



**TOWN OF DUNBARTON
BOARD OF ASSESSORS
MINUTES MEETING
December 17, 2019**

Present: Mary LaValley, Chair
Jacques Belanger
Bryan Clark

The meeting was called to order at 7:00 pm

Recording Secretary, Janice VandeBogart, was unable to attend this meeting. Chair Mary LaValley took notes for transcription.

Contract for Statistical Revaluation in 2020: In follow-up to last month's decision to accept the bid for the Statistical Revaluation in 2020 from Municipal Resources, Inc., the board accepted and signed their contract.

Contract for Assessing Services in 2020: The contract with Municipal Resources, Inc., for Assessing Services for the year 2020 was reviewed, accepted and signed by the board.

Intent to Cut Timber: The board reviewed and approved the Intent to Cut Timber form from Rodney Doucet, Lot B4-04-01.

Equalization Ratio: A letter from the State Department of Revenue Administration was reviewed. Based on recent sales from October 1, 2018 to September 30, 2019, the Equalization Assessment sales ratio for Dunbarton is 75.2%. The median ratio was calculated to be 74.8%.

Invoices approved for payment:

- **Mitchel Group:** For legal services in the amount of \$2,318.03.
- **Municipal Resources, Inc.** for assessing services in the amount of \$72.00.
- The board reviewed an invoice from George Sansoucy which was previously approved and paid in the amount of \$2,720.88.

Legal Correspondence: Various legal correspondence was reviewed.

There being no further business, the meeting was adjourned at 7:30 pm.

Mary LaValley

Jacques Belanger

Bryan Clark
Dunbarton Board of Assessors

Transcribed by: Janice VandeBogart