



**TOWN OF DUNBARTON
BOARD OF ASSESSORS
MINUTES MEETING
September 19, 2017**

Present: Mary LaValley, Chair
Bryan Clark

Janice VandeBogart, Recording Secretary

The meeting was called to order at 7:00 pm

Jacques Belanger was not present due to a prior commitment.

For the record, the board did not meet in the month of July and August due to vacations. The following items were reviewed, accepted and signed by the board during that time through the Office of the Town Administrator:

- 1. MS-1 Extension, signed by the Board on August 29, 2017 to request an extension of the filing deadline for the MS-1, Summary Inventory of Valuation.**
- 2. Intent to Cut Timber: Lot E4-03-01 and Lot E4-02-05, both in the name of the Town of Dunbarton. Approved and signed on 8/24/17 and 8/18/17.**
- 3. Invoices for approval and payment: Mitchell Group for legal services in the amounts of \$94.13 & \$573.45.**
- 4. Invoices for approval and payment: Municipal Resources Inc for appraisal services in the amounts of \$278.03 & 720.00.**
- 5. Invoices for approval and payment: George E. Sansoucy, PE, LLC for utility appraisal services in the amounts of \$181.02 & \$588.32.**
- 6. Utility Pole Inventory from Dunbarton Telephone Company was reviewed.**
- 7. Signed the MS-1, Summary Inventory of Valuation on August 28 & 29, 2017.**
- 8. Current Land Use Penalty: for Stinson Hills, LLC, IS-01-19. Value of the lot was determined to be \$115,000 by MRI; recommended penalty of \$11,500. The board approved and signed on August 18, 2017.**
- 9. MS-1 was signed on August 28, 2017.**

Current Business:

Minutes: The minutes of the June 20, 2017 meeting were reviewed, approved and signed.

Invoices: The following invoices were reviewed and approved for payment:

- 1. George Sansoucy, PE, LLC: in the amount of \$10,000 for fixed agreement for the year.**
- 2. George Sansoucy, PE, LLC: in the amount of \$566.51 for Dunbarton's share of legal fees for utility appeal.**

Correspondence: The Board reviewed the following:

1. Correspondence between George Sansoucy and the Department of Revenue's representative, Josephine Belville, regarding Valuation Contracts.
2. Correspondence from the NH Board of Tax & Land Appeals for Eversource Energy v Town of Dunbarton for tax year 2016. Note: copies have been sent to Municipal Services, Inc and George Sansoucy, PE, LLC.
3. Memo from Town Administrator regarding software from Vision. Vision V6 will not be compatible after the year 2020 so the town will need to update. Cost estimated at \$2500.

There being no further business, the meeting was adjourned at 7:30 pm.

Mary LaValley, Chair

Bryan Clark
Dunbarton Board of Assessors

Recorded by: Janice VandeBogart