



**TOWN OF DUNBARTON
BOARD OF ASSESSORS
MINUTES MEETING
November 15, 2016**

Present: Mary LaValley, Chair
Jacques Belanger
Janice VandeBogart, Recording Secretary

The meeting was called to order at 7:00 pm

Bryan Clark was unable to attend.

Items to sign:

- Certification of Yield Taxes and Warrant for: David & Justyn Constant, D6-03-05.
- Intent to Cut Timber: Rodney Doucet, B4-04-01

Sales Ratio: The board reviewed the sales ratio for the year. A memo from Scott Marsh at Municipal Services, Inc. stated that it was estimated that the town's new ratio would be around 89.3% which is 9% lower than last year.

The Board signed the form to submit the calculations of sales to the DRA.

Invoices: The following invoices were reviewed and approved for payment:

- Municipal Resources, Inc. in the amount of \$630.00 for Assessing services.
- Mitchell Municipal Group in the amount of \$42.43 for Dunbarton's share of legal expenses regarding Fairpoint.
- Mitchell Municipal Group in the amount of \$832.49 for legal expenses regarding PSNH.

The following items were reviewed:

- Various paperwork found in Vision File. It was decided to keep this paperwork in the basket.
- Correspondence from George Sansoucy, PEL, LLC regarding the recent appeal from Eversouce.

2017 Budget:

- Budget worksheets were reviewed. Mary LaValley will consult with Town Administrator Line Comeau.

For the Record:

- Due to the cancellation of the October 18, 2016 meeting, the following items were taken care of during the month of October and November:
 - Minutes of the September 20, 2016 meeting were signed by Mary LaValley. Bryan Clark will need to sign.
 - Invoice from Municipal Resources, Inc. in the amount of \$486.00 for Assessing Services was approved for payment.
 - The 2016 Final Tax Warrant was reviewed and signed by the Board.
 - Paperwork from the Board of Tax & Land Appeals regarding the appeal filed by Eversouce Energy was reviewed and forwarded to George Sansoucy's office.
 - The Election Ballot for the NH Association of Assessing Officials was reviewed.

There being no further business, the meeting was adjourned at 7:30 pm.

Mary LaValley, Chair

**Jacques Belanger
Dunbarton Board of Assessors**

Recorded by: Janice VandeBogart