



**TOWN OF DUNBARTON
BOARD OF ASSESSORS
MINUTES MEETING
May 17, 2016**

Present: Mary LaValley
Bryan Clark
Jacques Belanger

Janice VandeBogart, Recording Secretary

The meeting was called to order at 7:00 pm

Minutes of Meeting:

The Board reviewed, approved and signed the minutes of the April 17, 2016.

For the Record: Items reviewed, approved and signed by the Board previous to the meeting:

- Intent to Cut Timber: Stinson Hills, LLC, Robert Grondin Agent, I4-01-01&02. Jacques Belanger abstained from signing due to a conflict of interest.
- 2016 Estimated Tax Warrant for Utility properties in the amount of \$231,937.74.
- 2016 Estimated Tax Warrant in the amount \$3,285,218.09.

Tax Collector: Tax Collector Judy van Kalkin met with the Board to discuss an error in billing for two properties under the name of Gramp's Camp, K1-02-09 & B2-01-04. The board referred her to the Auditors for clarification.

Timber Tax: The Following Certification of Timber Cut and Timber Tax Warrants were reviewed, accepted and signed:

- Galuska, Joseph & Eva, A4-02-01
- Kilmister, Mark, F3-02-21

Intent to Cut Timber: The Board reviewed, accepted and signed an intent to cut Timber for Mark & Sheryl Nangeroni, E3-01-03.

Invoices: The following Invoices were approved for payment:

- Mitchell Municipal Group: \$100.18 (Northern NE Telephone v Dunbarton)
- Mitchell Municipal Group: \$1,523.07 (general legal matters)
- Municipal Resources, Inc.: \$576.00 - Hours for Scott Marsh
- For the record, an invoice from Municipal Resources, Inc in the amount of \$182.16 was approved for payment by the Town Administrator on April 20, 2016 and paid on April 29, 2016.

The following items were reviewed by the board:

- Letters to Utility Companies were mailed on May 10, 2016 asking for an inventory of updates for the tax year 2016. This information will be sent to the office of George Sansoucy, PE, LLC.
- Correspondence from the Department of Revenue Administration regarding the 2015 equalization.

There being no further business, the meeting was adjourned at 7:35 pm.

Mary LaValley, Chairperson

Bryan Clark

**Jacques Belanger
Dunbarton Board of Assessors**

Recorded by: Janice VandeBogart