tunes at Homecoming and other sporting events, performing as a part of the Bow Memorial Day ceremonies, providing the National Anthem at many school and town events, and caroling at the

local senior living community during the holiday season. During the 2019-2020 school year numerous BHS students have had the opportunity to play in a number of prestigious music festivals, including Madeleine Kropp (oboe) who was selected to perform with the All National Honor Ensembles in Orlando, Florida. Two students were accepted to be a part of the 2020 NHMEA Jazz All State festival, Mikayla Wray (soprano voice) and Gabe Neff (alto saxophone). Hailey Kaliscik (soprano voice), Cassie Murphy (soprano voice), Mikayla Wray (soprano voice) Justin Murphy (double bass), Madeleine Kropp (oboe), Katie Lessard (clarinet), Gianna Mantini (trumpet), and Hannah Waltz (euphonium) were selected to be a part of the 2020 NHMEA All State Mixed Choir, Treble Choir, and Concert Band. The BHS concert band and BHS concert choir will both be attending the NHMEA Large Group Festival in Plymouth, NH in March of 2020. The performing arts department have been busy by putting on three major productions during the past year beginning with *Romeo and Juliet* in May of 2019. Over the summer, our production of *Into the Woods* involved current and incoming BHS students, BHS alumni, and other high school students from local area schools. Most recently the performing arts department put on a production of *You Can't Take It With You* in December of 2019. *Kiss Me Kate* is scheduled to be performed in May of 2020.

A number of other co-curricular groups had a great deal of success during the past year. A few of the highlights include the BHS Vex Robotics team who won the New Hampshire/Vermont championship in Skills and Team Excellence in March 2019 and competed in the VEX World Championships in Louisville, Kentucky. The BHS Granite State Challenge team again qualified for the television rounds of the Granite State Challenge, thus far winning their first round match up. This past December, BHS Peer Outreach literally stuffed a (school) bus with donations for those in need in the Bow and Dunbarton communities.

The success of our students could not be possible without the continued support of the Bow and Dunbarton communities. I would like to thank all of the parents, guardians, grandparents, and other family members who support our students by attending events such as Open House and Parent-Teacher Conferences, World Fair and Senior Seminar talks, athletic games and competitions, musical and theatre performances, and many other events. Thank you for providing caring and nurturing home lives for all our students so that they may flourish at Bow High School. I would also like to thank a number of local groups and organizations for their continued support of our students and school. Thank you to the Bow Falcon Boosters, Bow Garden Club, Bow Men's Club, Bow POPS, Bow and Dunbarton PTOs, Bow Rotary Club, Bow Schools Foundation, Best Buddies, DHL, and Northeast Delta Dental.

Respectfully submitted by:

Brian O'Connell, Principal

Bow High School

## **Dunbarton Elementary School**

### **Nurse's Report**

**2019-2020**

Dunbarton Elementary School continues to be a thriving, healthy community. I have been so warmly welcomed and introduced to the students, staff, parents, and town members throughout my first few months here. I am amazed by the caring nature of the school and town and am excited to be a part of it.

During the summer and the beginning weeks of school, I was able to review each student's medical chart. Each day the nurse's office has an average of about 20 student visits. The majority of these are for minor injuries or for not feeling well. The rest are a mix of the management and treatment of chronic health conditions and health screenings. I have enjoyed getting to know students as they visit.

The immunization report filed with the State, required each November, showed that we have 100% compliance with State immunization requirements, and 95% of our students having all required vaccines.

A part of my role here is to teach health lessons. Each grade, K-6, welcomes me to their classrooms weekly for health class. We have explored topics that include the wellness triangle, some general anatomy and physiology, and ways to be the healthiest version of themselves. I have enjoyed each class, from watching the youngest students explore their five senses to the more in depth conversations we have in Grade 6. Our school is full of amazing minds!

I have enjoyed supporting the overall wellness of the students and staff here at Dunbarton Elementary School. This November, the Wellness Committee hosted the first annual Turkey Trot. It was an awesome whole school event, where all of our student body, and many of our staff, ran together around the school. We focused on this being an event to celebrate our physical health and caring community. The sounds of students cheering each other on, then watching our older students run with the younger students around the school, truly epitomized the empathetic environment here.

The staff here have been part of two wellness challenges so far this year. At the beginning of the year, the majority of staff members joined the Total Wellness Challenge, which incorporated nutrition, hydration, exercise, and personalized goals. Later this spring, we will work to better our physical health – focusing on exercise.

While this is my first year here, I find myself excited each day to come in and work with our students and staff. The community here is like no other I have experienced. Thank you for your support of the health of our school, and I look forward to continuing this important work with you.

Emily Kotkowski, RN, BSN

School Nurse

## DUNBARTON SCHOOL DISTRICT MEETING

SATURDAY, MARCH 9, 2019

The Annual School District Meeting of the Town of Dunbarton New Hampshire was called to order by the Moderator Rene Ouellet at 3:00 p.m. The Moderator welcomed the public to the 133rd School District Meeting; the first was held on March 16, 1886. He reviewed the building exits, voting cards and meeting procedures. Police Chief Daniel Sklut led the Pledge of Allegiance. The Moderator introduced the following individuals:

Moderator:	Rene Ouellet
School Board Members:	Deborah Trottier, Chair Clement Madden, Vice Chair Jeff Trexler Jarrett Duncan Geoff Moody
School District Clerk:	Judy van Kalken
Superintendent SAU 67:	Dr. Dean Cascadden
Assistant Superintendent SAU 67:	Duane Ford
Special Education Coordinator	Laura Landry
Principal of Dunbarton Elementary:	Owen Harrington
Chief of Police	Daniel Sklut
Supervisors of the Checklist:	Peter Weeks Sue Bracy Janet Casey

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Rene Ouellet introduced the School Board Members and Officials present. Mr. Ouellet then reviewed the Moderator rules.

Dr. Cascadden addressed the assembly and spoke about the mission statement. He explained that the most important thing is to treat the students with dignity and respect and that the School District focuses on learning.

Principal Harrington then addressed the assembly and touched upon the school's 'successes, including beefing up the math program and revamping the school rules. The students at Dunbarton Elementary actually wrote the school rules. Mr. Harrington thanked the public for voting in the new structure.

**Jeff Trexler made a motion to waive further reading of the warrant. Clem Madden seconded. The Moderator asked if there was any discussion. There being none, the Moderator called for a vote. VOTE: The Motion PASSED.**

**ARTICLE 1: Operating Budget.** To see if the School District will vote to raise and appropriate the sum of Seven Million Four Hundred Forty-Two Thousand Eight Hundred Two Dollars (\$7,442,802) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory and contractual obligations of the District or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. This warrant article includes the appropriation for food service. (A Majority vote is required).

Less Estimated Revenues: \$1,478,302

Estimated Tax Rate Impact: \$16.93 Local, \$2.48 State Wide Education Property Tax (SWEPT)

The School Board voted to recommend (4-0-0)

Deb Trottier moved Article 1 as written. Clem Madden seconded. Deb Trottier and Jeff Trexler presented.

Deb Trottier as chair thanked everyone for coming out today. She stated that the Board was excited to jump right in after last year's meeting to start construction. She also thanked all who were involved in the construction process. The School Board worked hard to bring a thoughtful budget and warrant articles. It should be noted that not much of the budget is discretionary. Most of the costs are contractual and largely beyond our control so the focus was on limiting any additional expenses that are not critical at this time. The total budget is \$7,442,802, which is a net increase of \$524,709 or 7.58%. Most of this is due to an increase in tuition, with a net increase of \$127,053, which is made up of an increase in the middle school tuition of \$171,202 and a decrease in the high school tuition of \$44,149. The tuition at Bow Memorial School is \$11,638 with a total of 74 students and two extra seats. The tuition at Bow High School is \$14,149 with 133 students and four extra seats.

The other increases in regular education are due to contractual obligations of staff benefits and wages. There was a slight increase of \$6,389 in SAU services, \$6,115 in technology and a decrease of \$12,070 in building maintenance. We saw an increase in the debt service of \$209,445 as the first full year payment on the construction bond will be made.

We also saw an increase in Special Education (SPED) costs of approximately \$239,718 which is due to several things such as possible out of district placements for students as well as an increase in necessary psychological services and occupational therapy services.

There were several decreases in the budget, mostly in transportation, with a decrease of \$41,120 in SPED transportation and a slight increase in regular transportation of \$7,523.

The operating budget does not include increases in the teacher salaries, as there is a separate warrant article for the proposed 3-year contract. The Board worked very closely with the Administration to keep the operating budget as low as possible, however, there are many costs outside of the Board's control, such as student numbers, tuition, special education and contractual obligations.

Mr. Trexler discussed the tax rate impact and explained the revenues. He referred to the Revenue comparison and tax rate estimate spreadsheet. The FY 2018-2019 operating budget without bond payment is \$6,918,093. The proposed FY 2019-2020 operating budget without bond payment is \$7,207,047. That is a difference of \$288,954, which is a 4.18% change. The change on the tax rate would be \$0.93. Add that to the \$0.76 for the bond payment for a total tax rate change of \$1.69 for Article 1.

If Article 3 passes, which is the DEA Teachers Contract, there will be a tax rate change of \$0.26.

If Article 4 passes, which is the School Resource officer, there will be a tax rate change of \$0.07.

The total warrant article appropriations compared to last year is up \$389,297. That is \$1.25 on the tax rate if all warrant articles are voted in. This year our total Capital Reserve Fund deposit was \$240,000.

Mr. Trexler then reviewed revenues and credits. Miscellaneous revenue is rent that we typically receive from the after school program for using our facility. We expect to get \$20,000 in Medicaid. The State All-Day Kindergarten Aid is \$40,700.00. We expect to receive the same amount next year.

State Child Nutrition is a school grant and we anticipate that will go up slightly. Our food service sales are \$40,000 this year. We are projecting \$55,769 for next year. The Food Service Director for Bow is helping us manage our program. We have more utilization. A year ago, our sales were only \$33,000. It still doesn't cover all of our food service costs. We are still supplementing this program.

Looking at next year's Revenues and Credits to offset a portion of the total appropriations are estimated to decrease by \$121,537, compared to our current year revenues. The largest decrease occurs in the Prior Year Fund Balance line, which is the amount of money we have left over at the end of the fiscal year when all revenue and expenses are totaled. We project the fund balance to be \$250,000 at the end of this current year, which is \$162,156 less than the fund balance we had last June. The 2019-2020 fund balance is just a projection at this time, as our financial situation can change a lot in 4 months. The net change in the tax rate due to changes in revenues and credits is projected to be an increase of \$0.39.

Fortunately, our State Aid is going up next year. This year, the State Education Grant is \$997,734 and will increase to \$1,035,291 for a net increase of \$37,7557. Thus, next year's total Statewide Education Property Tax (SWEPT) and State Education Grant of \$1,757,057 is \$67,659 higher than our current year total. This represents a decrease in the projected tax rate of \$0.22. These state revenues cover the statutory cost of an adequate education. Our total grant next year is higher due to our increased enrollment and special education needs. The sum total of our appropriations and all of our estimated revenues and grants for next year leaves \$5,369,172 to be raised by local school property taxes. This is an increase of \$443,175 over our current year and represents a tax rate increase of \$1.43 if all proposed warrant articles are approved.

The last item impacting the change in the tax rate is a \$0.10 increase in the State School Tax Rate. This change is due to the \$30,102 in additional SWEPT money to be raised as Dunbarton's share of the cost of an adequate education. The total estimated State School Tax rate is \$.0.10, for an increase of \$1.52 over the rate set in October 2018, not including the \$1,059,803 surplus funds from 2018.

Mr. Trexler then addressed the surplus. The comparison between our current 2018-2019 budget and the proposed 2019-2020 budget does not consider the additional \$1,059,803 surplus discovered during the District's 2018 forensic audit. In late 2017, SAU 19 in Goffstown announced that their auditors had uncovered a significant amount of money in both the Goffstown and New Boston School District accounts due to financial irregularities going back to 2007. Dunbarton engaged a forensic auditor to examine our records. The auditor determined in May 2018 that these same financial irregularities occurred in Dunbarton's books while under SAU 19 and that we had accumulated \$1,059,803. The total school tax rate including the 2018 surplus was \$14.82 and the proposed total school tax rate for next year is \$19.75, which is an increase of \$4.93.

The Dunbarton School Board petitioned the Merrimack County Superior Court to hold a Special School District Meeting under RSA 197:3 to allow voters to decide what to do with the unexpected surplus. The court ruled that an "emergency" did not exist as contemplated under the state law and the petition was denied. As a result, the entire \$1,059,803 was considered part of the 2017-2018 unreserved fund balance used to reduce the amount of taxes to be raised in 2018. This one-time surplus effectively reduced the tax rate set in October 2018 by \$3.41. Next year we are looking at a fairly significant jump. Based on projected Town and School District budgets, as well as an assumed 3% increase in the County assessment, we estimate the total 2019 Town/School/County tax rate to be set in October 2019 will be approximately \$27.35 per \$1,000 of property valuation. The total 2018 Town/School/County tax rate set last October was \$22.53, down from \$25.61 in October 2017.

Mr. Trexler stated that the taxpayers can expect a large increase in their upcoming June tax bill and an even larger increase come December. The first tax bill in June collects half of the total annual tax and is determined by using one-half of the prior year's tax rate. The amount of the second bill in December is calculated using the actual October tax rate applied to the property's valuation, less the estimated amount collected in June. Thus, the June 2019 tax bill will be based on the artificially low 2018 tax rate of \$22.53 and will be considerably less than one-half of the estimated 2019 tax rate of \$27.35. The amount under-collected in June will need to be made up in the December payment.

The Moderator opened the floor for discussion. There being none, the Moderator called for a vote on Article 1.

**VOTE: Article 1 PASSED.**

**ARTICLE 2: Capital Reserve Fund Deposit.** To see if the School District will vote to raise and appropriate the sum of Four Thousand Two Hundred Forty-Five Dollars (\$4,245) to be added to the existing Dunbarton School Capital Reserve Fund established in March 1991. Said amount is to come from general taxation. (Majority vote required)

Estimated Tax Rate Impact \$0.01. The School Board voted to recommend (4-0-0).

Jeff Trexler moved Article 2 as written. Clem Madden seconded. Jeff Trexler spoke to Article 2.

Mr. Trexler stated that a few years ago, as we looked at our capital needs and was trying to come up with a capital improvement plan we saw there were a lot of needs. The CIC came up a list of 13 large capital projects, studied various funding options and at the March 2017 school district meeting recommended addressing all of the needs in one large construction project in 2018 with funding from a bond and a withdrawal from the Capital Reserve Fund. The voters approved depositing \$240,000 into the Capital Reserve Fund as our annual capital budget for the 2017-2018 fiscal year. At the March 2018 School District Meeting, the voters approved a warrant article depositing another \$240,000 into the Capital Reserve Fund as the annual capital budget for 2018-2019. They also approved an article for construction of an addition and renovations with funding from a ten-year bond and a sizeable withdrawal from the Capital Reserve Fund.

For this upcoming 2019-2020 fiscal year, our \$235,755 bond payment is included in the District's operating budget under Warrant Article #1. With a target capital budget of \$240,000, this leaves \$4,245 for the Capital Reserve Fund deposit in Warrant Article #2. The estimated tax rate impact of this Article is \$0.01.

The CIC looked at interest rates which were staying low and construction costs that were skyrocketing. The annual capital budget consists of the total amount raised by taxation in a given fiscal year for principal and interest payments on bonds, deposits into the Capital Reserve Fund, and any capital expenditures. Mr. Trexler reviewed the projected Annual Capital Budgets over the life of a 10 year bond. Last year in 2018 when we presented the bond issue, we projected that with our bond payments, we could drop down to \$230,000 for the 10 year life of the bond. When the bond was sold in May 2018, we worked with the NH Municipal Bond Bank. At the time it went for bond sale, they accepted bids from buyers where buyers paid a premium. They would bond the smaller balance over a higher interest rate. Overall we save about \$9,000 in interest but it messed us up because the bond payments are higher in the earlier years. We are now looking to maintain the \$240,000 each year instead of \$230,000 and then \$220,000 over the last five years.

When we get to 2022, we will probably hire Onsite Insight to come in again to do an assessment.

The Moderator opened the floor for discussion. There being none, the Moderator called for a vote on Article 2.

**VOTE: Article 2 PASSED.**

**ARTICLE 3: Teachers Contract.** To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the Dunbarton School Board and the Dunbarton Education Association which calls for the following increases in salaries and benefits at the current staffing levels over those paid in the prior fiscal year:

Fiscal Year	Estimated Increase
2019-20	\$79,581
2020-21	\$74,336
2021-22	\$75,267

and further to raise and appropriate the sum of Seventy-Nine Thousand Five Hundred Eighty-One Dollars (\$79,581) for the 2019-20 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (Majority vote required)

Estimated Tax Rate Impact \$0.26. The School Board voted to recommend (4-0-0).

Jarrett Duncan moved Article 3 as written. Clem Madden seconded. Jarrett Duncan spoke to Article 3.

Mr. Duncan stated that he and Clem Madden had the privilege of working with the Dunbarton Teachers' association regarding the teachers' contract. It was a smooth process. This contract is negotiated every three years with the first year appearing on the warrant in that year and the remaining two years included within the School District's annual operating budget. Mr. Duncan referred to a handout of a chart comparing Dunbarton teacher salaries to other communities. Dunbarton is below 33. We want to move that closer to equality with other towns. 3 years ago, we were 32 and we are now only 33. These are present numbers.

Some of the changes that were agreed upon are:

Compensation structure - 3% cost of living. Teachers started at 5% and we negotiated to 3%. We try to be fair and equitable as we can.

Length of work day - Due to DES instituting Responsive Classroom techniques, the teacher's work day begins 20 minutes prior to the student day and ends 10 minutes after the student day, which is different from the current contract language. The change is intended to match the contract language with what is current practice.

Sick leave buy out - the total amount of compensation when a teacher leaves or retires and has remaining sick days is now \$35, up from \$30. This increase is still much lower than surrounding towns (\$50) and is a small piece of the overall budgeting process because most teachers will not retire with a significant bank of sick days.

Non-Family Bereavement - The teachers can use up to 2 of their sick days for non-family bereavement

Professional Development - The total annual amount of professional development funding now available to each teacher is \$1,500. An additional amount of \$500 for a total annual amount of \$2,000, will be made available if a teacher exceeds the \$1,500 annual amount and there is a sufficient surplus remaining within this portion of the budget. In the current budget, teachers are eligible for \$1,000 with an additional \$1,000 available if funds are available.

Longevity - We increased the longevity payments across the board. Previously, the annual longevity payments begin after 15 years of service and the payments ranged from \$1,000 to \$1,900. It is consistent to keep a long term teacher.

Annual payments for longevity are available for teachers with at least 10 years of continuous service in the district.

- \* 11-15 years - \$1,000 (new level)
- \* 16-18 years - \$1,500 (Increase of \$500)
- \* 19-21 years - \$1,700 (Increase of \$300)
- \* 22-25 years - \$1,900 (Increase of \$500)
- \* 26+ years - \$2,100 (Increase of \$200)

Retirement Incentive - A teacher with 20 years of continuous service who gives notice prior to November 1 of the final school year in which he or she decides to retire and is at least 63 years old, will receive a one-time incentive payment equal to sixty days of their salary. The prior age was 67. Should more than one teacher who qualifies for this incentive decide to retire in the same year, the 60 days will be split among them equally.

The Moderator opened the floor for discussion.

Debra Foster, Stark Hwy South asked what is different about the responsive classroom techniques; why are these longer and were not included in the contract and what are the teachers doing that has increased their duties. Mr. Harrington responded and explained that one of the major components is the morning meeting, which runs about 10-15 minutes. The teachers were giving about 5 extra minutes that wasn't in their contract. This has been for about 2 years.



Cynthia Kaminsky, Tucker Hill Road asked about what the taxes are now with what has already been passed for a \$300,000 home. Mr. Trexler stated that the Operating Budget passed and adds \$1.69 a year. If everything passes the spending goes up \$1.25. Ms. Kaminsky said that it sounds like \$1,600 for a \$300,000 house.

Ms. Kaminsky said that last year when we were looking at the new school, there was limited input from the public. We were only given one choice. She expressed concern about stretching people's ability to have this gold plated facility and not understanding other options. The economy is experiencing shaky ground and a lot of people didn't get raises. Now we are looking at a \$1,600 increase. She suggested people vote against this. We were forced to make a choice between a facility payment and payments to teachers.

Deb Foster Stark Hwy South stated that when she was on the School Board, there was a year during the recession that teachers said they wouldn't ask for any raise. She has seen the cooperation the teachers have had with the School Board. They are a phenomenal group of people. It is a tough job. The needs of the students changed drastically from 10 years ago. She would hate for the message to the teachers be that we don't value them. Compared to other towns we are small and that is a problem. Also, the facility needed to be brought up. We have to balance the facility and educational services. Ms. Foster supports this.

Joyce Ray, Stark Hwy North - supports this Article. She supports the educators. She never saw a teacher end their work day 10 minutes after the school ends. In the summertime they have continuing education. She would like to keep them on par with surrounding towns. She is in favor of this Article.

Matthew Dulude, Samuels Court - Has 2 young children in the school. We have great teachers. On a \$3000,00 house, it is about a \$78 increase on the tax rate. It is a reasonable cost of living increase.

There being no further discussion, the Moderator called for a vote on Article 3. **VOTE: Article 3 PASSED.**

**ARTICLE 4: School Resource Officer.** To see if the School District will vote to raise and appropriate the sum of Twenty-Thousand Seven Hundred Sixty-Two Dollars (\$20,762) for the Dunbarton School District's share of the cost to convert an existing part-time position funded by the Dunbarton Police Department into a full-time position with School Resource Officer duties for the Dunbarton School District. Said amount is to come from general taxation. Passage of this article is contingent upon the Dunbarton Board of Selectmen creating the full-time position. (Majority vote required)

Estimated Tax Rate Impact - \$0.07. The School Board voted to recommend (4-0-0).

Debra Trottier moved to postpone indefinitely Article 4 as written. Clem Madden seconded. Mr. Ouellet explained that the motion is to postpone the Article indefinitely. That language means that if the motion is passed, then this Article will not be considered today.

Deb Trottier presented. She explained the Dunbarton Police Department came to the School Board to discuss the possibility of having a School Resource Officer (SRO). It should be noted that the Resource Officer would be employed by the Dunbarton Police department and would work closely with our Administration. One distinction is that a School Resource Officer is not synonymous with School Based Law Enforcement Officers, which are typically employed by School Districts. While uncommon for an SRO to exist in an elementary school, it could soon become the statewide norm based on the Governor's School Safety Preparedness Task Force report issued in 2018.

The Resource Officer would not just support students here but would support all students within the district by working with the Bow SRO. It wasn't possible to finalize the fine details with our Board of Selectmen and the Dunbarton Police department. We will work this year to bring a comprehensive proposal forward.

The Moderator opened the floor for discussion. There being none, Rene Ouellet read Article 4. What we are voting on is the motion to postpone indefinitely the Article 4. We are not voting on the article; we are voting on the postponement of this article.

The Moderator called for a vote on the motion to postpone Article 4 indefinitely. **VOTE. Motion PASSED to postpone Article 4 indefinitely.**

**ARTICLE 5: Community Center Audio Visual Equipment Upgrade.** To see if the School District will vote to raise and appropriate the sum of Twenty-Six Thousand Dollars (\$26,000) for the purchase and installation of audio-visual equipment in the Dunbarton Community Center located at Dunbarton Elementary School and to authorize the withdrawal of Five Thousand Dollars (\$5,000) from the Dunbarton Community Center Capital Reserve Fund established March 2008 created for that purpose and to authorize the withdraw of Fourteen Thousand Dollars (\$14,000) from the Dunbarton School Capital Reserve Fund established in March 1991 created for that purpose and to accept a donation from the Dunbarton Parent Teacher Organization in the amount of Seven Thousand Dollars (\$7,000). (Majority vote required)

Estimated Tax Rate Impact - \$0.00.

The School Board voted to recommend (5-0-0).

Geoff Moody moved Article 5 as written and Clem Madden seconded. Geoff Moody presented.

Mr. Moody explained how this Article would be funded. Funding would come from a generous PTO donation of \$7,000, \$5,000 from the Dunbarton Community Center Capital Reserve Fund and \$14,000 from the Dunbarton School Capital Reserve Fund. Mr. Moody discussed the AV upgrade category breakdown. Installation and Electrician cost breakdown is \$4,000 with a contingency fund of \$912.

Audio breakdown is:

Cables	\$ 300
Wireless Mic system	\$ 629
Two-channel 1350 W Power Amp	\$ 649
Programmable remote volume control	\$ 68
Program source selector	\$ 59
6X4 digital zone processor	\$ 750
6X12 two-way loudspeakers	\$4,536
Music streaming system	\$ 349

Visual cost breakdown is:

16X10 retractable screen	\$3,440
Projector	\$4,500
Projector Mount equipment	\$ 588
Wireless to Projector set up	\$1,600
Blu-Ray DVD Player	\$ 120
In-wall source switch	\$1,200
5X1 Presentation switcher	\$1,200
In wall auto switching	\$ 600
12X Outlet system	\$ 500
Cables, etc.	\$ 300

Mr. Moody explained that they would like to re-use the rack system cabinet in the back. In order to bring money back in, we would auction off the speakers we have that are past their useful life. The screen would be installed just off center.

Fred Mullen, 14 Stark Lane asked whether the School Board has to get authorization from the town or is the School Board the authorized agent. Jeff Trexler responded that the School Board has authorization to withdraw from that fund.

Joyce, Ray, Stark Hwy North - The retractable screen would be offset, so, aesthetically when the screen is up, will it impact the eagle painting? Mr. Moody replied no.

Jeff Trexler stated that one of the things we didn't mention is that we want to repaint the gym next year. He asked what people think about the eagle.

Fred Mullen, 14 Stark Lane - Sue Nichols painted that eagle by hand. Mr. Mullen would like to see it stay, but suggested the Board talk to those who were involved with painting it.

There being no further discussion, the Moderator called for vote on Article 5. **VOTE: Article 5 PASSED.**

**ARTICLE 6: Dunbarton Community Center Capital Reserve Fund.** To see if the School District will vote to raise and appropriate up to One Thousand Dollars (\$1,000) for deposit into the existing Dunbarton Community Center Reserve Fund established in March 2008 and to authorize the use of that amount from the June 30, 2019 Unreserved Fund balance (surplus) available for transfer on July 1, 2019. (Majority vote required).

Estimated Tax Rate Impact \$0.00.

School Board voted to recommend (4-0-0)

Clem Madden moved Article 6 as written and Jarrett Duncan seconded. Clem Madden presented.

This fund was set up a few years ago to allow the Dunbarton School District and the Town of Dunbarton to share the cost of replacing equipment in the Noyes Community Center. The Noyes Community Center is used heavily for both school and town activities. Equipment wears down over time and has to be replaced. This fund was set up as a vehicle for the \$1,000 deposited each year from the Town of Dunbarton with a limit in the fund not to exceed \$10,000. Because part of our lunch program is federally subsidized, the School District cannot place money in the Fund but rather we include a line item in the budget for paying our share. Warrant Article 6 allows the District to deposit the money from the Selectman into the fund. There is no impact on the tax rate.

The Moderator opened the floor for discussion. There being none, the Moderator called for a vote on Article 6. **VOTE: Article 6 PASSED.**

To transact any other business that may legally come before the meeting. Clem Madden made a motion to dissolve this meeting. Fred Mullen seconded. **VOTE: Motion to dissolve PASSED.** The 2019 Annual School District Meeting adjourned at 4:48 p.m. 86 registered voters were in attendance.

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Submitted by,

Judith van Kalken, Dunbarton School District Clerk

## **ELECTION RESULTS 2019**

### **FOR SCHOOL BOARD FOR THREE YEARS VOTE FOR NOT MORE THAN TWO**

<b>CANDIDATE</b>	<b># OF VOTES</b>	<b>✓</b>
Jarrett Duncan	133	✓
Clement Madden	144	✓

### **FOR SCHOOL BOARD FOR ONE YEAR VOTE FOR NOT MORE THAN ONE**

<b>CANDIDATE</b>	<b># OF VOTES</b>	<b>✓</b>
Geoff Moody	140	✓

**DUNBARTON SCHOOL DISTRICT WARRANT**  
**Election of Officers**  
**2020**

**THE STATE OF NEW HAMPSHIRE**

To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in District affairs:

**YOU ARE HEREBY NOTIFIED TO MEET AT THE DUNBARTON COMMUNITY CENTER IN DUNBARTON ELEMENTARY SCHOOL IN SAID DISTRICT ON THE 10<sup>th</sup> DAY OF MARCH 2020, AT EIGHT O’CLOCK IN THE MORNING (8:00 AM) TO CAST BALLOTS FROM THAT HOUR OF SAID DAY UNTIL AT LEAST SEVEN O’CLOCK IN THE EVENING (7:00 PM), UNLESS OTHERWISE DIRECTED BY THE MODERATOR, FOR THE FOLLOWING MATTERS:**

- 23. To choose Two members of the School Board for the ensuing three years,**
- 24. To choose three School District Officials for one year, namely: School District Clerk, School District Moderator, and School District Treasurer.**

**GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS 5<sup>th</sup> DAY OF FEBRUARY 2020.**

Deborah Trottier

\_\_\_\_\_

Jarrett Duncan

\_\_\_\_\_

Geoffrey Moody

\_\_\_\_\_

Clement Madden

\_\_\_\_\_

Jeffrey Trexler

\_\_\_\_\_

**SCHOOL BOARD**

**A TRUE COPY OF WARRANT – ATTEST:**

Deborah Trottier

\_\_\_\_\_

Jarrett Duncan

\_\_\_\_\_

Geoffrey Moody

\_\_\_\_\_

Clement Madden

\_\_\_\_\_

Jeffrey Trexler

\_\_\_\_\_

**SCHOOL BOARD**

# **DUNBARTON SCHOOL DISTRICT WARRANT**

## **2020 WARRANT**

### **THE STATE OF NEW HAMPSHIRE**

To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE DUNBARTON COMMUNITY CENTER AT DUNBARTON ELEMENTARY SCHOOL IN SAID DISTRICT ON SATURDAY, THE 7<sup>TH</sup> DAY OF MARCH, 2020, AT THREE O'CLOCK IN THE AFTERNOON, TO ACT UPON THE FOLLOWING SUBJECTS:

#### **ARTICLE 1**

To see if the School District will vote to raise and appropriate the sum of Eight Million Twelve Thousand Three Hundred Forty-Five Dollars (\$8,012,345) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory and contractual obligations of the District or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. This warrant article includes the appropriation for food service. (Majority vote required)

*Less Estimated Revenues: \$215,407*

*Less State Education Grant: \$1,422,506*

*Estimated Tax Rate Impact – \$18.04 Local, \$2.34 State Wide Education Property Tax (SWEPT)*

The School Board voted to recommend (4-0-0)

#### **ARTICLE 2**

To see if the School District will vote to raise and appropriate the sum of Eleven Thousand Four Hundred Five Dollars (\$11,405) to be added to the existing Dunbarton School Capital Reserve Fund established in March 1991. Said amount is to come from general taxation. (Majority vote required)

*Estimated Tax Rate Impact – \$0.02*

The School Board voted to recommend (4-0-0)

#### **ARTICLE 3**

To see if the School District will vote to raise and appropriate up to One Thousand Dollars (\$1,000) for deposit into the existing Dunbarton Community Center Capital Reserve Fund established in March 2008 and to authorize the use of that amount from the June 30, 2020 Unreserved Fund balance (surplus) available for transfer on July 1, 2020. (Majority vote required)

*Estimated Tax Rate Impact – \$0.00*

The School Board voted to recommend (4-0-0)

**GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS FIFTH DAY OF FEBRUARY, 2020:**

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Deborah Trottier, Chair

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Clement Madden, Vice Chair

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Jarrett Duncan

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Geoff Moody

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Jeffrey Trexler

**A TRUE COPY OF THE WARRANT ATTEST:**

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Deborah Trottier, Chair

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Clement Madden, Vice Chair

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Jarrett Duncan

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Geoff Moody

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Jeffrey Trexler

## OCTOBER ENROLLMENTS 2016 - 2019

### DUNBARTON ELEMENTARY SCHOOL

<b>GRADE</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Kindergarten	35	14	38	29
Grade 1	26	37	25	42
Grade 2	31	26	39	30
Grade 3	31	34	26	39
Grade 4	41	33	34	25
Grade 5	31	42	36	34
Grade 6	21	32	43	37
<b>Subtotal</b>	<b>216</b>	<b>218</b>	<b>241</b>	<b>236</b>

### TUITIONED TO GOFFSTOWN HIGH SCHOOL

<b>GRADE</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Grade 9	0	0	0	0
Grade 10	3	0	0	0
Grade 11	5	3	0	0
Grade 12	20	2	2	0
<b>Subtotal</b>	<b>28</b>	<b>5</b>	<b>2</b>	<b>0</b>

### TUITIONED TO BOW MEMORIAL SCHOOL

<b>GRADE</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Grade 7	33	29	31	42
Grade 8	29	34	29	32
<b>Subtotal</b>	<b>62</b>	<b>63</b>	<b>60</b>	<b>74</b>

### TUITIONED TO BOW HIGH SCHOOL

<b>GRADE</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Grade 9	40	30	37	34
Grade 10	33	43	28	37
Grade 11	25	31	39	27
Grade 12	2	24	37	43
<b>Subtotal</b>	<b>100</b>	<b>128</b>	<b>141</b>	<b>141</b>
<b>TOTAL</b>	<b>406</b>	<b>414</b>	<b>444</b>	<b>451</b>



**Dunbarton School District  
Projected Revenues 2020-2021**

	<u>2018 - -019 Actual</u>	<u>2019 - -020 Approved MS24</u>	<u>2020 - 2021 Estimated</u>
<b>REVENUE FROM STATE SOURCES</b>			
Adequacy Grant	999,690	1,170,940	1,422,506
Kindergarten Aid	42,900	0	0
Special Education Aid	39,928	5,577	5,577
Child Nutrition	5,794	3,100	5,750
<b>REVENUE FROM FEDERAL SOURCES</b>			
Medicaid Reimbursement	73,411	5,000	5,000
Child Nutrition Programs	18,216	17,500	18,000
<b>OTHER REVENUE</b>			
Food Service	54,817	55,769	62,830
Earnings on Investments	125	0	0
Miscellaneous	2,047	9,250	2,250
<b>SUBTOTAL SCHOOL REVENUES AND CREDITS</b>	1,236,928	1,267,136	1,521,913
<b>GENERAL FUND BALANCE</b>			
Reserved for Special Purpose (Community Center Fund)	1,000	1,000	1,000
Transfer from General Fund to Food Service	531	0	0
Transfer from Capital Reserve Fund	54,306	19,000	0
Unreserved Fund Balance	1,471,959	155,116	116,000
<b>TOTAL SCHOOL REVENUES AND CREDITS</b>	2,764,724	1,442,252	1,638,913
<b>STATE WIDE EDUCATION PROPERTY TAX ASSESSMENT (SWEPT)</b>	691,664	721,766	690,471
<b>LOCAL PROPERTY TAX ASSESSMENT</b>	3,866,194	5,389,610	5,695,366
<b>TOTAL APPROPRIATION</b>	7,322,582	7,553,628	8,024,750

**Notes:**

Projected revenues are estimates and are subject to change.

**SCHOOL ADMINISTRATIVE UNIT #67**  
**Adopted Budget Fiscal Year 2020-2021**

Expenditures:

<u>Function</u>	<u>Description</u>	
2320	Salaries and Benefits	900,238
2321	Staff Support	27,572
2322	Administrative Services	17,257
2323	Administrative Operations	16,297
2324	Other Expenses	11,431
2622	Utilities	3,583
	Gross Budget Total	976,378

Less Estimated Revenues:

Other Local Revenue	8,980
Use of SAU 67 Fund Balance	-

Amount to be Assessed to School Districts 967,398

Apportionment of Assessment by District for Fiscal Year 2020-2021

<u>District</u>	<u>% of Assessment</u>	<u>Assessment</u>
Bow	82.18%	795,015
Dunbarton	17.82%	172,383
	<u>100.00%</u>	<u>967,398</u>

Adopted: December 9, 2019

**DEBT SERVICE SCHEDULE INFORMATION**

Debt Schedule As of June 30, 2019

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Amount Due</u>
2019-2020	\$ 159,025.00	\$ 76,730.14	\$ 235,755.14
2020-2021	\$ 160,000.00	\$ 68,595.00	\$ 228,595.00
2021-2022	\$ 160,000.00	\$ 60,453.00	\$ 220,453.00
2022-2023	\$ 160,000.00	\$ 52,275.00	\$ 212,275.00

\*\*Final Debt Service Payment 8/15/2028

**Proposed Budget Summary**  
For Fiscal Year July 1, 2020 to June 30, 2021

		Actual Expenditures	Approved	Proposed School Board
		FY2018-19	Budget	Budget
			FY2018-19	FY2019-20
<b>Expenditures:</b>				
<b>Operating Budget</b>				
<i>Function</i>				
<b>1000</b>	<b>Instructional Programs</b>			
1100	Regular Programs	4,265,379	4,511,994	4,895,092
1200	Special Education Programs	1,002,061	1,051,421	997,037
1260	ESL Programs	0	1,000	1,000
1400	Cocurricular Activities	1,957	2,200	2,400
1490	Enrichment Program	14,405	13,761	13,762
<b>1800</b>	<b>Community Services</b>			
1890	Support to Community Center	0	1,000	1,000
<b>2100</b>	<b>Pupil Support Services</b>			
2120	Guidance Services	60,520	63,516	65,401
2130	Health Services	88,992	95,426	96,109
2140	Psychological Services	50,212	52,361	53,271
2150	Speech Pathology & Audiology	102,742	106,639	110,274
2153	Audiology	3,243	6,500	4,500
2162	Physical Therapy	14,330	9,000	14,000
2163	OT Services	94,924	121,471	128,716
2190	Other Support - Pupil Services	4,786	8,750	8,750
<b>2200</b>	<b>Instructional Support Services</b>			
2212	Curriculum Development	743	125	125
2213	Instructional Training	2,803	5,900	5,850
2222	Library/Media Services	74,312	78,686	85,545
2250	Technology Services	52,616	67,155	68,464
<b>2300</b>	<b>General Administration</b>			
2311	School Board	9,925	9,809	10,599
2313	Board Treasurer	487	546	600
2314	Election Services	200	1,015	1,015
2317	Audit Services	6,025	6,025	6,025
2318	Legal Fees	8,245	5,000	5,000
2321	SAU Services	142,073	148,462	172,383
<b>2400</b>	<b>School Administration</b>			
2410	Office of the Principal	221,587	238,709	246,384
<b>2600</b>	<b>Facilities</b>			
2620	Building Operations	243,304	254,946	289,240
<b>2700</b>	<b>Pupil Transportation</b>			
2721	Regular Transportation	244,046	277,881	304,588
2722	Special Needs Transportation	69,523	66,500	105,840
2790	Field Trip Transportation	4,000	4,200	4,200
<b>4500</b>	<b>Building Improvements</b>			
4500	Building Improvements	0	26,000	0
<b>5100</b>	<b>Debt Service/Transfers</b>			
5110	Bond Principal	0	159,025	160,000
5120	Bond Interest	54,306	76,730	68,595
5221	Transfer to Food Service	531	0	0
<b>3120</b>	<b>Food Service Fund</b>			
3120	Food Service Budget	79,360	76,630	86,580
<b>5200</b>	<b>Other Warrant Articles</b>			
Transfer to Capital Reserve Fund - --arrant Article #2		240,000	4,245	11,405
Transfer to Expendable Trust - --arrant Article #3		1,000	1,000	1,000
<b>Total All Warrant Articles</b>		<b>7,158,637</b>	<b>7,553,628</b>	<b>8,024,750</b>

## DUNBARTON SCHOOL DISTRICT

### July 1, 2020 - June 30, 2021 Proposed Budget Detail

Function Code	Program Code	Object Code	Account Name	FY2018-19 Actual	FY2018-19 Approved	FY2019-20 Proposed
<b>GENERAL FUND BUDGET</b>						
<b>1100 REGULAR EDUCATION</b>						
1100	01	110	Teacher Salaries	887,165	955,675	1,034,542
1100	01	111	Aide Wages	129,833	133,405	104,587
1100	01	120	Substitute Wages	54,525	20,000	20,000
1100	01	127	Stipend Wages	7,150	5,500	7,450
1100	01	240	Course Reimbursement	20,406	21,450	21,450
1100	01	310	Home Instruction Contracted Service	0	300	300
1100	01	442	Purchased Property Services	1,323	6,000	6,000
1100	02	561	Tuition - middle School	686,414	884,488	984,069
1100	03	561	Tuition – high School	1,985,227	1,938,413	2,072,980
1100	01	591	Other Purchased Services	901	3,000	3,000
1100	01	610	General Supplies	16,248	19,700	19,700
1100	01	610	General Supplies Art	1,690	1,900	1,900
1100	01	610	General Supplies PE	347	350	350
1100	01	610	General Supplies Music	1,203	1,200	1,275
1100	01	610	General Supplies Reading	2,283	7,000	7,000
1100	01	610	General Supplies Science	0	0	2,800
1100	01	641	Books & Printed Materials	6,321	10,000	10,000
1100	01	642	Electronic Information	8,269	8,900	9,389
1100	01	651	Software - --on-Capital	370	400	600
1100	01	733	New Furniture/Fixtures	3,029	0	4,300
1100	01	734	Computers/Network Equipment	27	0	0
1100	01	735	Replacement Equipment	0	0	0
1100	01	737	Replacement Furniture/Fixtures	0	0	0
1100	01	738	Replacement Computer/Network	0	0	0
1100	01	810	Dues/Fees	243	250	250
<b>TOTAL REGULAR EDUCATION</b>				<b>3,812,974</b>	<b>4,017,931</b>	<b>4,311,942</b>
1100	85	211	Health Insurance	204,172	238,517	310,077
1100	85	212	Dental Insurance	16,374	10,756	10,401
1100	85	213	Life Insurance	849	1,278	1,332
1100	85	214	Disability Insurance	1,625	3,009	3,163
1100	85	220	FICA	79,749	83,315	87,143
1100	85	230	NH Retirement	146,011	152,939	166,357
1100	85	250	Unemployment Insurance	577	982	1,260
1100	85	260	Workers Comp Insurance	3,048	3,267	3,417
<b>TOTAL EMPLOYEE BENEFITS</b>				<b>452,405</b>	<b>494,063</b>	<b>583,150</b>
<b>TOTAL 1100 REGULAR EDUCATION</b>				<b>4,265,379</b>	<b>4,511,994</b>	<b>4,895,092</b>

Function Code	Program Code	Object Code	Account Name	FY2018-19 Actual	FY2018-19 Approved	FY2019-20 Proposed
<b>1200 SPECIAL EDUCATION</b>						
1200	01	110	Teacher Salaries	95,086	99,559	105,728
1200	01	111	Aide Wages	170,830	138,003	168,097
1200	01	117	SPED Administrator Salary	77,017	79,196	81,572
1200	01	310	Home Instruction Contracted Service	0	500	500
1200	01	320	Contracted Services	33,633	21,321	32,272
1200	02	320	Contracted Services	108,159	24,121	0
1200	03	320	Contracted Services	12,937	104,500	12,000
1200	02	339	Contracted Aides	84,564	28,523	0
1200	03	339	Contracted Aides	205,116	181,804	186,745
1200	01	534	Postage	0	0	0
1200	01	561	Tuition - Elementary	3,564	135,078	170,000
1200	02	561	Tuition - Middle School	0	5,000	0
1200	03	561	Tuition - High School	58,449	71,476	66,000
1200	01	564	Tuition - Other Programs	12,366	16,700	11,700
1200	01	580	Travel	396	800	800
1200	02	580	Travel	0	0	0
1200	03	580	Travel	0	0	0
1200	01	610	General Supplies	1,549	2,000	2,000
1200	01	641	Books/Printed Materials	1,968	2,000	2,000
1200	01	650	Software	365	2,000	2,000
1200	02	650	Software	0	500	100
1200	01	731	New Equipment	1,803	2,000	2,000
1200	01	733	New Furniture	1,748	1,000	1,000
1200	01	734	Computers/Network Equipment	0	1,100	1,100
1200	02	735	Equipment	0	0	100
1200	03	735	Equipment	836	0	0
1200	01	810	Dues/Fees	0	500	500
<b>TOTAL SPECIAL EDUCATION</b>				<b>870,386</b>	<b>917,681</b>	<b>846,214</b>
1200	85	211	Health Insurance	65,816	69,520	68,578
1200	85	212	Dental Insurance	9,159	5,382	8,591
1200	85	213	Life Insurance	372	575	589
1200	85	214	Disability Insurance	383	719	736
1200	85	220	FICA	24,934	24,232	27,188
1200	85	230	NH Retirement	29,877	31,818	43,287
1200	85	250	Unemployment Insurance	221	452	633
1200	85	260	Workers Comp Insurance	913	1,042	1,221
<b>TOTAL EMPLOYEE BENEFITS</b>				<b>131,675</b>	<b>133,740</b>	<b>150,823</b>
<b>TOTAL 1200 SPECIAL EDUCATION</b>				<b>1,002,061</b>	<b>1,051,421</b>	<b>997,037</b>

Function Code	Program Code	Object Code	Account Name	FY2018-19 Actual	FY2018-19 Approved	FY2019-20 Proposed
<b>1260 BILINGUAL EDUCATION</b>						
1260	01	320	Contracted Services	0	1,000	1,000
			<b>TOTAL BILINGUAL EDUCATION</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>
			<b>TOTAL 1260 BILINGUAL EDUCATION</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>
<b>1410 CO-CURRICULAR</b>						
1410	01	591	Services From Private Sources	0	0	0
1410	01	810	Dues/Fees	1,957	2,200	2,400
			<b>TOTAL CO-CURRICULAR</b>	<b>1,957</b>	<b>2,200</b>	<b>2,400</b>
			<b>TOTAL 1410 CO-CURRICULAR</b>	<b>1,957</b>	<b>2,200</b>	<b>2,400</b>
<b>1490 ENRICHMENT PROGRAM</b>						
1490	01	112	Teacher Salaries	1,000	1,000	1,000
1490	01	339	Other Professional Services	13,108	12,000	12,000
1490	01	610	Supplies	41	500	500
			<b>TOTAL ENRICHMENT PROGRAM</b>	<b>14,149</b>	<b>13,500</b>	<b>13,500</b>
1490	85	211	Health Insurance	0	0	0
1490	85	212	Dental Insurance	0	0	0
1490	85	213	Life Insurance	0	0	0
1490	85	214	Disability Insurance	0	0	0
1490	85	220	FICA	77	77	77
1490	85	230	NH Retirement	174	178	178
1490	85	250	Unemployment Insurance	2	3	4
1490	85	260	Workers Comp Insurance	3	3	3
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>256</b>	<b>261</b>	<b>262</b>
			<b>TOTAL 1490 ENRICHMENT PROGRAM</b>	<b>14,405</b>	<b>13,761</b>	<b>13,762</b>
<b>1890 COMMUNITY CENTER</b>						
1890	01	890	Other Expenses	0	1,000	1,000
			<b>TOTAL SUMMER ENRICHMENT</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>
			<b>TOTAL 1890 COMMUNITY CENTER</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>
<b>2120 GUIDANCE SERVICES</b>						
2120	01	110	Teacher Salaries	47,790	49,894	51,367
2120	01	610	General Supplies	116	150	150
			<b>TOTAL GUIDANCE</b>	<b>47,906</b>	<b>50,044</b>	<b>51,517</b>

Function Code	Program Code	Object Code	Account Name	FY2018-19 Actual	FY2018-19 Approved	FY2019-20 Proposed
2120	85	211	Health Insurance	0	0	0
2120	85	213	Life Insurance	64	83	85
2120	85	214	Disability Insurance	69	103	106
2120	85	220	FICA	3,649	3,817	3,930
2120	85	230	NH Retirement	8,275	8,881	9,143
2120	85	250	Unemployment Insurance	23	39	51
2120	85	260	Workers Comp Insurance	144	150	154
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>12,614</b>	<b>13,472</b>	<b>13,884</b>
			<b>TOTAL 2120 GUIDANCE SERVICES</b>	<b>60,520</b>	<b>63,516</b>	<b>65,401</b>
			<b>2132 HEALTH SERVICES</b>			
2132	01	110	Teacher Salaries	53,892	55,188	52,865
2132	01	323	Professional Ed Services	105	600	600
2132	01	339	Professional/Technical Services	0	500	500
2132	01	610	General Supplies	914	1,600	1,600
2132	01	641	Books/Printed Materials	0	150	300
2132	01	650	Software	0	0	880
2132	01	737	Replacement Furniture	70	0	402
2132	01	810	Dues/Fees	45	45	45
			<b>TOTAL HEALTH SERVICES</b>	<b>55,026</b>	<b>58,083</b>	<b>57,192</b>
2132	85	211	Health Insurance	20,334	22,389	24,538
2132	85	212	Dental Insurance	488	499	518
2132	85	213	Life Insurance	73	91	88
2132	85	214	Disability Insurance	77	114	109
2132	85	220	FICA	3,461	4,222	4,044
2132	85	230	NH Retirement	9,348	9,823	9,410
2132	85	250	Unemployment Insurance	23	39	51
2132	85	260	Workers Comp Insurance	162	166	159
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>33,966</b>	<b>37,343</b>	<b>38,917</b>
			<b>TOTAL 2130 HEALTH SERVICES</b>	<b>88,992</b>	<b>95,426</b>	<b>96,109</b>
			<b>2140 PSYCHOLOGICAL SERVICES</b>			
2140	01	320	Contracted Services	48,883	50,661	51,271
2140	02	320	Contracted Services	0	0	0
2140	03	320	Contracted Services	0	0	0
2140	01	610	General Supplies	1,329	1,700	2,000
			<b>TOTAL PSYCHOLOGICAL SERVICES</b>	<b>50,212</b>	<b>52,361</b>	<b>53,271</b>
			<b>TOTAL 2140 PSYCHOLOGICAL SERVICES</b>	<b>50,212</b>	<b>52,361</b>	<b>53,271</b>

Function	Program	Object	Account	FY2018-19	FY2018-19	FY2019-20
Code	Code	Code	Name	Actual	Approved	Proposed
2150	01	110	Speech Pathologist Wages	47,665	49,094	50,567
2150	01	111	Speech Aide Wages	37,558	38,643	40,041
2150	01	320	Contracted Services	0	800	0
2150	03	320	Contracted Services	0	0	0
2150	01	610	General Supplies	974	1,000	2,000
<b>TOTAL SPEECH/LANGUAGE SERVICES</b>				<b>86,197</b>	<b>89,537</b>	<b>92,608</b>
2150	85	211	Health Insurance	0	0	0
2150	85	212	Dental Insurance	1,237	960	997
2150	85	213	Life Insurance	97	123	127
2150	85	214	Disability Insurance	154	227	235
2150	85	220	FICA	6,481	6,712	6,932
2150	85	230	NH Retirement	8,275	8,739	9,001
2150	85	250	Unemployment Insurance	46	78	102
2150	85	260	Workers Comp Insurance	255	263	272
<b>TOTAL EMPLOYEE BENEFITS</b>				<b>16,545</b>	<b>17,102</b>	<b>17,666</b>
<b>TOTAL 2150 SPEECH/LANGUAGE SERVICES</b>				<b>102,742</b>	<b>106,639</b>	<b>110,274</b>
<b>2153 AUDIOLOGY SERVICES</b>						
2153	01	320	Contracted Services	616	5,000	3,000
2153	01	610	General Supplies	2,627	1,500	1,500
<b>TOTAL AUDIOLOGY SERVICES</b>				<b>3,243</b>	<b>6,500</b>	<b>4,500</b>
<b>TOTAL 2153 AUDIOLOGY SERVICES</b>				<b>3,243</b>	<b>6,500</b>	<b>4,500</b>
<b>2162 PT SERVICES</b>						
2162	01	320	Contracted Services	9,316	4,000	9,000
2162	02	320	Contracted Services	1,215	1,000	1,000
2162	03	320	Contracted Services	3,799	4,000	4,000
<b>TOTAL PT SERVICES</b>				<b>14,330</b>	<b>9,000</b>	<b>14,000</b>
<b>TOTAL 2162 PT SERVICES</b>				<b>14,330</b>	<b>9,000</b>	<b>14,000</b>
<b>2163 OT SERVICES</b>						
2163	01	110	Teacher Salaries	47,514	49,844	51,317
2163	01	111	COTA Wages	17,508	31,727	33,744
2163	01	320	Contracted Services	0	0	5,200
2163	03	320	Contracted Services	0	0	0
2163	01	610	General Supplies	696	750	750
<b>TOTAL PT/OT SERVICES</b>				<b>65,718</b>	<b>82,321</b>	<b>91,011</b>



Function	Program	Object	Account	FY2018-19	FY2018-19	FY2019-20
Code	Code	Code	Name	Actual	Approved	Proposed
2163	85	211	Health Insurance	16,268	23,411	19,631
2163	85	212	Dental Insurance	0	0	1,759
2163	85	213	Life Insurance	86	135	141
2163	85	214	Disability Insurance	92	169	176
2163	85	220	FICA	4,274	6,240	6,507
2163	85	230	NH Retirement	8,248	8,872	9,134
2163	85	250	Unemployment Insurance	46	78	102
2163	85	260	Workers Comp Insurance	192	245	255
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>29,206</b>	<b>39,150</b>	<b>37,705</b>
			<b>TOTAL 2163 OT SERVICES</b>	<b>94,924</b>	<b>121,471</b>	<b>128,716</b>
			<b>2190 OTHER SUPPORT SERVICES</b>			
2190	01	320	Contracted Services	4,786	8,750	8,750
			<b>TOTAL OTHER SUPPORT SERVICES</b>	<b>4,786</b>	<b>8,750</b>	<b>8,750</b>
			<b>TOTAL 2190 OTHER SUPPORT SERVICES</b>	<b>4,786</b>	<b>8,750</b>	<b>8,750</b>
			<b>2212 PROFESSIONAL SERVICES/TESTING</b>			
2212	01	335	Testing	743	125	125
			<b>TOTAL PROFESSIONAL SERVICES/TESTING</b>	<b>743</b>	<b>125</b>	<b>125</b>
			<b>TOTAL 2212 PROF. SERVICES/TESTING</b>	<b>743</b>	<b>125</b>	<b>125</b>
			<b>2213 IMPROVEMENT OF INSTRUCTION</b>			
2213	01	321	In-Service Training	2,803	5,200	5,150
2213	01	322	Conferences/Conventions	0	0	0
2213	01	610	General Supplies	0	700	700
			<b>TOTAL IMPROVEMENT OF INSTRUCTION</b>	<b>2,803</b>	<b>5,900</b>	<b>5,850</b>
			<b>TOTAL 2213 IMPROVEMENT OF INSTRUCTION</b>	<b>2,803</b>	<b>5,900</b>	<b>5,850</b>
			<b>2222 LIBRARY/MEDIA SERVICES</b>			
2222	01	110	Teacher Salaries	37,388	38,647	39,788
2222	01	111	Aide Wages	20,140	21,209	21,845
2222	01	610	General Supplies	578	700	700
2222	01	641	Books/Printed Materials	4,740	4,800	5,151
2222	01	642	Electronic Information	428	350	350
2222	01	650	Software	885	885	885
2222	01	737	Replacement Furniture/Fixtures	0	0	3,500
2222	01	810	Dues/Fees	0	20	20
			<b>TOTAL LIBRARY/MEDIA SERVICES</b>	<b>64,159</b>	<b>66,611</b>	<b>72,239</b>

Function Code	Program Code	Object Code	Account Name	FY2018-19 Actual	FY2018-19 Approved	FY2019-20 Proposed
2222	85	211	Health Insurance	4,500	5,500	6,500
2222	85	212	Dental Insurance	993	1,515	1,574
2222	85	213	Life Insurance	74	99	102
2222	85	214	Disability Insurance	79	124	128
2222	85	220	FICA	4,296	4,579	4,715
2222	85	230	NH Retirement	0	0	0
2222	85	250	Unemployment Insurance	46	78	102
2222	85	260	Workers Comp Insurance	165	180	185
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>10,153</b>	<b>12,075</b>	<b>13,306</b>
			<b>TOTAL 2222 LIBRARY/MEDIA SERVICES</b>	<b>74,312</b>	<b>78,686</b>	<b>85,545</b>
			<b>2250 TECHNOLOGY SERVICES</b>			
2250	01	320	Contracted Services	12,240	12,485	12,854
2250	01	321	Staff Development	1,647	1,450	1,450
2250	01	532	Data Services	1,139	5,445	7,379
2250	01	539	Data Management	8,529	9,970	10,199
2250	01	734	Technology Equipment	29,061	37,805	36,582
			<b>TOTAL TECHNOLOGY SERVICES</b>	<b>52,616</b>	<b>67,155</b>	<b>68,464</b>
			<b>TOTAL 2250 TECHNOLOGY SERVICES</b>	<b>52,616</b>	<b>67,155</b>	<b>68,464</b>
			<b>2311 SCHOOL BOARD SERVICES</b>			
2311	01	110	School Board Wages	2,500	2,500	2,500
2311	01	111	School Board Clerical Wages	1,170	1,500	1,500
2311	01	322	Workshops/Conferences	410	410	450
2311	01	540	Advertising	1,152	900	1,200
2311	01	550	Printing/Binding	1,309	800	1,250
2311	01	610	General Supplies	87	350	350
2311	01	810	Dues/Fees	3,116	3,116	3,116
			<b>TOTAL SCHOOL BOARD SERVICES</b>	<b>9,744</b>	<b>9,576</b>	<b>10,366</b>
2311	85	220	FICA	153	210	210
2311	85	250	Unemployment Insurance	5	9	9
2311	85	260	Workers Comp Insurance	23	14	14
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>181</b>	<b>233</b>	<b>233</b>
			<b>TOTAL 2311 SCHOOL BOARD SERVICES</b>	<b>9,925</b>	<b>9,809</b>	<b>10,599</b>
			<b>2313 DISTRICT TREASURER</b>			
2313	01	110	District Treasurer Wages	450	450	500
2313	40	610	General Supplies	0	60	60
			<b>TOTAL DISTRICT TREASURER</b>	<b>450</b>	<b>510</b>	<b>560</b>

Function Code	Program Code	Object Code	Account Name	FY2018-19 Actual	FY2018-19 Approved	FY2019-20 Proposed
2313	85	220	FICA	34	34	38
2313	85	250	Unemployment Insurance	1	1	1
2313	85	260	Workers Comp Insurance	2	1	1
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>37</b>	<b>36</b>	<b>40</b>
			<b>TOTAL 2313 DISTRICT TREASURER</b>	<b>487</b>	<b>546</b>	<b>600</b>
			<b>2314 ELECTION SERVICES</b>			
2314	01	110	District Clerk	100	100	100
2314	01	111	District Moderator	100	100	100
2314	01	550	Printing/Binding	0	800	800
			<b>TOTAL ELECTION SERVICES</b>	<b>200</b>	<b>1,000</b>	<b>1,000</b>
2314	85	220	FICA	0	15	15
2314	85	250	Unemployment Insurance	0	0	0
2314	85	260	Workers Comp Insurance	0	0	0
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>0</b>	<b>15</b>	<b>15</b>
			<b>TOTAL 2314 ELECTION SERVICES</b>	<b>200</b>	<b>1,015</b>	<b>1,015</b>
			<b>2317 AUDIT SERVICES</b>			
2317	01	320	Contracted Services	6,025	6,025	6,025
			<b>TOTAL AUDIT SERVICES</b>	<b>6,025</b>	<b>6,025</b>	<b>6,025</b>
			<b>TOTAL 2317 AUDIT SERVICES</b>	<b>6,025</b>	<b>6,025</b>	<b>6,025</b>
			<b>2318 LEGAL SERVICES</b>			
2318	01	320	Contracted Services	8,245	5,000	5,000
			<b>TOTAL LEGAL SERVICES</b>	<b>8,245</b>	<b>5,000</b>	<b>5,000</b>
			<b>TOTAL 2318 LEGAL SERVICES</b>	<b>8,245</b>	<b>5,000</b>	<b>5,000</b>
			<b>2321 SAU SERVICES</b>			
2321	01	320	Contracted Services	142,073	148,462	172,383
			<b>TOTAL SAU SERVICES</b>	<b>142,073</b>	<b>148,462</b>	<b>172,383</b>
			<b>TOTAL 2321 SAU SERVICES</b>	<b>142,073</b>	<b>148,462</b>	<b>172,383</b>
			<b>2410 OFFICE OF THE PRINCIPAL</b>			
2410	01	110	Principal Salary	96,166	99,051	102,023
2410	01	113	Clerical Wages	57,031	61,271	61,798
2410	01	322	Conferences/Conventions	1,569	3,000	3,000
2410	01	442	Equipment Rental	10,627	10,614	10,110
2410	01	534	Postage	1,509	1,550	1,550
2410	01	550	Printing/Binding	0	500	500
2410	01	580	Travel	0	1,000	1,000
2410	01	610	General Supplies	1,147	1,450	1,500
2410	01	810	Dues/Fees	724	800	800
			<b>TOTAL OFFICE OF THE PRINCIPAL</b>	<b>168,773</b>	<b>179,236</b>	<b>182,281</b>

Function	Program	Object	Account	FY2018-19	FY2018-19	FY2019-20
Code	Code	Code	Name	Actual	Approved	Proposed
2410	85	211	Health Insurance	20,490	22,559	24,725
2410	85	212	Dental Insurance	2,288	2,340	2,432
2410	85	213	Life Insurance	201	257	271
2410	85	214	Disability Insurance	214	322	339
2410	85	220	FICA	11,522	12,265	12,532
2410	85	230	NH Retirement	17,569	21,131	23,160
2410	85	250	Unemployment Insurance	69	118	153
2410	85	260	Workers Comp Insurance	461	481	491
<b>TOTAL EMPLOYEE BENEFITS</b>				<b>52,814</b>	<b>59,473</b>	<b>64,103</b>
<b>TOTAL 2410 OFFICE OF THE PRINCIPAL</b>				<b>221,587</b>	<b>238,709</b>	<b>246,384</b>
<b>2620 OPERATING BUILDING SERVICES</b>						
2620	01	110	Custodial Wages	100,222	102,444	110,292
2620	01	320	Contracted Services	5,454	13,880	9,000
2620	01	431	Building Maintenance	5,613	19,975	35,800
2620	01	432	Building Repairs	22,361	13,000	13,000
2620	01	521	Property/Liability Insurance	7,821	7,572	8,102
2620	01	531	Telephone/Voice Communications	7,144	5,260	7,650
2620	01	580	Travel	541	550	550
2620	01	610	Custodial Supplies	10,718	13,400	13,802
2620	01	622	Electricity	35,668	32,182	33,600
2620	01	623	Propane	23,824	24,500	24,400
2620	01	624	Oil	0	0	0
2620	01	731	New Machinery	0	0	0
2620	01	733	New Furniture & Fixture	0	0	0
2620	01	735	Replacement Machinery	0	1,000	1,000
2620	01	737	Replacement Furniture & Fixtures	0	0	0
<b>TOTAL OPERATING BUILDING SERVICES</b>				<b>219,366</b>	<b>233,763</b>	<b>257,196</b>
2620	85	211	Health Insurance	10,856	8,292	17,588
2620	85	212	Dental Insurance	1,774	499	1,037
2620	85	213	Life Insurance	136	170	183
2620	85	214	Disability Insurance	145	212	228
2620	85	220	FICA	7,378	7,837	8,437
2620	85	230	NH Retirement	1,382	1,424	1,560
2620	85	250	Unemployment Insurance	74	188	254
2620	85	260	Workers Comp Insurance	2,193	2,561	2,757
<b>TOTAL EMPLOYEE BENEFITS</b>				<b>23,938</b>	<b>21,183</b>	<b>32,044</b>
<b>TOTAL 2620 OPERATING BUILDING SERVICES</b>				<b>243,304</b>	<b>254,946</b>	<b>289,240</b>

Function Code	Program Code	Object Code	Account Name	FY2018-19 Actual	FY2018-19 Approved	FY2019-20 Proposed
<b>2721 STUDENT TRANSPORTATION</b>						
2721	01	519	Contracted Transportation	244,046	277,881	304,588
			<b>TOTAL STUDENT TRANSPORTATION</b>	<b>244,046</b>	<b>277,881</b>	<b>304,588</b>
			<b>TOTAL 2721 STUDENT TRANSPORTATION</b>	<b>244,046</b>	<b>277,881</b>	<b>304,588</b>
<b>2722 SPECIAL EDUCATION TRANSPORTATION</b>						
2722	01	519	Contracted Transportation	11,631	18,000	78,420
2722	02	519	Contracted Transportation	9,912	1,000	1,000
2722	03	519	Contracted Transportation	47,980	47,500	26,420
			<b>TOTAL SPECIAL EDUCATION TRANSPORTATION</b>	<b>69,523</b>	<b>66,500</b>	<b>105,840</b>
			<b>TOTAL 2722 SPECIAL EDUCATION TRANSPORTATION</b>	<b>69,523</b>	<b>66,500</b>	<b>105,840</b>
<b>2724 CO-CURRICULAR TRANSPORTATION</b>						
2724	80	519	Contracted Transportation	4,000	4,200	4,200
			<b>TOTAL CO-CURRICULAR TRANSPORTATION</b>	<b>4,000</b>	<b>4,200</b>	<b>4,200</b>
			<b>TOTAL 2724 CO-CURRICULAR TRANSPORTATION</b>	<b>4,000</b>	<b>4,200</b>	<b>4,200</b>
<b>4500 BUILDING IMPROVEMENTS</b>						
4500	00	720	Building Improvements	0	26,000	
			<b>TOTAL BUILDING IMPROVEMENTS</b>	<b>0</b>	<b>26,000</b>	<b>0</b>
			<b>TOTAL 4500 BUILDING IMPROVEMENTS</b>	<b>0</b>	<b>26,000</b>	<b>0</b>
<b>5000 OTHER</b>						
5110	40	910	Debt Service Principal	0	159,025	160,000
5120	40	830	Debt Service Interest	54,306	76,730	68,595
5251	40	930	Transfer to Food Service	531	0	0
			<b>TOTAL 5000 OTHER</b>	<b>54,837</b>	<b>235,755</b>	<b>228,595</b>
			<b>TOTAL OPERATING BUDGET</b>	<b>6,838,277</b>	<b>7,471,753</b>	<b>7,925,765</b>

Function Code	Program Code	Object Code	Account Name	FY2018-19 Actual	FY2018-19 Approved	FY2019-20 Proposed
<b>FOOD SERVICE FUND BUDGET</b>						
3120	00	110	Wages	21,430	24,311	25,679
3120	00	320	Contracted Services	10,000	10,200	10,506
3120	00	430	Equipment Repair	1,280	500	500
3120	00	431	Maintenance	798	1,750	1,250
3120	00	610	General Supplies	4,232	2,200	4,500
3120	00	631	Food	30,720	28,000	31,000
3120	00	632	Milk	3,280	3,400	3,400
3120	00	639	Commodities	5,021	2,400	5,500
3120	00	650	Software	403	425	425
3120	00	739	Capital Equipment	0	800	1,000
<b>TOTAL FOOD SERVICE</b>				<b>77,164</b>	<b>73,986</b>	<b>83,760</b>
3120	85	211	Health Insurance	0	0	0
3120	85	212	Dental Insurance	0	0	0
3120	85	213	Life Insurance	29	40	43
3120	85	214	Disability Insurance	31	50	53
3120	85	220	FICA	1,638	1,860	1,964
3120	85	230	NH Retirement	0	0	0
3120	85	250	Unemployment Insurance	41	86	118
3120	85	260	Workers Comp Insurance	457	608	642
<b>TOTAL EMPLOYEE BENEFITS</b>				<b>2,196</b>	<b>2,644</b>	<b>2,820</b>
<b>TOTAL PROPOSED FOOD SERVICE FUND</b>				<b>79,360</b>	<b>76,630</b>	<b>86,580</b>
<b>TOTAL PROPOSED BUDGET WARRANT ARTICLE #1</b>				<b>6,917,637</b>	<b>7,548,383</b>	<b>8,012,345</b>
<b>OTHER WARRANT ARTICLES</b>						
5251	00	930	Transfer to Capital Reserve Fund - --arrant Article #2	240,000	4,245	11,405
5252	00	930	Transfer to Expendable Trust - --arrant Article #3	1,000	1,000	1,000
<b>TOTAL OTHER WARRANT ARTICLES</b>				<b>241,000</b>	<b>5,245</b>	<b>12,405</b>
<b>TOTAL PROPOSED WARRANT</b>				<b>7,158,637</b>	<b>7,553,628</b>	<b>8,024,750</b>

## GENERAL INFORMATION

Dunbarton as we know it today was first granted by the General Court of Massachusetts in 1733, as Narragansett No. 6. It was re-granted in 1735 to soldiers who fought in the French and Indian War under Capt. John Gorham (not Samuel Gorham of Plymouth, England) but that grant was relinquished. In 1748 a group headed by Archibald Stark petitioned the Masonian Proprietors in Portsmouth for a grant of land and received permission to have this territory surveyed and laid out into lots and ranges; it was called Starkstown. Permanent settlement did not commence until 1752. This Township was incorporated on August 10, 1765 by then Governor Benning Wentworth and named Dunbarton after Dumbarton Scotland where many of the original settlers originated.

Dunbarton is located in Merrimack County, bounded by Goffstown to the south, Weare to the west, Hopkinton to the north, Bow and Hooksett to the east.

From 1765 until 1822 when the town of Hooksett was incorporated, the bounds of Dunbarton went to the Merrimack River.

Dunbarton has: Five ponds, all with public access:

Gorham Pond, 102.6 acres  
Kimball pond, 37.2 acres  
Long Pond, 32.1 acres  
Purgatory Pond 18.6 acres  
Stark Pond, 10.8 acres

Three town cemeteries (Center, pages Corner and East) and one private cemetery (Stark).  
Approximately 76 miles of road.  
19,560 acres, 31.4 square miles which includes:

1,479 acres of conservation property  
507 acres of conservation easement  
925 acres of Kuncanowet Town forest property  
482 (approximate) acres of Town Forest  
and 1,187 + acres of federal land.

Population is approximately 2,823 (NH Office of Strategic Initiative population estimate)

The elevation above sea level for the Town Hall is 830', the top of Mills Hill (the Highest point) 925', the Bow-Dunbarton line on Route #13 (the lowest point) 350'. The Boston Globe reported on February 24, 2008, Boston University Dept. of Geography and Environment determined the center of New England was located in Dunbarton, NH. Specifically, in the North West corner of the Prescott field on the Stonehurst farm located at 43.117199 degrees latitude and -71.593498 degrees longitude.

Town Departments hours:

Town Office	
Selectmen Meeting	Thursday 7:00pm 603-774-3541 x 105
Daytime Office Hours	Monday thru Friday 8:00am to 4:00pm
Tax Collector	Tuesday 4:30pm to 7:00pm Thursday 4:30pm to 7:00pm 774-3547 x 103
Town Clerk	Monday & Wednesday 7:30am to 3:30pm Tuesday & Thursday 11:00am to 7:00pm Friday Closed 774-3547 x107
Building Department	M, Tu., Th. Fri. 8am-4pm; Wed 8-noon 774-3547 x 106 (Inspections: by appt. Tuesdays & Thursdays 24-hrs notice)

Transfer Station\*\*

Tuesday 10:00am to 4:00pm  
Wednesday 12:00pm to 8:00pm  
Saturday 8:00am to 4:00pm

774-7090

\*\* A permit is required, and available from the Town Clerk or Selectmen's Office.

The Planning Board meets the third Wednesday of the month. The Zoning Board meets the second Monday of the month, as required. Call the Town Office for further information.

The School Board meets the first Wednesday of the month at the school.

Library Hours:	Tues. & Thurs.	1:00pm to 8:00pm	
	Wed. & Fri.	10:00am to 4:00pm	
	Saturday	10:00am to 2:00pm	774-3546

Web Page: <https://www.dunbartonlibrary.org>

Volunteer Fire Department 774-3542

EMERGENCY 911

Police Department 774-5500

Brush burning permits are required unless there is complete snow cover. They may be obtained from Jon Wiggin, J.R. Swindlehurst, Bud Marcou, Fred Mullen, or Patrick "Woody" Bowne (Subject to change please call the Town Office).

The annual town election (7am-7pm), and town meeting (7:00pm) is the second Tuesday in March.

Voter registration qualifications: 18 years of age, US Citizen and resident of Dunbarton. Register with Supervisors of the Checklist or Town Clerk. Absentee ballots are available to qualified voters for town and state primary and general elections. Contact Town Clerk for details.

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#### FIVE-YEAR TAX RATE COMPARISON

	2015	2016	2017	2018	2019
<b>Local School</b>	<b>13.96</b>	<b>14.10</b>	<b>15.59</b>	<b>12.44</b>	<b>17.09</b>
<b>State School</b>	<b>2.38</b>	<b>2.39</b>	<b>2.35</b>	<b>2.38</b>	<b>2.45</b>
<b>County</b>	<b>2.82</b>	<b>2.80</b>	<b>3.04</b>	<b>3.11</b>	<b>3.07</b>
<b>Town</b>	<b>4.43</b>	<b>4.69</b>	<b>4.63</b>	<b>4.60</b>	<b>4.60</b>
<b>TAX RATE</b>	<b>23.59</b>	<b>23.98</b>	<b>25.61</b>	<b>22.53</b>	<b>27.21</b>
<b>Assessed Value</b>	<b>301,309,721</b>	<b>302,642,712</b>	<b>303,808,127</b>	<b>310,844,454</b>	<b>315,365,953</b>

Revaluation years were 1990, 1997, 2005, 2010 & 2015. The next reval year is scheduled for 2020.

Equalization Ratio = 75% FOR 2019



# The Jameson Cape is Well on Its Way!



## **DUNBARTON HISTORICAL SOCIETY**

2019 was a very busy and sad year for the Society. Ted Vallieres, our President, passed away in October of 2019. The Jameson Cape was his dream and the Society hopes to have the project come to fruition. Eric Dulude was a tremendous help to Ted during the time Ted worked on the Cape and Eric has continued to be a fabulous neighbor and help during the continuation of the project. Thanks go to Eric!

We also want to thank Ken Koerber for “stepping up to the plate” in moving forward on the Jameson Cape Project as Construction Manager. He was able to coordinate with the Fifi fields in constructing the frame of the building with the original materials.

The Society wants to thank David Nault for all his expertise and help during the reconstruction process. A special thank you goes to all the friends of the Dunbarton Historical Society who were able to volunteer during this past year. Without them, we would not have been able to get as far as we have on this project.

The Annual Meeting in October included a Potluck Dinner which was very successful. The Society is planning a Fund Raiser for the Jameson Cape in the near future. Look for our mailing! We hope Dunbarton residents and all other interested parties will become involved in our project either financially or by donating time and expertise.

## UNH Cooperative Extension Merrimack County 2019

UNH Cooperative Extension serves residents in each of Merrimack County's 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family Resiliency. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

### Our Mission

UNH Cooperative Extension strengthens people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions.

### Our work for Merrimack County

Merrimack County Extension staff brings the research and knowledge of the university to county residents through hands-on workshops, site visits, conferences, phone consultations, printed materials, online resources, a statewide toll-free info line, and through strategic partnerships.

This year, UNH Cooperative Extension trained and supported **516 volunteers** in Merrimack County. These volunteers contributed **27,735 hours** of their time extending the reach of our programs as 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others.

**Food & Agriculture:** We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. This year, 2,652 Merrimack County citizens attended training in livestock management, crop production, safe food handling, pest management, agricultural marketing, farm business management, water quality protection, and more. Our team of specialists and volunteers also provide education and technical assistance to home gardeners and citizens through seminars, publications, and through our Education Center Infoline. This year, Education Center Infoline volunteers answered 401 inquiries from Merrimack County residents, and the county's 60 active Master Gardeners contributed 958 volunteer hours through garden-focused projects, displays, and presentations, contributing an estimated value of \$23,950. The Food and Agriculture Program provides support for the state's agricultural and horticultural industries through direct one-on-one consultation and through targeted programming. This year, 150 farm visits with one-on-one consultations were conducted, while 612 individuals received consultation through email, phone conversations and in-office visits. The Merrimack County Food and Agriculture Field Specialist collaborated with Extension colleagues and county partners to win approximately \$18,000 in grant funding to support field research and educational outreach projects in Merrimack County.

**Natural Resources:** Managing and protecting New Hampshire's natural resources is critical to our environment, quality of life, and tourism industry, as well as for current and future economic opportunities. Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 911

Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and email correspondence.

At least 935 County residents participated in many educational events: emerald ash borer educational workshops, geospatial technology training (GIS), N.H. Maple, N.H. Land Trust Coalition work, Saving Special Places Land Conservation conference, Speaking for Wildlife talks, Stewardship Network, woodlot visits, and forest management services. Volunteers from the N.H. Coverts project and the Natural Resource Stewards program contributed nearly 3,838 hours conserving and managing natural resources in Merrimack County.

**Community and Economic Development:** The Community and Economic Development (CED) team provides programming and technical assistance to communities, businesses, and nonprofit organizations around New Hampshire. The CED team's work focuses on revitalizing main streets, retaining and growing local businesses, supporting entrepreneurs and innovators, improving quality of life, and leveraging tourism and the recreation economy. Central to the CED team's work is engaging individuals from throughout the community in developing a vision, designing an approach, and moving to action.

In 2019, the Community and Economic Development team worked with Merrimack County towns including Northfield, Pittsfield, Hopkinton, New London, Bradford, and Concord. The CED team worked with Pittsfield on creating a plan for downtown revitalization, including applying for a successful US Department of Agriculture Rural Business Development Grant that will improve the facades of a number of downtown businesses. The CED team implemented a Community Profile and Business Retention and Expansion program in Northfield. The CED team is currently working with the community to leverage the recreation economy, build out business resources, and improve key areas of the community.

**4-H/Youth & Family:** Preparing youth to become caring and productive citizens is critical to New Hampshire's future. The research-based education and information we provide enhances the leadership and decision-making skills of New Hampshire's youth and strengthens families. We provide educational resources for parents, families, and communities serving volunteers and professionals through innovative programs through creative delivery methods, including web-based outreach, e-newsletters and train-the-trainer programs. Merrimack County youth and volunteers participated in many 4-H youth development programs, including State and County Activities Days, Eastern States Exposition activities and competition, Teen Conference, county and state animal science shows, Barry Conservation Camp, Hopkinton State Fair, volunteer screening and training, and youth leadership/youth voice workshops. Merrimack County residents also participated in afterschool professional workshops, farm to school days, military family events and camps.

**Nutrition Connections:** Is a no-cost, hands-on nutrition education program that provides limited-resource families the knowledge and skills they need for better health. In Merrimack County, 130 adults received nutrition education either in a series or a single session. Nutrition Connections also reached 446 children in local schools and Head Starts. In addition, two school districts received assistance with their school wellness committees and assistance with updating and implementing their local school wellness policies. Three schools enrolled in the Smarter Lunchroom Movement, a program that is dedicated to providing schools with the knowledge, motivation, and resources needed to build a lunchroom environment that makes healthy food choices the easy choice. Nutrition Connections worked with six food pantries by providing resources such as recipes, taste testing, and food demos. All of these programs help participants make healthier food choices.

**Youth & Family Resiliency:** Melissa Lee came on board in September 2019 and will provide information, programs and training grounded in research to help young people and their families succeed and thrive, such as Youth Mental Health First Aid Training. Melissa is working collaboratively with schools and public health partners to increase prevention and early intervention for mental health and wellness and substance misuse in communities.

**We would like to take this opportunity to thank the 12 community members from all over Merrimack County who served on our Advisory Council during the past year:**

Commissioner Bronwyn Asplund-Walsh, *Franklin*  
Larry Ballin, *New London*  
Mindy Beltramo, *Canterbury*  
Lorrie Carey, *Boscawen*  
Ayi D’Almeida, *Concord*  
Elaine Forst, *Pittsfield*

Josh Marshall, *Boscawen*  
Jennifer Pletcher, *Warner*  
Chuck & Diane Souther, *Concord*  
Mike Trojano, *Contoocook*  
State Rep. Werner Horn, *Frank*



## Dunbarton Garden Club

*Serving Our Community for over 80 Years*

*Participants in Dunbarton's Ruth Hingle Memorial Scholarship  
Sponsors of Dunbarton Elementary School Roots Program*

### 2020 Meeting & Events Schedule

#### APRIL

Tuesday 14 - First Meeting

#### MAY

Saturday 2 - Common Cleanup  
Tuesday 12 - Meeting

#### JUNE

Tuesday 9 - Meeting and plant swap

#### JULY

Tuesday 14 - Meeting

#### AUGUST

Tuesday 11 - Meeting

#### SEPTEMBER

Tuesday 8 - Meeting

#### OCTOBER

Tuesday 13 - Meeting  
Saturday 31 - Halloween on the Common

#### NOVEMBER

Tuesday 10 - Meeting

#### December

Common's Tree Lighting  
Tuesday 8 - Holiday Party & Yankee Swap

#### 1934 Founding Mission Statement

*"To increase interest in gardening in all its branches and encourage the beautification of the homes and the community. To interest school children in the knowledge and preservation of the same."*



## DUNBARTON - A GREAT PLACE TO GROW!

A 501(c)(3) Non-Profit Organization

Facebook: <https://www.facebook.com/DunbartonGardenClub/>

For membership information please Email: [DGC03046@Gmail.com](mailto:DGC03046@Gmail.com)

Mailing address: 1011 School Street, Dunbarton, NH 03046





# Wreaths Across Dunbarton

## 3rd Annual - December 14, 2019

On Saturday December 14th ceremonies were held on the Dunbarton Commons featuring the New Hampshire Sons Of The American Revolution Honor Guard and Gen. John Stark (Richard Wright), who placed a wreath at the base of Major Caleb Stark's statue. The SAR Honor Guard then fired a musket salute.

Wreaths Across Dunbarton volunteers then proceeded to place 200 Balsam Christmas Wreaths with red bows on the known graves of all the Veterans buried in the three Dunbarton Cemeteries and the Dunbarton Silver Birch 4-H Club volunteered to place wreaths at Stark Cemetery.

Wreaths Across Dunbarton is supported by private donations and our corporate sponsors. To donate to Wreaths Across Dunbarton, red donation boxes with envelopes are located in the library and the town offices across from the Town Clerk's office. Make checks payable to: Town of Dunbarton, memo line: Wreath Fund. **THANK YOU ONE AND ALL FOR YOUR SUPPORT!**



Please Thank Our Corporate Sponsors



# Wreaths Across Dunbarton

## 4rd Annual - December 12, 2020

10:00 A.M. At Major Caleb Stark's Statue On The Commons

TOWN OF DUNBARTON  
1011 SCHOOL STREET  
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