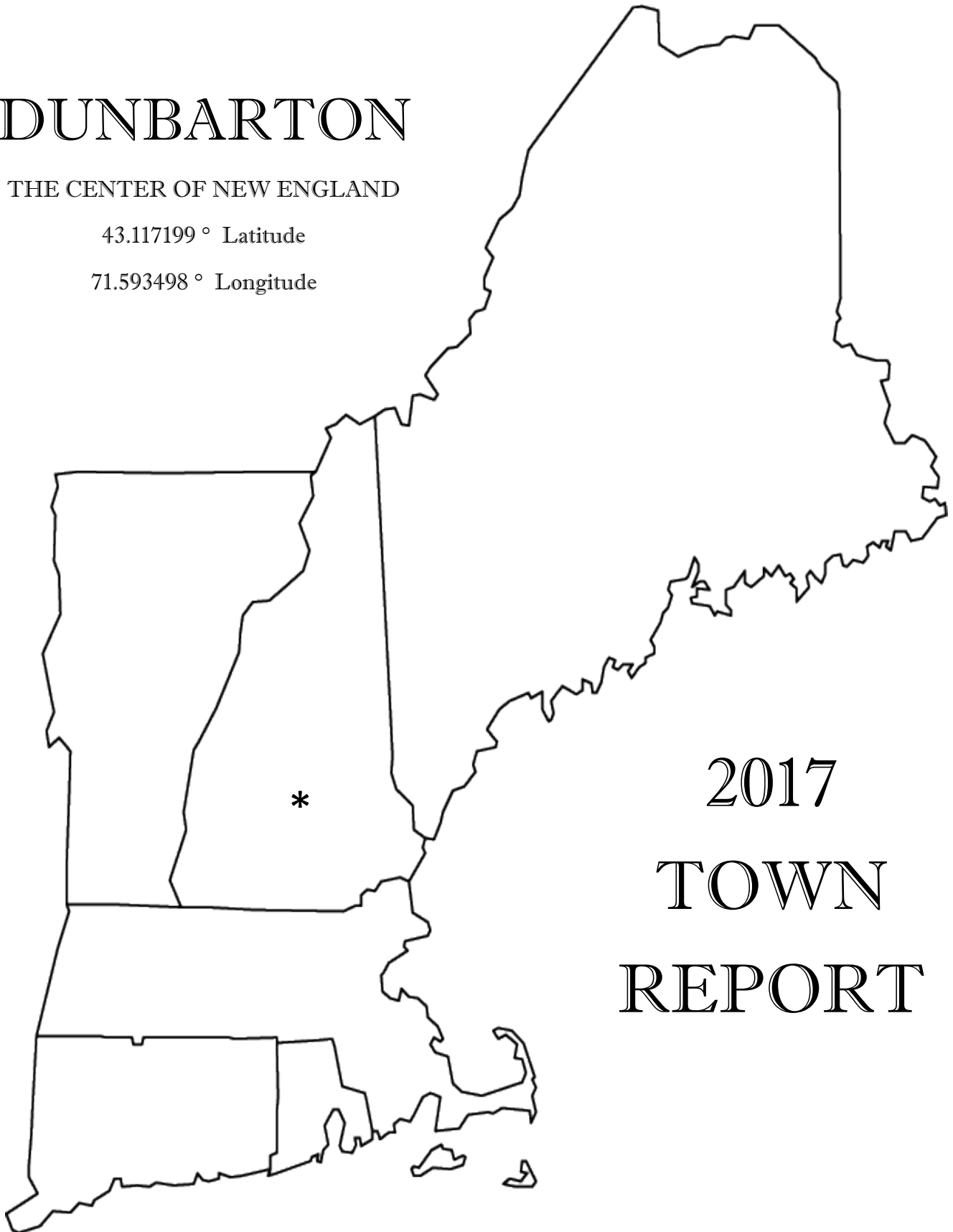


# DUNBARTON

THE CENTER OF NEW ENGLAND

43.117199 ° Latitude

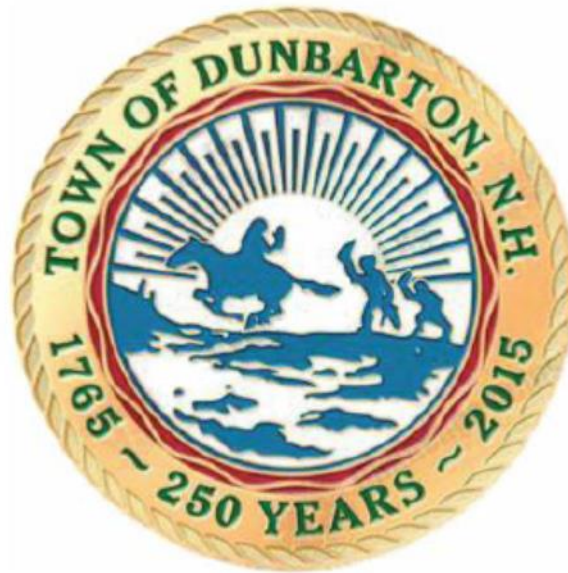
71.593498 ° Longitude



## 2017 TOWN REPORT

*Town Report Cover designed by Jo-Marie Denoncourt*

# Town of Dunbarton



## New Hampshire

**FOR THE FISCAL YEAR ENDING**

**December 31, 2017**

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# **Dedication**

**The 2017 Town Report is dedicated to:**

## **John Stevens**



**John Stevens, lived and worked in California in the early 1970's. John met and married Cathy in 1976, and travelled across Canada to settle in New Hampshire. John currently resides in the very same Dunbarton home which he designed in 1982.**

**John has always been interested in alternative energy (wind, water power, along with energy conservation, leading to the home heat loss analysis). Upon his retirement from Orsam Sylvania in 2008, John started his outstanding work as a Dunbarton volunteer.**

**John has served as a member of the Dunbarton Energy Committee since 2009 through present. He has been heavily involved in making sure the town continually seeks ways to save energy through energy audits, grants, and lighting upgrades. His commitment to energy savings, has led to grants for the Dunbarton Elementary School Solar/hot water backup; lighting upgrade grants for the Town Offices; Town Hall Library, exterior lighting of the Safety Complex; interior lighting upgrade of the Fire department and recently in 2017, the much-needed lighting upgrade of the Highway Garage, all while committing his time and energy making sure the projects were completed to specifications.**

**Anything he can do for to save a kilowatt! ...and the Town of Dunbarton...dollars!**

**John has also been involved with the Old Home Day Committee, the wood bank and Town Hall Theatre Restoration.**

**It's volunteerism like John Stevens that makes the Town of Dunbarton a wonderful place to live.**

**Therefore, on behalf of Town of Dunbarton, the Selectmen wish to extend our appreciation to John Stevens.**

## 2017 TOWN OFFICERS, BOARD MEMBERS, and STAFF

<b>BOARD OF SELECTMEN</b>		<b>HIGHWAY SAFETY COMMITTEE</b>	
Michael S. Kaminski	2018	Jeff A. Crosby, David Nault	2018
Robert E. Martel	2019	Daniel Sklut, Jonathan M. Wiggin	
David A. Nault	2020		
<b>MODERATOR</b>		<b>PERAMBULATOR OF TOWN LINES</b>	
Rene P. Ouellet	2018	Frederick J. Mullen	2024
<b>TOWN CLERK</b>		<b>OVERSEER OF WELFARE</b>	
Linda L. Landry	2018	Debra M. Donahue-Urella	2018
H. Gary Maccubbin, Deputy	2018	Linda L. Landry	2018
<b>SUPERVISORS OF THE CHECKLIST</b>		<b>LIBRARY</b>	
Peter Weeks	2018	Mary Girard, Director	
Mary Sue Bracy	2020	<b>LIBRARY TRUSTEES</b>	
Janet Casey, Chair	2022	Colleen A. Madden, Chair	2018
		Katie McDonald, Secretary	2018
<b>BALLOT CLERKS</b>		Martha Wilson	2019
Matthew Lavey, Pamela Milioto,		Philip Kimball	2020
Eleanor Swindlehurst, Barbara Wanner		George Maskiell, Treasurer	2020
<b>BOARD OF ASSESSORS</b>		<b>CEMETERY TRUSTEES</b>	
Mary LaValley	2018	Brian L. Pike	2018
Bryan H. Clark	2019	Donald Larsen	2019
Jacques Belanger	2020	Judy Stone	2020
<b>TAX COLLECTOR</b>		<b>TRUSTEE OF THE TRUST FUNDS</b>	
Judith van Kalken	2019	John J. Casey, Jr.	2018
Line Comeau, Deputy	2019	Catherine Robbins	2019
		Jason Dubrow	2020
<b>TREASURER</b>		<b>ETHICS COMMITTEE</b>	
Pamela Milioto	2020	Michael Malloy	2018
Alison Vallieres, Deputy	2020	Marcy Richmond	2018
<b>POLICE CHIEF</b>		David Allen, Chair	2019
Daniel Sklut		Howard T. "Tom" Hathcoat	2020
		Edward Mears	2020
<b>FIRE CHIEF</b>		<b>PLANNING BOARD</b>	
Jonathan M. Wiggin		Michael Kaminski, Selectmen Rep	2018
Louis Marcou, Deputy		Kenneth Swayze, Chair	2018
<b>FOREST FIRE WARDEN</b>		Alison Vallieres, Secretary	2018
Jonathan M. Wiggin		Jeff Crosby	2019
Deputies: Patrick Bowne, Louis Marcou,		Charles E. Frost, Jr.	2019
Frederick J. Mullen, Brandon Skoglund		George Holt	2020
J.R. Swindlehurst III		Brian Pike	2020
<b>EMERGENCY MANAGEMENT DIRECTOR</b>		<b>ZONING BOARD OF ADJUSTMENT</b>	
Jonathan M. Wiggin		Daniel DalPra, Vice Chair	2018
<b>BUILDING INSPECTOR/HEALTH OFFICER</b>		John Trottier, Chair	2018
Michael Cumings		Alison Vallieres, Secretary	2019
<b>ROAD AGENT</b>		John Herlihy	2020
Jeff A. Crosby	2020	James Soucy	2020
<b>HOG REEVES</b>		<b>CENTRAL NH REGIONAL PLANNING COMMISSION</b>	
George Stevens and Margaret Venator	2018	Kenneth Swayze	May 2021
		George Holt	May 2021

## 2017 TOWN OFFICERS, BOARD MEMBERS, and STAFF

### CONSERVATION COMMISSION

Darlene Jarvis, Secretary	2018
Stanley Sowle	2018
Matthew Lavey, Alternate	2018
John A. "Drew" Groves, Co-Chair	2019
Ronald Jarvis	2019
Margaret Watkins, Alternate	2019
George Holt	2020
Brett St. Clair, Chair	2020

### TOWN FOREST COMMITTEE

Patrick Bowne	2018
Ronald Jarvis, Secretary	2019
Frederick J. Mullen, Treasurer	2019
Jeff Crosby	2020
Edward White, Chair	2020

### KUNCANOWET TOWN FOREST AND CONSERVATION AREA COMMITTEE (Appointed by Chairs of the Town Forest Committee and Conservation Commission)

Ronald Jarvis, Co-chair (TFC)	2018
Brett St. Clair (CC)	2018
David A. Nault (Selectmen Rep)	2018
Frederick J. Mullen (TFC)	2019
Darlene Jarvis, Secretary (CC)	2019
Margaret Senter (Member-at-Large)	2019
Edward White (TFC)	2020
Margaret Watkins, Co-chair	2020
Lawrence Cook (Member-at-Large)	2019

### MILFOIL RESEARCH COMMITTEE

Lou DeBerio	2018
William T. Zeller	2020

### ENERGY COMMITTEE

Jason Dubrow	2018
Robert E. Martel, Selectman Rep	2018
Lee Richmond	2018
John Stevens, Chair	2018
George Holt	2019
Robert A. Ray	2019
Louis Duval	2020
David Elberfeld	2020
Kristine Hanson	2020

### RECREATION COMMISSION

William Johnson, Debra Marcou, Michele Speckman, Heidi Wright	2018
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### OLD HOME DAY COMMITTEE

Kenneth C. Koerber, Mark Lang John Stevens, Alison Vallieres	2018
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### HISTORICAL AWARENESS COMMITTEE

Tiffany Dodd (Resigned 9/2017)	2018
Paula Mangini	2018
Leo Martel	2018
Robert E. Martel, Selectmen Rep	2018
Frederick J. Mullen, Alternate	2018
Kenneth Swayze	2018
Alison Vallieres	2018
Donna Dunn	2019
Gail Martel	2019
Linda Nickerson	2019
Laraine Allen	2020
Lynn Aramini	2020
Leslie G. Hammond	2020
William T. Zeller, DES Liaison	2020

### JOINT LOSS MANAGEMENT COMMITTEE

(per RSA 281-A:64)  
 Patrick (Woody) Bowne, Laura Cattabriga,  
 Line Comeau, Jackson Crosby,  
 Jeff Crosby, Michael Cumings,  
 Peter Gamache, Mary Girard,  
 Linda L. Landry, Stephen Laurin,  
 Colleen Madden, Robert E. Martel,  
 George Maskiell, David A. Nault,  
 Daniel Sklut, Jonathan Wiggin

### ELECTION OFFICIALS – (one or more elections)

Assistant Moderator: Frederick J. Mullen  
 Assistant Supervisor of the Checklist: Pamela Milioto  
 Assistant Ballot Clerks: Jacqueline McCarthy,  
 Frederick Mullen, Leone Mullen, Carol Piwczyk  
 Ballot Counters: Bruce Banks, Tamara Bowne, Randy  
 Bullis, Jon Cannon, Abigail Cook, Nancy Goldstein,  
 Stuart Goldstein, J.R. Hoell, Nicholas Holmes, George  
 Holt, Susan Johonnett, Sharon Kaminski, Brad  
 Klements, Mark Landry, Mark Lang, Donald Larsen,  
 Jacqueline McCarthy, Katie McDonald, Joseph  
 Milioto, Pamela Milioto, Frederick Mullen, Leone  
 Mullen, Carol Piwczyk, Heidi Pope, Wayne Shearer,  
 Daniel Sklut, Jeff Trexler, William Zeller.  
 Greeter: Katie McDonald  
 Tally Support: Katie McDonald, Joe Milioto,  
 Pamela Milioto, Fred Mullen

### TOWN STAFF

Town Administrator: Line Comeau  
 Secretaries: Jo-Marie Denoncourt, Alison Vallieres  
 Building, Planning, Zoning: Stephen Laurin  
 Transfer Station Supervisor: Patrick "Woody" Bowne  
 Transfer Station Attendants: David Demers, Brad Jobel,  
 Riley Rain

## SELECTMEN'S MESSAGE

Dunbarton enjoyed a good year for 2017.

Michael Kaminski and David Nault were elected as new Selectmen, joining Bob Martel.

The board quickly agreed that we needed to sustain and repair the town infrastructure to prevent general maintenance from becoming major costly renovations.

Among the projects tackled included painting of the town offices, roofing repairs and drainage improvements; roof repairs and electrical upgrades at the Transfer Station; library gutters at the rear entrance, and a replacement entry door ordered, town water supply upgrades, town hall security upgrades.

The replacement Stark Bridge received all State approvals, the pre-cast bridge portion has been built and the contract has been awarded for its' installation in the next few months.

The second half of the Grapevine Road re-paving was completed, and the final topcoat should be finished in 2018.

The Energy Committee, in particular John Stevens successfully pursued monetary grants, and oversaw the installation of new energy efficient lighting at the Town garages and Fire Department.

The Milfoil problem was less of a problem and was still isolated to Gorham Pond, unused funds were returned to the town.

A new Police Cruiser was purchased and the older vehicle was transferred and reused as the Fire Department Command vehicle.

Personnel staffing has been somewhat problematic especially at our Transfer Station where turnover has been very high. Some personnel changes occurred in the Building and Zoning Department, we have a new Building Inspector, and are in the process of filling the Administrator position.

We have transferred enough funds to our unassigned fund balance or emergency reserves to meet the State Department of Revenue Administration's recommended safe levels. These funds are earmarked to cover unexpected or catastrophic events such as a town building burning down.

We also provided a conservative 2% pay raise to our employees after few years of either minuscule or no raises whatsoever.

The Selectman also changed the opening of polling hours to 7AM, one hour earlier allowing residents a greater opportunity to vote on election day. This action will be very helpful to those who wish to vote before starting the work day.

Challenges for 2018 will include: repairing and painting the town hall library, and town garages; procuring a new Transfer Station utility truck and repairing our large hauler Mack truck; completion of the library roofing support structure, and resolution of the Kelsea Road issue.

We are sincerely appreciative of our fellow elected officials, town employees and the many committee volunteers of Dunbarton.

Respectfully Submitted by your Selectmen,  
Michael Kaminski  
Robert Martel  
David Nault



## **DUNBARTON TOWN MEETING – MARCH 18, 2017**

**March 14, 7:58 AM: Moderator Rene Ouellet read the Warrant:**

**THE STATE OF NEW HAMPSHIRE TO THE INHABITANTS OF THE TOWN OF DUNBARTON IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS. THE POLLS WILL BE OPEN MARCH 14, 2017 FROM 8:00 AM TO 7:00 PM OR UNTIL SUCH HOUR AS THE MODERATOR SHALL DETERMINE.**

**7:59: The Moderator read the notice of the meeting: You are hereby notified to meet at the Dunbarton Community Center in said Dunbarton on Tuesday the fourteenth day of next at eight o'clock in the forenoon, and cast ballots from that hour until at least seven o'clock in the evening of said day for such Town officers and school officers, as they may be listed on the ballots. He noted that the meeting was moved from March 14 at 7:00pm to Saturday, March 18 at 3:00pm due to Tuesday's Nor'easter.**

**Motion was made to waive further reading of the warrant. There was a second.**

**March 18, 2017, 3:00PM: The deliberative portion of Dunbarton's 252<sup>nd</sup> Annual Town Meeting began.**

**Police Chief Daniel Sklut led the assembly in the Pledge of Allegiance. Town Moderator Rene Ouelette outlined the rules for the meeting. Town Officials were introduced: Former Selectman Chair Brian Pike, Selectmen Robert Martel and Michael Kaminski and newly-elected Selectman David Nault; Town Clerk Linda Landry, Deputy Town Clerk Gary Maccubbin; Supervisors of the Checklist: Peter Weeks and Mary Sue Bracy; Checklist Supervisor Assistant Pamela Milioto; Police Chief Daniel Sklut; Fire Chief Jon Wiggin; Deputy Fire Chief Bud Marcou; Town Administrator Line Comeau. The Moderator congratulated Les Hammond to whom the 2016 Town Report was dedicated. He also recognized Fred Mullen and his wife Lee. Fred has just retired after serving 20 years as Town Moderator.**

**Mr. Pike gave a brief history of the Boston Post Cane Award. The cane had been held by Stuart Radio until his passing in July 2016. The new recipient of the Boston Post Cane is Mrs. Catherine Beliveau who will be 96 years of age in May of this year. Mrs. Beliveau was present to receive the award.**

**The Moderator explained the difference between Moderators Rules vs. Roberts Rules. He read the warrant. Mr. Pike made the motion to waive further reading of the warrant. Second by Selectman Robert Martel.**

**Article 1: To choose all necessary Town officers for the ensuing year.**

**Bill Zeller nominated Margaret Venator and George Stevens. Voters approved the nomination. Neither Margaret nor George were present to be sworn into office.**

## RESULTS OF OFFICIAL BALLOT VOTING (ARTICLE 1)

2222 Voters on Checklist

411 Ballots Cast

18.5% Voter Turnout

**For Selectman for one year**

**Vote for ONE**

**Michael S. Kaminski 338**

**For Trustee of the Trust Funds for three**

**Vote for ONE**

**Jason Dubrow 329**

**For Selectman for three years**

**Vote for ONE**

**David Nault 202**

**Brian L. Pike 189**

**For Library Trustee for three years**

**Vote for TWO**

**Phil Kimball 304**

**George Maskiell 281**

**For Town Treasurer for three years**

**Vote for ONE**

**Pamela Milioto 359**

**For Cemetery Trustee for three years**

**Vote for ONE**

**Brian L. Pike 139**

**Judy Stone 242**

**For Board of Assessors for three years**

**Vote for ONE**

**Jacques Belanger 357**

**For Ethics Committee for three years**

**Vote for TWO**

**Tom Hathcoat 325**

**Edward Mears [write in] 3**

**For Road Agent for three years**

**Vote for ONE**

**Jeff A. Crosby 347**

**Article 2: Are you in favor of the Adoption of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Add a definition of Open Space Subdivision as a subdivision in which individual lot sizes are reduced below those normally required in return for the permanent protection of open space; amend the Table of Uses to properly reference the Open Space Subdivision Article of the Ordinance; amend the front, side and rear setbacks to structures on house lots in such subdivisions to be no less than 40 feet; require that open space lots created by such subdivisions be monumented as required by the Subdivision Regulations; and prohibit both building and development in the required 100 foot no build buffer already required around the perimeter of the subdivision, while allowing homeowners to perform certain cutting, foresting, harvesting, and silviculture within that buffer. (Recommended by the Planning Board) (By Official Ballot) The Article PASSED. Yes: 223 No: 157**

**Article 3: Are you in favor of the Adoption of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Add a definition of Livestock as generally accepted outdoor farm animals, including all beef and dairy cattle, steer, oxen, goats, sheep, swine, horses, mules or other equidae, as well as domesticated strains of buffalo, bison, llamas, alpacas, emus, ostriches, poultry, rabbits, yaks, elk (Cervus Canadensis), fallow deer (Dama dama), red deer (Cervus elephus), and reindeer (Rangifer tardus). (Recommended by the Planning Board) (By Official Ballot) The Article PASSED. Yes: 297 No: 86**

**Article 4:** Are you in favor of the Adoption of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Add a definition of Workforce Housing as housing which is intended for sale and which is affordable to a household with an income of no more than 100 percent of the median income for a 4-person household for the area, as well as rental housing which is affordable to a household with an income of no more than 60 percent of the median income for a 3-person household for the area. Housing developments that exclude minor children from more than 20 percent of the units, or in which more than 50 percent of the dwelling units have fewer than two bedrooms, shall not constitute workforce housing for the purposes of the Dunbarton Zoning Ordinance (refer to NH RSA 674:58 as may be amended); to add Workforce Housing to the Table of Uses as a permitted use in all districts; and make editorial changes to the Table of Uses regarding references to state law and internal references to other Ordinance sections. *(Recommended by the Planning Board)* (By Official Ballot) The Article PASSED: Yes: 201 No: 173

**Article 5:** Are you in favor of the Adoption of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Add Duplexes to the Table of Uses as a permitted use in all districts subject to the requirement that each duplex building/structure shall require an additional 2 acres in addition to what is customarily required in the zoning district. *(Recommended by the Planning Board)* (By Official Ballot) The Article PASSED.  
Yes: 240 No: 139

**Article 6:** Are you in favor of the Adoption of Amendment No. 5 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Add statutory references throughout the Ordinance as appropriate. *(Recommended by the Planning Board)* (By Official Ballot) The Article PASSED. Yes: 265 No: 104

**Article 7:** Are you in favor of the Adoption of Amendment No. 6 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Repeal Article 4(E) regarding phasing of building permits for new subdivision and multi-unit developments, as that Article was improperly adopted in violation of RSA 674:22. *(Recommended by the Planning Board)* (By Official Ballot) The Article PASSED. Yes: 284 No: 86

**Article 8:** Are you in favor of the Adoption of Amendment No. 7 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Add New Article 4 (E) Allow one Accessory Dwelling Unit of not more than 1,000 square feet on any lot developed with a single family home, provided certain conditions are met; and make all necessary and related changes to the Table of Use and definition of Accessory Dwelling Unit to effectuate this change, to comply with NH RSA 674:71. *(Recommended by the Planning Board)* (By Official Ballot) The Article PASSED. Yes: 279 No: 98

**Article 9:** Are you in favor of the Adoption of Amendment No. 8 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Provide that Stables are permitted in all districts subject to the requirement that shelters, pens or runs used to contain livestock, poultry or swine shall be no closer than one hundred (100) feet to any property line. This does not include pasture land. *(Recommended by the Planning Board)* (By Official Ballot) The Article PASSED. Yes: 273 No: 107

**Article 10:** To see if the Town will vote to raise and appropriate \$2,268,723 to defray town charges for the ensuing year, excluding all appropriations contained in special or individual Articles addressed separately.

Executive	121,517
Selectmen (Elected Official salary)	6,318
Elections, Registrations & Vital Stats	17,126
Town Clerk (Elected Official salary & benefits)	74,520
Financial Administration	81,783
Tax Collector (Elected Official salary)	18,219
Treasurer (Elected Official salary)	6,648
Board of Assessors (Elected Official salary)	1,693
Assessing Department	26,300
Legal Expenses	22,100
Personnel Administration	255,427
Planning & Zoning	18,470
General Government Buildings	116,858
Cemeteries	15,700
Insurance	29,041
Police	401,076
Fire	88,364
Building Department	61,250
Emergency Management	1,000
Highway Department	548,860
Highway Road Agent (Elected Official Avg. hours 2016)	20,140
Solid Waste Expenses & Disposal	219,378
Welfare	14,745
Parks & Recreation	2,700
Old Home Day/Memorial Day	4,800
Library	94,690
<b>Total</b>	<b>2,268,723</b>
* Less estimated revenues:	(\$1,138,288)
* This appropriation to be offset with from unassigned fund balance	(\$0.00)
<i>Net to be raised from taxes: \$1,130,435</i>	

*Estimated 2017 tax rate: \$3.74 for operating budget only.*

*Recommended by the Board of Selectmen (Vote 3-0)*

Mr. Pike moved to accept the Article as read by the Moderator; Second by Selectman Kaminski. The Moderator opened the floor for discussion. JR Hoell participated.  
The Article PASSED

**Article 11:** To see if the Town will vote to raise and appropriate the sum of (\$14,000) to be added to the Revaluation Capital Reserve Fund, previously established for this purpose as summarized in the Capital Improvement Plan. *Estimated 2017 tax rate impact: \$ .05*

*Recommended by the Board of Selectmen (Vote 3-0)*

Mr. Pike moved to accept the Article as read by the Moderator; second by Selectman Kaminski. The Moderator opened the floor for discussion. There was none. The Article PASSED.

**Article 12:** To see if the Town will vote to raise and appropriate the sum of (\$40,000) to be added to the Fire Department Emergency Vehicle Capital Reserve Fund, previously established for this purpose as summarized in the Capital Improvement Plan. *Estimated 2017 tax rate impact: \$ .13 Recommended by the Board of Selectmen (Vote 3-0)*

Mr. Pike moved to accept the Article as read by the Moderator; second by Selectman Martel. Fire Chief Jon Wiggin spoke to the Article. The Moderator opened the floor for discussion. There was none. The Article PASSED.

**Article 13:** To see if the Town will vote to raise and appropriate the sum of (\$44,000) to purchase a new police cruiser with equipment and installation of equipment as summarized in the Capital Improvements Plan. A portion of these funds to come from the Police Special Detail Revolving Fund in the amount of (\$17,000). The balance of (\$27,000) to come from taxes. *Estimated 2017 tax rate impact: \$ .09 Recommended by the Board of Selectmen (Vote 3-0)*

Mr. Pike moved to accept the Article as read by the Moderator. Police Chief Dan Sklut spoke to the Article. The Moderator opened the floor for discussion. Ralph Fellbaum participated. The Article PASSED.

**Article 14:** To see if the Town will vote to raise and appropriate the sum of (\$10,000) for the purchase of a fire department command vehicle as summarized in the Capital Improvement Plan. This Article is contingent on warrant Article 13. If warrant Article 13 passes, this Article will become null and void. *Estimated 2017 tax rate impact: .03¢ Recommended by the Board of Selectmen (Vote 3-0)*

Mr. Pike moved to accept the Article as read by the Moderator; second by Fred Mullen. Mr. Pike recommended passing over the article since it is now null and void. Mr. Mullen recommended putting the Article on the floor then voting it down rather than passing over it. Moderator Ouellett clarified that is recommended that the article be voted down because the intent of the Article had been satisfied in Article 13. The Article was DEFEATED.

**Article 15:** To see if the Town will vote to raise and appropriate the sum of (\$100,000) to pave a section of Grapevine Road (phase III). *Estimated 2017 tax rate impact: \$ .33 Recommended by the Board of Selectmen (Vote 3-0)*

Mr. Pike moved to accept the Article as read by the Moderator; second by Selectman Kaminski. Road Agent Jeff Crosby spoke to the Article. Ralph Fellbaum participated. The Article PASSED.

**Article 16:** To see if the Town will vote to raise and appropriate the sum of (\$25,000) to be added to the Highway Vehicle Capital Reserve Fund previously established for this purpose as summarized in the Capital Improvement Plan. *Estimated 2017 tax rate impact: \$ .08 Recommended by the Board of Selectmen (Vote 3-0)*

Mr. Pike moved to accept the Article as read by the Moderator; second by Selectman Kaminski. Road Agent Jeff Crosby spoke to the Article. There was no discussion. The Article PASSED.

**Article 17:** To see if the Town will vote to raise and appropriate the sum of (\$139,000) to purchase breathing apparatus for the volunteer fire department. Furthermore, to withdraw (\$6,619) from the Fire Department Special Revenue Fund established for this purpose and to authorize the board of selectmen to accept a Federal grant of (\$132,381) for this purpose. This Article is contingent on the receipt of the grant. No amount to be raised from taxation. This Article is non-lapsing and will not lapse until the equipment is purchased or December 31, 2022 whichever comes first. *Estimated 2017 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)*

Mr. Pike made the motion to accept the Article as read by the Moderator; second by Selectman Martel. Fire Chief Jon Wiggin spoke to the Article. There was no discussion. The Article PASSED.

**Article 18:** To see if the Town will vote to raise and appropriate the sum of up to (\$5,500) for the purchase of a Pulse CO Oximeter for the volunteer fire department. Furthermore, to withdraw up to (\$2,565), from the Fire Department Special Revenue Fund established for this purpose, and to apply \$2,935 from unassigned fund surplus. *Estimated 2017 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)*

Mr. Pike made the motion to accept the Article as read by the Moderator; second by Selectman Kaminski. Fire Chief Jon Wiggin spoke to the Article. The floor was opened for discussion. There was none. The Article PASSED.

**Article 19:** To see if the Town will vote to raise and appropriate the sum of (\$31,958) for the milfoil control at Gorham Pond and to authorize the selectmen to accept a grant from the State of New Hampshire DES in the amount of (\$9,588), known as the Variable Milfoil Control Grant. The balance of (\$22,370) to come from taxes. *Estimated 2017 tax rate impact: \$ .07 Recommended by the Board of Selectmen (Vote 2-0-1)*

Mr. Pike moved to accept the Article as read by the Moderator; second by Selectman Martel. The Moderator requested the voting body to allow non-resident Lou Deberio [Gorham Pond homeowner] to speak to the assembly. Voters approved. Mr. Deberio spoke to the Article. The floor was opened for discussion. Bill Zeller, Ed Mears, Bob Leonard, and Marcia Wagner participated in the discussion. The Article PASSED.

**Article 20:** To see if the Town will vote to raise and appropriate the sum of \$90,000 to reconstruct and pave a section of Ordway Road, approximately one ½ mile or 2,400 feet, to the Bow town line. Ordway Road is currently a Class V town maintained dirt road, located off Twist Hill Road at the southeast side of the town. This sum to be raised from taxes. (By Petition) *Estimated 2017 tax rate impact: \$ .30 Not Recommended by the Board of Selectmen (Vote 0-3)*

Mr. Pike moved to accept the Article as read by the Moderator; second by David Jay [Petitioner]. Mr. Jay spoke to the Article. The floor was opened for discussion. Ralph

Fellbaum, Jeff Crosby, Donna Dunn, Marcia Wagner, JR Hoell, and Jeff Trexler participated. JR Hoell proposed the following amendment:

*To see if the Town will vote to raise and appropriate the sum of one third (\$30,000) of the required (\$90,000) for the purpose of reconstructing and paving a section of Ordway Road approximately one ½ mile or 2400 feet to the Bow Town line. (This would be the first of three appropriations necessary to cover the project.) This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until construction is completed or until December 31, 2021, whichever comes first. Estimated 2017 tax rate impact \$0.11*

Mr. Hoell spoke to the amendment. The floor was opened for discussion. Jeff Trexler, Brian Pike, and Jeff Crosby participated. Moderator Ouellett questioned whether or not the voting body could vote here to appropriate money for years other than the coming year. Mr. Hoell stated that the amendment would cover the first third of the project but would require a separate appropriation twice more in the same amount so that the necessary money there to go ahead with the project. It gives a total of five years which is what the statute allows to do that. Mr. Pike felt that \$90,000 would cover it with inflation. No further discussion. The *AMENDMENT* was *DEFEATED*.

Discussion moved back to the main Article. Heidi Wright, David Jay, Jon Wiggin, and Jeff Crosby participated. The Article was *DEFEATED*.

**Article 21:** To see if the Town will vote to establish a Milfoil Control Revolving Fund pursuant to RSA 31:95-h, for the maintenance control of invasive species in town ponds. The revenues from previous warrants, fees, charges, or other income derived from the activities or services supported by the fund, and any other revenues approved by the legislative body shall be deposited into the fund. The money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general surplus. The Town Treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body. Such funds may be expended only for the purposes for which the fund was created. *(By Petition) Estimated 2017 tax rate impact: \$ .00 Not Recommended by the Board of Selectmen (Vote 0-3)*

Bob Leonard made the motion to accept the Article as read by the Moderator; second by Lana Lepine. Mr. Leonard spoke to the Article. He had been informed that the petition was written incorrectly and would work to get it written correctly for next year's meeting. Donna Dunn asked the Board of Selectmen would be willing to put a line item to allow residents to make a voluntary contribution to the fund. Mr. Pike stated that the funds would have to be earmarked and set aside by a future board. There was no further discussion. The Article was *DEFEATED*.

**Article 22:** To hear the reports of agents, auditors, committees and other officers heretofore chosen and pass any vote relating thereto.

Mr. Pike made the motion to accept the Article as read by the Moderator; second by Selectman Kaminski. The floor was opened for discussion. There was none. The Article *PASSED*.

**Article 23:** To transact any other business that may legally come before this meeting.

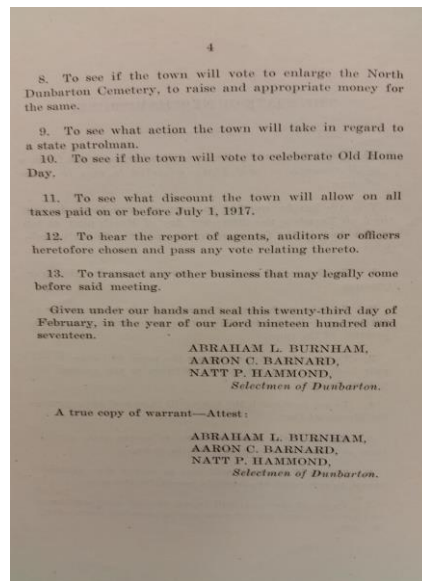
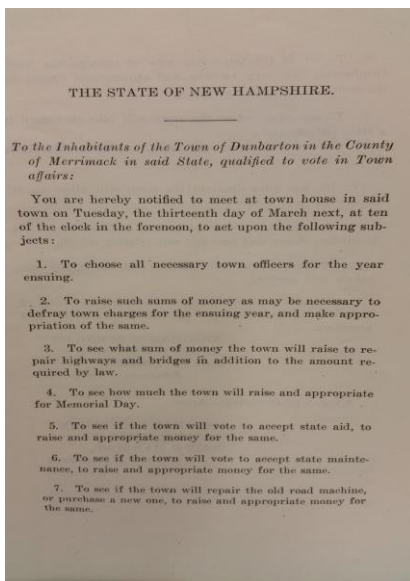
Fred Mullen commended Dunbarton's newest Town Moderator on his first meeting.

5:03PM. Meeting adjourned.

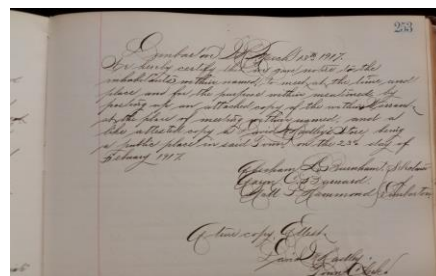
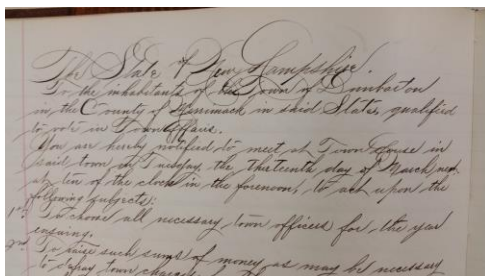
I certify that the preceding is a record of the actions taken at the Annual Meeting of the Town of Dunbarton held on March 18, 2017.

Linda L. Landry  
Certified Town Clerk

*Warrant as printed in 1917 Annual Report:*



*Warrant as recorded by David Hadley, Town Clerk, Dunbarton Town Records, Volume VI, pp 252-253:*





## **TOWN WARRANT FOR 2018**

**THE STATE OF NEW HAMPSHIRE TO THE INHABITANTS OF THE TOWN OF DUNBARTON IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS. THE POLLS WILL BE OPEN MARCH 13, 2018 FROM 7:00 AM TO 7:00 PM OR UNTIL SUCH HOUR AS THE MODERATOR SHALL DETERMINE.**

**You are hereby notified to meet at the Dunbarton Community Center in said Dunbarton on Tuesday the thirteenth day of March next at seven o'clock in the forenoon, and cast ballots from that hour until at least seven o'clock in the evening of said day for such town officers and school officers, as they may be listed on the ballots.**

**You are also notified to meet at the same place at seven o'clock in the evening of the same day to act upon the following subjects:**

- 1. To choose all necessary town officers for the ensuing year.**
- 2. To see if the town will vote to raise and appropriate the sum of (2,395,681) for general municipal operations with (\$165,000) to come from unassigned fund balance surplus. This amount excludes all appropriations contained in special or individual articles addressed separately.**

<b>Executive</b>	<b>121,965</b>
<b>Selectmen (Elected Official salary/taxes*2017)</b>	<b>6,938</b>
<b>Elections, Registrations &amp; Vital Stats</b>	<b>22,174</b>
<b>Town Clerk (Elected Official salary/taxes &amp; benefits* 2017)</b>	<b>74,520</b>
<b>Financial Administration</b>	<b>68,286</b>
<b>Tax Collector (Elected Official salary/taxes* 2017)</b>	<b>18,219</b>
<b>Treasurer (Elected Official salary* 2017)</b>	<b>7,157</b>
<b>Board of Assessors (Elected Official salary/taxes* 2017)</b>	<b>1,822</b>
<b>Assessing Department</b>	<b>26,517</b>
<b>Legal Expenses</b>	<b>25,100</b>
<b>Personnel Administration</b>	<b>266,742</b>
<b>Planning &amp; Zoning</b>	<b>18,470</b>
<b>General Government Buildings</b>	<b>197,485</b>
<b>Cemeteries</b>	<b>15,700</b>
<b>Insurance</b>	<b>29,782</b>
<b>Police</b>	<b>415,610</b>
<b>Fire</b>	<b>93,438</b>
<b>Building Department</b>	<b>64,064</b>
<b>Emergency Management</b>	<b>1,000</b>
<b>Highway Department</b>	<b>544,356</b>
<b>Road Agent (Elected Official est. salary/taxes* 2017)</b>	<b>25,644</b>
<b>Solid Waste Expenses &amp; Disposal</b>	<b>240,694</b>
<b>Welfare</b>	<b>14,858</b>
<b>Parks &amp; Recreation</b>	<b>2,200</b>
<b>Old Home Day/Memorial Day</b>	<b>5,300</b>
<b>Library</b>	<b>87,640</b>
<b>Total</b>	<b>2,395,681</b>

* Less estimated revenues:	(\$1,094,700)
* This appropriation to be offset with unassigned fund balance	(\$165,000)
	Net to be raised from taxes: \$1,135,981

*Estimated 2018 tax rate: 3.74 for operating budget only.*

*Recommended by the Board of Selectmen (Vote 3-0)*

3. To see if the town will vote to raise and appropriate the sum of (\$14,000) to be added to the Revaluation Capital Reserve Fund previously established for this purpose and as summarized in the Capital Improvement Plan.

*Estimated 2018 tax rate impact: \$ .05*

*Recommended by the Board of Selectmen (Vote 3-0)*

4. To see if the town will vote to raise and appropriate the sum of (\$40,000) to be added to the Fire Department Emergency Vehicle Capital Reserve Fund, previously established for this purpose and as summarized in the Capital Improvement Plan.

*Estimated 2018 tax rate impact: \$ .13*

*Recommended by the Board of Selectmen (Vote 3-0)*

5. To see if the town will vote to raise and appropriate the sum of (\$34,600) to purchase a heart monitor and related equipment and to authorize the withdrawal of said funds from the Fire Department Equipment non-lapsing Special Revenue Fund created for this purpose and no amount to come from taxation.

*Estimated 2018 tax rate impact: \$ .00*

*Recommended by the Board of Selectmen (Vote 3-0)*

6. To see if the town will vote to raise and appropriate the sum of (\$100,000) for the purpose of adding the top coat of pavement on a section of Grapevine Road (phase III).

*Estimated 2018 tax rate impact: \$ .33*

*Recommended by the Board of Selectmen (Vote 3-0)*

7. To see if the town will vote to raise and appropriate the sum of (\$25,000) to be added to the Highway Vehicle Capital Reserve Fund previously established for this purpose and as summarized in the Capital Improvement plan.

*Estimated 2018 tax rate impact: \$ .08*

*Recommended by the Board of Selectmen (Vote 3-0)*

8. To see if the town will vote to raise and appropriate the sum of (\$24,548) to hire and equip a full-time police officer position. Said amount reflecting funds for this position starting August 5<sup>th</sup>, 2018, this sum to be raised from taxes.

*Estimated 2018 tax rate impact: \$ .08*

*Recommended by the Board of Selectmen (Vote 3-0)*

9. To see if the town will vote to raise and appropriate the sum of (\$27,983) for the purpose of buying a new pickup truck for the transfer station and to fund this appropriation by withdrawing (\$24,000) from the Transfer Station Capital Revenue Fund, with the remainder to come from unassigned fund balance surplus and no money to be raised by taxation. (NOTE: \$3,425 of this money from the unassigned fund balance to be uses for this purpose was generated from the sale of dumpsters).

*Estimated 2018 tax rate impact: \$ .00*

*Recommended by the Board of Selectmen (Vote 3-0)*

10. To see if the town will vote to raise and appropriate the sum of (\$29,250) for repairs on the Transfer Station Mack truck for rust mitigation and to replace the cover system, and to pay a contractor up to \$2,400 to remove the trash and recycling while the truck is being repaired. This sum to be raised from taxes.

*Estimated 2018 tax rate impact: \$ .10*

*Recommended by the Board of Selectmen (Vote 3-0)*

11. To see if the town will vote to raise and appropriate the sum of (\$2,633) which represents a 2% raise, and associated payroll taxes for paid elected positions. This sum to be raised from taxes.

*Estimated 2018 tax rate impact: \$ .01*

*Recommended by the Board of Selectmen (Vote 3-0)*

12. To see if the town will vote to raise and appropriate the sum of (\$33,886) for the milfoil control at Gorham Pond and to authorize the selectmen to accept a grant from the State of New Hampshire DES in the amount of (\$10,166), known as the Variable Milfoil Control Grant and (\$4,276) to come from unassigned fund balance surplus with the remaining (\$19,444) to come from taxes.

*Estimated 2018 tax rate impact: \$ .06*

*Recommended by the Board of Selectmen (Vote 3-0)*

- 13. To see if the town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 to be named the Invasive Plant Species Capital Reserve Fund for the maintenance and control of invasive plant species, and to raise and appropriate the sum of (\$1.00), to be placed in this fund with this amount to come from the unassigned fund balance surplus and furthermore to appoint the selectmen as agents to expend from said fund.**

*Estimated 2018 tax rate impact: \$ .00*

*Recommended by the Board of Selectmen (Vote 3-0)*

- 14. To hear the reports of agents, auditors, committees and other officers heretofore chosen and pass any vote relating thereto.**

- 15. To transact any other business that may legally come before this meeting.**

**Given under our hands and seal, this\_\_\_\_\_ day of February in the year of our Lord two thousand eighteen.**

**Selectmen of Dunbarton**

**Michael Kaminski, Chairman**

**Robert Martel, Selectman**

**David Nault, Selectman**



New Hampshire  
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Revenue Administration

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**Proposed Budget**

**Dunbarton**

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: \_\_\_\_\_

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Michael Kaminski	Chairman	
Robert Martel	Selectman	
David Nault	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

**For assistance please contact:**

NH DRA Municipal and Property Division  
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire**  
Department of  
Revenue Administration

**2018**  
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**Appropriations**

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$127,835	\$112,919	\$128,903	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$64,295	\$63,512	\$69,343	\$0
4150-4151	Financial Administration	02	\$133,348	\$121,465	\$125,956	\$0
4152	Revaluation of Property		\$14,000	\$0	\$0	\$0
4153	Legal Expense	02	\$22,100	\$16,689	\$25,100	\$0
4155-4159	Personnel Administration	02	\$283,073	\$281,015	\$289,944	\$0
4191-4193	Planning and Zoning	02	\$18,470	\$14,431	\$18,470	\$0
4194	General Government Buildings	02	\$116,858	\$92,638	\$197,485	\$0
4195	Cemeteries	02	\$15,700	\$5,700	\$15,700	\$0
4196	Insurance	02	\$29,041	\$28,041	\$29,782	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$824,720</b>	<b>\$736,410</b>	<b>\$900,683</b>	<b>\$0</b>
<b>Public Safety</b>						
4210-4214	Police	02	\$401,076	\$399,149	\$415,610	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0
4220-4229	Fire	02	\$93,864	\$86,765	\$93,438	\$0
4240-4249	Building Inspection	02	\$61,250	\$55,245	\$64,064	\$0
4290-4298	Emergency Management	02	\$1,000	\$740	\$1,000	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$557,190</b>	<b>\$541,899</b>	<b>\$574,112</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	02	\$570,000	\$579,315	\$570,000	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$570,000</b>	<b>\$579,315</b>	<b>\$570,000</b>	<b>\$0</b>

**Sanitation**

4321	Administration	02	\$219,378	\$213,724	\$240,888	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sew age Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$219,378</b>	<b>\$213,724</b>	<b>\$240,888</b>	<b>\$0</b>

**Water Distribution and Treatment**

4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Electric**

4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Health**

4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0
<b>Health Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Welfare**

4441-4442	Administration and Direct Assistance	02	\$14,745	\$10,195	\$14,858	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>			<b>\$14,745</b>	<b>\$10,195</b>	<b>\$14,858</b>	<b>\$0</b>

**Culture and Recreation**

4520-4529	Parks and Recreation	02	\$7,500	\$4,590	\$7,500	\$0
4550-4559	Library	02	\$94,690	\$94,690	\$87,640	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>			<b>\$102,190</b>	<b>\$99,280</b>	<b>\$95,140</b>	<b>\$0</b>

**Conservation and Development**

4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation		\$31,958	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>			<b>\$31,958</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Debt Service**

4711	Long Term Bonds and Notes - Principal	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Capital Outlay**

4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$109,000	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$100,000	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>		<b>\$209,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Transfers Out**

4912	To Special Revenue Fund	\$139,000	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$139,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Total Operating Budget Appropriations</b>		<b>\$2,668,181</b>	<b>\$2,180,823</b>	<b>\$2,395,681</b>	<b>\$0</b>
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**New Hampshire**  
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**Special Warrant Articles**

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4220-4229	Fire	05	\$0	\$0	\$34,600	\$0
<i>Purpose: Purchase a Fire Department heart monitor and relat</i>						
4619	Other Conservation	13	\$0	\$0	\$1	\$0
<i>Purpose: Invasive Plant Treatment Expendable Trust Fund</i>						
4902	Machinery, Vehicles, and Equipment	09	\$0	\$0	\$27,983	\$0
<i>Purpose: Purchase a new Transfer Station vehicle</i>						
4915	To Capital Reserve Fund	03	\$0	\$0	\$14,000	\$0
<i>Purpose: Revaluation Capital Reserve Fund</i>						
4915	To Capital Reserve Fund	04	\$0	\$0	\$40,000	\$0
<i>Purpose: Appropriate to Fire Dept. Emergency Vehicle CRF</i>						
4915	To Capital Reserve Fund	07	\$0	\$0	\$25,000	\$0
<i>Purpose: Deposit into Highway CRF</i>						
<b>Total Proposed Special Articles</b>			<b>\$0</b>	<b>\$0</b>	<b>\$141,584</b>	<b>\$0</b>



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**Individual Warrant Articles**

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4130-4139	Executive	11	\$0	\$0	\$2,633	\$0
<i>Purpose: 2% Raise to fund elected officials payroll and tax</i>						
4210-4214	Police	08	\$0	\$0	\$24,548	\$0
<i>Purpose: Full Time Police Officer</i>						
4312	Highways and Streets	06	\$0	\$0	\$100,000	\$0
<i>Purpose: Pave a section of Grapevine Road</i>						
4619	Other Conservation	12	\$0	\$0	\$33,886	\$0
<i>Purpose: Milfoil Control</i>						
4909	Improvements Other than Buildings	10	\$0	\$0	\$29,250	\$0
<i>Purpose: Transfer Station mac truck rust mitigation.</i>						
<b>Total Proposed Individual Articles</b>			<b>\$0</b>	<b>\$0</b>	<b>\$190,317</b>	<b>\$0</b>



**New Hampshire**  
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**Revenues**

Account	Source	Article	Estimated Revenues Prior Year	Actual Revenues	Estimated Revenues Ensuing Year
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	02	\$100,000	\$0	\$60,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	02	\$15,000	\$0	\$10,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$26,000	\$0	\$26,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$141,000</b>	<b>\$0</b>	<b>\$96,000</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	02	\$600,000	\$0	\$600,000
3230	Building Permits	02	\$25,000	\$0	\$30,000
3290	Other Licenses, Permits, and Fees	02	\$10,000	\$0	\$10,000
3311-3319	From Federal Government		\$132,381	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$767,381</b>	<b>\$0</b>	<b>\$640,000</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$144,332	\$0	\$135,000
3353	Highway Block Grant	02	\$99,487	\$0	\$90,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement	02	\$80,509	\$0	\$70,000
3359	Other (Including Railroad Tax)	12	\$9,588	\$0	\$10,166
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$333,916</b>	<b>\$0</b>	<b>\$305,166</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	02	\$60,000	\$0	\$60,000
3409	Other Charges		\$17,000	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$77,000</b>	<b>\$0</b>	<b>\$60,000</b>

**Miscellaneous Revenues**

3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	02	\$1,000	\$0	\$1,000
3503-3509	Other	02	\$2,700	\$0	\$2,700
<b>Miscellaneous Revenues Subtotal</b>			<b>\$3,700</b>	<b>\$0</b>	<b>\$3,700</b>

**Interfund Operating Transfers In**

3912	From Special Revenue Funds	05	\$9,184	\$0	\$34,600
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	09	\$0	\$0	\$24,000
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$9,184</b>	<b>\$0</b>	<b>\$58,600</b>

**Other Financing Sources**

3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	02, 13, 09, 12	\$0	\$0	\$173,260
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$173,260</b>

<b>Total Estimated Revenues and Credits</b>			<b>\$1,332,181</b>	<b>\$0</b>	<b>\$1,336,726</b>
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*New Hampshire*  
*Department of*  
*Revenue Administration*

**2018**  
**MS-636**

**Budget Summary**

<b>Item</b>	<b>Prior Year</b>	<b>Ensuing FY (Recommended)</b>
Operating Budget Appropriations	\$2,268,723	\$2,395,681
Special Warrant Articles	\$377,500	\$141,584
Individual Warrant Articles	\$31,958	\$190,317
Total Appropriations	\$2,678,181	\$2,727,582
Less Amount of Estimated Revenues & Credits	\$1,309,376	\$1,336,726
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$1,368,805</b>	<b>\$1,390,856</b>

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES						
	Brought Forward	2017 Proposed	2017 Expenses	Excess / Deficit	Encumbered	2018 Proposed
Executive		127,835	112,919	14,916		128,903
Elections, Registration & Vital Stats		64,295	63,512	783		69,343
Financial Administration		105,355	95,286	10,069		97,617
Assessor		27,993	26,179	1,814		28,339
Legal Expenses		22,100	16,689	5,411		25,100
Personnel Administration		283,073	281,015	2,058		289,944
Planning & Zoning		18,470	14,431	4,039		18,470
General Government Bldgs.		116,858	92,638	24,220	1,678	197,485
Cemeteries		15,700	5,700	10,000		15,700
Insurance		29,041	28,041	1,000		29,782
Police		401,076	399,149	1,927		415,610
Fire		88,364	86,765	1,599		93,438
Building Inspection		61,250	55,245	6,005		64,064
Emergency Mgt.		1,000	740	260		1,000
Highway Department		570,000	579,315	(9,315)	52,821	570,000
Solid Waste Exp. & Disposal		219,378	213,724	5,654		240,888
Welfare		14,745	10,195	4,550		14,858
Parks & Recreation		7,500	4,590	2,910		7,500
Library		94,690	94,690	-		87,640
<b>TOTAL EXPENSES:</b>		<b>\$ 2,268,723</b>	<b>\$ 2,180,823</b>	<b>\$ 87,900</b>	<b>\$ 54,499</b>	<b>\$ 2,395,681</b>
<b>Warrant Articles:</b>						
Article # 11 & 3 CRF deposit Revaluation	**	14,000	14,000	-		14,000
Article # 12 & 4 CRF deposit FD Emgcy. Vehicle	**	40,000	40,000	-		40,000
Article # 5 Fire Dept. Heart Monitor	****	-	-	-		34,600
Article # 15 & 6 Grapevine Road Phase III	**	100,000	100,000	-		100,000
Article # 16 & 7 HWY Vehicle CRF deposit	**	25,000	25,000	-		25,000
Article # 8 Police Dept. Full-Time Officer	**	-	-	-		24,548
Article # 9 Transfer Station Pickup Truck	*	-	-	-		27,983
Article # 10 Transfer Station Mac Truck rust Mit.	**	-	-	-		19,000
Article # 11 2 % Pay Raise Elected Officials	**	-	-	-		2,633
Article # 13 & 12 Milfoil Control Gorham Pond	*****	31,958	26,313	* 3,951		33,886
Article # 13 Establish Invasive Plant Species CRF		-	-	-		-
Article # 17 Fire Dept. Breathing Apparatus		139,000	138,940	60		-
Article # 18 Fire Dept. Pulse CO Oximeter		5,500	5,500	-		-
Article # 13 Police Dept. Cruiser		44,000	42,792	1,208		-
Article # 10 & 14 Fire Dept. Forestry Truck		10,000	-	-		-
Article # 20 Pave Ordway Road		90,000	-	-		-
<b>TOTAL WARRANT ARTICLES</b>		<b>499,458</b>	<b>392,545</b>			<b>321,650</b>
<b>TOTAL EXPENSES &amp; WARRANTS:</b>		<b>2,768,181</b>	<b>2,573,368</b>			<b>2,717,332</b>
* Funded from Capital Revenue Fund & Surplus			## Not recommended by Board of Selectmen			
** Funded from Taxes			***** Grant Revenue & Taxes			
*** Funded from Fund Balance (Surplus)						
**** Funded Special Revenue						

# COMPARATIVE STATEMENT OF ESTIMATED, ACTUAL & PROPOSED REVENUES

	<b>2017 Proposed Revenues</b>	<b>2017 Actual</b>	<b>Excess / Deficit</b>	<b>2018 Proposed Revenues</b>
Land Use Change	<b>100,000</b>	68,250	31,750	<b>60,000</b>
Yield Taxes	<b>15,000</b>	6,928	8,072	<b>10,000</b>
Payment in Lieu of Taxes	-	1,233	(1,233)	-
Interest & Penalties on Taxes	<b>26,000</b>	27,670	(1,670)	<b>26,000</b>
Motor Vehicle Permits & Decals	<b>600,000</b>	660,328	(60,328)	<b>600,000</b>
Building Permits	<b>25,000</b>	39,925	(14,925)	<b>30,000</b>
Other Licenses, Permits & Fees	<b>10,000</b>	8,820	1,180	<b>10,000</b>
Shared Revenues	-	2,525.0	(2,525)	-
Highway Block Grant	<b>90,000</b>	99,485	(9,485)	<b>90,000</b>
Flood Control Land	<b>69,000</b>	80,509	(11,509)	<b>70,000</b>
Federal Forest	-	-	-	-
Inter-Govt. Revenue-Rooms & Meals Tax	<b>130,000</b>	144,332	(14,332)	<b>135,000</b>
Grant Revenues	<b>9,588</b>	7,894	1,694 *	<b>10,166</b>
Fema-Reimbursement	-	136,341 *	(136,341)	-
Income from Departments	<b>30,000</b>	43,630	(13,630)	<b>30,000</b>
Recycling & C & D Income	<b>30,000</b>	51,577	(21,577)	<b>30,000</b>
Sale of Town Property	-	4,368	(4,368)	-
Interest on Investments	<b>1,000</b>	4,071	(3,071)	<b>1,000</b>
Rental of Town Property	<b>2,700</b>	4,950	(2,250)	<b>2,700</b>
Miscellaneous Revenue	-	-	-	-
Insurance Revenue	-	1,000	(1,000)	-
Unanticipated Revenue	-	1,000	(1,000)	-
<b>TOTAL BUDGET REVENUES</b>	<b>1,138,288</b>	<b>1,394,836</b>	<b>(256,548)</b>	<b>1,104,866</b>

\* FD Apparatus Grant 2017

\* Milfoil Grant 2018

EMPLOYEE SUMMARY REPORT - 2017					
Dept. Code			Dept. Code		
FD	Andrews, Daniel	\$1,007.75	FD	Marcou, Debra	\$243.25
FD	Andrews, Mark	\$125.10	FD	Marcou, Louis	\$1,042.50
TS	Attridge, Scott	\$1,221.56	FD	Marcou, Zachary	\$535.15
TS	Ballou, David	\$371.10	BOS	Martel, Robert	\$2,030.92
BOA	Belanger, Jacques	\$564.07	PD	* McClellan, Ralph	\$56,507.62
PD	Blow, Eric	\$5,799.43	PD	Milioto, Joseph	\$34,754.56
TS	* Bowne, Patrick	\$45,289.72	TREA	Milioto, Pamela	\$6,766.85
FD	Bowne, Tamara	\$799.25	FD	Mullen, Fred	\$1,139.80
ELE	Bracy, Mary Sue	\$257.67	BOS	Nault, David	\$1,523.19
ELE	Casey, Janet	\$310.84	TS	Nickerson, David	\$858.31
PD	Cattabriga, Laura	\$38,666.38	ELE	Ouellet, Rene	\$322.40
BOA	Clark, Bryan	\$564.07	PD	* Patten, Jason	\$57,347.46
TA	* Comeau, Line	\$59,152.27	BOS	Pike, Brian	\$564.13
TS	Corcoran, Travis	\$293.06	PD	Pushee, Geoffrey	\$3,926.01
HWY	Crosby, Jackson	\$5,643.37	FD	Rae Jr., Brian	\$347.50
HWY	Crosby, Jeff	\$22,166.95	TS	Rain, Griffin	\$3,466.69
HWY	Cummings, Michael	\$14,402.79	TS	Rain, Riley	\$8,311.19
FD	Daly, John	\$278.00	PD	* Remillard, Christopher	\$66,621.71
TS	Demers, David	\$7,749.94	TS	* Rice, Roger	\$7,189.90
TS	Demers, Dwayne	\$2,563.70	FD	Roehl, Jacklyn	\$250.20
TO	Denoncourt, Jo-Marie	\$21,659.12	TS	Rousseau, Jaret	\$2,872.95
WEL	Donahue-Urella, Debra	\$5,418.96	PD	Simpson, Troy	\$20,584.47
TS	Etheredge, Boyd	\$2,307.02	PD	* Sklut, Daniel	\$83,644.88
HWY	* Gamache, Peter	\$58,454.21	FD	Skoglund, Brandon	\$660.25
FD	Gawel, Kevin	\$201.55	FD	Swindlehurst, John	\$1,056.40
PD	Gorman, Michel	\$8,874.46	ELE	Swindlehurst, Eleanor	\$118.61
TS	Jobel, Brad	\$20,276.46	PD	Tyler, Brian	\$13,336.72
BOS	Kaminski, Michael	\$2,200.12	TO	Vallieres, Alison	\$21,270.20
JNT	Kehas-Comeau, Sheryl	\$5,824.13	R-SEC	VandeBogart, Janice	\$789.79
TC	Landry, Linda	\$47,398.89	TAX	VanKalken, Judith	\$16,923.96
ELE	Landry, Mark	\$22.50	TS	VanLoendersloot, John	\$157.72
FD	Lang, Mark	\$912.10	ELE	Wanner, Barbara	\$94.07
BLDG	* Laurin, Stephen	\$34,853.10	ELE	Weeks, Peter	\$237.22
BOA	LaValley, Mary	\$564.07	BLDG/FD	Wiggin, Jonathan	\$7,089.39
FD	Luby, Heather	\$366.28	TS	Wootten, Edward	\$4,397.47
TC	Maccubbin, Howard	\$11,220.03	TS	Wright, Benjamin	\$83.40
RS	Maccubbin, Koren	\$4,430.10	FD	Wright, Heidi	\$83.40
TS	Maille, Thomas	\$9,407.45	TS	Wright, Patrick	\$396.15
			TS	Zahn, Charles	\$118.15
	<b>Subtotal column A:</b>	<b>\$441,617.57</b>		<b>Subtotal column B:</b>	<b>\$427,664.54</b>
	<b>Employee Earnings Summary Report 2017: \$869,282.11</b>				
	There were 52 pay periods in 2017. * Indicates a Full Time Employee payroll disbursement only.				
	Employee total earnings for 2017 includes: multiple department services, overtime, and special duty pay.				

**2018 COMPENSATION of  
Town Clerk per RSA 41:25 & Tax Collector per RSA 41:33**

**Per NH RSA 41:25, Compensation of Town Clerk. -**

**Each town, at annual town meeting, may determine the rate and amount of compensation in lieu of statutory fees to be allowed the town clerk for his/her services.**

Town Clerk	Full Time:	April 1, 2007
2017 Salary:	\$47,174.40	*2% Payroll increase warrant # 11
2018 Medical/Den. Benefits:	\$17,886.72	
2017 New Hampshire Retirement:	\$5,373.16	
2017 ss/ssmed:	\$3,608.48	
2018 Short term/Long term Disability:	\$398.19	
2018 Longevity:	\$800.00	
	\$75,240.95	

**2018 COMPENSATION of  
Tax Collector per RSA 41:33, Compensation of Tax Collector**

**Per NH RSA 41:33, Compensation of Tax Collectors. –**

**Each town, at the annual meeting, may determine the rate or amount of compensation to be allowed the collector of taxes for his/her services.**

Tax Collector	Part Time:	March 15, 2013
2017 Salary:	\$16,924.00	* 2% Payroll increase warrant # 11
ss/ssmed:	\$1,294.69	
	\$18,218.69	

**2018 – Other Elected Officials**

	2017	2% 2018	2% 2018
BOS chair	\$ 2,256.54	\$ 45.13	\$ 2,301.67
Selectman	\$ 2,030.91	\$ 40.62	\$ 2,071.53
Selectman	\$ 2,030.91	\$ 40.62	\$ 2,071.53
BOA Chair	\$ 564.07	\$ 11.28	\$ 575.35
BOA	\$ 564.07	\$ 11.28	\$ 575.35
BOA	\$ 564.07	\$ 11.28	\$ 575.35
Tax Collector	\$16,924.00	\$338.48	\$ 17,262.48
Moderator	\$ 10.40	\$ 0.21	\$10.61
Town Clerk	\$ 47,174.40	\$ 943.49	\$ 48,117.89
Treasurer	\$ 6,648.21	\$ 132.96	\$6,781.17
Road Agent	\$ 25.45	\$ 477.36 **	\$ 25.96
		\$ 2,052.71	
Payroll Taxes:		\$ 580.29	
Warrant # 11		\$ 2,633.00	** .51 cent inc. @ 18 hrs/wk-year inc.

2017 TAX RATE CALCULATION					
<b>TOWN PORTION DUNBARTON</b>					
	Appropriation	Revenue			
Total Appropriation	\$ 2,668,181				
Net Revenues (not Including Fund Balance)		\$ (1,332,181)			
Fund Balance Voted Surplus		\$ 2,935.00			
Fund Balance to Reduce Taxes		\$0.00			
War Service Credits	\$ 63,100				
Special Adjustment	\$ -				
Actual Overlay Used	\$ 10,863				<b>TOWN RATE</b>
Net Required Local Tax Effort	<b>\$1,407,028</b>				<b>\$4.63</b>
<b>COUNTY APPORTIONMENT</b>					
	Appropriation	Revenue			
Net County Apportionment	\$ 922,182				
Net Required County Tax Effort	<b>\$922,182</b>				
					<b>COUNTY RATE</b>
County Tax Rate					<b>\$3.04</b>
<b>EDUCATION</b>					
	Appropriation	Revenue			
Net Local School Appropriations	\$ 6,341,147				
Net Cooperative School Appropriations					
Net Education Grant		\$ 937,097			
Locally Retained State Education Tax		\$ 666,338			
Net Required Local Education Tax Effort	<b>\$4,737,712</b>				<b>LOCAL</b>
State Education Tax	\$ 666,338				<b>SCHOOL RATE</b>
State Education Tax Not Retained	\$ -				<b>\$ 15.59</b>
<b>Net Required State Education Tax Effort</b>	<b>\$ 666,338</b>				<b>STATE</b>
					<b>SCHOOL RATE</b>
					<b>\$2.35</b>
					<b>TOTAL TAX RATE</b>
					<b>\$25.61</b>
<b>TAX COMMITMENT CALCULATION</b>					
Total Municipal Tax Effort			\$ 7,733,260		
Less: War Service Credits			\$ (63,100)		
Total Property Tax Commitment			\$ 7,670,160		
<b>VALUATION</b>					
	Current Year	Prior Year			
Total Assessment Valuation with Utilities	303,808,127	302,642,712			
Total Assessment Valuation without Utilities	283,694,527	280,707,512			
	TOWN RATE	COUNTY RATE	LOCAL SCHOOL RATE	STATE SCHOOL RATE	
	#1	#2	#3	#4	
	<b>\$4.63</b>	<b>\$3.04</b>	<b>\$15.59</b>	<b>\$2.35</b>	
				<b>TOTAL TAX RATE</b>	
				<b>\$25.61</b>	
<div> <p><b>2017 Tax Rate % Breakdown</b></p> <p>9% 18% 12% 61%</p> <p>1 2 3 4</p> </div>					



## INVENTORY OF TOWN PROPERTY

### SCHEDULE OF TOWN PROPERTY AS OF DECEMBER 31, 2017

Town Hall, Land & Buildings	240,900
Library/Furniture, Equipment & Books	280,000
Town Office Bldg., Land & Buildings	102,700
Furniture & Equipment	86,617
Police Department, Equipment & Vehicles	424,744
Fire & Police Department, Land & Buildings	255,500
Fire Department Equipment	827,858
Highway Department, Land & Buildings	340,100
Equipment	284,637
Materials and Supplies	35,000
School, Land & Buildings	1,495,700
Equipment	625,000
Transfer Station/Recycling Center, Land & Bldg.	479,700
Equipment	242,631
Kimball Pond Property-Rental Building	33,600
	<b>Subtotal: 5,754,687</b>
All new roadways deeded to the town as of 12/31/17	2,808,000
All other town property including land under the jurisdiction of the Town Forest, Kuncanowet Town Forest, & Conservation Commission	8,828,284
	<b>Total: 17,390,971</b>

### SUMMARY INVENTORY OF TAXABLE VALUATION FOR THE YEAR 2017

Total of Taxable Building Values	200,285,160
Total of Taxable Land Value	83,701,917
Total Current Use Land	659,717
Public Utilities	20,113,600
Tax Exempt Buildings	(2,417,900)
Tax Exempt Land	(10,230,534)
<b>TOTAL VALUATION BEFORE OTHER EXEMPTIONS</b>	<b>\$304,100,677</b>
Less Exemptions to Certain Elderly	292,550
<b>NET VALUATION ON WHICH TAX RATE IS COMPUTED</b>	<b>\$303,808,127</b>

*MS-1 Tax Commitment Totals*

### MS-535 General Fund Balance Sheet

General Fund Balance Sheet for Town/City of		Town of Dunbarton, NH or Optional Reporting Year = n/a		2016
A. ASSETS Current assets		Acct. # (a)	Beginning of Year (b)	End of year (c)
a. Cash and equivalent		1010	\$3,319,998	\$4,130,692
b. Investments		1030	\$0	\$0
c. Restricted Assets			\$0	\$0
d. Taxes receivable ( <i>See Section D, page 7</i> )		1080	\$174,078	\$200,307
e. Tax liens receivable ( <i>see Section D, page 7</i> )		1110	\$58,891	\$48,896
f. Accounts receivable		1150	\$4,910	\$17,118
g. Due from other governments		1260	\$0	\$0
h. Due from other funds		1310	\$0	\$68,063
i. Other current assets		1400	\$20,197	\$23,652
j. Tax deeded property (subject to resale)		1670	\$3,756	\$3,756
<b>TOTAL ASSETS</b>			<b>\$3,581,830</b>	<b>\$4,492,484</b>
B. LIABILITIES AND FUND EQUITY				
Current liabilities		Acct. # (a)	Beginning of Year (b)	End of year (c)
a. Warrants and accounts payable		2020	\$41,103	\$50,688
b. Compensated absences payable		2030	\$0	\$0
c. Contracts payable		2050	\$0	\$0
d. Due to other governments		2070	\$0	\$0
e. Due to school districts		2075	\$2,972,736	\$3,638,041
f. Due to other funds		2080	\$5,756	\$185,294
g. Deferred revenue		2220	\$0	\$0
h. Notes payable - Current		2230	\$0	\$0
I. Bonds payable - Current		2250	\$0	\$0
j. Other payables		2270	\$54,075	\$47,596
<b>TOTAL CURRENT LIABILITIES</b>			<b>\$3,073,670</b>	<b>\$3,921,619</b>
Fund equity*				
a. Nonspendable Fund Balance		2440	\$0	\$0
b. Restricted Fund Balance		2450	\$0	\$0
c. Committed Fund Balance		2460	\$0	\$0
d. Assigned Fund Balance		2490	\$283,968	\$107,517
<b>e. Unassigned Fund Balance</b>		2530	\$224,192	\$463,348
<b>TOTAL FUND EQUITY</b>			<b>\$508,160</b>	<b>\$570,865</b>
<b>3. TOTAL LIABILITIES AND FUND EQUITY</b>			<b>\$3,581,830</b>	<b>\$4,492,484</b>
*Note: To be GASB 54 compliant, the fund balance classifications have changed. See tab called Fund Balance Explanation.				
NOTE: NH law requires all municipalities to gross appropriate, but this balance sheet only reflects the general fund. See the municipality's audited financials for more information on proprietary funds, special revenues funds or capital project funds.				
MS-535 Financial Reporting Calendar Reporting Year 2016		This report used to set the tax rate in 2017		

## SUMMARY OF THE TREASURER'S ACCOUNTS

Fiscal Year Ended December 31, 2017

### TOWN OF DUNBARTON

Cash on Deposit December 31, 2016	\$4,127,029.07
Receipts 1/1/17 to 12/31/17	\$9,252,767.68
Interest on Investments	\$4,290.34
Total	\$13,384,087.09
Disbursements 1/1/17 to 12/31/17	(\$9,313,894.66)
Cash on Hand December 31, 2017	\$4,070,192.43

Respectfully Submitted:  
Pamela Milioto, Treasurer

\*\*\*\*\*

## ROAD BOND

Bond Receipt Natalie Drive 12/31/16	\$8,226.40
Interest	\$0.83
Balance as of December 31, 2017	\$8,227.23
Bond Receipt Mills Family Trust 12/31/16	\$1,649.06
Interest	\$0.12
Balance as of 12/31/17	\$1,649.18
Bond Receipt Verizon Wireless/ Cellco 12/31/16	\$5,003.90
Interest	\$0.48
Balance as of 12/31/17	\$5,004.38
Bond Receipt Nault 12/31/2016	\$4,000.96
Interest	\$0.36
Balance 12/31/17	\$4,001.32
Bond Receipt Dionne 12/31/2016	\$4,000.12
Interest	\$0.36
Balance 12/31/17	\$4,000.48
Bond Receipt Herrick 12/31/2016	\$0.00
Deposits 1/1/2017 - 12/31/2017	\$4,000.00
Interest	\$0.19
Balance 12/31/16	\$4,000.19
Total Bonds 12/31/2017	\$26,882.78

Respectfully Submitted:  
Pamela Milioto, Treasurer

**SUMMARY OF TAX ACCOUNTS YEAR ENDING DECEMBER 31, 2017**

					<u>2016</u>
<b><u>DEBITS</u></b>	<b>Uncollected Taxes</b>				
	Property Tax				\$ 208,030.18
	Land Use Change Tax				\$ 34,500.00
	Yield Tax				
	<b>Taxes Committed</b>				
	Property Tax		\$ 7,670,582.95		
	Land Use Change Tax		\$ 102,000.00		
	Yield Tax		\$ 9,331.24		
	Excavation Tax		\$ 17.38		
	Other Charges		\$ 94.48	\$ 4.99	
	Returned Check Fees				
	<b>Overpayments</b>				
	Property Tax		\$ 7,351.51	\$ 530.58	
	Yield Taxes				
	Interest			\$ 50.00	
	<b>Interest</b>				
	All Taxes		\$ 3,554.51	\$ 11,909.78	
	<b>Penalties, Costs &amp; Fees</b>				
	Costs Before Lien			\$ 760.00	
	<b>TOTAL DEBITS</b>		<b>\$ 7,792,932.07</b>	<b>\$ 255,785.53</b>	
<b><u>CREDITS</u></b>	<b>Remittances</b>				
	Property Tax		\$ 7,455,776.93	\$ 135,298.07	
	Land Use Change Tax		\$ 89,000.00	\$ 34,500.00	
	Yield Tax		\$ 9,331.24		
	Excavation Tax		\$ 17.38		
	Interest on all Taxes		\$ 3,554.51	\$ 11,909.78	
	Conversion to Lien			\$ 73,117.93	
	Costs				
	Other Charges		\$ 94.39	\$ 4.99	
	Discounts allowed		\$ 0.11	\$ 3.11	
	<b>Abatements Made</b>				
	Property Tax		\$ 486.59	\$ 951.65	
	Interest			\$ 50.00	
	Yield Taxes				
	<b>Uncollected Taxes</b>				
	Property Tax		\$ 221,688.37	\$ (50.00)	
	Yield Tax				
	Land Use Change		\$ 13,000.00		
	other charges		\$ 0.09		
	<b>Property Credit Balance</b>		\$ (17.54)		
	<b>TOTAL CREDITS</b>		<b>\$ 7,792,932.07</b>	<b>\$ 255,785.53</b>	
<i>Tax Collector's Reports are submitted by Judy van Kalken, Tax Collector</i>					

# REPORT OF DUNBARTON TAX COLLECTOR - JANUARY 1 - DECEMBER 31, 2017

**SUMMARY OF TAX LIEN ACCOUNTS YEAR ENDING DECEMBER 31, 2017**

[illegible]

REPORT OF THE TRUST FUNDS OF THE TOWN OF DUNBARTON, NH						
FOR THE YEAR ENDING DECEMBER 31, 2017						
			Balance	Posted	Expended	Balance
			Beginning	During	During	End
FUND	Description		of Year	Year	Year	of Year
COMMON TRUST FUND		<b>Principal</b>	\$21,541.10			\$21,541.10
	Perpetual Care, est. Unknown	<b>Interest</b>	\$12,475.43	\$315.99		\$12,791.42
	NH-PDIP	<b>Total</b>	\$34,016.53	\$315.99		\$34,332.52
CEMETERY TRUST FUND		<b>Principal</b>	\$23,100.00			\$23,100.00
	Maintenance Care, est. 1988	<b>Interest</b>	\$239.18	\$216.80		\$455.98
	NH-PDIP	<b>Total</b>	\$23,339.18	\$216.80		\$23,555.98
DUNBARTON SCHOOL CAPITAL RESERVE		<b>Principal</b>	\$67,628.17	\$271,570.00		\$339,198.17
	School Facility, est. 1991	<b>Interest</b>	\$14,851.79	\$2,345.84		\$17,197.63
	NH-PDIP	<b>Total</b>	\$82,479.96	\$273,915.84		\$356,395.80
SILBERBERG SCHOOL TRUST FUND		<b>Principal</b>	\$2,000.00			\$2,000.00
	Elementary School, est. 1984	<b>Interest</b>	\$27.04	\$18.83		\$45.87
	NH-PDIP	<b>Total</b>	\$2,027.04	\$18.83		\$2,045.87
WINSLOW TOWN FOREST TRUST FUND		<b>Principal</b>	\$11,000.00			\$11,000.00
	Town Forest Maintenance, est. 1930	<b>Interest</b>	\$75.64	\$102.88		\$178.52
	NH-PDIP	<b>Total</b>	\$11,075.64	\$102.88		\$11,178.52
REVALUATION CAPITAL RESERVE FUND		<b>Principal</b>	\$23,493.54	\$28,000.00		\$51,493.54
	Property Revaluation, est. 2003	<b>Interest</b>	\$176.75	\$366.15		\$542.90
	NH-PDIP	<b>Total</b>	\$23,670.29	\$28,366.15		\$52,036.44
LAND PURCHASE CAPITAL RESERVE FUND		<b>Principal</b>	\$30,000.00			\$30,000.00
	Land Purchase, est. 1997	<b>Interest</b>	\$14,170.96	\$410.32		\$14,581.28
	NH-PDIP	<b>Total</b>	\$44,170.96	\$410.32		\$44,581.28
BUILDING REPAIR CAPITAL RESERVE FUND		<b>Principal</b>	\$0.00			\$0.00
	Building Repair, est. 1997	<b>Interest</b>	\$26.48	\$0.24		\$26.72
	NH-PDIP	<b>Total</b>	\$26.48	\$0.24		\$26.72
SPECIAL EDUCATION TRUST FUND		<b>Principal</b>	\$95,000.00			\$95,000.00
	Special Education, est. 2000	<b>Interest</b>	\$13,727.34	\$1,010.01		\$14,737.35
	NH-PDIP	<b>Total</b>	\$108,727.34	\$1,010.01		\$109,737.35
SARGENT/PAGES CORNER TRUST FUND		<b>Principal</b>	\$1,000.00			\$1,000.00
	Maintenance Care, est. 2005	<b>Interest</b>	\$12.86	\$9.39		\$22.25
	NH-PDIP	<b>Total</b>	\$1,012.86	\$9.39		\$1,022.25
DES KITCHEN EQUIPMENT FUND		<b>Principal</b>	\$3,000.00	\$1,000.00		\$4,000.00
	Maintenance Care, est. 2008	<b>Interest</b>	\$40.80	\$33.23		\$74.03
	NH-PDIP	<b>Total</b>	\$3,040.80	\$1,033.23		\$4,074.03

HIGHWAY VEHICLE CAPITAL RESERVE FUND		<b>Principal</b>	\$58,000.00	\$50,000.00		\$108,000.00
	Highway Vehicle, est. 2012	<b>Interest</b>	\$413.59	\$803.82		\$1,217.41
	NH-PDIP	<b>Total</b>	\$58,413.59	\$50,803.82		\$109,217.41
KTFCMA Maintenance FUND		<b>Principal</b>	\$14,785.26			\$14,785.26
	Town Forest Maintenance, est. 2012	<b>Interest</b>	\$109.14	\$138.38		\$247.52
	NH-PDIP	<b>Total</b>	\$14,894.40	\$138.38		\$15,032.78
Theatre Restoration Project		<b>Principal</b>	\$450.00			\$450.00
	Library Restoration Project, est. 2012	<b>Interest</b>	\$9.94	\$4.27		\$14.21
	NH-PDIP	<b>Total</b>	\$459.94	\$4.27		\$464.21
Fire Department CRF		<b>Principal</b>	\$40,000.00	\$100,000.00		\$140,000.00
	Fire Department, est. 2014	<b>Interest</b>	\$238.51	\$879.28		\$1,117.79
	NH-PDIP	<b>Total</b>	\$40,238.51	\$100,879.28		\$141,117.79
Transfer Station CRF		<b>Principal</b>	\$24,610.00			\$24,610.00
	Transfer Station, est. 2014	<b>Interest</b>	\$153.22	\$230.03		\$383.25
	NH-PDIP	<b>Total</b>	\$24,763.22	\$230.03		\$24,993.25
Legal Expenses CRF		<b>Principal</b>	\$31,570.00		\$31,570.00	\$0.00
	Legal Expenses, est. 2014	<b>Interest</b>	\$188.40	\$188.50	\$376.90	\$0.00
	NH-PDIP	<b>Total</b>	\$31,758.40	\$188.50	\$31,946.90	\$0.00
Cemetery Expendable, TF		<b>Principal</b>		\$4,750.00		\$4,750.00
	Cemetery Trust, est. 2017	<b>Interest</b>		\$22.38		\$22.38
	NH-PDIP	<b>Total</b>	\$0.00	\$4,772.38		\$4,772.38
<b>TOTALS</b>			<b>\$504,115.14</b>	<b>\$462,416.34</b>	<b>\$31,946.90</b>	<b>\$934,584.58</b>
	Respectfully Submitted,					
	Jason Dubrow, Chairman	John Casey, Treasurer		Catherine Robbins, Secretary		

## REPORT OF THE TOWN CLERK – 2017

REVENUE HISTORY	2013	2014	2015	2016	2017
Motor Vehicle Permits Issued	\$ 515,938.66	\$ 554,759.42	\$ 568,855.84	\$634,099.02	\$647,409.91
Municipal Agent Fees	10,590.00	10,902.50	10,757.50	11,037.50	11,190.00
Cert. of Title Application Fees	1,274.00	1,390.00	1,366.00	1,448.00	1,410.00
Dog Licenses	4,612.50	4,273.50	4,453.00	3,962.00	4,484.00
Late Payment Fines	417.50	352.00	722.00	470.00	1,097.50
Civil Forfeitures/fines	950.00	225.00	50.00	106.00	0
Marriage Licenses	945.00	1,170.00	905.00	850.00	800.00
Vital Record Fees	895.00	820.00	1,070.00	1,430.00	980.00
E-Reg Convenience Fees	n/a	n/a	n/a	330.00	318.00
Filing Fees (elections)	0	6.00	0	6.00	0
Voter Checklists purchased	0	250.00	400.00	50.00	475.00
UCC Filing	795.00	795.00	525.00	795.00	855.00
Pole License Filing	10.00	70.00	10.00	30.00	30.00
Wetland Application Filing	10.00	0	0	0	10.00
Returned Check Fines	200.00	100.00	225.00	75.00	125.00
Other	90.19	66.50	144.00	37.00	28.50
REMITTED TO TREASURER	\$ 536,977.85	\$ 575,029.92	\$ 589,483.34	\$654,725.52	\$669,212.91

The figures in the above table reflect the revenue received and processed through the Town Clerk's office.

TRANSACTION HISTORY	2013	2014	2015	2016	2017
Motor Vehicle Permits Issued	4,377	4,476	4,537	4,630	4688
Stickers/Plates Issued	4,139	4,236	4,303	4,415	4478
Title Applications Reviewed	598	637	683	723	707
Dog Licenses Issued	733	713	657	626	610
Dog Civil Forfeitures	61	38	-	-	-
Marriage Licenses Issued	14	21	19	17	16
Vital Record Abstracts Issued	59	65	76	107	69
Election Filing Accepted	17	13	14	16	17
UCC / Misc. Filings Accepted	4	4	4	3	4
Pole License Filing Accepted	1	1	1	3	3
Wetland Application Filing	2	1	-	-	1
Returned Check Pursuit	6	8	9	3	5
Notary/JP Services	105	99	142	108	143
Voter Registration	91	10	41	120	17
Total transactions listed	10,207	10,322	10,486	10,771	10,758

### Transaction History:

The table to the left is a sampling of the transactions processed through the Town Clerk's office. This is a partial listing and does not reflect the full scope of activity that takes place.

Note: Not all transactions result in revenue.

**E-Reg:** Residents may renew vehicle registrations and dog licenses, as well as order certified copies of a vital record electronically. Registrants will receive a vehicle renewal notice via snail mail or dog license renewal reminder via email (provided we have your valid email address in our system) and will contain instructions for renewal by mail or renewal via E-Reg. Reminders will be generated from [noreply@eb2gov.com](mailto:noreply@eb2gov.com). Please remember to add this address to your safe sender's list. Fees for online services are as follows: \$.35 per logon plus \$1.50 per vehicle, dog, or vital record to Interware Development (E-Reg Software developers); \$1.00 Administrative fee to the Town to cover postage, check stock, and MICR ink to print checks. These fees are in addition to the regular fees associated with your renewal. Residents may also use E-Reg as a tool for obtaining the cost to renew a current registration or for estimating the cost to register a newly purchased vehicle.

### 2017 E-Reg (online services) statistics:

Vehicles: 4,688 registrations issued in 2017  
    320 registrations renewed via E-Reg  
    492 registrations renewed via snail mail  
    3,876 registrations renewed in person

Dogs: 610 licenses issued in 2017  
    17 licenses renewed via online service  
    593 licenses renewed via snail mail or in person

Vital Records: 69 records issued; 2 issued via online service



## REPORT OF THE TOWN CLERK – 2017

**Motor Vehicle:** Please present a photo ID when registering a vehicle in person whether it is a registration for you or on behalf of someone else. When registering in person, State law requires that you produce the most recent registration (or renewal notice that was mailed to you). If you renew by mail, please include the renewal notice, a contact phone and email address. Browse the DMV's informative and user-friendly web site: [www.nh.gov/dmv](http://www.nh.gov/dmv).

As an on-line agent for the DMV, we issue several varieties of license plates (Passenger, Moose, State Park, Motorcycle, Trailer, Tractor, Farm and Agricultural). We also issue decals (stickers) for vehicles with a GVW up to 26,000 pounds. We issue replacement plates, decals, certified copies of registrations, permits to operate an uninspected motor vehicle (under specific conditions). These services continue to save residents a separate trip to the DMV to complete their registrations and generate additional revenue for the town.

**Dog Licenses:** E-reminders were sent in 2017, to pet owners who have provided a valid e-mail address. The dog licensing year is May 1 through April 30 regardless of when the license was issued. Dog owners who do not license their dogs according to state licensing requirements risk of being charged a \$25 Civil Forfeiture in addition to license and late fees. If your dog is no longer with you, please notify me so the record(s) can be updated.

**Town Meeting:** Due to a Nor'easter on Tuesday, March 14, Town Meeting was moved from 7:00pm Tuesday March 14, 2017 to 3:00pm Saturday, March 18, 2017. Elections were held as originally scheduled on the 14<sup>th</sup>.

**Elections:** The Town and School Elections were the only anticipated elections for 2017. Due to the passing of Senator Scott McGilvray, two special elections were held in District 16 to fill his vacant seat: A Special Primary was held June 6, 2017 and a Special General Election was held July 25, 2017. Election statistics for 2017:

Election Name/ date	Voters on Checklist	New Voters	Total Voters	# Ballots Cast	% Voter Turnout
Town/School 3/14/17	2,219	+3	2,222	411	18.5%
Special Primary 6/6/17	2,215	0	2,215	150	.07%
Special General 7/25/17	2,206	+11	2,217	529	23.8%

Please refer to the Town Clerk page on the town's web site for voter ID requirements or to the Secretary of State's web site <http://sos.nh.gov/Elections> for more comprehensive election information. On behalf of Dunbarton's Election Officials, I thank the citizens who regularly step forward and generously donate their time to help staff the polling place and to hand count the ballots cast at each election. Great teamwork! New volunteers are always welcome. I would also like to thank all the voters who remembered to produce a photo ID.

**Historical Collections:** Preservation work continues on many historical collections and individual pieces generously donated or loaned to the town by current and former residents. Many thanks to Donna Dunn, Mert Mann, and Cherri Pellenz who regularly lend their time, talent, and historical knowledge to this ongoing project.

Donations (or loans) of vintage photos, letters, diaries, and documents related to Dunbarton's people, events, and buildings are always welcome whether it is one piece or an entire collection. If you prefer to retain your document but want to share the information, we can scan it and return the original to you. Please contact me directly if you have something to donate, share, or have a few spare hours to help with the preservation.

For detailed information regarding any of the preceding topics as well as the procedure to obtain certified copies of birth, marriage, and death records, please call, e-mail or refer to the Town Clerk page on the town's web site: <http://dunbartonnh.org/>.

**Training and continuing education:** The Town Clerk attended six full days as well as seven 1-2 hour webinars of job related training. Deputy Town Clerk, Gary Maccubbin three full days of training and, several webinars. He continues on-the-job training under the supervision of the Town Clerk

The year 2017 marks the 21<sup>st</sup> anniversary of the privilege of serving you. Thank you, Citizens of Dunbarton, for your continued support!

Respectfully submitted, Linda L. Landry, Certified Town Clerk

## **FIRE DEPARTMENT REPORT -2017**

Responding to emergency and non-emergency incidents kept the fire department busy in 2017. Public education, fire and medical training, vehicle and building maintenance, issuing burn permits, fire and safety inspections are other duties that our firefighters perform.

The department was very fortunate this year to be awarded a Federal Grant to replace all of our self-contained breathing apparatus. Our old breathing apparatus were out dated and did not meet the current industry standards. The grant amount was for \$132,381. The grant allowed us to purchase 20 new state of the art units that will provide better protection for our firefighters when operating in hazardous environments.

Public education was again delivered to the students and staff at the Dunbarton Elementary School in October. This year's theme was "Every Second Counts – Plan 2 Ways Out". Everybody needs to know 2 ways out of every room, have a home fire escape plan, have a meeting place outside your home and practice your plan.

The Dunbarton Fire Fighters Association held its annual chicken barbeque in June; once again it was well attended. The association donates the money raised at the barbeque to the fire department to purchase fire and medical equipment. Funds are also donated to area organizations and groups that support the residents of Dunbarton. I would like to thank the association for its generosity. I would also like to thank the many individuals who have donated to the association this past year.

The fire department will be asking our residents to support two warrant articles at the 2018 town meeting. One Article is to appropriate funds for the Capital Reserve Fund which will be used to purchase a new fire engine in 2021. The second article is asking to disperse funds from our Equipment Fund for the purchase of a new heart monitor and other related medical equipment for our ambulance.

I want to thank all our Firefighters and EMT's for the service they provide to the town and for the countless hours they give on a weekly and yearly basis. Thank you to the Board of Selectmen, department heads, town employees, town board and committee members and others who assisted or supported the fire department in 2017.

Respectfully submitted,

Jonathan Wiggin  
Chief of Department

### **SUMMARY OF FIRE DEPT. EQUIPMENT FUND**

Fiscal Year Ended December 31, 2017

Cash on Deposit December 31, 2016	\$104,745.78
Receipts 1/1/17 to 12/31/17	\$24,598.80
Interest on Investments	\$433.02
Total	\$129,777.60
Disbursements 1/1/17 to 12/31/17	(\$10,309.46)
Cash on Hand December 31, 2017	\$119,468.14

Respectfully submitted,

Pamela Milioto  
Town Treasurer

## **DUNBARTON FIRE DEPARTMENT 2017**

### **DEPARTMENT MEMBERS**

Daniel Andrews	Melissa Laporte	Brandon Skoglund
Mark Andrews	Stephen Laporte	Megan Skoglund
Robert Andrew	Heather Luby	David Smith
Patrick Bowne	Cody Marcou	John Swindlehurst III
Tamara Bowne	Deb Marcou	Jonathan Wiggin
Jackson Crosby	Louis Marcou	Ben Wright
John Daly	Zachery Marcou	Heidi Wright
Kevin Gawel	Fred Mullen	Patrick Wright
Rebecca Kurth	Brian Rae	Charles Zahn
Mark Lang	Jackie Roelh	

### **2017 INCIDENTS**

Alarm Activation	16
ATV Accident	5
Auto Accident	23
Auto Fire	2
Brush Fire	4
Chimney Fire	2
Drill	1
Hazmat	7
Medical	83
Mutual Aid Fire	25
Mutual Aid Medical	6
Power Line	19
Service	10
Smoke Investigation	9
Structural	3
<hr/> Total:	<hr/> 215

## Report of Forest Fire Warden and State Forest Ranger

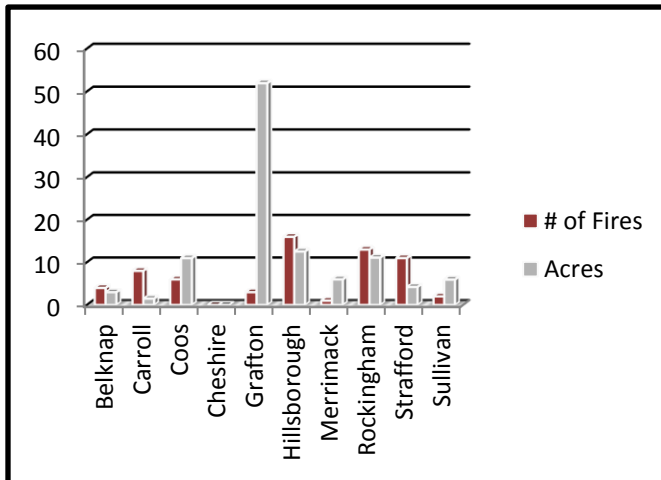
This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildland fire activity throughout the state. September and October saw fire conditions change and the state was faced with some difficult fires. The Dilly Cliff fire in North Woodstock was one of the most challenging fires we have seen in New Hampshire. Steep terrain and extreme fire behavior made this fire difficult to fight. It lasted for over 3 weeks and the final hotspots in inaccessible terrain were extinguished by heavy rains. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2017 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2018 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

### 2017 WILDLAND FIRE STATISTICS

(All fires reported as of December 2017)



HISTORICAL DATA		
YEAR	NUMBER of FIRES	ACRES BURNED
2017	64	107
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206

### CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
0	7	11	1	4	0	4	0	37

**REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!**

## **EMERGENCY MANAGEMENT REPORT**

Once again in 2017 a weather event effected our community causing wide spread power outages. On October 29 strong winds took down large trees and down power lines throughout the town. The Dunbarton Fire Department responded to over a dozen incidents throughout the night and the next morning. The Highway Department, Police Department, Fire Department, and the Dunbarton Telephone Company worked together to mitigate the issues facing our community. Most of the town was without power for a period of time ranging from a few hours to several days.

Over the past several years many home owners have installed stationary emergency generators or have purchased portable generators which have helped make residents become more self-reliant during power outages. Generator Safety is a great concern during these events mainly because of Carbon Monoxide poisoning. Stationary permanent generators should be installed to code by a licensed qualified professional. Portable generators need to be operated in a safe manner to prevent Carbon Monoxide poisoning, electrocution and fires. Portable generators must be operated at a minimum of 10 feet from a building with the exhaust facing away from the building and away from any opening such as doors, windows and vents. Portable generators should never be operated in any type of building including a garage, breezeway, porch, basement, shed, and barn or under any type of overhead structure. All homes need to have working Carbon Monoxide detectors. There are many websites that address generator safety.

Planning at the Federal, State and Local level is an ongoing process so in the event of a disaster your local community will be prepared. Homeowners should have a family emergency plan including food and supplies for 7 to 10 days. For more information about emergency preparedness, visit the following websites: [www.ready.gov](http://www.ready.gov) and [www.fema.gov](http://www.fema.gov).

Respectfully submitted,  
Jonathan Wiggin  
Emergency Management Director



## CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Jonathan Wiggin

Chief Coordinator: Keith Gilbert

P.O. Box 3962  
Concord, NH 03302-3962

Email:  
[capareac1@comcast.net](mailto:capareac1@comcast.net)

Telephone: 603-225-8988  
Fax: 603-228-0983

### **2017 ANNUAL REPORT TO BOARD OF DIRECTORS**

The 2017 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2017. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact's operational area is 769 square miles with a resident population of 132,592. The Equalized Property Valuation in our coverage area is currently listed as over thirteen billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to its twenty-two-member communities. This service is contracted with the City of Concord Fire Department's Communications Center. Emergency calls dispatched during 2017 totaled 24,327, a 5.1% increase over 2016. A detailed activity report by town/agency is attached.

The 2017 Compact operating budget was \$ 1,200,489. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. The Phase 3 communications work funded with a 2015 grant has been delayed by a vendor going out of business. During 2017 we applied for a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. The recipients for that grant will not be selected until 2018. We received a grant for \$20,000.00 to develop and deliver training for the NH Statewide Mobilization Plan. This work will be completed in conjunction with the NH Fire Academy & the NH Federation of Mutual Aid Districts.

The Compact and Hazmat Team have received over three million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2017 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch software. We worked on this throughout 2017 and expect to be operating with the new software in the fall of 2018. Continued improvements were made to our simulcast system and the 2014 grant that funded that upgrade was closed out in 2017.

The Chief Coordinator responded to 140 incidents throughout the system in 2017, and provided command post assistance at those mutual aid incidents. I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

Compact officers serving during 2017 were:

President, Chief Jon Wiggin, Dunbarton  
Vice President, Chief Ed Raymond, Warner  
Secretary, Chief Alan Quimby, Chichester  
Treasurer, Assistant Chief Dick Pistey, Bow January - June  
Treasurer Chief Jeff Yale, Hopkinton June - December

The Training Committee, chaired by Henniker Captain Mick Costello; with members Chichester Deputy Chief Matt Cole, Warner Deputy Chief Jon France, Northwood Lieutenant Daryl Morales and Bradford Lieutenant Rob Steiz, assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire Hazmat Team represents fifty-eight Capital Area and Lakes Region area communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Hazardous Materials Team Chief Bill Weinhold stepped down this year after many years of dedicated service to the Team. Sean Brown has taken over as Chief and is working hard with several other Team members to finish up some old projects and to pursue new grant opportunities.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

1/8/2017

## *Capital Area Mutual Aid Fire Compact*

<i>2016 Incidents vs. 2017 Incidents</i>				
ID #	Town	2016 Incidents	2017 Incidents	% Change
50	Allenstown	645	716	11.0%
51	Boscawen	194	181	-6.7%
52	Bow	1037	1048	1.1%
53	Canterbury	312	372	19.2%
54	Chichester	440	504	14.5%
55	Concord	8303	8246	-0.7%
56	Epsom	842	936	11.2%
57	Dunbarton	207	215	3.9%
58	Henniker	904	928	2.7%
59	Hillsboro	1027	1102	7.3%
60	Hopkinton	1119	1192	6.5%
61	Loudon	1083	1116	3.0%
62	Pembroke	296	351	18.6%
63	Hooksett	2281	2350	3.0%
64	Penacook Rescue	840	887	5.6%
65	Webster	185	200	8.1%
66	CNH Hazmat	6	7	16.7%
71	Northwood	647	755	16.7%
72	Pittsfield	822	947	15.2%
74	Salisbury	152	166	9.2%
79	Tri-Town Ambulance	1046	1254	19.9%
80	Warner	397	438	10.3%
82	Bradford	161	180	11.8%
84	Deering	200	236	18.0%
		23146	24327	5.1%

Total Amount of Fire Alarm Systems placed Out of Service / In Service for maintenance in 2017:  
2888

Mutual Aid Coordinator Responded to 140 incidents in 2017

Concord Hospital's Medical Director Responded to 61 incidents in 2017

Inbound Telephone Calls Received on Emergency Lines:	50154
Outbound Telephone Calls Made:	11384
% of Inbound Telephone Calls Answered Under 10 Seconds:	95.35%
% of Inbound Telephone Calls Answered Under 15 Seconds:	99.31%



## DUNBARTON POLICE DEPARTMENT – 2017 ANNUAL REPORT



Emergency: 911  
24-Hour Dispatch Center: (603) 224-1232  
Business Line, Non-Emergency: (603) 774-5500  
Business Fax: (603) 774-5600  
Facebook: [www.facebook.com/dunbartonpolice](http://www.facebook.com/dunbartonpolice)  
Webpage: [www.dunbartonpolice.weebly.com](http://www.dunbartonpolice.weebly.com)



### PERSONNEL SUMMARY

#### STAFF AS OF DECEMBER 31<sup>ST</sup>, 2017

Name	Position	Serving Dunbarton Since
Daniel Sklut	Chief of Police	2012
Christopher Remillard	Sergeant	2008
Ralph McClellan	Patrolman	2013
Jason Patten	Patrolman	2014
Eric Blow	Part-Time Patrolman	2003
Geoffrey Pushee	Part-Time Patrolman	2013
Michel Gorman	Part-Time Patrolman	2003
Troy Simpson	Part-Time Patrolman	2016
Joseph Milioto	Part-Time Patrolman	1991
Laura Cattabriga	Part-Time Detective	2015
Brian Tyler	Part-Time Patrolman	2016

Note: No one was hired, promoted, or separated from service in 2017.

### POLICING IN DUNBARTON

2017 was marred by tragic deaths of Dunbarton residents.

- Long time Dunbarton Resident Mike Whittier died after his vehicle was struck at Page's Corner on March 11th. He was severely injured and left this life a week later when he died at Concord Hospital from complications related to his injuries. Mike was 60 years old.
- On July 11th, Mark Camire was killed in a construction accident in Woburn, Massachusetts. Mark left behind a young wife and children as well as grieving parents. He was 32 years old.
- On October 28<sup>th</sup>, Dunbarton resident Richard Smith was killed in a skydiving accident in Pepperell, Massachusetts. He was a very experienced jumper who had jumped out of a plane thousands of times. Witnesses reported that his main chute became tangled and his reserve failed. He was 60 years old.

On February 22, 2017 Governor Sununu signed SB 12, also known as Constitutional Carry, into law joining 11 other states including Vermont and Maine. We saw a sharp reduction in Pistol/Revolver License applications following the enactment. Permits are still available for those who want them. New Hampshire has reciprocity with some other states and your New Hampshire license is honored by those states.

### OUR FLEET

Our department's fleet consists of three marked patrol vehicles and one unmarked vehicle as well as a 2008 Crown Victoria. We have not requested a replacement vehicle in 2018 and don't plan on requesting a replacement vehicle in 2019.

- 2017 Ford Police Interceptor SUV which was placed in service in 2017. It has approximately 15,000 miles and is one of the primary patrol vehicles.
- 2017 Ford Police Interceptor SUV which was placed in service in 2016. It has approximately 35,000 miles and is one of the primary patrol vehicles.
- 2013 Ford Police Interceptor SUV which was placed in service in 2012. It has approximately 110,000 miles and is one of the primary patrol vehicles.

- 2008 Ford Taurus, all-wheel drive sedan which was placed in service in 2009. It has approximately 80,000 miles. It is assigned to the Police Chief. We expect to get several more years of service from this vehicle.
- 2008 Ford Crown Victoria sedan which was placed into service in 2008. It was removed from active patrol service in 2016. It is only used for police details and special events and will be eliminated when it is no longer economically feasible to repair.

### **OUR PARTNERS**

The Concord City Prosecutor's Office, a contractual service, prosecutes our violation and misdemeanor level cases.

The Goffstown Police Department is our dispatch service provider. We are currently exploring an arrangement where Goffstown would host our computer records.

Arrestee booking and processing generally takes place at the Goffstown Police Department. Arrestees not eligible for bail are transported to the Merrimack County House of Corrections in Boscawen.

New Hampshire State Police Troop D provides law enforcement coverage when no Dunbarton Police Officer is on-duty. Troop D was called to cover 20 calls in Dunbarton during 2017.

Our neighboring police agencies, NH Fish and Game, Merrimack County Sheriff's Department are our mutual aid partners.

### **COMMUNITY POLICING**

We continue to participate in community programs. We conducted the Civilian Response to Active Shooter (CRASE) program through a Department of Homeland Security initiative. There were 5 classes for a total of 95 attendees from Dunbarton and surrounding communities. Attendees expressed an interest in life saving training and with the Dunbarton Volunteer Fire Department we are offering "Stop the Bleed" training starting in 2018.

We hosted a Prescription Drug Takeback Day in October and are planning events for 2018. We will always take your unwanted prescriptions for disposal at any time during the year.

Detective Cattabriga taught her third year of the Drug Abuse Resistance Education (DARE) curriculum to the sixth graders at the Dunbarton Elementary School. She worked with the school to improve school safety and security.

We offer a Vacant House Check program, medical or mental health registration, a partnership with the Bow Police Explorer Post 727, and participate in Concord Regional Crimeline. You can anonymously report crimes by calling (603) 226-3100 or by texting TIPS234 along with your message to CRIMES (274637). More information about the Crimeline can be found on their website at [www.concordregionalcrimeline.com](http://www.concordregionalcrimeline.com).

### **EQUIPMENT**

Through a New Hampshire Highway Safety grant, we obtained two vehicle mounted mobile data terminals (MDTs). We obtained a grant for a third MDT and received a gift from Stas and Aleeta Szopa to purchase the software license. MDTs allow officers to query records from their patrol vehicle. Dunbarton was lagging behind as most of our mutual aid partners already have this technology and equipment.

Our vehicle mounted mobile radio replacement plan continued to progress when the third of five radios was installed in a replacement patrol vehicle that was brought into service this year. We have requested another radio replacement for 2018 in our budget rather than a warrant article because we have not requested a replacement vehicle for 2018.

Through another gift from the Szopas we purchased a new portable radio. Many of our portable radios are also end of life and should be replaced.

### **PERSONNEL**

A stable work force is crucial to effectively serve the Town. There were no personnel changes in 2017.

Chief Sklut received the Southwest Regions "Champion for Children" award from the New Hampshire School Administrators Association for all he does for the students of the Dunbarton Elementary School.

Sergeant Remillard completed his Master of Arts degree in Criminal Justice.

### **2017 INCIDENTS/CALLS FOR SERVICE AS REPORTED**

911 Hang Up Call	9	Missing Person	4
Animal Complaint	145	Motorist Assist	61
Arrest	115	Motor Vehicle Collision (Includes OHRV)	63
Assault	9	Motor Vehicle Operation Complaint	91
Assist Dunbarton Fire/EMS	97	Motor Vehicle Stop	1086
Assist Other Agency	106	Neighbor Dispute	9
Burglary (Includes Attempts)	7	Noise Complaint	25
Burglary Alarm	115	OHRV Complaint	20
Business Check	223	Parking Complaint	8
Civil Matter	44	Pistol Permit	26
Court Violation	21	Police Courtesy	66
Criminal Threatening	2	Restraining Order	8
Criminal Trespassing	11	School Patrol	150
Directed Patrol	643	Sex Offender Registration	12
Domestic Disturbance	18	Subpoena/Paperwork Service	25
Fingerprint Service	17	Suspicious Activity, Person, or Vehicle	112
Firearms Related Complaint	21	Theft/Fraud/Scam	66
Follow Up	185	Traffic Hazard	59
Harassment	8	Vacant House Check	388
Hit & Run Collision	6	Vacant House Check Request	110
Illegal Dumping	17	Vandalism	12
Indecent Exposure & Lewdness	2	Vehicle Check	149
Juvenile Matter	11	VIN Verification	31
Lost/Found Property	28	Welfare Check	29
Mental Health Emergency	12	Unattended/Untimely Death	3

### **DRUG ACTIVITY**

The heroin and opioid drug epidemic continued to impact Dunbarton in 2017. Crimes committed in Dunbarton, particularly burglary and theft related incidents usually have a direct nexus to drug addiction.

There were 2 non-fatal drug overdoses involving suspected Fentanyl, an opioid 100 times stronger than heroin. Both individuals were revived with multiple doses of Narcan (naloxone), a medication that counteracts the effects of opiates.

Some of our officers were trained to administer force protection Narcan and are working on becoming licensed to administer the drug to the public in 2018.

Discarded hypodermic needles continue to be a safety hazard, particularly in public and recreational areas. If you find a needle, please use caution and notify us immediately so that we can properly dispose of it. They may contain traces of Fentanyl or Carfentanil which is extremely hazardous!

Opiate addiction is harming some Dunbarton families! If you or someone you know is struggling with addiction you can call the police department for help or information about treatment and resources, or visit [www.nhtreatment.org](http://www.nhtreatment.org). We are all in this together.

### **SAFETY REMINDERS**

Please lock the doors to your vehicles and home. Keep your garage doors closed when you are not home. Thieves walk around neighborhoods checking for unlocked car doors or open garages.

Burglars usually check to see if anyone is home before breaking in. If someone knocks at your door with a strange explanation as to why they are there, please call the police. If you see something suspicious please let us know. Take a photo or video with your cell phone. Vehicles and license plates are a huge help!

Burglars primarily target prescription opiates, cash, gold, silver, and jewelry, and secondarily firearms and electronics. They go through medicine cabinets and the master bedroom. They search through dresser drawers, closets and under mattresses. These are not safe places to store valuables or firearms.

If your home or vehicle is broken in to please do not enter or touch anything. Please call the police. To limit your losses if you are broken into, please keep your unused valuables and firearms hidden or secured. Consider installing a home security system. If you install a video system please consider a location that views the road if you can. Check our Facebook page for recent burglary and theft activity.

### **INCIDENTS INVESTIGATED**

#### **2017 Total Incidents: 317**

Aggravated Felonious Sexual Assault	1	Illegal Dumping / Littering	10
All Other Offenses	28	Illegal Fire; Woodland Control Law	1
Attempt to Commit Credit Card Fraud	2	Issuing Bad Checks	1
Attempt to Commit Fraud/Scam	7	Liquor Law Violation; Various	2
Bail Jumping	6	Manufacture of a Controlled Drug	0
Breach of Bail Conditions	20	OHRV Related Offense	11
Burglary	4	Possession of Controlled Drug / Narcotic	19
Change of Address; Sex Offender Registration	1	Possession of Drugs in a Motor Vehicle	6
Child Pornography	3	Possession of Drugs with Intent to Distribute	0
Computer Crime; Fraud	1	Prohibited Sales; Alcoholic Beverages	2
Conduct After an Accident	5	Protective Custody – Alcohol	13
Criminal Mischief	11	Prowling	2
Criminal Threatening	4	Receiving Stolen Property	4
Criminal Trespass	9	Reckless Conduct	2
Disobeying an Officer	1	Resisting Arrest	1
Disorderly Conduct	2	Simple Assault, Domestic Violence	4
Dog Control Law Violation	20	Stalking	5
Domestic Violence; Assault	2	Theft; All Other	20
Driving While Intoxicated	9	Theft; From a Building	1
Endangering Welfare of a Child	2	Theft; From a Motor Vehicle	10
False Pretenses / Swindle	1	Traffic Related Offense	49
False Report to Law Enforcement	2	Transporting Alcoholic Beverages	4
Felon in Possession of Dangerous Weapon	3	Unauthorized Use of Vehicle	2
Fraudulent Use of a Credit Card	3	Unlawful Possession of Alcohol	4
Harassment	4	Violation of Probation or Parole	1
Hindering Prosecution	1	Violation of Protective Order	8
Identity Fraud / Theft	1	Witness Tampering	1

### **INCIDENTS OF NOTE**

In 2017 we logged a record number of arrests, conducted numerous complex criminal investigations and responded to a variety of calls for police service. Officers made 115 arrests: 13 felony level offenses, 97 misdemeanor level offenses, 59 violation level offenses, 10 town ordinance violations, 13 protective custodies, 2 involuntary mental health admissions. Officers applied for 40 arrest warrants and 7 search warrants, issued 185 motor vehicle citations, 79 of which were for speed violations and 38 for stop sign violations. Page's Corner continued to be a point of focus for traffic enforcement. Some incidents of note:

- An investigation led to the arrest of an individual for financially exploiting over \$8,000 from an elderly person.
- An individual was arrested and charged with 18 domestic violence related offenses that spanned from January to May. The charges included stalking, criminal threatening, and violation of a protection order.
- A stolen vehicle crashed on Concord Stage Road resulted in the arrest of the driver for drug and property crimes. A search warrant resulted in the recovery of stolen property from NH and MA.
- An individual was arrested for stealing a dump trailer full of fire wood from a Dunbarton resident. The individual was caught when one of the tires blew out on the trailer, rendering him stranded on the side of the road.

### **GRANTS**

We continue to seek grants for additional enforcement and for equipment.

OHRV Enforcement	\$1,080	Mobile Data Terminal	\$2,000
Traffic Enforcement	\$6,160	Total Grants	\$9,240

### **POLICE DEPARTMENT INCOME**

Report Request Fees		Administrative Surcharge for Police Details	\$12,955
Pistol/Revolver License Application	\$250	Court Reimbursement, Restitution	\$1,358
Use of Police Vehicles on Details	\$17,152		
Total 2017 Income	\$32,937		

### **2018 WARRANT ARTICLE**

We have submitted a warrant article to hire an additional full-time police officer starting in August, 2018. Our proposal will minimize the cost impact to taxpayers while ensuring that the law enforcement needs and expectations of the Town are met. We plan to hire one of our part time officers for this position and enroll him in an August Academy.

We are requesting \$24,548 (.08/\$1,000) which covers wages and benefits. The August Academy start date will help reduce the financial impact in 2018. In 2019 the Town would bear the full cost of this additional employee. Based on today's costs we will need to increase our full-time budget line by \$23,545 (.08/\$1,000) in 2019 to meet this obligation. The total increase, covering wages and benefits for 2018 and 2019, would be \$48,093 (.16/\$1,000). Our candidate is currently on his wife's healthcare plan and will receive a stipend instead of taking the Town's healthcare plan. This results in significant overall savings.

To keep the cost down we will reduce our part time budget line by \$20,000 in 2019. Our part time officers are currently scheduled to work 16 shifts per month along with special events, fill for shift vacancies, and emergencies. Our plan is to reduce part time scheduled shifts to 6 per month. Along with reduced training costs for a smaller part time staff, we expect to realize the \$20,000 reduction goal.

We are seeking this change for a number of reasons. In 2014 and 2015 we had difficulty filling our 16-part time shifts with our compliment of part time officers at the time. We were able to adjust the schedules of our full-time staff to cover most of the vacancies but still had a few shifts that remained unfilled. In 2016 we received funding to train and equip two new part time officers. We found that the pool of qualified candidates was small but were ultimately able to hire two exceptional candidates. Once they were fully trained we were able to fill all of our part time shifts.

At the end of 2017 we had 6-part time officers. Three of those officers generally worked a bulk of the scheduled shifts. One of those officers resigned on January 2<sup>nd</sup>, 2018. The remaining 2 officers are in their early 60s. One officer has limited availability due to his full-time law enforcement job and the remaining 2 officers are seeking full time law enforcement opportunities. An additional full-time officer is a long-term solution to this staffing problem.

2018 cost based upon \$250,000 valuation: \$20 (.08/\$1,000)

2018 and 2019 cost based upon \$250,000 valuation: \$40 (.16/\$1,000) (Full Year Cost)

### **CONCLUSION**

We strive to serve our residents fairly and with integrity, with the personal attention that living in a small town allows. If you need to contact us for a non-emergency/non-time sensitive reason, please call the station at (603) 774-5500. If the phone isn't answered within five rings, your call will automatically be transferred to a live dispatcher. To report a crime, speak with an officer, report suspicious activity, etc. please call our 24-hour dispatch number at (603) 224-1232. For an emergency, always call 911.

We'd like to thank the many individuals, Town employees, officials, and volunteers, and our mutual aid partners we have worked with throughout the year. We appreciate the support from the residents of Dunbarton and are here to work with you.

Respectfully Submitted,

Daniel G. Sklut, Chief of Police

## **DUNBARTON BOARD OF ASSESSORS ANNUAL REPORT 2017**

The Board of Assessors meets on the third Tuesday of each month at 7:00 pm at the Town Office Building. All meetings are open to the public. Anyone wanting to meet with the Board may do so by calling the Town Office for an appointment.

Throughout the year, the Board met with a number of property owners to review property assessments as well as Timber Tax, Current Use and Land Use Change issues.

As a Board, one of our main objectives is to maintain equality from Reval to Reval. This is done every five years in accordance with State Law. As in past years, we are asking the Town residents to approve our Warrant Article to set aside monies for our Reval in 2020.

This year our Equalization Rate is 85%. That and the increase of Land Use Changes are indicators of our improving real estate market.

We would like to thank the staff at the Town Office and the Selectmen for their support, and cooperation this year. We would also like to thank Scott Marsh of Municipal Resources, our utility appraiser George Sansoucy and our recording secretary Janice Van de Bogart for their help and hard work.

Respectfully submitted,

Mary LaValley, Chair

Bryan Clark

Jacques Belanger

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### **Veteran's Credit**

Adopted in 1990 by petition for veterans' optional credit \$100. Amended 2006 to \$500.

Adopted in 1990 by petition for veterans' optional total disability credit from \$700 to \$1,400.

### **Veterans' Tax Credits 2017**

**In 2017, credits issued to qualifying Veterans was:**

**115 - standard credit @ \$500 dollars each, or \$57,500**

**4 – special credit @ \$1,400 dollars each or \$5,600**

**Total credits issued to qualifying Veterans in 2017 was, \$63,100**

## BUILDING DEPARTMENT REPORT 2017

The Building Department issued 21 New Home building permits in 2017. The trend over the past few years for the number of new home permits has seesawed up and down from one year to the next. Eight new homes were issued in 2016, four new home permits were issued in 2015, ten in 2014, four in 2013, and so on.

There was a total of 213 building permits issued in 2017, in 2016, 142 permits issued. The total number of permits issued in 2014 was 111, and 102 for 2013. The significant increase in the number of permits issued in 2017 over 2016 was in the new construction with multiple permits and trades involved. Also, more sheds, barns and geothermal units.

Finally, the department reviewed thirty-five (35) septic system designs (new and replacement) prior to their submittal to the NH Department of Environmental Services. That number is over 4 times of the 8 designs received in 2016.

### BUILDING PERMITS FOR 2017

<b>New Home</b>	<b>20</b>	<b>Oil-Tank set</b>	<b>2</b>
<b>Addition/Temporary Trailer</b>	<b>1</b>	<b>Personal Wireless Svc Facility (cell)</b>	<b>0</b>
<b>Accessory Dwelling Unit (ADU)</b>	<b>0</b>	<b>Pellet/Wood Stove/Outdoor Wood Furn.</b>	<b>2</b>
<b>Deck/Porch</b>	<b>11</b>	<b>Foundation</b>	<b>1</b>
<b>Garage</b>	<b>4</b>	<b>Solar Panel Installation</b>	<b>8</b>
<b>Barn/Storage Shed</b>	<b>13</b>	<b>Driveway</b>	<b>13</b>
<b>Renovation/Demolition</b>	<b>14</b>	<b>Wells</b>	<b>13</b>
<b>Electrical</b>	<b>45</b>	<b>In-Ground Pool</b>	<b>2</b>
<b>Plumbing</b>	<b>24</b>	<b>Above-Ground Pool</b>	<b>2</b>
<b>LP Gas/Mechanical</b>	<b>38</b>	<b>Home Occupation</b>	<b>1</b>
<b>Generator</b>	<b>8</b>	<b>Renewal</b>	<b>1</b>
<b>Oil Burner</b>	<b>2</b>	<b>TOTAL PERMITS</b>	<b>213</b>

Building permit fees collected during fiscal year 2017 totaled \$39,926, an increase of \$14,926 over 2016, primarily due to the greater number of new homes, in addition to the overall increase in permits issued. This total includes fees collected for the review of septic plans. This office inspected an excess of one million dollars in improvements and new construction which translates to tax revenue for the Town of Dunbarton.

The Building Inspector, Michael Cumings, performs all inspections and provides code education and code enforcement to ensure projects will be built according to the 2009 International Residential Codes. Michael also serves as the Town's Deputy Health Officer, inspections include Daycare, School, Foster Homes and restaurants.

Mary Whalen is now the Building, Planning and Zoning Department Administrative Assistant. She provides support to the public and other Town departments and Boards with their building, planning and zoning needs, in addition to administrative support of other Town operations, including the Joint Loss Management Committee, the Dunbarton Master Plan Update Committee, and the Hazard Mitigation Update Committee.

Building permits are required for the following work: residential single and multi-family homes; garages; sheds; porches; decks; remodeling and major renovations; fireplace and chimney; electrical and service entrance; plumbing; mechanical; oil and gas burner installation; temporary trailer or building; commercial, industrial, and institutional uses; agricultural uses (e.g., greenhouse, stable, barn); home occupation business, and demolition/removal. All work & location of work must conform to Town zoning & set-back regulations.

Building permits are generally not required for construction less than \$1,000 in value or less than 100 square feet that replaces or maintains existing materials, or repair work such as (i.e. house painting, re-siding and re-roofing). This exception does not apply to structural changes, extensive renovations, additions to existing buildings, or trade work (electrical, plumbing and gas fitter) that require inspections. Feel free to call this office at 774-3541, ext.106 with any building related questions you may have.

*Respectfully Submitted,*

Michael Cumings - Building Inspector

Mary Whalen - Administrative Assistant for the Building, Planning and Zoning Department

## **DUNBARTON PLANNING BOARD 2017**

The year 2017 was a lackluster year for new residential development in Dunbarton. There were no new or pending approvals... or even inquiries regarding proposed residential tracts. Aside from two lot-line adjustments, activity was low, even considering an improved economy. There were no new building lots created in 2017.

On a commercial level, there was an approved Site Plan granted to Industrial Communications, LLC for a 150' communications tower and equipment compound at their existing facility off Ray Road.

On an agricultural/commercial level there was an approved Site Plan granted to Blue Sky, LLC for a horse barn/stable facility and indoor riding arena located off Kimball Pond Road.

Both above approvals were expansions at existing facilities.

At year's end 2017 there were no pending residential or commercial applications.

In March, 2017, updated Zoning Ordinance language and miscellaneous amendments were approved by the voters at Town Meeting.

Working with Central N.H. Regional Planning Commission, the Board continued on the update to our existing Master Plan, tentatively scheduled for completion mid-2018.

Our membership continues fairly stable. Former selectman Brian Pike is now a regular, full-time member. Select Board Chairman Mike Kaminski now serves as Selectmen's Representative and has dedicated quite a bit of his personal time and energy to the Building, Planning, and Zoning Department, beyond his contributions at Planning Board meetings.

This year, as always, the Chairman wishes to recognize all present and past Board members for their many, many years of dedication and service to the Town of Dunbarton.

### **Members:**

Kenneth L Swayze, Jr., Chairman  
George Holt, Vice-Chairman  
Allison Vallieres, Secretary  
Michael Kaminski, Selectmen's Representative

Charles "Chuck" Frost  
Jeff Crosby (Road Agent)  
Brian Pike





## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

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28 Commercial Street, Suite 3, Concord, NH 03301  
*phone:* (603) 226-6020 *fax:* (603) 226-6023 *web:* [www.cnhrpc.org](http://www.cnhrpc.org)

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Dunbarton is a member in good standing of the Commission. Ken Swayze (CNHRPC Executive Committee) is the Town's representative to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2017, CNHRPC undertook the following local activities in Dunbarton:

- Continued to provide assistance to the Planning Board in the development of the Dunbarton Master Plan update, including the organization of the January 25, 2017 Community Visioning Session. The Master Plan Update is scheduled to be completed in 2018.
- Provided technical assistance services, including zoning ordinance development and revisions, review of development proposals, and provided examples of local site plan review fee structures.
- Facilitated the completion of Dunbarton's Hazard Mitigation Plan 2017 update with the Hazard Mitigation Committee through funding from the NH Homeland Security and Emergency Management (NH HSEM) and the Federal Emergency Management Agency (FEMA).
- Assisted the New Hampshire Department of Transportation (NHDOT) and University of New Hampshire to implement a Road Surface Management System (RSMS) program in Dunbarton, which will provide an overview and estimate of the Town's road system condition and a management plan with approximate costs for future improvements. In 2017 CNHRPC began data collection and analysis of Town owned roads.
- Conducted six (6) traffic counts along state and local roads as part of CNHRPC's annual Transportation Data Collection Program. Over 200 traffic counts were completed across the region.

In addition to local activities, various region-wide activities were completed:

- Initiated the update of the Central/Southern NH Comprehensive Economic Development Strategy (CEDS). The CEDS is a comprehensive economic development strategy for the 20-community CNHRPC region, plus six communities within the Southern New Hampshire Regional Planning Commission region. Its purpose is to present various economic and demographic data and to identify common strengths and weaknesses, as well as projects and strategies to strengthen the local economy.

- Continued the support of the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). In 2017, site assessments were initiated in four communities and additional sites were identified for future assessments. For more information on brownfields and the Brownfields Assessment Program please visit [www.cnhrpc.org/cnhrpc-brownfields-program](http://www.cnhrpc.org/cnhrpc-brownfields-program).
  - Initiated development of the update of the Regional Transportation Plan. Originally completed in 2008, the plan establishes direction and a proposed set of actions for transportation projects and programs in the region over the next 25 years.
  - Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2017, CNHRPC staff worked with the TAC to complete the preparation of the Regional Transportation Improvement Program (TIP) to ensure that the region's needs were adequately addressed in the 2019-2028 State Ten Year Transportation Improvement Plan. Information related to the TIP update process can be found at [www.cnhrpc.org/transportation/transportation-improvement-program-tip](http://www.cnhrpc.org/transportation/transportation-improvement-program-tip).
  - Continued to promote CommuteSmart New Hampshire. Staff organized the CommuteSmart Challenge (May 15<sup>th</sup>-19<sup>th</sup>) and conducted outreach efforts to local businesses and organizations. Additional information on CommuteSmart New Hampshire can be found at [www.commutesmartnh.org](http://www.commutesmartnh.org).
  - Continued to support an enhanced volunteer driver program (VDP) in our region. In 2017, the VDP provided over 5,000 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. In Dunbarton, there are currently three (3) residents receiving rides through the enhanced Mid-State RCC Volunteer Driver Program. For more information, visit [www.midstatercc.org](http://www.midstatercc.org).
  - Provided geographic information services (GIS) mapping assistance to local communities. Staff provide local mapping assistance and analysis as requested and maintain a GIS database for each for each municipality and the region as a whole.
  - Provided assistance to the NHDOT Complete Streets Advisory Committee (CSAC). CSAC activities included various projects such as level of traffic stress analysis, lane striping policies, and the development of a statewide bicycle and pedestrian traffic counting program.
  - Updated CNHRPC Community Profiles located on CNHRPC webpage with most recent demographic data. These profiles can be viewed at [www.cnhrpc.org/gis-data/2010-census-data](http://www.cnhrpc.org/gis-data/2010-census-data).
- For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

# MUNICIPAL CAPITAL IMPROVEMENT PLAN

Town of Dunbarton Municipal Improvements Schedule										
12/29/2015	2016-2021 CIP Committee Adoption	• =placeholder for CRF or BOND years \$ expected	Cost per Year							
Application Number	PROJECTS: DEPARTMENT CAPITAL PURCHASES/EXPENDITURES	Anticipated Cost	Method(s) of Financing / Notes	2016	2017	2018	2019	2020	2021	TOTAL 2016 - 2021
PD POLICE DEPARTMENT										
1-PD-2016	Replace Existing Vehicle & Equipment	\$44,000	Warrant Article	\$44,000						\$44,000
2-PD-2016	Replace Existing Vehicle & Equipment	\$44,000	Warrant Article		\$44,000					\$44,000
3-PD-2016	Replace Existing Vehicle & Equipment	\$44,000	Warrant Article			\$44,000				\$44,000
4-PD-2016	Replace Existing Vehicle & Equipment	\$44,000	Warrant Article				\$44,000			\$44,000
15-PD-2016	Mobile Data Terminals & Software	\$16,852	Warrant Article	\$16,852						\$16,852
	Police Subtotal	\$192,852		\$60,852	\$44,000	\$44,000	\$44,000	\$0	\$0	\$192,852
TS TRANSFER STATION										
5-TS-2016	Replace 2000 Pickup Truck (2017)	\$40,000	Warrant Article & CRF		\$40,000					\$40,000
6-TS-2016	Transfer Station Equipment Capital Reserve Fund	\$186,000	See CRF deposits below	•	•	•	•	•	•	\$0
	Transfer Station Subtotal	\$226,000		\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000
HD HIGHWAY DEPARTMENT										
application?	Highway Capital Reserve Fund	\$150,000	See CRF Deposits below	•	•	•	•	•	•	\$0
7-HD-2016	Highway Vehicle Replacement (2017)	\$175,000	Warrant Article & CRF		\$175,000					\$175,000
	Highway Department Subtotal	\$325,000		\$0	\$175,000	\$0	\$0	\$0	\$0	\$175,000
FD FIRE DEPARTMENT										
8-FD-2016	Fire Department Capital Reserve Fund	\$360,000	See CRF Deposits below	•	•	•	•	•	•	\$0
9-FD-2016	Replace Command Car	\$25,000	Warrant Article		\$25,000					\$25,000
10-FD-2016	Forestry-Utility Truck	\$25,000	Warrant Article	\$25,000						\$25,000
appl.-FD-2016?	Engine #1	\$400,000	Warrant Article & balance of CRF						\$400,000	\$400,000
	Fire Department Subtotal	\$810,000		\$25,000	\$25,000	\$0	\$0	\$0	\$400,000	\$450,000
CT CEMETERY TRUSTEES										
11-CT-2016	Center Cemetery Roads & Premarking	\$22,800	Warrant Article	\$15,000	\$7,800					\$22,800
12-CT-2016	East Cemetery Erosion Control	\$20,000	Warrant Article		\$20,000					\$20,000
13-CT-2016	Page's Corner Cemetery Roads	\$22,800	Warrant Article			\$15,000	\$7,800			\$22,800
14-CT-2016	Cemetery Fences Replacement	\$17,000	Warrant Article			\$17,000				\$17,000
	Cemetery Trustees Subtotal	\$82,600		\$15,000	\$27,800	\$32,000	\$7,800	\$0	\$0	\$82,600
BOS BOARD OF SELECTMEN										
16-BOS-2016	Land Purchase Capital Reserve Fund (2021)	\$660,000	See CRF Deposits below	•	•	•	•	•	•	\$0
17-BOS-2016	New Town Facilities Capital Reserve Fund	\$1,100,000	See CRF Deposits below	•	•	•	•	•	•	\$0
	Board of Selectmen Subtotal	\$1,760,000		\$0	\$0	\$0	\$0	\$0	\$0	\$0



Application Number	OFFSETTING REVENUES / REIMBURSEMENTS for CAPITAL COSTS	Balance as of 9/30/15	Notes	2016	2017	2018	2019	2020	2021	TOTAL 2016-2021
	Transfer Station Equipment <b>CRF</b> (2017)	\$30,007	Pickup truck		\$40,000					\$40,000
	Highway Capital Reserve Fund <b>CRF</b> (2017)	\$58,079	(dump truck sale \$ in bal.)		\$108,000					\$108,000
	Fire Department Emergency Vehicle <b>CRF</b> (2021)	\$40,008	Fire Engine \$400k					\$400,000		\$400,000
	Land Purchase <b>CRF</b> (2021)	\$43,918	Bond, Warrant Article, <b>CRF</b>							\$0
	New Town Facilities <b>CRF</b> (future) - <b>NEW</b>	\$0	Establish 2018, withdrawal 2021							\$0
	Property Revaluation <b>CRF</b> (2020)	\$35,850	Statistical revaluation, \$80k					\$80,000		\$80,000
	Police Vehicle and Equipment <b>CRF</b> - <b>NEW</b>	\$0	Establish 2016, remove 2017-2020							\$0
	Town Hall Theatre Restoration Committee <b>CRF</b>	\$457	2015-2018 est.to finish bldg - lighting, sound system, etc.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Offsetting Revenues/Reimbursements for Capital Costs			\$0	\$148,000	\$0	\$0	\$80,000	\$400,000	\$628,000
	OFFSETTING REVENUES/REIMBURSEMENTS IMPACT ON TOWN TAX RATE PER \$1,000 OF VAL.			\$0.00	\$0.48	\$0.00	\$0.00	\$0.25	\$1.25	
Net Tax Impact	Annual Costs		TOTAL CAPITAL COSTS TO BE FUNDED BY PROPERTY TAX 2016-2021	\$261,852	\$324,800	\$247,000	\$222,800	\$171,000	\$171,000	\$1,398,452
			NET IMPACT ON THE TOWN TAX RATE (\$ per \$1,000 of Valuation)	\$0.86	\$1.06	\$0.79	\$0.71	\$0.54	\$0.53	
			NET VALUATION 2015 baseline of \$301,581,421 with estimated annual 1.0% growth starting in 2016	\$0	\$0	\$0	\$0	\$0	\$0	
			Dunbarton Municipal Improvements Schedule 2016-2021							TOTAL 2016 - 2021

## **DUNBARTON ZONING BOARD OF ADJUSTMENT – 2017**

The Zoning Board of Adjustment is scheduled to meet on the second Monday of each month and met as business required during 2017. The Dunbarton Zoning Board of Adjustment held Public Hearings as required for the following requests:

### **VARIANCES:**

#### **INDUSTRIAL COMMUNICATIONS (H2-01-03):**

The Dunbarton Zoning Board of Adjustment granted the request from Industrial Communications for Variances as follows at their property located on 85 Ray Road in the Low-Density District in Dunbarton, NH. Article 4, Table of Uses: To allow them to construct a 150-foot-tall free-standing lattice tower and a Variance to Article 4.B to allow them to construct a 150-foot-tall free-standing lattice tower which exceeds the 35-foot height limit, a 12-foot-wide gravel access driveway and a 60 foot by 60-foot compound subject to the following conditions:

1. Allow the use of the tower by the Town of Dunbarton for public safety purposes with no other users other than the Town of Dunbarton.
2. Require them to go before the Planning Board for Site Plan Review and post a bond for the demolition of the tower in the event Industrial Communications goes out of business.

In August 2017, the Zoning Board of Adjustment agreed to the changing of the wording of the Industrial Communications decision as follows:

Condition 1. of the decision to read as follows:

1. Allow the use of the tower by Industrial Communications, LLC for their purposes as presented and the Town of Dunbarton for public safety purposes with no other users.

#### **JEFF AND BRONDA CROSBY (E3-06-09):**

The Dunbarton Zoning Board of Adjustment granted the request for a Variance from Jeff and Bronda Crosby (E3-06-09) 17 Stark Highway South to Article 4, Use and Dimensional Regulations, Paragraph: B) Dimensional Regulations to allow them to convert an existing garage/building to a single-family home on a lot with no road frontage. Access is over an abutting lot, located in Dunbarton, NH in the Medium Density District with the following condition:

1. The Building Permit will not be issued until DOT gives the applicant a Driveway Permit.

#### **DONALD PERKINS (K1-10-1 & 2):**

The Dunbarton Zoning Board of Adjustment granted the request for a Variance to Article 4, Use and Dimensional Regulations, Paragraph b.) from Donald Perkins (K1-10-1 & 2) un-named Passageway of Gorham Pond Road, located in Dunbarton, NH in the Low-Density District to allow him to construct a single-family home on a lot with no town road frontage. Access is over an existing "Passageway", which is part of the Holiday Haven Acres (see Plan #1512), Merrimack county Registry of Deeds) subject to the following conditions:

1. Driveway be constructed to Fire Department requirements.

2. That the letter regarding the Wetlands be stamped by the Wetlands Scientist who wrote it prior to the Building Permit being issued and attached to the Decision.

**KEVIN PROVENCHER (K1-11-04):**

The Dunbarton Zoning Board of Adjustment granted the request for a Variance to Article 4. Use and Dimensional Regulations, Paragraph D. a (Non-conforming structures) from Kevin Provencher (K1-11-04) to allow him to continue to have closets in his house located on the gable end of his home closer to the lot line than allowed located at Gorham Pond at 17 Gary Road in the Low-Density District in Dunbarton, NH with the following condition:

1. That the full-size plan that has been submitted be further corrected to remove incorrect spelling and other errors as well as show an enlarged plan at 1" - 10' scale of the closet/overhang area to be included on the final plan to show the exact measurements of the closets and overhang.

**SPECIAL EXCEPTIONS:**

**RICK AND RENE BOTNICK (Blue Sky LLC) (B5-03-03):**

The Dunbarton Zoning Board of Adjustment granted the request of Rick and Renee Botnick (Blue Sky LLC) (B5-03-03) for a Special Exception to Article 4, (Table of Uses, Riding Academy, Commercial Stable) to build a barn and indoor arena with a hay storage building and a one-bedroom apartment above the barn at their property located at 210 Kimball Pond Road in the Low-Density District in Dunbarton. The barn to be 72' x 72' and the arena to be 72' x 160'. The hay storage facility will be used for horse boarding and training lessons. The granted Special Exception is subject to the following conditions:

1. Subject to the applicants being granted Site Plan Review approval by the Dunbarton Planning Board.
2. The one-bedroom apartment cannot be rented out to the general public. The use will be restricted to employees/personnel working at the Riding Academy. If the operation ceases, the apartment cannot be rented.

In considering an appeal, the Board must act on the evidence before it and make its decision. In making its decision, the Board often stipulates certain restrictions, which the appellant must adhere to.

In any case involving a conflict of interest with a Board member, the Alternate members sits with the Board of Adjustment. The member with the conflict of interest is excluded from all deliberations and the vote on the decision. The Board of Adjustment must act within the limits set by the Dunbarton Zoning Ordinance and enforcement of its decisions rests with the Selectmen.

John Trottier, Chairman  
Dan DalPra, Vice Chairman

Alison R. Vallieres, Secretary  
John Herlihy

James Soucy

## **DUNBARTON ETHICS COMMITTEE – ANNUAL REPORT 2017**

David Allen, Tom Hathcoat, Michael Malloy, Ed Mears and Marcy Richmond served on the Dunbarton Ethics Committee in 2017.

The Committee held regular meetings in 2017 on February 14, April 11, September 12, and December 12. At its April 11, 2017 meeting the Committee provided training for new town employees, officials, and board members pursuant to Section IV, B.2 of the Code. The training was repeated at a special meeting on June 15 in order to give more people the opportunity to attend. A total of 10 people attended the training sessions.

No complaints were received by the Committee in 2017 and no requests for advisory opinions were filed.

The committee would like to extend a special thank you to Katherine Daly for her dedicated service and leadership. Katherine served on the committee for the past 9 years and we wish her the best in her future endeavors.

Respectfully submitted,

David Allen, Chair



## DUNBARTON CEMETERY TRUSTEES - 2017

2017 has seen several changes in the Cemetery Trustees. Judy Stone was elected in March, replacing Brian Pike. Annette Kuhn resigned to pursue her career in Real Estate leaving two rookies on the board of which Don Larsen was appointed Chairman. The board contacted twelve-year board member Brian Pike to fill out the one year left on Kuhn's term so they had an experienced member on the board to guide us through all the regulations and paperwork. Thank you, Brian!

Work continues on the Page's Corner Cemeteries stone walls, weed barriers and gravel borders. The vendor, Keith Racine, has done an excellent job in all three cemeteries this year in repairing and straightening leaning head stones.

Dunbarton now has two cremains gardens for residents, Page's Corner has single lots, 3'x 3' for \$75, and double lots, 4'x 4' for two cremains for \$100. Center Cemetery has single lots, 3'x 3' for \$75. This year's plans are to define the rows of lots and isles. The Trustees have received

donation commitments of \$500 each from Margaret Venator and Josef & Phyllis Thanner families toward these improvements.

### Dunbarton Center Cemetery Cremains Garden

#### 2018 Improvements Planned

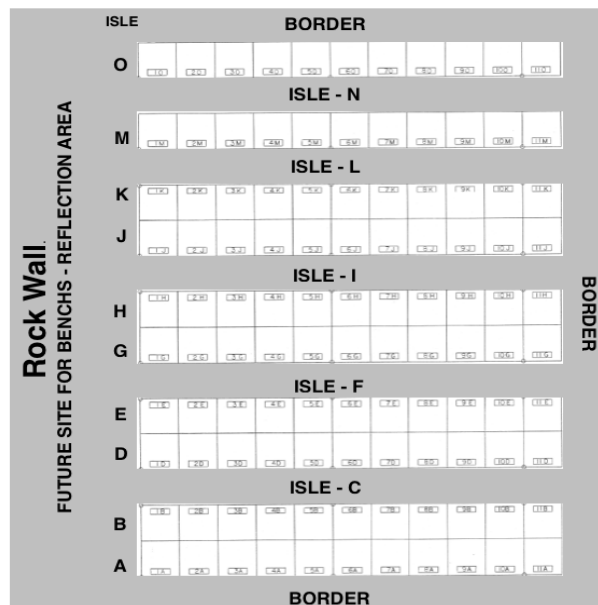
**Dimensions:** Each single burial cremains lot is 3 ft x 3 ft with 11 lots in a row

Lots are rows A, B, D, E, G, H, J, K, M, O.

Isles are 3 ft wide

Isles are rows C, F, I, L, N.

Gravel or a material recommended for walk way. Edging that would not take away from the 3'x 3' lots and retain the stone. All improvements must be at ground level for mowing over.



Dunbarton Cemetery Trustees - 1011 School St. - Dunbarton, NH 03046

We would like to remind the citizens of Dunbarton of the cemetery regulations, and that they are posted on the town website for everyone's convenience. The regulations deal with items and issues such as; purchase, headstones standards, and flowers and decorations. We believe that the regulations help assist in maintaining the cemeteries as a peaceful, dignified, safe and beautiful area as well as a reverent symbol of the respect for the deceased, and a valuable link to the heritage of the community. You can find the regulations at the following address:

<http://dunbartonnh.org/index.php/editions-a-pricing/town-officials/cemetery-trustees>

Respectfully submitted,

Don Larsen, Chairman

Judy Stone, Recorder

Brian Pike

## **Dunbarton Transfer Station Report - 2017**

I would like to thank my staff who come to work on the hottest days of the year and the coldest days of the year without any complaints at all. We have a tough job on these days but the community spirit keeps us going. We appreciate the warm drinks and the many goodies brought to us. It truly is appreciated. I also want to thank the Hird Family of New England Traffic Safety Line that donate their time and effort to line stripe the transfer station, and to those who contributed in Household Hazardous Waste Day including my daughter Shannon, and Fred and Lee Mullen. It is amazing to know that volunteerism is still alive and well in our small town.

This past year the town produced 870.34 tons of trash at a disposal cost of \$54,831.42. Our trash fees will be going up next year \$4/ton. If you haven't started recycling then now is a good time. The more we can recycle the less we have to pay to dispose of our trash. Many items can be recycled. For a current list of recyclable items please visit the town website or ask any of the staff at the Transfer Station. For those that do recycle...Thank you! We do have one current change when it comes to cardboard and paper. "Cardboard" is now only the corrugated cardboard...everything else goes into "mixed paper" - this includes newspaper, cereal boxes, notebooks, books, office paper, junk mail, toilet paper and paper towel tubes, etc.

Plastic recycling has also changed due to the fact that we can now recycle the plastic caps on all plastic containers. The only covers that have to be removed from plastic containers are the ones that contain metal. Those covers are recycled with metal. Any questions on recycling...PLEASE ASK.

We now are proud supporters of three Dunbarton Elementary School programs: Box Tops for kids; Cartridges for Kids; and a textile program through EcoSmith Recyclers. There is a collection box for Box Tops at the recycling center; a bin for various cartridges, cell phones, and small electronics; and a textile bin at both the Transfer Station and the elementary school. Again, feel free to ask what items can and cannot be recycled.

Thank you to the Dunbarton residents for your support and kind words for all of us at the Transfer Station.



***"Partnering to make recycling strong through economic and environmentally sound solutions"***

**Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234**

**Telephone: (603) 736-4401 or 1-800-223-0150**

**Fax: (603) 736-4402**

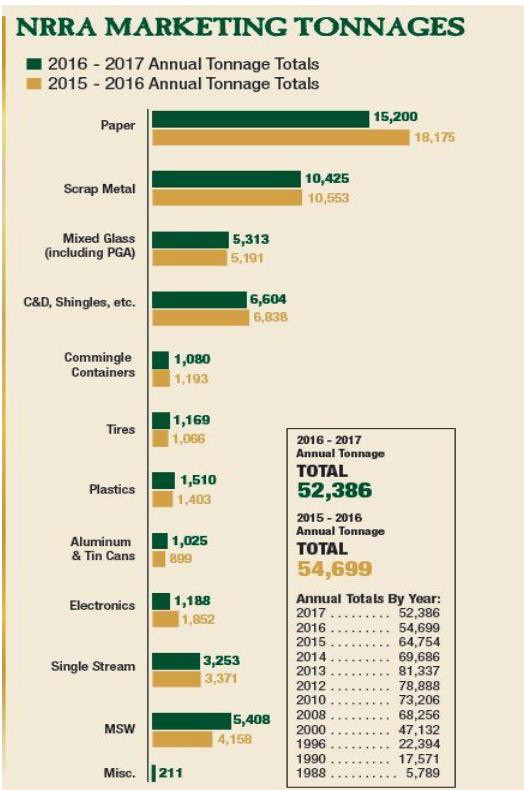
**E-mail: [info@nrra.net](mailto:info@nrra.net)**

**Web Site: [www.nrra.net](http://www.nrra.net)**

Dear NRRA Member,

As a member of Northeast Resource Recovery Association (NRRA), your community has access to all the services of this first in the nation, 37-year old recycling cooperative. Your member-driven organization provides you with:

- Up-to-date **Technical Assistance** in waste reduction and recycling including solid waste contract negotiations;
- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- Current **Market Conditions** and Latest **Recycling Trends, both regionally and nationwide;**
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- **Educational and Networking Opportunities** through our Annual Recycling Conference, our Monthly "Full of Scrap" email news, monthly Marketing meetings, **members' only website**, workshops and Fall Facility Tours;
- **NRRA School Recycling CLUB** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits;**
- **NH the Beautiful Signs, Grants, Bins and Recyclemobiles.**



NRRA membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRA, as a non-profit organization, is unique in that we do not charge a "brokerage fee" or work to maximize profit gains, but rather has a minimal "Co-op" Fee" which is re-invested to further your recycling programs and solid waste reduction efforts in schools and municipalities.

Through your continued support and dedication, NRRA has assisted our members to recycle over 52,000 tons in fiscal year 2016-2017!

Please contact NRRA at 800-223-0150 / 603-736-4401 or visit our website at [www.nrra.net](http://www.nrra.net)



## Benefits of NRRA Municipal Membership

- \*Voting privileges at NRRA annual/special member meetings
- \*Free subscription to NRRA's E-Newsletter-"Full of Scrap"
- \*Access to all of NRRA's cooperative marketing programs, providing consistently high value revenue, consistent movement for all recyclables, and the entire waste stream including MSW
- \*Access to NRRA's monthly pricing guide
- \*Access to NRRA Members' only section of website
- \*Access to NRRA's cooperative purchasing programs
- \*NRRA monthly/quarterly/annual activity reports
- \*Annual NRRA environmental impact reports
- \*Discounts to NRRA award winning annual conference
- \*Discounts to NRRA workshops, bus tours, other events
- \*NRRA SWAT team assistance as needed on site
- \*Technical assistance from NRRA's member services team
- \*Attendance at NRRA's member's only "M.O.M". meetings
- \*Opportunities for NH DES credit towards operator training
- \*Free NRRA membership for all K-12 schools in your municipality
- \*Discounts on all NRRA School CLUB recycling programming
- \*Grant processing assistance for any NH the Beautiful Bins/Grants/Signs
- \*Financing assistance for recycling infrastructure - NRRA will assist with the purchase of balers, skid steers, trailers and storage containers, both with NHtB grant applications and with commodity payments over time

**Membership Fee is .07/capita (\$ 100 minimum/\$ 1,800 maximum)**

**Municipal dues year runs from April 1 through March 31\***  
(option for July 1 thru June 30 available upon request)

\*Municipal membership fees can be prorated for new members



Northeast Resource Recovery Association  
2101 Dover Road, Epsom, NH 03234  
Phone: 603.736.4401 Fax: 603.736.4402  
Email: info@nrna.net Web: www.nrra.net

*"Partnering to make recycling strong through economic and environmentally sound solutions"*

## **Town of Dunbarton, NH**

### **Congratulations for being such active recyclers!**

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

<b>Recyclable Material</b>	<b>Amount Recycled In 2017</b>	<b>Environmental Impact!</b> Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Aluminum Cans	9,180 lbs.	Conserved enough energy to run a television for 934,524 hours!
Paper	110.91 tons	Saved 1,885 trees!
Plastics	55,796 lbs.	Conserved 41,847 gallons of gasoline!
Scrap Metal	112.9 gross tons	Conserved 316,244 pounds of iron ore!

#### **Avoided Emissions:**

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about **989 tons** of carbon dioxide emissions  
This is the equivalent of removing **210 passenger cars** from the road for an entire year



## **DUNBARTON CONSERVATION COMMISSION 2017 REPORT**

### **Conservation Property Management**

Last winter, we did a substantial timber cut at Kimball Pond Conservation Area to improve wildlife habitat. Our thanks go to Ed White who supervised the job for us.

We maintained the trails in the Bela Brook and Kimball Pond Conservation areas and marked the boundaries of a new 61-acre parcel near Overlook Estates that is now part of the Bela Brook area.

We also monitored conservation easements on private property that are our responsibility on behalf of the Town, as well as participating in the annual monitoring of Kimball Pond by the state's Conservation Land Stewardship Program.

We cleared brush and trees at the historic Hadley Mill site at Kimball Pond next to the boat launch. The Historical Awareness Committee placed interpretive signs there. We greatly appreciate the assistance of Leo Martel with this project.

If you see anyone committing acts of vandalism at any of the conservation areas, please immediately call the Dunbarton Police Department.

Descriptions and maps of our conservation areas may be found at [www.dunbartonconservation.org](http://www.dunbartonconservation.org).

### **Walks**

We held two walks during the year, one to the biggest boulder in Dunbarton and another an interpretive hike to the Old Whipple Place in the Kimball Pond Conservation Area. We appreciate the assistance of David Butler with the latter. If you are interested in receiving notices of our walks, you can sign up for them at the website noted above.

### **Permits**

All residents are reminded that any activity involving wetlands, including stream crossings, requires a permit from the Wetlands Bureau at NH Department of Environmental Services. Please contact a Conservation Commission member, or attend our monthly meeting, if you have any questions about wetlands laws or have a project such as a driveway or access road that might affect wetlands and require a permit.

### **Meetings**

The Conservation Commission meets the second Wednesday of the month at 7:30 pm in the Town Offices. The public is welcome to attend. The minutes of our meetings are available on the Town website. We welcome new members and anyone interested in helping protect and maintain the town's conservation and natural areas.

Respectfully submitted,

Brett St. Clair, Chair  
Darlene Jarvis, Secretary  
George Holt  
Stan Sowle  
Jim Stone, Vice Chair Emeritus

Drew Groves, Vice Chair  
Ronald Jarvis  
Matthew Lavey, Alternate  
Margaret Watkins, Alternate  
Jane Grant, Member Emeritus

**Conservation Property Managed by the Conservation Commission**

<b>Bela Brook Conservation Area</b>	<b>289</b>	<b>+/- acres</b>
<b>Kimball Pond Conservation Area</b>	<b>977</b>	<b>+/- acres</b>
<b>Kuncanowet Natural Area</b>	<b>122</b>	<b>+/- acres</b>
<b>Lot South of Gorham Pond</b>	<b>13</b>	<b>+/- acres</b>
<b>Long Pond</b>	<b>16</b>	<b>+/- acres</b>
<b>Ray Road Lot</b>	<b>20</b>	<b>+/- acres</b>
<b>Chan Lot, Gile Hill Road</b>	<b>42</b>	<b>+/- acres</b>

**Conservation Easements Monitored by the Conservation Commission**

<b>Story Easement</b>	<b>45</b>	<b>+/- acres</b>
<b>Grant Easement</b>	<b>8</b>	<b>+/- acres</b>
<b>Taylor Easement</b>	<b>145</b>	<b>+/- acres</b>
<b>North Woods Road Easement</b>	<b>3</b>	<b>+/- acres</b>
<b>Stone Farm Easement</b>	<b>237</b>	<b>+/- acres</b>
<b>Overlook Easement</b>	<b>69</b>	<b>+/- acres</b>

**The 13 Wonders of Dunbarton**

- 1. The Bela Brook Conservation Area (Grapevine Road)**
- 2. Kimball Pond Conservation Area (Kimball Pond Road). Boat launch, dam site, mill house cellar hole, logs from 1938 hurricane marked US, Whipple home site, heron rookery**
- 3. Kuncanowet Town Forest and Conservation Area (Holiday Shore Drive). Old mill site, beaver dam, state champion black gum trees, heron rookery (in the natural area)**
- 4. Winslow Town Forest (Stark Lane)**
- 5. Hopkinton Everett Flood Control Area (Everett Dam Road). Everett Lake, abandoned village, trail network, granite Weare/Dunbarton town line marker**
- 6. Long Pond (Long Pond Road)**
- 7. Purgatory Pond (Purgatory Pond Road)**
- 8. Rogers and Putney home sites (Robert Rogers Road)**
- 9. Stark Cemetery (Mansion Road)**
- 10. Highest Point in Dunbarton (Mills Hill, Rt. 13, 900 feet). Views include Mt. Sunapee, Mt. Kearsarge, the Franconia Range, Ragged Mountain, Mt. Cardigan, Sandwich Range, Mt. Washington**
- 11. View from Burnham Hill (Rt. 13). Views include the Uncanoonucs, Mt. Monadnock, Crotched Mountain and Mt. Kearsarge**
- 12. Geographic Center of New England (Stonehurst Farm, Guinea Rd.)**
- 13. Biggest boulder in Dunbarton. Large glacial boulder located on private property near the powerline crossing Kimball Pond Road to the south.**

## CONSERVATION COMMISSION FINANCIAL

Balance as of December 31, 2016	\$62,331.99
Current Use 2016	\$5,968.40
Current Use 2017	\$22,750.00
Interest Revenue	\$6.98
Receipts 1/1/17 to 12/31/17	\$1,142.72
Expenses	(\$1,324.40)
Balance as of December 31, 2017	\$90,875.69
Respectfully Submitted:	
Pamela Milioto, Treasurer	

## KTFCA FINANCIAL

Fiscal Year Ended December 31, 2017

### TOWN OF DUNBARTON DARE PROGRAM

Cash on Deposit December 31, 2016	\$14,185.40
Receipts 1/01/17 to 12/31/17	\$0.00
Interest on Investments	\$1.43
Total	\$14,186.83
Disbursements 1/1/17 to 12/31/17	(\$60.00)
Cash on Hand December 31, 2017	<hr/> \$14,126.83

Respectfully submitted,

Pamela Milioto  
Town Treasurer



## **KUNCANOWET TOWN FOREST AND CONSERVATION AREA MANAGEMENT COMMITTEE – 2017 ANNUAL REPORT**

The Kuncanowet Town Forest and Conservation Area (KTFCFA) with its seven miles of summer maintained trails remains a draw for local and regional visitors. The area supports a wide diversity of plants and animals as well as land and water features. The Kuncanowet is available for non-motorized recreation such as hiking, birding, tracking, snow shoeing and cross-country skiing to name a few activities. Access to the trails is at the end of Holiday Shore Drive where there is parking for several cars. Signs were purchased and installed to remind users of the Kuncanowet that it is a non-motorized recreation area.

New Hampshire's Land Conservation Investment Program (LCIP) requires that a monitoring report be filed each year. The report was completed and submitted to LCIP which provided financial assistance for purchasing some of the KTFCFA land. Much of the property was donated by generous, conservation minded landowners.

Committee members as well as the Friends of the Kuncanowet cleared blown down trees and limbs from the trails. This year a large number of seemingly healthy shallow rooted trees were uprooted. As in the past we ask hikers to inform the Committee of any trail issues which make the trail system difficult to negotiate. Trash seems to be an insignificant problem and we thank the users of the Kuncanowet for adhering to the carry in carry out policy.

The annual mowing of the field on Gorham Pond Road, donated by Forrest and Vera Fogg, was a condition of the gifting. We now have a local farmer who cuts the field for the hay thus saving the Committee the mowing fee. The field is in poor condition since it hasn't been limed or fertilized in many years. It is now overgrown by aggressive plants such as poison ivy, bittersweet and sumac. On the advice of the UNH Cooperative Extension, the committee purchased clean wood ash to upgrade the field. A "brontosaurus" machine was brought in to clear brush back to the walls surrounding the fields.

Committee members are still in the process of blazing the KTFCFA boundaries, an activity we hope to conclude in 2018.

Fires and camping are not permitted due to the difficulty in accessing remote portions of this conservation area with firefighting equipment. Carelessly attended fires could endanger nearby houses.

The Committee meets the fourth Tuesday of January, April, July and October in the Town Office Building.

The KTFCFA Management Committee consists of three members of the Town Forest Committee (TFC), three members of the Conservation Commission (CC), two Members at Large and one Selectmen's Representative.

Respectfully submitted,

Ron Jarvis, Co-chair and Trail master	(TFC)
Margaret Watkins, Co-chair	(CC)
Darlene Jarvis, Secretary	(CC)
Dave Nault,	(Selectmen's Rep)
Ed White	(TFC)
Fred Mullen	(TFC)
Brett St. Clair	(CC)
Peggy Senter	(Member at large)
Larry Cook	(Member at Large)

## **DUNBARTON TOWN FOREST COMMITTEE REPORT – 2017**

In 2017, Fred Mullen met with Lea Hart of the Society for the Protection of New Hampshire Forests to go over the Winslow Tract (148 ac.+). The Society holds the easement to oversee the wood lot. The Committee has been removing sand from this lot since the 1930's to sell to the Town to help with the cost of winter maintenance. Per our agreement, at some point this will come to an end.

The Committee has also voted to continue supporting the costs for the tree care on the Town Common.

We currently have a purchase and sale agreement for the Crosby property located off Concord Stage Road. The Committee has walked the parcel, but still has to meet to vote to accept the purchase at our next quarterly meeting.

Respectfully submitted,

Ed White, Chairman

Jeff Crosby, Vice Chair

Ron Jarvis, Secretary

Fred Mullen, Treasurer

Patrick Bowne

### Town Forest Lots

Stark Pond	(100.9 acres)
Winslow	(47 acres)
Kimball Pond Area	(150.8 acres)
Charlie Little	(114.3 acres)
Old Hopkinton Road	(45 acres)
Mansion Road	(10.5 acres)

## **TOWN FOREST FINANCIAL REPORT 2017**

Balance: January 1, 2017 \$253,509.55

### RECEIPTS: 2017

Town of Dunbarton (sand & gravel – year 2017)	\$4,666.00
Ameriprise Financial Svc. (dividends & interest)	\$4,053.83
Ameriprise Financial Svc. (change in value)	\$14,181.92
Interest on trust fund (Winslow Town Forest)	\$0

TOTAL RECEIPTS: \$22,901.75

BALANCE plus RECEIPTS: \$276,411.30

### PAYMENTS: 2017

NH Timberland Owners Association (dues – year 2017)	\$25.00
Dunbarton fire dept. forestry UTV vehicle	\$14,200.00

TOTAL PAYMENTS: \$14,225.00

BALANCE plus RECEIPTS less PAYMENTS: January 1, 2018 \$262,186.30

Respectfully submitted,  
Fred J. Mullen, Treasurer  
Dunbarton Town Forest

## **DUNBARTON HIGHWAY DEPARTMENT 2017**

2017 did not consist of any extreme weather-related storms. This made our job in the Highway Department easier to deal with on a daily basis.

Road projects were reclaiming the last section of Grapevine Road. A base layer of asphalt was applied and top coat will be done in 2018. This will complete the road construction project. Guinea Road had some drainage installed and repair of bad spots of pavement. Drainage upgrades were done on various roads. Ditch and shoulder work was also done. This along with brush cutting, roadside mowing, pot-hole patching, is ongoing maintenance.

We received all the required permits for the Stark Bridge project. The precast structure has been made and is in the process of being installed. The plan was for the Highway Department to do the project.

After all the final plans were completed, it became quite evident that installation of this bridge was more complicated than anticipated. The Selectmen and Myself decided it would be in the best interest of the town to put this out to bid. The town received five bid proposals for the project. Hansen Bridge was awarded the job. All aspects of the project will be reviewed and inspected by our town engineer.

Once again, the Highway Department would like to thank the Selectmen's Office, all other departments, sub-contractors, and residents for their assistance during the past year.

Respectfully Submitted,

Jeff A. Crosby

Road Agent



## DUNBARTON ENERGY COMMITTEE

The Dunbarton Energy Committee continues its Neighbors Warming Neighbors with 8 home energy assessments performed in 2017 and 4 more planned so far in 2018. We have performed 37 home audits since the program began in 2012. The program helps Dunbarton residents improve the heating, electric efficiency and comfort in their homes with a 1 to 2-hour walk-through energy audit of a resident's home or business and provide a CD with thermal images of their home and a written report with suggested improvements and identify needs and energy efficiency rebate programs they qualify for. The program is free and completely confidential, we have nothing to sell and no businesses involved. We work with homeowners, renters, (with landlord approval) condo owners and businesses. Dunbarton residents with concerns about their home heating efficiency should feel free to contact Energy Committee members John Stevens (774-7162) or Bob Ray (774-5105).

The 2018 Central NH Energy Expo is scheduled for Saturday, April 7, 2018 at the Dunbarton Elementary School Community Center from 9:00 AM to 3:30 PM. Free admission and everyone is welcome. The Energy Expo will feature a gymnasium full of vendors and workshop sessions. See how to have a more comfortable and healthier home and lower energy costs, reduce ice dams, install solar energy, reduce energy costs. Talk with home efficiency auditors and installers and meet with alternative energy & solar vendors & installers. Attend free educational & Mini-Button-Up workshops. Enjoy kid's energy games.

We continue to maintain energy usage records for all town buildings and assist in identifying and implementing projects to lower Town energy expenses.

We initiated and worked with the Town and contractors on lighting improvement projects:

- Library: Repair and improvement of lighting at the entrance and access ramp for better lighting and reduced light effects on the neighbors. A future project in the planning is the Town Hall parking area lighting.
- Fire/Police station: Improvement in exterior lighting for access, security and electric efficiency.
- Town Garage: Interior bay lighting and exterior lighting. Lighting quality and safety are improved, and the electric use is reduced by 25+%.

In addition to lowering the Town's electric use, we have investigated alternate suppliers to further lower Town electric costs.

We continue to investigate a Town solar project to reduce Town electric costs. We have interviewed other towns in the area to learn how their installations were financed and how much the projects reduced their electric costs. We are looking at both ground and roof mount options.

Residential solar electric installations in town continue to grow, producing significant savings to their owners. The Energy Committee has provided guidance for residents to choose the approach best suited for their installations.

We welcome new members to bring new ideas and help with present and new activities. We have openings in 2018 and appreciate peoples' contribution.

Dunbarton Energy Committee: Bob Martel (Selectmen Rep.), Jason Dubrow, Lee Richmond, Louis Duval, David Elberfeld, George Holt, Bob Ray, Kris Hanson, and John Stevens, (Chair)

Visit our website at: [www.dunbartonenergy.org](http://www.dunbartonenergy.org) or email us at [energy@dunbartonenergy.org](mailto:energy@dunbartonenergy.org)

## ENERGY COMMITTEE FINANCIALS

Fiscal Year Ended December 31, 2017

Cash on Hand 12/31/2016	\$1,591.14
Receipts 1/01/17 to 12/31/17	\$200.00
Disbursements 1/01/17 to 12/31/17	\$0.00
Interest on Investments	\$0.16
Cash on Hand December 31, 2017	\$1,791.30
Respectfully submitted,	
Pamela Milioto, Town Treasurer	

## SUMMARY OF TOWN COMMON PROJECT

Fiscal Year Ended December 31, 2017

Cash on Deposit December 31, 2016	\$8,510.70
Receipts 1/01/17 to 12/31/17	\$0.00
Disbursements 1/01/17 to 12/31/17	\$0.00
Interest on Investments	\$0.84
Cash on Hand December 31, 2017	\$8,511.54
Respectfully submitted,	
Pamela Milioto, Town Treasurer	

## SUMMARY OF THE RECREATION COMMISSION FINANCIALS

Fiscal Year Ended December 31, 2017

### TOWN OF DUNBARTON

Cash on Deposit December 31, 2016	\$	20,887.00
Interest Earned	\$	1.65
Recreation Commission		
Basketball		
Concessions	\$	-
Expenses	\$	(5,430.00)
Fundraising	\$	-
Registration	\$	4,540.00
Registration Refunds	\$	-
Softball		
Expenses	\$	-
Recreation Commission		
Expenses	\$	-
Donations	\$	-
Fireworks	\$	-
Cash on Deposit December 31, 2017	\$	19,998.65
Respectfully Submitted,		
Pamela Milioto, Town Treasurer		

## **DUNBARTON OLD HOME DAY COMMITTEE REPORT 2017**

The 2017 Dunbarton Old Home Day was held on Saturday, August 19. The event began with the Old Home Day Parade which included Parade Marshall Katherine Beliveau, holder of the Boston Post Cane, Matthew the 11-year-old bagpiper, antique cars and trucks, 4-H float, Fire Department vehicles, tractors, floats, local clubs, kids and lots of candy.

Activities on the Common included, Fire and Police Department vehicle extraction demonstration, Bingo with prizes, food and free ice cream by the Dunbarton Garden Club, Geocache Demo, Dutch Oven Cooking Food and Demo,

Exhibitors on or around the Common were the Historical Society, Wreaths Across Dunbarton, Dunbarton Energy Committee, Town Hall Theater Restoration Committee, Dunbarton Elementary School, Geocache demonstration, Dutch Oven Cooking, Bow Snowmobile Club, Library and Historical Awareness Committee book sales.

Kids' activities including Tricky Dickey's Magic Show, Wildlife Encounters, Face Painting, Ken Koerber Kids' Crafts including spindle drop & spin, Make a Basket & the Story of Rocks, Dunbarton Elementary School games and activities, Shaker Old Time Tools hands-on for kids, and Corn Hole bag toss game.

Music was provided by the Nevers 2<sup>nd</sup> Regiment Band, Sherpa Lizz Expedition from the Spireside Coffeehouse, Dominic the Drummer Boy with Dan VanKalken and Matthew the boy bagpiper in the parade.

There were 26 local vendors offering local vegetables, cat and dog treats, baked goods, pottery, clothing, soaps and lotions, home and yard decorations, woodwork, solar installation, recycled bottle art, handbags, a book author, and jewelry.

We want to thank all the volunteers who pitched in, both kids and adults who contributed immensely to the enjoyment of the day.

The Old Home Day Committee welcomes people to help out on the committee or submit ideas for next year's event.

The event had some significant changes from previous events in that the date was moved from late September to mid-August, there were no Bounce Houses due to changes in the Town's insurance coverage nor were there fireworks. We saw an increase in all attendance, from in-town and out-of-town attendees.

Total expenses were \$4,238.99, including the band, Bingo prizes, new publicity signage, table and chair rental, porta potties and partially balanced by vendor space charges and donations paid. This all left a balance of \$261.01 from the original \$4,500 budget which was returned to the Town General Fund, in addition to over \$400 in space fees paid by vendors. Several vendors donated prizes for the Bingo games in lieu of space fees.

The 2018 Dunbarton Old Home Day is planned for Saturday, August 18. Save the date!

Many thanks to all who volunteered to help make Old Home Day a success!

Respectfully submitted,

Members: Ken Koerber, Mark Lang, Alison Vallieres, Dan VanKalken, and John Stevens. Active non-members: George Maskiell, Tom & Karen Cusano and Don Larsen who contributed great support.

## **MILFOIL RESEARCH COMMITTEE -2017**

The Milfoil Research Committee, established in 2012, continues to inspect boats, trailers and trucks entering or exiting Gorham Pond.

There are two groups; the “Lake Hosts” work every weekend and holidays from mid-May to mid-Sept.

In 2017 there were 519 inspections performed (state total 94,222) working a total of 332.75 hours on Gorham Pond which included boats, kayaks and canoes along with the trucks and trailers used transport them.

The second group, the “Weed Watchers” check the other four ponds in Dunbarton for “new” milfoil growth. If found they report the location to me and I report it to NH Department of Environmental Services (DES) for further action. There was no Milfoil found in any other pond in Dunbarton.

Based on an inspection of Gorham Pond in 2016, DES came to a decision that there was enough milfoil to warrant a granular herbicide treatment in 2017.

On July 10, 2017 Gorham Pond had 39 acres treated with the herbicide at a rate of 142 pounds per acre. On September 19, 2017 divers were used to remove 8 total gallons of milfoil working a total of 2.25 hours.

Signs have been placed at all ponds in Dunbarton which explain the problem with Milfoil in NH waterways and how to clean off boats etc.

The Committee did not set up a booth at Old Home Day in 2017 due to members being involved the same day in an area wide yard sale. Proceeds from the yard sale were presented to the Town in the amount of \$325 to be included in the 2018 town funding portion for any treatment.

No residents expressed interest in volunteering to check boats during 2017. Additional volunteers are needed to work 2-hour shifts at the public ramp on weekends based on your availability. If you wish to help by volunteering, please contact me so that we can discuss your helping the current volunteers.

In 2014, Dunbarton joined the NH Lakes Association. This organization works with towns in NH to set up Lake Hosts groups within the state to check boats entering or exiting a waterbody.

After joining, Dunbarton received from NH Lakes, blue t-shirts to identify the individual as a Lake Host, informational pamphlets (which are handed out to boaters) and information to educate the boating public and speakers can be requested to come to Dunbarton to discuss milfoil and other waterbody issues.

Every year I apply for grant funding from the NH Lakes Association which is used to hire Lake Hosts who are paid by this funding. The amount of the grant funding from NH Lakes depends on the number of inspections and hours worked by all Lake Hosts working at the ramp the previous year. This is a great summer job for anyone at least 18 years of age.

In our first year (2014), we were awarded a grant of \$1,000, in 2015 the grant was \$1,300, in 2016 the grant was \$1,000 and last year (2017) was \$1,700. Our “paid” Lake Host in 2017 received \$616 (based on hours worked) and the unspent \$1,084 remained with NH Lakes due to no other individuals applying.

Information on applying for a Lake Host or “paid” Lake Host position is posted on the Town Hall bulletin board, Town Website and the Kiosk at the Public ramp at Gorham Pond in the spring.

Please consider volunteering to help protect Gorham Pond and the other four ponds.

Respectfully submitted  
Lou DeBerio

## DUNBARTON HISTORICAL AWARENESS COMMITTEE REPORT – 2017

				
<i>Signs installed at the Benjamin Hadley Grist Mill &amp; Mill Workers Boarding House historic sites</i>	<i>Native American Presentation at Elementary School</i>	<i>3<sup>rd</sup> Grade student Leonardo Roy with his "Florence Dow House" gingerbread reproduction and real house owner Sue Johonnott</i>	<i>Author Michelle Aronsky Sherburne instructs students in an interactive "Underground Railroad" educational exercise</i>	<i>This book should be in all Dunbarton homes! \$10 At the Library, Town Office &amp; Curios on the Common.</i>

For 25 years it's been the pleasure of this Committee to share the town's history and we thank you for supporting us. Feel free to drop in. Our meeting schedule is on the town web site but we usually meet the 4th Monday of the month.

It's always a delight to work with the Elementary School: supporting the annual Historic Gingerbread House Project and providing speakers this year for both "School Back When" and "Native American History Month." Thank you to speakers Dave Nault, Chuck Frost, Bill Zeller, Lee Martel and 9th grader Falon Labrecque for her assistance with Google Slides. We also sponsored speaker Michelle Aronsky Sherburne, author of "Slavery & the Underground Railroad in NH" at both the School and the Library.

'Teacher Tidbit Sheets' explored Dunbarton's connections to Civil Rights, Women's History, Black History and General John Stark. The Memorial Day issue featuring Dunbarton's Walter Gould was interactive. Students and townsfolk placed WWI poppies on his grave, and his inscription was finally finished almost 30 years after his death.

Many town residents are on our email list to receive these informative one-page, illustrated publications via email. If you're interested, contact us. Home School families especially welcome! We won't share your information.

We're again sponsoring an annual subscription for ancestry.com at the Library for students and town residents.

New member Fred Mullen's GPS skills have boosted our ongoing efforts to pinpoint the locations of our 12 known school houses. We still lack photos of four schools that were standing empty as of 1903: Ray (Mansion Rd.), Wheeler (Twist Hill Rd.), Bailey (red, on Robert Rogers Rd.) and Stinson (brick, on Gorham Pond Rd.).

We've added new items to the Library's Local History Room: genealogy/some photos of Dunbarton families through the 1960s, scrapbooks of news articles dating back to the 1800s, and a copy of Alice Hadley's unpublished manuscript – hundreds of pages of town history. We continue to collect stories from folks that grew up in town, both written and in video format, and will make them available. Interested in participating? Contact us!

Respectfully Submitted,

Donna Dunn, Chair/Secretary, 774-4567, [dunbartonhistorytod@gmail.com](mailto:dunbartonhistorytod@gmail.com) or [dunncottage@gmail.com](mailto:dunncottage@gmail.com)

Les Hammond, Treasurer	Bob Martel, Selectman Rep.	Lynn Aramini	Laraine Allen, Dunbarton Historical Society
Paula Mangini (9/17)	Gail Martel	Lee Martel	Alison Vallieres, Dunbarton Historical Society
Fred Mullen, Alternate (10/17)		Ken Swayze	Bill Zeller, Elementary School Liaison

### Mission Statement per 1992 Citizens Warrant Article:

- 1) List historic structures for the town
- 2) Make dated plaques for those wishing to have them on their structures
- 3) Establish educational programs for the children of the Dunbarton Elementary School



**HISTORICAL AWARENESS COMMITTEE FINANCIAL**  
**Fiscal Year Ended December 31, 2017**

Cash on Hand 12/31/2016	\$5,780.62
Receipts 1/01/17 to 12/31/17	\$435.00
Disbursements 1/01/17 to 12/31/17	(\$576.92)
Interest on Investments	\$0.59
Cash on Hand December 31, 2017	\$5,639.29

**HISTORICAL AWARENESS ARCHIVES PROJECT**  
**Fiscal Year Ended December 31, 2017**

Cash on Hand 12/31/2016	\$5,263.54
Receipts 1/01/17 to 12/31/17	\$0.00
Disbursements 1/01/16 to 12/31/16	\$0.00
Interest on Investments	\$0.48
Cash on Hand December 31, 2017	\$5,264.02

**Respectfully submitted,**

**Pamela Milioto**  
**Town Treasurer**



## UNH Cooperative Extension Merrimack County 2017

UNH Cooperative Extension serves residents in each of Merrimack County's 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

### Our Mission

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

### Our work for Merrimack County

Merrimack County Extension staff brings the research and knowledge of the university to county residents through hands-on workshops, site visits, conferences, phone consultations, printed materials, online resources, a statewide toll-free info line, and through strategic partnerships.



**80** community leaders gained knowledge and skills;  
**10** people took on new leadership roles in their communities.



**90** workers were trained in safe food handling; **325** citizens utilized the Information Line; **139** farms received technical assistance;  
**413** soil test recommendations informed crop management decisions.



**7,590** acres improved; **14** communities assisted with resources stewardship; **101** woodlot owners advised.



**233** local educators trained in STEM, healthy living & youth development; **2,037** kids and adults participated in educational programs.

This year, UNH Cooperative Extension trained and supported **328 volunteers** in Merrimack County. These volunteers contributed **26,462 hours** of their time extending the reach of our programs as 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others.

- **Food & Agriculture:** We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. This year, at least 3,146 Merrimack County citizens attended training in livestock management, crop production, safe food handling, pest management, agricultural marketing, pollinator protection, farm business management, landscaping for water quality protection, and more. Our team of specialists and volunteers also provide education and technical assistance to home gardeners and citizens through seminars, publications, and through our Education Center Info Line. This year, Education Center volunteers answered 324 inquiries from Merrimack County residents, and the county's 31 Master Gardeners contributed 483 volunteer hours through garden-focused projects, displays, and presentations, contributing an estimated value of \$12,000. This summer, Jeremy DeLisle joined our county staff as our new Food & Agriculture Field Specialist. He is a member of Extension's Fruit & Vegetable Team, and provides support for the state's agricultural and horticultural industries through direct one-on-one consultation and through development programming for fruit and vegetable producers, and other agricultural businesses and organizations. Jeremy visited 29 farms or businesses with one-on-one consultations, 600 individuals received one-on-one consultation with Jeremy through email, phone conversations and in-office visits, and 1290 individuals participated in programs taught by Jeremy.
- **Natural Resources:** Managing and protecting New Hampshire's natural resources is critical to our environment, quality of life, and tourism industry, as well as for current and future economic opportunities. Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 556 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and e-mail correspondence.

At least 972 County residents participated in many educational events: emerald ash borer educational workshops, geospatial technology training (GIS), N.H. Maple, N.H. Land Trust Coalition work, Saving Special Places Land Conservation conference, Speaking for Wildlife talks, Stewardship Network, woodlot visits, and forest management services. Volunteers from the N.H. Coverts project and the Natural Resource Stewards program contributed nearly 2358 hours conserving and managing natural resources in Merrimack County.

**Community & Economic Development:** Our Community and Economic Development team (CED) provides research-based education and assistance to individuals, families, businesses, and communities to help identify opportunities to enhance their competitive advantage, build upon their assets, and create conditions that foster local and regional economic growth. Over the last three years, Extension's facilitated engagement efforts in the Merrimack County town of Franklin helped lead to the creation of four *new* businesses (employing five people) and enabled the city to leverage \$1,336,000 in grants and tax credits to build 45 new units of affordable

- housing for working families and seniors utilizing a vacant mill building. Other Merrimack County towns have participated in Extension facilitated Community Visioning, Business Retention and Expansion programs, and training for community-based volunteers. This fall, Jared Reynolds joined our county staff as a Community and Economic Development Field Specialist and has already met and has started working with many towns in our county.
- **4-H/Youth & Family:** Preparing youth to become caring and productive citizens is critical to New Hampshire's future. The research-based education and information we provide enhances the leadership and decision-making skills of New Hampshire's youth and strengthens families. We provide educational resources for parents, families, and community serving volunteers and professionals through innovative programs such as Youth Mental Health First Aid Training, as well as, through creative delivery methods, including web-based outreach, e-newsletters and train-the-trainer programs. Merrimack County youth and volunteers participated in many 4-H youth development programs, including State and County Activities Days, Eastern States Exposition activities and competition, Teen Conference, county and state animal science shows, Barry Conservation Camp, Hopkinton State Fair, volunteer screening and training, and youth leadership/youth voice workshops. Merrimack County residents also participated in afterschool professional workshops, farm to school days, military family events and camps, and the Nutrition Connections programs for limited resource adults, families, refugees, and youth.

**We would like to take this opportunity to thank the 13 community members from all over Merrimack County who served on our Advisory Council during the past year:**

Commissioner Bronwyn Asplund-Walsh, *Franklin*  
 Mindy Beltramo, *Canterbury*  
 Lorrie Carey, *Boscawen*  
 Mark Cowdrey, *Andover*  
 Elaine Forst, *Pittsfield*  
 Patrick Gilmartin, *Concord*

Ken Koerber, *Dunbarton*  
 Paul Mercier, *Canterbury*  
 Chuck & Diane Souther, *Concord*  
 Mike Trojano, *Contoocook*  
 Jennifer York, *Warner*  
 State Rep. Werner Horn, *Franklin*

#### **Connect with us:**

UNH Cooperative Extension  
 315 Daniel Webster Highway  
 Boscawen, NH 03303  
**Phone: 603-796-2151**  
**Fax: 603-796-2271**

[extension.unh.edu/About/Merrimack-County](http://extension.unh.edu/About/Merrimack-County)

A wide range of information is also available at [extension.unh.edu](http://extension.unh.edu).



*The University of New Hampshire is an equal opportunity educator and employer. University of New Hampshire, U.S. Department of Agriculture and N.H. counties cooperating.*

## Librarian's Report for the Year Ending 12/31/2017

On behalf of the library staff and trustees, we thank the residents of Dunbarton for a fabulous year at the Dunbarton Public Library. This year brought many changes, most notably in a comprehensive upgrade of computers and installation of intranet security and infrastructure. The trustees chose Twin Bridge Services, Washington, N.H. to do this work, and to provide ongoing support using capital funds to make this possible.

The library improved its online presence and resources, which are now available to the community 24/7. Users may now access our card catalog, databases and downloadable content through the homepage. Over 3,000 eBooks and eAudios were downloaded this year through the N.H. State Library Downloadable Book Service. This is a 20% increase from last year. Subscriptions to our online weekly eNewsletter have grown, and our improved website, [www.dunbartonlibrary.org](http://www.dunbartonlibrary.org), had well over 10,000 visits in 2017.

The Dunbarton Public Library has grown as a well-used and appreciated resource. Visits to the library by adults and children increased nearly 30% over 2016, with 7,714 coming through our doors in 2017. Our circulation statistics also saw quite an increase, most especially in adult fiction, children's picture books and juvenile fiction. New members increased from 882 to 959 patrons.

Library programs for adults increased this year in number offered and participation. We received two N.H. Humanities grants to sponsor the well-attended *Vanished Veterans: N.H.'s Civil War Monuments and Memorials*, and *Robert Rogers of the Rangers, Tragic Hero* programs. We hosted a presentation on the *Stark Scenic Byway*, a Yarn Swap/Stash Bash, a second annual Community Soup Night, and a highly informative program on the New England coyote population with wildlife ecologist Chris Schadler. We organized author visits with Dan Szczesny and murder mystery writers and, together with the Dunbarton Historical Awareness Committee, hosted Michelle Arnosky Sherburne, author of the *Underground Railroad in New Hampshire*. N.H. Fish and Game Wildlife stewards gave two excellent presentations on bobcats and black bears in the area, and we are now hosting beginning and intermediate fly tying programs through the *Let's Go Fishing Program* of the N.H. Fish and Game. Year-round programs for adults include our popular monthly book discussion, coloring and drop-in crafts, and our immensely popular, standing room only, weekly Men's Coffee. Several community groups regularly using our meeting space include the Dunbarton Inspiration Group, Dunbarton Historical Awareness Committee, the Silver Birch 4-H group, and the Old Home Day Committee.

The theme of our children's Summer Reading Program was "Build a Better World." We had a busy summer with a variety of fun and educational programs, including a first ever "Touch a Truck" with Dunbarton Fire, Police and Highway Departments bringing over equipment and participating. The library hosted performances and presentations by Dan the Balloon Man, musician TJ Wheeler, a Raptor Program with the N.H. Audubon, as well as arts and crafts and LEGO Build parties.

Adult programs this summer included Tai Chi lessons through the Concord Hospital Outreach Program, and a Sky Watch and lecture with the N.H. Astronomical Society.

Year-round children's programs included drop-in arts and crafts, MakerToy parties, librarian outreach visits to DES, and school visits to the library by DES students. Our weekly toddler story time is a big hit with special guests, music and a "stay and play" afterward. We borrowed a different STEM/Maker Toy each month from the N.H. State Library's Maker Toy Library, held ukulele lessons, and started an afterschool Knitting for Kids program. This fall saw the introduction of a weekly reading program with three therapy dogs, and a visit from storyteller/musician Odds Bodkin. Trick or Treating on Halloween was a very special and exciting event, and we rounded out the year with a Pajama Story Time and visit with local author, Alexandra Welch-Zerba.

We invite you to stop by to see what is new for 2018. Keep up with our news by subscribing to our weekly eNewsletter. Find us on Facebook. We strive to be a place for all ages to meet, share ideas, and take advantage of all that we have to offer.

Respectfully submitted by Mary Girard, Library Director

## Library Trustees

Colleen Madden, Chair

Martha Wilson

Phil Kimball  
Katie McDonald  
George Maskiell

## Library Staff

Mary Girard, Library Director

Hudson Arce, Page

Madison Arce, Page (resigned 8/17)  
Lisa Poirier, Cleaning  
Gary MacCubbin, Substitute

## Library Holdings on 12/31/2017: 15,145

### Acquisitions by Purchase and Gift:

Children: 309

Adult Fiction: 261

Adult Non- Fiction: 169

Audio/Visual: 90

Withdrawn: 304

Overdrive Downloads: 3,031

Total Circulation: 11,256

Interlibrary loans loaned: 391

Interlibrary loans borrowed: 297

Children's Programs: 74

Children's Attendance: 1,240

Adult Programs: 179

Adult Attendance: 2,013

## Dunbarton Public Library Financial Report 2017

### Income

Book Sales: \$273.06

Copier/Fax: \$123.49

Donations: \$182.92

Equipment Income: 0

Fines/Fees: \$133.00

Fundraising: \$10.00

Grant Income: \$204.00

Interest Income: \$722.00

Nancy Lang Memorial: -\$7.67

Non- Resident Fee: \$25.00

Other Income: \$12.00

Town of Dunbarton: \$94,690.00

**Total Income: \$96,367.80**

### Expenses

Accounting: \$1,935.00

Audio/Visual: \$4,981.06

Books: \$8,729.25

Building Maint: \$150.00

Computer: \$9,675.00

Equipment: \$1,891.28

Finance Charge: \$27.59

Furniture: \$285.21

Internet: \$885.40

Museum Pass: \$610.00

Other Expenses: \$756.00

Payroll: \$50,005.77

Periodicals: \$640.80

Professional Fees: \$295.00

Programs: \$2,791.42

Reconciliation Discrep: .02

Supplies: \$1,304.82

Telephone: \$624.13

**Total Expenses: \$85,587.75**

Citizens Bank Checking: \$36,093.95

DCU LTD Savings: \$69,281.43

DCU Primary Savings: \$1,332.76

DUNBARTON TOWN HALL RESTORATION COMMITTEE  
AND THE  
DUNBARTON TOWN HALL RESTORATION PROJECT

The **Dunbarton Town Hall Restoration Committee** met regularly, with occasional, always welcome visitors. Sue Bracy joined the committee in April.

This year the committee focused on community outreach and input and on developing a pared down plan aimed at reducing project costs while meeting building, safety, and ADA codes. We also pursued funds. Thanks to Curt McDermott, a proposal was submitted to Artspace, which received a large, very competitive number of applications, among which ours was not selected.

In late winter the committee released a survey to generate awareness and help shape building redesign outcomes. Links to the electronic survey were on the Town and Town Library websites and were emailed to library and school contact lists. Paper copies were available at Town and School District meetings, at the Town Offices, and at the library. In all, 152 responses were received. They reflected a range of opinions, as summarized on the Town website.

Committee members assisted with raffle baskets and day-of activities at the annual Arts on the Common (AOTC) festival, income from was dedicated to Town Hall restoration efforts. The committee also had a table with surveys, project information, and a video. This year's AOTC raised a record \$7,500 towards the project – many thanks to the AOTC group! The committee also participated in Old Home Day, providing project information and survey results, and helped decorate the Town Hall for Halloween.

Committee members have toured the existing building from the basement up and have been considering alternative ideas for meeting code and making the upstairs accessible developed largely by John Stevens.

In the coming year the committee will continue to refine plans, fund raise, and work with other groups in town to underscore the value of this project.

Respectfully submitted,

Clement Madden, Co-Chair  
Margaret Watkins, Co-Chair  
Enid Larsen, Secretary  
Beth Boucher  
Sue Bracy

Bob Martel  
Nancy Rosen  
Ron Slocum (resigned)  
Peter Weeks  
Shelley Westenberg

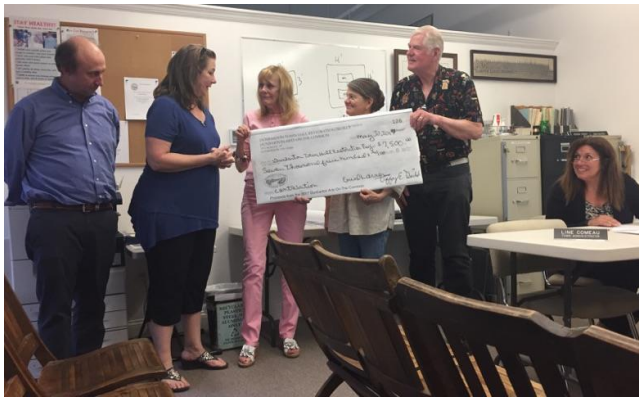
Matt Wilson  
Rick Antonia, Advisor  
Curt McDermott, Advisor  
Dan Morin, Advisor  
John Stevens, Advisor

The **Dunbarton Town Hall Restoration Project**, a 501(c)(3), meets quarterly and oversees money raised for the restoration project. The current balance is \$87,935.76. Trustees are: Shelley Westenberg, Chair, Clement Madden, Vice Chair, Margaret Watkins, Secretary, Tiffany Dodd, Treasurer, and Enid Larsen.

# Dunbarton Arts On The Common

In its 11th year, Dunbarton Arts On The Common, Co-Chaired by Pat Murphy, Enid & Don Larsen, has become a Mother's Day weekend tradition. Over 50 artisans offer their work for show and sale. People came from far and wide to stroll around the Commons and check out the various exhibitors that are selling hand crafted purses, uniquely designed clothing, scented candles, hand woven baskets, jewelry, ceramics, pottery, sculptures, amazing photography, jams and jellies, gourmet chocolates, and plants and flowers for the home and garden.

There was a great selection of food under the big tent at "Cusano's Cafe" run by volunteers Tom and Karen Cusano and a host of other volunteers. Area bands played live music from 10am-4pm Saturday, Sunday unfortunately was rained out. Raffle tickets were sold by hosts wearing blue aprons or at the raffle tent in front of the Town Hall. Over \$1,800 was raised from the unique raffle baskets that offered something for everyone, with such themes as Pamper Me - Honey Bear - Family Fun & Games -Mother's Day Delight - Dad's Treasure Chest and many more.



**PHOTO L to R: Clem Madden, Shelley Westenberg, Enid Larsen, Pat Murphy and Don Larsen**

In 2017 Arts On The Common donated \$7,500 to the Dunbarton Town Hall Restoration Project, a non-profit 501(c)(3) organization. In 2016 the Town Hall Restoration Project was presented with a check for \$7,000 as a result of the two-day event. The goal of the Town Hall Restoration Project is to restore the

historic 1909 Dunbarton Town Hall to its original purpose as a meeting place serving the entire community of Dunbarton. These donations were made possible in part by the sponsorship of the festival's signature sponsor, Grappone Automotive Group, and our associated sponsors: JCM Management Company, Capital Well, Dodd Electric, Dunbarton Family Dental Care, Mr. Gee's Tire, Granite States Communications, Goffstown Hardware, Chicoine Construction, and Classic Builders & Sunrooms.

The 2018 Arts On The Common will take place on **Mother's** Day weekend, May 12~13, be sure to mark your calendar and plan on attending!

For more information please visit: [www.DunbartonArtsOnTheCommon.com](http://www.DunbartonArtsOnTheCommon.com)  
or email us at [dunbartonarts@gmail.com](mailto:dunbartonarts@gmail.com)





## **A NOTE FROM THE DUNBARTON HISTORICAL SOCIETY**

2017 was not as busy as we would have liked it to be due to members illnesses and volunteers being busy with other projects. We were not able to accomplish as much as we had wanted to and going forward need the help of town citizens to continue our progress with the Jameson Cape as well as staffing the Historical Society during the summer months. Preserving Dunbarton's History is extremely important and as our members get older, it is important to have younger members and even children participate in the organization. We have many unique items and our buildings are envied by other Historical Societies in the State and Northeast, but without more support and involvement from the town, we will not be able to go forward with some of the wonderful plans we have.

The Historical Society had a Fund-Raising Yard Sale in May which was very successful despite rain.

The museum buildings now have a sign that includes a menu board that will allow us to better communicate with our members as well as with the general public.

The Dunbarton Historical Society hosted several very interesting programs and speakers this year. The May Program was presented by George Morrison on "Vanished Veterans - New Hampshire's Civil War Monuments and Memorials" with a large attendance including residents of surrounding towns. In addition, in September our Program was "New Hampshire Roads Taken - Or Not" by Steve Taylor which also had a large attendance including residents of surrounding towns and Dunbarton residents.

At our Annual Meeting in October, which included a Potluck Dinner, we were able to open many parcels which have been donated to the Dunbarton Historical Society from Lester Mack, who was a veteran of World War II and a "Son of Dunbarton". He served valiantly as an Air Force Officer and pilot. This World War II memorabilia will be on display at the Historical Society in the coming year once it is catalogued and preserved.

During the year, we continued to offer programs of historical interest for our members and guests and continued our efforts to preserve existing Dunbarton history and historical items as well as acquire new donations. Our mission is to preserve Dunbarton's History. Watch our sign and Facebook Page for future announcements.

We sincerely thank all of our members, volunteers and Town's People who have supported us over the past year and welcome new members to join us as we preserve and rebuild Dunbarton History.

The Dunbarton Historical Society.

[DHS@gsinet.net](mailto:DHS@gsinet.net)

Like Us On  
Facebook!

### **BIRTHS REGISTERED IN DUNBARTON – 2017**

DATE OF BIRTH	NAME	PLACE OF BIRTH	NAMES OF PARENTS
January 20, 2017	Jason Allen Lover	Concord, NH	Jared Lover Ashley Lover
March 23, 2017	Grady Charles McMinn	Manchester, NH	Matthew McMinn Lisa Dunbar
April 30, 2017	Timothy Joseph Herbert, Jr.	Manchester, NH	Timothy Herbert Leigh Herbert
May 16, 2017	Sadie Marie Brassard	Concord, NH	Scott Brassard Taryn Brassard
May 16, 2017	Charlotte Marie Lantiegne	Concord, NH	Adam Lantiegne Michaela Lantiegne
June 23, 2017	Logan Christopher Nolin	Manchester, NH	Mark Nolin Stephanie Dirocco
June 30, 2017	Penelope Louise Kemp	Manchester, NH	Michael Kemp Molly Kemp
July 11, 2017	Nora Shea O'Brien	Concord, NH	James O'Brien Bridget O'Brien
August 25, 2017	Madeline Diane Barcroft	Manchester, NH	Kevin Barcroft Holly Barcroft
August 25, 2017	Lucas Michael Barcroft	Manchester, NH	Kevin Barcroft Holly Barcroft
August 31, 2017	Raelyn Amelia Schuetz	Manchester, NH	Timothy Schuetz Marissa Schuetz
September 3, 2017	Charles Joseph Zahn	Manchester, NH	Brian Zahn, Jr. Brittney Zahn
October 25, 2017	Elder Wolf Fall	Manchester, NH	Patrick Fall Abbigail Fall

## MARRIAGES REGISTERED IN DUNBARTON – 2017

DATE OF MARRIAGE	NAMES	RESIDENCE
June 11, 2017	Jeffrey C. Lanphear Shelley M. Walsh	Lisbon, CT Dunbarton, NH
July 17, 2017	Patrick J. Stringer Lana J. Lepine	Dunbarton, NH Dunbarton, NH
July 29, 2017	Kevin M. Andrews Amber M. Young	Dunbarton, NH Wilmot, NH
August 5, 2017	Eric R. Cooke Catherine P. Cyr	Dunbarton, NH Dunbarton, NH
August 12, 2017	Brandon J. Hobl Carrie M. Andrews	New Boston, NH Dunbarton, NH
August 19, 2017	John M. Skiff Amanda M. Skladony	Dunbarton, NH Dunbarton, NH
August 21, 2017	Matthew J. Roy Brittany A. Fisher	Dunbarton, NH Dunbarton, NH
September 15, 2017	Nicholas P. Francoeur Andreena B. Lemire	Dunbarton, NH Henniker, NH
September 23, 2017	Zebulon J. Burnham Lori A. Turcotte	Dunbarton, NH Dunbarton, NH
September 30, 2017	Nathan S. West Jamie A. Van de Car	Dunbarton, NH Dunbarton, NH
October 7, 2017	Steven D. Batchelder Dierdra E. Foote	Dunbarton, NH Dunbarton, NH
October 7, 2017	Christian M. Winn Molly C. O'Donnell	Merrimack, NH Dunbarton, NH
October 14, 2017	Justin R. Nault Shelbie A. Nolin	Dunbarton, NH Dunbarton, NH
December 2, 2017	Spencer M. Nault Kayla M. Hillhouse	Dunbarton, NH Dunbarton, NH

## DEATHS REGISTERED IN DUNBARTON – 2017

DATE OF DEATH	NAME	PLACE OF DEATH	NAMES OF PARENTS
January 5, 2017	Flo Beaudoin	Epsom, NH	Lionel Duclos Doris Martel
January 29, 2017	Melicien C. Gendron	Concord, NH	Ulysses W. Gendron Rachel Richard
March 17, 2017	Mark Robinson	Dunbarton, NH	Rodney Robinson Jo-Ann Robinson
March 19, 2017	Mike Whittier	Concord, NH	Fred Whittier Gertrude Emerson
April 16, 2017	Joan Burnham	Goffstown, NH	Omer Drouin Ernestine Seymour
April 23, 2017	Andre Olivier	Dunbarton	Andre Olivier Ruby Fenerty
May 3, 2017	Naomi Ireland *	Dunbarton, NH	Charles Moreau Mary Garland
May 6, 2017	Marion Harding *	Bedford, NH	Wilbur Mackenzie Amy Worchester
May 28, 2017	Geneva Sanborn Olsen **	North Carolina	Unavailable
June 3, 2017	Christopher McGurk *	Erie, PA	Frank McGurk Mary McGurk
June 4, 2017	Deborah Gelinis	Dunbarton, NH	Philip Fyfe, Sr. Cynthia Young
July 11, 2017	Mark Camire	Woburn, MA	Guy Camire Maureen LaVoice
July 30, 2017	Norman Caron	Dunbarton, NH	Lionel Caron Eva Larochelle
November 1, 2017	Sue Manning	Concord, NH	Jacques Weston Keitha Dudley
November 11, 2017	Katherine Beliveau	Manchester, NH	John Petroskey Jessie Murphy
December 7, 2017	Jennifer Elberfeld	Concord, NH	Gordon Westover Erthalder Towle
December 11, 2017	Janet MacDougall	Manchester, NH	Frederick Leafe Wilma Roberts

Interment: \*Dunbarton Center Cemetery

\*\*Pages Cemetery

I hereby certify that the preceding return of births, marriages and deaths registered in the Town of Dunbarton in the year 2017 is correct according to the best of my knowledge and belief.  
Linda L. Landry, Certified Town Clerk

# **DUNBARTON SCHOOL DISTRICT**

## **ANNUAL REPORT**

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**2017**

## **DUNBARTON SCHOOL BOARD – 2017 ANNUAL REPORT**

### **TERM EXPIRES:**

Deborah Trottier, Chair	2020
Clement Madden, Vice Chair	2019
Jarrett Duncan, Member	2019
Jeffrey Trexler, Member	2018
Heather Lalla, Member	2020

## **OFFICERS OF THE SCHOOL DISTRICT – 2017 ANNUAL REPORT**

### **TERM EXPIRES:**

Rene Ouellet, Moderator	2020
Judy van Kalken, Clerk	2019
Michael Lessard, Treasurer	2020

## **ADMINISTRATION – 2017 ANNUAL REPORT**

Dr. Dean S. T. Cascadden, Superintendent of Schools

Mr. Duane Ford, Assistant Superintendent for Business Administration

Ms. Tamara MacAllister, Director of Student Services

**ANNUAL REPORT  
DUNBARTON SCHOOL BOARD CHAIR  
2016 - 2017**

The Dunbarton School Board continues to grow our relationship with SAU 67 and the Bow School Board. We thank Superintendent Cascadden, Assistant Superintendent Ford, and the staff at SAU 67 for their support and patience as we continue working together. The Board is committed to providing an excellent education to all of our students at Dunbarton Elementary School (DES) and thank Principal Owen Harrington, Special Education Facilitator Laura Landry, and the staff at the elementary school for their continued hard work and dedication educating the students of Dunbarton. We want to extend a thank you for many years of service to Melissa Fandrich, longtime Library Aide at Dunbarton Elementary School, who retired this year. As with the past few years, we continue to support the students who elected to stay at Goffstown High School. The majority of these students will be seniors in the upcoming 2017-18 school year. We continue to help transition our students who now attend Bow Memorial School and Bow High School.

The March 5, 2016, the Annual School District meeting also saw the presentation of two citizen petition articles, one for a 2.5 percent tax cap and one for changing the way Dunbarton votes for school district warrant articles through Senate Bill 2, known as SB2. There was a lot of interesting discussion for both sides of the issues and the Board feels that this kind of discussion is very helpful for all. In the end, both articles were defeated.

In September of 2015, the legal suit filed by the Goffstown School District was heard at the New Hampshire Supreme Court. After many months of waiting, including a delay for additional briefs requested by the Supreme Court, a decision was rendered on May 13, 2016. The Supreme Court ruled in favor of Dunbarton indicating that expiration of the AREA Agreement does not result in any additional financial obligation of the Dunbarton School District to the Goffstown School District.

What a difference a year and All-Day Kindergarten (ADK) makes! September of 2015 had a very low half-day enrollment of 9 students. September of 2016 had an enrollment of 35 all-day kindergarteners. ADK has allowed our kindergarteners, for the first time, to be full participating members of the DES community. The all-day format allows for more of the curriculum to be taught and allows for the students to have developmentally appropriate activities as well more time to learn social and educational skills and for teachers to identify early intervention efforts where needed. Our teachers have done a wonderful job with the all-day programming and have adjusted the daily schedule as needed.

The staff, administration, and the Board feel that this program has been well worth the efforts and that we will continue to see the benefits and the need for ADK. At the March 2016 School District Meeting, the School Board presented the 2016-17 operating budget and separate warrant articles for a three-year teachers' contract, all-day kindergarten, a \$50,000 deposit into the Capital Reserve Fund for future projects, and a \$1,000 deposit into the Dunbarton Community Center Capital Reserve Fund. At that time, the Board estimated that the cost of these articles would increase the tax rate by \$0.73. However, we also estimated a significant increase in our revenues, mainly due to an increase in our State Education Grant, which lowered the predicted tax rate increase to only \$0.35. By the end of our fiscal year on June 30 our 2015-16 unencumbered fund balance was higher than our March estimates. This balance of unspent funds from the prior fiscal year is used to reduce the amount needed to be raised by taxes when the tax rate is set in October. The additional unencumbered funds balance reduced the actual total school tax rate increase to only \$0.15, which is an increase of less than 1%. Although our year-to-year expenses and revenues have varied over the past six years, sometimes considerably, the total school tax rate has increased only 16% for an average of less than 2.7% per year. Looking forward, our enrollment is increasing sharply and our elementary school building needs attention, which will affect our ability to maintain these modest tax rate increases.

Highlights of the proposed 2017-18 operating budget include a large increase in Special Education costs due to additional student services, and a large increase in regular education due mostly to an increase in middle and high school tuition. The School Board has little control over both of these expense items. Our budget includes a much-needed increase in Guidance services, a decrease in building maintenance and operations, and a decrease in debt service as we have completed payment of the 2006 bond for HV system renovations.

The School Board is aware that significant areas of the elementary school building are due for upgrade or replacement. Our increasing elementary school enrollment, particularly in kindergarten next year, has prioritized the need for an additional classroom, and our increasing delivery of Special Education services and remedial learning has highlighted the need for additional small instructional space. Storage rooms, the conference room, and the teacher's workroom have been repurposed for offices and small learning centers. The Behavior Interventionist's desk is in the hallway and the Technology Aide works at the teacher's lunchroom table. It is clear that an addition and renovations will be required to meet these growing space needs and to enhance security at the main entrance. The Board asked the district's Capital Improvements Committee (CIC) to investigate the needs for space and facility upgrades and to recommend a long-term Capital Improvement Plan (CIP) that will address these needs. To assist the CIC, a consultant was hired this fall to perform a Capital Needs Assessment of the entire facility to identify the particular features, determine expected useful life and remaining life, and estimate the cost of replacement or upgrade. About a dozen CIP options were considered and narrowed down to five for further consideration. The Board held a Public Forum on January 11, 2017 to get feedback about future space and capital needs at Dunbarton Elementary School. The Board is committed to retaining ADK, as it is educationally and socially a success at DES, however, our enrollment has increased in kindergarten and other grades leaving us one classroom short. We can return to half-day kindergarten, however, the Board is exploring short-term options to keep ADK, if possible, until the one classroom addition can be constructed. With the 2017-2018 proposed budget and the other warrant articles, the Board feels that any tax impact that is brought forward will be fiscally and educationally responsible and will continue our focus on providing a quality education to the students of Dunbarton in 2017-18 and into the future.

We look forward to discussing the Board's efforts, the full 2017-2018 budget, and other warrant articles at the School District Meeting on March 11<sup>th</sup> starting at 3:00 p.m. in the Harlan & Betty Ann Noyes Community Center. We have multiple presentations and plan to move through them in a timely and thoughtful manner. We hope to see you there.

Submitted by:

Deborah Trottier, Chairperson  
Debra Foster, Vice Chairperson  
Jeff Trexler, Member  
Jarrett Duncan, Member  
Clement Madden, Member



# Dunbarton School District

20 Robert Rogers Road Dunbarton, NH 03046



## Capital Improvements Committee

### 2017 Membership:

Jeff Trexler – CIC Chair  
Owen Harrington – Principal  
Ed Fandrich  
Clem Madden

Carl Metzger  
Rick Morin  
Ron Slocum  
John Stevens  
John Trotter

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## CAPITAL IMPROVEMENTS COMMITTEE - 2017 ANNUAL REPORT

The CIC is a standing committee of the Dunbarton School Board with a mission to assist the Board in achieving their capital improvement goals. A capital improvement is defined as an investment in facilities and equipment costing over \$10,000 and having a useful life of at least five years.

In 2016 the School Board identified four broad capital improvement goals.

**Goal 1 Upgrade aging school facilities and equipment.** There are many building components approaching the end of their useful life and will soon need to be replaced or upgraded. These include but are not limited to: roofing; siding; windows; heating/ventilating (H/V) systems in the lower level gym, kitchen and toilet rooms; the digital control system for all H/V equipment; boiler; domestic hot water system; toilet rooms in the gym and the 1998 addition; and replacement of the two septic systems.

**Goal 2 Provide one additional classroom to ensure adequate space for all-day kindergarten (ADK).** The building currently has 13 classrooms: two for each grade level 1 through 6 and one room for two half-day kindergarten classes. A warrant article approved in 2016 authorized the Board to offer ADK subject to having sufficient classroom space available. For the 2016-17 school year there was a small 6th grade class that fit in one room resulting in two rooms available for ADK. Our 2015 student census identified only 11 kindergarten students for the following 2017-18 school year. It was believed that this small class would fit in one ADK classroom and, in future years, would likely occupy only one classroom at each grade level leaving two rooms available for ADK for the foreseeable future. However, by March of 2017, 22 students had registered to attend ADK that fall and, with more registrations expected before September, the School Board determined that the class size was too large for one ADK classroom and voted to revert to a half-day program. Considering the significant educational benefits of ADK, the Board is committed to rectifying this situation in the future by having two classrooms available for every grade, K through 6.

**Goal 3 Provide additional office and small instructional spaces to meet the changing needs of our growing school.** As the school population has grown, so too has the need for student services, the number of staff providing student services, and the need for appropriate spaces to deliver these services to both regular education and special education students. Currently, the conference room has been turned into a reading intervention room, the teacher's workroom is used for OT/PT with some OT services provided in the adjacent corridor, one storage closet is now the teacher's workroom and another is used as a time out space for students with periodic behavior issues, the school psychologist's desk is in the corridor near an exit door, the technology aide's workspace is the teacher's lunch table, behaviour intervention is located in a tiny room that often contains three adults and two students, and there is no other space except the corridors for small instruction or break-out group learning.

**Goal 4 Enhance control over access and security at the main entry.** A 2014 School Security Assessment performed by the NH Division of Homeland Security and Emergency Management highlighted the concern with lack of security at the main entry. A camera and buzzer door have since been installed, but the staff has limited visual control over the entry and there is no way to see if unauthorized visitors are "tailgating" behind others through the secure door. The wall between the office and the entry is a structural wall which has previously limited the options available to improve security.

To address these goals the School Board asked the CIC to prepare a Capital Improvement Plan (CIP) which would plan for these needs in a timely and cost-efficient manner with a steady and predictable annual capital budget. The

District's annual capital budget, defined as the sum of any capital expenses, any bond payments, and any deposits into the Capital Reserve Fund, has diminished greatly over the past 10 years. Between 10 and 20 years ago the capital budget averaged about \$200,000 per year, but within the past 10 years it has averaged only about \$100,000 as the Board cut back on capital spending during the economic downturn.

To incorporate Goal 1 into the CIP, CIC worked with On-Site Insight, a facilities evaluation consultant, to study the building and its numerous components, estimate their expected useful life, and estimate the cost of replacement or upgrade. On-Site Insight's report and other relevant documents are available for viewing on the school website at [www.dunbarton.k12.nh.us](http://www.dunbarton.k12.nh.us). For Goal 2, CIC gathered information for a potential one-classroom addition on the rear of the building that was prepared by the ADK Committee in 2015. The cost of the addition also included replacing the H/V unit serving the entire 1998 wing which has been the source of numerous heating problems over the years. For Goals 3 and 4, CIC Chair Jeff Trexler met with school staff and administration and prepared a schematic design for an addition and renovations at the front of the building to add needed spaces, recapture storage and conference rooms, and address security at the main entry.

With this information CIC prepared a Capital Improvements List of 14 large items to be addressed within the next 10 years. The list included the facility and equipment upgrades noted in Goal 1 above as well as additional items identified by On-Site Insight. It also included the one-classroom addition for ADK and the addition and renovations in the office area and main entry. By the end of 2016 CIC had estimated preliminary costs for the items on the list, explored several implementation scenarios and funding options for the CIP, and held a public forum to solicit input from residents on these options.

Early in 2017 CIC further refined the costs and options, determine the estimated total cost of a few of the more viable options with and without long-term borrowing, and looked at the current construction climate. CIC found that inflation in the construction industry at that time was running over 5% per year while interest rates for school construction bonds were only about 2%. Considering that all the facilities and equipment items on the Capital Improvements List had an expected remaining useful life of six years or less, it was clear from an economic perspective that it made more sense to borrow money to implement these improvements sooner rather than schedule them in a chain of smaller projects over several years where inflation would drive up the total cost. CIC recommended and the School Board accepted CIP Option G which consisted of accomplishing 13 of the items in one large project in 2018 funded primarily with a bond. Replacement of the two septic systems was dropped from the original list of 14 items after an inspection determined that they were functioning properly and not needing replacement at this time. Total cost of the project was estimated at \$1,900,000 at that time. CIP Option G is available for viewing on the School Board / CIC page of the school website at [www.dunbarton.k12.nh.us](http://www.dunbarton.k12.nh.us).

CIP Option G was presented to the public at the 2017 annual School District Meeting in March in conjunction with two warrant articles. One article requested a deposit of \$240,000 into the District's capital reserve fund to increase our savings in advance of the proposed 2018 large construction project. The second article requested withdrawal of up to \$100,000 from the capital reserve fund to hire design and construction professionals to prepare plans and specifications, obtain bids for the work, and prepare a construction proposal for voter consideration at the 2018 annual School District Meeting. Both articles were approved.

On April 5 the School Board charged CIC with Task 17: Design and Bidding of Capital Improvement Plan G – Renovations and Additions to Dunbarton Elementary School. It requested that CIC manage the design and preparation of construction drawings and specifications for Items 1-13 on the Capital Improvements List, determine cost of construction and related expenses, and prepare a project description and budget for consideration by the voters at the March 2018 School District Meeting.

Two important decisions were made at this time. First, it was decided to hire an architectural firm to design the entire project and complete the full set of construction drawings and specifications in time for contractor bidding in late 2017. This is different from a typical municipal design process where the architect develops only a general design and preliminary drawings so that a budget estimate can be prepared. If the project and budget estimate is approved by the voters in March, the architect then finishes the design, completes the detailed drawings and specifications, the documents are released for bidding in late spring, and a contractor is selected in time to start construction once the school year is over in mid June. CIC recognized that the proposed project is too large and too complex to be completed during just the 10 weeks of summer vacation. Construction of the additions would need to

begin in April and some of the exterior work done in the spring if the entire project were to be substantially complete in time for the opening day of school in late August. Therefore, bidding would have to occur and contractors lined up prior to the March vote. As an added benefit to completing the design documents early, CIC can bring to the voters a firm price based on actual bids for a well-defined scope of work instead of a less reliable budget estimate based on partial design documents.

The second decision was to hire a Construction Manager (CM) instead of using the traditional design-bid-build method with a General Contractor. A CM is an experienced construction company that assists the design team during the design process by providing construction expertise and cost estimating services. With the traditional method we don't really know the total cost of the project until the design and drawings are complete and bids are received from General Contractors. With the CM method, we have a construction and pricing professional at the table when important cost and design decisions are being made. Once the design and bid documents are complete, the CM solicits bids from multiple subcontractors and material suppliers for all aspects of the construction work similar to what a General Contractor would do. The difference, though, is that the CIC, design team, and CM select the appropriate bids and build the budget together. The total construction budget, including an adequate contingency amount and the CM's fee for their management services, is called the Guaranteed Maximum Price (GMP). If the voters approve the project in March, the CM then is contractually responsible for completing all of the work indicated in the bid documents for no more than the GMP. If the project ends up costing less than the GMP, 100% of any savings is returned to the school district.

Following these two decisions, CIC prepared a Request For Proposals for architectural and engineering services. CIC reviewed proposals submitted by six firms, chose four highly qualified firms for interviews, and selected the Concord firm of WarrenStreet Architects (WA) as the most qualified and best firm for our needs. WA's services include architectural design as well as engineering design services for mechanical, electrical, and plumbing using WV Engineering of Keene as a subconsultant. Local Dunbarton firms J.E. Belanger Land Surveying, Antonia Design, and Trexler Engineering donated professional services for site surveying, civil engineering, and structural engineering respectively. CIC is grateful for their time and effort and thanks them for their generous donation to our community.

Shortly after WA was selected, CIC prepared a Request For Proposals for CM services and received six responses. Again, CIC chose four highly qualified firms for interviews and selected Bauen Corporation of Meredith as the best choice for this project based on their qualifications, experience and CM fee.

The design team for this project consisted of CIC and School Board Members Jeff Trexler and Clem Madden, Principal Owen Harrington, Special Ed Coordinator Laura Landry, Maintenance Custodian Lee Simons, WA's Project Architect Kyle Barker, and Bauen Corporation's Project Manager Greg Smith.

Early in the design process Mr. Barker reviewed our existing conditions, the list of improvements and schematic designs, and met with staff and administration to better define the construction program. With fresh eyes and extensive school design experience, Mr. Barker recommended against building the addition on the front of the building for administration and small instructional spaces. Instead, he recommended adding three classrooms to the rear of the building instead of just one, and renovating two existing classrooms into smaller spaces. The net gain is still just one additional classroom bringing our total to 14. This change has several benefits over the earlier front and rear addition scheme, including:

- Providing more room for additional special education and regular education small instructional spaces that were not identified in the earlier plan. It also addresses building code issues by providing additional toilets and moving bookstacks of guided reading material from the center corridor area into a new Reading Room.
- Allowing these spaces to be distributed within the classroom areas of the building rather than concentrated in the front administration wing. Special education students using these spaces would be included in the greater school community and not feel isolated.
- Allowing placement of same-grade classrooms adjacent to each other for better collaboration.
- Expanding the parking lot to the west of the addition behind the police station with six new spaces.
- Greatly simplifying construction operations by concentrating the building expansion to just the single location at the rear rather than additions at both the rear and front. It eliminates the logistical problem of maintaining access to the main entry during construction of an addition on the front of the building.

Disadvantages of this change include a higher cost due to an increase in the total area of the addition, additional site work to move the fire road, and a small impact on the existing playground due to relocation of the fire road. After consideration of these and other factors the design team embraced this proposed change as the best solution to our current and future space needs.

Throughout the Fall of 2017 the design team met frequently to develop the fundamentals of the construction project, review and decide on various options, and consider cost implications. The objective of this effort was to find reasonable, practical, and cost-effective solutions to our capital improvement needs that emphasized value. CIC held a public forum on October 30 to report on the team's progress and projected cost estimate, and to seek public input prior to finalizing the design. On November 28 the full set of design drawings and specifications, referred to as the bid documents, were transmitted to Bauen Corp. who then spent the next three weeks advertising and soliciting multiple bids for all of the parts and pieces. The design team met on December 21 and again on January 2, 2018 to review the bids and establish an initial GMP which was presented to and approved by the School Board on January 3. The bid documents, Bauen's GMP breakdown, and the January 3, 2018 financial data are posted on the school website. As of this writing the design team is fine tuning the scope of work based on feedback from bidders, and will finalize the GMP in advance of the School Board's Bond Hearing scheduled for February 7, 2018.

## **PROJECT FEATURES**

### **Interior Renovations**

- Renovate one existing classroom into a new reading instruction room, school psychologist office, guidance office, and small instructional space. Renovate another existing classroom into an office for speech services, a behavior intervention office including a time out room, an OT/PT room, and a small instructional space.
- Move the teacher's workroom back to its original space, repurpose the existing behavior room into a small instructional space. Recapture two storage rooms and a conference room for their original use. Create a new special education small instruction room.
- Renovate the nurse's toilet room and teacher's toilet room to comply with accessibility code.
- Renovate the lower level gym toilet and shower rooms and 1998 wing toilet rooms similar to the 2015 main entry toilet renovations. New toilet partitions, FRP wall covering, epoxy flooring, ceilings, paint, and sink cabinetry.
- Enlarge the teacher's lunchroom. Additional tables, chairs, and cabinetry.
- Renovate main entry area to include a larger vestibule, a new glass door with buzzer lock into main office and a new door from the office into the corridor, structural shear wall alterations, and associated new flooring, ceilings, and finishes.
- Add spray foam insulation to the bottom of the roof in the attic above the administration wing for ice dam mitigation.
- Replace carpet in all corridors with carpet tile.

### **Addition**

- A three-classroom addition on the rear of the 1998 wing, toward the playground. Two existing

### **Mechanical, Electrical & Plumbing**

- Replace oil-fired boiler and propane water heater with two propane boilers, new pumps and piping.
- Replace underground oil storage tank with new underground propane tanks.
- Replace three 30-year-old H/V units serving the gym, kitchen and toilet rooms with two new units. Replace weak fiberboard ductwork with insulated sheetmetal. Clean metal ducts to remain that serve the gym. Replace 30-year-old exhaust fans and other equipment.
- Replace failing H/V digital control system with a new system and sensors controlling all equipment in the building.
- Add air conditioning to the two H/V units serving the library and administration wing.
- Replace outdated fire alarm system with a modern, fully addressable system.
- LED light fixtures in new and renovated rooms.
- Code required power and communication wiring and terminations in new and renovated spaces.
- Faucets and motion sensor valves in new and renovated toilet rooms.
- Modifications to existing mechanical, electrical and plumbing as required in renovated spaces.

### **Site Work**

- Relocate paved fire road around the addition.
- Move pieces of playground equipment as required for the fire road using volunteers.
- Relocate the Noyes Memorial Maple Tree.
- Expand the west parking lot to add 6 spaces.
- New sidewalk paving at addition and main entry.

### **Exterior Envelope**

- New roofing, flashing, eave and soffit trim at all roofs.

- classrooms repurposed into other spaces for a net gain of one classroom.
- Includes two single-occupant toilet rooms for staff and students to comply with building code.
- Relocate coat cubbies from existing classroom, new cubbies in two of the new rooms.
- Carpet tile flooring for durability, cleanliness, and easy maintenance.
- Relocate existing aluminum exit door and hallway ceiling heater.
- Replace problematic 1998 H/V unit with a new energy efficient unit to serve the 1998 wing and new classroom addition.
- New attic platform for H/V unit with fire rated pull-down access stair for easy maintenance.
- New heavy-duty vinyl siding and trim on all walls, combination of clapboards and shingles.
- Additional rigid foam insulation behind siding at lower level concrete block walls.
- Replace all vinyl windows with rigid fiberglass.
- Replace 30-year-old steel doors and frames at concrete block walls.
- New card access entry system at gym and main entry doors.
- New exterior canopy at the main entry.
- New exterior canopy roof at kindergarten classroom exit door.

As of this writing the GMP is \$2,130,000, which includes Bauen's 3.75% CM fee and a 6% contingency. The GMP breakdown of costs is posted on the school website. Adding \$62,000 for Owner's expenses for architectural and engineering fees, legal fees, furniture and equipment, and other miscellaneous expenses, brings the total construction cost to \$2,192,000. These numbers may change slightly prior to the Bond Hearing as final adjustments are made to the scope of work. At the present time the plan is to withdraw up to \$427,000 from the District's Capital Reserve Fund: \$120,000 for the contingency and \$306,000 to reduce the amount of the bond. At the end of the project, any contingency money that is not spent will remain in Capital Reserve for future capital improvement projects. The balance of the cost, up to \$1,765,000, will be financed with a 10-year bond at an estimated rate of 2.5%. CIC is recommending that we plan for a level Capital Budget of \$230,000 each year during the life of the bond which will cover the annual bond payments and allow for small deposits each year to rebuild the Capital Reserve Fund.

Grant money is available through the NH Division of Homeland Security and Emergency Management to assist schools in funding up to 80% of the cost of security improvements. We are presently calculating the total cost for security improvements in Goal 4 and will soon submit our grant application. Grant funding will not be announced until shortly after our School District Meeting, but any amount received will be applied to reduce project costs.

Looking forward, CIC recommends that we engage On-Site Insight again in about five years to review our facilities and update our capital needs assessment. In this way we can see whatever capital needs may be on the horizon at that time and update our Capital Improvement Plan accordingly to maintain steady annual capital budgets.

The past 18 months have been very busy for the Capital Improvements Committee. We studied our facility and identified a large number of impending capital needs. We prepared a rational Capital Improvement Plan to meet these needs in a timely and cost-efficient manner without large fluctuations in the District's annual capital budget. After approval from the voters last March, CIC hired excellent design and construction professionals, then worked with the team to manage a large and complex design project and build a budget based on practical and reasonable solutions. We look forward to presenting our findings to the community at the annual School District Meeting at 1:00 pm, March 10, 2018, at the Noyes Community Center at Dunbarton Elementary School.

CIC wishes to thank the School Board, administration, and staff for their time, effort, and support throughout this process. We also wish to thank Kyle Barker of WarrenStreet Architects and Greg Smith of Bauen Corporation for their care and attention to our needs and for their professional expertise. Finally, we wish to thank our community businesses who stepped forward to donate their professional services and save the District thousands of dollars.

Respectfully submitted,  
Jeff Trexler, CIC Chair

## **ANNUAL REPORT**

### **Dunbarton Elementary School Principal**

### **2017 - 2018**

This year was another year of consistent growth and improvement for Dunbarton Elementary School. We continued to improve upon our curricular programs and consistency by implementing the enVisionmath 2.0 program. We also instituted an All-Day Kindergarten program. As has been the case for the past few years, we continued to improve upon our competencies as well as technology offerings for students.

Under the consistent guidance of Dr. Gage, SAU 67 Curriculum Director, we have continued our work on creating competencies to better show student understanding. As was mentioned in last year's annual report, we have written competencies in writing, reading, and math. We have also branched out and begun our work on science competencies. Furthermore, we began our work on determining which assessments from our writing and math programs can be used as performance tasks that will determine a student's level of competency/understanding of concepts. It is exciting work that is moving us further into the 21st Century.

One of the larger initiatives of the school year was the implementation of an All-Day Kindergarten program. This was a big step for Dunbarton Elementary School as we continue to strive to meet the learners of today. We were able to make All Day Kindergarten a reality at DES due to available space of an extra classroom. By instituting All-Day Kindergarten, we were able to provide an increase in weekly instructional time from roughly 12 hours to 30 hours. Beyond simply extended time, all-day kindergarten also allowed for significantly improved intervention services for our kindergarten age students. By having kindergarten students in the school, we were able to provide intervention on an as needed basis for any and all students. This was a significant change and allowed for not only increased instructional time but also better opportunities for students to integrate into DES. It was definitely a positive change at DES with kindergarten here full time.

We improved our math instruction significantly by implementing enVisionmath 2.0 at each grade level. By implementing this new program grade level to grade level, we greatly increased our consistency in instruction and student learning. We also met as a staff each month to discuss the program's strengths and areas for modification. It was a great process for us to be able to better our math programming and instruction. By using enVisionmath 2.0 we are also using a program that is much more technology rich. Furthermore, enVisionmath 2.0 has a strong problem-solving facet to it so students are better able to apply their math learning in real world scenarios.

We continued to increase our technology offerings for students this year. We increased our one to one Chromebook program to include Grade 3 students. Now students in Grades 3 - 6 each have a Chromebook to use. Students in Grades 1 and 2 have access to Chromebook pods of seven or so Chromebooks in each classroom. Kindergarten students had access to iPads. By using these tools, we are better able to meet students' learning needs as well as to provide alternative tools for learning.

We also enhanced our annual Winter Activities program by collaborating with New England College's Outdoor Education Program to provide Dunbarton Elementary School students with life activities to better experience New Hampshire's winters. It was a beneficial opportunity for all involved.

We did not have any staff members retire during this year, but we did have five staff members leave to either go back to school, relocate or seek other employment. We thank Allison Campbell, Carla Roy, Carey Beaulé, Mollie Payette and Madeline Russo for all their efforts on behalf of DES staff and students. As always, we thank the Dunbarton School Board, DES PTO, SAU 67 and the DES staff for all their efforts for Dunbarton.

Respectfully submitted by:  
Owen Harrington  
Principal

**Office of the Superintendent, SAU 67  
Bow and Dunbarton School Districts  
Annual Report 2017 - 2018**

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As I work through my eleventh year of being the Superintendent of SAU 67 and the fourth year of partnership of the Dunbarton and Bow School Districts, I find that we are faced with very different challenges than other districts in the state. Most of New Hampshire is dealing with enrollment decline while we at SAU 67 have student growth. This means our two towns are vital places to live, work, and raise families, but it also means we have some decisions to make.

The federal and state educational landscape is presently dominated by individual choice, charter schools and parental vouchers. Although we still have mandated standardized testing, the importance and emphasis on results seems to be waning. Without leadership direction, and with diminished outside funding for public schools, our local school districts are still doing fine, focusing on our mission of caring for each person every day, focusing on learning and teaching to touch the future. I believe we are successful at that mission and that is why we are growing.

For both districts, we are in the last year of negotiated master agreements for our teachers. Next year we will begin negotiations with teachers in both districts and support staff in Bow. We also are investigating changing the start of Bow High School from 7:30 a.m. to 8:30 a.m. as research suggests. This does affect all the other schools and may have budget implications. We are still refining the proposal and it is not reflected in this budget.

Bow, as a community, will be addressing the power plant valuation issue. At the time that I write this, there has been no final settlement, but the Town did assess a large overlay in anticipation of the need for tax abatement which caused the tax rate to increase last year. Dunbarton is looking at major improvements to the elementary school and the warrant and meeting will be dominated by those discussions.

For Bow, the bottom line for the School Board's total warrant finalized in December including the budget and all capital reserve warrant articles, is a net reduction of \$182,866.00 in the amount raised in local taxes for a projected \$0.17 reduction on the tax rate. The Board's budget has an increase in expenditures, but this has been offset by an increase in revenues including: an increase in the number of tuition students bringing in \$172,235.00, and increase in general enrollment bringing an increase in state adequacy payments of \$133,723.00, revenue from insurance premium co-pays from the Bow Educational Association (teacher) members of \$148,051.00 (this was negotiated for the last year of a three year contract and goes to a 5% co-pay of premium), and finally a \$92,400.00 increase as the State will now pay funds from the recently passed "Keno-garden" bill -- this is not quite full payment per student, but is better than the previous half payment.

The Bow School Board declined to begin the Bow Elementary School renovation project this year as the issues with the power plant valuation still needed to be resolved, but is again proposing putting \$300,000.00 in a capital reserve fund for that need. Warrant expenditures are up \$383,766.00 (1.36%) overall primarily due to contractual increases in the last year of the three-year contracts for Bow Educational Support Staff (BESS) agreement (2.5%) and teacher BEA (2%) groups, a health insurance cost Guaranteed Maximum Rate increase of 6.5%, and some budgeted program changes.

There is one new teacher position proposed for Grade 5 which is an increase from four to five for the projected 110 students. This is the same staffing level as in the present Grade 4. The Board debated increasing a teacher at Grade 4 as projected class size will be about 23, but declined to do so partly because there is a shortage of classroom space. At the time I write this, the Budget Committee has just begun deliberations on the budget and there may be updated information on the warrant by the time it is published and read in the Annual Report.

The Dunbarton budget and warrant reflect increased enrollment and the bottom line is a proposed increase of \$383,831.00 to be raised by local taxes which nets to an increase of \$1.43 on the tax rate. There are three factors impacting this change -- budget increase, revenue decrease, and a proposed building renovation.

The building renovation as proposed, does not impact the tax rate this year. Last year the Town set aside \$240,000.00 in capital reserve toward the project, which affected the tax rate and the same is proposed to set aside for this year's warrant. There will also be a proposed bond for a three-classroom addition to Dunbarton Elementary School with renovations and upgrades or rehabilitation of some facility operating systems. The first year of the building program will be paid by withdrawing from capital reserve, and when the bond payments come due in future years, they are projected to be less than the \$240,000.00 cost of what was approved last year, so the impact to the tax rate of the capital budget should remain constant with no increase.

The proposed warrant is up \$246,243.00, which is a projected \$0.81 increase on the tax rate. The three major drivers are increased tuition costs due to increased number of Grades 7 - 12 students, the return of costs associated with All-Day Kindergarten (ADK), including a proposed new teacher position (which is only possible if the building project passes), and increased Special Education costs due to some increased need. There is also a reduction in revenue of \$137,588.00 as some one-time increased adequacy money from the Dover lawsuit from last year goes off the books. The Board is beginning to investigate if there is any money owed Dunbarton as a result of the recent audit of SAU 19 fund balances from previous years.

I am especially proud to work in SAU 67 serving the Bow and Dunbarton communities. As a whole, these two communities have supported their local schools very strongly and thus we have been able to build a system that is highly regarded and recognized as having great outcomes for students. As an SAU, we continue to implement competency-based education and are still working on developing performance assessments and reporting systems that make sense for this newer way of conceptualizing learning. We continue to work towards a 1:1 computing environment for our students and to re-conceptualize education to take advantage of the changes in technology while recognizing that, fundamentally, learning is still a social process with the relationship of the teacher and student as the foundation and core.

In closing, there are many decisions to be made this year during our Districts' Annual Meetings. Many of them will focus on balancing fiscal concerns with educational programs. It is a good discussion for our communities to have and I look forward to continuing our journey together.

Sincerely,

Dean S.T. Cascadden

Superintendent SAU 67



## **Bow Memorial School**

### **Annual Report**

**2017 – 2018**

Bow Memorial School has so much to be thankful for as we consider the past twelve months. Bow and Dunbarton taxpayers have been tremendously supportive of our facility and academic programs. This year we would like to highlight our facility improvements, made possible by the generous support of our community. Certainly, equally important effort and focus were directed at improving student learning and the professional development of our faculty, but this year was a profound year for our campus as we had a multitude of facility projects both large and small taking place. These projects occurred over the summer and continuing into the start of the school year and were made possible through your support last March. A detailed update on these projects follows.

Bow Memorial School has long attempted to be very creative, thoughtful, and conservative with efforts to improve our facility. We have had a tremendous number of improvements that warrant mentioning to the larger community:

- Most noticeably, our cafeteria floor was redone this past summer. This project was supported both by taxpayers and the Bow Athletic Club. The Bow Athletic Club made a very generous donation that enabled us to upgrade the floor to one that was better suited to the multipurpose nature of the space.
- The Wildcat Habitat is another major upgrade to our campus. We now have outdoor play and classroom spaces for our students. The project was purposefully designed and built to support both academics and activity. Thank you to the Town of Bow who authorized twenty-five thousand dollars toward this project last March. A heartfelt thank you to the Bow Rotary Club who contributed an additional twenty-five thousand dollars. Finally, thank you to the many other community members who gave contributions to make this project a reality.
- The Bow Memorial School chorus room received a significant upgrade this summer as well. We were able to greatly improve the functionality of this space by constructing a new wall, running sufficient electrical power to support electric keyboards, and soundproofing the entire space. These upgrades not only improve the chorus room, but also improve the academic experience in the rooms, which surround it through providing a less distracting environment. Our talented district facilities team was able to implement nearly all of this project, stretching your taxpayer dollars further to better support our students.
- Vinyl asbestos tile was abated from the cafeteria and several classrooms in the eighth grade wing. Although these spaces were still safe from an asbestos perspective, the floors were either in or very near a failure state. This was a much needed and terrific upgrade to our facility.
- The fifth grade received a significant improvement over the summer when new student cubbies were built and the walls given a fresh coat of paint. Both of these projects were accomplished in-house using our facilities crew and summer help. The entire fifth grade wing has a nice fresh upgrade for a very limited cost. Additionally, for the cost of plywood and summer labor, the fifth grade teachers now have secure and stable shelving units fixed to the walls. This provides a much cleaner and less cluttered learning environment.
- The security of the hallway near the gym was improved dramatically with the installation of a new fire door. This improvement removed a center mullion, which was hazardous to both the visually impaired, and people who might not notice it. Additionally, two sets of fire doors, which no longer well secured, were removed. As a result, traffic flow and student safety are both improved. Our building is now cleaner and safer as people can no longer access large areas of it after hours. Our district facilities crew was able to implement this improvement internally using their own expertise at a fraction of the cost of contracting it.

- A daily skills lab was constructed for the students in our PAWS program. This daily skills lab includes kitchen and laundry facilities and allows us to improve programming for those students who might otherwise need to consider an out-of-district placement at a much higher cost. Our belief is that these students are better served in our local community with their childhood peer group through our inclusive approach. A superior experience is provided at a much lower cost. This project was funded through a federal grant and did not involve locally raised monies. Additionally, this project again made up of our own talented facilities team, keeping the cost far lower than it otherwise would have been.
- Our library is also in the midst of a multi-year upgrade. It is multi-year because our approach is to try to manage things in “bite-sized” chunks. This allows us to use our resources more efficiently to support the construction and development of projects and keep cost far lower. This year, some new furniture was purchased to complete renovations started last year. This coming year, we are looking at remodeling the next section of the space by again using our own “in-house” expertise and trying to keep costs down while maximizing the benefit to students.

I wanted to go through each of these efforts in a manner that outlined what was accomplished to say thank you to you, our community. Your support, trust, and confidence in what we are trying to do for the students of Bow Memorial School allows us to keep moving forward. Our approach as a school is to take a long-range and thoughtful approach towards facility upgrades. We have found that this has enabled us to methodically and carefully make dramatic upgrades in our facility over time. We have very few individual student desks left in classrooms in favor of collaborative table work spaces which support a very different learning environment. We are slowly making our way through the building creating safe, clean, and fixed shelving units in classrooms to provide storage without clutter. This has made for a more organized and cleaner environment throughout the building. Thank you for all of your support.

Our faculty has made significant and diligent efforts to ensure high quality common academic experiences for our students in all classes by developing and implementing performance assessments to support the course competencies. Bow Memorial School, along with all public schools in New Hampshire, is in a transition process of moving towards a future where student performance is evaluated in a competency-based format. We are excited about the direction of this vision and its emphasis on moving beyond recall and discrete pieces of knowledge to the use of information and the ability to secure the knowledge needed to problem solve. Our goal is for students to be able to address a challenge at hand by applying information from a variety of sources in a synergistic manner to create new information and ideas to share with others. Our professional development efforts over the past year have been consistent with this vision, which is to help foster students to be critical thinkers and problem solvers.

In closing, thank you to the taxpayers of Bow and Dunbarton for your support of Bow Memorial School. Your generous support of the many improvements made to our campus this year is greatly appreciated. Hopefully, this report demonstrates how these upgrades fit into our vision for improving community and student use of our facility. As always, I invite you to contact Assistant Principal Doug Totten or me should you have any questions about this report or anything having to do with Bow Memorial School.

Sincerely,

Adam Osburn

Principal

## **Annual Report Bow High School Principal 2017-2018**

The mission of Bow High School (BHS) is to develop knowledgeable, inquiring, and caring young people who will become confident lifelong learners. The faculty and staff strive to provide innovative and engaging education experiences for the students of BHS while preparing them for the ever-evolving real world. The students are incredibly driven to be successful in and out the classroom. This report will feature a number of highlights and achievements of our students at Bow High School from the spring 2017 and fall 2017 semesters.

At Bow High School, we continue to see an increase in our student population as enrollment has grown from approximately 635 students for the 2016-2017 school year to 660 students for the current school year. The 2017-2018 school year marks the fourth year of Dunbarton students attending Bow High School, thus the Class of 2018 will be the first graduating class from BHS which will have Bow and Dunbarton students who attend BHS for all four years of high school. All of the students have been wonderful and integral contributors to creating an incredibly positive atmosphere in the building that allows all the students the opportunity to be successful.

In June of 2017, Bow High School had a graduating class of 161 students. Incredibly, 95% of the students from the Class of 2017 have continued on to post-secondary education programs or the military. Specifically, 78% of the Class of 2017 are attending four-year colleges or universities, 12% are attending two-year colleges, 3% are attending other academic programs, and 2% enlisted in the military. Congratulations to the Class of 2017 for all of their success and a special thank you to the students who enlisted in the military for their service and commitment to the safety and security of our country.

Students at Bow High School continue to excel in all areas of academics. In May 2017, 96 students took 158 AP Exams in 11 different courses. 66.5% of students received a qualifying score of 3 or higher on their AP Exams thus allowing them to apply for college credit based on their exam score. 14.6% of students scored a 5 on their AP Exams, the highest score that can be received. Concurrent or dual enrollment courses continue to be popular with students at BHS. 140 students completed at least one concurrent course resulting in 848 college credits being earned by students during the 2016-2017 school year through concurrent courses at BHS.

Our students at Bow High School are quite active and successful outside of the classroom with BHS having 31 athletic programs and over 40 different co-curricular clubs and activities. In the winter of 2017, the BHS ice hockey team won the Division II state championship while the Spirit team was the Division III runner-up. Sam Selleck was named the Skimeister for Division III. During the spring of 2017, both tennis teams had great success with the Girls' team winning the Division III state championship and Boys' team finishing as the runner-up. The Boys' 4X100 relay team won the Division II state championship along with Mike Perry winning the Triple Jump. Dominique Biron won three individual Division II state championships in the 300 m hurdles, high jump, and long jump. Success on the athletic fields has carried over to the fall of 2017 with the Girls' soccer team winning the Division II state championship, the Football and Spirit teams finishing as the runner-up in Division II and III respectively, the Golf team finishing third, and the Boys' soccer team making the semi-finals. Field hockey, bass fishing, and both cross country teams also had strong seasons.

The music and performing arts programs at Bow High School have continued to showcase our talented student performers. During the winter and spring of 2017 numerous BHS students had the opportunity to play in a number of prestigious music festivals. Eli Finkelson, Allison Leger, Bobby Mullen, Shannon Mullen, Sammy Perry, and London Warburton performed at the Granite State Music Festival. George Anderson, Lauren Craven, Andrew Nicholls, Elissa Parker, Lina Patel, and Sadie Warburton were selected to play at the All New England Band

Festival. At the NHMEA All State Festival, George Anderson and James Jensen were selected to perform. The performing arts programs have also put on three major productions during the past year beginning with Shakespeare's *Twelfth Night* last May. Over the summer, alumni from BHS returned to join our current students for *Tarzan: The Musical*. The annual BHS Musical was this past December with the cast, crew, and pit band performing an excellent production of *Rodgers and Hammerstein's Cinderella*.

The success of our students could not be possible without the continued support of the Bow and Dunbarton communities. I would like to thank all of the parents, guardians, grandparents, and other family members who support our students by attending events such as Open House and Parent-Teacher Conferences, World Fair and Senior Symposium, athletic games and competitions, musical and theatre performances, and many other events. Thank you for providing caring and nurturing home lives for all our students so that they may flourish at Bow High School. I would also like to thank a number of local groups and organizations for their continued support of our students and school. Thank you to the Bow Falcon Boosters, Bow Garden Club, Bow Men's Club, Bow POPS, Bow and Dunbarton PTOs, Bow Rotary Club, Bow Schools Foundation, Best Buddies, EXEL, and Northeast Delta Dental.

Respectfully submitted by:

Brian O'Connell

Principal

## **DUNBARTON ELEMENTARY SCHOOL**

### **Health Report 2017-2018**

The school population increased this year again and included 24 new students. Health records for all new students were reviewed for compliance to New Hampshire State Laws related to physical exam and immunization. An immunization survey for Dunbarton Elementary School was completed and filed with the State in November. As always, I did my annual student health screenings (heights, weights, vision, and hearing) and made appropriate referrals for results outside of expected parameters. I will screen Grades 5 and 6 students for scoliosis in the spring.

My daily work remains varied and rewarding. Along with health office visits for injury, illness, daily medication administration, and chronic condition management, I also see students in Grades K - 6 during bi-weekly health education classes. Please visit my website to see all of health class topics by grade. This year I have had more opportunities for collaborative teaching with Mrs. Routhier, our Guidance Counselor, which really helps promote a more complete picture of wellness to include mental and social health.

I was able to finish adding a “Wellness Corner” section on our Dunbarton Elementary School website that has information on areas such as nutrition, physical activity, and mental health. I invite you to visit! Our Wellness Committee also helped sponsor the first ever “Get Out and Walk Day” on November 11, 2017 at Bow High School. We will be working on a survey to further identify needs for the school and community.

I continue to be a member of the Dunbarton Elementary School Safety Committee and our school’s Garden Club, “Roots”. I have coordinated our annual flu clinic for staff and organize two wellness activities for staff each year through HealthTrust. We are all working hard to create a community of safety and wellness here at Dunbarton Elementary School!

Thank you for the opportunity to work with the wonderful children and families of Dunbarton!

Virginia B. Hast, RN

Dunbarton Elementary School Nurse

## **DUNBARTON SCHOOL DISTRICT MEETING SATURDAY, MARCH 11, 2017**

The Annual School District Meeting of the Town of Dunbarton New Hampshire was called to order by the Moderator Fred Mullen at 3:00 p.m. The Moderator welcomed the public to the 131st School District Meeting; the first was held on March 16, 1886. The Moderator led the Pledge of Allegiance. He reviewed the building exits, voting cards and meeting procedures. The Moderator introduced the following individuals:

Moderator:	Fred Mullen
School Board Members:	Jeff Trexler Clement Madden Debra Foster Jarrett Duncan
School District Clerk:	Judy van Kalken
Superintendent SAU 67:	Dr. Dean Cascadden
Assistant Superintendent SAU 67:	Duane Ford
Principal of Dunbarton Elementary:	Owen Harrington
Supervisors of the Checklist:	Peter Weeks Sue Bracy Janet Casey
Sound System:	<u>Dan and Gayle Troy</u>

The Moderator stated that the election of school officials will take place on Tuesday, March 14, 2017. School Board member Debra Trottier is absent today because she is out of state. This year's Annual Town report is dedicated to Leslie G. Hammond. Congratulations to Mr. Hammond.

Jeff Trexler recognized Fred Mullen and Debra Foster. Today we honor Fred Mullen for 21 years of service as Moderator. Mr. Mullen thanked the public and his wife for all of her support and help behind the scenes.

Debra Foster served 13 years on the School Board with 7 years as committee chair or vice chair. She has attended nearly every board and committee meeting. She is an effective and reliable teammate She is a strong advocate. Today we honor her for her 13 years of service.

Debra Foster thanked the board members for recognition and thanked the town for electing her 5 times. She wanted to give back as a thank you to the town for educating her children. She is proud of what our school has accomplished. She served the public with passion.

The Board presented the Moderator with a gift of a silver apple.

Jeff Trexler made a motion to waive further reading of the warrant. Jarrett Duncan seconded. The Moderator asked if there was any discussion. There being none, the Moderator called for a vote. **Vote: The motion passed.**

**ARTICLE 1: To determine and appoint the salaries of the School Board and Truant Officer and fix the compensation of any other officer or agent of the District, or to take any other action in relation thereto.** Debra Foster moved Article 1 as written and Jarrett Duncan seconded.

Debra Foster spoke to Article 1. The Moderator opened the floor for discussion. There being none, the Moderator called for a vote. **Vote: Article 1 passed.**

**ARTICLE 2: To hear the reports of Agents, Auditors, Officers or Committees of the District or to take any other action related thereto.**

Clem Madden moved Article 2 as written. Debra Foster seconded. Clem Madden asked that the Moderator recognize Dr. Cascadden, the Superintendent of SAU 67 and Principal Owen Harrington of Dunbarton Elementary School. The Moderator opened the floor for discussion. There being none, the Moderator called for a vote. **Vote: Article 2 passed.** Dr. Cascadden and Mr. Harrington addressed the assembly

**ARTICLE 3: To see if the School District will vote to raise and appropriate the sum of Ninety-Seven Thousand One Hundred Ninety-Two Dollars (\$97,192) for tuition expenses for the voluntary program that would send up to eight (8) sixth grade students in the 2017-2018 school year to Bow Memorial School. Passage of this warrant article will allow the continuation of all-day Kindergarten at Dunbarton Elementary School by virtue of reducing the number of sixth grade classes needed at Dunbarton Elementary School to one instead of two. (Majority vote is required) The School Board voted to recommend (5-0)**

Jarrett Duncan moved Article 3 as written and Jeff Trexler seconded. Mr. Duncan spoke to Article 3. This is about space and the desire to keep all day kindergarten. Last year there was a vote for all-day kindergarten based on space. It was very successful. As the result of tremendous research and analysis by the All-Day Kindergarten (ADK) Committee during the 2015-16 school year, and at the urging of the community, the Board recommended that the District provide ADK for the 2016-17 school year and beyond subject to available space within the school. This conditional recommendation was approved by the voters at last year's District Meeting. The existing school building contains 13 classrooms which historically has provided two rooms for each grade 1-6 and one room for two half-day kindergarten classes. At the time ADK was approved last March, we projected the 2016-17 enrollment in grade 6 would be small enough to occupy a single classroom leaving two rooms available for ADK. In addition, the census undertaken by the District last winter identified only 11 students entering kindergarten in 2017-18. It was expected that the small class of 11 students would occupy a single ADK classroom and, for several future years, a single classroom as they progressed through each grade level. However, in November 2016 we held a pre-registration for 2017-18 kindergarten and 22 students were identified. Having sufficient classroom space to maintain ADK programming has now become a concern.

Based on the prior research of the ADK committee and the success shown in providing ADK this year with the many associated educational and developmental benefits, the Board believes it is in the community's best interest to continue to provide ADK. An enrollment of 22 students presents great challenges in providing adequate instruction in one classroom due to the development level of the children at this young age. As such, the Board believes that it would be best to split the students into two classrooms if ADK is continued. However, in order to do so, there must be changes elsewhere to accommodate the need for more space. During the December School Board meeting and budget work sessions, possible solutions to this issue were brainstormed, researched, and discussed. In addition, the Board held a public forum to hear from the community on the issue. A brief list of options and some of the factors considered by the Board included:

- 1) Build an addition. We don't have a reliable cost estimate and there's not enough time to design, bid, and construct an addition prior to next fall.
- 2) Have one all day class of kindergarten with one teacher. 22 Kindergarten students is problematic in one classroom.
- 3) Tuition Kindergarten Students above one class size to Bow or private school. Bow does not have room and transportation is a problem.
- 4) Return to half day kindergarten with two sessions. This would be the default option.
- 5) Co-teach two classes of the same grade or do multi-age. Co-teaching and multi-age have both been tried in the past creating large class sizes and curriculum / programming challenges.
- 6) Portable classrooms. High cost for 2-4-year lease, concrete pad, utilities, and site preparation.
- 7) Using other existing spaces. Common Area is too small at 300 sq. ft. and would displace guided reading materials. Library would be nearly eliminated with loss of book storage and library instruction. Community Center would be noisy and would disrupt use of the space for PE and community.
- 8) Renting Space. No space available in Dunbarton or local school systems, transportation would be a problem.
- 9) Tuition between 6 and 8 sixth grade students to Bow. Currently 31 students in grade 5, would reduce next year's 6th grade enrollment sufficiently to fit in a single classroom. Bow has room and is willing to accept these students.

After careful consideration of these options, the Board determined that option #9 presented the best option to accommodate the community's interests and maintain ADK next year. The Board then requested information from the current 5<sup>th</sup> grade parents to determine whether there is enough interest to send up to 8 students voluntarily to Bow for next year. At this time, we have 9 students committed to attend Bow early and there will be a formal registration process to confirm these numbers if Article #3 is approved at District Meeting. The Board has discussed selecting students by lottery if more than 8 students register. As to the cost implications, there are several factors to consider. The total expected tuition for 8 students is approximately \$97,000. Currently, we receive \$1,818 in State aid per student enrolled in Kindergarten meaning there will be a total of \$40,000 in aid for 22 kindergarten students next year. However, if Article #3 is not approved and the District reverts to half-day kindergarten, the Board expects to see a drop of around 11 students from the enrollment resulting in a total of only about \$20,000 in aid. Also, there is currently a bill under consideration in the legislature, SB191 that would raise State aid for ADK students up to \$3,636 to match the aid for grade 1-12 students. If

the bill passes, Dunbarton would receive \$80,000 in State aid if all 22 students attend ADK. The Governor's proposed budget includes additional kindergarten aid, but it's targeted toward districts with a greater percentage of low income students. We will have to wait to see how these two different proposals are resolved.

**Ann Morrill, Robert Rogers Road** feels that a 32 cent increase will create undue hardship and there are still some of us suffering the consequences of the 2008 recession. Kindergarten is not the only population in town. Respectfully, this doesn't mean the rest of us can afford this.

**Erin Trott, 1128 Black Brook Road** made a motion to Amend Article 3 to include all 9 6th grade students to be tuitioned to Bow. Nicole Howley, seconded the Motion. Erin Trott withdrew her original Motion to amend Article 3 and Nicole Howley withdrew her second.

**Erin Trott, Black Brook Road** made a Motion to Amend Article 3 to include 10 6th grade students to be tuitioned to Bow Memorial next year and to increase the appropriation sum to \$121,490.00. Nicole Howley, 10 Little Lane seconded the motion.

**Amendment to Article 3: To include 10 6th grade students to be tuitioned to Bow Memorial next year and to increase the appropriation sum to \$121,490.00**

**Erin Trott, Black Brook Road** spoke to the amendment. Initially, there were 8 students interested in going to Bow Memorial and now there are 10. These students have different reasons for going and it would be disappointing to exclude one or two of those kids.

**Nicole Howley, 10 Little Lane** - didn't want to exclude any students. Also, she has concerns over class size of the remaining students being combined at DES. It makes it easier for the teacher and students with a smaller class size.

Mr. Trexler stated that the School Board picked the number 8 based on enrollment. Our policy is to strive for no more than 25. We picked 8 so we would still be below the 25-student guideline at 23 students, which would still give us some room for potential 6th grade students moving into the district. Mr. Trexler stated that the tax impact on the amended article is 40 cents as opposed to 32 cents on the original article.

**Ed Mears, 45 Barnard Hill Road** - As a teacher and a parent of a kindergartener, this is the way education is going. He showed the math program that is being taught in the kindergarten class. Also, the reading program is an intensive program. In the end this is going to save money. You will have fewer students identified for special needs and fewer students for intervention. Beyond that, it is just a responsibility we have that that this generation is properly skilled to take care of us and to take care of themselves.

**Michelle Speckman, 65 Everett Dam Road** - Also a special educator - two of her girls had 1/2-day kindergarten and are thriving. It starts at home. My daughter is in 5th grade this year. Next year she will be here. Ms. Speckman doesn't think it is fair to move students to Bow. She is a little disappointed that some of these kids from 6th grade would be leaving. She personally believes we should focus on the building we have here, the teachers we have here and students we have here. Let's take care of our building. Do an addition down the road. We need time to do this the right way.

**Jessica Jacques, 1086 Gorham Pond Road** - is a teacher in an inner-city school with 26 students of which 9 are identified as special-Ed students. She honestly wants the best for her child. He is currently a 5th grader. These students have been together since 1st grade. They have tight knit relationships and should transition to 7th grade together. You are doing a disservice to talk about splitting them up. She worries about the other up to 25 students that are left behind. Currently there are 8 identified special ed 5th grade students. Many of these students require a lot of support and accommodations. Putting these students all together will be unfair to the special Ed students and the other students in the classroom. It is not in the best interest to put these students in one classroom. It would be better that they all stay together at DES or they all go to Bow. What you are proposing isn't a solution to this town, it is another problem.

**David Schroeder, Robert Rogers Road** - took a different angle. He asked if the correct state maximum requirement for kindergarten class size is 25. Jeff Trexler stated that in K-2 the state recommendation is 25 but to strive for no more than 20. Mr. Schroeder stated that if we combine the (2) 11 student classes, we still stay within the guidelines. We would still have all day kindergarten, wouldn't split the 6th grade class and not spend the \$97K or \$121K. We are talking about a classroom of 22. Mr. Duncan explained that 22 in a classroom is a lot and there is no room in there for the aids and the



parents that help out. 18-19 students is a different discussion. 22 is a lot more that we can deal with. Mr. Schroeder stated that it is wishes vs. needs.

**Matthew Delude** - as the father of 3 children, he can't think of taking care of 22 kindergarten students. Mr. Delude spoke to the importance of kindergarten. He is amazed at what his son is doing for math. What they learn is amazing and outstanding. This is one of the most important tools. He understands that some students want to go to Bow and understands that people are on a fixed income but also understands the concern about the tax impact. We are all in this together and asks that the warrant article be approved.

**Ralph Fellbaum, 59 Ray Road** - If all these warrant articles are approved, your \$275K - \$300K property will increase \$700.00 this year. All of you with mortgages will be short on your escrow. Keep that in mind.

Mr. Trexler stated that he knows that people received a pink sheet in the mail and the information is not entirely accurate. If everything passes today the tax impact is \$2.14; not \$2.97 as indicated on the pink sheet.

I know this article pins Kindergarten against 5th grade parents. Last year we did our best and sent out mailers. We took a census and expected 11 kindergarten students, not 22 which means they would have fit in 1 classroom. That's why we didn't propose a classroom addition last year.

**Jeff Moody, Everett Road** - is a parent of a Kindergarten student. There has been some really mean-spirited communication going around. The insults are incredibly disappointing at best. The quality of education that his son has received in Kindergarten is outstanding. Each child deserves quality education and the best opportunity to reach their potential. Full day kindergarten is not babysitting. Mr. Moody feels the benefits of full day Kindergarten outweigh the concerns of moving the 6th grade. Our population is not shrinking. Our student body size is increasing. It is fiscally responsible to fix our facilities instead of replacing them.

**Ralph Fellbaum - Ray Road** - state that he did not refer to the pink sheet when he gave his \$700.00 figure earlier. He added it up and it comes to \$2.36 not \$2.14. Mr. Trexler confirmed that the total impact of all the articles passing is \$2.14.

**Jennifer Clemming - Story Hill Road** - has a young child not yet in school. Ms. Clemming went to this school 20 years ago. Everyone has different feelings but when we look at this bigger issue, this is going to be an ongoing issue. Unfortunately, this is a burden for some to pay but it will come up again in the future. We have to end up doing it now or we will do it later. She is in favor of all-day kindergarten.

**Elizabeth Hubbard - Rangeway Road.** Questioned the research done in past years of an addition. Jeff Trexler stated that when we had the all-day kindergarten discussion last year we had a best guess estimate of a 1 room classroom addition. This is a pretty rough estimate we put together. Right now we aren't sure of what it will cost. We need to go through the bidding process. What we are proposing next year is a bond. We will discuss this further when we discuss Article 6.

**Cynthia Kaminsky, Tucker Hill Road** - Both of her kids attended all-day kindergarten in a public school with more than 20 kids. They had an amazing and solid foundation. Good teachers know how to teach. This works. She suggested combining the 2 classes of 11 to 1 class of 22 and next year come up with a viable solution.

**Robert Pain - Armand's Way** - Have we looked at moving out the 6th grade permanently? What is the cost is to take out the 6th grade out permanently. Mr. Duncan explained that the cost would be too great to move the entire 6th grade to Bow permanently.

**Nicole Howley 10 Little Lane** - Parent of a 5th grader and a little one. All day kindergarten is imperative for our community. Do I think my child should stay with his whole class? Yes, in a perfect world. If we don't foster our school and help put out kids that are good members of our community, we won't be teaching our children. She thinks we should look at what is best for our community as a whole.

**Audra Breault - 30 Stark Highway North** - doesn't have a child in Kindergarten or a 5th grader. She is a special educator and 22 kids in a class is doable and workable. The teachers where she works would be thrilled to have only 22 kindergarten students in one classroom.

Jeff Trexler stated that one of the concerns of having 1 class of 22 in Kindergarten is the possibility of more students moving in. We haven't taken formal registrations yet.

**Ed Mears, Barnard Hill Road** - if this doesn't go through, there are a lot of things down the line that aren't going to work as well. We understand that this is a bedroom town. We only have Pages for businesses. If we are going to attract people to this town to contribute to this town this is what they are going to look at. For those that are concerned about the taxes, this is our town and this is our selling point. If we don't vote on this there are 10 that volunteered that wouldn't be allowed to go Bow Memorial.

**There being no further discussion, the Moderator called for a vote on the Amendment to Article 3. Vote: Amendment to Article 3 Fails.**

**The Moderator then called for a vote on the main Article 3 to see if the School District will vote to raise and appropriate the sum of Ninety-Seven Thousand One Hundred Ninety-Two Dollars (\$97,192) for tuition expenses for the voluntary program that would send up to eight (8) sixth grade students in the 2017-2018 school year to Bow Memorial School. Passage of this warrant article will allow the continuation of all-day Kindergarten at Dunbarton Elementary School by virtue of reducing the number of sixth grade classes needed at Dunbarton Elementary School to one instead of two. (Majority vote is required) The School Board voted to recommend (5-0) Vote: Article 3 Failed.**

**ARTICLE 4: To see if the School District will vote to raise and appropriate the sum of Six Million Five Hundred Forty Thousand Ninety-Two Dollars (\$6,540,092) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory and contractual obligations of the District or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. This warrant article includes the appropriation for food service. (A Majority vote is required) The School Board voted to recommend (5-0) Debra Foster moved Article 4 as written and Jarrett Duncan seconded.**

Debra Foster introduced Article 4 on behalf of Deborah Trottier. Mrs. Foster thanked everyone for coming today and reviewed what happened this past year in the School District. All Day Kindergarten was a huge success. Also, we have had the building evaluated to see what needs to be fixed immediately and what can be spread out. This will be discussed in Articles 5, 6 and 7. Mrs. Foster stated that our operating costs for next year is a 1.96% increase for the actual school and the programs for DES is only up \$70,000. That is probably less than any other year. The difference is tuition and more special education costs. Mr. Duncan then spoke to Regular Education portion of the budget.

#### **Regular Education (1100)**

This section of the budget contains expenses related to the delivery of educational services for elementary, middle and high school students. The elementary school programs are separated into lines for teacher salaries, aide and substitute wages, training and professional development expenses, supplies, equipment and technology. For the elementary portion, the budget increased by approximately \$41,000 due mostly in part to an increase in teacher salaries under the recently negotiated teacher contract (\$26,000) and the increase for the technology aide from part-time to full-time (\$14,000). Otherwise, this portion of the budget is comparable to the prior year.

For the middle school portion, there is a decrease of \$73,000 from the prior year due to a drop in the number of students in grades seven and eight. In 2016-17, we sent 63 middle school students from Dunbarton to Bow and we expect a decrease of 9 students to 54 for 2017-18. The tuition cost for the current year is \$11,584 per student and we expect the cost for 2017-18 will increase by \$600 to \$12,149 per student. Thus, despite a slight increase in tuition, the decrease in the number of students reduces our middle school tuition costs to Bow for next year by \$73,000.

At the high school, we expect an increase of approximately \$224,000 from the prior year due to an increase in the number of students in grades 9-12 at Bow High School and in grades 11-12 at Goffstown High School. During the 2016-17 school year, we sent 94 students to Bow in grades 9-12 at a cost of \$13,134 per student, and 30 students to Goffstown in grades 11-12 at a cost of \$13,223 per student. For 2017-18, we expect to send 129 students to Bow at a cost of \$13,519 per student, and 8 students to Goffstown at a cost of \$13,918 per student. Thus, for next year, we are expecting an increase of 13 students at the high school level at a slight increase in cost of \$400-\$600 per student from the prior year for a total increase of \$224,000.

#### **Co-Curricular (1410)**

This section of the budget involves co-curricular activities at the elementary school and provides for various field trip activities at \$10 per student (220) for a total budget of \$2,200. This is an increase of \$200 from the prior year.

### **Summer Program (1490) & Community Center (1890)**

Section 1490 of the budget contains expenses for enrichment services over the summer months for the entire district. The expenses include \$13,000 for services and \$500 supplies totaling \$13,500, which is an increase of \$3,000 from the prior year.

The annual expense of \$1,000 for the Community Center fund to cover operating expenses did not change from the prior year.

### **Instructional Support (2212, 2213, 2222, 2250)**

These sections of the budget contain expenses for professional services, testing, improvement of instruction, library & media services, and technology services. Overall, the total expenses for these services increased by 7.7 % or \$9,816 from the prior year, which was mainly due to the election of insurance options for the staff.

### **General Administration (2311, 2313, 2314, 2317, 2318 and 2321)**

These sections of the budget contain expenses for school board services, the district treasurer, election services, audit services, legal services, and SAU services. The district will see a decrease of 2.5% or \$4,100 from the prior year due mainly to a 2.9% decrease in SAU service expenses.

### **School Administration (2410)**

This section of the budget contains expenses for the services provided by the principal's office. Due to an increase in clerical wages in the amount of \$6,432, there was an overall increase of 3% for these services from the prior year.

Mrs. Foster presented the budget for Special Education. The philosophy of the Dunbarton School District is to provide help to every student, whether special needs or not. Also currently we don't have any out of district students. It is much less costly than if we didn't have these services and had to send our students out of district. Over time, the effort made at the elementary level pays off at the high school level. There is an effort to build services in-district. We have 71 students in district identified with individual education plans; 30 at DES including 3 with high needs, 12 at Bow Memorial including 4 with high needs, 20 at the high school including 4 with high needs and 3 at Goffstown High School. We have 5 students in preschool this year and we are budgeting for 2. One charter school student just moved in and we have to accommodate that student's needs. We also have an increase in the budget because 3 students moved in last August that have high enough needs that require services. They are in this budget that we are proposing.

We are going up in numbers but we are keeping them in district. The reason for increase of \$153, 576.00 for 1200 line is that we have to add a special Ed case manager for \$62,615 with benefits to meet the increased demand for in-house services. A federal grant covers only 1 case manager. Also we slightly adjusted a behavioral interventionist hourly rate by 22 cents to make the salary more equitable. There will be (2) one to one aides at BMS for \$57,164, (4) one to one aides at BHS and GHS for \$130,192 and (2) high needs students at BMS with a behavior contract with a new vendor for an additional \$43,784.

We budgeted for a potential out of district student in the amount of \$50,000.00.

We are increasing the guidance counselor hours because currently she is only here 2 days a week and it isn't enough. There is a slight increase in psychological time. Audiology services increased.

For decreases, we dropped 9% for speech services. Physical therapy services is down, occupational therapy is down as well. We can add more services for 3 days by hiring an occupational therapy assistant rather than contracting for an occupational therapist for 2 days.

Mr. Madden discussed the Operating Building Services portion of the budget. This includes custodial/building staff wages, contracted services, building maintenance, building repairs, property/liability insurance, telephones, custodial supplies, utilities, heat and new machinery and the employee benefits for the building staff.

There is a decrease of approximately 8.9% (or \$25,125) in this budget line. Decreases of note include removing \$4,500 of siding repair from the previous year's budget, decreasing the flooring replacement budget from \$13,000 to \$10,000, removing the cost of the new phone system in previous year's budget, \$11,513. Increases of note include buying a new Square Scrub Doodle Bug (\$1,149) a piece of cleaning equipment, an effective increase in the budget line for property and liability insurance due to the lack of surplus to offset next year (\$2,241) and an overall increase in employee benefits of 5.71 % due to an increase in the budget for health insurance of 15.4% or \$1,000.

Transportation includes regular education transportation, special education transportation which can be to DES, BMS, BHS and other area pre-schools or programs. This also includes the Extended School Year programs for students with disabilities.

The rates for the bussing are contractual for the daily DES and Bow middle school and high school buses. The budget numbers for the SPED transportation are based on anticipated costs in the coming year.

The regular transportation budget decreased approximately 4% or \$11,097 because we lost a bus monitor that we had through the Goffstown Truck Center- and while the contract rate increased, the removal of the bus monitor off set that more than the increase. Increases are usually 1-2%.

Sped Transportation increased by approximately 7.7% - this increase is based on an adjustment to the number of students that we anticipate transporting.

Food Service has increased \$1,151 (1.46%) due to the additional \$1,500 "Transfer to Food Service" line, from \$10,000 to \$11,500, to offset potential losses within in the food service program. Food service's budget was otherwise fairly static at \$68,386, a decrease of 0.5%.

Mr. Trexler discussed the revenue and tax impact estimate. Our total operating budget is up by \$379K from last year. (6.16% change). Next year's revenues and credits to offset a portion of the total appropriations are estimated to decrease by \$188,041 compared to our current year revenues. We won't get any student building aid next year. Medicaid is expected to stay the same; catastrophic aid is projected to stay the same. State child nutrition is projected to increase by \$1,000. to \$2,500 and Federal Child Nutrition is projected to increase slightly. Food Service sales is projected to increase by \$1,500.00 to \$33,000. There is a big difference from the prior year fund balance to reduce taxes. This year it was \$333,119 and next year's projection is \$155,000. We are consuming a larger percentage of our total budget this year due to increased enrollment and special education costs not anticipated when we passed the 2016-2017 budget last March. The \$155,000 is only an estimate at this point but right now we are feeling good about this number.

Mr. Trexler explained the State revenues which includes the State Education Grant and the State School Tax (SWEPT).

**There being no discussion, the Moderator called for a vote on ARTICLE 4: To see if the School District will vote to raise and appropriate the sum of Six Million Five Hundred Forty Thousand Ninety-Two Dollars (\$6,540,092) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory and contractual obligations of the District or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. This warrant article includes the appropriation for food service.**

**Vote: Article 4 Passed.**

**ARTICLE 5: To see if the School District will vote to discontinue the Dunbarton School District Legal Capital Reserve Fund created in March 2014 with said funds and accumulated interest to the date of withdrawal (Balance as of 12/31/2016 - \$31,758) to be transferred to the District's general fund; and further to raise and appropriate the sum of Thirty-One Thousand Seven Hundred Fifty-Eight Dollars (\$31,758) to be added to the Dunbarton School District Capital Reserve Fund established in March 1991 with said amount to come from unreserved fund balance (surplus created by the discontinuance of the Legal expense Capital Reserve Fund) available for transfer on July 1, 2017.**

Clem Madden spoke to Article 5. In March 2014, the Dunbarton School District voted to create the Dunbarton School District Legal Capital Reserve Fund with money that the Goffstown School District owed Dunbarton, as a result of Goffstown over-charging tuition to Dunbarton. The purpose of this Legal Capital Reserve Fund was to aid in paying for the legal defense of Dunbarton against a lawsuit that Goffstown filed as a result of Dunbarton's vote to send its middle and high school students to the Bow School District under a new AREA agreement when the previous AREA agreement with Goffstown expired. Dunbarton successfully argued the case in front of the NH Supreme Court and was found not to be liable to Goffstown for any further financial responsibility in relation to the Goffstown AREA agreement after the agreement expired. Fortunately, Dunbarton's insurance carrier covered the majority of the cost of the legal defense and none of the Legal Capital Reserve Fund was spent. The Dunbarton School Board proposes the best use of this money is to close the Legal Capital Reserve Fund and transfer all funds (currently \$31,758) to the Dunbarton School District Capital

Reserve Fund to fund the district's Capital Improvement Plan, as we anticipate no large scale legal expenses in the near future.

**Chris Currier, Caleb's Way** - asked for the definition of raise and appropriate. Mr. Madden stated that we are legally required to word the warrant article that way.

**There being no further discussion, the Moderator called for a vote on ARTICLE 5: To see if the School District will vote to discontinue the Dunbarton School District Legal Capital Reserve Fund created in March 2014 with said funds and accumulated interest to the date of withdrawal (Balance as of 12/31/2016 - \$31,758) to be transferred to the District's general fund; and further to raise and appropriate the sum of Thirty-One Thousand Seven Hundred Fifty-Eight Dollars (\$31,758) to be added to the Dunbarton School District Capital Reserve Fund established in March 1991 with said amount to come from unreserved fund balance (surplus created by the discontinuance of the Legal expense Capital Reserve Fund) available for transfer on July 1, 2017.**

**Vote: Article 5 Passed.**

**ARTICLE 6: To see if the School District will vote to raise and appropriate the sum of Two Hundred Forty Thousand Dollars (\$240,000) to be added to the existing Dunbarton School Capital Reserve Fund established in March 1991. Said amount is to come from general taxation. (Majority vote required) The School Board voted to recommend (5-0)** Jeff Trexler moved Article 6 as written and Clem Madden seconded.

Mr. Trexler spoke to Article 6 and Article 7. We have known for a while that we have capital improvements coming our way. He explained the capital budget history over the last 20 years. He gave a hand-out which explained our bond history, our capital budget and our operating budget expenditures. We had a 20 year bond for the Community Center that ended in 2009, a 5 year bond for an addition that ended in 2004 and a 10 year bond for the HVAC that just ended.

A real change happened about 10 years ago. We really cut back in investing in our building and capital reserve fund. This happened about when the last recession happened. We need to get back to putting more money in our capital budget each year.

Clem Madden addressed the public. He stated that we are experiencing space issues.

**Need for new classroom addition:**

- Enrollment is up throughout DES- we are approaching our highest enrollment in a historical sense, currently at 216. We anticipate that number to maintain or increase given what has happened in the last few years. Classroom space is getting cramped in certain grades, particularly next year's kindergarten.
- According to our census performed a year ago which was an attempt to project enrollment, the 2017-18 ADK class was going to be 11 pupils, now it is currently at 22. As a result we need more space to support all day kindergarten.
- This slide shows where the additional classroom would go- that wing was designed to easily put in the extra classroom- doors are already framed in and necessary plumbing is accessible already through the adjacent classroom. A new HVAC unit for that section of the building would be part of that project.

**Need for administration addition:**

- The administration addition would address multiple needs that we currently have: small instructional space, security improvements, reclaiming lost storage and staff work space.
- The small instructional space would include small areas for regular ed and special ed (including Tier 1, Tier 2 and IEPs)- currently our math intervention, reading intervention, special education, speech, occupational therapy and behavioral programs meet in multiple areas that aren't separate or private such as the hallway, the library, the common area, or within the students' class rooms. Some programs meet in dedicated spaces such as the OT room, the speech office or reading office but the need for small instructional spaces has outgrown what we currently have. Trying to teach a child in an area where other students are walking past or engaging in different activities is not an effective approach to education, or providing the type instruction we would strive for.
- We have multiple staff currently set up with work spaces in hallways, in the teacher's break room or without offices of any kind.
- Over the years we have lost space for storage rooms, the teacher work rooms and conference room, we need to reclaim this lost space- for example the art program stores its supplies in the girls' bathroom closet in the community center. Neither art nor music has their own workspace.

- Security improvements would allow the main office to more clearly see the entrance and control incoming traffic during the student day.
- This slide shows how a proposed addition on the front of the building might be laid out, how we might recapture some needed space for some that has been repurposed, as well as, provide the small instructional spaces that we need to effectively educate our entire student body.
- This slide is an elevation of what the addition might look like at the main entrance.

**Need to upgrade the existing facility components and equipment:**

- The School Board, through its Capital Improvements Committee: Jeff Trexler, John Trottier, Ed Fandrich, Ron Slocum, Carl Metzger, John Stevens, Principal Harrington and myself, decided to engage a company that would provide professional services to assess the building, including its systems, its envelope, its site while also providing budget information based on expected useful life of various equipment and systems, pricing of projected replacements and a possible schedule of replacement. This information would assist the board in coming up with a Capital Improvement Plan.
- The CIC sent out an RFP, received 4 bids with a low bid of \$5,650 from On-Site Insight. We engaged On-Site Insight, they came out and did a thorough walk through of the building and site, examined plans, corresponded with members of the CIC to clarify information and produced a very detailed and thorough report assessing the building and its systems, which includes expected useful life, budget pricing and possible schedule.
- The report identifies 56 building items within its narrative, some of which are the town's responsibility (such as generator up keep and site paving), and over 100 individual aspects of the building that are tracked within its 20-year scope.
- This report also includes items that would be considered periodic maintenance- which would not be included in our capital improvement plan.
- This report will be an extremely helpful tool for the District in budgeting and anticipating capital needs over the next decade. The report has been posted on the School Board's website- please look for it.

There are 14 major items the CIC has identified as urgent and need to be included in a capital improvement plan. Photos to illustrate the condition of a few of these things were shown.

- These 14 items represent the "big ticket" items that we need to schedule into our capital improvement plan.
  - New classroom addition as shown previously- this need is budgeted at \$222,000.
  - Toilet renovations in the 1998 addition- this need is budgeted at \$45,000 and is a priority item as we have noticed water damage to the wall.
  - Toilet renovations in the 1989 addition- this need is budgeted at \$60,000- these bathrooms are 28 years old and are in need of significant renovation.
  - Administration and Entry Addition and Renovations- this need is budgeted at \$331,000
  - Digital HV Control System- ours is currently running on unsupported software and would be a severe problem should the system fail permanently as we would lose control of the building hv-systems. This is budgeted at \$51,000.
  - Fire Alarm System- this would upgrade our system to a fully addressable system, which would allow first responders to pinpoint the issue within the building at the enunciator panel at the entry to the building. This is budgeted at \$155,000. A very expensive item but yet a very important life safety item.
  - Vinyl siding replacement to the 72/89 buildings- this is warping, cracking and ready for replacement and budgeted at \$78,000.
  - Vertical siding replacement- the laminated particle board is degrading at a fast pace, see pictures. This is need is budgeted at \$27,000.
  - Window replacements- we have a lot of windows that have lost their seal, are hard to operate and inefficient from an energy perspective. They are old and need to be replaced (one picture of window). The window replacement is budgeted at \$37,000.
  - Roofing replacement- shingles and rubber membranes are nearing the end of their expected useful life and it is necessary to replace them and it makes sense to do it at one time. This is budgeted at \$187,000.
  - Boiler replacement- this is something we think would be prudent to address before we get caught with a catastrophic failure. We have this budgeted at \$65,000.
  - Domestic hot water, this is a multi-tiered system with solar and gas as well as running off the boiler, which needs to be examined to make more efficient and dependable. This is budgeted at \$20,000.
  - HV upgrades, eventually all of these machines run out of lifespan and become extremely expensive to support and maintain and at some point they are incapable of repair. We need to replace these systems as they are past their expected useful life. This is budgeted at \$96,000.

- Septic system, we need to examine how they are currently operating and make a decision with that information, currently we know they are old leach field but we haven't seen any problem signs and we pump the tanks regularly. This is budgeted at \$78,000 for both leach fields.
- Picture of walkway paving
- There may be some smaller projects that get looped in if they make sense at the time.
- It is important to recognize that other than the two proposed additions, all of these projects represent existing equipment/systems that we need to take care of.

Mr. Trexler stated that some of these estimated numbers came from our Onsite- Insight Capital Needs Assessment report. Mr. Trexler generated some of the estimates for the classroom addition and the administration addition, based on per square foot costs. The toilet renovations are based on the costs from our recent renovation of the 1972 bathrooms. These are estimates and are 2017 costs. The costs don't include architectural design fee, contingency money and inflation for future years.

We had a public forum in January and brought 5 standard plans to the public. Plan A was an all cash option where we put money in the capital reserve every year and every other year take money out to do a project. We bundled the projects together.

Mr. Trexler discussed bond options, labeled Plans A - G in the handouts.

After the forum, we asked people to fill out exit surveys about what they liked or didn't like. 50 people responded. That helped us refine our plan. We realized that our costs didn't include some items. i.e. when replacing the boiler we will also need to replace pumps, etc.. Also we need to replace ductwork for the HVAC renovation; not as simple as just swapping units out. We also included \$100K for mechanical systems. We then came up with Plan G which consists of items 1-13. We added \$50K for administration addition to make it ADA compliant, etc. Mr. Trexler then started talking to general contractors who do this kind of work and asked about rate of inflation. They said it is going up, up up; expect 5-6% inflation this year. and 4% next year. We changed the plans and increased the inflation to 5%. We looked at interest rates. The NH Municipal Bond Bank stated that for a bond taken out this year, it's 2% for a 5-year bond and 2.5% for 10-year bond.

These bonds will happen in the future years. We will plan 3% for a 5-year bond and 3.5% for a 10-year bond.

We settled in on Plan G because inflation is accelerating and bond interest rates aren't catching up. Plan G calls for all the work to be done next year. The total 2018 estimated cost of Plan G is \$1,905,000. This amount includes the cost of items 1-13, additional anticipated work, inflation - one year at 5%, architect design fees, architect fees during construction and a 10% contingency. In order to do this next year, we need a year of planning. That is what Article 7 is all about. We want to do the research to find out exactly what it will cost.

We are looking at a 5-year bond and 10-year bond. Mr. Trexler explained the different bond plans.

We would propose to withdraw and redraw some money from Capital reserve for contingency. We never want to use our bond for contingency.

Looking at our Capital Reserve fund schedule we currently have \$82K in the capital reserve fund. We already have warrant article 5 to add approximately \$31,000.

Next year we would propose the same contribution as proposed in Article 6 to the capital reserve fund

Keep in mind our septic system is not built into any of this. It is important to have a robust balance in our capital reserve fund.

There is no tax impact for Article 7.

The Moderator opened Article 6 to the floor for discussion.

**Cynthia Kaminsky, Tucker Hill Road** - confused about some of the items listed on the capital improvement sheet. She said there is a fire alarm that should last 6 more years and you want to replace it with one for more bells and whistles. Mr. Trexler explained that our current system is the type of system that that just gives the general area where an alarm goes out. Also, we are monitored by the Concord Fire Department and they might not continue to monitor our system.

Cynthia Kaminsky stated that it sounds like a lot of maybes and what ifs. If you took off that \$155,000 we will still be able to save lives. Mr. Trexler stated that we are predicting we will have a need for this.

Ms. Kaminsky asked about reducing the \$240,000 to half. Right now, the Administration just changed and people are sick of paying lots of taxes. Let's prioritize what we really need as opposed to what we really want. She asked that the Board reconsider the \$240K.

Mr. Trexler stated that the \$240K also has another possibility. It opens up the possibility to go with the all cash option. Each of these things on the list are needs not wants. Roofing, siding, windows all need to be replaced. We can delay and push off and choose not to fund but it will cost more money in the future.

**Ed Mears, Barnard Hill Road** - if I'm correct, you were looking at being more fiscally responsible because it will cost more in the future. The feds are most likely looking at increasing interest rates. Mr. Trexler stated that we have to start addressing these issues. If we delay it is just going to cost us more. Mr. Mears said that now is the time to be fiscally responsible and the people we want to come to our town are going to be tax payers for years. It makes sense to get it done and he doesn't see a problem with looking ahead.

**JR Hoell, Ordway Road** - had two technical questions about the square footage of two rooms. Mr. Trexler stated that the North room addition of \$220,000 is approximately 900 square feet and the Admin addition is roughly 1800 square feet.

JR Hoell stated that we saw an increase of \$146K due to the City of Dover case but that is a one-time increase. It is not an ongoing increase again.

**Bob Jarnis, Clifford Farm Road** stated that we are going to be faced with expenses and that Article 6 will give us money for flexibility. It is very prudent to approve Article 6 and Article 7.

**Chris Currier, Caleb's Way** asked how the \$240K will be used; is it money to just put away or will it be used to fix the school? Mr. Trexler stated that we will spend \$100K if Article 7 passes. It is seed money to reduce what we have to borrow next year. Mr. Currier then stated that the answer is no, that it won't be used to fix the school. What is the reason for that? Mr. Trexler explained that it is better to bundle it and have an economy of scale. Mr. Currier asked if there any consideration to change that. You could get some of these projects done.

**Jason Dubrow, Kimball Pond Road** - followed up on the 900-sq. ft. for the classroom and 1800 sq. ft. for the admin. addition. Mr. Dubrow went over the cost per sq. foot and asked about the HVAC system. Mr. Trexler stated that the unit doesn't have the capacity to handle another classroom.

**Ed Mears, Barnard Hill Road** - clarified that to put this off 4 years, it would be too late for the bidding process. Mr. Trexler said most contractors are booked up and he doesn't know who we would get for the summer. We are looking to line up someone for next winter. There are downsides to advance the work without planning. If we get more bidders, we will most likely have a lower cost.

**Bob Leonard, Holiday Shore Drive** - you have approx. \$82,000 now. If you look at this page and the remaining life, which I think we should do. If you look at the remaining life and put it off then we won't even have enough money to do what needs to be done. You need to be proactive. You need an architectural design. This is a good thing. If you don't do this now, then you will be in big trouble. At least it's a step in the right direction.

**David Stilson, 100 Stark Highway**, it is good to prepare. Mr. Stilson has been in the construction business for 40 years. He can build an 1800 sq. ft. home for \$160K. The numbers proposed are bogus and inflated numbers. Just look at last year's bathroom project which was done for thousands less than you stated. Mr. Trexler said that the bathroom was done by the sweat of volunteers.

**Jason Dubrow, Kimball Pond Road** asked if you put the \$240,000 in the fund, and something goes wrong, can the Board take the money. Mr. Trexler explained that the School Board can't take that money out unless it is voted on by legislative body.

**Real Boyer Meadow Lane** - Asked for clarification on the numbers. He asked if we should send all of our students to Bow and pay. Mr. Trexler stated that it would cost more to send all of our students. There would be increased SAU costs, increased special ed costs, etc.

**Cynthia Kaminsky**- asked if the \$240,000 is going in the fund and not touched. None of this is being eliminated if we vote no. None of this is in jeopardy if Article 6 fails. Mr. Trexler explained that we wouldn't have the \$100,000.



Cynthia Kaminsky made a motion to amend Article 6 to change the sum of the appropriation to \$20,000. JR Hoell seconded.

Mr. Mullen read the Amendment to Article 6: **To amend Article 6 to change the sum of the appropriation to \$20,000.00.**

**Ed Mears, Barnard Hill** - The \$240,000 wasn't pulled out of the air. The School Board put a lot of effort into calculating the numbers. Don't put off today what you will have to pay tomorrow.

**Kim Belanger, Old Hopkinton Road** - Resident over 30 years and DES kindergarten teacher. She has a lot of passion for this school. Her question, if this amendment passes, we will have the money for the architectural study and not much more. She is in this building every day and this building has serious problems. If we vote on this then we won't have any money for things that happen. The Board would have to come back to this voting body if you wish to spend this money. You will still have your say.

**There being no further discussion, the Moderator called for a vote on the Amendment to Article 6 to change the sum of the appropriation to \$20,000. Vote: Amendment to Article 6 Failed.**

**JR Hoell, Ordway Road** - made a motion to amend Article 6 to \$100,000. We already approved \$1.25. If this passes, we will go up to \$2.00. It is good and wise to think ahead. Greg Arce seconded.

**The Moderator read the Amendment to Article 6 - to see if the School District will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) to be added to the existing Dunbarton School Capital Reserve Fund established in March 1991. Said amount to come from general taxation.**

**Ed Mears, Barnard Hill Road.** Again, this number didn't come out of nowhere. If we put in the \$100,000, how would we go about paying for the boiler. Mr. Trexler stated that we would have to work with the Administration to see if there is money in the operating budget. Mr. Mears stated this could mean that something would suffer. He understands that it is prudent to put the money aside.

There being no further discussion, the Moderator called for a vote on the Amendment to Article 6.

**Amendment to Article 6 - to see if the School District will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) to be added to the existing Dunbarton School Capital Reserve Fund established in March 1991. Said amount to come from general taxation.**

**Vote: Amendment to Article 6 Failed.**

The Moderator called for a vote on the original Article 6 - to see if the School District will vote to raise and appropriate the sum of Two Hundred Forty Thousand Dollars (\$240,000) to be added to the existing Dunbarton School Capital Reserve Fund established in March 1991. Said amount to come from general taxation. (Majority vote required). **Vote: Article 6 Passed.**

**ARTICLE 7: To see if the School District will vote to raise and appropriate the sum of up to One Hundred Thousand Dollars (\$100,000) for architectural design fees, engineering fees and other costs associated with the construction, renovation, and repairs at Dunbarton Elementary School and to authorize the withdrawal of up to One Hundred Thousand Dollars (\$100,000) from the Dunbarton School Capital Reserve Fund established in March 1991. (Majority vote required) The School Board voted to recommend (5-0) Jeff Trexler moved Article 7 as written and Clem Madden seconded.**

**The Moderator opened the floor for discussion. There being no discussion, the Moderator called for a vote on Article 7. Vote: Article 7 Passed.**

**ARTICLE 8: To see if the School District will vote to raise and appropriate up to One Thousand Dollars (\$1,000) for deposit into the existing Dunbarton Community Center Reserve Fund established in March 2008 and to authorize the use of that amount from the June 30, 2017 Unreserved Fund balance (surplus) available for transfer on July 1, 2017. (Majority vote required) The School Board voted to recommend (5-0) Debra Foster moved Article 8 as written and Clem Madden seconded.**

Debra Foster presented. We come back every year to put money into this fund to pay for equipment that breaks down. Last year, we changed the fund from the Kitchen Equipment Capital Reserve Fund to the Community Center Capital

Reserve fund to pay for new chairs, tables, etc. We are looking to upgrade our projecting abilities for the PTO and the community.

**Ed Mears, Barnard Hill Road** - PTO would be willing to do some fundraising.

**There being no further discussion, the Moderator called for a vote on Article 8. Vote: Article 8 Passed.**

**To Transact any other business that may legally come before the meeting.** **JR Hoell** made a motion to dissolve this meeting. Debra Foster seconded. **Motion to dissolve Passed.** The 2017 Annual School District Meeting adjourned at 6:55 p.m. 236 registered voters were in attendance.

Submitted by,

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Judy van Kalken  
**Dunbarton School District Clerk**

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**Results from the March 14, 2017 School Election are as follows:**

**VOTE FOR SCHOOL BOARD FOR THREE YEARS – VOTE FOR NO MORE THAN TWO**

Deborah Trotter:	275
John Herlihy:	162
Heather Lalla:	242

**VOTE FOR SCHOOL MODERATOR FOR THREE YEARS –VOTE FOR NO MORE THAN ONE**

Rene Ouellet:	351
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**VOTE FOR SCHOOL CLERK FOR THREE YEARS –VOTE FOR NO MORE THAN ONE**

Judy van Kalken:	32
(write-in)	

**VOTE FOR SCHOOL TREASURER FOR THREE YEARS –VOTE FOR NO MORE THAN ONE**

Michael Lessard:	344
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**DUNBARTON SCHOOL DISTRICT WARRANT**  
**Election of Officers**  
**2018**

**THE STATE OF NEW HAMPSHIRE**

**To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in District affairs:**

**YOU ARE HEREBY NOTIFIED TO MEET AT THE DUNBARTON COMMUNITY CENTER IN DUNBARTON ELEMENTARY SCHOOL IN SAID DISTRICT ON THE 13<sup>th</sup> DAY OF MARCH 2018, AT SEVEN O'CLOCK IN THE MORNING (7:00 AM) TO CAST BALLOTS FROM THAT HOUR OF SAID DAY UNTIL AT LEAST SEVEN O'CLOCK IN THE EVENING (7:00 PM), UNLESS OTHERWISE DIRECTED BY THE MODERATOR, FOR THE FOLLOWING MATTERS:**

- 1. To choose One member of the School Board for the ensuing three years and No Officers for the ensuing three years.**

**GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS 8<sup>th</sup> DAY OF FEBRUARY 2018.**

*Deborah Frottier*

\_\_\_\_\_

*Garrett Duncan*

\_\_\_\_\_

*Heather Lalla*

\_\_\_\_\_

*Clement Madden*

\_\_\_\_\_

*Jeffrey Trexler*

\_\_\_\_\_

**SCHOOL BOARD**

**A TRUE COPY OF WARRANT – ATTEST:**

*Deborah Frottier*

\_\_\_\_\_

*Garrett Duncan*

\_\_\_\_\_

*Heather Lalla*

\_\_\_\_\_

*Clement Madden*

\_\_\_\_\_

*Jeffrey Trexler*

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**SCHOOL BOARD**

# **DUNBARTON SCHOOL DISTRICT WARRANT**

## **2018 WARRANT**

### **THE STATE OF NEW HAMPSHIRE**

To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE DUNBARTON COMMUNITY CENTER AT DUNBARTON ELEMENTARY SCHOOL IN SAID DISTRICT ON SATURDAY, THE 10<sup>TH</sup> DAY OF MARCH, 2018, AT ONE O'CLOCK IN THE AFTERNOON, TO ACT UPON THE FOLLOWING SUBJECTS:

#### **ARTICLE 1**

To see if the School District will vote to raise and appropriate the sum of Two Million Two Hundred Seventy-Three Thousand Three Hundred Ten Dollars (gross budget) (\$2,273,310) for the addition and renovations to Dunbarton Elementary School and to authorize the issuance of not more than One Million Seven Hundred Ninety-Five Thousand Dollars (\$1,795,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore to authorize the withdrawal of up to Four Hundred Seventy-Eight Thousand Three Hundred Ten Dollars (\$478,310) from the Dunbarton School Capital Reserve Fund established in March 1991 created for this purpose; this amount includes Twenty-Six Thousand Three Hundred Ten Dollars (\$26,310) for the first year's interest payment on said bond or note and to authorize the School Board to accept any additional federal, state or private grants for this project and take any other action necessary to carry out this vote, including the acquisition and/or conveyance of any necessary utility easements or interests in land to support the project. (2/3 Vote Required for Passage of this Warrant Article)

*Estimated Tax Rate Impact - \$0.00*

The School Board voted to recommend (5-0-0)

#### **ARTICLE 2**

To see if the School District will vote to raise and appropriate the sum of Two Hundred Forty Thousand Dollars (\$240,000) to be added to the existing Dunbarton School Capital Reserve Fund established in March 1991. Said amount is to come from general taxation. (Majority vote required)

*Estimated Tax Rate Impact - \$0.79*

The School Board voted to recommend (5-0-0)

#### **ARTICLE 3**

Shall the School District vote to adopt the provisions of RSA 32:5 V-a, to require the governing body, relative to budget items or any warrant article, to record votes and the numerical tally of any such vote to be printed next to the affected warrant article

*Estimated Tax Rate Impact - \$0.00*

The School Board voted to recommend (5-0-0)

#### **ARTICLE 4**

Shall the School District vote to adopt the provisions of RSA 32:5 V-b, to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body shall contain a notation stating the estimated tax impact of the article.

*Estimated Tax Rate Impact - \$0.00*

The School Board voted to recommend (5-0-0)

**ARTICLE 5**

To see if the School District will vote to raise and appropriate the sum of Six Million Nine Hundred Eighteen Thousand Ninety Three Dollars (\$6,918,093) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory and contractual obligations of the District or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. This warrant article includes the appropriation for food service. (Majority vote required)

*Less Estimated Revenues: \$1,345,886  
Estimated Tax Rate Impact - \$16.07 Local, \$2.44 SWEPT*

The School Board voted to recommend (5-0-0)

**ARTICLE 6**

To see if the School District will vote to raise and appropriate up to One Thousand Dollars (\$1,000) for deposit into the existing Dunbarton Community Center Capital Reserve Fund established in March 2008 and to authorize the use of that amount from the June 30, 2018 Unreserved Fund balance (surplus) available for transfer on July 1, 2018. (Majority vote required)

*Estimated Tax Rate Impact - \$0.00*

The School Board voted to recommend (5-0-0)

To transact any other business that may legally come before the meeting.

**GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS 7<sup>th</sup> DAY OF FEBRUARY, 2018:**

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Deborah Trottier, Chair

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Jarrett Duncan

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Heather Lalla

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Clement Madden

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Jeffrey Trexler

**A TRUE COPY OF THE WARRANT ATTEST:**

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Deborah Trottier, Chair

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Jarrett Duncan

---

Heather Lalla

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Clement Madden

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Jeffrey Trexler

## OCTOBER ENROLLMENTS 2014 - 2017

### DUNBARTON ELEMENTARY SCHOOL

<b>GRADE</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Kindergarten	21	8	35	14
Grade 1	28	31	26	37
Grade 2	40	29	31	26
Grade 3	35	39	31	34
Grade 4	24	31	41	33
Grade 5	31	22	31	42
Grade 6	25	34	21	32
<b>Subtotal</b>	<b>204</b>	<b>194</b>	<b>216</b>	<b>218</b>

### TUITIONED TO MOUNTAIN VIEW MIDDLE SCHOOL

<b>GRADE</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Grade 7	0	0	0	0
Grade 8	3	0	0	0
<b>Subtotal</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>

### TUITIONED TO GOFFSTOWN HIGH SCHOOL

<b>GRADE</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Grade 9	5	4	0	0
Grade 10	26	3	3	0
Grade 11	27	23	5	3
Grade 12	34	24	20	2
<b>Subtotal</b>	<b>92</b>	<b>54</b>	<b>28</b>	<b>5</b>

### TUITIONED TO BOW MEMORIAL SCHOOL

<b>GRADE</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Grade 7	35	29	33	29
Grade 8	25	37	29	34
<b>Subtotal</b>	<b>60</b>	<b>66</b>	<b>62</b>	<b>63</b>

### TUITIONED TO BOW HIGH SCHOOL

<b>GRADE</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Grade 9	25	30	40	30
Grade 10	3	25	33	43
Grade 11	1	3	25	31
Grade 12	0	3	2	24
<b>Subtotal</b>	<b>29</b>	<b>61</b>	<b>100</b>	<b>128</b>
<b>TOTAL</b>	<b>388</b>	<b>375</b>	<b>406</b>	<b>414</b>

**Dunbarton School District  
Projected Revenues 2018-2019**

	<u>2003 - 2004</u> <u>Approved</u> <u>MS24</u>	<u>2016 - 2017</u> <u>Actual</u>	<u>2017 - 2018</u> <u>Approved</u> <u>MS24</u>	<u>2018 - 2019</u> <u>Proposed</u>
<b>REVENUE FROM STATE SOURCES</b>				
Adequacy Grant	657,515	968,018	937,097	1,026,125
School Building Aid	56,742	16,672	0	0
Catastrophic Aid	128,017	24,723	23,511	23,511
Child Nutrition	720	3,561	2,500	3,000
<b>REVENUE FROM FEDERAL SOURCES</b>				
Medicaid Reimbursement	20,000	81,322	25,000	40,000
Child Nutrition Programs	7,800	15,936	13,000	15,000
<b>OTHER REVENUE</b>				
Food Service	41,887	45,440	33,000	40,000
Earnings on Investments		261	0	0
Miscellaneous		4,076	2,250	2,250
<b>SUBTOTAL SCHOOL REVENUES AND CREDITS</b>	912,681	1,160,009	1,036,358	1,149,886
<b>GENERAL FUND BALANCE</b>				
Reserved for Special Purpose (Community Center Fund)	30,000	1,000	1,000	1,000
Reserved for Special Purpose (Legal Fund Transfer)		0	31,758	-
Transfer from General Fund to Food Service		9,333	0	0
Transfer from Capital Reserve Fund		0	100,000	0
Unreserved Fund Balance	447,911	333,119	339,684	195,000
<b>TOTAL SCHOOL REVENUES AND CREDITS</b>	1,390,592	1,503,461	1,508,800	1,345,886
<b>STATE WIDE EDUCATION PROPERTY TAX ASSESSMENT (SWEPT)</b>		670,018	666,338	691,664
<b>LOCAL PROPERTY TAX ASSESSMENT</b>	2,272,434	4,267,376	4,737,712	5,121,543
<b>TOTAL APPROPRIATION</b>	3,663,026	6,440,855	6,912,850	7,159,093

**Notes:**

Projected revenues are estimates and are subject to change.

## SCHOOL ADMINISTRATIVE UNIT #67

Adopted Budget Fiscal Year 2018-2019

### Expenditures:

<u>Function</u>	<u>Description</u>	
2320	Salaries and Benefits	714,917
2321	Staff Support	21,695
2322	Administrative Services	129,497
2323	Administrative Operations	18,124
2324	Other Expenses	7,835
2622	Utilities	2,531
	Gross Budget Total	894,599

### Less Estimated Revenues:

Other Local Revenue	14,168
Use of SAU 67 Fund Balance	14,815

Amount to be Assessed to School Districts 865,616

### Apportionment of Assessment by District for Fiscal Year 2018 - 2019

<u>District</u>	<u>% of Assessment</u>	<u>Assessment</u>
Bow	83.59%	723,543
Dunbarton	16.41%	142,073
	100.00%	865,616

Adopted: December 11, 2017

## DEBT SERVICE SCHEDULE INFORMATION

Debt Schedule as of June 30, 2017

Years remaining on Dunbarton School District's general obligation bonds.

Year	Principal	Interest	Amount Due
2017-2018	0	0	0
2018-2019	0	0	0
2019-2020	0	0	0
2020-2021	0	0	0



**Proposed Budget Summary  
For Fiscal Year July 1, 2018 to June 30, 2019  
Does Not Include Warrant Article #1**

		Actual Expenditures	Approved Budget	Proposed School Board Budget
		FY2016-17	FY2017-18	FY2018-19
<b>Expenditures:</b>				
<b>Operating Budget</b>				
<i>Function</i>				
<b>1000</b>	<b>Instructional Programs</b>			
1100	Regular Programs	3,741,568	4,000,249	4,283,242
1200	Special Education Programs	624,654	899,602	945,727
1260	ESL Programs	0	1,000	1,000
1400	CoCurricular Activities	1,128	2,200	2,200
1490	Enrichment Program	10,071	13,756	13,756
<b>1800</b>	<b>Community Services</b>			
1890	Support to Community Center	150	1,000	1,000
<b>2100</b>	<b>Pupil Support Services</b>			
2120	Guidance Services	27,007	59,005	61,694
2130	Health Services	79,901	87,684	91,390
2140	Psychological Services	34,240	40,553	38,072
2150	Speech Pathology & Audiology	97,981	100,988	103,209
2153	Audiology	2,331	6,500	8,627
2162	Physical Therapy	4,463	8,900	8,500
2163	OT Services	82,489	87,015	95,237
2190	Other Support - Pupil Services	840	8,750	8,750
<b>2200</b>	<b>Instructional Support Services</b>			
2212	Curriculum Development	3,749	5,700	1,359
2213	Instructional Training	5,589	4,300	5,100
2222	Library/Media Services	80,892	83,946	71,835
2250	Technology Services	44,960	42,915	61,040
<b>2300</b>	<b>General Administration</b>			
2311	School Board	10,007	10,199	10,199
2313	Board Treasurer	487	536	536
2314	Election Services	215	1,015	1,015
2317	Audit Services	5,965	6,025	6,025
2318	Legal Fees	431	5,000	5,000
2321	SAU Services	142,580	138,454	142,073
<b>2400</b>	<b>School Administration</b>			
2410	Office of the Principal	208,075	219,123	225,570
<b>2600</b>	<b>Facilities</b>			
2620	Building Operations	264,285	256,779	266,436
<b>2700</b>	<b>Pupil Transportation</b>			
2721	Regular Transportation	257,034	260,545	270,358
2722	Special Needs Transportation	76,258	104,485	107,620
2790	Field Trip Transportation	4,431	4,000	4,000
<b>4500</b>	<b>Building Improvements</b>			
4500	Building Improvements	0	0	0
<b>5100</b>	<b>Debt Service/Transfers</b>			
5110	Bond Principal	37,000	0	0
5120	Bond Interest	879	0	0
5221	Transfer to Food Service	9,333	11,500	9,000
<b>3120</b>	<b>Food Service Fund</b>			
3120	Food Service Budget	74,271	68,368	68,523
<b>5200</b>	<b>Other Warrant Articles</b>			
	Architectural/Design Fees Warrant Article	0	100,000	0

Legal Fund Closure Warrant Article	0	31,758	0
Transfer to Capital Reserve Fund - Warrant Article #2	50,000	240,000	240,000
Transfer to Expendable Trust - Warrant Article #6	1,000	1,000	1,000

<b>Total All Warrant Articles</b>	<b>5,984,264</b>	<b>6,912,850</b>	<b>7,159,093</b>
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**DUNBARTON SCHOOL DISTRICT**  
**Does Not Include Warrant Article #1**  
**July 1, 2018 - June 30, 2019 Proposed Budget Detail**

Function	Program	Object	Account	FY2016-17	FY2017-18	FY2018-19
Code	Code	Code	Name	Actual	Approved	Proposed
<b>GENERAL FUND BUDGET</b>						

**1100 REGULAR EDUCATION**

1100	01	110	Teacher Salaries	800,436	827,808	900,070
1100	01	111	Aide Wages	111,320	124,952	129,416
1100	01	120	Substitute Wages	39,933	20,000	20,000
1100	01	127	Stipend Wages	3,250	5,150	7,150
1100	01	240	Course Reimbursement	15,588	12,700	17,000
1100	01	310	Home Instruction Contracted Service	0	300	300
1100	01	442	Purchased Property Services	0	3,500	6,000
1100	02	561	Tuition - Middle School	637,184	668,195	713,286
1100	03	561	Tuition - High School	1,694,184	1,855,295	1,982,562
1100	01	591	Other Purchased Services	4,475	3,000	3,000
1100	01	610	General Supplies	18,812	18,965	19,500
1100	01	610	General Supplies Art	2,277	1,600	1,900
1100	01	610	General Supplies PE	344	350	350
1100	01	610	General Supplies Music	746	1,000	1,200
1100	01	610	General Supplies Reading	8,739	8,700	8,700
1100	01	641	Books & Printed Materials	11,201	11,000	11,000
1100	01	642	Electronic Information	5,524	8,417	8,425
1100	01	651	Software - Non-Capital	2,996	3,000	400
1100	01	731	New Machinery	0	0	0
1100	01	733	New Furniture/Fixtures	0	2,000	3,551
1100	01	734	Computers/Network Equipment	0	0	0
1100	01	735	Replacement Equipment	0	0	0
1100	01	737	Replacement Furniture/Fixtures	7,092	0	0
1100	01	738	Replacement Computer/Network	0	0	0
1100	01	810	Dues/Fees	0	250	250
<b>TOTAL REGULAR EDUCATION</b>				<b>3,364,101</b>	<b>3,576,182</b>	<b>3,834,060</b>
1100	85	211	Health Insurance	178,129	207,035	211,884
1100	85	212	Dental Insurance	13,056	9,673	10,026
1100	85	213	Life Insurance	1,223	1,486	1,207

1100	85	214	Disability Insurance	1,070	1,857	2,837
1100	85	220	FICA	67,520	72,886	78,756
1100	85	230	NH Retirement	112,686	128,514	141,639
1100	85	250	Unemployment Insurance	960	901	980
1100	85	260	Workers Comp Insurance	2,823	1,715	1,853
<b>TOTAL EMPLOYEE BENEFITS</b>				<b>377,467</b>	<b>424,067</b>	<b>449,182</b>
<b>TOTAL 1100 REGULAR EDUCATION</b>				<b>3,741,568</b>	<b>4,000,249</b>	<b>4,283,242</b>
<b>1200 SPECIAL EDUCATION</b>						
1200	01	110	Teacher Salaries	53,268	87,306	93,658
1200	01	111	Aide Wages	154,898	180,037	161,007
1200	01	117	SPED Administrator Salary	73,903	75,381	76,889
1200	01	310	Home Instruction Contracted Service	0	500	500
1200	01	320	Contracted Services	30,954	19,700	20,010
1200	02	320	Contracted Services	16,860	45,284	66,056
1200	03	320	Contracted Services	60,647	57,638	45,556
1200	02	339	Contracted Aides	27,594	57,164	114,536
1200	03	339	Contracted Aides	88,207	130,192	141,114
1200	01	534	Postage	0	0	0
1200	01	561	Tuition - Elementary	2,974	25,247	4,300
1200	02	561	Tuition - Middle School	0	5,300	5,000
1200	03	561	Tuition - High School	0	55,000	55,000
1200	01	564	Tuition - Other Programs	5,868	21,850	16,700
1200	01	580	Travel	252	500	800
1200	02	580	Travel	0	500	0
1200	03	580	Travel	0	500	0
1200	01	610	General Supplies	2,165	5,000	5,000
1200	01	641	Books/Printed Materials	949	2,000	2,000
1200	01	650	Software	2,871	1,700	2,000
1200	02	650	Software	0	500	500
1200	01	731	New Equipment	1,999	2,000	2,000
1200	01	733	New Furniture	493	1,000	2,000
1200	01	734	Computers/Network Equipment	875	1,100	1,100
1200	02	735	Equipment	0	0	600
1200	03	735	Equipment	0	0	1,100
1200	01	810	Dues/Fees	350	1,000	500
<b>TOTAL SPECIAL EDUCATION</b>				<b>525,127</b>	<b>776,399</b>	<b>817,926</b>
1200	85	211	Health Insurance	44,677	59,577	63,641
1200	85	212	Dental Insurance	8,629	6,760	6,915
1200	85	213	Life Insurance	488	568	549
1200	85	214	Disability Insurance	515	709	686
1200	85	220	FICA	23,722	26,218	25,364
1200	85	230	NH Retirement	19,928	28,242	29,607
1200	85	250	Unemployment Insurance	551	512	442
1200	85	260	Workers Comp Insurance	1,017	617	597

			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>99,527</b>	<b>123,203</b>	<b>127,801</b>
			<b>TOTAL 1200 SPECIAL EDUCATION</b>	<b>624,654</b>	<b>899,602</b>	<b>945,727</b>
			<b>1260 BILINGUAL EDUCATION</b>			
1260	01	320	Contracted Services	0	1,000	1,000
			<b>TOTAL BILINGUAL EDUCATION</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>
			<b>TOTAL 1260 BILINGUAL EDUCATION</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>
			<b>1410 CO-CURRICULAR</b>			
1410	01	591	Services from Private Sources	0	0	0
1410	01	810	Dues/Fees	1,128	2,200	2,200
			<b>TOTAL CO-CURRICULAR</b>	<b>1,128</b>	<b>2,200</b>	<b>2,200</b>
			<b>TOTAL 1410 CO-CURRICULAR</b>	<b>1,128</b>	<b>2,200</b>	<b>2,200</b>
			<b>1490 ENRICHMENT PROGRAM</b>			
1490	01	112	Teacher Salaries	1,000	1,000	1,000
1490	01	339	Other Professional Services	8,830	12,000	12,000
1490	01	610	Supplies	0	500	500
			<b>TOTAL ENRICHMENT PROGRAM</b>	<b>9,830</b>	<b>13,500</b>	<b>13,500</b>
1490	85	211	Health Insurance	0	0	0
1490	85	212	Dental Insurance	0	0	0
1490	85	213	Life Insurance	0	0	0
1490	85	214	Disability Insurance	0	0	0
1490	85	220	FICA	77	77	77
1490	85	230	NH Retirement	157	174	174
1490	85	250	Unemployment Insurance	3	3	3
1490	85	260	Workers Comp Insurance	4	2	2
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>241</b>	<b>256</b>	<b>256</b>
			<b>TOTAL 1490 ENRICHMENT PROGRAM</b>	<b>10,071</b>	<b>13,756</b>	<b>13,756</b>
			<b>1890 COMMUNITY CENTER</b>			
1890	01	890	Other Expenses	150	1,000	1,000
			<b>TOTAL SUMMER ENRICHMENT</b>	<b>150</b>	<b>1,000</b>	<b>1,000</b>
			<b>TOTAL 1890 COMMUNITY CENTER</b>	<b>150</b>	<b>1,000</b>	<b>1,000</b>
			<b>2120 GUIDANCE SERVICES</b>			
2120	01	110	Teacher Salaries	24,773	45,554	47,665
2120	01	610	General Supplies	145	150	150
			<b>TOTAL GUIDANCE</b>	<b>24,918</b>	<b>45,704</b>	<b>47,815</b>
2120	85	211	Health Insurance	0	0	0
2120	85	212	Dental Insurance	0	1,618	1,655
2120	85	213	Life Insurance	35	75	79

2120	85	214	Disability Insurance	38	94	99
2120	85	220	FICA	1,895	3,485	3,646
2120	85	230	NH Retirement	0	7,908	8,275
2120	85	250	Unemployment Insurance	121	39	39
2120	85	260	Workers Comp Insurance	0	82	86
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>2,089</b>	<b>13,301</b>	<b>13,879</b>
			<b>TOTAL 2120 GUIDANCE SERVICES</b>	<b>27,007</b>	<b>59,005</b>	<b>61,694</b>
			<b>2132 HEALTH SERVICES</b>			
2132	01	110	Teacher Salaries	49,069	51,479	53,849
2132	01	323	Professional Ed Services	235	550	550
2132	01	339	Professional/Technical Services	0	500	500
2132	01	610	General Supplies	1,200	1,608	1,600
2132	01	641	Books/Printed Materials	0	150	150
2132	01	737	Replacement Furniture	0	0	70
2132	01	810	Dues/Fees	45	45	45
			<b>TOTAL HEALTH SERVICES</b>	<b>50,549</b>	<b>54,332</b>	<b>56,764</b>
2132	85	211	Health Insurance	17,647	19,676	20,335
2132	85	212	Dental Insurance	477	477	488
2132	85	213	Life Insurance	80	85	89
2132	85	214	Disability Insurance	84	107	111
2132	85	220	FICA	3,173	3,938	4,119
2132	85	230	NH Retirement	7,689	8,937	9,348
2132	85	250	Unemployment Insurance	42	39	39
2132	85	260	Workers Comp Insurance	160	93	97
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>29,352</b>	<b>33,352</b>	<b>34,626</b>
			<b>TOTAL 2130 HEALTH SERVICES</b>	<b>79,901</b>	<b>87,684</b>	<b>91,390</b>
			<b>2140 PSYCHOLOGICAL SERVICES</b>			
2140	01	320	Contracted Services	34,240	40,553	36,372
2140	02	320	Contracted Services	0	0	0
2140	03	320	Contracted Services	0	0	1,700
			<b>TOTAL PSYCHOLOGICAL SERVICES</b>	<b>34,240</b>	<b>40,553</b>	<b>38,072</b>
			<b>TOTAL 2140 PSYCHOLOGICAL SERVICES</b>	<b>34,240</b>	<b>40,553</b>	<b>38,072</b>
			<b>2150 SPEECH/LANGUAGE SERVICES</b>			
2150	01	110	Speech Pathologist Wages	44,864	46,730	47,665
2150	01	111	Speech Aide Wages	36,190	36,743	37,526
2150	01	320	Contracted Services	715	0	0
2150	03	320	Contracted Services	0	0	0
2150	01	610	General Supplies	977	860	1,000
			<b>TOTAL SPEECH/LANGUAGE SERVICES</b>	<b>82,746</b>	<b>84,333</b>	<b>86,191</b>
2150	85	211	Health Insurance	0	0	0
2150	85	212	Dental Insurance	1,618	1,618	1,655

2150	85	213	Life Insurance	134	138	119
2150	85	214	Disability Insurance	156	173	221
2150	85	220	FICA	6,018	6,386	6,517
2150	85	230	NH Retirement	7,030	8,112	8,275
2150	85	250	Unemployment Insurance	81	78	78
2150	85	260	Workers Comp Insurance	198	150	153
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>15,235</b>	<b>16,655</b>	<b>17,018</b>
			<b>TOTAL 2150 SPEECH/LANGUAGE SERVICES</b>	<b>97,981</b>	<b>100,988</b>	<b>103,209</b>
			<b>2153 AUDIOLOGY SERVICES</b>			
2153	01	320	Contracted Services	2,331	5,000	5,000
2153	01	610	General Supplies	0	1,500	3,627
			<b>TOTAL AUDIOLOGY SERVICES</b>	<b>2,331</b>	<b>6,500</b>	<b>8,627</b>
			<b>TOTAL 2153 AUDIOLOGY SERVICES</b>	<b>2,331</b>	<b>6,500</b>	<b>8,627</b>
			<b>2162 PT SERVICES</b>			
2162	01	320	Contracted Services	3,363	2,400	3,500
2162	02	320	Contracted Services	177	500	1,000
2162	03	320	Contracted Services	923	6,000	4,000
			<b>TOTAL PT SERVICES</b>	<b>4,463</b>	<b>8,900</b>	<b>8,500</b>
			<b>TOTAL 2162 PT SERVICES</b>	<b>4,463</b>	<b>8,900</b>	<b>8,500</b>
			<b>2163 OT SERVICES</b>			
2163	01	110	Teacher Salaries	43,757	44,378	46,466
2163	01	111	COTA Wages	0	13,608	17,512
2163	01	320	Contracted Services	12,695	0	850
2163	03	320	Contracted Services	0	0	0
2163	01	610	General Supplies	688	750	750
			<b>TOTAL PT/OT SERVICES</b>	<b>57,140</b>	<b>58,736</b>	<b>65,578</b>
2163	85	211	Health Insurance	15,339	15,741	16,268
2163	85	212	Dental Insurance	0	0	0
2163	85	213	Life Insurance	68	96	106
2163	85	214	Disability Insurance	73	120	132
2163	85	220	FICA	2,833	4,436	4,894
2163	85	230	NH Retirement	6,857	7,704	8,066
2163	85	250	Unemployment Insurance	42	78	78
2163	85	260	Workers Comp Insurance	137	104	115
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>25,349</b>	<b>28,279</b>	<b>29,659</b>
			<b>TOTAL 2163 OT SERVICES</b>	<b>82,489</b>	<b>87,015</b>	<b>95,237</b>
			<b>2190 OTHER SUPPORT SERVICES</b>			
2190	01	320	Contracted Services	840	8,750	8,750
			<b>TOTAL OTHER SUPPORT SERVICES</b>	<b>840</b>	<b>8,750</b>	<b>8,750</b>
			<b>TOTAL 2190 OTHER SUPPORT SERVICES</b>	<b>840</b>	<b>8,750</b>	<b>8,750</b>

			<b>2212 PROFESSIONAL SERVICES/TESTING</b>			
2212	01	335	Testing	3,749	5,700	1,359
			<b>TOTAL PROFESSIONAL SERVICES/TESTING</b>	<b>3,749</b>	<b>5,700</b>	<b>1,359</b>
			<b>TOTAL 2212 PROF. SERVICES/TESTING</b>	<b>3,749</b>	<b>5,700</b>	<b>1,359</b>
			<b>2213 IMPROVEMENT OF INSTRUCTION</b>			
2213	01	321	In-Service Training	2,429	4,000	4,800
2213	01	322	Conferences/Conventions	3,150	0	0
2213	01	610	General Supplies	10	300	300
			<b>TOTAL IMPROVEMENT OF INSTRUCTION</b>	<b>5,589</b>	<b>4,300</b>	<b>5,100</b>
			<b>TOTAL 2213 IMPROVEMENT OF INSTRUCTION</b>	<b>5,589</b>	<b>4,300</b>	<b>5,100</b>
			<b>2222 LIBRARY/MEDIA SERVICES</b>			
2222	01	110	Teacher Salaries	35,954	36,664	37,388
2222	01	111	Aide Wages	20,725	20,692	17,563
2222	01	610	General Supplies	516	700	700
2222	01	641	Books/Printed Materials	4,568	4,750	4,800
2222	01	642	Electronic Information	0	350	350
2222	01	650	Software	850	885	885
2222	01	737	Replacement Furniture/Fixtures	0	0	0
2222	01	810	Dues/Fees	20	70	70
			<b>TOTAL LIBRARY/MEDIA SERVICES</b>	<b>62,633</b>	<b>64,111</b>	<b>61,756</b>
2222	85	211	Health Insurance	13,227	14,575	4,500
2222	85	212	Dental Insurance	477	477	993
2222	85	213	Life Insurance	93	95	91
2222	85	214	Disability Insurance	99	119	114
2222	85	220	FICA	4,098	4,388	4,204
2222	85	230	NH Retirement	0	0	0
2222	85	250	Unemployment Insurance	83	78	78
2222	85	260	Workers Comp Insurance	182	103	99
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>18,259</b>	<b>19,835</b>	<b>10,079</b>
			<b>TOTAL 2222 LIBRARY/MEDIA SERVICES</b>	<b>80,892</b>	<b>83,946</b>	<b>71,835</b>
			<b>2250 TECHNOLOGY SERVICES</b>			
2250	01	320	Contracted Services	30,000	12,000	12,240
2250	01	321	Staff Development	0	0	1,450
2250	01	532	Data Services	0	0	2,510
2250	01	539	Data Management	0	0	8,187
2250	01	734	Technology Equipment	14,960	30,915	36,653
			<b>TOTAL TECHNOLOGY SERVICES</b>	<b>44,960</b>	<b>42,915</b>	<b>61,040</b>
			<b>TOTAL 2250 TECHNOLOGY SERVICES</b>	<b>44,960</b>	<b>42,915</b>	<b>61,040</b>

			<b>2311 SCHOOL BOARD SERVICES</b>			
2311	01	110	School Board Wages	2,500	2,500	2,500
2311	01	111	School Board Clerical Wages	1,270	1,500	1,500
2311	01	322	Workshops/Conferences	215	300	300
2311	01	540	Advertising	408	1,400	1,400
2311	01	550	Printing/Binding	1,997	800	800
2311	01	610	General Supplies	302	350	350
2311	01	810	Dues/Fees	3,116	3,116	3,116
			<b>TOTAL SCHOOL BOARD SERVICES</b>	<b>9,808</b>	<b>9,966</b>	<b>9,966</b>
2311	85	220	FICA	161	210	210
2311	85	250	Unemployment Insurance	13	9	9
2311	85	260	Workers Comp Insurance	25	14	14
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>199</b>	<b>233</b>	<b>233</b>
			<b>TOTAL 2311 SCHOOL BOARD SERVICES</b>	<b>10,007</b>	<b>10,199</b>	<b>10,199</b>
			<b>2313 DISTRICT TREASURER</b>			
2313	01	110	District Treasurer Wages	450	450	450
2313	40	610	General Supplies	0	50	50
			<b>TOTAL DISTRICT TREASURER</b>	<b>450</b>	<b>500</b>	<b>500</b>
2313	85	220	FICA	34	34	34
2313	85	250	Unemployment Insurance	1	1	1
2313	85	260	Workers Comp Insurance	2	1	1
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>37</b>	<b>36</b>	<b>36</b>
			<b>TOTAL 2313 DISTRICT TREASURER</b>	<b>487</b>	<b>536</b>	<b>536</b>
			<b>2314 ELECTION SERVICES</b>			
2314	01	110	District Clerk	100	100	100
2314	01	111	District Moderator	100	100	100
2314	01	550	Printing/Binding	0	800	800
			<b>TOTAL ELECTION SERVICES</b>	<b>200</b>	<b>1,000</b>	<b>1,000</b>
2314	85	220	FICA	15	15	15
2314	85	250	Unemployment Insurance	0	0	0
2314	85	260	Workers Comp Insurance	0	0	0
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>15</b>	<b>15</b>	<b>15</b>
			<b>TOTAL 2314 ELECTION SERVICES</b>	<b>215</b>	<b>1,015</b>	<b>1,015</b>
			<b>2317 AUDIT SERVICES</b>			
2317	01	320	Contracted Services	5,965	6,025	6,025
			<b>TOTAL AUDIT SERVICES</b>	<b>5,965</b>	<b>6,025</b>	<b>6,025</b>
			<b>TOTAL 2317 AUDIT SERVICES</b>	<b>5,965</b>	<b>6,025</b>	<b>6,025</b>
			<b>2318 LEGAL SERVICES</b>			
2318	01	320	Contracted Services	431	5,000	5,000
			<b>TOTAL LEGAL SERVICES</b>	<b>431</b>	<b>5,000</b>	<b>5,000</b>
			<b>TOTAL 2318 LEGAL SERVICES</b>	<b>431</b>	<b>5,000</b>	<b>5,000</b>



			<b>2321 SAU SERVICES</b>			
2321	01	320	Contracted Services	142,580	138,454	142,073
			<b>TOTAL SAU SERVICES</b>	<b>142,580</b>	<b>138,454</b>	<b>142,073</b>
			<b>TOTAL 2321 SAU SERVICES</b>	<b>142,580</b>	<b>138,454</b>	<b>142,073</b>
			<b>2410 OFFICE OF THE PRINCIPAL</b>			
2410	01	110	Principal Salary	92,431	94,280	96,166
2410	01	113	Clerical Wages	49,988	54,263	57,003
2410	01	322	Conferences/Conventions	1,950	2,000	2,000
2410	01	442	Equipment Rental	10,492	9,049	9,520
2410	01	534	Postage	1,368	1,500	1,500
2410	01	550	Printing/Binding	481	500	500
2410	01	580	Travel	0	1,000	1,000
2410	01	610	General Supplies	850	1,000	1,450
2410	01	810	Dues/Fees	619	800	800
			<b>TOTAL OFFICE OF THE PRINCIPAL</b>	<b>158,179</b>	<b>164,392</b>	<b>169,939</b>
2410	85	211	Health Insurance	17,781	19,826	20,484
2410	85	212	Dental Insurance	2,236	2,713	2,288
2410	85	213	Life Insurance	236	239	246
2410	85	214	Disability Insurance	249	299	308
2410	85	220	FICA	10,781	11,363	11,717
2410	85	230	NH Retirement	18,023	19,867	20,194
2410	85	250	Unemployment Insurance	125	157	118
2410	85	260	Workers Comp Insurance	465	267	276
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>49,896</b>	<b>54,731</b>	<b>55,631</b>
			<b>TOTAL 2410 OFFICE OF THE PRINCIPAL</b>	<b>208,075</b>	<b>219,123</b>	<b>225,570</b>
			<b>2620 OPERATING BUILDING SERVICES</b>			
2620	01	110	Custodial Wages	100,767	95,404	101,058
2620	01	320	Contracted Services	11,320	5,900	9,092
2620	01	431	Building Maintenance	11,897	11,000	12,100
2620	01	432	Building Repairs	15,733	23,500	23,500
2620	01	521	Property/Liability Insurance	8,356	8,641	8,814
2620	01	531	Telephone/Voice Communications	14,011	5,500	5,500
2620	01	580	Travel	534	500	550
2620	01	610	Custodial Supplies	9,732	12,000	13,200
2620	01	622	Electricity	38,971	33,500	37,250
2620	01	623	Propane	565	1,225	750
2620	01	624	Oil	27,179	37,500	31,870
2620	01	731	New Machinery	6,439	1,149	1,149
2620	01	733	New Furniture & Fixture	0	0	0
2620	01	735	Replacement Machinery	0	1,000	1,000
2620	01	737	Replacement Furniture & Fixtures	0	0	0
			<b>TOTAL OPERATING BUILDING SERVICES</b>	<b>245,504</b>	<b>236,819</b>	<b>245,833</b>
2620	85	211	Health Insurance	6,500	7,500	7,531
2620	85	212	Dental Insurance	2,094	2,094	2,143
2620	85	213	Life Insurance	168	158	167
2620	85	214	Disability Insurance	177	197	209

2620	85	220	FICA	7,489	7,298	7,731
2620	85	230	NH Retirement	0	1,355	1,382
2620	85	250	Unemployment Insurance	132	118	126
2620	85	260	Workers Comp Insurance	2,221	1,240	1,314
<b>TOTAL EMPLOYEE BENEFITS</b>				<b>18,781</b>	<b>19,960</b>	<b>20,603</b>
<b>TOTAL 2620 OPERATING BUILDING SERVICES</b>				<b>264,285</b>	<b>256,779</b>	<b>266,436</b>
<b>2721 STUDENT TRANSPORTATION</b>						
2721	01	519	Contracted Transportation	257,034	260,545	270,358
<b>TOTAL STUDENT TRANSPORTATION</b>				<b>257,034</b>	<b>260,545</b>	<b>270,358</b>
<b>TOTAL 2721 STUDENT TRANSPORTATION</b>				<b>257,034</b>	<b>260,545</b>	<b>270,358</b>
<b>2722 SPECIAL EDUCATION TRANSPORTATION</b>						
2722	01	519	Contracted Transportation	42,709	45,675	47,045
2722	02	519	Contracted Transportation	1,324	3,045	3,137
2722	03	519	Contracted Transportation	32,225	55,765	57,438
<b>TOTAL SPECIAL EDUCATION TRANSPORTATION</b>						
<b>TOTAL 2722 SPECIAL EDUCATION TRANSPORTATION</b>				<b>76,258</b>	<b>104,485</b>	<b>107,620</b>
<b>2724 CO-CURRICULAR TRANSPORTATION</b>						
2724	80	519	Contracted Transportation	4,431	4,000	4,000
<b>TOTAL CO-CURRICULAR TRANSPORTATION</b>				<b>4,431</b>	<b>4,000</b>	<b>4,000</b>
<b>TOTAL 2724 CO-CURRICULAR TRANSPORTATION</b>						
<b>4500 BUILDING IMPROVEMENTS</b>						
4500	00	720	Building Improvements	0	0	0
<b>TOTAL BUILDING IMPROVEMENTS</b>				<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL 4500 BUILDING IMPROVEMENTS</b>				<b>0</b>	<b>0</b>	<b>0</b>
<b>5000 OTHER</b>						
5110	40	910	Debt Service Principal	37,000	0	0
5120	40	830	Debt Service Interest	879	0	0
5251	40	930	Transfer to Food Service	9,333	11,500	9,000
<b>TOTAL 5000 OTHER</b>				<b>47,212</b>	<b>11,500</b>	<b>9,000</b>
<b>TOTAL OPERATING BUDGET</b>				<b>5,858,993</b>	<b>6,471,724</b>	<b>6,849,570</b>
<b>FOOD SERVICE FUND BUDGET</b>						
3120	00	110	Wages	30,671	30,077	21,065
3120	00	320	Contracted Services	0	0	10,000
3120	00	430	Equipment Repair	0	800	500

3120	00	431	Maintenance	1,487	2,100	1,750
3120	00	610	General Supplies	470	1,100	750
3120	00	623	Propane	0	1,750	0
3120	00	631	Food	31,375	20,500	22,000
3120	00	632	Milk	3,111	2,500	3,500
3120	00	639	Commodities	3,129	2,000	3,000
3120	00	650	Software	0	425	425
3120	00	739	Capital Equipment	55	3,500	3,500
<b>TOTAL FOOD SERVICE</b>				<b>70,298</b>	<b>64,752</b>	<b>66,490</b>
3120	85	211	Health Insurance	0	0	0
3120	85	212	Dental Insurance	758	749	0
3120	85	213	Life Insurance	51	50	35
3120	85	214	Disability Insurance	54	62	44
3120	85	220	FICA	2,332	2,301	1,611
3120	85	230	NH Retirement	0	0	0
3120	85	250	Unemployment Insurance	61	63	69
3120	85	260	Workers Comp Insurance	717	391	274
<b>TOTAL EMPLOYEE BENEFITS</b>				<b>3,973</b>	<b>3,616</b>	<b>2,033</b>
<b>TOTAL PROPOSED FOOD SERVICE FUND</b>				<b>74,271</b>	<b>68,368</b>	<b>68,523</b>
<b>TOTAL PROPOSED BUDGET WARRANT ARTICLE #5</b>				<b>5,933,264</b>	<b>6,540,092</b>	<b>6,918,093</b>
<b>OTHER WARRANT ARTICLES</b>						
			Architectural/Design Fees Warrant Article	0	100,000	0
			Legal Fund Closure Warrant Article	0	31,758	0
5251	00	930	Transfer to Capital Reserve Fund - Warrant Article #2	50,000	240,000	240,000
5252	00	930	Transfer to Expendable Trust - Warrant Article #6	1,000	1,000	1,000
<b>TOTAL OTHER WARRANT ARTICLES</b>				<b>51,000</b>	<b>372,758</b>	<b>241,000</b>
<b>TOTAL PROPOSED WARRANT</b>				<b>5,984,264</b>	<b>6,912,850</b>	<b>7,159,093</b>

## GENERAL INFORMATION

Dunbarton as we know it today was first granted by the General Court of Massachusetts in 1733, as Narragansett No. 6. It was re-granted in 1735 to soldiers who fought in the French and Indian War under Capt. John Gorham (not Samuel Gorham of Plymouth, England) but that grant was relinquished. In 1748 a group headed by Archibald Stark petitioned the Masonian Proprietors in Portsmouth for a grant of land and received permission to have this territory surveyed and laid out into lots and ranges; it was called Starkstown. Permanent settlement did not commence until 1752. This Township was incorporated on August 10, 1765 by then Governor Benning Wentworth and named Dunbarton after Dumbarton Scotland where many of the original settlers originated.

Dunbarton is located in Merrimack County, bounded by Goffstown to the south, Weare to the west, Hopkinton to the north, Bow and Hooksett to the east.

From 1765 until 1822 when the town of Hooksett was incorporated, the bounds of Dunbarton went to the Merrimack River.

Dunbarton has: Five ponds, all with public access:

Gorham Pond, 102.6 acres  
Kimball pond, 37.2 acres  
Long Pond, 32.1 acres  
Purgatory Pond 18.6 acres  
Stark Pond, 10.8 acres

Three town cemeteries (Center, pages Corner and East) and one private cemetery (Stark).  
Approximately 76 miles of road.  
19560 acres, 31.4 square miles which includes:

1,479 acres of conservation property  
507 acres of conservation easement  
925 acres of Kuncanowet Town forest property  
482 (approximate) acres of Town Forest  
and 1,187 + acres of federal land.

Population of approximately 2758 (2010 Census)

The elevation above sea level for the Town Hall is 830', the top of Mills Hill (the Highest point) 925', the Bow-Dunbarton line on Route #13 (the lowest point) 350'. The Boston Globe reported on February 24, 2008, Boston University Dept. of Geography and Environment determined the center of New England was located in Dunbarton, NH. Specifically in the North West corner of the Prescott field on the Stonehurst farm located at 43.117199 degrees latitude and -71.593498 degrees longitude.

Hours of the Town Office are:

Selectmen Meeting	Thursday 7:00pm	603-774-3541 x 105
Daytime Office Hours	Monday thru Friday 8:00am to 4:00pm	
Tax Collector	Tuesday 4:30pm to 7:00pm	
	Thursday 4:30pm to 7:00pm	774-3547 x 103
Town Clerk	Monday & Wednesday 7:30am to 3:30am	
	Tuesday & Thursday 11:00am to 7:00pm	
	774-3547 x107	
Building Department	M, Tu., Th. Fri. 8am to 4pm; Wed 8-noon	774-3547x106
	(Inspections: by appt. Tuesdays & Thursdays 24-hrs notice)	

Transfer Station\*\*

Tuesday 10:00am to 4:00pm  
Wednesday 12:00pm to 8:00pm  
Saturday 8:00am to 4:00pm

774-7090

\*\* A permit is required, available from the Town Clerk and Selectmen's Office.

The Planning Board meets the third Wednesday of the month. The Zoning Board meets the second Monday of the month, as required. Call the Selectmen for further information.

The School Board meets the first Wednesday of the month at the school.

Library Hours:

Tues. & Wed. 1:00pm to 8:00pm  
Wed. & Fri. 10:00am to 4:00pm  
Saturday 10:00am to 2:00pm

774-3546

Web Page: <https://www.dunbartonlibrary.org>

Volunteer Fire Department 774-3542

EMERGENCY 911

Police Department 774-5500

Brush burning permits are required unless there is complete snow cover. They may be obtained from Jon Wiggin, J.R. Swindlehurst, Bud Marcou, Fred Mullen, or Patrick "Woody" Bowne (subject to change please call town office).

The annual town election (7am-7pm), and town meeting (7:00pm) is the second Tuesday in March.

Voter registration qualifications: 18 years of age, US Citizen and resident of Dunbarton. Register with Supervisors of the Checklist or Town Clerk. Absentee ballots are available to qualified voters for town and state primary and general elections. Contact Town Clerk for details.

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#### FIVE-YEAR TAX RATE COMPARISON

YEAR		SCHOOL	MUNICIPAL	COUNTY	TOTAL TAX RATE	ASSESSED VALUE
<b>2013</b>	State	2.42	3.82	2.46	21.01	311,517,580
	Local	12.31				
<b>2014</b>	State	2.42	3.82	2.68	21.14	311,752,307
	Local	12.42				
<b>2015</b>	State	2.38	3.43	2.82	23.59	301,309,721
	Local	13.96				
<b>2016</b>	State	2.39	4.69	2.82	23.98	302,642,712
	Local	14.10				
<b>2017</b>	State	2.35	4.63	3.04	25.61	303,808,127
	Local	15.59				

Revaluation years were 1990, 1997, 2005, 2010 AND 2015.

Equalization Ratio = 83.5% FOR 2017.





# Dunbarton Garden Club

*Serving Our Community for over 80 Years*

*Participants in Dunbarton's Ruth Hingle Memorial Scholarship  
Sponsors of Dunbarton Elementary School Roots Program*

## 2018 Meeting & Events Schedule

### APRIL

Tuesday 10 ~ First Meeting

### MAY

Saturday 5 ~ Town Common cleanup  
Tuesday 8 ~ Meeting and plant swap  
Saturday 26 ~ Town Common planting

### JUNE

Garden tour and meeting ~ TBA

### JULY

Tuesday 10 ~ Meeting with speaker

### AUGUST

Garden Tour meeting ~ TBA  
Saturday 18 ~ Old Home Day food tent fund raiser

### SEPTEMBER

Tuesday 11 ~ Meeting with speaker

### OCTOBER

Tuesday 9 ~ Meeting with bonfire  
Saturday 13 ~ Town Common cleanup  
Wednesday 31 ~ Halloween on the Common

### NOVEMBER

Tuesday 13 ~ Meeting

### DECEMBER

Tuesday 11 ~ Holiday potluck party and  
Yankee Swap

### The public is always welcome!

Meetings are at 6:30pm unless otherwise noted. Locations and times of garden tours and all events/locations to be announced are subject to change.

### 1934 Founding Mission Statement

"To increase interest in gardening in all its branches and encourage the beautification of the homes and the community. To interest school children in the knowledge and preservation of the same".



**Come Join The Fun  
Help Your Community  
Meet New Friends  
Get Involved - Volunteer!**



A 501(c)(3) Non-Profit Organization

**Facebook:** <https://www.facebook.com/DunbartonGardenClub/>

For membership information please Email: DGC03046@Gmail.com

Mailing address: 1011 School Street, Dunbarton, NH 03046





# Wreaths Across Dunbarton

## Saturday December 8, 2018

Be a part of placing Christmas wreaths on Veterans graves in  
**Dunbarton's** Four Cemeteries.

East Cemetery - Center Cemetery - **Page's** Cemetery - Stark Cemetery

The inaugural year for **Wreaths Across Dunbarton** was a great success, thanks to the generous donations of local citizens of Dunbarton, friends, and corporate partners who made it all possible. Capital Well, Dunbarton Family Dental Care and Grappone Automotive Group have all made a five-year commitment to the project and Fire Pro Duct Cleaning, owned by local citizens Stas & Aleeta Szopa and Granite States Communications have signed up as a partner in 2018-2022.

Opportunities to make donations at local events last year included the Dunbarton School District Meeting, the Voting and Town Meeting in March, Arts On the Common in May, the Fireman's BBQ in June, Old Home Day in August, and at the Transfer Station on Saturdays in November and December.

Donations can be made throughout the year at any of the red donation boxes located at the town offices, the Dunbarton Library and at the Capital Well office on Concord Stage Road (Hwy. 77).

Thanks go to the Board of Selectmen for allowing the funds to be processed through the town office, making it easier for the donations to be managed. The Cemetery Trustees kindly granted access to all the cemeteries so the families and volunteers could place the wreaths on the Veterans grave sites

There was a great turnout for the Chili Supper Fund Raiser on December 15th. Many willing volunteers came forth to make it all happen, the Men's Coffee group from the library assisted in set-up and take-down, and some even pitched in and donated their own home-made chili! Shelley Westenberg saw to it that the kitchen ran smoothly, she and her family along with other volunteers made sure no one went away hungry.

A special thank you goes out to the Revolutionary War re-enactors who not only attended the chili supper, posing for pictures and answering questions, but also showed up the next day, firing a volley of shots, then laying a wreath on the Caleb Stark Statue located on the Commons before proceeding to the Center Cemetery to place wreaths there. The re-enactors were Doug & Linda Woods, Russ & Lydia Cumbee, John, Anne and daughter Katie Glover and Richard Wright (General John Stark)

To support **Wreaths Across Dunbarton**, make your donation in the **red donation boxes** with envelopes or by mail to: **Wreaths Across Dunbarton**, 1011 School Street, Dunbarton, NH 03046.

Make your check payable to: Town of Dunbarton. Memo: Wreath Fund.

To become a corporate sponsor contact Don Larsen at (603) 774-3500 for more information

## Wreaths Across Dunbarton

### Saturday December 8, 2018 at 10:00 am on the Common

TOWN OF DUNBARTON  
1011 SCHOOL STREET  
DUNBARTON NH 03046

PRSR1 STD  
US POSTAGE PAID  
DUNBARTON, NH 03046

PERMIT #70

POSTAL PATRON  
DUNBARTON, NH 03046