

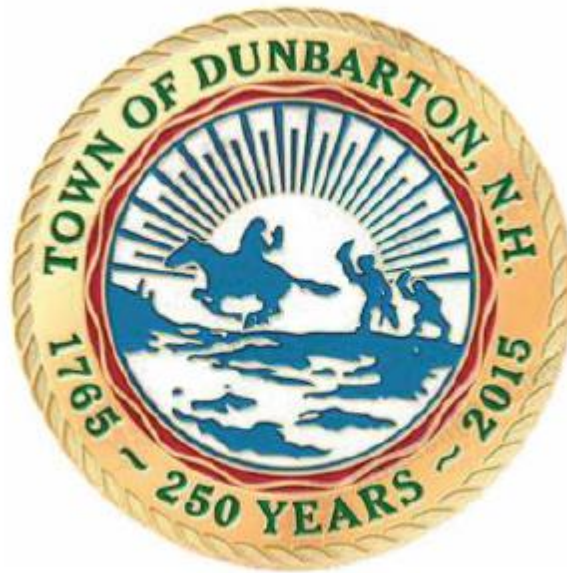
Dunbarton

2018 Town Report



Photos by Don Larsen

Town of Dunbarton



New Hampshire

FOR THE FISCAL YEAR ENDING
December 31, 2018

Dedication

The 2018 Town Report is dedicated to:
Edward “Ed” White



Edward has been married to Mary White for 44 years. They raised their family, two daughters, Elizabeth and Jennifer in Dunbarton that whole time! Ed and Mary just moved to Rochester this past summer to be closer to their daughters and grandchildren.

Edward is affectionately known as Grumpy to his two grandsons, Grayson and Carter, with one more on the way! He is excited to finally add some boys to the family.

Edward spent his career in the woods. He worked as a logger and then a forester. He spent most of his career working for Cersosimo Lumber.

Edward is a loving husband, father, friend, and now grandfather. He enjoys spending time with his family, golfing, going to the beach, watching the Patriots, and working in his yard.

All the while finding time to be involved with the Town of Dunbarton. We wish to convey our appreciation for your many years of service.

**TOWN FOREST COMMITTEE,
1985-2018 (33-years)**

**KUNCANOWET TOWN FOREST AND CONSERVATION AREA MANAGEMENT
COMMITTEE,
1987-2018 (31-years)**

**PLANNING BOARD,
1987-1995 (8-years)**

**CONSERVATION COMMISSION
1987-1992 (5-years)**

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**In Memory of
Leslie G. Hammond**
August 12, 1944 – February 5, 2019



***Leslie (Les) G. Hammond (former Selectman).
Known for his passion to the community and its residents.
You will be greatly missed.***

2018 TOWN OFFICERS, BOARD MEMBERS, and STAFF

BOARD OF SELECTMEN		HOG REEVES	
Robert E. Martel	2019	Justin and Shelbie Nault	2019
David A. Nault	2020	Spencer and Kayla Nault	2019
Michael S. Kaminski	2021		
MODERATOR		HIGHWAY SAFETY COMMITTEE	
Rene P. Ouellet	2020	Jeff A. Crosby, David Nault	2019
		Daniel Sklut, Jonathan M. Wiggin	
TOWN CLERK		PERAMBULATOR OF TOWN LINES	
Linda L. Landry	2021	Frederick J. Mullen	2024
Kerri L. Lavoie, Deputy 3/15-7/26/ (Resigned)	2021		
H. Gary Maccubbin, Assistant (Retired)	6/18	OVERSEER OF WELFARE	
Hope R. Arce (Appointed 8/23)	2021	Jeannie Zmigrodski	2019
		Alison Vallieres	2019
SUPERVISORS OF THE CHECKLIST		LIBRARY	
Mary Sue Bracy	2020	Mary Girard, Director	
Janet Casey, Chair	2022		
Peter Weeks	2024		
BALLOT CLERKS		LIBRARY TRUSTEES	
Susan Jamback, Deborah Jarnis, Pamela Milioto, Frederick J. Mullen	2020	Martha Wilson	2019
Eleanor Swindlehurst, Stanley Szopa, Barbara Wanner		Philip Kimball	2020
		George Maskiell, Treasurer (Resigned)	2020
		Sara Anderson	2020
BOARD OF ASSESSORS		Judy Caron	2021
Bryan H. Clark	2019	Katie McDonald	2021
Jacques Belanger	2020		
Mary LaValley	2021	CEMETERY TRUSTEES	
		Donald J. Larsen	2019
TAX COLLECTOR		Judith Stone	2020
Judith van Kalken	2019	Justin Nault	2021
Line Comeau, Deputy	2019	Judy Keefe, Alternate	
TREASURER		TRUSTEE OF THE TRUST FUNDS	
Pamela Milioto	2020	Roger P. Rice	2019
Alison Vallieres, Deputy	2020	Edward H. Wagner	2020
		John J. Casey, Jr.	2021
POLICE CHIEF		ETHICS COMMITTEE	
Daniel Sklut		David Allen, Chair	2019
FIRE CHIEF		Howard T. "Tom" Hathcoat	2020
Jonathan M. Wiggin		Edward Mears	2020
Louis Marcou, Deputy		Marilyn Bullock-Terrell	2021
		Marcy Richmond	2021
FOREST FIRE WARDEN		PLANNING BOARD	
Jonathan M. Wiggin		Jeff A. Crosby	2019
Deputies: Patrick Bowne, Louis Marcou,		Charles E. Frost, Jr.	2019
Frederick J. Mullen, Brandon Skoglund, J.R. Swindlehurst III		Michael S. Kaminski, Selectmen Rep	2019
EMERGENCY MANAGEMENT DIRECTOR		George Holt	2020
Jonathan M. Wiggin		Brian Pike	2020
		Kenneth Swayze, Chair	2021
BUILDING INSPECTOR/HEALTH OFFICER		Alison Vallieres, Secretary	2021
Michael Cumings			
ROAD AGENT		CENTRAL NH REGIONAL PLANNING COMMISSION	
Jeff A. Crosby	2020	Kenneth Swayze	May 2021
		George Holt	May 2021

2018 TOWN OFFICERS, BOARD MEMBERS, and STAFF

ZONING BOARD OF ADJUSTMENT

Alison Vallieres, Secretary	2019
John Herlihy	2020
James Soucy	2020
Daniel DalPra, Vice Chair	2021
John Trottier, Chair	2021

CONSERVATION COMMISSION

John A. "Drew" Groves, Co-Chair	2019
Ronald Jarvis	2019
Margaret Watkins, Alternate	2019
George Holt	2020
Brett St. Clair, Chair	2020
Darlene Jarvis, Secretary	2021
Stanley Sowle	2021

TOWN FOREST COMMITTEE

Ronald Jarvis, Secretary	2019
Frederick J. Mullen, Treasurer	2019
Jeff A. Crosby	2020
Patrick Bowne	2021
Edward White (resigned)	

KUNCANOWET TOWN FOREST AND CONSERVATION

AREA COMMITTEE (Appointed by Chairs of the Town Forest Committee and Conservation Commission)

Darlene Jarvis, Secretary (CC)	2019
Frederick J. Mullen (TFC)	2019
David A. Nault (Selectmen Rep)	2019
Margaret Senter (Member at Large)	2019
Lawrence Cook (Member at Large)	2020
Margaret Watkins, Co-chair	2020
Edward White (TFC)	2020
Ronald Jarvis, Co-chair (TFC)	2021
Brett St. Clair (CC)	2021

MILFOIL RESEARCH COMMITTEE

William T. Zeller	2020
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ENERGY COMMITTEE

George Holt	2019
Robert E. Martel, Selectman Rep	2019
Robert A. Ray	2019
Louis Duval	2020
David Elberfeld	2020
Kristine Hanson	2020
Dana Lavoie	2021
John Stevens, Chair	2021

RECREATION COMMISSION

William Johnson, Debra Marcou, Laura St. Pierre, Heidi Wright	2019
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OLD HOME DAY COMMITTEE

Kenneth C. Koerber, Mark Lang John Stevens, Alison Vallieres	2019
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HISTORICAL AWARENESS COMMITTEE

Donna Dunn	2019
Gail Martel	2019
Robert E. Martel, Selectmen Rep	2019
Frederick J. Mullen, Alternate	2019
Linda Nickerson	2019
Laraine Allen	2020
Lynn Aramini	2020
Leslie G. Hammond	2020
William T. Zeller, DES Liaison	2020
Paula Mangini	2021
Leo Martel	2021
Kenneth Swayze	2021

TOWN HALL RESTORATION COMMITTEE 2019

Elizabeth Boucher, Mary Sue Bracy, Enid Larsen,
Clement T. Madden, Robert E. Martel (Sel. Rep)
Curt McDermott, Margaret Watkins, Shelley Westenberg

JOINT LOSS MANAGEMENT COMMITTEE

Patrick (Woody) Bowne, Line Comeau,
Jeff Crosby, Michael Cumings, Peter Gamache,
Mary Girard, Linda L. Landry, David A. Nault,
Daniel Sklut, Donna White, Jonathan M. Wiggan

ELECTION OFFICIALS (One or more elections)

Assistant Moderator: Frederick J. Mullen
Selectman Pro Tem: Leo Martel
Assistant Town Clerk: Leone Mullen
Assistant Supervisor of the Checklist: Gail Martel
Assistant Election Official: Katie McDonald
Ballot Counters (one or more elections)
Zachary Ahmad-Kahloon, David Allen, Mark Antonia,
Gregory Arce, Bruce Banks, Jacques Belanger, Phyllis Biron
Elizabeth Boucher, Jon Cannon, Dan DalPra, Jay Davies,
Jody Davies, Donna Dunn, Debra Foster, Molly Goldstein,
Nancy Goldstein, Joreen Hendry, J.R. Hoell, Susan Jamback,
Cynthia Kalina-Kaminsky, Ken Koerber, Mark Landry,
Mark Lang, Don Larsen, Bob Leonard, Clem Madden,
Lee Martel, Curt McDermott, Katie McDonald,
Carl Metzger, Lee Mullen, Bob Nault, James O'Brien,
Jane Owen, Steve Owen, Heidi Pope, Stephen Pope,
Norman Roberge, Dan Sklut, Pam Sklut, John Stevens,
Stas Szopa, Jeff Trexler, John Trottier, Margaret Watkins
Tally Support: Katie McDonald, Lee Martel,
Joe Milioto, Pam Milioto, Fred Mullen

TOWN STAFF:

Town Administrator: Line Comeau
Secretaries: Jo-Marie Denoncourt, Alison Vallieres
Building, Planning, Zoning: Donna White
Highway: Jackson Crosby, Peter Gamache, Troy Gamache
Transfer Station Supervisor: Patrick "Woody" Bowne
Transfer Station Attendants: Scott Baker, Dave Demers, Sean
Donaghey, Brad Jobel, Charlotte MacNayr, Tom Maille, Bryce Mullen,
Dave Nickerson, Riley Rain, Roger Rice, Ed Wootten, Ben Wright

SELECTMEN'S MESSAGE

Your Selectmen worked diligently as a team in tackling many issues moving Dunbarton forward in 2018!

After much anticipation by many...the replacement Stark Mills Bridge opened in 2018...Whew! Also, after a public hearing in 2018, the Road Agent anticipates road paving maintenance for Ray Road in 2019.

Our town buildings received the attention needed that was neglected for years. The Library--- the exterior received new paint after an extensive surface prep and repair of rotted boards; the rear entry door was replaced, and the heating system underwent a few repairs. Unfortunately, the company hired to reinforce the attic trusses to code went bankrupt...so this issue will be addressed in 2019. The Town Garages had minor exterior repairs and were re-stained; a fire alarm was also installed. The Safety Center's damaged exterior vinyl siding was replaced with a heavier product on two building sides prone to ice damage; minor painting to the entrances and trim is already programmed for the spring. The drainage surrounding the town office was repaired to lessen water structural damage. Late in 2018, it was determined that the Safety center roofing will need a thorough inspection and evaluation followed by repairs in 2019. The Transfer Station main building had some minor repairs and a paint job; the Mack truck received some replacement accessory equipment and got a paint job after rusted areas were addressed. The pick-up truck approved at the last town meeting was ordered under a state contract and will be delivered early in 2019.

Also, of note to many, some of our recyclable materials collected no longer have companies willing to accept the material, let alone offer us money; therefore, anticipate changes in 2019 to our recycling operation.

We have new employees; we hired Donna White as the Office Administrator for Building, Planning & Zoning, she brings extensive knowledge and more experience to the position. We also replaced the Welfare Director and Assistant, who have now provided the needed oversight to the Dunbarton Program. The Transfer Station will always have new faces due to the continuing turnover due to the nature of the part time work.

We met and coordinated with the Central Regional Planning and NH Dept of Transportation to ensure Dunbarton is now in the state funded (long term) cue for corrective safety mediation to the Pages Corner intersection. Some short-term solutions are anticipated for 2019.

We sincerely salute the many volunteer committee members who continually seek ways to improve Dunbarton. Late in 2018 we embraced a low risk solar farm opportunity presented by the Energy Committee which will surely save some energy dollars now and potentially much more in the future. Kudos to the Energy Committee!

On a lighter note, the Hog Reeves in recent past has been a position of honorary title only. This year the Hog Reeves position was made responsible and successfully executed some brush/vegetation maintenance to the Town Pound! Thanks to Justin & Shelbie (Nolin) Nault and Spenser & Kayla (Hillhouse) Nault.

Respectfully Submitted by your Selectmen,

Michael Kaminski Robert Martel David Nault

DUNBARTON TOWN MEETING MARCH 13th, 2018
DUNBARTON TOWN ELECTION MARCH 17th, 2018

March 13, 2018, 8:00^{AM}: Town Moderator Rene Ouellet read the notice of the meeting/election:

THE STATE OF NEW HAMPSHIRE TO THE INHABITANTS OF THE TOWN OF DUNBARTON IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS. THE POLLS WILL BE OPEN MARCH 13, 2018 FROM 7:00 AM TO 7:00 PM OR UNTIL SUCH HOUR AS THE MODERATOR SHALL DETERMINE.

You are hereby notified to meet at the Dunbarton Community Center in said Dunbarton on Tuesday the thirteenth day of March next at seven o'clock in the forenoon, and cast ballots from that hour until at least seven o'clock in the evening of said day for such town officers and school officers, as they may be listed on the ballots... [continued below]

Motion was made to waive further reading of the warrant. There was a second. [NOTE: Due to a Nor'easter on Tuesday, March 13, the deliberative portion of the Warrant was moved to Saturday, March 17 at 1:00^{PM}. Ballot voting took place on Tuesday, the 13th]

March 17, 2017, 1:00^{PM}: The deliberative portion of Dunbarton's 253rd Annual Town Meeting began.

Police Chief Daniel Sklut led the assembly in the Pledge of Allegiance. Town Moderator Rene Ouellet introduced the Town Officials in attendance: Selectmen Michael Kaminski, Robert Martel, and David Nault; Town Clerk Linda Landry, Supervisors of the Checklist: Janet Casey, Mary Sue Bracy, and Peter Weeks; Assistant Supervisor of the Checklist Gail Martel. Police Chief Daniel Sklut, Officers Joe Milioto and Sgt. Chris Remillard; Fire Chief Jon Wiggin; Town Treasurer Pamela Milioto; Road Agent Jeff Crosby; Assessor Mary LaValley. He thanked Dan Troy for operating the sound system.

The Moderator congratulated John Stevens to whom the 2017 Town Report was dedicated. Selectmen Kaminski spoke of Mr. Stevens background and many accomplishments both personally and on behalf of the Town. Mr. Stevens thanked all who conspired to make this happen.

Moderator Ouellet invited Selectman David Nault to present the Boston Post Cane Award, which is presented to the oldest resident in town. Selectman Nault stated that the cane had been held by Catherine Beliveau from 2016 until her passing in November 2017. The new recipient of the Boston Post Cane is Mrs. Marion Crosby who turned 96 years of age this year. Mrs. Crosby was not present however; her children Jeff Crosby and Kay Herrick accepted the award on her behalf.

The Moderator explained the Moderators Rules, meeting procedure, and rules for reconsideration. He noted that inclement weather resulted in postponing the timing of the last two Town Meetings and asked assembly if they approved moving Town Meeting for inclement weather. Majority had that preference. He also asked if they preferred moving ballot election due to inclement weather or keeping it on the date specified, which requires action by the State Legislature. Responses were about equal.

He read the warrant [continued from above] ... You are also notified to meet at the same place at seven o'clock in the evening of the same day to act upon the following subjects: Selectman Kaminski made the motion to waive further reading of the warrant. Second by Selectman Nault. Motion passed.

Article 1: To choose all necessary town officers for the ensuing year.

The Moderator gave brief history of the office of Hog Reeve. He opened the floor for nominations.

David Nault nominated Spencer and Kayla Nault and Justin and Shelbie Nault. Second by Fred Mullen. Vote was in the affirmative. Neither couple was available to be sworn in.

RESULTS OF OFFICIAL BALLOT VOTING (ARTICLE 1) [March 13, 2018]

2215 Voters on Checklist
Voter Turnout

164 Ballots Cast

7.4%

For Selectman for one year		For Trustee of the Trust Funds for one year	
Vote for ONE		Vote for ONE	
Michael S. Kaminski	144	Roger P. Rice	146
For Town Moderator for two years		For Library Trustee for three years	
Vote for ONE		Vote for TWO	
Rene Ouellet	140	Judy Caron	153
		Katie McDonald	142
For Town Clerk for three years			
Vote for ONE		For Cemetery Trustee for three years	
Linda L. Landry	150	Vote for ONE	
		Mert Mann (write-in)	21
For Supervisor of the Checklist for six years			
Vote for ONE			
Peter Weeks	156	For Ethics Committee for three years	
		Vote for TWO	
For Board of Assessors for three years		Marcy Richmond	140
Vote for ONE		Marilyn Terrell [write in]	13
Mary LaValley	146		
For Trustee of the Trust Funds for three years			
Vote for ONE			
John J. Casey, Jr.	152		
For Trustee of the Trust Funds for two years			
Vote for ONE			
Edward H. Wagner	150		

Article 2: [1:18^{PM}] To see if the town will vote to raise and appropriate the sum of (2,395,681) for general municipal operations with (\$165,000) to come from unassigned fund balance surplus. This amount excludes all appropriations contained in special or individual Articles addressed separately.

Executive	121,965
Selectmen (Elected Official salary/taxes*2017)	6,938
Elections, Registrations & Vital Stats	22,174
Town Clerk (Elected Official salary/taxes & benefits* 2017)	74,519
Financial Administration	68,286
Tax Collector (Elected Official salary/taxes* 2017)	22,174
Treasurer (Elected Official salary* 2017)	7,157
Board of Assessors (Elected Official salary/taxes* 2017)	1,822

Assessing Department	26,517
Legal Expenses	25,100
Personnel Administration	262,788
Planning & Zoning	18,470
General Government Buildings	197,485
Cemeteries	15,700
Insurance	29,782
Police	415,610
Fire	93,438
Building Department	64,064
Emergency Management	1,000
Highway Department	544,356
Road Agent (Elected Official est. salary/taxes* 2017)	25,644
Solid Waste Expenses & Disposal	240,694
Welfare	14,858
Parks & Recreation	2,200
Old Home Day/Memorial Day	5,300
Library	87,640
Total	2,395,681

* Less estimated revenues: (\$1,094,700)

* This appropriation to be offset with unassigned fund balance (\$165,000)

Net to be raised from taxes: \$1,135,981

Estimated 2018 tax rate: 3.74 for operating budget only. Recommended by the Board of Selectmen (Vote 3-0)

Selectman Kaminski moved to accept the article as read. Second by Selectman Nault. Mr. Kaminski stated that, if all Articles pass, the 2018 town portion of the tax rate drops by 5 cents based on estimated revenues. Article 2 has an overall increase over 2017, however increase is offset by using \$165,000 surplus which eliminates increase and keeps operating budget impact rate same as 2017. Board's goal for 2018 was to generally maintain level services. Largest change/increase due to General Government Buildings and 2% salary increase for employees. The Moderator opened the floor for discussion. Ed Wagner asked why budget went up so much on municipal buildings. Mr. Kaminski stated it was determined that the library and several others require painting and maintenance. Not enough \$ to do this last year. That was biggest increase. Library has lead paint that needs to be mitigated. No further questions. The Article PASSED. 1:24PM

Article 3: To see if the town will vote to raise and appropriate the sum of (\$14,000) to be added to the Revaluation Capital Reserve Fund previously established for this purpose and as summarized in the Capital Improvement Plan. *Estimated 2018 tax rate impact: \$.05 Recommended by the Board of Selectmen (Vote 3-0)*

Mary LaValley, Assessor, moved to accept the Article as read. Second by Selectman Nault. Ms. LaValley explained that the State requires a revaluation every five years. We put funds aside in anticipation. Next revaluation is in 2020. Floor was opened for discussion. There was none. The Article PASSED 1:26^{PM}

Article 4: To see if the town will vote to raise and appropriate the sum of (\$40,000) to be added to the Fire Department Emergency Vehicle Capital Reserve Fund, previously established for this purpose and as summarized in the Capital Improvement Plan. *Estimated 2018 tax rate impact: \$.13. Recommended by the Board of Selectmen (Vote 3-0)*

Selectman Nault moved to accept the Article as read. Second by Selectman Martel. Selectman Nault deferred to Jon Wiggin, Fire Chief, to speak to the Article. The Chief explained that we are putting money in an account reserved for future purchase of an engine. Newest truck is a 2005. It's important to replace older vehicles. Noted that age of fire apparatus can have a direct impact on resident's homeowners' insurance. The floor was opened for discussion.

Ed Wagner was recognized. Asked for an estimate on the cost of a new fire engine. The Chief responded that a basic engine would range from \$400-\$500 thousand range. There was no further discussion. The Article PASSED [1:29 ^{PM}]

Article 5: To see if the town will vote to raise and appropriate the sum of (\$34,600) to purchase a heart monitor and related equipment and to authorize the withdrawal of said funds from the Fire Department Equipment non-lapsing Special Revenue Fund created for this purpose and no amount to come from taxation. *Estimated 2018 tax rate impact: \$.00. Recommended by the Board of Selectmen (Vote 3-0)*

Fire Chief Jon Wiggin moved to accept the Article as read. Second by Selectman Kaminski. Chief Wiggin spoke to the Article. Stated we need to upgrade equipment. Monitors have improved quite a bit from last one. New monitor will have WIFI which will help transmit results to hospital while en route. This is funded by insurance payments from ambulance transports. The floor was opened for discussion. Ed Wagner asked if this is the same fund we're putting money into for the fire truck. The Chief responded that it is not.

Creedon Carothers asked if the heart monitor is an AED. The Chief responded that it can be used to defib, but its main purpose is as a monitor. Mr. Carothers asked if there is an additional fee for WIFI. The Chief stated that it is already paid through cell phone provider. One less device will result in a slight reduction. Mr. Carothers asked if annual training is included. The Chief responded in the affirmative. There was no further discussion. The Article PASSED [1:34 ^{PM}]

Article 6: To see if the town will vote to raise and appropriate the sum of (\$100,000) for the purpose of adding the top coat of pavement on a section of Grapevine Road (phase III). *Estimated 2018 tax rate impact: \$.33 Recommended by the Board of Selectmen (Vote 3-0)*

Selectman Martel moved to accept the Article as read. Second by Selectman Nault. Road Agent Jeff Crosby spoke to the Article. He stated that Grapevine Road will be finished this year, then he will move on to the next road, and will probably be back next year for a similar amount of money for the next road project. The floor was opened for discussion.

William Ingalls suggested that instead of doing this year after year there may be a financial benefit if we come up with a comprehensive road plan to cover the next 10-20 years of road projects and see if bonding would save us money. Mr. Crosby agreed that it could be a possibility. Bonds can be attractive – regular payments with some interest. There was no further discussion. The Article PASSED [1:38 ^{PM}]

Article 7: To see if the town will vote to raise and appropriate the sum of (\$25,000) to be added to the Highway Vehicle Capital Reserve Fund previously established for this purpose and as summarized in the Capital Improvement plan. *Estimated 2018 tax rate impact: \$.08. Recommended by the Board of Selectmen (Vote 3-0)*

Road Agent Jeff Crosby spoke to the Article. The fund is to help offset price of a new vehicle when time comes. Have a model year 2000 sand/dump truck on its last legs. There is a good possibility we will ask to withdraw funds next year for the purchase. The floor was opened for discussion.

Ed Wagner asked for an estimate on cost. Mr. Crosby responded that depending on size, the price will be around \$160-\$170 thousand. He did some preliminary checking, but has no exact price at this time. There was no further discussion. The Article PASSED [1:40^{PM}]

Article 8: To see if the town will vote to raise and appropriate the sum of (\$24,548) to hire and equip a full-time police officer position. Said amount reflecting funds for this position starting August 5th, 2018, this sum to be raised from taxes. *Estimated 2018 tax rate impact: \$.08 Recommended by the Board of Selectmen (Vote 3-0)*

Selectman Nault moved to accept the Article as read. Second by Selectman Kaminski. Police Chief Daniel Sklut spoke to the Article. Stated that part time officers fill four shifts for the week. The additional person is not an expansion, it is filling existing shifts in a different way. Eric Blow left the department in January. Two others are close to retirement. Some part timers have full time jobs elsewhere. Makes it difficult to fill part time shifts because we only have a few part time officers. We must rely on State Police for backup. The plan is to promote Officer Brian Tyler from part time to full time. The part time position will not be filled with another officer. Brian has health insurance under his wife's plan, so town will save by paying him a stipend instead of the cost of health insurance. Chief Sklut stated there would be no reduction in coverage. Plan to keep 3 or 4 part timers. Removing part time shifts will reduce the part-time budget line and increase the full time budget line in 2019.

We can continue to hire part time officers, but it is costly to train them and eventually they move on. Feels this is a more frugal option to staff the department.

Chief Sklut added that there would be no need for a new vehicle this year or next. Also indicated he is planning to retire as Chief in 2022 when his contract is up. Wants to make sure the town has good people in place.

Voters approved the request to allow non-resident Sgt. Chris Remillard to speak. Sgt. Remillard gave background information on the hiring process and training of officers. Department looks for service oriented, community bound employees who have the potential of longevity with the town. Stated that the hiring process is time consuming, costly, and involves their full-time staff. Takes approximately six months from application to hire. Some applicants have indicated up front that they plan to use Dunbarton as a stepping stone. Time and money has already been invested in Brian and he wants to work here in Dunbarton.

The Moderator opened the floor for discussion. Selectmen Nault and Kaminski stated they support the Article. Selectman Kaminski commended the Chief for succession planning and investing in the future. Selectmen Nault stated they met with the Chief and his staff at budget time and felt it was the wisest choice as Selectmen to support.

Randy Bauer supports the Chief and the process of recruiting an officer. He commented that the selection, recruiting, vetting, and training process is impressive. Looking for more clarification. We had a part time officer resign during the year. Asked if the \$24,548 we are voting is the difference between what we were paying the person who resigned. Does that include all other benefits? Is this for full year? What is fiscal impact for next year? Chief Sklut replied that the \$24,000 is just to cover cost from August to December 31. Following year will be another increase for a full time officer.

There was no further discussion. Article PASSED: [2:00^{PM}]

Article 9: To see if the town will vote to raise and appropriate the sum of (\$27,983) for the purpose of buying a new pickup truck for the transfer station and to fund this appropriation by withdrawing (\$24,000) from the Transfer Station Capital Revenue Fund, with the remainder to come from unassigned fund balance surplus and no money to be raised by taxation. (NOTE: \$3,425 of this money

from the unassigned fund balance to be used for this purpose was generated from the sale of dumpsters).
Estimated 2018 tax rate impact: \$.00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Nault made the motion to accept the Article as read. Second by Selectman Kaminski. Patrick “Woody” Bowne, Transfer Station Manager, spoke to the Article. Stated he has an aging fleet. Current pickup is a 2000 model with 152,000 miles on it. It was purchased in 2007 with 89,000 miles on it. Numerous repairs in the last few years. Used extensively for trash removal and hauling recyclables from town buildings, hauling on Hazardous Waste Day, running for parts, going to meetings, etc. Has become a money pit. Going through the state bid process for new vehicle.

Selectman Nault stated the BOS had Woody come in with request. Sale of dumpsters brought in \$3,425; rest of money is coming from Capital Reserve Budget. Felt it was a good time to do this. Also chose to use State process. Truck will be a 2500. Will continue to plow transfer station with skid steer but will look into putting a plow on new truck to use as a backup for skid steer.

Brian Pike was recognized. He asked why an extended cab was needed. Mr. Bowne stated one reason is to keep material from blowing out of the truck. Also, there is certification required for transfer station employees. Crew cab allows all to attend at once. The cost difference is \$150 between extended cab and standard cab.

Mr. Pike stated the \$150 is not entirely accurate and suggested using “a tarp and some bungies like most people do” instead of getting an extra cab. Doesn’t see the need for extra cab for the few times several people will be passengers. Doesn’t see the need for 4WD. Stated Highway Department and contractors could be back-up for plowing the Transfer Station instead of taking the money out of Capital Reserve Fund for equipment. Mr. Bowne stated he didn’t want to add one more task to Highway Department and contractors including the extra cost [to the town]. Also noted snow removal is done on an ongoing basis and because of some of the close spaces, a small truck or skid steer with a plow can get closer than large plow truck. Transfer Station employees don’t get overtime, benefits or paid holidays, however there is a little extra income at a minimal hourly rate for them on days that require snow removal. Everyone benefits from employees being happy. Regarding the \$150 difference, it was between a Chevy Dealership and the state contract.

Road Agent Jeff Crosby was recognized. Stated Woody is 100% correct. We rely heavily on subcontractors and never seem to have enough hands to plow when it snows. No storm is cut and dry for time. Our top priority is to keep roadways open for commuters, school buses, etc. We do help Woody with snow. His crew opens up and keeps it accessible. We push back piles of snow. When it’s snowing, there are never too many hands.

Fred Mullen was recognized. Stated he and his wife Lee volunteer for hazardous waste day. Double cab is what is truly needed. Doesn’t know how much money we make on recycling, but probably helps pay for it over 4-5 years. Woody replied that we do get positive numbers from it.

Selectman Nault noted that the money for the truck does not include a plow. Selectmen have given Woody the option to purchase a plow from the vehicle maintenance line in his budget rather than go to the taxpayers for additional cost. Can do it this year or next year.

Mr. Pike asked for confirmation that purchase of plow would come out of vehicle maintenance line. Selectman Kaminski confirmed that it is a probability and that as the manager that is Woody’s prerogative. He will probably make an assessment prior to next winter keeping in mind that he wouldn’t want to spend all of his money up front when there is other machinery there requiring maintenance.

Mr. Pike feels it is an inappropriate use of maintenance line for purchase of an item. Maintenance is to fix it. It's not broken. Selectman Kaminski views it as an accessory. Mr. Pike asked if the Selectmen took into consideration all the costs of recycling. Right thing to do but there is a cost.

William Nichols spoke in support of the Article. Makes good sense to buy a truck and a plow for it.

There was no more discussion. The Article PASSED [2:15 PM]

Article 10: To see if the town will vote to raise and appropriate the sum of (\$29,250) for repairs on the Transfer Station Mack truck for rust mitigation, to replace the cover system, and to pay a contractor up to \$2,400 to remove the trash and recycling while the truck is being repaired. This sum to be raised from taxes. *Estimated 2018 tax rate impact: \$.10 Recommended by the Board of Selectmen (Vote 3-0)*

Selectman Nault made the motion to accept the Article as read. Patrick "Woody" Bowne, Transfer Station Manager, spoke to the Article. Stated that in 2002 he came to voters with proposal to haul our own trash instead of renewing contract with Waste Management. Found it cost effective for town to purchase equipment. Lease/purchased 2003 model [in 2002] for five years for \$125,000. Paid for itself in six years. From 2008 forward, truck has only cost maintenance. Paint /rust issues started in 2005. Notified manufacturer, but truck was out of warranty. Repairs done, but it is steadily coming back again in cab area. In 2008 we had some framework issues taken care of. What we have now is rust issues; rot in back of truck. Three parts of this Article: Cover system not original. Sold cover system and purchased new. Over years rust has built up. Precipitation freezes on cover system in winter. Last time spent 45 minutes at transfer station thawing system with a torch so load could be covered, then another 45 minutes at the facility thawing cover system so load could be dumped. Also problems with hydraulic valves. Looking at replacing cover system which is a self-contained unit with no tubes prone to freezing. Considers it a lifeline for the Transfer Station. Trucking is 45 to 60 thousand per year. The 45K figure is questionable because guy doesn't want to do trucking. To replace truck is \$200+k. Has 95,000 miles on it and is in good shape mechanically. Budgeted this year for some minor repairs. Would prefer to run it rather than replace.

Selectman Nault would like to be pro-active. Some flaking on paint of cab going to primer level. Free emissions truck. Newer trucks more costly substantially more because of emissions cost. Also noted that Woody had a \$25K Capital Improvement Article on the Warrant and Board decided to have Woody eliminate his Capital Improvement Warrant Article this year because of this Article.

Lisa Bauer asked if the \$29,250 was for repairs and rust mitigation. Doesn't want higher taxes but concerned with a truck that old, Woody may be back next year. Should we be looking at purchasing? Not this year, but sooner than planned. We all know Woody goes above and beyond his job description but it sounds like he is maintaining truck to best of his ability.

Ed Wagner noticed that in original budget we voted and approved, Transfer Station looking for roughly a 10% increase, previous Article another 10%, then this Article puts us up almost 15%. Woody mentioned he had been servicing truck last few years. What's to stop that truck from requiring more next year? A new truck would be paid off in six years. Should definitely be looking at a new truck rather than maintain old.

Woody stated that truck only has 95,000 miles. Not like a diesel pickup. This is a severe duty truck – built to last. Has heavy duty parts and motor is in good shape. Operating budget covers a certified mechanic to come in twice a year. Always going to have some maintenance issues. These are repairs not maintenance. Brought it before previous Board of Selectmen, but not approved. Whatever happens with that truck if it goes down, we'll have to hire someone to come in. In the future, we'll put money aside for future equipment. Rest of equipment aging: baler, trash compactor. One year trucking from a reputable company is \$60,000. Smart thing is to protect investment.

Ed Wagner is not sure if his question addressed. Could be major replacements. Rust comes from inside truck. Making a mistake dumping money into truck rather than replace.

Selectman Nault agreed that Woody is right. Severe duty truck is heavy duty. Ninety five thousand miles on this type a truck is just the beginning of use. Keeping up with rust mitigation will go a long way into keeping truck running many more years. Have looked at outside vendors cost. Will look at all alternatives.

Marcia Wagner asked how much was left when we took \$24,000 out of Capital Reserve Fund. Selectman Kaminski responded: \$1,000. He confirmed that we are not putting any more money into it this year.

Brian Pike stated that the math doesn't add up. Heard \$60K to transfer trash but heard at public hearing it would take about four weeks to fix this truck. Paying a contractor \$2400 to haul for that month doesn't add up. Why? Also, who is looking other options? Selectmen, a committee?

Woody responded that vendor wanted more money for haul, but price was negotiated to take about \$100 off per haul. Regarding who is looking into it, in the past we've put committees together to get a group of diversified people to come up with best solution. Added that he is looking a grant to go towards cover system. Hasn't applied yet; doesn't know how much.

There was no further discussion. The Article PASSED [2:37 PM]

Article 11: To see if the town will vote to raise and appropriate the sum of (\$2,633) which represents a 2% raise, and associated payroll taxes for paid elected positions. This sum to be raised from taxes. *Estimated 2018 tax rate impact: \$.01 Recommended by the Board of Selectmen (Vote 3-0)*

Selectman Martel made the motion to accept the Article as read. Second by Selectman Nault.

Selectman Martel spoke to the Article. Stated that methodology changed this year. Using CPI was not a fix for rewarding people for the work they do. Employment Securities throughout state do a survey and find out what the difference is in average weekly wage for our region. Figure was 2.5% to 3% in following year. Used what was supplied through Dep't of Labor, who came in at 3%. Rewarded our employees with a 2% raise which is more than they had in quite a while. Wanted to do same with elected officials but their compensation is set when they run for office. We lumped all into one and brought it to you. NH has low unemployment rate and many of these people can work elsewhere for a decent wage. Hope you do pass this.

The floor was opened for discussion. There was none. The Article PASSED [2:41 PM]

Article 12: To see if the town will vote to raise and appropriate the sum of (\$33,886) for the milfoil control at Gorham Pond and to authorize the selectmen to accept a grant from the State of New Hampshire DES in the amount of (\$10,166), known as the Variable Milfoil Control Grant and (\$4,276) to come from unassigned fund balance surplus with the remaining (\$19,444) to come from taxes. *Estimated 2018 tax rate impact: \$.06 Recommended by the Board of Selectmen (Vote 3-0)*

Selectman Kaminski made the motion to accept the Article as read. Second by Selectman Nault. Motion: Selectman Kaminski deferred to Lou DeBerio [nonresident of Gorham Pond]. Assembly voted in favor of allowing him to speak.

Mr. DeBerio gave an update on milfoil control at Gorham Pond, matching grants from DES, and new milfoil controls that will be used for aquatic weeds. Selectman Nault spoke in support of the Article. The floor was opened for discussion. There was none. The Article PASSED [2:49^{PM}]

Article 13: To see if the town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 to be named the Invasive Plant Species Capital Reserve Fund for the maintenance and control of invasive plant species, and to raise and appropriate the sum of (\$1.00), to be placed in this fund with this amount to come from the unassigned fund balance surplus and furthermore to appoint the selectmen as agents to expend from said fund. *Estimated 2018 tax rate impact: \$.00. Recommended by the Board of Selectmen (Vote 3-0)*

Selectman Nault made the motion to accept the Article as read. Second by Selectman Martel. Bob Leonard spoke to the Article. Stated that he and the Selectmen have been working on this Article for about two years. Basic purpose for fund is: If there is leftover money because diving isn't needed, etc. funds will not lapse as they have in the past but will go into fund. Stated that yard sale was organized in support and \$300 was raised on behalf of residents of Gorham Pond.

Marcia Wagner questioned the title of the fund. Stated she read that State has determined the beech tree is an invasive species. If people come in and say beech trees are invading their yard, this will be a problem. Selectman Nault stated they went with name the State recommended.

Ed Wagner, Trustee of Trust Funds, asked: If we have a general fund like this, will this discriminate other invasive species? Article 13 says nothing about putting this into a reserve fund so how can we put money into a Capital Reserve Fund that's not on our list? Selectman Kaminski stated that Article 13 establishes a reserve fund. Milfoil may be here today, gone tomorrow. Doesn't have knowledge on beech trees. Looks at this fund as non-restrictive and can be addressed case to case. Moderator Ouellet clarified that part of comment focused on other money being put into fund. Selectman Nault stated that the fund established today has \$1 to establish fund. This is to set up the fund so remaining balance of unused funds on Article 12 will go into this fund.

Ed Wagner asked what authority BOS has to move funds from Article 12 to Article 13. Selectman Nault responded that we are not moving anything until Article passes. Just establishes fund. Mr. Wagner again asked what authority BOS has as no authority was granted in Article 12. Selectman Kaminski responded that it will be decided by legislative body at next session.

Brian Pike asked if this fund will also be able to be used for things like Japanese Knotweed, etc. Selectman Nault responded that it will be used for any of our ponds in town – not just Gorham.

Donna Dunn asked: Can people just “donate” money into this fund? Sees potential for this fund to be a benefit. Mr. Wagner responded in the affirmative and added that it would be a tax deduction.

Bob Ray asked if it would make sense to change the fund name to “Invasive Water Plant Species”. Selectman Nault stated that in their meetings with the State, they determined they did not want it to be listed that way because not all species are listed that way. We may use it at some time for some other species.

Lisa Bauer agrees with the State wording. Stated we have a lot of invasive species that are not in water. Will be great for Selectmen to put together a committee to look at what plants are serious issue in Dunbarton.

Nelson “Guy” Johnson commented that every year we spend money on milfoil mitigation and does not see advantage of putting money into this fund rather than putting it in General Fund.

Bob Leonard responded that the purpose of this fund is to keep the funds from lapsing. Would like to keep that money in the fund so that what isn't used in one year helps defray cost down the road.

Jeff Trexler stated that we're all invasive species here. Understands purpose but doesn't see a mechanism in Warrant Article to put money into fund then take money out of the fund. Asked if this would result in a separate Warrant Article at next year's meeting. Selectman Kaminski understands that to move money out of fund will be by Selectmen. Just earmarks money for that purpose.

There was no further discussion. The Article PASSED [3:08 PM]

Article 14: To hear the reports of agents, auditors, committees and other officers heretofore chosen and pass any vote relating thereto.

Selectman Kaminski made the motion to accept the Article as read. Second by Selectman Martel. Selectman Kaminski explained that the purpose of this Article is to accept the Town Report with errors and omissions.

Brian Pike stated there are errors in the March 2017 Town Meeting Minutes. Throughout minutes he was referred to as "Former Selectman Chair Brian Pike". He felt he was not "former" at the time – he was the Chair. Said his tenure did not end until the meeting was adjourned. Mr. Pike moved that minutes be amended and reprinted in next year's Town Report. The Moderator invited him to make the amendment in writing. Mr. Pike stated it was not an amendment, it was a motion. Mr. Ouellet stated we are on a motion and the motion is Article 14. Again, Mr. Pike stated he wanted to amend the Article as written – not making an amendment to a motion so there's no need to put it in writing. The Moderator stated motions and amendments should be in writing and he would appreciate it in writing.

Linda Landry, Town Clerk, explained that the reason Mr. Pike is referred to in that way is that Town Meeting 2017 took place the Saturday after the election and at that time Mr. Nault was officially the Selectman. Mr. Pike responded that he [Nault] was not because he [Nault] was not sworn in. Ms. Landry stated that he [Nault] had been sworn in and she could check the date. Stated that a term ends at 5 o'clock the Friday after the election in a contested race and last year's race was contested. Said she chose the wording based on that statute. Mr. Pike asked if she checked with the Municipal Association. Because the meeting was postponed, the person who is on the board at the time is a Selectman until that meeting is ended.

Aleeta Szopa felt that there's too much time being spent on something that we shouldn't be spending that much time on.

The Moderator explained that anyone can call for a vote at any time. Move the vote and that is seconded. The complication now is we are about to consider a motion that hasn't been written yet.

Brian Pike proposed the following motion:

Motion to amend the March 18, 2017 minutes to properly reflect the correct titles of those listed throughout the minutes, ie: Mr. Pike to Selectman Pike, Newly-elected Selectman Nault to Selectman elect Nault.

The motion moved by Mr. Pike was read by the Moderator. Second by Marcia Wagner. The floor was opened to discussion on the motion.

Jeff Trexler stated the motion doesn't state that it to be re-printed in next year's Town Report. If that is intent, recommend we vote "no" because of the expense of putting the extra pages in the Town Report for what is fairly a minor item.

Town Clerk Linda Landry explained to voters that the title in the minutes was difficult because of outgoing Selectman and incoming Selectman at a postponed meeting. She read RSA 669:10 Term of Office: *I. Except as otherwise provided, the term of office of any officer elected under this chapter shall begin upon his election and qualification for office and shall end upon the election and qualification of his successor.*

II. No person shall assume a town office until after the time period for requesting a recount is over. If a recount is requested for a town office, no person shall assume that office until after the recount is completed.

Stated the day to request a recount of the election results fell the day before Town Meeting in 2017. There was no recount requested by 5^{PM} on Friday March 17 for the 2017 race for Selectman between David Nault and Brian Pike. Felt it would be helpful to voters to hear RSA to explain why minutes were worded that way.

The Moderator opened the floor for discussion on the motion. There was none. Vote on motion was DEFEATED.

The Moderator opened the floor for discussion on Article 14. There was none. The Article PASSED.

Article 15: To transact any other business that may legally come before this meeting.

Before moving to Article 15, the Moderator thanked everyone for coming. Said it is hard enough to come day meeting was supposed to happen – even harder when the meeting has been rescheduled. This is democracy in action. Your willingness to put time into this is what gives democracy substance. He said he received comments that he lets things go on. Yes he does. Going to make mistakes but wants to give people a chance to talk. You can overrule by moving question or making a point of order.

Moderator read Article 15. Selectman Kaminski said to Moderator Ouellet: “You are 2 and 0 in snowstorms. Please don’t make it 3 and 0 in snowstorms”.

Motion to adjourn by Joe Milioto. There were many seconds.

The meeting adjourned at 3:20^{PM}

I certify that the preceding are the results of the Dunbarton Town Election held on March 13, 2018 and of the actions taken at the Annual Meeting of the Town of Dunbarton held on March 17, 2018.

Linda L. Landry
Certified Town Clerk

TOWN WARRANT FOR 2019

THE STATE OF NEW HAMPSHIRE TO THE INHABITANTS OF THE TOWN OF DUNBARTON IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS. THE POLLS WILL BE OPEN MARCH 12, 2019 FROM 7:00 AM TO 7:00 PM OR UNTIL SUCH HOUR AS THE MODERATOR SHALL DETERMINE.

You are hereby notified to meet at the Dunbarton Community Center in said Dunbarton on Tuesday the twelfth day of March next at seven o'clock in the forenoon and cast ballots from that hour until at least seven o'clock in the evening of said day for such town officers and school officers, as they may be listed on the ballots.

You are also notified to meet at the same place at seven o'clock in the evening of the same day to act upon the following subjects:

1. To choose all necessary town officers for the ensuing year.
2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Dunbarton Planning Board for the Town of Dunbarton Zoning Ordinance as follows: To allow the Board and staff annually to make typographical changes to the Ordinance, to revise numbering (including Article numbers), formatting, spelling and grammatical corrections, revise internal and external references to the Ordinance, State Law and Dunbarton Site Plan and Subdivision Regulations; and, to improve readability throughout the entire Dunbarton Zoning Ordinance. This authority shall remain in effect until rescinded.

(Recommended by the Planning Board) (by Official Ballot)

3. Are you in favor of the adoption of Amendment No. 2 as proposed by the Dunbarton Planning Board for the Town of Dunbarton Zoning Ordinance as follows (change in bold italics): To amend **Definition: Setback** – the distance between the nearest point of: a) a structure ordinarily requiring a permit; or b) any other land-use feature to a specified minimum setback; and a lot line or right-of-way line as shown by a deed or survey, whichever is closer (See RSA 674:24-VIII) **Where setbacks are required, they shall not be less in depth or width than the required minimum dimensions in any part, and they shall be at every point open and unobstructed from the ground, including beneath the ground, to the sky.**

(Recommended by the Planning Board) (by Official Ballot)

4. Are you in favor of the adoption of Amendment No. 3 as proposed by the Dunbarton Planning Board for the Town of Dunbarton Zoning Ordinance as follows (change in bold italics): To amend **Definition: Structure** – means anything constructed or erected for the support, shelter or enclosure of persons, animals, goods, or property of any kind, with a fixed permanent location on the ground, **or attached to something having a fixed location on the ground, exclusive of fences.**

(Recommended by the Planning Board) (by Official Ballot)

5. To see if the town will vote to raise and appropriate the sum of (2,546,939) for general municipal operations with (\$255,000) to come from unassigned fund balance surplus. This amount excludes all appropriations contained in special or individual articles addressed separately.

Executive	127,199
Selectmen (Elected Official salary/taxes-2019)	6,577
Elections, Registrations & Vital Stats	19,557
Town Clerk (Elected Official salary& benefits-2019)	71,658
Financial Administration	79,975
Tax Collector (Elected Official salary -2019)	17,608
Treasurer (Elected Official salary-2019)	6,920
Board of Assessors (Elected Official salary-2019)	1,761
Assessing Department	26,679
Legal Expenses	31,100
Personnel Administration	278,139
Planning & Zoning	18,250
General Government Buildings	249,217
Cemeteries	15,700
Insurance	28,601
Police	458,589
Fire	94,921
Building Department	72,761
Emergency Management	1,000
Highway Department	549,346
Road Agent (Elected Official estimated salary-2019)	20,654
Solid Waste Expenses & Disposal	244,469
Welfare	14,726
Parks & Recreation	1,700
Old Home Day/Memorial Day	5,800
Library	104,012
Total	2,546,939
<i>* Less estimated revenues:</i>	<i>(\$1,129,314)</i>
<i>* This appropriation to be offset with unassigned fund balance</i>	<i>(\$255,000)</i>
	<i>Net to be raised from taxes: \$1,162,625</i>

Estimated 2019 tax rate: 3.74 for operating budget only.

Recommended by the Board of Selectmen (Vote 3-0)

6. To see if the town will vote to raise and appropriate the sum of (\$14,000) to be added to the Revaluation Capital Reserve Fund previously established for this purpose and as summarized in the Capital Improvement Plan.

Estimated 2019 tax rate impact: \$.05

Recommended by the Board of Selectmen (Vote 3-0)

7. To see if the town will vote to raise and appropriate the sum of (\$40,000) to be added to the Fire Department Emergency Vehicle Capital Reserve Fund, previously established for this purpose and as summarized in the Capital Improvement Plan.

Estimated 2019 tax rate impact: \$.13

Recommended by the Board of Selectmen (Vote 3-0)

8. To see if the town will vote to raise and appropriate the sum of (\$30,000) to be added to the Highway Vehicle Capital Reserve Fund previously established for this purpose and as summarized in the Capital Improvement Plan.

Estimated 2019 tax rate impact: \$.10

Recommended by the Board of Selectmen (Vote 3-0)

9. To see if the town will vote to raise and appropriate the sum of (\$171,000) to purchase a new six-wheeled dump/plow truck for the highway department and to fund this appropriation by withdrawing up to (\$171,000) from the Highway Capital Reserve Fund. No amount to come from taxes.

Estimated 2019 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

10. To see if the town will vote to raise and appropriate the sum of (\$100,000) for additional costs associated with paving.

Estimated 2019 tax rate impact: \$.32

Recommended by the Board of Selectmen (Vote 3-0)

11. To see if the town will vote to raise and appropriate the sum of (\$20,000) to be added to the Transfer Station vehicle or equipment Capital Reserve Fund previously established for this purpose and as summarized in the Capital Improvement Plan.

Estimated 2019 tax rate impact: \$.06

Recommended by the Board of Selectmen (Vote 3-0)

12. To see if the town will vote to appropriate the sum of (\$16,010) to be added to the Invasive Plant Species Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. No amount to come from taxes.

Estimated 2019 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

13. To see if the town will vote to raise and appropriate the sum of (\$16,928) for the milfoil control at Gorham Pond and to authorize the selectmen to accept a grant from the State of New Hampshire DES in the amount of (\$4,232), known as the Variable Milfoil Control Grant, and to withdraw (\$130) from unassigned fund balance and to withdraw (\$12,566) from the Invasive Plant Species Capital Reserve Fund established for this purpose. No amount to come from taxes.

Estimated 2019 tax rate impact: \$.00

Recommended by the Board of Selectmen (Vote 3-0)

14. To hear the reports of agents, auditors, committees and other officers heretofore chosen and pass any vote relating thereto.
15. To transact any other business that may legally come before this meeting.

Given under our hands and seal, this _____ day of February in the year of our Lord two thousand nineteen.

Selectmen of Dunbarton

Michael Kaminski, Chairman

Robert Martel

David Nault



New Hampshire
Department of
Revenue Administration

2019
MS-636

Proposed Budget

Dunbarton

For the period beginning January 1, 2019 and ending December 31, 2019

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: _____

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Michael Kaminski	Chairman	
David Nault	Selectman	
Robert Martel	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:

NH DRA Municipal and Property Division

(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2019
MS-636

Appropriations

Account	Purpose	Article	Expenditures	Appropriations	Proposed Appropriations for period	
			for period	for period	ending 12/31/2019	
			ending	ending	(Recommended)	(Not Recommended)
			12/31/2018	12/31/2018		
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	05	\$118,438	\$131,536	\$133,776	\$0
4140-4149	Election, Registration, and Vital Statistics	05	\$65,759	\$69,343	\$68,645	\$0
4150-4151	Financial Administration	05	\$122,083	\$125,956	\$132,943	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0
4153	Legal Expense	05	\$27,142	\$25,100	\$31,100	\$0
4155-4159	Personnel Administration	05	\$289,430	\$289,944	\$300,729	\$0
4191-4193	Planning and Zoning	05	\$8,889	\$18,470	\$18,250	\$0
4194	General Government Buildings	05	\$188,209	\$197,485	\$249,217	\$0
4195	Cemeteries	05	\$15,615	\$15,700	\$15,700	\$0
4196	Insurance	05	\$28,782	\$29,782	\$28,601	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
General Government Subtotal			\$864,347	\$903,316	\$978,961	\$0
Public Safety						
4210-4214	Police	05	\$414,652	\$440,158	\$458,589	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0
4220-4229	Fire	05	\$93,987	\$128,038	\$94,921	\$0
4240-4249	Building Inspection	05	\$56,577	\$64,064	\$72,761	\$0
4290-4298	Emergency Management	05	\$1,000	\$1,000	\$1,000	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
Public Safety Subtotal			\$566,216	\$633,260	\$627,271	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highw ays and Streets	05	\$570,029	\$670,000	\$570,000	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$570,029	\$670,000	\$570,000	\$0

Sanitation

4321	Administration	05	\$233,997	\$240,888	\$244,469	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sew age Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$233,997	\$240,888	\$244,469	\$0

Water Distribution and Treatment

4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0

Electric

4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0

Health

4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0
Health Subtotal			\$0	\$0	\$0	\$0

Welfare

4441-4442	Administration and Direct Assistance	05	\$8,782	\$14,858	\$14,726	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
Welfare Subtotal			\$8,782	\$14,858	\$14,726	\$0

Culture and Recreation

4520-4529	Parks and Recreation	05	\$6,030	\$7,500	\$7,500	\$0
4550-4559	Library	05	\$87,640	\$87,640	\$104,012	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$93,670	\$95,140	\$111,512	\$0

Conservation and Development

4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$33,887	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$0	\$33,887	\$0	\$0

Debt Service

4711	Long Term Bonds and Notes - Principal	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
Debt Service Subtotal		\$0	\$0	\$0	\$0

Capital Outlay

4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$27,983	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$29,250	\$0	\$0
Capital Outlay Subtotal		\$0	\$57,233	\$0	\$0

Operating Transfers Out

4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0

Total Operating Budget Appropriations		\$2,337,041	\$2,648,582	\$2,546,939	\$0
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New Hampshire
Department of
Revenue
Administration

2019
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Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2019	
			(Recommended)	(Not Recommended)
4619	Other Conservation	12 <i>Purpose: Invasive Plant Species CRF deposit</i>	\$16,010	\$0
4619	Other Conservation	13 <i>Purpose: Milfoil Control</i>	\$16,928	\$0
4902	Machinery, Vehicles, and Equipment	09 <i>Purpose: Highway Vehicle purchase from CRF</i>	\$171,000	\$0
4915	To Capital Reserve Fund	06 <i>Purpose: Revaluation CRF deposit</i>	\$14,000	\$0
4915	To Capital Reserve Fund	07 <i>Purpose: Fire Department Emergency Vehicle CRF deposit.</i>	\$40,000	\$0
4915	To Capital Reserve Fund	08 <i>Purpose: Deposit into Highway CRF</i>	\$30,000	\$0
4915	To Capital Reserve Fund	11 <i>Purpose: Transfer Station vehicle or equipment CRF deposit</i>	\$20,000	\$0
Total Proposed Special Articles			\$307,938	\$0



New Hampshire
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Individual Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2019	
			(Recommended)	(Not Recommended)
4312	Highways and Streets	10 <i>Purpose: Additional cost associated with paving.</i>	\$100,000	\$0
Total Proposed Individual Articles			\$100,000	\$0



New Hampshire
Department of
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Revenues

Account	Source	Article	Actual Revenues for period	Revenues for period ending 12/31/2018	Revenues for period ending 12/31/2019
Taxes					
3120	Land Use Change Tax - General Fund	05	\$97,750	\$60,000	\$40,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	05	\$9,246	\$10,000	\$10,000
3186	Payment in Lieu of Taxes	05	\$5,292	\$0	\$3,000
3187	Excavation Tax		\$104	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	05	\$32,581	\$26,000	\$26,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$144,973	\$96,000	\$79,000
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	05	\$729,818	\$600,000	\$650,000
3230	Building Permits	05	\$32,888	\$30,000	\$20,000
3290	Other Licenses, Permits, and Fees	05	\$12,245	\$10,000	\$10,000
3311-3319	From Federal Government		\$1,111	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$776,062	\$640,000	\$680,000
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	05	\$144,651	\$144,651	\$135,000
3353	Highway Block Grant	05	\$101,685	\$101,742	\$90,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement	05	\$77,345	\$80,576	\$70,000
3359	Other (Including Railroad Tax)	13	\$12,540	\$10,166	\$4,232
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$336,221	\$337,135	\$299,232
Charges for Services					
3401-3406	Income from Departments	05	\$66,614	\$60,000	\$60,000
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$66,614	\$60,000	\$60,000
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	05	\$2,747	\$1,000	\$1,000
3503-3509	Other	05	\$5,872	\$2,700	\$14,314
Miscellaneous Revenues Subtotal			\$8,619	\$3,700	\$15,314

Interfund Operating Transfers In

3912	From Special Revenue Funds		\$0	\$34,600	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	13, 09	\$0	\$24,000	\$183,566
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$0	\$58,600	\$183,566

Other Financing Sources

3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	05, 13, 12	\$0	\$0	\$271,140
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$0	\$271,140

Total Estimated Revenues and Credits			\$1,332,489	\$1,195,435	\$1,588,252
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New Hampshire
Department of
Revenue Administration

2019
MS-636

Budget Summary

Item	Period ending 12/31/2018	Period ending 12/31/2019
Operating Budget Appropriations	\$2,395,681	\$2,546,939
Special Warrant Articles	\$141,584	\$307,938
Individual Warrant Articles	\$190,317	\$100,000
Total Appropriations	\$2,727,582	\$2,954,877
Less Amount of Estimated Revenues & Credits	\$1,336,726	\$1,588,252
Estimated Amount of Taxes to be Raised	\$1,390,856	\$1,366,625

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES						
	Brought Forward	2018 Proposed	2018 Expenses	Excess / Deficit	Encumbered	2019 Proposed
Executive		128,903	118,438	10,465		133,776
Elections, Registration & Vital Stats		69,343	65,759	3,584		68,645
Financial Administration		97,617	94,493	3,124	1,500	104,503
Assessor		28,339	27,140	1,199		28,440
Legal Expenses		25,100	27,142	(2,042)		31,100
Personnel Administration		292,577	289,430	3,147		300,729
Planning & Zoning		18,470	8,889	9,581		18,250
General Government Bldgs.		197,485	187,709	9,776	10,699	249,217
Cemeteries		15,700	15,615	85	10,655	15,700
Insurance		29,782	28,782	1,000		28,601
Police		415,610	414,652	958		458,589
Fire		93,438	93,987	(549)		94,921
Building Inspection		64,064	56,577	7,487		72,761
Emergency Mgt.		1,000	1,000	-		1,000
Highway Department		570,000	570,029	(29)	5,856	570,000
Solid Waste Exp. & Disposal		240,888	233,997	6,891	8,397	244,469
Welfare		14,858	8,782	6,076		14,726
Parks & Recreation		7,500	6,030	1,470	375	7,500
Library		87,640	87,640	-		104,012
TOTAL EXPENSES:		\$ 2,398,313	\$ 2,336,091	\$ 62,222	\$ 37,482	\$ 2,546,939
Warrant Articles:						
Article # 3 & 6 CRF deposit Revaluation	**	14,000	14,000	-		14,000
Article # 4 & 7 CRF deposit FD Emgcy. Vehicle	**	40,000	40,000	-		40,000
Article # 5 Fire Dept. Heart Monitor	****	34,600	29,920	4,680		-
Article # 7 & 8 HWY Vehicle CRF deposit	**	25,000	25,000	-		30,000
Article # 6 & 10 Grapevine & Paving Cost	**	100,000	91,260	8,740		100,000
Article # 8 Police Dept. Full-Time Officer 4-mo.	**	25,548	25,548	-		-
Article # 9 Transfer Station Pickup Truck	*	27,983	-	27,983		-
Article # 11 Transfer Station CRF deposit		-	-	-		20,000
Article # 10 Transfer Station Mac Truck rust Mit.	**	29,250	28,305	945		-
Article # 11 2 % Pay Raise Elected Officials	**	2,633	2,633	-		-
Article # 9 HWY Vehicle purchase from CRF	*	-	-	-		171,000
Article # 12 & 13 Milfoil Control Gorham Pond	*****	26,292	10,282	* 16,010		16,928
Article # 13 & 12 Invasive Plant Species from CRF	****	1	1	-		16,010
Article # 18 Fire Dept. Pulse CO Oximeter		5,500	5,500	-		-
TOTAL WARRANT ARTICLES		330,807	272,449			407,938
TOTAL EXPENSES & WARRANTS:		2,729,120	2,608,540			2,717,332
* Funded from Capital Revenue Fund & Surplus			## Not recommended by Board of Selectmen			
** Funded from Taxes						
*** Funded from Fund Balance (Surplus)						
**** Milfoil taxes/surplus/grant revenues less exp.						
***** Milfoil funded from other sources other than taxes						

COMPARATIVE STATEMENT OF ESTIMATED, ACTUAL & PROPOSED REVENUES				
	2018	2018	Excess /	2019
	Proposed	Actual	Deficit	Proposed
	Revenues			Revenues
Land Use Change	60,000	97,750	(37,750)	40,000
Yield Taxes	10,000	9,246	754	10,000
Payment in Lieu of Taxes	-	5,292	(5,292)	3,000
Interest & Penalties on Taxes	26,000	32,685	(6,685)	26,000
Motor Vehicle Permits & Decals	600,000	729,818	(129,818)	650,000
Building Permits	30,000	32,888	(2,888)	20,000
Other Licenses, Permits & Fees	10,000	12,245	(2,245)	10,000
Shared Revenues	-	1,111	(1,111)	-
Highway Block Grant	90,000	101,685	(11,685)	90,000
Flood Control Land	70,000	77,345	(7,345)	70,000
Federal Forest	-	-	-	-
Inter-Govt. Revenue-Rooms & Meals Tax	135,000	144,651	(9,651)	135,000
Grant Revenues	-	12,540	(12,540) *	-
Fema-Reimbursement	-	-	-	-
Income from Departments	30,000	33,853	(3,853)	30,000
Recycling & C & D Income	30,000	32,160	(2,160)	30,000
Sale of Town Property	-	600	(600)	-
Interest on Investments	1,000	2,747	(1,747)	1,000
Rental of Town Property	2,700	5,400	(2,700)	5,400
Miscellaneous Revenue	-	472	(472)	-
Insurance Revenue	-	-	-	8,914
Unanticipated Revenue	-	-	-	-
TOTAL BUDGET REVENUES	1,094,700	1,332,489	237,789	1,129,314

EMPLOYEE EARNINGS SUMMARY REPORT - 2018

Dept. Code			Dept. Code		
VFD	Andrews, Daniel	\$808.92	VFD	Marcou, Louis	\$1,007.31
VFD	Andrews, Mark	\$64.20	VFD	Marcou, Zachary	\$558.54
DTC	Arce, Hope	\$3,694.34	ELE	Martel, Gail	\$25.02
TS	Baker, Scott	\$9,540.77	ELE	Martel, Leo	\$100.08
BOA	Belanger, Jacques	\$575.35	BOS	Martel, Robert	\$2,071.52
TS/VFD	* Bowne, Patrick	\$53,389.12	PD	* McClellan, Ralph	\$56,054.09
VFD	Bowne, Tamara	\$1,052.88	PD	Milioto, Joseph	\$44,823.06
ELE	Bracy, Mary Sue	\$339.86	TREAS	Milioto, Pamela	\$6,992.15
ELE	Casey, Janet	\$341.95	TS	Mullen, Bryce	\$2,296.89
PD	Cattabriga, Laura	\$42,441.60	ELE	Mullen, Fred	\$1,103.61
BOA	Clark, Bryan	\$575.35	BOS	Nault, David	\$2,071.52
TA	* Comeau, Line	\$60,184.16	TS	Nickerson, David	\$674.20
HWY	Crosby, Jackson	\$832.12	ELE	O'Brien, James	\$29.19
HWY	Crosby, Jeff	\$22,909.70	ELE	Ouellet, Rene	\$403.18
BLDG-I	Cummings, Michael	\$20,668.35	PD	* Patten, Jason	\$60,198.89
VFD	Daly, John	\$231.12	ELE	Purcell, Robert	\$205.44
TS	Demers, David	\$8,575.43	PD	Pushee, Geoffrey	\$916.54
TO	Denoncourt, Jo-Marie	\$21,876.06	VFD	Rae Jr., Brian	\$179.76
TS	Donahey, Sean	\$722.50	TS	Rain, Riley	\$5,843.10
WEL	Donahue-Urella, Debra	\$1,727.28	PD	* Remillard, Christopher	\$69,369.33
HWY	* Gamache, Peter	\$61,549.31	TS	Rice, Roger	\$272.52
HWY	Gamache, Troy	\$2,624.96	ELE	Roehl, Jacklyn	\$462.24
VFD	Gawel, Kevin	\$154.08	PD	Simpson, Troy	\$20,388.12
PD	Gorman, Michel	\$10,174.24	PD	* Sklut, Daniel	\$84,862.84
TS	Jobel, Brad	\$17,963.45	VFD	Skoglund, Brandon	\$520.08
BOS	Kaminski, Michael	\$2,301.68	VFD	Swindlehurst, John	\$859.65
JNT	Kehas-Comeau, Sheryl	\$6,125.19	ELE	Swindlehurst, Eleanor	\$75.06
R-SEC	King, Jennifer	\$2,875.88	TS	Tuttle, Donald	\$459.58
ELE	Kurth, Rebecca	\$359.52	PD	* Tyler, Brian	\$38,948.77
TC	* Landry, Linda	\$48,910.40	R-SEC	Vallieres, Alison	\$21,462.95
ELE	Landry, Mark	\$25.02	R-SEC	VandeBogart, Janice	\$805.59
VFD	Lang, Mark	\$965.99	TAX C.	VanKalken, Judith	\$17,252.48
BOA	LaValley, Mary	\$575.35	ELE	Wanner, Barbara	\$158.46
DTC	Lavoie, Kerri	\$3,856.75	ELE	Weeks, Peter	\$212.67
VFD	Luby, Heather	\$385.20	BLDG/PB	Whalen, Mary	\$3,066.53
DTC	Maccubbin, Howard	\$1,620.46	BLDG/PB	* White, Donna	\$29,917.84
R-SEC	Maccubbin, Koren	\$924.39	VFD	Wiggin, Jonathan	\$5,189.97
TS	MacNayr, Charlotte	\$1,022.23	TS	Wootten, Edward	\$2,865.20
TS	Maille, Thomas	\$2,328.44	TS/VFD	Wright, Benjamin	\$8,507.32
VFD	Marcou, Cody	\$879.54	VFD	Wright, Patrick	\$475.08
VFD	Marcou, Debra	\$308.16	ELE	Zahn, Charles	\$96.30
			WEL	Zmigrodski, Jeannie	\$3,224.27
	Subtotal column A:	\$416,481.30		Subtotal column B:	\$495,006.94
					\$911,488.24

Employee Earnings Summary Report 2018:

There were 52 pay periods in 2018. * Indicates a Full Time Employee payroll disbursement only.

Employee total earnings for 2018 includes: multiple department services, overtime, and special duty pay.

**2019 COMPENSATION of
Town Clerk per RSA 41:25 & Tax Collector per RSA 41:33**

Per NH RSA 41:25, Compensation of Town Clerk. - Each town, at annual town meeting, may determine the rate and amount of compensation in lieu of statutory fees to be allowed the town clerk for his/her services.

Town Clerk	Full Time:	April 1, 2007
2019 Salary:	\$49,088.00	
2019 Medical/Den. Benefits:	\$15,490.44	
2019 New Hampshire Retirement:	\$5,534.67	
2019 Short term/Long term Disability:	\$344.88	
2019 Longevity:	\$1,200.00	
Subtotal salary & benefits	\$71,657.99	
2019 payroll taxes ss/ssm:	\$3,755.23	
	75,413.22	

Per NH RSA 41:33, Compensation of Tax Collectors. – Each town, at the annual meeting, may determine the rate of amount of compensation to be allowed the collector of taxes for his/her services.

Tax Collector	Part Time:	March 15, 2013
2019 Salary:	\$17,607.73	
2019 payroll taxes ss/ssm:	\$1,346.99	
	\$18,954.72	

2019 Compensation of Other Elected Officials		2019	
BOS chair	Annual Salary	\$ 2,347.70	
Selectman	Annual Salary	\$ 2,112.96	
Selectman	Annual Salary	\$ 2,112.96	
BOA Chair	Annual Salary	\$ 586.85	
BOA	Annual Salary	\$ 586.85	
BOA	Annual Salary	\$ 586.85	
Tax Collector	Annual Salary	\$ 17,607.73	
Moderator	Hourly Rate	\$ 10.82	
Town Clerk	Annual Salary	\$ 49,088.00	
Treasurer	Annual Salary	\$ 6,917.14	
Road Agent	Estimate Salary	\$ 20,654.00	Hourly/ \$26.48

2018 TAX RATE CALCULATION																			
<u>TOWN PORTION DUNBARTON</u>																			
	Appropriation	Revenue																	
Total Appropriation	\$ 2,727,582																		
Net Revenues (not Including Fund Balance)		\$ (1,195,435)																	
Fund Balance Voted Surplus		\$ 173,260																	
Fund Balance to Reduce Taxes		\$ -																	
War Service Credits	\$ 61,765																		
Special Adjustment	\$ -																		
Actual Overlay Used	\$ 10,950			TOWN RATE															
Net Required Local Tax Effort	\$	4,168,992		\$4.60															
<u>COUNTY APPORTIONMENT</u>																			
	Appropriation	Revenue																	
Net County Apportionment	\$ 966,781																		
Net Required County Tax Effort	\$	966,781																	
				COUNTY RATE															
County Tax Rate				\$3.11															
<u>EDUCATION</u>																			
	Appropriation	Revenue																	
Net Local School Appropriations	\$ 5,555,592																		
Net Cooperative School Appropriations																			
Net Education Grant		\$ (997,734)																	
Locally Retained State Education Tax		\$ (691,664)																	
Net Required Local Education Tax Effort	\$	14,998,612		LOCAL															
State Education Tax	\$ 691,664			SCHOOL RATE															
State Education Tax Not Retained	\$ -			\$12.44															
Net Required State Education Tax Effort	\$ 691,664			STATE															
				SCHOOL RATE															
				\$2.38															
				TOTAL TAX RATE															
				\$22.53															
<u>TAX COMMITMENT CALCULATION</u>																			
Total Municipal Tax Effort			\$ 6,956,241																
Less: War Service Credits			\$ (61,765)																
Total Property Tax Commitment			\$ 6,894,476																
<u>VALUATION</u>																			
	Current Year	Prior Year																	
Total Assessment Valuation with Utilities	310,881,454	303,808,127																	
Total Assessment Valuation without Utilities	290,747,754	283,694,527																	
			LOCAL	STATE															
	TOWN RATE	COUNTY RATE	SCHOOL RATE	SCHOOL RATE															
	#1	#2	#3	#4															
	\$4.60	\$3.11	\$12.44	\$2.38															
				TOTAL TAX RATE															
				\$22.53															
2018 TAX RATE % BREAKDOWN <table><thead><tr><th>Category</th><th>Rate</th><th>Percentage</th></tr></thead><tbody><tr><td>Local School Rate</td><td>\$12.44</td><td>55%</td></tr><tr><td>Town Rate</td><td>\$4.60</td><td>20%</td></tr><tr><td>State School Rate</td><td>\$2.38</td><td>11%</td></tr><tr><td>County Rate</td><td>\$3.11</td><td>14%</td></tr></tbody></table>					Category	Rate	Percentage	Local School Rate	\$12.44	55%	Town Rate	\$4.60	20%	State School Rate	\$2.38	11%	County Rate	\$3.11	14%
Category	Rate	Percentage																	
Local School Rate	\$12.44	55%																	
Town Rate	\$4.60	20%																	
State School Rate	\$2.38	11%																	
County Rate	\$3.11	14%																	

**INVENTORY OF TOWN PROPERTY
SCHEDULE OF TOWN PROPERTY AS OF DECEMBER 31, 2018**

Town Hall, Land & Buildings	240,600
Library/Furniture, Equipment & Books	280,000
Town Office Bldg., Land & Buildings	103,100
Furniture & Equipment	86,617
Police Department, Equipment & Vehicles	424,744
Fire & Police Department, Land & Buildings	233,100
Fire Department Equipment	1,005,852
Highway Department, Land & Buildings	319,600
Equipment	288,374
Materials and Supplies	35,000
School, Land & Buildings	1,793,800
Equipment	625,000
Transfer Station/Recycling Center, Land & Bldg.	463,100
Equipment	241,317
Kimball Pond Property-Rental Building	41,300
	Subtotal: 6,181,504
All new roadways deeded to the town as of 12/31/18	2,834,416
All other town property including land under the jurisdiction of the Town Forest, Kuncanowet Town Forest, & Conservation Commission	8,828,284
	Total: 17,844,204

SUMMARY INVENTORY OF TAXABLE VALUATION FOR THE YEAR 2018

Total of Taxable Building Values	\$206,028,360
Total of Taxable Land Value	\$84,369,931
Total Current Use Land	\$648,513
Public Utilities	\$20,133,700
Tax Exempt Buildings	\$(2,417,900)
Tax Exempt Land	\$(10,230,534)
TOTAL VALUATION BEFORE OTHER EXEMPTIONS	\$311,180,454
Less Exemptions to Certain Elderly	\$(299,050)
NET VALUATION ON WHICH TAX RATE IS COMPUTED	\$310,881,454
<i>MS-1 Tax Commitment Totals</i>	
<i>Total Municipal Tax Effort</i>	\$6,956,241
<i>Less: War Service Credits</i>	\$(61,765)
<i>Total Property Tax Commitment</i>	\$6,894,476

MS-535 General Fund Balance Sheet

General Fund Balance Sheet for Town/City of		Town of Dunbarton, NH or Optional Reporting Year = n/a	2017
A. ASSETS	Acct. # (a)	Beginning of Year (b)	End of year (c)
Current assets			
a. Cash and equivalent	1010	\$4,130,692	\$4,055,528
b. Investments	1030	—	—
c. Restricted Assets		—	—
d. Taxes receivable	1080	\$200,307	\$250,223
e. Tax liens receivable	1110	\$48,896	\$49,123
f. Accounts receivable	1150	\$17,118	\$9,842
g. Due from other governments	1260	—	—
h. Due from other funds	1310	\$68,063	—
i. Other current assets	1400	\$23,652	\$24,780
j. Tax deeded property (subject to resale)	1670	\$3,756	\$3,756
TOTAL ASSETS		\$4,492,484	\$4,393,252
B. LIABILITIES AND FUND EQUITY	Acct. # (a)	Beginning of Year (b)	End of year (c)
Current liabilities			
a. Warrants and accounts payable	2020	\$50,688	\$39,887
b. Compensated absences payable	2030	—	—
c. Contracts payable	2050	—	—
d. Due to other governments	2070	—	—
e. Due to school districts	2075	\$3,638,041	\$3,404,697
f. Due to other funds	2080	\$185,294	\$39,172
g. Deferred revenue	2220	—	—
h. Notes payable - Current	2230	—	—
I. Bonds payable - Current	2250	—	—
j. Other payables	2270	\$47,596	\$73,590
TOTAL CURRENT LIABILITIES		\$3,921,619	\$3,557,346
Fund equity*			
a. Non-spendable Fund Balance	2440	—	—
b. Restricted Fund Balance	2450	—	—
c. Committed Fund Balance	2460	—	—
d. Assigned Fund Balance	2490	\$107,517	\$185,585
e. Unassigned Fund Balance	2530	\$463,348	\$650,321
TOTAL FUND EQUITY		\$570,865	\$835,906
3. TOTAL LIABILITIES AND FUND EQUITY		\$4,492,484	\$4,393,252
*Note: To be GASB 54 compliant, the fund balance classifications have changed. See tab called Fund Balance Explanation.			
NOTE: NH law requires all municipalities to gross appropriate, but this balance sheet only reflects the general fund. See the municipality's audited financials for more information on proprietary funds, special revenues funds or capital project funds.			
MS-535 Financial Reporting Calendar Reporting Year 2017			

SUMMARY OF THE TREASURER'S ACCOUNTS

Fiscal Year Ended December 31, 2018

TOWN OF DUNBARTON

Cash on Deposit December 31, 2017	\$	4,070,192.43
Receipts 1/1/18 to 12/31/18	\$	8,821,403.95
Interest on Investments	\$	7,046.53
Total	\$	12,898,642.91
Disbursements 1/1/18 to 12/31/18	\$	(8,794,587.05)
Cash on Hand December 31, 2018	\$	4,104,055.86

ROAD BOND

Bond Receipt Natalie Drive 12/31/17	\$	8,227.23
Interest	\$	0.04
Disbursements 1/1/2018 to 12/31/2018	\$	(8,227.27)
Balance as of December 31, 2018	\$	-
Bond Receipt Mills Family Trust 12/31/17	\$	1,649.18
Interest	\$	0.12
Balance as of 12/31/18	\$	1,649.30
Bond Receipt Verizon Wireless/ Cellco 12/31/17	\$	5,004.38
Interest	\$	0.48
Balance as of 12/31/18	\$	5,004.86
Bond Receipt Nault 12/31/2017	\$	4,001.32
Interest	\$	0.36
Balance 12/31/18	\$	4,001.68
Bond Receipt Dionne 12/31/2017	\$	4,000.48
Interest	\$	0.36
Balance 12/31/18	\$	4,000.84
Bond Receipt Herrick 12/31/2017	\$	4,000.19
Interest	\$	0.36
Balance 12/31/18	\$	4,000.55
Total Bonds 12/31/2018	\$	18,657.23

Respectfully Submitted:
Pamela Milioto, Treasurer

SUMMARY OF TAX ACCOUNTS YEAR ENDING DECEMBER 31, 2018

		<u>2017</u>
<u>DEBITS</u>	Uncollected Taxes	
	Property Tax	\$ 226,670.83
	Land Use Change Tax	\$ 13,000.00
	Yield Tax	
	Other charges	\$0.09
	Taxes Committed	
	Property Tax	\$ 6,900,277.60
	Land Use Change Tax	\$ 172,500.00
	Yield Tax	\$ 15,895.03
	Excavation Tax	\$ 104.30
	Other Charges	\$ 120.36
	Returned Check Fees	\$ 25.00
	Overpayments	
	Property Tax	\$ 15,807.38
	Yield Taxes	\$ 9,289.11
	Interest	
	Interest	
	All Taxes	\$ 3,701.63
		\$ 14,054.83
	Penalties, Costs & Fees	
	Costs Before Lien	\$ 525.00
	TOTAL DEBITS	\$ 7,108,406.30
		\$ 263,564.86
<u>CREDITS</u>	Remittances	
	Property Tax	\$ 6,749,941.15
	Land Use Change Tax	\$ 161,000.00
	Yield Tax	\$ 15,895.03
	Excavation Tax	\$ 104.30
	Interest on all Taxes	\$ 3,701.63
	Conversion to Lien	\$ 52,209.03
	Costs	
	Other Charges	\$ 95.36
	Discounts allowed	\$ 25.00
		\$ 1.30
	Abatements Made	
	Property Tax	\$ 691.67
	Interest	
	Land Use Change	\$11,500.00
	Uncollected Taxes	
	Property Tax	\$ 165,523.17
	Yield Tax	\$ (0.09)
	Land Use Change	
	other charges	\$ 25.00
		\$ 0.09
	Property Credit	
	Balance	\$ (71.01)
	TOTAL CREDITS	\$ 7,108,406.30
		\$ 263,564.86

Tax Collector's Reports are submitted by Judy van Kalken, Tax Collector

REPORT OF DUNBARTON TAX COLLECTOR – JANUARY 1- DECEMBER 31, 2018

SUMMARY OF TAX LIEN ACCOUNTS YEAR ENDING DECEMBER 31, 2018

	<u>2018</u>	<u>2017</u>	<u>2016</u>
<u>DEBITS</u>			
Unredeemed Liens		\$ 40,376.27	\$ 21,226.54
Liens Executed During Year	\$ 55,573.29		
Interest & Costs	\$ 1,979.72	\$ 6,304.41	\$ 5,749.81
TOTAL DEBITS	\$ 57,553.01	\$ 46,680.68	\$ 26,976.35
<u>CREDITS</u>			
Redemptions	\$ 19,908.16	\$ 22,800.25	\$ 21,166.54
Interest & Costs	\$ 1,818.72	\$ 6,492.41	\$ 5,809.81
Abatements of Unredeemed Tax	\$ 236.16		
Liens Deeded to Municipality			
Unredeemed Liens	\$ 35,589.97	\$ 17,388.02	
TOTAL CREDITS	\$ 57,553.01	\$ 46,680.68	\$ 26,976.35

Tax Collector's Reports are submitted by Judy van Kalken, Tax Collector

**REPORT OF THE TRUST FUNDS OF THE TOWN OF DUNBARTON, NH
FOR YEAR ENDING DECEMBER 31, 2018**

FUND	Description		Balance Beginning of Year	Posted During Year	Expended During Year	Balance End of Year
COMMON TRUST FUND		Principal	\$21,541.10			\$21,541.10
	Perpetual Care, est. Unknown	Interest	\$12,791.42	\$636.14		\$13,427.56
	NH-PDIP 102520001	Total	\$34,332.52	\$636.14		\$34,968.66
CEMETERY TRUST FUND		Principal	\$23,100.00			\$23,100.00
	Maintenance Care, est. 1988	Interest	\$455.98	\$436.45		\$892.43
	NH-PDIP 102520002	Total	\$23,555.98	\$436.45		\$23,992.43
DUNBARTON SCHOOL CAPITAL RESERVE		Principal	\$339,198.17	\$240,000.00	\$481,182.00	\$98,016.17
	School Facility, est. 1991	Interest	\$17,197.63	\$6,252.53		\$23,450.16
	NH-PDIP 102520003	Total	\$356,395.80	\$246,252.53	\$481,182.00	\$121,466.33
SILBERBERG SCHOOL TRUST FUND		Principal	\$2,000.00			\$2,000.00
	Elementary School, est. 1984	Interest	\$45.87	\$37.92		\$83.79
	NH-PDIP 102520004	Total	\$2,045.87	\$37.92		\$2,083.79
WINSLOW TOWN FOREST TRUST FUND		Principal	\$11,000.00			\$11,000.00
	Town Forest Maintenance, est. 1930	Interest	\$178.52	\$207.11		\$385.63
	NH-PDIP 102520005	Total	\$11,178.52	\$207.11		\$11,385.63
REVALUATION CAPITAL RESERVE FUND		Principal	\$51,493.54	\$14,000.00		\$65,493.54
	Property Revaluation, est. 2003	Interest	\$542.90	\$1,145.76		\$1,688.66
	NH-PDIP 102520006	Total	\$52,036.44	\$15,145.76		\$67,182.20
LAND PURCHASE CAPITAL RESERVE FUND		Principal	\$30,000.00			\$30,000.00
	Land Purchase, est. 1997	Interest	\$14,581.28	\$826.02		\$15,407.30
	NH-PDIP 102520007	Total	\$44,581.28	\$826.02		\$45,407.30
BUILDING REPAIR CAPITAL RESERVE FUND		Principal	\$0.00			\$0.00
	Building Repair, est. 1997	Interest	\$26.72	\$0.49		\$27.21
	NH-PDIP 102520008	Total	\$26.72	\$0.49		\$27.21
SPECIAL EDUCATION TRUST FUND		Principal	\$95,000.00			\$95,000.00
	Special Education, est. 2000	Interest	\$14,737.35	\$2,033.28		\$16,770.63
	NH-PDIP 102520010	Total	\$109,737.35	\$2,033.28		\$111,770.63
SARGENT/PAGES CORNER TRUST FUND		Principal	\$1,000.00			\$1,000.00
	Maintenance Care, est. 2005	Interest	\$22.25	\$18.93		\$41.18
	NH-PDIP 102520012	Total	\$1,022.25	\$18.93		\$1,041.18
DES KITCHEN EQUIPMENT FUND		Principal	\$4,000.00	\$3,000.00		\$7,000.00
	Maintenance Care, est. 2008	Interest	\$74.03	\$97.28		\$171.31
	NH-PDIP 102520013	Total	\$4,074.03	\$3,097.28		\$7,171.31
HIGHWAY VEHICLE CAPITAL RESERVE FUND		Principal	\$108,000.00	\$25,000.00		\$133,000.00
	Highway Vehicle, est. 2012	Interest	\$1,217.41	\$2,347.95		\$3,565.36
	NH-PDIP 102520014	Total	\$109,217.41	\$27,347.95		\$136,565.36
KTFCA MAINTENANCE FUND		Principal	\$14,785.26			\$14,785.26
	Town Forest Maintenance, est. 2012	Interest	\$247.52	\$278.54		\$526.06
	NH-PDIP 102520015	Total	\$15,032.78	\$278.54		\$15,311.32

THEATRE RESTORATION PROJECT		Principal	\$450.00			\$450.00
	Library Restoration Project, est. 2012	Interest	\$14.21	\$8.59		\$22.80
	NH-PDIP 102520016	Total	\$464.21	\$8.59		\$472.80
FIRE DEPARTMENT CRF		Principal	\$140,000.00	\$40,000.00		\$180,000.00
	Fire Department, est. 2014	Interest	\$1,117.79	\$3,133.61		\$4,251.40
	NH-PDIP 102520017	Total	\$141,117.79	\$43,133.61		\$184,251.40
TRANSFER STATION CRF		Principal	\$24,610.00			\$24,610.00
	Transfer Station, est. 2014	Interest	\$383.25	\$463.08		\$846.33
	NH-PDIP 102520018	Total	\$24,993.25	\$463.08		\$25,456.33
CEMETERY EXPENDABLE TF		Principal	\$4,750.00	\$1,850.00		\$6,600.00
	Established 2016 Article # 16	Interest	\$22.38	\$99.39		\$121.77
	NH-PDIP 102520020	Total	\$4,772.38	\$1,949.39		\$6,721.77
INVASIVE PLANT SPECIES CRF		Principal	\$1.00		\$0.00	\$1.00
	Established 2018 Article # 13	Interest	\$0.00	\$0.00	\$0.00	\$0.00
	NH-PDIP 102520021	Total	\$1.00	\$0.00	\$0.00	\$1.00
TOTALS			\$934,585.58	\$341,873.07	\$481,182.00	\$795,276.65
	Respectfully Submitted,					
	Edward Wagner	John Casey, Treasurer			Roger Rice, Scretary	

REPORT OF THE TOWN CLERK – 2018

REVENUE HISTORY	2014	2015	2016	2017	2018
Motor Vehicle Permits Issued	\$ 554,759.42	\$ 568,855.84	\$634,099.02	\$647,409.91	\$716,116.40
Municipal Agent Fees	10,902.50	10,757.50	11,037.50	11,190.00	11,717.50
Cert. of Title Application Fees	1,390.00	1,366.00	1,448.00	1,410.00	1,610.00
Dog Licenses	4,273.50	4,453.00	3,962.00	4,484.00	4700.50
Late Payment Fines	352.00	722.00	470.00	1,097.50	1,525.00
Civil Forfeitures/fines	225.00	50.00	106.00	0	975.00
Marriage Licenses	1,170.00	905.00	850.00	800.00	1,300.00
Vital Record Fees	820.00	1,070.00	1,430.00	980.00	1,505.00
E-Reg Convenience Fees	n/a	n/a	330.00	318.00	374.00
Filing Fees (elections)	6.00	0	6.00	0	7.00
Voter Checklists purchased	250.00	400.00	50.00	475.00	275.00
UCC Filing	795.00	525.00	795.00	855.00	1,560.00
Pole License Filing	70.00	10.00	30.00	30.00	30.00
Wetland Application Filing	0	0	0	10.00	-
Returned Check Fines	100.00	225.00	75.00	125.00	325.00
Other	66.50	144.00	37.00	28.50	46.56
REMITTED TO TREASURER	\$ 575,029.92	\$ 589,483.34	\$654,725.52	\$669,212.91	\$742,066.96

The figures in the above table reflect the revenue received and processed through the Town Clerk's office.

TRANSACTION HISTORY	2014	2015	2016	2017	2018
Motor Vehicle Permits Issued	4,476	4,537	4,630	4688	4,851
Stickers/Plates Issued	4,236	4,303	4,415	4478	4,687
Title Applications Reviewed	637	683	723	707	805
Dog Licenses Issued	713	657	626	610	752
Dog Civil Forfeitures/fines	38	-	-	-	36
Marriage Licenses Issued	21	19	17	16	26
Vital Record Abstracts Issued	65	76	107	69	105
Election Filing Accepted	13	14	16	17	19
UCC / Misc. Filings Accepted	4	4	3	4	5
Pole License Filing Accepted	1	1	3	3	3
Wetland Application Filing	1	-	-	1	0
Returned Check Pursuit	8	9	3	5	13
Notary/JP Services	99	142	108	143	176
Voter Registration	10	41	120	17	75
Total transactions listed	10,322	10,486	10,771	10,758	11,553

Transaction History:

The table to the left is a sampling of the transactions processed through the Town Clerk's office. This is a partial listing and does not reflect the full scope of activity that takes place.

Note: Not all transactions result in revenue.

Online services: Icons for available services (vehicle registrations, dog licenses, vital records) are on the home page of the Town's web site. Fees for online services are as follows: \$.35 per logon plus \$1.50 per vehicle, dog, or vital record to Interware Development (E-Reg Software developers); \$1.00 Administrative fee to the Town to cover postage, check stock, and MICR ink to print checks. These fees are in addition to the regular fees associated with your renewal. Residents may also use E-Reg as a tool for obtaining the cost to renew a current registration or for estimating the cost to register a newly purchased vehicle.

Motor Vehicle: Please present the most recent registration(s) or renewal notice as well as your photo ID when registering a vehicle in person whether it is a registration for you or on behalf of someone else. When renewing by mail, please include your renewal notice as well as phone number and email address. New residents are required to provide proof of residency (utility bill, e.g). An updated driver's license is not considered proof of residency.

As an on-line agent for the DMV, we issue several varieties of license plates: Passenger, Moose, State Park, Motorcycle, Trailer, Decal, Tractor, Farm and Agricultural. We also issue decals (stickers) for vehicles with a GVW up to 26,000 pounds. We issue replacement plates, replacement decals, certified copies of registrations, and permits to operate an uninspected motor vehicle (under specific conditions).

REPORT OF THE TOWN CLERK – 2018

Dog Licenses: E-reminders were sent in 2018, to pet owners who have provided a valid e-mail address. The dog licensing year is May 1 through April 30 regardless of when the license was issued. Dog owners who do not license their dogs according to state licensing requirements risk being charged a \$25 Civil Forfeiture in addition to license and late fees. If your dog is no longer with you, please notify me so the record(s) can be updated.

Town Meeting 2018: Due to a Nor'easter on Tuesday, March 13, Town Meeting was moved from 7:00pm Tuesday March 13, 2018 to 1:00pm Saturday, March 17, 2018. Elections were held as originally scheduled on the 13th.

Elections: There were three elections in 2018:

Election Name/ date	Voters on Checklist	New Voters	Total Voters	# Ballots Cast	% Voter Turnout
Town/School 3/13/18	2,200	15	2,215	164	7.4%
State Primary 9/11/18	2,042	21	2,063	667	32.3%
State General 11/6/18	2,050	84	2,134	1,479	69.3%

Please refer to the Secretary of State's web site <http://sos.nh.gov/Elections> for current voter ID requirements. On behalf of Dunbarton's Election Officials, I thank the citizens who regularly step forward and generously donate their time to help staff the polling place and to hand count the ballots cast at each election. Great teamwork! New volunteers are always welcome. I would also like to thank the voters who remembered to produce a photo ID.

Historical Collections: Preservation work continues on many historical collections and individual pieces generously donated or loaned to the town by current and former residents. Many thanks to Donna Dunn and her crew who regularly lend their time, talent, and historical knowledge to this ongoing project. Donations (or loans) of vintage photos, letters, diaries, and documents related to Dunbarton's people, events, and buildings are always welcome whether it is one piece or an entire collection. Please contact me directly if you have something to donate, share, or have a few spare hours to help with the preservation.

Vital Records: Certified copies of NH birth, marriage, and death records are available to qualified individuals.

Training and continuing education: The Town Clerk attended four full days as well as four 1-2 hour webinars of job related training in 2018. The Deputy Town Clerk also attends mandatory training as well continuing on-the-job training under the supervision of the Town Clerk.

Deputy Town Clerk: Gary Maccubin moved to a warmer climate in the summer of 2018. He will be missed! His retirement left this department once again in search of a Deputy. NH RSA 41:18 requires that a Deputy Town Clerk be a town resident and "...shall perform all the duties of the town clerk...". Our local budget limits this position to 12 hours per week with additional monies to cover the clerk's absence for vacation, training, illness, and the like.

The limits of the residency requirement coupled with the need for a candidate to be flexible enough to work 12 hours most weeks and up to 40 hours a few weeks a year leaves a very small pool from which to draw. It is not an easy position to fill and, once filled, takes a long time to learn. In August, we were fortunate enough to place Hope Arce in the position of Deputy Town Clerk. Please join me in welcoming Dunbarton's newest Town Official.

The year 2018 marks the 22nd anniversary of my privilege of serving you. Thank you, Citizens of Dunbarton, for your continued support!

Respectfully submitted,
Linda L. Landry
Certified Town Clerk

FIRE DEPARTMENT REPORT - 2018

The department experienced a 13% increase of incidents over 2017 with the majority of the increase being emergency medical calls. Population growth is a contributing factor for the higher number of incidents. Dunbarton is one of only a few towns in Central and Southern NH that does not maintain a staffed ambulance or have a contract with another town or agency to provide ambulance service. Dunbarton depends strictly on volunteers to respond to all types of emergencies 24 /7. With a very limited number of volunteers available to respond to calls during the day, staffing will need to be addressed in the near future.

The Dunbarton Fire Department in conjunction with the Dunbarton Police Department was awarded two grants from the State of NH in 2018. EMS in the Warm Zone and NH Project FIRST. The EMS in the Warm Zone grant provided both departments with protective equipment and training, so we will be able to render aid to casualties and stop life threats in active / hostile situations. The NH Project FIRST grant funded training, equipment and supplies needed to support patients and family members suffering from opioid abuse disorder. The fire department established a Mobile Integrated Healthcare plan in conjunction with Concord Hospital which allows us to initiate tertiary care and support after the emergency which will be the link to recovery. Dunbarton is one of the first three communities in the State to establish this program. I would like to thank Dunbarton Fire Lieutenant Brandon Skoglund and Police Sergeant Christopher Remillard for their efforts in securing the grants.

Public education was delivered to the students and staff at the Dunbarton Elementary School in October during National Fire Prevention Week. A public education program was also presented to residents called Stop The Bleed Campaign which is a national grassroots effort to empower the general public to make a difference in a life-threatening emergency by teaching them basic techniques of bleeding control.

The Dunbarton Fire Fighters Association held its annual chicken barbeque in June. The association donates the money raised at the barbeque to the fire department to purchase fire and medical equipment. Funds are also donated to area organizations and groups that support the residents of Dunbarton. . I would like to thank the many individuals who donated to the association and to the community for supporting and attending the barbeque.

The fire department will be asking our residents to support a warrant article at the 2019 town meeting. The Article is to appropriate funds for the Capital Reserve Fund which will be used to purchase a fire engine in the near future. Having modern and dependable apparatus is critical for public safety. Having a good maintenance program along with purchasing quality apparatus has allowed us to keep our apparatus longer than most communities our size. The engine that we need to replace will be over thirty years old and it no longer meets the national standards for fire apparatus.

I want to thank all our Firefighters and EMT's for the service they provide to the town and for the countless hours they give on a weekly and yearly basis. Thank you to the Board of Selectmen, department heads, town employees, town board and committee members and others who assisted or supported the fire department in 2018.

Respectfully submitted,

Jonathan Wiggin
Chief of Department

SUMMARY OF FIRE DEPT. EQUIPMENT FUND

Fiscal Year Ended December 31, 2018

Cash on Deposit December 31, 2017	\$119,468.14
Receipts 1/1/18 to 12/31/18	\$35,145.89
Interest on Investments	\$729.47
Total	\$155,343.50
Disbursements 1/1/18 to 12/31/18	(\$3,175.28)
Cash on Hand December 31, 2018	\$152,168.22

Respectfully submitted,

Pamela Milioto
Town Treasurer

DUNBARTON FIRE DEPARTMENT 2018 DEPARTMENT MEMBERS

Daniel Andrews	Mark Lang	Brandon Skoglund
Mark Andrews	Heather Luby	Megan Skoglund
Robert Andrew	Cody Marcou	David Smith
Patrick Bowne	Deb Marcou	John Swindlehurst III
Tamara Bowne	Louis Marcou	Jonathan Wiggin
Jackson Crosby	Zachery Marcou	Ben Wright
John Daly	Fred Mullen	Heidi Wright
Kevin Gawel	Robert Purcell	Patrick Wright
Arthur Krogman	Brian Rae	Charles Zahn
Rebecca Kurth	Jackie Roelh	

2018 INCIDENTS

Alarm Activation	13
ATV Accident	5
Auto Accident	17
Auto Fire	1
Brush Fire	5
Chimney Fire	4
Drill	1
Hazmat	10
Medical	120
Mutual Aid Fire	23
Mutual Aid Medical	7
Power Line	26
Service	3
Smoke Investigation	5
Structural	2
Total	242

EMERGENCY MANAGEMENT PLAN

This year was the first time in many years that a major weather event did not affected our community. A few severe thunder storms passed through during the summer causing some downed powerlines and trees in some areas of the town. Fire, Police and Highway departments responded along with the utility companies and mitigated the problems. The town generators at the School and Fire / Police station had some additional maintenance performed during the year along with the regular annual maintenance. The generators are a critical part of our emergency operations and shelter plan along with allowing the two buildings to operate when there is a power outage.

Emergencies occur every day and the vast majority of them are handled by your local police, firefighters and emergency medical personnel. When there is a major disaster or when State resources are needed then the State of N.H. Homeland Security and Emergency Management (HSEM) becomes involved and assists the local agencies. HSEM keeps towns updated almost on a daily basis on approaching weather, threats or any other type of event that might affect our community.

Planning at the Federal, State and Local level is an ongoing process so in the event of a disaster your local community will be prepared. Homeowners should have a family emergency plan including food, water and medicine for at least 3 days. It is important to review the contents of your emergency kit on a regular basis as some items can expire. Residents can sign up to receive safety notices from the State of NH and severe weather warnings from the National Weather Service. You can download the N.H. Alerts mobile application from the App Store or Goggle play. For more information about emergency preparedness, visit the following websites: www.ready.gov and www.fema.gov.

Respectfully submitted,

Jonathan Wiggin
Emergency Management Director

Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

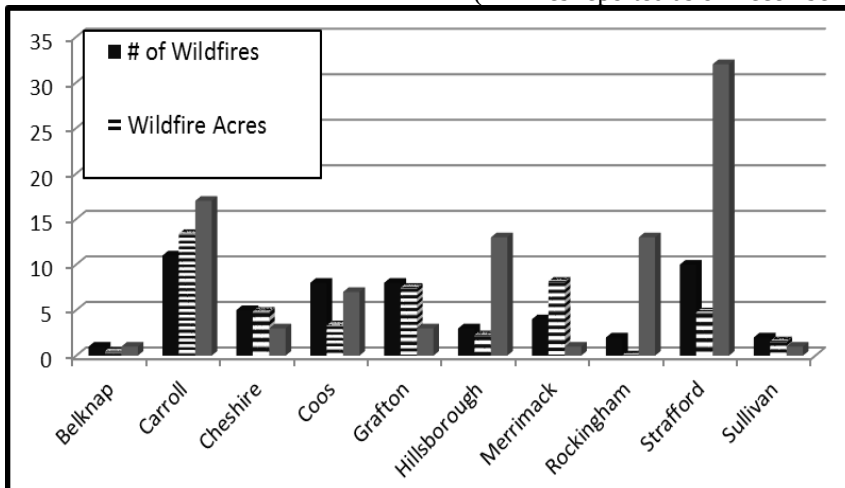
In 2019, we will be recognizing Smokey Bear's 75th birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility – remember his ABC's: **A**lways **B**e **C**areful with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**



As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfl.org.

2018 WILDLAND FIRE STATISTICS

(All fires reported as of December 2018)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180
2014	112	72	53

* Unpermitted fires which escape control are considered Wildfires.

CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
1	10	4	1	5	0	6	2	24



CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Jonathan Wiggins

Chief Coordinator: Keith Gilbert

P.O. Box 3962
Concord, NH 03302-3962

Email:
capareac1@comcast.net

Telephone: 603-225-8988
Fax: 603-228-0983

2018 ANNUAL REPORT TO BOARD OF DIRECTORS

The 2018 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2018. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

We welcomed the Town of Washington as a new member of the Compact in July. We are happy to have them as active members. The Compact now serves 23 communities in 4 counties. The Compact's operational area is now 817 square miles with a resident population of 134,457. The Equalized Property Valuation in our coverage area is over 13.8 billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center under the direction of dispatch supervisor Captain Ernie Petrin. Emergency calls dispatched during 2018 totaled 25,124, a 3.3% increase over 2017. A detailed activity report by town/agency is attached.

The 2018 Compact operating budget was \$ 1,236,600. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. The Phase 3 communications work funded with a 2015 grant was completed during 2018. That project added a simulcast site at Oak Hill in Loudon and included additional microwave links to improve the resiliency of our microwave system. During 2018 we received a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. Work on that project began in 2018 and will be completed during 2019.

The Compact and Hazmat Team have received over three million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2017 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch software. We worked on this throughout 2018. The vendor missed two scheduled implementation dates. We continue to work with them to get this project back on track. Continued improvements were made to our simulcast system and the 2015 grant that funded that upgrade was closed out in 2018.

As Chief Coordinator, I responded to 179 incidents, a 27.9% increase over 2017. In addition to responding to provide command post assistance at those mutual aid incidents, I also aid all departments

with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

Compact officers serving during 2018 were:

President, Chief Jon Wiggin, Dunbarton
Vice President, Chief Ed Raymond, Warner
Secretary, Chief Alan Quimby, Chichester
Treasurer Chief Jeff Yale, Hopkinton

The Training Committee, chaired by Concord Captain Mick Costello; with members Chichester Deputy Chief Matt Cole, Warner Deputy Chief Jon France, Northwood Lieutenant Daryl Morales and Bradford Lieutenant Rob Steiz, assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire Hazmat Team represents 58 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Anthony Manning has taken over as Chief of the Hazmat Team and is working with several other Team members to update the hazard plan and to pursue new grant opportunities.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator
CAPITAL AREA FIRE COMPACT

1/17/2019

57 REGIONAL DRIVE, CONCORD, NH 03301

ALLENSTOWN · BOSCAWEN · BOW · BRADFORD · CANTERBURY · CHICHESTER · CONCORD ·
DEERING · DUNBARTON EPSOM · HENNIKER · HILLSBOROUGH · HOOKSETT · HOPKINTON ·
LOUDON · NORTHWOOD · PEMBROKE · PITTSFIELD · SALISBURY · WARNER · WEBSTER · WINDSOR

Capital Area Mutual Aid Fire Compact

2018 Incidents vs. 2017 Incidents

ID #	Town	2017 Incidents	2018 Incidents	% Change
50	Allenstown	716	688	-3.9%
51	Boscawen	181	197	8.8%
52	Bow	1048	1104	5.3%
53	Canterbury	372	339	-8.9%
54	Chichester	504	514	2.0%
55	Concord	8246	9005	9.2%
56	Epsom	936	984	5.1%
57	Dunbarton	215	242	12.6%
58	Henniker	928	972	4.7%
59	Hillsboro	1102	1196	8.5%
60	Hopkinton	1192	1144	-4.0%
61	Loudon	1116	941	-15.7%
62	Pembroke	351	355	1.1%
63	Hooksett	2350	2396	2.0%
64	Penacook Rsq	887	863	-2.7%
65	Webster	200	184	-8.0%
66	CNH HazMat	7	8	14.3%
71	Northwood	755	671	-11.1%
72	Pittsfield	947	878	-7.3%
74	Salisbury	166	171	3.0%
79	Tri-Town Ambulance	1254	1306	4.1%
80	Warner	438	412	-5.9%
82	Bradford	180	180	0.0%
84	Deering	236	277	17.4%
86	Washington 7/10/18 -12/31/2018		97	
	Windsor	26	49	88.5%
		24327	25124	3.3%
Mutual Aid Coordinator responses		140	179	27.9%
Fire alarm systems placed in/out of service for maintenance		2888	3158	9.3%

DUNBARTON POLICE DEPARTMENT – 2018 ANNUAL REPORT



Emergency: 911
24-Hour Dispatch Center: (603) 224-1232
Business Line, Non-Emergency: (603) 774-5500
Business Fax: (603) 774-5600
Facebook: www.facebook.com/dunbartonpolice
Webpage: www.dunbartonpolice.weebly.com



PERSONNEL SUMMARY

STAFF AS OF DECEMBER 31ST, 2018

Name	Position	Serving Dunbarton Since
Daniel Sklut	Chief of Police	2012
Christopher Remillard	Sergeant	2008
Ralph McClellan	Patrolman	2013
Jason Patten	Patrolman	2014
Brian Tyler	Patrolman	2016
Geoffrey Pushee	Part-Time Patrolman	2013
Michel Gorman	Part-Time Patrolman	2003
Joseph Milioto	Part-Time Patrolman	1991
Laura Cattabriga	Part-Time Detective	2015

EMPLOYEES HIRED

Name	Position	Date
	None	

EMPLOYEES PROMOTED

Name	Position	Date
Brian Tyler	Full-Time Patrolman	August 20 th , 2018

EMPLOYEES SEPERATED

Name	Position	Date
Eric Blow	Part-Time Patrolman	January 1 st , 2018
Troy Simpson	Part-Time Patrolman	November 13 th , 2018

Statistics & Incidents of Note

- An individual was indicted on multiple counts of felony level sexual assaults and other offenses involving three different juveniles.
- An individual survived a near drowning in Gorham Pond.
- A fatal motor vehicle collision took place on Concord Stage Road. The investigation is on-going.
- An individual was arrested for possession and sale of a controlled drug following an investigation and search warrant. A substantial quantity of steroids was found in their residence.
- The Federal Bureau of Investigation's Uniform Crime Report (UCR) data for the Town of Dunbarton can be viewed at: <https://www.fbi.gov/services/cjis/ucr>

2018 Calls For Service/Incidents As Reported

911 Hang Up Call	28	Motorist Assist/Disabled Vehicle	69
Animal Complaint	162	Motor Vehicle Collision	76
Assault	7	Motor Vehicle Collision – Fatal	1
Assist DVFD (Medicals, Alarms, Etc.)	102	Motor Vehicle Complaint	83
Assist Other Agency	115	Motor Vehicle Lockout	10
Burglary (Includes Attempted)	2	Motor Vehicle Stop	1328
Burglary Alarm	116	Neighbor Dispute	3
Civil Matter	34	OHRV Complaint	18
Court Order Violation	13	OHRV Collision	3
Criminal Threatening	8	Parking Complaint	8
Criminal Trespassing	11	Pedestrian Check	5
Directed Patrol (Hot Spot, Traffic, Etc.)	747	Pistol Permit	27
Disorderly Conduct	1	Police Courtesy/Assist Citizen	77
Domestic Disturbance	27	Police Information	50
Drug Activity	6	Restraining Order	12
Drug Overdose (Non-Fatal)	6	School Patrol	222
False Information	1	Sex Offender Registration/update	15
Fingerprint Service	8	Sex Offense	2
Firearms Related Complaint	18	Subpoena/Paperwork Service	51
Follow Up	199	Suspicious Activity	33
Found Property	16	Suspicious Person	18
Harassment	11	Suspicious Vehicle	49
Hit and Run	2	Theft/Fraud/Scam	82
Illegal Dumping	8	Unattended/Untimely Death	3
Indecent Exposure	1	Unwanted Subject	1
Intoxicated Subject	3	Vacant Property Check	516
Juvenile Involved/Incorrigible	26	Vacant Property Check Request	108
Liquor Law Violation	1	Vandalism	10
Lost/Missing Person	5	Vehicle Check/Log	137
Loitering	1	VIN Verification	23
Lost Property	9	Witness Tampering	1
Mental Health Emergency	23	Welfare Check	33

Dunbarton Police made 92 arrests in 2018 which resulted in charges for 8 Town ordinance violations, 56 violation level offenses, 84 misdemeanors, 26 felonies, 4 protective custodies, 3 electronic bench warrants, 2 involuntary emergency mental health evaluation admissions, and 6 warrants from other agencies.

There were 323 motor vehicle citations issued in 2018. Charges included:

Stop Sign	35	Mobile Device	3
Speed	161	Unlawful Passing On The Left	1
Non-Inspection	71	Open Container	2
Unregistered	27	Misuse Of Plates	3
Equipment Violation	2	Failure To Produce License	1
Expired License	4	Motorcycle Endorsement Required	1
Failure To Yield	5	Following Too Close	1
Yellow Line	3	Failure to Produce Registration	1
Littering	1	Failure To Dim	1

Drug Activity

The heroin and opioid drug epidemic continues. Overdose deaths have been reduced due to the wide availability and quick administration of Narcan. In 2018 our officers were licensed through the New Hampshire Bureau of Emergency Medical Services to administer Naloxone (Narcan) to the general public and now carry Narcan during patrols.

If you or someone or know is struggling with addiction, please visit www.nhtreatment.org for information on local treatment centers and resources that are available or feel free to speak with one of our officers. You are not alone.

Community Policing & Projects

The Dunbarton Police Department continued to offer and participate in a variety of community-based programs and initiatives.

- We presented 3 Civilian Response to Active Shooter Events (CRASE) classes.
- We assisted the Fire Department with promoting 2 “Stop the Bleed” training events.
- In partnership with the Internet Crimes Against Children Task Force (ICAC), we hosted the program “Social Media: A Predator’s Playground” on 2 occasions. The program was presented by Bedford Police Detective Matthew Fleming, a Dunbarton resident.
- In partnership with the Drug Enforcement Administration (DEA) and the Capital Area Public Health Network (CAHPN), we hosted 2 Prescription Drug Takeback Events and collected 29 pounds of unwanted prescription medication. We host these events in April and October.
- Thanks to a bicycle safety equipment grant from the Children’s Hospital at Dartmouth (CHaD), we hosted our first ever Bicycle Rodeo in partnership with the Fire Department and S&W Sports of Concord and distributed nearly 40 brand new bicycle helmets.
- Detective Cattabriga continued the Drug Abuse Resistance Education (DARE) curriculum for 6th grade students.
- We partnered with the Special Olympics of New Hampshire to raise awareness through the Law Enforcement Torch Run and Fueling Dreams.
- We participated in “Beards for Bucks,” an annual October fundraiser that raises money and awareness for the Merrimack County Advocacy Center.
- In partnership with AARP and the Dunbarton Town Library, we assisted with a Fraud Prevention and Awareness presentation.
- Our officers individually purchased gifts for “Operation Secret Elf,” a holiday program that provides gifts to Dunbarton youth and their families.

Fleet

Our fleet currently consists of three patrol vehicles: a 2013 Ford Explorer Interceptor (125,000 miles) and two 2017 Ford Explorer Interceptors (50,000 and 60,000 miles). Our unmarked vehicle is a 2008 Ford Taurus (87,000 miles). We also maintain a 2008 Crown Victoria (94,000 miles). This car is no longer patrol worthy and is currently used for details only where it earns \$15 per hour for the Town. We did not replace any vehicles in 2018 or 2019 but plan to seek a replacement patrol vehicle in 2020.

Training

In order to provide better services to the public we pursued and completed various training topics in 2018:

Force Protection Narcan, Nasal Narcan Administration, EMS in the Warm Zone (required for a grant), Bleeding Wounds and Shock, Legal Updates, Mental Health, and Crisis Intervention. Three of our officers were trained in school setting crisis intervention, restraint and calming techniques to augment the Elementary School Crisis Intervention team and we plan to train more of our officers in 2019.

Grants

We received a grant from the New Hampshire Fish & Game to conduct extra OHRV related patrols around Town, particularly at the Hopkinton-Everett OHRV Park. The patrols are scheduled to address peak OHRV activity times and seasons and are completed at no cost to the Town.

We received a grant from New Hampshire Highway Safety to purchase an additional mobile data terminal and to conduct traffic enforcement and seatbelt compliance patrols. The grant was utilized starting in November 2017 and continued thru September 2018. This grant allowed us to focus additional enforcement on traffic problem areas around Town, including Page's Corner.

We applied for a grant through New Hampshire Homeland Security and Emergency Management to outfit members of the Dunbarton Volunteer Fire Department with ballistic protection and extra medical gear in the event of an active shooter event or mass casualty incident. The concept, "EMS in the Warm Zone," partners EMS with law enforcement to treat casualties during an active event.

We will continue to pursue grant opportunities in 2019.

2018 Grant Income

EMS in the Warm Zone	\$6000
OHRV Enforcement	\$1080
Highway Safety, MDT Equipment	\$4000
Highway Safety, Traffic Enforcement	\$6162
Total 2018 Grants	\$17,242

Gifts

Stas and Aleeta Szopa graciously donated two portable radios worth \$4,600 to replace obsolete equipment. We truly appreciate their generosity.

Personnel

Officer Jason Patten completed 3 weeks of intensive training to become certified as a Drug Recognition Expert (DRE). DRE's are specially trained to detect drivers who are under the influence of drugs, alcohol, or a combination of both.

At the 2018 Annual Town Meeting our residents approved a warrant article which replaced part-time officer patrol coverage with a full-time officer. This change in staffing was made due to our experience, over the course of several years, with the difficulty in finding qualified candidates who were interested in with working a part-time rather than full-time career. Despite posting a part-time position many of the candidates expressed an expectation of obtaining full-time employment with us or moving elsewhere.

The officer who filled that position, Brian Tyler, completed 16 weeks of training at the Full-Time Recruit Academy and graduated 5th academically out of a class of 65. We are proud of his academy performance and he is now a full-time certified officer.

Part-Time Dunbarton Police Officer Eric Blow resigned after 13 years of service to the Town to pursue personal interests. We wish Eric well and thank him for his years of dedicated service.

Part-Time Police Officer Troy Simpson resigned to accept a Full-Time Police Officer position with the Goffstown Police Department after 2 years of service to the Town. He came to us as a part-time certified officer from Marine Patrol. We thank Troy for his service and wish him well in his law enforcement career.

With the loss of these two employees our compliment of part-time staff is now three part-time patrol officers and one regularly scheduled part-time detective.

Dunbarton Elementary School and the School District are considering a warrant article for a School Resource Officer (SRO). Under this proposal our part-time detective position would be modified to become a full-time Detective/School Resource Officer position. The Police Department would continue the current part-time detective funding (approximately 2/3) and the School District would fund the additional costs in salary and benefits (approximately 1/3).

In addition to her detective duties, the SRO will be part of the District SRO team and provide additional police services to the Dunbarton Elementary School and Dunbarton Middle and High School students. During the summer she will provide patrol and detective services.

Dogs

Please remember to license your dogs. Licenses are good from May 1st to April 30th of each year and are required by New Hampshire state law. Dogs must be vaccinated against rabies in order to be licensed. We rely on license tags to return lost dogs to their families.

This year we entered into an agreement with Pope Memorial SPCA, 94 Silk Farm Road, Concord. Stray and unlicensed dogs may be taken there to be returned to their owners. In the past, if the owner of a stray dog could not be identified, the dogs were either released or cared for by the finder or other person. Since abandoning the “catch and release” policy our repeat stray dog calls seem to be down.

We do receive a number of dog bite complaints each year. A dog that has bitten a person must be quarantined for ten days and then examined by a veterinarian. Healthy, vaccinated dogs may be confined by their owners. If the vaccination status is unknown, the dog must be seized and quarantined. Dogs seized by the police department will be quarantined by Pope Memorial SPCA at the owner’s expense.

Safety Reminders

As a friendly reminder, please be sure to lock the doors to your vehicles and residences. Consider installing home security systems and surveillance cameras. We will be happy to check your home if you are going to be away. A Vacant House Check form is available on our website at dunbartonpolice.weebly.com. You may also call (603) 774-5500 and an officer or dispatcher will assist you in filling out this form.

2018 Police Department Income

Report Request Fees	\$240
Pistol/Revolver License Applications	\$240
Use of Police Vehicles on Details	\$13,571
Administrative Surcharge for Police Details	\$13,678
Court Reimbursement, Restitution	\$350
Total 2018 Income	\$28,079

Conclusion

If you need to contact us for a non-emergency/non-time sensitive reason, please call the station at (603) 774-5500. If the phone isn’t answered within five rings, your call will automatically be transferred to a live dispatcher.

To report a crime, speak with an officer, report suspicious activity, etc. please call our 24-hour dispatch number at (603) 224-1232. For an emergency, always call 911.

We’d like to thank the many individuals, Town employees and volunteers, officials, and mutual aid partners who have worked with us throughout the year.

As your police department we are privileged to be able to provide the service and personal attention that living in a small town allows and for so many of us to know each other on a first name basis. We are all members of the same community and take pride in our Town. We appreciate all the cards, notes, baked goods, and good will that we receive from our community.

Respectfully Submitted,

Daniel G. Sklut

Chief of Police

SUMMARY OF DPD SPECIAL DUTY MAINTENANCE FUND

Fiscal Year Ended December 31, 2018

Cash on Deposit December 31, 2017	\$11,648.79
Receipts 1/1/18 to 12/31/18	\$20,125.00
Interest on Investments	\$1.29
Total	\$31,775.08
Disbursements 1/1/18 to 12/31/18	\$0.00
Cash on Hand December 31, 2018	\$31,775.08

Respectfully submitted,

Pamela Milioto, Town Treasurer

DUNBARTON BOARD OF ASSESSORS ANNUAL REPORT 2018

The Board of Assessors meet on the third Tuesday of each month at 7:00pm at the Town Office Building. All meetings are open to the public. Anyone wanting to meet with the Board may do so by calling the Town Office for an appointment.

Throughout the year, the Board met with a number of property owners to review property assessments as well as Abatements, Timber Tax, Current Use and Land Use Change issues.

As a Board, one of our main objectives is to maintain equality from reval to reval. This is done every five years in accordance with State Law. As in past years, we are asking the town residents to approve our Warrant article to set aside monies for our reval in 2020.

We would like to thank the staff at the Town Offices and the Selectmen for their support, and cooperation this year. We would also like to thank our residential appraiser Scott Marsh of Municipal Resources, our utility appraiser George Sansoucy, and our recording secretary Janice Van de Bogart for their help and hard work.

Respectfully submitted,

Mary LaValley, Chair

Bryan Clark

Jacques Belanger

Veteran's Credit

Adopted in 1990 by petition for veterans' optional credit \$100. Amended 2006 to \$500.

Adopted in 1990 by petition for veterans' optional total disability credit from \$700 to \$1,400.

Veterans Tax Credits 2018

Veterans' Tax Credit RSA 72:28

Limits \$500 113 qualifying veterans Est. Tax Credit \$56,165

Veterans' Tax Credit for Service-Connected Total Disability RSA 72:35

Limits \$1,400, 4 qualifying veterans Est. Tax Credit \$5,600

Total Veterans' credits issued, 117 at \$61,765

BUILDING DEPARTMENT REPORT 2018

The department saw a decrease in new home building permits this year, with a total of twelve being issued. The decrease corresponds with the completion of Overlook Estates, a 22-lot subdivision started in 2017. All twenty-two lots have been sold, homes built, and certificates of occupancy issued.

There was a total of 206 permits issued and 300 inspections logged by the department in 2018. The department also reviewed twenty-two septic system designs prior to their submittal to the NH Department of Environmental Services. Revenue of \$32,395 was collected by the department in 2018. This total includes fees for the various types of permits as well as septic system design reviews.

BUILDING PERMITS FOR 2018

New Home	12	Orchard Fence	1
Addition	7	Communication Tower	1
Accessory Dwelling Unit (ADU)	1	Pellet Stove	2
Deck/Porch	9	Foundation	1
Garage	4	Solar	11
Barn/Storage Shed	10	Wireless Antenna	2
Renovation/Demolition	18	Wells	2
Electrical/Generators	47	In-Ground Pool	5
Plumbing	12	Above-Ground Pool	1
LP Gas/Mechanical	55	Chimney	1
Municipal Project	2		
Oil Burner	2	TOTAL PERMITS	206

The Building Inspector performs all inspections and code enforcement to ensure projects will be completed according to the New Hampshire Building Code (International Residential Code 2009, International Plumbing Code 2009, International Mechanical Code 2009, and National Electrical Code 2017). Michael also serves as the Town's Health Officer; Jon Wiggins serves as the Deputy Health Officer. The health officers do inspections for daycares, the school, foster homes, restaurants, and environmental concerns.

Donna White came onboard as the Building, Planning, and Zoning Office Administrator in April of this year. She brought with her twelve years of building, planning, and zoning experience. Donna and Michael have worked diligently throughout the year to update department forms, organize files, and streamline the office processes. Both work to provide support to the public, Town departments and boards in all aspects of building, planning, and zoning. Donna provides administrative support for the Joint Loss Management Committee and the Dunbarton Master Plan Update Committee. She also represents the Town as a member of the Transportation Advisory Committee (TAC) through Central New Hampshire Regional Planning Commission.

Permits are required for the following work: accessory dwelling units (ADU); additions; agricultural uses (e.g. greenhouse, stable, barn); commercial, industrial, and institutional uses; decks; demolition/removal; electrical/service entrance; fireplace/chimney; garages; generators; home occupation business; mechanical/gas; new home construction; oil and gas burner installation; pellet stoves; plumbing; pools; remodeling/renovation; sheds; solar; temporary trailer/building; and wells.

Building permits are generally not required for construction less than \$1,000 in value or for structures with a maximum 100 square footage or less. Even though a project does not require a building permit, all work still must meet the applicable codes. This exception does not apply to structural changes, extensive renovations, additions to existing buildings, or trade work (electrical, mechanical, plumbing and gas fitter) that require inspections. Feel free to call this office at 774-3541, ext.106 with any building related questions you may have.

Respectfully Submitted,
Michael Cumings - Building Inspector
Donna White – Office Administrator

DUNBARTON PLANNING BOARD 2018

The year 2018 saw a slight uptick in development activity ... but still nothing compared to ten years ago. Overall activity, inquiries and actual applications were low, even considering the improved economy.

On a business/commercial level, Ashley and Justin Rioux were granted approval of a minor site plan at 1007 School St. in the center of town for MG's Farmhouse Café.

With regard to residential development, there were three 2-lot subdivisions and one 3-lot subdivision (resulting in five new lots); there were three lot-line adjustments.

At year's end there were no pending residential or commercial applications. Seven approvals were still awaiting final filing at the Registry (including one from 2017).

Working with Central N.H. Regional Planning Commission, the Board continued on the update to our existing Master Plan, now tentatively scheduled for completion mid-2019.

Our membership continues fairly stable. Select Board Chairman Mike Kaminski still serves as Selectmen's Representative, and Road Agent Jeff Crosby continues as a regular member. Both dedicate quite a bit of personal time to the Building & Planning Dept. in addition to their regular town duties.

In April 2018, Donna White came aboard as Office Administrator to the Building, Planning, and Zoning Department, and she has proven to be a knowledgeable and hard-working addition to the Town staff, giving careful and thorough attention to department issues and inquiries.

This year, as always, the Chairman wishes to recognize all present and past Board members for their many, many years of dedication and service to the Town of Dunbarton.

Members:

Kenneth L Swayze, Jr., Chairman
George Holt, Vice- Chairman/Secretary
Michael Kaminski, Selectmen's Representative

Jeff Crosby (Road Agent)
Charles "Chuck" Frost
Brian Pike
Alison Vallieres



CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

28 Commercial Street, Suite 3, Concord, NH 03301
phone: (603) 226-6020 *fax:* (603) 226-6023 *web:* www.cnhrpc.org

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Dunbarton is a member in good standing of the Commission. Ken Swayze (CNHRPC Executive Committee) and George Holt are the Town's representatives to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2018, CNHRPC undertook the following activities:

- Staff continued to work with the Planning Board to update the Dunbarton Master Plan, including the History and Culture, Community Facilities, Housing, Land Use and Implementation Chapters. The Master Plan Update will be completed in early 2019.
- Completed the development of the Central/Southern NH Comprehensive Economic Development Strategy (CEDS) for the 20-community CNHRPC region, plus six communities within the Southern New Hampshire Planning Commission region.
- Provided Hazard Mitigation Plan update development assistance to nine community Hazard Mitigation Committees.
- Continued to implement the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). For more information on brownfields and the regional Brownfields Assessment Program please visit www.cnhrpc.org/cnhrpc-brownfields-program.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2018, CNHRPC held six (6) TAC meetings. The CNHRPC TAC ranked the region's Transportation Alternative Program projects, participated in the development of the Long-Range Transportation Plan and was involved with the initiation of the NHDOT Fiscal Year 2021-2030 State of New Hampshire Ten Year Transportation Improvement Plan Update.
- CNHRPC and NHDOT assisted Dunbarton with an informal Road Safety Audit (RSA) at the Pages Corner intersection. NHDOT provided a variety of recommendations for short, medium and long term implementation. As a result of the RSA, CNHRPC assisted Dunbarton with a State Ten Year Plan Project Proposal including conceptual engineering drawings and estimates for a roundabout at the intersection of NH Route 77, NH Route 13 and Jewett Road.
- CNHRPC worked in Dunbarton to implement a Road Surface Management System (RSMS)

program, which will provide an overview and estimate of the Town's road system condition and a management plan with approximate costs for future improvements.

- Completed over 200 traffic counts in the region as part of its annual Transportation Data Collection Program. In Dunbarton, CNHRPC conducted fourteen (14) traffic counts along state and local roads.
- Continued to support an enhanced volunteer driver program (VDP) in our region that was established in November 2011 through CNHRPC's 2010 Coordinated Transportation Plan efforts. In 2018, the VDP provided over 3,500 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. The goal of the planning effort was to reduce transportation costs for those in need while increasing coordination among existing transportation providers. In Dunbarton, there is currently one resident receiving rides through the enhanced Mid-State RCC Volunteer Driver Program.
- CNHRPC staff continued to promote CommuteSmart New Hampshire. Staff organized the CommuteSmart Central NH Commuter Challenge (May 14-18, 2018), including a Bike to Work Day Breakfast, contest prizes, and outreach through newsletters and social media. Staff provided coordination support to the CommuteSmart NH Program that works to support transportation demand management services and rideshare coordination across the state. Working closely with other Regional Planning Commissions and other organizations, staff will continue to organize and participate in a Coordination Committee, establishing commuting challenges and continuing outreach and recruitment of local businesses and employers. Additional information on CommuteSmart New Hampshire can be found at www.commutesmartnh.org.
- CNHRPC staff participated in the planning and preparation of the 2018 NH Complete Streets Conference, held in October, working closely with the New Hampshire Department of Transportation's Complete Streets Advisory Committee, Regional Planning Commissions, and Bike-Walk Alliance of New Hampshire.
- Provided geographic information services (GIS) mapping assistance to local communities. Staff provided local mapping assistance and analysis as requested and maintained a GIS database for each municipality and the region.
- Updated CNHRPC Community Profiles located on the CNHRPC webpage with the most recent American Community Survey (ACS) data. These profiles can be viewed at www.cnhrpc.org/gis-data/2010-census-data.

For additional information, please contact the CNHRPC staff or visit us at www.cnhrpc.org. CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

MUNICIPAL CAPITAL IMPROVEMENT PLAN

Town of Dunbarton Municipal Improvements Schedule											
12/29/2015		2016-2021 CIP Committee Adoption		Anticipated Cost	Method(s) of Financing / Notes	Cost per Year					
Application Number	PROJECTS: DEPARTMENT CAPITAL PURCHASES/EXPENDITURES					2016	2017	2018	2019	2020	2021
PD POLICE DEPARTMENT											
1-PD-2016	Replace Existing Vehicle & Equipment	\$44,000	Warrant Article	\$44,000						\$44,000	\$44,000
2-PD-2016	Replace Existing Vehicle & Equipment	\$44,000	Warrant Article	\$44,000	\$44,000						\$44,000
3-PD-2016	Replace Existing Vehicle & Equipment	\$44,000	Warrant Article	\$44,000	\$44,000						\$44,000
4-PD-2016	Replace Existing Vehicle & Equipment	\$44,000	Warrant Article	\$44,000			\$44,000				\$44,000
15-PD-2016	Mobile Data Terminals & Software	\$16,852	Warrant Article	\$16,852							\$16,852
	Police Subtotal	\$192,852		\$60,852	\$44,000	\$44,000		\$0	\$0	\$0	\$192,852
TS TRANSFER STATION											
5-TS-2016	Replace 2000 Pickup Truck (2017)	\$40,000	Warrant Article & CRF	\$40,000							\$40,000
6-TS-2016	Transfer Station Equipment Capital Reserve Fund	\$186,000	See CRF deposits below	•	•	•	•	•	•	•	\$0

Application Number	BOND PAYMENTS/CAPITAL RESERVE FUND (CRF) DEPOSITS/EXPENDABLE TRUST (ETF) DEPOSITS FOR CAPITAL EXPENDITURES	Anticipated Cost within CIP Term	Method(s) of Financing / Notes	2016	2017	2018	2019	2020	2021	TOTAL 2016 - 2021
Costs	BOND PAYMENTS									
									???	\$0
	BOND PAYMENTS Subtotal	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	CAPITAL RESERVE FUND (CRF) AND EXPENDABLE TRUST (ETF) DEPOSITS	Balance as of 9/30/15	Notes							
6-TS-2016	Transfer Station Equipment Capital Reserve Fund	\$30,007	Skid steer, pickup truck, etc.	\$31,000	\$31,000	\$31,000	\$31,000	\$31,000	\$31,000	\$186,000
HD-application?	Highway Capital Reserve Fund	\$58,079	deposits from last yr - replace Dump Truck	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000
8-FD-2016	Fire Department Capital Reserve Fund	\$40,008	Replace Engine #1	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$360,000
16-BO'S-2016	Land Purchase Capital Reserve Fund	\$43,918	Land for Public Safety bldgs, Offices	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$180,000
17-BO'S-2016	New Town Facilities Capital Reserve Fund	begin for 2018	Town Office building, etc.	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$40,000
BA-application?	Property Revaluation Capital Reserve Fund	\$35,850	deposits are from last yrs application	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$90,000
										\$0
										\$0
	CRF and ETF Subtotal	\$207,862		\$161,000	\$161,000	\$171,000	\$171,000	\$171,000	\$171,000	\$1,006,000
	Bond/CRF Deposit Subtotal for 2016-2021			\$161,000	\$161,000	\$171,000	\$171,000	\$171,000	\$171,000	\$1,006,000
	BOND/CRF DEPOSIT IMPACT ON TOWN TAX RATE PER \$1,000 OF VALUATION			#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
	Preliminary Capital Costs to be Funded by Property Tax			\$261,852	\$472,800	\$247,000	\$222,800	\$251,000	\$571,000	\$2,026,452
	PRELIMINARY CAPITAL COSTS IMPACT ON TOWN TAX RATE PER \$1,000 OF VALUATION			\$0.86	\$1.54	\$0.79	\$0.71	\$0.79	\$1.78	
Reimbursements	OFFSETTING REVENUES / REIMBURSEMENTS for CAPITAL COSTS	Balance as of 9/30/15	Notes	2016	2017	2018	2019	2020	2021	TOTAL 2016-2021
	Transfer Station Equipment CRF (2017)	\$30,007	Pickup truck		\$40,000					\$40,000
	Highway Capital Reserve Fund CRF (2017)	\$58,079	(dump truck sale \$ in bal.)		\$108,000					\$108,000
	Fire Department Emergency Vehicle CRF (2021)	\$40,008	Fire Engine \$400k						\$400,000	\$400,000
	Land Purchase CRF (2021)	\$43,918	Bond, Warrant Article, CRF							\$0
	New Town Facilities CRF (future) - NEW	\$0	Establish 2018, withdrawal 2021							\$0
	Property Revaluation CRF (2020)	\$35,850	Statistical revaluation, \$80k					\$80,000		\$80,000
	Police Vehicle and Equipment CRF - NEW	\$0	Establish 2016, remove 2017-2020							\$0
	Town Hall Theatre Restoration Committee CRF	\$457	2015-2018 est to finish bldg - lighting, sound system, etc.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Offsetting Revenues/Reimbursements for Capital Costs			\$0	\$148,000	\$0	\$0	\$80,000	\$400,000	\$628,000
	OFFSETTING REVENUES/REIMBURSEMENTS IMPACT ON TOWN TAX RATE PER \$1,000 OF VAL.			\$0.00	\$0.48	\$0.00	\$0.00	\$0.25	\$1.25	
Net Tax Impact	Annual Costs		TOTAL CAPITAL COSTS TO BE FUNDED BY PROPERTY TAX 2016-2021	\$261,852	\$324,800	\$247,000	\$222,800	\$171,000	\$171,000	\$1,398,452
			NET IMPACT ON THE TOWN TAX RATE (\$ per \$1,000 of Valuation)	\$0.86	\$1.06	\$0.79	\$0.71	\$0.54	\$0.53	
			NET VALUATION 2015 baseline of \$301,581,421 with estimated annual 1.0% growth starting in 2016	\$0	\$0	\$0	\$0	\$0	\$0	
			Dunbarton Municipal Improvements Schedule 2016-2021	2016	2017	2018	2019	2020	2021	TOTAL 2016 - 2021

DUNBARTON ZONING BOARD OF ADJUSTMENT – 2018

The Zoning Board of Adjustment is scheduled to meet on the second Monday of each month and met as business required during 2018. The Dunbarton Zoning Board of Adjustment held Public Hearings as required for the following requests:

VARIANCES:

ROBERT KELLER, PLANET GREEN ON BEHALF OF BAKER-CROMWELL TRUST (G3-01-20):

The Dunbarton Zoning Board of Adjustment unanimously denied the request for a Variance to Article 4., Section B. Table of Dimensional Regulations from Robert Keller, Planet Green on behalf of Baker-Cromwell Trust (G3-01-20) to allow them to install a 10.88 KW fixed ground mount solar array closer to the lot line than allowed located at 99 Stinson Drive in the Medium Density District in Dunbarton, NH. This decision is based on discussions among Board members and the fact that the criteria for the granting of a Variance has not been met.

DAVID WILLIS (C3-02-14):The Dunbarton Zoning Board of Adjustment denied by a majority vote the request for a Variance from David Willis (C3-02-14) to Article 4, Paragraph B. Dimensional Regulations of the Dunbarton Zoning Ordinance to allow him to apply to the Dunbarton Planning Board for a subdivision with a lot with less than the required 300 feet of frontage at his property located at 1066 Gorham Pond Road in the Low Density District in Dunbarton, NH.

KEACH NORDSTROM & ASSOCIATES ON BEHALF OF JEANNE A. WILLIAMS, FRANCES HILL AND LINDA PORTER (F2-1-04):The Dunbarton Zoning Board of Adjustment granted by a majority vote the request of Keach Nordstrom & Associates on behalf of Jeanne A Williams, Frances Hill and Linda Porter (F2-1-04) for a Variance to Article 4, Paragraph B. Dimensional Regulations of the Dunbarton Zoning Ordinance to allow them to apply to the Dunbarton Planning Board for a subdivision with a barn in place closer to the lot line than allowed for storage of farm/agricultural equipment and supplies including feed at their property located at 33 Alexander Road in the Low Density District in Dunbarton, NH subject to conditions.

SPECIAL EXCEPTIONS:

ASHLEY AND JUSTIN RIOUX (E3-05-06): The Dunbarton Zoning Board of Adjustment unanimously granted the request from Ashley and Justin Rioux (E3-05-06) for a Special Exception to Article 4. 1. Table of Uses (c.) of the Dunbarton Zoning Ordinance to allow them to have an eating and drinking establishment on their property located at 1007 School Street in the Village District in Dunbarton, NH subject to conditions.

EQUITABLE WAIVER:

ANTHONY PIVERO (E5-05-03): The Dunbarton Zoning Board of Adjustment unanimously granted the request from Anthony Pivero (E5-05-03) for an Equitable Waiver relating to Article 4, II., B. Table of Dimensional Regulations of the Dunbarton Zoning Ordinance to allow him to continue to have a garage closer to the lot line than allowed at his property at 170 Robert Rogers Road in the Low-Density District in Dunbarton, NH.

In considering an appeal, the Board must act on the evidence before it and make its decision. In making its decision, the Board often stipulates certain restrictions, which the appellant must adhere to.

In any case involving a conflict of interest with a Board member, the Alternate members sits with the Board of Adjustment. The member with the conflict of interest is excluded from all deliberations and the vote on the decision. The Board of Adjustment must act within the limits set by the Dunbarton Zoning Ordinance and enforcement of its decisions rests with the Selectmen.

John Trottier, Chairman
Dan DalPra, Vice Chairman
Alison R. Vallieres, Secretary

John Herlihy
James Soucy

Dunbarton Ethics Committee – Annual Report 2018

David Allen, Tom Hathcoat, Ed Mears, Marcy Richmond and Marilyn Terrell served on the Dunbarton Ethics Committee in 2018.

The Committee held regular meetings in 2018 on February 13, April 10, September 12, and December 11. At the April 10, 2018 meeting the Committee provided training for new town employees, officials, and board members pursuant to Section IV, B.2 of the Code. Training was repeated at a special meeting on May 7 in order to give more people the opportunity to attend. A total of approximately 20 people attended the training sessions.

Annual ethics training for new town employees, officials and board members always occurs on the second Tuesday in April at 7:30pm.

No complaints were received by the Committee in 2018 and no requests for advisory opinions were filed.

Respectfully submitted,

David Allen, Chair

DUNBARTON HIGHWAY DEPARTMENT - 2018

Another year has passed at the highway department with no changes in personnel. Currently, there is a part time road agent, one full time employee, one part time employee and the use of multiple subcontractors to get the tasks done.

As always, each season presents weather challenges, but we manage to adapt and make it through each of them. The past year was no exception, with lots of rain, early snow and ice storms.

The Stark Bridge project was completed with the installation of a precast concrete bridge. This project has been in the works for a number of years. Ray Road is once again, open to thru traffic, which is an asset to our infrastructure.

Other road projects included a top coat of asphalt to the remaining section of Grapevine Road. This was the final step in a three-phase project, completing the reclaim and paving from RT. 13 to the Bow town line. A section of Kimball Pond Road was done, along with the maintenance shim coat on sections of Montalona and Robert Rogers Road. A rebuild of the parking lot at the school and police station finished out the construction projects for the year.

Routine maintenance along town-maintained roads was done, consisting of culvert upgrades, ditch work, roadside mowing, brush cutting and cold patching potholes.

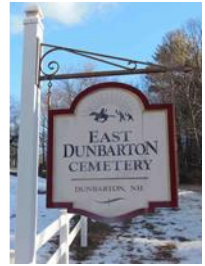
The Highway Department would like to thank the residents, Selectmen's Office and all the other departments for their support and assistance during the past year.

Thank you,

Jeff A. Crosby

Road Agent

DUNBARTON CEMETERY TRUSTEES - 2018



This year the Cemetery Trustees include Don Larsen, Chairman, Judy Stone, Recorder, and our newest member, Justin Nault, appointed to a three year term last year. We now have an alternate trustee, Judy Keefe who has been very helpful working with Judy Stone in organizing records and working on the mapping of the cemeteries.

Our budget will remain the same as last year, that includes Lawn Maintenance, Cemetery Improvements, Fence/Cemetery Repair, Monument Repair, Mapping Services, Loam, the Hearse & Hearse's House Maintenance.

Coming this spring you will see the first phase of construction for a defined main road in the Page's Corner Cemetery and improved drainage.

In the Center Cemetery, the pouring of the concrete for the Cremains Garden will take place with an agate finish. An oversized apron at the top of the garden will feature five 60"x14" granite benches at the end of each double row.

This year Steve Racine will be contracted to raise and reset the ground level monuments in all three cemeteries that have sunk down and are overgrown with grass.

On May 17, 2018 as part of Dunbarton Elementary School's Outdoor Classroom day, Mrs. McCormack and Hannah Walleston's six grade classes went to the Center Cemetery and trimmed the grass around the flat markers and picked up brush. It helped expose all of the markers that had been overgrown with grass. The Trustees would like to thank the DES Six Grade Class and welcome their help again this year on May 23rd.

The Cemetery gates remain open from approximately April 15th (depending on weather) to December 1st. The Trustees meet the 1st Tuesday of the month at 7pm with a couple of exceptions due to elections/town meeting or holidays. Check the town website for details.

We would like to remind the citizens of Dunbarton of the cemetery regulations, and that they are posted on the town website for everyone's convenience. The regulations deal with items and issues such as: purchase lots, headstones standards, and flowers and decorations. We believe that the regulations help assist in maintaining the cemeteries as a peaceful, dignified, safe and beautiful areas as well as a reverent symbol of the respect for the deceased, and a valuable link to the heritage of the community. You can find the regulations at the following address:

<http://dunbartonnh.org/index.php/editions-a-pricing/town-officials/cemetery-trustees>

Respectfully submitted,

Don Larsen, Chairman
Judy Stone, Recorder
Justin Nault
Judy Keefe, Alternate

2018 TRANSFER STATION REPORT

Every year the Transfer Station seems busier and busier. I want to thank my staff for the great job they did and do. Our work conditions are not always the easiest, but the work always gets done whether it is -10 or 90 degrees outside. I also want to thank those that helped with Household Hazardous Waste Day. Linda Landry and both my wife and daughter seem to be there no matter the conditions. Thank you! And to those that come to us with baked goods, drinks, and food; it is very much appreciated.

This year we produced 914 tons of MSW {trash} at \$67 per ton totaling \$61,238.00. We produced roughly 233 tons of recycling which was kept out of the waste stream. This gave us \$15,611.00 in cost avoidance of MSW. We also produced 135 tons of Demo and 112 tons of scrap metal. I am telling you this because our trash costs are not going down. In 2019 we are looking at a \$3 per ton increase in disposal. We need to increase our recycling to bring these costs down. We at the transfer station are working on ways to make the material that we produce more valuable in today's ever-changing markets.

Thanks to the voters at the 2018 town meeting, we were able to get some much-needed equipment replaced and some refurbished. We had our Mack roll off truck repainted and a new tarping system installed. We also ordered a new pickup {which still hasn't come in}. These pieces of equipment are vital to our operation. So, we thank you for your continued support.

2019 may see a change in what we recycle. We are looking into all avenues and will keep the Dunbarton residents well informed.

Respectfully submitted,

Patrick "Woody" Bowne



"Partnering to make recycling strong through economic and environmentally sound solutions"

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234

Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402

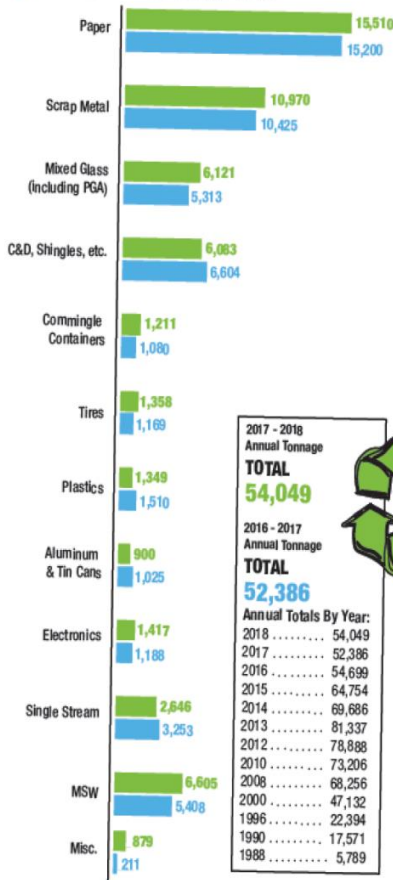
E-mail: info@nrra.net Web Site: www.nrra.net

Dear NRRA Member,

As a member of Northeast Resource Recovery Association (NRRA), your community has access to all the services of this first in the nation, 38-year old recycling cooperative. Your member-driven organization provides you with:

NRRA MARKETING TONNAGES

■ 2017 - 2018 Annual Tonnage Totals
■ 2016 - 2017 Annual Tonnage Totals



- Up-to-date **Technical Assistance** in waste reduction and recycling including solid waste contract negotiations;
- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- Current **Market Conditions** and Latest **Recycling Trends**, both regionally and nationwide;
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- **Educational and Networking Opportunities** through our Annual Recycling Conference, our Monthly "Full of Scrap" email news, monthly Marketing meetings, **members' only website**, workshops and Fall Facility Tours;
- **NRRA School Recycling CLUB** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits**;
- **NH the Beautiful Signs, Grants, Bins and Recyclemobiles.**

NRRA membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRA, as a non-profit organization, is unique in that we do not charge a "brokerage fee" or work to maximize profit gains, but rather has a minimal "Co-op" Fee" which is re-invested to further your recycling programs and solid waste reduction efforts in schools and municipalities.

Through your continued support and dedication, NRRA has assisted our members to recycle over 54,000 tons in fiscal year 2017-2018!

Please contact NRRA at 800-223-0150 / 603-736-4401 or visit our website at www.nrra.net



Northeast Resource Recovery Association
2101 Dover Road, Epsom, NH 03234
Phone: 603.736.4401 Fax: 603.736.4402
Email: info@nrna.net Web: www.nrra.net

"Partnering to make recycling strong through economic and environmentally sound solutions"

Dunbarton, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2018	Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Aluminum Cans	9,700 lbs.	Conserved enough energy to run a television for 987,460 hours!
Paper	21.9 tons	Saved 373 trees!
Plastics	70,971 lbs.	Conserved 53,228 gallons of gasoline!
Scrap Metal	110.2 gross tons	Conserved 308,565 pounds of iron ore!

Avoided Emissions:

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about **689 tons** of carbon dioxide emissions
This is the equivalent of removing **147 passenger cars** from the road for an entire year!



DUNBARTON CONSERVATION COMMISSION 2018 REPORT

Conservation Property Management

The Commission maintained trails in the Bela Brook and Kimball Pond Conservation areas. Members planted 60 seedlings (Cranberry, Hazelnut, Juneberry, Crab Apple and Beach Plum) to improve wildlife habitat in a reclaimed field that was clear cut last year at Kimball Pond. We also monitored and maintained the Kimball Pond dam and built a new bridge across a seasonal stream crossing at the north end of the Loop Trail. Volunteers, led by Patty Shearin, designed and built an impressive interpretive kiosk at the Stone Farm on Guinea Road. The Conservation Commission co-holds an easement on this property.

The Commission monitored easements on private property on behalf of the Town, as well as participating in the official monitoring of Kimball Pond by the state's Conservation Land Stewardship Program, Land and Conservation Heritage Investment Program and the Federal Forest Legacy Program.

Members Margaret Watkins and Darlene Jarvis researched and documented records of public land and private properties that are protected by conservation easements in town and shared that information with the town administrator and the building department. Thanks to John Stevens for providing deed references for these properties.

Walks

Descriptions and maps of our conservation areas may be found at www.dunbartonconservation.org.

We held a winter tree identification walk in December at Bela Brook. We appreciate the assistance of Wendy Weisiger of the Society for the Protection of NH Forests with that. If you are interested in receiving notices of our walks, you can sign up for them at the website noted above.

Permits

All residents are reminded that any activity involving wetlands, including stream crossings, requires a permit from the Wetlands Bureau at NH Department of Environmental Services. Please contact a Conservation Commission member, or attend our monthly meeting, if you have any questions about wetlands laws or have a project such as a driveway or access road that might affect wetlands and require a permit.

Meetings

The Conservation Commission meets the second Wednesday of the month at 7:30 pm in the Town Offices. The public is welcome to attend. The minutes of our meetings are available on the Town website. We welcome new members who may serve as alternates and anyone interested in helping protect and maintain the town's conservation and natural areas.

Thanks

We sincerely thank long-time Commission member Matt Lavey for his 26 years of service to the Commission and to the Town. Matt stepped down this year when he and his wife Roberta moved to Portland, Maine.

Respectfully submitted,

Brett St. Clair, Chair
Darlene Jarvis, Secretary
George Holt
Stan Sowle
Jim Stone, Vice Chair Emeritus

Drew Groves, Vice Chair
Ronald Jarvis

Margaret Watkins, Alternate
Jane Grant, Member Emeritus

Conservation Property Managed by the Conservation Commission

Bela Brook Conservation Area	289	+/- acres
Kimball Pond Conservation Area	977	+/- acres
Kuncanowet Natural Area	122	+/- acres
Lot South of Gorham Pond	13	+/- acres
Long Pond	16	+/- acres
Mary A. Kaminski Recreation Area (Ray Rd)	20	+/- acres
Chan Lot, Gile Hill Road	42	+/- acres

Conservation Easements Monitored by the Conservation Commission

Story Easement	45	+/- acres
Grant Easement	8	+/- acres
Taylor Easement	145	+/- acres
North Woods Road Easement	3	+/- acres

The 13 Wonders of Dunbarton

1. The Bela Brook Conservation Area (Grapevine Road)
2. Kimball Pond Conservation Area (Kimball Pond Road). Boat launch, dam site, mill house cellar hole, logs from 1938 hurricane marked US, Whipple home site, heron rookery
3. Kuncanowet Town Forest and Conservation Area (Holiday Shore Drive). Old mill site, beaver dam, state champion black gum trees, heron rookery (in the natural area)
4. Winslow Town Forest (Stark Lane)
5. Hopkinton Everett Flood Control Area (Everett Dam Road). Everett Lake, abandoned village, trail network, granite Weare/Dunbarton town line marker
6. Long Pond (Long Pond Road)
7. Purgatory Pond (Purgatory Pond Road)
8. Rogers and Putney home sites (Robert Rogers Road)
9. Stark Cemetery (Mansion Road)
10. Highest Point in Dunbarton (Mills Hill, Rt. 13, 900 feet). Views include Mt. Sunapee, Mt. Kearsarge, the Franconia Range, Ragged Mountain, Mt. Cardigan, Sandwich Range, Mt. Washington
11. View from Burnham Hill (Rt. 13). Views include the Uncanoonucs, Mt. Monadnock, Crotched Mountain and Mt. Kearsarge
12. Geographic Center of New England (Stonehurst Farm, Guinea Rd.)
13. Biggest boulder in Dunbarton. Large glacial boulder located on private property near the powerline crossing Kimball Pond Road to the south.

CONSERVATION COMMISSION

Balance as of December 31, 2017	\$	90,875.69
Current Use 2018	\$	97,750.00
Interest Revenue	\$	348.71
Receipts 1/1/17 to 12/31/18	\$	25.00
Expenses	\$	(1,337.30)
Balance as of December 31, 2018	\$	187,662.10

Respectfully Submitted:
Pamela Milioto, Treasurer

KUNCANOWET TOWN FOREST AND CONSERVATION AREA MANAGEMENT COMMITTEE – 2018 ANNUAL REPORT

The Kuncanowet Town Forest and Conservation Area (KTFCA) Management Committee maintains seven miles of trails which makes the area a draw for local and regional visitors. The area supports a wide diversity of plants and animals as well as land and water features. The Kuncanowet is available for many types of recreational activities such as hiking, birding, tracking, snow shoeing and cross-country skiing. Access to the trails is at the end of Holiday Shore Drive where there is parking for several cars. After violations were reported, signs were purchased and installed to remind visitors that it is a non-motorized recreation area. When evidence of ATV use was found, the Dunbarton Police Department was very helpful, frequently patrolling the area which seemed to end the violations. Fires and camping are not permitted due to the difficulty in accessing remote portions of this conservation area with firefighting equipment.

The monitoring report for 2018, required by New Hampshire's Land Conservation Investment Program (LCIP) was submitted. The LCIP provided financial assistance for purchasing some of the KTFCA land that was not donated by generous, conservation minded landowners.

During two clean-up days Committee members cleared blown down trees and limbs from the trails. As in the past we ask hikers to notify the Committee of any issues which make a trail difficult to negotiate. We thank the users of the Kuncanowet for adhering to the carry in carry out policy.

The field on Gorham Pond Road was gifted to the town with the understanding that it would be mowed and maintained for nesting birds. Bobolinks nested in the upper field again this year. Due to the unusually wet conditions this summer and fall, only a part of the upper field was mowed and the wood ash was not spread. In April, Matt Tarr, a UNH wildlife specialist, walked the fields with committee members and later submitted a list of options for their management. The recommendations were reviewed by the committee. Margaret Watkins drafted a field management plan. When agreed upon, the plan will be implemented in 2019.

The KTFCA Management Committee consists of three members of the Town Forest Committee (TFC), three members of the Conservation Commission (CC), two Members at Large and one Selectmen's Representative. This year Ed White, one of the original members of the KTFCA Management Committee, stepped down when he moved out of Town. Ed, a knowledgeable forester, performed many tasks which saved the Committee thousands of dollars. Thank you for having been a valued member of this Committee.

The Committee meets the fourth Tuesday of January, April, July and October in the Town Office Building.

Respectfully submitted,

Ron Jarvis, Co-chair and Trail Master	(TFC)
Margaret Watkins, Co-chair	(CC)
Darlene Jarvis, Secretary	(CC)
Dave Nault,	(Selectmen's Rep)
Ed White	(TFC)
Fred Mullen	(TFC)
Brett St. Clair	(CC)
Peggy Senter	(Member at large)
Larry Cook	(Member at Large)

SUMMARY OF KTFCA MAINTENANCE FUND

Fiscal Year Ended December 31, 2018

Cash on Deposit December 31, 2017	\$14,126.83
Receipts 1/01/18 to 12/31/18	\$0.00
Interest on Investments	\$1.34
Total	\$14,128.17
Disbursements 1/1/18 to 12/31/18	(\$711.84)
Cash on Hand December 31, 2018	\$13,416.33

Respectfully submitted,

Pamela Milioto
Town Treasurer

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## TOWN FOREST FINANCIAL REPORT 2018

|                                                               |                     |
|---------------------------------------------------------------|---------------------|
| Balance: January 1, 2018                                      | \$262,186.30        |
| RECEIPTS: 2018                                                |                     |
| Ameriprise Financial Svc. (dividends & interest)              | \$3,266.45          |
| Interest on trust fund (Winslow Town Forest)                  | \$0                 |
| TOTAL RECEIPTS:                                               | \$3,266.45          |
| BALANCE plus RECEIPTS:                                        | \$265,452.75        |
| PAYMENTS: 2018                                                |                     |
| NH Timberland Owners Association (dues – year 2018)           | \$25.00             |
| Purchased lot # I2-02-03                                      | \$147,044.62        |
| TOTAL PAYMENTS:                                               | <u>\$147,069.62</u> |
| LOSS: 2018                                                    |                     |
| Ameriprise Financial Svc (change in value)                    | \$5,079.40          |
| TOTAL PAYMENTS plus LOSS                                      | -\$152,149.02       |
| BALANCE plus RECEIPTS less PAYMENTS and LOSS: January 1, 2019 | \$113,303.73        |

Respectfully submitted,  
Fred J. Mullen, Treasurer  
Dunbarton Town Forest

## DUNBARTON TOWN FOREST COMMITTEE 2018 ANNUAL REPORT

The Town Forest Committee (TFC) manages approximately five hundred acres of town forest land for timber harvesting. Two of the forest lots are providing gravel for town use. However, little gravel remains on both parcels. Some of the money from the sale of timber and gravel has purchased forestry related equipment for the fire department, sawn lumber for the Jameson Cape, the purchase of land and the ongoing maintenance of the trees on the town common.

This year the committee purchased lot I2-02-03. It is a 39-acre parcel located on the north side of Rt. 77 and supports a mixture of soft and hardwoods. Aside from its eventual timber value, the beaver ponds have created a more diverse habitat and some new growth serves as browse for deer and moose. It is contiguous with flood control property and adds to the north/ south wildlife corridor.

Members of the Energy Committee attended a TFC meeting to discuss the idea of placing solar panels at the transfer station. This would supply electricity to the grid to offset some of the cost of the electricity supplied to town's buildings. Since the Energy Committee had not formulated its final plans, the TFC agreed "in concept" to allow the solar panels to be erected on the property. The TFC's final approval of that land use will be discussed and voted on at a later date.

This year this Committee lost a valued member when Ed White moved out of town and stepped down as a TFC member. Aside from serving on the Committee for many years, he has chaired the TFC eighteen years. As a knowledgeable forester, Ed was the Committee's source of information when making tree harvesting decisions. The committee will miss Ed's guidance in the future. We thank you Ed for your years of service.

Jeff Crosby has volunteered to become the new Chairman of the Town Forest Committee, thank you Jeff.

Respectfully submitted,

Ed White, Chairman  
Jeff Crosby, Vice Chair  
Ron Jarvis, Secretary  
Fred Mullen, Treasurer  
Patrick (Woody) Bowne

| Town Forest Lots                       | Lot #    | Acreage from<br>Tax cards |
|----------------------------------------|----------|---------------------------|
| Wil Brown Lot - off Kimball. Pd. Rd.   | B5-03-02 | 9.30                      |
| Charles Little Lots - Kimball. Pd. Rd. | B5-02-13 | 25.97                     |
|                                        | B5-03-01 | 105.40                    |
|                                        | C5-01-03 | 95.44                     |
|                                        | C5-01-05 | 30.68                     |
| School Lot – Mansion Rd.               | E3-02-01 | 10.50                     |
| Winslow Lot – Winslow Rd. & Stark Lane | G2-04-06 | 47.30                     |
| Stark Pit – Ray Rd.                    | H2-02-04 | 100.86                    |
| Transfer Station – Rt. 77              | I1-03-02 | 43.00                     |
| Crosby Lot – Rt. 77                    | I2-02-03 | 39.00                     |



## DUNBARTON ENERGY COMMITTEE

The Dunbarton Energy Committee continues its Neighbors Warming Neighbors Program with 8 home energy assessments performed in 2018 and 3 more planned so far in 2019. We have performed 39 home audits since the program began in 2012. The program helps Dunbarton residents improve the heating, electric efficiency and comfort in their homes with a 1 to 2-hour walk-through energy audit of a resident's home or business and provide a CD is provided with thermal images of their home as well as a written report with suggested improvements and identify needs and energy efficiency rebate programs they qualify for. The Neighbors Warming Neighbors Program is free and completely confidential, we have nothing to sell and no businesses involved. We work with homeowners, renters, (with landlord approval) condo owners and businesses. Dunbarton residents with concerns about their home heating efficiency should feel free to contact Energy Committee at **[energy@dunbartonenergy.org](mailto:energy@dunbartonenergy.org)** or members John Stevens (774-7162) or Bob Ray (774-5105).

The 2019 Central NH Energy Expo is scheduled for Saturday, April 6, 2019 at the Dunbarton Elementary School Community Center from 9:00 AM to 3:30 PM. Free admission and everyone is welcome. The Energy Expo will feature a gymnasium full of vendors and workshop sessions. See how to reduce energy costs and have a more comfortable and healthier home, reduce ice dams, install solar energy. Talk with home efficiency auditors and installers and meet with alternative energy & solar vendors & installers. Attend free educational & Mini-Button-Up workshops. Enjoy kid's energy games.

We continue to maintain energy usage records for all town buildings and assist in identifying and implementing projects to lower Town energy expenses.

In addition to lowering the Town's electric use, we investigated alternate suppliers to further lower Town electric costs.

The Committee has investigated installation of a solar panel system to offset town buildings electric bill costs. After interviewing several towns' installations and financing methods, we evaluated several town owned land sites and decided that the Transfer Station was the best location. We then contacted 3 installers and submitted the quote from the most favorable installer. Payback on the investment at the 30-year point would be \$315,195 at 2% electric cost annual electric cost increase and \$466,950 at 4% annual electric cost increase. This is 2.9 to 4.3 times the system cost. The savings is significantly greater than signing with an alternative power supply company.

Residential solar electric installations in town continue to grow, producing significant savings to their owners. The Energy Committee has provided guidance for residents to choose the approach best suited for their installations.

We welcome new members to bring new ideas and help with present and new activities. We have openings in 2019 and appreciate peoples' contribution.

Dunbarton Energy Committee: Bob Martel (Selectmen Rep.), Dana Lavoie, Louis Duval, David Elberfeld, George Holt, Bob Ray, Kris Hanson, and John Stevens, (Chair)

Visit our website at: **[www.dunbartonenergy.org](http://www.dunbartonenergy.org)** or email us at **[energy@dunbartonenergy.org](mailto:energy@dunbartonenergy.org)**

## **DUNBARTON ENERGY COMMITTEE**

Fiscal Year Ended December 31, 2018

|                                   |            |
|-----------------------------------|------------|
| Cash on Hand 12/31/2017           | \$1,791.30 |
| Receipts 1/01/18 to 12/31/18      | \$400.00   |
| Disbursements 1/01/18 to 12/31/18 | \$0.00     |
| Interest on Investments           | \$0.23     |
| Cash on Hand December 31, 2018    | \$2,191.53 |

Respectfully submitted,  
Pamela Milioto, Town Treasurer

## **SUMMARY OF TOWN COMMON PROJECT**

Fiscal Year Ended December 31, 2018

|                                   |            |
|-----------------------------------|------------|
| Cash on Deposit December 31, 2017 | \$8,511.54 |
| Receipts 1/01/18 to 12/31/18      | \$0.00     |
| Disbursements 1/01/18 to 12/31/18 | \$0.00     |
| Interest on Investments           | \$0.84     |
| Cash on Hand December 31, 2018    | \$8,512.38 |

Respectfully submitted,  
Pamela Milioto, Town Treasurer

## **SUMMARY OF THE RECREATION COMMISSION**

Fiscal Year Ended December 31, 2018

### **TOWN OF DUNBARTON**

|                                   |               |
|-----------------------------------|---------------|
| Cash on Deposit December 31, 2017 | \$19,998.65   |
| Interest Earned                   | \$1.82        |
| Recreation Commission             |               |
| Basketball                        |               |
| Concessions                       | \$ -          |
| Expenses                          | \$ (3,115.00) |
| Fundraising                       | \$ -          |
| Registration                      | \$4,110.00    |
| Registration Refunds              | \$ -          |
| Softball                          |               |
| Expenses                          | \$ -          |
| Recreation Commission             |               |
| Expenses                          | \$ -          |
| Donations                         | \$ -          |
| Fireworks                         | \$ -          |
| Cash on Deposit December 31, 2018 | \$ 20,995.47  |

Respectfully Submitted,  
Pamela Milioto, Treasurer

## DUNBARTON OLD HOME DAY COMMITTEE REPORT

The 2018 Dunbarton Old Home Day was dedicated to Veterans and held on Saturday, August 18. The event began with the Old Home Day Parade which included Parade Grand Marshall Fred Mills. New this year was the Marine Corp and American Legion. Town organizations had floats, military vehicles, antique and classic cars and the Guinea Road Tractors with the traditional Fire Department vehicles bringing up the end of the parade.



Activities on the Common included the Dunbarton Garden Club's food tent for the hamburgers and hot dogs. The Old Home Day Committee had FREE ice cream and served over 240 happy customers in the afternoon.



Free activities and entertainment for the kids included a free Face Painting, Wildlife Encounters, "Make a Basket", the Story of Rocks, Shakers Old Time Tools with hands-on for kids, and Ken Koerber Kids' Crafts. Other activities included Tricky Dick's Magic Show, art workshop and hayrides around the Common.

A donation was made from a Dunbarton citizen which covered half the cost of the Nevers 2<sup>nd</sup> Regiment Band. Other music entertainment included John Chouinard and Dan Morgan Band. Between band setups, soloists Alexia Davis, Jaidyn Syversen, and Matthew the Boy Bagpiper entertained the crowd.

There were vendors offering local vegetables, pottery, clothing, home and yard decorations, woodworking, solar installation, recycled bottle art, handbags, a book author, and jewelry as well as several political candidates.

We want to thank all the dedicated volunteers who pitched in. It helped immensely to the enjoyment of the event. The OHD Committee welcomes volunteers to be on the Committee for 2019 and submit ideas for the next year's event on the Common.

Thank you to the Town for the \$5,000, 2018 Old Home Day budget. This allowed for the FREE activities for the kids. Total expenses were \$4,668.23. This covered the bands, publicity signage, table and chair rental, porta potties, ice cream and all the entertainment for the kids and repairing some old damage on the town tent.

We are beginning the planning for 2019 Old Home Day. Watch for announcement or call John Stevens at 774-7162 to get involved.

2018 Members: Ken Koerber, Mark Lang, Alison Vallieres, and John Stevens. Non-committee members: George Maskiell, Tom and Karen Cusano, Don Larsen, and Dunbarton Police Chief Dan Sklut.



## **MILFOIL RESEARCH COMMITTEE**

The Milfoil Research Committee, established in 2012, continues to inspect boats, trailers and trucks entering or exiting Gorham Pond.

There are two groups; the “Lake Hosts” work every weekend and holidays from mid-May to mid-Sept.

In 2018 there were 354 inspections performed working a total of 360.75 hours which included boats, kayaks and canoes along with the trucks and trailers used to transport them.

The second group, the “Weed Watchers” check the other four ponds in Dunbarton along with Gorham for “new” milfoil growth. If found, they report the location to me and I report it to NH Department of Environmental Services (DES). In 2018 there was no Milfoil found in any of the other ponds in Dunbarton.

In 2018 Gorham Pond was selected to participate in a test of a new treatment (Procellacor) which was previously tested in Hopkinton Lake. The results of the Procellacor treatment in Gorham Pond were very encouraging. On July 17, 2018 I received an email from DES who wrote that a check on Gorham Pond on July 12 did not find any Milfoil in the treatment area. They were planning on coming back in the fall to look for any regrowth. Our Weed Watchers also checked the Pond and found no Milfoil ANYWHERE which was great news. The boater and fishermen can see the results and are very happy to see the change and thank everyone involved.

The fall inspection showed “No milfoil was found in my fall 2018 survey. As you know, that is no guarantee against future growth, so I will continue monitoring, and encourage Weed Watchers to do the same.”

No residents expressed interest in volunteering to check boats during 2018. Additional volunteers are needed to work 2 hour shifts at the public ramp on weekends based on your availability. If you wish to help by volunteering, please contact a Lake Host so we can discuss your helping in 2019.

In 2014, Dunbarton joined the NH Lakes Association. This organization works with towns in NH to set up Lake Hosts groups within the state to check boats entering or exiting a waterbody.

After joining, Dunbarton received from NH Lakes, blue t-shirts to identify the individual as a Lake Host, informational pamphlets (which are handed out to boaters) and information to educate the boating public and speakers can be requested to come to Dunbarton to discuss milfoil and other waterbody issues. Every year I apply for grant funding from the NH Lakes Association which is used to hire Lake Hosts who are paid by this funding. The amount of the grant funding from NH Lakes depends on the number of inspections and hours worked by all Lake Hosts working at the ramp the previous year. This is a great summer job for anyone at least 18 years of age.

In our first year (2014), we were awarded a grant of \$1,000, and last year (2018) was \$1,700. Our “paid” Lake Host in 2018 received \$1,694 (based on hours worked) and the unspent \$6.00 remained with NH Lakes.

Information on applying for a Lake Host or “paid” Lake Host position is posted on the Town Hall bulletin board, Town Website and the Kiosk at the Public ramp at Gorham Pond in the spring.

Please consider volunteering to help protect Gorham Pond and the other four ponds.

2018 was my last year working with the Milfoil Research Committee. I was the lead for 6 years and a few years prior to the Committee being formed I was working with the Town to get funding. I am proud of the residents of Dunbarton for working with me to make Gorham Pond a beautiful fishing and recreation area for all to enjoy. Local resident Bob Leonard will be working on the grant funding for 2019.

Respectfully submitted  
Lou DeBerio

## DUNBARTON HISTORICAL AWARENESS COMMITTEE REPORT – 2018

|                                                                                                                   |                                                                                                           |                                                                                                                                            |                                                                                                                                                                                    |                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
|                                  |                          |                                                           |                                                                                                  |                                           |
| <b>Senior Class Project</b><br>Judy Stone shares the preserved Elijah Lyman Harris journal with Aidan Westenberg. | <b>Native American History Month</b><br>Penobscot Barbara Francis taught DES 3rd graders Indian beadwork. | <b>Stark Mill Bridge</b><br>A sign was installed at the newly rebuilt 2018 bridge. The original bridge ca. 1760 was of plank construction. | <b>Gingerbread Houses</b><br>3 <sup>rd</sup> Graders replicated vintage town buildings. Bill Zeller taught <i>both</i> of this 3 <sup>rd</sup> grader's parents in grammar school! | <b>Recollections of Dunbarton Videos</b><br>Ten videos of "way back when" are now on YouTube. A link is on the town website. |

We had a productive year at the DES! During Native American History Month in November we arranged for Barbara Francis, a Penobscot Master Basket Maker, to speak with third graders and instruct a beading class in which each enthusiastic student made their own necklace. At Thanksgiving, we published a Teacher Tidbit Sheet featuring Dunbarton's turkey farms. In December, the annual Historic Gingerbread House Project was enjoyed by students, parents and collaborators alike. Thank you to Teachers Mollie Morrisette and Lois Wicklow and our own Bill Zeller for his video presentation and guided tour of the structures around the Town Common.

We were pleased to collaborate with student Aidan Westenberg on his Senior Project. Resident Judy Stone shared a handwritten twenty-year journal begun in 1815 by seventeen-year old Elijah Lyman Harris. Elijah spent many years at sea traveling the world and was tried for piracy. He was eventually acquitted but not without help from Dunbarton. Aidan scanned, transcribed and turned the material into a TED talk on maritime law, earning an A+. A copy of Aidan's presentation is at the Library, along with his transcription and a copy of Elijah's original journal.

Most of Dunbarton's many old school sites have been located, although a few may never be discovered as roads and houses now cover them. Photos of the Stinson School on Gorham Pond Rd. and the Bailey School on Mansion Rd. have been found, but images of the Ray School on Mansion Rd. and the Wheeler School on Twist Hill Rd. elude us.

To date we've posted ten "Recollections of Dunbarton" videos on YouTube. These aren't professional productions, but casual armchair chats with folks about how things were in days-gone-by. The easiest way to watch or listen to them is via the link on the town website at [dunbartonnh.org](http://dunbartonnh.org). More are planned.

A new house sign was arranged for the Capt. William Stinson home; others are in process. Dating structures is always an issue. UNH's John Porter spent a day here looking at barns to offer construction and dating advice.

We welcome anyone who wants to get involved. History is informative and fun!

Respectfully Submitted,

Donna Dunn, Chair/Secretary, 774-4567, [dunbartonhistorytod@gmail.com](mailto:dunbartonhistorytod@gmail.com) or [dunncottage@gmail.com](mailto:dunncottage@gmail.com)

Les Hammond, Treasurer

Bob Martel, Selectman Rep.

Lynn Aramini

Laraine Allen, Dunbarton Historical Society

Bob Boynton

Paula Mangini

Gail Martel

Linda Nickerson, Technical Liaison

Lee Martel

Fred Mullen, Alternate

Ken Swayze

Bill Zeller, Elementary School Liaison

### **Mission Statement per 1992 Citizens Warrant Article:**

- 1) *List historic structures for the town*
- 2) *Make dated plaques for those wishing to have them on their structures*
- 3) *Establish educational programs for the children of the Dunbarton Elementary School*

This town history book should be in all your homes! \$10 At the Library, Town Office & Curios on the Common.



### **HISTORICAL AWARENESS COMMITTEE**

Fiscal Year Ended December 31, 2018

|                                   |            |
|-----------------------------------|------------|
| Cash on Hand 12/31/2017           | \$5,639.29 |
| Receipts 1/01/18 to 12/31/18      | \$670.00   |
| Disbursements 1/01/18 to 12/31/18 | (\$93.32)  |
| Interest on Investments           | \$0.59     |
| Cash on Hand December 31, 2018    | \$6,216.56 |

### **HISTORICAL AWARENESS ARCHIVES PROJECT**

Fiscal Year Ended December 31, 2018

|                                   |            |
|-----------------------------------|------------|
| Cash on Hand 12/31/2017           | \$5,264.02 |
| Receipts 1/01/18 to 12/31/18      | \$0.00     |
| Disbursements 1/01/18 to 12/31/18 | \$0.00     |
| Interest on Investments           | \$0.48     |
| Cash on Hand December 31, 2018    | \$5,264.50 |

Respectfully submitted,

Pamela Milioto  
Town Treasurer

### **SUMMARY OF WREATHS ACROSS DUNBARTON**

Fiscal Year Ended December 31, 2018

|                                   |              |
|-----------------------------------|--------------|
| Cash on Deposit December 31, 2017 | \$1,936.45   |
| Receipts 1/1/18 to 12/31/18       | \$3,973.00   |
| Interest on Investments           | \$0.33       |
| Total                             | \$5,909.78   |
| Disbursements 1/1/18 to 12/31/18  | (\$1,938.71) |
| Cash on Hand December 31, 2018    | \$3,971.07   |

Respectfully submitted,

Pamela Milioto  
Town Treasurer

## **DUNBARTON TOWN HALL RESTORATION COMMITTEE AND THE DUNBARTON TOWN HALL RESTORATION PROJECT**

During 2018 the **Dunbarton Town Hall Restoration Committee** focused on design issues for creating a functional 2<sup>nd</sup> floor community space and on outreach projects. Our goals for the second floor are a community space that meets code, protects historic features, and minimizes costs.

The Selectmen and Committee are working together to address deferred Town Hall maintenance needs that would also facilitate efforts for upstairs use. With some additional work by the Committee to accommodate fire code, these improvements would help make it feasible for groups of 49 or fewer people to use the upstairs. While the ultimate goal is restoration of full capacity (seating for 250 people), small group access would accommodate some of the community's current meeting space needs.

The Committee helped visitors and vendors enjoy this year's Arts on the Common festival. Thank you to Enid Larsen, Don Larsen, and Pat Murphy for getting a talented and diverse group of artists and artisans and a good turnout of visitors to participate in this year's super successful fundraiser for the Town Hall Project (see below). Committee members also manned a Town Hall Restoration booth at Old Home Day.

Also this year the Committee initiated the Town Hall Restoration Concert Series, an ongoing, monthly concert performed live in the Town Hall vestibule. Kicking off the series in September was the musical trio, Cantrip, featuring Irish music. Other performers in 2018 included Dan Blakesley from Maine in October, Dave Penny from Newfoundland in November, and the three-person band Honeysuckle from Boston in December. The monthly concerts are held in the Town Hall vestibule, which offers excellent acoustics, if limited seating. The \$20 suggested per person donation has been used to pay the performers. Any excess will be put towards the Town Hall project. Concerts are publicized on the Committee's website, [tinyurl.com/DunTownHall](http://tinyurl.com/DunTownHall), at the library, town offices, and Curios on the Common, on the Town's Bulletin Board on the Common, in the *Concord Monitor*, and by word of mouth. Many thanks to Curt McDermott and Beth Boucher who are spearheading the series.

The Committee meets the fourth Wednesday of the month.

Respectfully submitted,

Margaret Watkins, Chair  
Clement Madden, Vice Chair  
Enid Larsen, Secretary  
Beth Boucher  
Sue Bracy

Don Larsen  
Bob Martel  
Curt McDermott  
Shelley Westenberg  
John Stevens, Advisor

The **Dunbarton Town Hall Restoration Project**, a 501(c)(3), is responsible for overseeing the money raised for the restoration project. The current balance is \$98,344.56. Of this, a record-breaking \$10,000 was the 2018 net contribution for the Town Hall restoration project by The Arts on the Common. Exhibitor space for this juried event is on sale now, and a limited number of sponsorship opportunities are available. Please visit [dunbartonartsonthecommon.com](http://dunbartonartsonthecommon.com) for complete information.

Trustees:

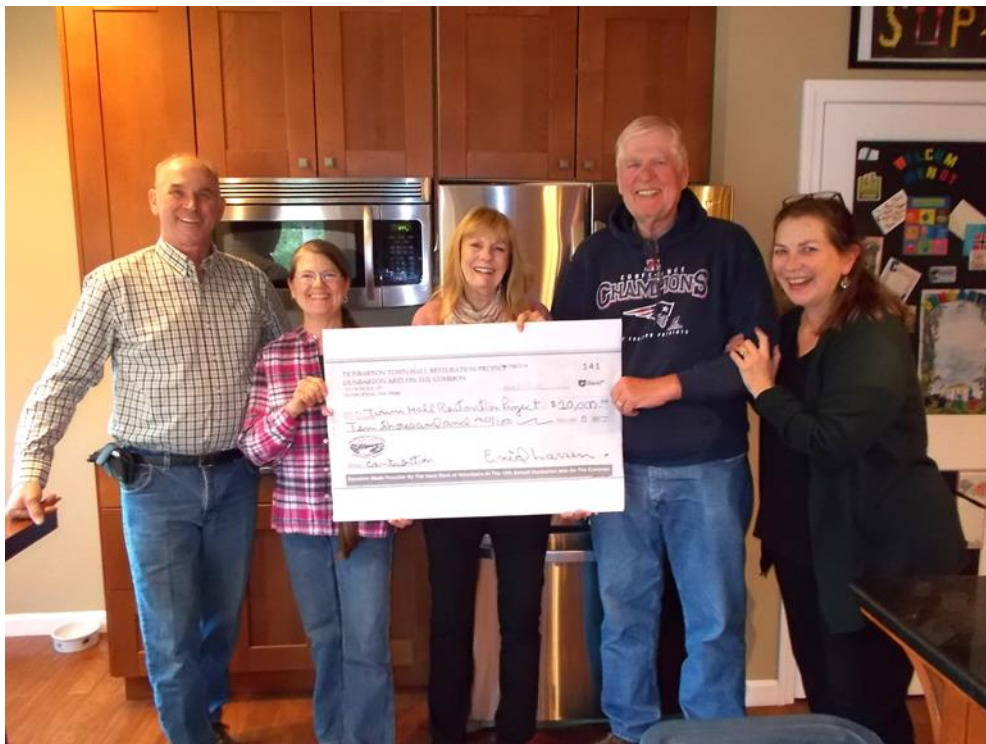
Shelley Westenberg, Chair  
Clement Madden, Vice Chair  
Margaret Watkins, Secretary

Tiffany Dodd, Treasurer  
Enid Larsen

# Dunbarton Arts On The Common Mother's Day Weekend

The Dunbarton Art Festival is In its 13th year, and 6th year since moving in 2013 from Pat Murphy's backyard to the Dunbarton Town Common. Now dedicated to raising funds for the Town Hall Restoration Project, a 501(c)3, Arts On The Common has raised Over \$30,000 since 2013.

Co-Chaired by Pat Murphy, Enid & Don Larsen, AOTC has become a Mother's Day weekend tradition. Over 60 juried artisans offering their works for show and sale. People come from far and wide to stroll around the common and check out the various exhibitors that sell hand crafted purses, uniquely designed clothing, scented candles, hand woven baskets, jewelry, ceramics, pottery, sculptures, amazing photography, jams and jellies, gourmet chocolates, plants and flowers and more. Visitors enjoy live music all day long in the bandstand and plenty of good eats at Cusano's Cafe and the Dunbarton Congregational Church's bake sale. Look for our sponsor's banners and lawn signs starting in April. **See you on the Common!**



**Pictured left to right, Tom Cusano (Food Tent), Pat Murphy, (Exhibitors), Enid Larsen, (Volunteers & Raffle), Don Larsen, (Marketing) and Shelley Westenberg, Town Hall Restoration Project accepting a \$10,000 Check from Arts On the Commons for 2018.**

Since moving to the common in 2013, Dunbarton Arts On The Common has raised over \$30,000 for the Town Hall Restoration Project. We would like to thank the Board of Selectmen for their support, ALL the volunteers who helped in the food tent (Cusano's Cafe), The Blue Apron hosts who roamed the common helping exhibitors and customers, and our underwriting sponsors, Grappone Auto Group, Dunbarton Family Dental Care, Capital Well, Lake House Tavern, Mr. Gee's Tires, Granite State Communications, Dodd Electric, Gary Chicoine Construction and JCM Management.

## Librarian's Report for the Year Ending 12/31/2018

On behalf of the Dunbarton Public Library staff and trustees, I wish to thank the residents of Dunbarton for a fabulous year. I believe that the library has unquestionably become an important fixture in town this year. The library has engaged the community with partnerships, outreach, relationships and top-notch services. The library has become much more than books. It is about our community, our community needs, and about people.

The Dunbarton Public Library is open 30 hours per week, Tuesday-Saturday. In 2018, 6950 people walked through our doors, with over 12,062 items checked out, a 7% increase from last year. During the year the library withdrew 649 materials due to age and condition and added 1106 new items. The library borrowed 170 items through interlibrary loan and loaned 283 materials to other libraries. The decrease from previous years is due to an ongoing N.H. State Library interlibrary server issue, which still has not been resolved.

The library held 185 adult programs attended by 1416 people that provided connection between people, ideas, knowledge, and resources to enrich, educate and entertain. The library received two N.H. Humanities grants to sponsor George Morrison's *Benedict Arnold: Patriot and Traitor* and Kevin Gardner's *Discovering New England Stone Walls*. Partnering with the N.H. Fish and Game's "Lets Go Fishing Program" and N.H. Fish and Game's Wildlife Stewards, we held beginner and intermediate fly-tying classes, and learned of the state's Brook Trout Restoration Program. We hosted the N.H. Loon Preservation Committee, the Mt. Washington Observatory, a book talk with author Dan Szczesny, *Songs and Stories from WWI* with singer/songwriter Rambling Richard. Together with the Concord Hospital Center for Health Promotion, we offered Mediterranean Cooking, Mindful Meditation and Chair Yoga classes. We teamed up with the Alzheimer's Association to bring a two-part educational series on dementia, memory loss and Alzheimer's disease. We partnered together with the AARP Fraud Watch Network and Dunbarton Police Department to hold two fraud awareness and prevention classes. We finished the year by transforming a library wall into an Art Exhibit Space. We hope to acquaint library patrons with the talents of Dunbarton area artists and encourage self-education through art appreciation. Our first exhibit, a traveling fine art exhibit inspired by the poetry of Robert Frost, opened with a poetry presentation, *An Evening with Frost*, by actor Stephen Collins.

Year-round adult programs include our very popular monthly book discussions, coloring and drop-in holiday crafts, monthly Genealogy gatherings with the Dunbarton Historical Awareness Society, and our weekly Men's Coffee meetings, which we feel embodies the spirit of this community. Patrons took advantage of our museum pass program, and we reimbursed all who turned in receipts.

The Dunbarton Public Library has embraced the digital age and offers these important services to the public. Last year we upgraded our public access, our operating systems, and wireless access. Our electronic newsletter and website continue to be the place to access what is happening in the community. Our online resources, available 24/7, include our card catalog, databases and downloadable content through the N.H. State Library. In the last three years we have seen a 21% increase in the amount of downloaded content.

The library continues to partner with the Dunbarton Elementary School to discover innovative methods for sharing collections, providing access to materials and services, and getting library cards into the hands of the students. This year the library hosted 164 children's programs with 1142 attending. Year-round children's programs include drop-in arts and crafts, LEGO parties, librarian outreach visits to DES, and school visits to the library by DES students for school work and pleasure reading. The library borrows a different STEM/Maker Toy from the N.H. State Library's Maker Toy Library each month and holds a Knitting for Kids gathering each week during the winter. This year Dunbarton resident Zig Krukowski volunteered his time to the library to teach Arduino, a coding platform, to 5<sup>th</sup> and 6<sup>th</sup> graders. Halloween was extra special this year, and our Reading to Dogs program had a fantastic first year, with 241 children and their parents participating.

The theme of our annual Summer Reading Program was “Libraries Rock.” We had a fun summer with a variety of interesting and educational programs for children, including our Second Annual Touch a Truck with Dunbarton Fire, Police, Highway Department and Bobcat of NH participating. The library hosted Michelle’s Menagerie, Dan’s Balloons, performer Judy Pancoast, and offered ukulele lessons.

To ready our youngest patrons for kindergarten, the library launched 1000 *Books Before Kindergarten*, a nationwide early literacy initiative that encourages families to read to their young children and use the resources available at their public library. Special weekly Story Times are geared for children and families to make new friends, enjoy interactive and energetic stories, songs and music with a unique theme each week. There is always a “stay and play” component afterward.

The Dunbarton Public Library has a strong and important future, with an ongoing change toward how we serve and engage our patrons. The library has already become so much more than books. We are a strength in our community. We promote connections and spirit between people, ideas and knowledge. We invite you to appreciate the powerful good of the Dunbarton Public Library. Visit us in person, or online at [www.dunbartonlibrary.org](http://www.dunbartonlibrary.org). Sign up for our newsletter. Use our resources in the library, or at home 24/7. We urge you to attend an event, research your heritage using our database, bring your child for a story time, or a drop-in visit after school. You will be glad you did.

Respectfully submitted by Mary Girard, Library Director

**Library Trustees:**

Martha Wilson, Chair  
Phil Kimball  
Katie McDonald  
Sara Anderson  
Judy Caron (resigned 12/18)

**Library Staff:**

Mary Girard, Library Director  
Lisa Cross, Library Assistant (August-current)  
Madison Arce, Page (June-August)  
Hudson Arce, Page (January-May)  
Lisa Poirier, Cleaning

**Dunbarton Public Library by the numbers:**

Library Holdings on 12/31/18: 15,370  
Acquisitions by Purchase + Gift:  
Children: 334  
Fiction: 255  
Non-Fiction: 359  
AV/DVD: 158  
Withdrawn: 649

**Dunbarton Public Library, 2018 Financial Report:**

**Income**

Book Sales: \$67.50  
Copier: \$78.14  
Donations: \$620.79  
Fines/Fees: \$33.19  
Grant Income: \$410.00  
Interest Income: \$538.21  
Town of Dunbarton: \$87,639.96  
**Total Income: \$89,387.79**

**Expenses**

Accounting: \$3,081.09  
Collections: \$15,728.18  
Facilities: \$741.14  
Operating Expenses: \$7,313.26  
Payroll Expenses: \$54,192.80  
Professional Expenses: \$370.00  
Programs + Publicity: \$4,631.29  
Supplies: \$31.47  
Utilities: \$1540.38

**Total Expenses: \$87,649.61**

Citizens Bank Checking: \$35,365.50  
DCU LTD/Charles A. Little Legacy: \$59,715.19  
DCU Savings: \$11,433.30  
Total Assets: \$106, 513.99

## INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen  
Town of Dunbarton, New Hampshire

**Additional Offices:**

Nashua, NH  
Andover, MA  
Greenfield, MA  
Ellsworth, ME

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Dunbarton, New Hampshire, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

### **Management's Responsibility for the Financial Statements**

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such

opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

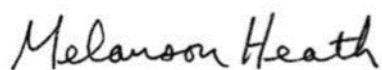
## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Dunbarton, New Hampshire as of December 31, 2017, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and the Pension schedules appearing on pages 38 to 39 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.



September 27, 2018

## BIRTHS REGISTERED IN DUNBARTON – 2018

| DATE OF BIRTH      | NAME                      | PLACE OF BIRTH | NAMES OF PARENTS                          |
|--------------------|---------------------------|----------------|-------------------------------------------|
| February 4, 2018   | Kamdyn Jace Bzdula        | Manchester, NH | Robert Bzdula, Jr<br>Leanne Bzdula        |
| March 5, 2018      | Whitney Anne Punska       | Concord, NH    | Adam Punska<br>Karen Punska               |
| March 5, 2018      | Willow Jean Punska        | Concord, NH    | Adam Punska<br>Karen Punska               |
| March 5, 2018      | Maverick Roland St Onge   | Manchester, NH | Sawyer St Onge<br>Kimberly Byam           |
| March 9, 2018      | Bella Mae Upton           | Concord, NH    | William Upton<br>Ciara Durost             |
| March 30, 2018     | Sullivan George Fleming   | Manchester, NH | Andrew Fleming<br>Jennifer Fleming        |
| March 30, 2018     | Ayvah Ann Bowser          | Manchester, NH | Jason Bowser<br>Jennifer Bowser           |
| June 9, 2018       | Emme Mae Coulombe         | Concord, NH    | Michael Coulombe<br>Nicole Coulombe       |
| June 20, 2018      | Oliver Charles Gordon     | Manchester, NH | Vincent Farruggio, Jr.<br>Brittany Gordon |
| August 4, 2018     | Theodore Robert Johnson   | Concord, NH    | Nicholas Johnson<br>Kristina Johnson      |
| September 16, 2018 | Elaina Marie Chabot       | Manchester, NH | Jacob Chabot<br>Phylicia Chabot           |
| September 21, 2018 | Gunnar Allen Rothe        | Manchester, NH | Sean Rothe<br>Crystal Rothe               |
| September 26, 2018 | Logan Michael Nault       | Manchester, NH | Spencer Nault<br>Kayla Nault              |
| October 10, 2018   | Zebulon John Burnham, Jr. | Manchester, NH | Zebulon Burnham, Sr.<br>Lori Brunham      |
| December 14, 2018  | Rylan Danielle Montgomery | Concord, NH    | Thomas Montgomery<br>Kaelyn Montgomery    |

## MARRIAGES REGISTERED IN DUNBARTON – 2018

| DATE OF MARRIAGE   | NAMES                                           | RESIDENCE                            |
|--------------------|-------------------------------------------------|--------------------------------------|
| January 11, 2018   | James L. Aubuchont<br>Laurene M. Silva          | Concord, NH<br>Manchester, NH        |
| March 9, 2018      | Warren S. Robinson<br>Cathleen T. Desmarais     | Dunbarton, NH<br>Dunbarton, NH       |
| April 2, 2018      | Stephen J. Buck<br>Alaina L. Alexander          | Concord, NH<br>Concord, NH           |
| April 21, 2018     | Branden M. Smith<br>Amy N. Davies               | Deerfield, NH<br>Dunbarton, NH       |
| June 23, 2018      | Jeffrey R. Dionne<br>Emily J. Glynn             | Dunbarton, NH<br>Dunbarton, NH       |
| June 30, 2018      | William J. Thalheimer<br>Taylor A. Woodaman     | Hillsborough, NH<br>Hillsborough, NH |
| July 7, 2018       | William J. Stanyon, Jr<br>Michelle L. Murphy    | Dunbarton, NH<br>Dunbarton, NH       |
| July 12, 2018      | Brian G. Vickers<br>Ashley E. Anger             | Concord, NH<br>Litchfield, NH        |
| July 28, 2018      | Torin A. Troy<br>Anna T. Williamson             | Dunbarton, NH<br>Dunbarton, NH       |
| August 17, 2018    | James L. Murphy<br>Kristen A. Hirsch            | Dunbarton, NH<br>Dunbarton, NH       |
| August 18, 2018    | Jeffrey R. Cate<br>Jennie L. Lagasse            | Dunbarton, NH<br>Dunbarton, NH       |
| August 18, 2018    | Cory D. Pronovost<br>Katie A. Chase             | Dunbarton, NH<br>Dunbarton, NH       |
| September 8, 2018  | Mark T. Harper<br>Sandra G. Reeves              | Dunbarton, NH<br>Dunbarton, NH       |
| September 15, 2018 | Peter W. Birren<br>Rosemary M. Ouellet          | Malden, MA<br>Malden, MA             |
| September 15, 2018 | Christopher H. M. McKinney<br>Vanessa A. Lafond | Dunbarton, NH<br>Dunbarton, NH       |
| September 22, 2018 | Lewis J. Fortin<br>Susan M. Cooke               | Dunbarton, NH<br>Dunbarton, NH       |
| October 12, 2018   | Colby J. D. Nugent<br>Shaine A. Larhette        | Dunbarton, NH<br>Dunbarton, NH       |
| October 14, 2018   | Timothy J. Maciolek<br>Kathryn M. Mullaney      | Dunbarton, NH<br>Dunbarton, NH       |
| October 25, 2018   | Vincent Farruggio, Jr<br>Brittany L. Gordon     | Dunbarton, NH<br>Dunbarton, NH       |
| December 30, 2018  | Wayne D. Shearer<br>Elizomar D. Torres          | Dunbarton, NH<br>Lowell, MA          |

## DEATHS REGISTERED IN DUNBARTON – 2018

| DATE OF DEATH      | NAME                    | PLACE OF DEATH | NAMES OF PARENTS                                   |
|--------------------|-------------------------|----------------|----------------------------------------------------|
| February 3, 2017   | Richard K. Patterson ** | Colchester, VT | Richard Patterson<br>Marjorie Smith                |
| February 7, 2018   | Donald N Smith **       | Dunbarton, NH  | Charles B. Smith<br>Roxie H. Bunnell               |
| February 12, 2018  | Sigrid R. Maldonado     | Unavailable    | Unavailable                                        |
| March 17, 2018     | Patricia Henderson      | Dunbarton, NH  | Richard Rogers<br>Evelyn Gale                      |
| April 23, 2018     | Douglas C. Chandler     | Manchester, NH | James Chandler<br>Elizabeth Clark                  |
| April 28, 2018     | Charles E. Williamson   | Dunbarton, NH  | Charles P. Williamson,<br>Jr.<br>Beverly E. Willey |
| July 10, 2018      | James B. Walker         | Concord, NH    | Ralph Walker<br>Reba Sawyer                        |
| August 18, 2018    | Scott T. Griffis        | Worcester, MA  | James H. Griffis<br>Jean A. Morris                 |
| September 1, 2018  | Donald E. Untiet        | Unavailable    | John Untiet<br>Rose Huard                          |
| September 23, 2018 | Russell A. Dumont       | Dunbarton, NH  | Maurice Dumont<br>Helen Richardson                 |
| October 3, 2018    | Francis X. Gamlin       | Concord, NH    | Wilfred Gamlin<br>Margaret McDiarmid               |
| October 29, 2018   | Raymond S. Perry, Jr.   | Lebanon, NH    | Raymond S. Perry<br>Constance Scully               |
| November 28, 2018  | Frank J. Michael        | Dunbarton, NH  | Andrew Michael, Sr.<br>Doris Houle                 |
| December 2, 2018   | Sandra Lee Long         | Unavailable    | Lewis Wheeler<br>Arlene Noyes                      |

Interment: \*\*Pages Corner Cemetery

I hereby certify that the preceding return of births, marriages and deaths registered in the Town of Dunbarton in the year 2018 is accurate according to the best of my knowledge and belief.  
Linda L. Landry, Certified Town Clerk

# **DUNBARTON SCHOOL DISTRICT**

## **ANNUAL REPORT**

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**2018**

## **DUNBARTON SCHOOL BOARD – 2018 ANNUAL REPORT**

### **TERM EXPIRES:**

|                            |      |
|----------------------------|------|
| Deborah Trottier, Chair    | 2020 |
| Clement Madden, Vice Chair | 2019 |
| Jarrett Duncan, Member     | 2019 |
| Jeffrey Trexler, Member    | 2021 |
| Geoffrey Moody, Member     | 2019 |

## **OFFICERS OF THE SCHOOL DISTRICT – 2018 ANNUAL REPORT**

### **TERM EXPIRES:**

|                            |      |
|----------------------------|------|
| Rene Ouellet, Moderator    | 2020 |
| Judy van Kalken, Clerk     | 2019 |
| Michael Lessard, Treasurer | 2020 |

## **ADMINISTRATION – 2018 ANNUAL REPORT**

Dr. Dean S. T. Cascadden, Superintendent of Schools

Mr. Duane Ford, Assistant Superintendent for Business Administration

Ms. Tamara MacAllister, Director of Student Services

## **DUNBARTON SCHOOL BOARD REPORT 2018-2019**

The Dunbarton School Board continues to enjoy a great partnership with SAU 67 and the Bow School Board. We thank Superintendent Dr. Dean Cascadden, Assistant Superintendent Duane Ford, and the staff at SAU 67 for their continued support and patience in our working relationship. The Board is committed to providing an excellent education to all of our students at Dunbarton Elementary School (DES) and thank Principal Owen Harrington, Special Education Facilitator Laura Landry, and the staff at the elementary school for their continued hard work and dedication educating the students of Dunbarton. We would also like to thank the faculty and staff of Bow Memorial School and Bow High School for their support of our students. Congratulations to all our Dunbarton students graduating high school this year!

At the March 2018 School District Meeting, the School Board presented the 2017-18 operating budget and several separate warrant articles. One was a warrant for construction on Dunbarton Elementary School, which was a combination of much needed updating of the school and an additional classroom. The Board was very pleased when this passed, as it is the completion to the Board's work towards the Dunbarton Elementary School facilities for several years. The warrant article for a \$240,000 deposit into the Capital Reserve Fund for future projects, and a \$1,000 deposit into the Dunbarton Community Center Capital Reserve Fund also passed. There were several housekeeping warrants that were presented and passed with regards to information shown on the warrants. Both the numerical tally and the tax impact are things the current Board already did, however not necessarily on the warrant itself, however the passage of these articles ensure the practice will continue.

The Capital Improvements Committee has been working closely with the architect and construction manager over the last year to develop plans for the proposed renovations and addition to the Dunbarton Elementary School, which allowed us to jump right into the construction within a few short weeks of the School District Meeting. Please read through the CIC Report as it has a wealth of information with regards to the construction and costs. We were able to, among other projects, update our HVAC system, fire alarm system, install new windows, and reroof the building. The additional classroom allows to offer all-day kindergarten every year now and the reorganization of our space has been much appreciated by the students and staff. Open house was held on the day before school started and we had many visitors, many of whom do not have children in the school. It was a great evening to show off all that had been done on the school. We would like to thank Bauen Construction, Warren street Architects, all the subcontractors and most especially the Dunbarton Elementary School Staff for making this project a success.

There will be six articles on the warrant, the first of which is the proposed 2018-19 operating budget, it includes maintaining the high-quality educational programming at DES with a total budget of \$7,442,802, which is an increase of \$524,709 or 7.58%. Most of this is due to an increase in tuition, of \$127,053 due to the larger number of students heading into Bow, as we have a small class graduating and a larger class heading over to Bow. We also saw an increase in Special Education costs of \$284,190 and several decreases in the budget, mostly in transportation, with a total decrease of \$41,120. The board worked very closely with the administration to keep this as low as possible, however, there are many costs outside of the board's control, such as student numbers, tuition, special education and contractual obligations.

Also proposed on the warrant will be a teachers contract for three years with a total of \$79,581. The negotiations went very well and resulted in a salary increase of 3% for each of the three years and minor language changes in the contract. There will be a warrant article for a deposit of \$4,245 the capital reserve account as discussed last year at School District Meeting. Another warrant article proposed will be for the purchase of audio-visual equipment with a combination of the Community Center Fund, School Capital Reserve Fund and a contribution from the Dunbarton Parent-Teacher Organization. There is also a proposal for a School Resource Officer on the warrant (\$20,762, tax impact \$0.07) in cooperation with the Dunbarton Police Department. This position would not add another police

officer to the police department, but rather would redirect the duties of a current officer's role in addition to their regular duties. This position would service all the students in the district by having a presence in Dunbarton Elementary School and supporting the Bow School Resource Officer with regards to Dunbarton students at Bow Memorial School and Bow High School.

Another event from the year, includes the final report from the auditors with regards to the accounting error by SAU 19. The auditors found that the error was just over \$1 million dollars and the Board had presented to the public the results of the audit in June. After a public forum, the Board choose to file a motion in Superior Court for a special School District Meeting to allow the public to choose among some warrant article options for use of the funds. The articles proposed included depositing money into several reserve funds and turning the rest back for tax relief. Although the judge was sympathetic to the motion and commended the Board for the attempt to allow taxpayer input, the motion did not meet the emergency requirements for a special meeting. The funds resulted in a lower tax bill for all Dunbarton taxpayers in their December 2018 tax bills. Tax bills are calculated with the June bill being the average of the previous year tax bills and the December bill is the difference of the June bill and the actual taxes. Based on this, the December 2019 tax bill will be about 125% of what taxpayers bills were reduced in December of 2018.

We look forward to discussing the Board's efforts, the full 2018-2019 budget, and other warrant articles at the School District Meeting on March 9th starting at 3:00 p.m. in the Harlan & Betty Ann Noyes Community Center. We have multiple presentations and plan to move through them in a timely and thoughtful manner. We hope to see you there.

Submitted by Deborah Trottier, Chairperson for the Dunbarton School Board: Clement Madden (Vice Chairperson), Jeff Trexler, Jarrett Duncan, and Geoff Moody.

# Dunbarton School District

20 Robert Rogers Road Dunbarton, NH 03046



## Capital Improvements Committee

### 2018 Membership:

Jeff Trexler – CIC Chair  
Owen Harrington – Principal  
Ed Fandrich  
Clem Madden

Carl Metzger  
Rick Morin  
Ron Slocum  
John Stevens  
John Trottier

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## CAPITAL IMPROVEMENTS COMMITTEE - 2018 ANNUAL REPORT

The CIC is a standing committee of the Dunbarton School Board with a mission to assist the Board in achieving their capital improvement goals. A capital improvement is defined as an investment in facilities or equipment costing over \$10,000 and having a useful life of at least five years.

For the CIC and the Dunbarton School District, 2018 can be summed up in three words: Success – Success – Success!

The first success was securing the support of our voters at the 2018 School District Meeting for the District's annual capital budget and, most importantly, for the warrant article authorizing construction of an addition and renovations to the Dunbarton Elementary School. CIC members Jeff Trexler and Clem Madden worked with school administration and the project design team to finalize the scope of work and the budget and prepared a comprehensive presentation that defined our capital improvement needs and explained how the District proposed to meet those needs.

The project budget presented included a Guaranteed Maximum Price (GMP) of \$2,185,000 from Bauen Corporation, our Construction Manager (CM) hired to manage the construction phase, as well as \$62,000 for Owner Expenses such as architectural fees, furniture, and equipment. The GMP consisted of \$1,989,400 for the cost of construction, \$74,600 for the 3.75% CM fee, and \$121,000 for contingencies. The total \$2,273,310 raised in Warrant Article #1 included the GMP, Owner Expenses, and the first interest payment on the bond estimated at \$26,310. Funding for Warrant Article #1 came from two sources: withdrawal of not more than \$478,310 from the District's Capital Reserve Fund; and issuance of a bond not exceeding \$1,795,000. The Capital Reserve Fund withdrawal was intended to cover the \$26,310 for first year's interest payment, the \$121,000 contingency fund, \$305,000 to reduce the amount of the bond, and \$26,000 for school safety improvements for which we expected to receive a grant from the State of NH.

After a vote by ballot, Warrant Article #1 was approved by 76% of the voters, surpassing the 66 2/3% required by State law for a bond article.

The second success was getting the work done in time to open the doors for the start of school in late August. The construction project consisted of a three-classroom addition and significant renovations throughout the existing building. Renovations included all new roofing, siding, and windows; replacing exterior doors and constructing two canopies at entrances; renovating six toilet rooms; converting two existing classrooms into offices and small instructional spaces; reconfiguring the main office and entry area to enhance security; enlarging the staff break room; replacing carpet in all the corridors and two additional classrooms; replacing the oiler-fired boiler with two energy efficient propane boilers; replacing the four oldest heating/ventilating units with three new systems; upgrading the hot water distribution system; a new digital control system for managing operation of the mechanical equipment; and a new fire alarm system. These extensive renovations touched nearly every area of the existing building, while construction of the addition also involved relocating the paved fire road, enlarging the west parking lot, new underground propane storage tanks, and renovations and expansion of the playground.

During project planning in 2017, it was clear that all of this work could not be accomplished during just the 10 weeks of summer vacation. Construction of the addition as well as some of the exterior renovations and interior mechanical and electrical work would need to begin in late March and continue while school was in session.

Accordingly, the CIC directed the District's architects and engineers to complete all of the design drawings and specifications by late 2017 so that the CM could have all of the subcontractors lined up and ready to start work shortly after the School District Meeting on March 10, 2018.

Within two weeks of the bond vote the CM was mobilizing manpower and equipment. Unfortunately, there was still considerable frost in the ground and our local roads were posted with winter weight restrictions which potentially could have delayed earthwork and foundation construction for several weeks. However, our Road Agent Jeff Crosby collaborated with the CM to allow overweight travel at favorable times and under certain weather conditions which minimized the amount of lost time at this critical point in the schedule.

As construction work continued throughout the spring, CIC and the school staff were planning for the changeover at the end of the school year when the CM would have unrestricted access to the entire building. Many areas of the building would need to have their contents packed up and temporarily stored for the summer in metal containers in the parking lot. School Board member Heather Lalla organized the task and, with tremendous volunteer labor supplied through the PTO, everything was moved out in one day. In late August the operation was reversed and a large team of volunteers and staff, again coordinated by Heather Lalla, moved everything back into their new home.

Several challenges arose during the project which affected the schedule. It was discovered that not all of the necessary work was fully indicated on the design drawings which expanded the scope of the project somewhat. A number of unanticipated deficiencies and outdated equipment were found in the existing construction which took time to address. Remediation of asbestos found in the original tile flooring adhesive under the carpet in the administration wing delayed work in that area for a few weeks. Fortunately, Bauen Corporation and their subcontractors were experienced in this type of renovation work and were able to rapidly respond to schedule challenges as they occurred.

Through the extraordinary efforts of our CM, as well as those of the school staff, volunteers, and maintenance crew, the project was substantially complete, and the building cleaned in time to welcome parents and students to the school's Open House on the night of August 28.

The third success of 2018 was keeping the total project cost under the \$2,273,310 budget approved in Warrant Article #1. Throughout the project the CM, the architect, and CIC members Jeff Trexler and Clem Madden tracked changes to the scope of work and the corresponding impact on the budget. Most changes were necessary due to conditions at the jobsite, such as the asbestos remediation noted above. A few changes were elected by the District in order to take advantage of favorable pricing or to add value to the finished project. For example, the School Board opted to take advantage of the relatively low carpet cost and replace the 20-year-old flooring in two additional classrooms now rather than wait another year or two. In all cases financial decisions were made with a focus on getting the best value for our dollars. Although we are still finalizing some additional Owner Expenses, it appears that the combined cost of construction and Owner Expenses will consume about \$71,000 of the \$121,000 contingency fund, leaving about \$50,000 remaining.

The District incurred another totally unexpected expense related to the sale of the bond. We applied to participate in the June 2018, bond sale through the NH Municipal Bond Bank (NHMBB), an organization that pools bonds from a variety of municipalities and school districts to obtain lower interest rates. We estimated that the 10-year bond rate would be 2.50% based on recent sales and the current bond market, and calculated the first year's interest payment due in February 2019, to be \$26,310 based on NHMBB information. The interest payment was included in the \$478,310 amount to be withdrawn from our Capital Reserve Fund. At the time of the bond sale, the NHMBB responded to market conditions and decided to allow bids from buyers that included a "premium" where a portion of the principal amount is interest-free with the remaining smaller principal balance bonded at a higher interest rate. The result is we pay more interest in the early years but about \$9,100 less total interest over the life of the loan. The effective rate over the life of our loan is 2.56%, very close to our estimated rate. However, the amount of the first year's interest payment increased to \$54,306, or about \$28,000 more than we calculated. Because the total cost of the project was fixed at \$2,273,310 in Warrant Article #1, the additional first year's interest cost had to come out of the project's contingency fund, which reduced the balance in this line from \$50,000 to about \$22,000. This balance will remain in the District's Capital Reserve Fund for future capital expenses.

An adjunct to the construction project involved renovations to the school's playground. Expansion of the school building required relocating a portion of the perimeter fire road which in turn encroached on a portion of the existing playground. CIC member Clem Madden took on the responsibility for planning modifications to the playground area and equipment. At this same time the school administration applied for and was awarded grants totaling \$25,000 to improve the playground with an expanded area and, eventually, three new large play pieces. Dunbarton parents Dan and Michelle Morin, owners of Morin Contracting Services, Inc., volunteered their time, expertise, construction equipment, and company staff to renovate the playground and install the equipment at no charge to the District. In addition, the Morins reconstructed the base of the ever-popular Gaga Pit with a new platform and loam and seed around the perimeter. These improvements are enjoyed by the kids every time they're on the playground!

In conclusion, it's important to recognize those who helped make this year so successful. We wish to thank:

- The Dunbarton School Board for their active interest and constant support of CIC's mission.
- The Board of Selectmen and the Building Inspector Mike Cumings for their cooperation, attention to building permit issues, and timely inspections during the construction process.
- Fire Chief Jon Wiggin for his professional advice during the design process and inspection of the work related to safety and fire protection.
- Police Chief Dan Sklut and his staff for keeping a sharp eye on the project during construction and professional advice regarding safety and security.
- Transfer Station Supervisor Woody Bowne and his crew for carting away tons of debris generated by the school during our move-out and move-in operations.
- Road Agent Jeff Crosby for his cooperation with our construction team while protecting our roadways during the early days of construction, collaboration between the Town and the District to reconstruct the west parking lot and extend the new fire road paving to the community center, and for trucking materials needed for the volunteer playground renovations.
- Project Manager Greg Smith, Project Superintendent Brian Swanker, and Bauen Corp. for their excellent construction management services and oversight during this challenging construction phase and continued diligence in making sure all aspects of the project are completed.
- Kyle Barker and WarrenStreet Architects for their numerous professional services rendered on our behalf to insure quality and facilitate the construction process.
- Mark Antonia and Antonia Design, LLC for volunteering his professional engineering services to obtain required permits and oversee removal of the existing underground oil tanks and testing the soil for potentially hazardous materials.
- The DES staff and administration and SAU 67 administration for their patience and flexibility during this disrupting and stressful period, particularly Principal's Secretary Shelley Westenberg and Head of Maintenance Lee Simons for their consistently cheerful cooperation and ever-ready assistance.
- To the long list of volunteers who offered their time and efforts packing, moving, unpacking, cleaning, and performing numerous tasks large and small. Particular thanks go to Dan and Michelle Morin for their invaluable contribution to the playground project.

Finally, we wish to thank the people of Dunbarton for their continued support of the District's capital improvement program, and for embracing and nurturing volunteerism in all its forms throughout the community.

Respectfully submitted,  
Jeff Trexler, CIC Chair

**ANNUAL REPORT**  
**Dunbarton Elementary School Principal**  
**2018**

The 2017-2018 school year was another year of consistent growth and improvement for Dunbarton Elementary School. We continued to improve upon our curricular programs and consistency by implementing the Daily Five in our reading instruction. By including the Daily Five within our reading instruction, students are not only taught in a small group format via Guided Reading, they are also fostering strengths as readers by working on various areas such as reading to self, reading to others, listening to reading, and working on writing. Using this strategy allows for students to individually strengthen their reading as well as to participate in group reading. As has been the case for the past few years, we continued to improve upon our competencies as well as technology offerings for students.

Under the consistent guidance of Dr. Gage, SAU 67 Director of Curriculum and Instruction, we have continued our work on creating competencies to better show student understanding. Science competencies were completed and were the focus for the year. We also began the task of organizing and creating our performance tasks in Reading, Writing, and Math. This is hard work, but it is a direct benefit to student learning.

By far, the largest initiative of the 2017-2018 school year was the planning of and beginning stages of the DES building project. I cannot thank the Dunbarton School District Capital Improvements Committee as well as Jeff Trexler and Clem Madden for their continual support of the project. Without the support and guidance of these individuals, this project would not have come to fruition. The DES building project opened multiple opportunities for greater learning for students. It also created the opportunity for a consistent all-day kindergarten program. By passing the project, we immediately began construction in April of 2018 amongst students and staff. Normally the sounds of drills and pounding is not conducive to learning and concentration, but it was music to our ears knowing what was in store for students. Thank you again to the Town of Dunbarton for the support of this project as well as the support of DES students and staff. We greatly appreciate it.

We continued to increase our technology offerings for students in the 2017-2018 school year. We began the process of replacing and upgrading our Promethean Boards to Promethean Panels. Promethean Panels are akin to a smart phone on the wall. Instead of using a marker board, teachers can use a Promethean Panel to display documents, videos, and various other media to support student learning. Promethean Panels use Android as their operating system as well as the Google Suite of apps. With this combination, students and teachers have access to a plethora of learning opportunities and adventures.

We had one staff member retire at the end of the 2017-2018 school year. Donna Duchesneau had a storied career at DES as a Reading Interventionist, Kindergarten aide, and she ended her career as the Library aide. Although we were excited for her to have the opportunity to enjoy her retirement, we certainly miss Mrs. Duchesneau's many contributions to DES. Cathy Vanderbok also left DES. Ms. Vanderbok was a wonderful music teacher who brought great joy and excitement to the program. Due to the part-time nature of the position, Ms. Vanderbok was in need of a full-time position. As always, we thank the Dunbarton School Board, DES PTO, SAU 67 and the DES staff for all their efforts for Dunbarton students

Respectfully Submitted By:

Owen Harrington

Dunbarton Elementary School Principal

**Office of the Superintendent, SAU 67  
Bow and Dunbarton School Districts  
Annual Report 2018-19**

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As I work through my twelfth year of being the Superintendent of SAU 67 and the fifth year of the partnership of the Dunbarton and Bow School Districts in an AREA agreement, I find that both districts are facing some similar and some unique issues and challenges. SAU 67 continues to have the reputation of having great schools, and is a very popular system to consider for people moving to the capital area. Both Dunbarton and Bow have experienced solid new construction and steady real estate transactions. Our high school is a solid Division 2 school in athletics and many believe that is a great size. We are large enough to offer a comprehensive and varied program and still small enough that students feel connected to their school community and can participate in a variety of teams and clubs. We are focusing on our mission of caring for each person every day, focusing on learning and teaching to touch the future. I believe we are successful at that mission and it is another reason why we are growing.

Education is a very people oriented business. Over 75% of our budgets cover salary and benefits, and the most important factor in having quality education is the dedication and skills of the people we employ to work with our students. This year we successfully negotiated Master Contracts with teachers in both districts and support staff in Bow. There will be articles on both district warrants detailing these agreements. The budgets presented do not reflect any changes that might come as part of the agreements as those costs are part of the separate contract warrant articles. In both districts we have been contending with increased health care costs with a projected rate increase of 10.1% and also increasing special services costs due to addressing student needs.

Bow as a community will be addressing the power plant valuation issue. There has been a devaluation of the plant and there is a lawsuit being litigated for possible recovery of historical overvaluation. The renovation at BES is still being considered, but starting that process has been deferred due to this concern. The Bow School Board is forming an exploratory committee to flesh out more details for the project and there will be a warrant article proposing to put money into a capital reserve fund for it. Dunbarton completed a major addition and renovation to the elementary school and has more students in the 7-12<sup>th</sup> grade range who are part of the tuition calculation. Dunbarton is also addressing tax rate issues stemming from surplus money that was returned to the town from issues involving SAU 19. As I write this report prior to any budget hearings, we are still finalizing warrants so I will not go into detail about the specifics of the financial implications of the warrants.

Statewide there will be a lot of discussion about how to fund an “adequate education,” and how to fund and distribute various other programs such as building aide and special education aide. At this point, there are no firm proposals, but there is much concern about disparity of schooling caused by our present funding mechanism and reliance on local property taxes. The leaders for the state and the federal education departments have a focus on school choice and creating options for individual students, and there are no new assessment or other initiatives being promoted that would affect our districts. We continue to comply with and respond to previous implemented standardized assessment requirements such as the Every Student Succeeds Act (ESSA) that focus mainly on closing achievement gaps between various sub-groups.

I am especially proud to work in SAU 67 serving the Bow and Dunbarton communities. As a whole, these two communities have supported their local schools very strongly and thus we have been able to build a system that is highly regarded and recognized as having great outcomes for students. As an SAU we continue to implement competency based education and are still working on developing performance assessments and reporting systems that make sense for this newer way of conceptualizing learning. We continue to work towards a 1:1 computing environment for our students and to re-conceptualize education to take advantage of the changes in technology while recognizing that fundamentally learning is still a social process with the relationship of the teacher and student as the foundation and core.

Sincerely,

*Dean S. T. Cascadden*

Superintendent SAU 67

## **Bow Memorial School Annual Town Report 2018 - 2019**

Bow Memorial School has realized many long term goals and academic initiatives this year. We have celebrated the official grand opening of the Wildcat Habitat. BMS now has full implementation of the one-to-one computing initiative in all grades. By June, teachers will have created and implemented all performance assessments, rubrics and course competencies in all classes. Bow Memorial School is very excited to see these important long term goals realized and implemented. We are also excited about looking forward to the next steps in our growth as a school. Our building and district strategic plan has always been laid out in a cohesive framework with one step adding to the next. We are very pleased to be moving forward with professional development efforts involving 21 Century Learning including Universal Design for Learning. Our hope is to continue building our internal capacity to address tomorrow's instructional challenges and provide our students with the best possible foundation to continue their education. As a final note, BMS, the larger School District, and town emergency responders have worked together closely to ensure that we continue to be as prepared as possible in the event of an emergency.

In October, Bow Memorial School hosted the grand opening of the Wildcat Habitat. This very positive event was attended by members of the Selectboard, School Board, and Rotary Club, employees of the Bow Department of Public Works, Grappone Automotive Group, Bow Athletic Club and most importantly, the BMS students. We hosted this grand opening outside on the stage of the Wildcat Habitat. Early Act Club members assisted with hanging signs on the various elements. This was a very special day, highlighting a very special process. The Wildcat Habitat had its initial public introduction at the Bow Town Meeting a few years ago when the voters were asked to support its creation with a \$25,000 warrant article. BMS is grateful for the voter's support. At the time, we thought we might need to go back to the voters and ask for additional funding, but through the creativity and generosity of so many people and organizations in town we didn't need to do that. Contributions of over \$50,000 and the donation of materials made this project happen. It is worth noting during this town meeting season that the support of the Selectboard and the Department of Public Works with material donations and trucking was vital. Frankly, we could not have completed the project if we had to pay market value for the hundreds of yards of aggregate material donated by the town. This project was a shining example of what this town can accomplish when we make the greatest use of our own resources. I wish to say a final thank you to all of the groups and individuals who were involved in this project - Thank you!

The 2018 - 2019 school year marks the final year of implementation in the one-to-one computing initiative. This milestone marks the completion of four years of rolling out this project. It also signals an important step in the story of public education as this initiative makes plain our belief that the computer is an integral tool in a student's education. We have come to rely on computers rather than textbooks to be the conveyance of knowledge for students. We now have shifted to teaching students where to access information and how to evaluate its merit (do you trust this site?). Most adults today did not have to contend with these concepts during middle school. These powerful tools are making a profound difference in how we teach and learn at BMS and we are thankful for them.

Teachers throughout Bow are completing their final work and implementation of performance assessments and rubrics which accompany each course competency. This work will be complete by June of 2019. This has been our central professional development focus for the last five years, and it is rewarding to see its enactment in every class. The competencies reflect the understanding of larger concepts that teachers want students to leave their classes with; the things which students will remember years later. Performance assessments are the tasks which students complete to demonstrate ability to make sense of those competencies and apply them. Rubrics are designed to be clearly articulated evaluation tools which rate the degree to which students have successfully expressed their knowledge on the performance assessment. These performance assessments are designed to have students think and

apply information in a manner that demonstrates their understanding as well as their ability to transfer this understanding to new challenges.

Bow Memorial School is poised at the beginning of the next step in this professional development vision. Universal Design for Learning (UDL) has been incorporated into both our district wide and building strategic plans over the course of the past several years. Teachers have been asked to build performance assessments using UDL principles that support our 21st Century learning goals. We are now partnering with a professional group (CAST) that trains districts in the effective implementation of UDL. CAST is a group that is working with the State Department of Education as a part of a grant they were awarded. We are looking to work with them and are currently putting together an implementation team so that we can help to grow capacity internally in this area. We have a number of teachers who have participated in the 21st Century learning studio with Dr. Gage over the past two summers. This work fits nicely with the UDL focus. Our goal is to build capacity in this area and have all teachers become familiar with this teaching approach and philosophy.

The entire school district has increased its focus on emergency management in the past year. While emergency response has always been very important, in the past each school focused on its own procedures and did not practice together. This has changed. We are working collectively more and more to our mutual benefit. We conducted a district wide emergency training on the teachers' last day of school in June of 2018. A joint emergency training was recently held with the safety teams from each school, led by Chief Harrington of the Bow Fire Department. These efforts are helping us to better understand the Incident Command System and to have more thoughtful plans in the event they are called for. Hopefully, we will never need to use them, but it is good to know that time, effort and thought are being devoted to these important topics. We also very much appreciate the willingness of the Fire and Police departments as well as Lee Kimball to work with us collaboratively to improve our responses.

This has been a terrific year to this point and this annual reflection on our core efforts always reminds me how lucky I am to work in such a supportive school and district. Many positive efforts have been made to improve process and create a coordinated plan to keep our strategic vision moving forward. As always, if you have questions or comments please do not hesitate to reach out to either Doug Totten or me, with a phone call or an email.

Sincerely,

Adam Osburn

Principal

## **Annual Report Bow High School Principal 2018-2019**

The mission of Bow High School is to develop knowledgeable, inquiring, and caring young people who will become confident lifelong learners. The faculty and staff strive to provide innovative and engaging education experiences for the students of BHS while preparing them for the ever-evolving real world. The students are incredibly driven to be successful in and out the classroom. This report will feature a number of highlights and achievements of our students at Bow High School from the Spring 2018 and Fall 2019 semesters.

At Bow High School, our student enrollment remains relatively stable; we finished the 2017-2018 school year with approximately 660 students and currently have approximately 650 students. The 2017-2018 school year marked the fourth year of Dunbarton students attending Bow High School, thus the Class of 2018 was the first graduating class from BHS that had Bow and Dunbarton students who attend BHS for all four years of high school. All of our students have been wonderful and integral contributors to creating an incredibly positive atmosphere in the building that allows all students the opportunity to be successful.

In June of 2018, Bow High School had a graduating class of 164 students. Incredibly, 92% of the students from the Class of 2018 have continued on to post-secondary education programs or the military. Specifically, 76% of the Class of 2018 are attending four-year colleges or universities, 11% are attending two-year colleges, 2% are attending other academic programs, and 3% enlisted in the military. Congratulations to the Class of 2018 for all of their success and a special thank you to the students who enlisted in the military for their service and commitment to the safety and security of our country.

Students at Bow High School continue to excel in all areas of academics. In May 2018, 120 students took 188 AP Exams in 11 different courses. 71.9% of students received a qualifying score of 3 or higher on their AP Exams thus allowing them to apply for college credit based on their exam score. 14.3% of students scored a 5 on their AP Exams, the highest score that can be received. Concurrent or dual enrollment courses continue to be popular with students at BHS. 144 students completed at least one concurrent course resulting in 1007 college credits being earned by students during the 2017-2018 school year through concurrent courses at BHS.

Our students at Bow High School are quite active and successful outside of the classroom with BHS having 32 athletic programs and over 40 different co-curricular clubs and activities. In the Winter of 2018, Bow High School claimed one team state championship with our Boys' Alpine Team winning the Division III title and two individual state champions as Mark Borak won the Division III Wrestling title at 152 pounds and Katie Jenkins won the Division II 100m Butterfly event. During the Spring of 2018, our Boys' and Girls' tennis teams had great success with each team winning the Division III state championship. Success on the athletic fields carried over to the Fall of 2018 with numerous teams qualifying for the playoffs.

The music and performing arts programs at Bow High School have continued to showcase our talented student performers. Our musical ensembles continue to support the school and town communities in many ways, including providing pep tunes at Homecoming and other sporting events, performing as a part of the Bow Memorial Day ceremonies, and providing the National Anthem at many school and town events. The BHS Chorus was asked to perform this year as a part of the NH Master Chorale Children's Festival as their featured high school ensemble. Our Tri-M musical honors society performed at local area nursing homes during the holiday season. During the Winter and Spring of 2018 numerous BHS students had the opportunity to play in a number of prestigious music festivals. Eighteen of our band and chorus students performed at last year's Granite State Music Festival, held at Salem High School. Mikayla Wray (soprano voice), Macy Broderick (alto voice), Hailey Kaliscik (alto voice), Justin Murphy

(double bass), London Warburton (double bass), James Jensen (violin), Emma Roberge (viola), Lina Patel (clarinet), Gianna Mantini (trumpet), George Anderson (euphonium) and Joe Savell (bassoon) were selected to be a part of the 2018 NHMEA All State Orchestra, Concert Band, Treble Choir and Mixed Choir. BHS also had the privilege last year of hosting three major state-wide festivals: NHMEA's Large Group Music Festival, NHETG's State Theater Festival, and two of the ensembles of the NHMEA All State Festival. The performing arts programs have also put on three major productions during the past year beginning with *The Odd Couple (Female Version)* last May. Over the summer, our production of *The Wedding Singer* involved current and incoming BHS students, BHS alumni, and other high school students from local area schools. The annual BHS Musical was this past December with the cast, crew, and pit band performing an excellent production of Disney's *The Little Mermaid*.

A number of other co-curricular groups are having a great deal success. A few of the highlights include our Vex Robotics team who thus far this school year have won an Excellence Award and a Judges' Award, the top award for a robotics competition, and has qualified to compete for the state championship. The BHS Granite State Challenge team qualified in third place and advanced to the television rounds of the Granite State Challenge. For the second year in a row our student Model UN delegates were accepted to participate in the Harvard Model UN conference, a world-renowned student Model UN summited with student delegates from over 50 countries.

The success of our students could not be possible without the continued support of the Bow and Dunbarton communities. I would like to thank all of the parents, guardians, grandparents, and other family members who support our students by attending events such as Open House and Parent-Teacher Conferences, World Fair and Senior Seminar talks, athletic games and competitions, musical and theatre performances, and many other events. Thank you for providing caring and nurturing home lives for all our students so that they may flourish at Bow High School. I would also like to thank a number of local groups and organizations for their continued support of our students and school. Thank you to the Bow Falcon Boosters, Bow Garden Club, Bow Men's Club, Bow POPS, Bow and Dunbarton PTOs, Bow Rotary Club, Bow Schools Foundation, Best Buddies, EXEL, and Northeast Delta Dental.

Respectfully submitted by:

*Brian O'Connell*

Principal

Bow High School

**DUNBARTON ELEMENTARY SCHOOL**  
**Health Report – 2018 - 2019**

This has been an exciting school year with the building construction being completed in time for school start. The health office benefited by having a handicap-accessible bathroom with sink installed over the summer. This was a major improvement over the closet-sized bathroom that could barely accommodate the single toilet! The second sink has helped make student visits much quicker too.

We welcomed 62 new students to the school this year with a total student population of 242 children. This is the highest school population since I started at DES 12 years ago. All student health records were reviewed to ensure compliance with New Hampshire state laws. Health files for all students were updated electronically, and I will continue to do so throughout the year. Health screenings, including height, weight, vision, and hearing have been done. Last year, six children I referred were prescribed glasses! Scoliosis screenings for Grades 5 and 6 will be done in the spring along with vision and hearing screenings for incoming Grade K students.

My position allows me many opportunities to interact with children and families. The Health Office averages 15 - 20 student visits daily for a variety of needs, including routine medication administration, first aid, health deviations, and chronic disease management. I continue to offer weekly health education to Grades 1 through 6. I visit each Grade K class once a month for health class. The topics covered can be found on my website located on the DES website along with other timely information.

Staff and student wellness continue to be a priority for me. I promote activity and nutrition through health class and have been working with the Food Service Department to ensure school serves as a model for healthy eating. This winter, we will do a “Rainbow on our Plate” activity with the students to promote more fruits and vegetables in their diets. I recently organized a “Balance Challenge” for staff and set up the annual influenza clinic. Please visit the “Wellness Corner” section of the DES website for more information on school wellness.

I will be retiring at the end of this school year after 12 years of school nursing here in Dunbarton. The town of Dunbarton and this school are certainly very special places, and I have been honored to be part of the school community. Thank you for the opportunity to work with the wonderful children and families of Dunbarton!

*Virginia B. Hast, R.N.*

Dunbarton Elementary School Nurse

**DUNBARTON SCHOOL DISTRICT MEETING  
SATURDAY, MARCH 10, 2018**

The Annual School District Meeting of the Town of Dunbarton New Hampshire was called to order by the Moderator Rene Ouellet at 1:05 p.m. The Moderator welcomed the public to the 132nd School District Meeting; the first was held on March 16, 1886. He reviewed the building exits, voting cards and meeting procedures. Principal Owen Harrington led the Pledge of Allegiance. The Moderator introduced the following individuals:

Moderator: Rene Ouellet

School Board Members: Jeff Trexler  
Clement Madden  
Deborah Trottier  
Heather Lalla  
Jarrett Duncan

School District Clerk: Judy van Kalken

Superintendent SAU 67: Dr. Dean Cascadden  
Assistant Superintendent SAU 67: Duane Ford

Principal of Dunbarton Elementary: Owen Harrington

Supervisors of the Checklist: Peter Weeks  
Sue Bracy  
Janet Casey  
Gail Martel (assistant to Supervisors)

Sound System: Dan and Gayle Troy

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Mr. Ouellet stated that the first mention of schools in a formal meeting in Dunbarton appears to have been recorded by Caleb Stark in his History of the town of Dunbarton, Merrimack County, New-Hampshire, from the grant by Mason's assigns, in 1751, to the year 1860, published in Concord, NH in the year 1860. He wrote, "At the meeting, in March 1771, the sum of thirty dollars was appropriated for a town school, which appears to be the first for that purpose upon record." And thus began the long history of public education in Dunbarton.

The election of school officials will take place on Tuesday, March 13, 2018. The Moderator recognized Fred and Lee Mullen for their service to the school district and the town. Fred acted as school district moderator for 20 years and Lee was always there to make sure he did things right.

**Deborah Trottier made a motion to waive further reading of the warrant. Clem Madden seconded. The Moderator asked if there was any discussion. There being none, the Moderator called for a vote. VOTE: The motion Passed.**

**ARTICLE 1:** To see if the School District will vote to raise and appropriate the sum of Two Million Two Hundred Seventy-Three Thousand Three Hundred Ten Dollars (gross budget) (\$2,273,310) for the addition and renovations to Dunbarton Elementary School and to authorize the issuance of not more than One Million Seven Hundred Ninety-Five Thousand Dollars (\$1,795,000) of bonds or notes in accordance with the provisions of The Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore to

authorize the withdrawal of up to Four Hundred Seventy-Eight Thousand Three Hundred Ten Dollars (\$478,310) from the Dunbarton School Capital Reserve Fund established in March 1991 created for this purpose; this amount includes Twenty-Six Thousand Three Hundred Ten Dollars (\$26,310) for the first year's interest payment on said bond or note and to authorize the School Board to accept any additional federal, state or private grants for this project and take any other action necessary to carry out this vote, including the acquisition and/or conveyance of any necessary utility easements or interests in land to support the project.

(2/3 Vote Required for Passage of this Warrant Article)

Estimated Tax Rate Impact \$0.00. The School Board voted to recommend (5-0-0)

Jeff Trexler moved Article 1 as written and Clem Madden seconded.

Mr. Trexler stated that the Board was going to present discuss and deliberate on Article 1 and Article 2 together because they are linked. Article 1 is funding for the construction project that we have been discussing for a year. Article 2 is putting money into the Capital Reserve Fund. The money that we put into the Capital Reserve Fund with Article 2 in turn is withdrawn in Article 1 to reduce the bond amount. State law requires that Article 1 appear first on the Warrant because it is a bond vote, however state law also allows us to move things around on the warrant if we need to.

Jeff Trexler made a motion to bring forward Article 2 and postpone action on Article 1 until after we have considered and voted on Article 2. Clem Madden seconded. Jeff Trexler spoke to the motion.

Mr. Trexler stated that we are only voting on changing the order of voting on the warrant. This motion is for voting on Article 2 before Article 1. We are going to discuss both and present both articles. The Moderator opened the floor for discussion.

**Ralph Fellbaum, Ray Road** stated that there must be a reason why the State says to vote on Article 1 first. What would be the tax impact if we vote on Article 1 first?

Moderator stated that the reason that bonds appear first on the Warrant is to recognize their importance to the town. Mr. Fellbaum stated that the only reason there is a zero impact is because you are putting Article 2 first. If we don't change the order and vote on Article 1 first, then what is the tax impact?

Mr. Trexler said that he wasn't sure he could say what the tax impact would be if we voted on Article 1 before Article 2 because we would have to restructure Article 1. We could have eliminated Article 2 entirely and instead have Article 1 raise money from capital reserve, through the bond and through taxation, however we recognized that Article 1 requires a 2/3 vote and Article 2 is a simple majority. The school board recognizes that if Article 1 doesn't pass, we still need to continue to put money into our capital reserve. The issues that we are addressing with Article 1 will still continue to come up.

Mr. Fellbaum stated that the board could have figured out the tax impact on Article 1 and believes that it is deceitful to not tell us the tax impact. You are changing the order in order to minimize the tax impact. Mr. Trexler stated that according to state law, the legislative body has the authority to move things around.

**Ed Mears, 45 Barnard Hill Road** stated that the main reasons we are flipping these is to make sure the thing we need to have done is done. It is not to deceive anyone.

Mr. Trexler stated that it is so we have a choice to put money aside. If you don't like how Article 1 is structured, that's okay but we can continue to put money away.

**Matthew Delude, Samuels Road** asked whether we have had a capital reserve fund every year. It is the same as last year. It is essentially to continue to build up the capital reserve fund.

**Fred Mullen** gave a point of clarification on RSA:8-a and commented that the state legislature changed it so the legislative body has the power to decide to move things around.

**There being no further discussion, the Moderator called for a vote on the Motion to bring forward Article 2 at this time and postpone action on Article 1 until after we have considered and voted on Article 2. VOTE: Motion Passed.**

**ARTICLE 2: To see if the School District Will vote to raise and appropriate the sum of Two-Hundred Forty Thousand Dollars (\$240,000) to be added to the existing Dunbarton School Capital Reserve Fund established in March 1991. Said amount is to come from general taxation. (Majority vote required)**

**Estimated Tax Rate Impact \$0.79. The School Board voted to recommend (5-0-0).**

Jeff Trexler moved Article 2 as written. Clem Madden seconded. **Jeff Trexler and Clem Madden spoke to Article 2.** Mr. Madden presented. He stated that there are four goals that will be accomplished with this bond project:

1. Upgrade aging school facilities and equipment
2. Provide one additional classroom to ensure adequate space for all-day kindergarten (ADK)
3. Provide additional office and small instructional spaces to meet the changing need of our growing school
4. Enhance control over access and security at the main entry

Mr. Madden also presented a slide show.

Regarding Goal Number 1:

In the fall of 2016 the Capital Improvement Committee started to develop a capital improvement plan at the request of the school board. This involved engaging a company, called On-Site Insight, to review and examine the facilities and systems at Dunbarton Elementary School. OSI toured the property, interviewed staff and board members and reviewed building plans. They completed a comprehensive analysis and provided a lot of data for the committee to review. OSI's report reviewed 56 different systems or features of the building and tracks over 100 individual items in its replacement schedule which attempts to anticipate building expenses over a 20-year time line.

The next two slides showed the type of information that the report generated. This section of the report shows the item inspected, the quantity, the cost per unit in 2017, the total cost in 2017 dollars, the age of the item, the expected useful life of the item and the replacement schedule of the item.

After reviewing the report and looking at items that were integral to the building functioning efficiently, the CIC recommended several existing building systems as needing to be addressed in a timely manner, meaning within a few years. These items were reviewed last year at the district meeting, and included:

1. The roof- the majority of the roof is 20 years old and has met its expected useful life.
2. Vinyl siding and vertical siding- both of these items are failing, either past their expected useful life or near it at 20 and 28 years old.
3. Toilet renovations- the old bathrooms are at the end of their EULs of 20 years and need to be renovated and upgraded in a manner similar to the project done three years ago.
4. The boiler- the boiler is oil burning and at 20 years old and is nearing the end of its expected useful life of 25 years.

5. Domestic Hot Water System- we need to upgrade this system as most of it is past the EUL of 15 years.
6. UST- these tanks are part of the current system and are about halfway through their EUL
7. HV systems upgrades- we will replace three 28-year-old units: HV6, HV 7 and HV 8.
8. Digital HV Control System- this system is nearly at crisis mode. Currently we run our HV systems through software package that is no longer supported, we have serious problems with it from time to time and need to make sure we are proactive in getting new controls in place before we lose the ability to control the system.
9. Fire alarm system- the current fire alarm is approaching the time when it will no longer be supported by local fire services- it is recommended that we update the system to one that is fully addressable and will also be able to integrate into the existing response centers we use.
10. Window replacements- the majority of the windows have exceeded or are nearing their expected useful lives and given the scope of work that needs to be done in other areas it makes sense to take care of this item now.
11. Septic system replacement- this item was in question but after testing the septic system was found to be functioning perfectly and able to handle all anticipated effluent from the fire house and the school additions.

These items represent the bulk of the work being accomplished with the proposed bond.

Regarding Goal Number 2 - To provide one additional classroom to ensure adequate space for all-day kindergarten (ADK).

The ADK research process began in the fall of 2015 when the school board appointed a committee to study all-day kindergarten and its relative benefits and costs. The ADK committee determined that ADK and its more rigorous instruction of math, reading, writing, social studies, science, technology and music had lasting benefits for all students and particularly for students at risk. The biggest takeaways from the ADK report were:

1. Children who engaged in ADK made statistically significant gains in reading and math over kids who did half day programs.
2. ADK reduces the disruptions and transitions that a student experiences in a day compared to half day kindergarten.
3. ADK provides continuity in schedules for first graders and allows teachers more time for formal and informal instruction.
4. ADK has not shown ANY detrimental effects and ADK students have shown significant academic gains over half day students
5. Research shows that ADK is highly successful at significantly reducing disparities in academic readiness as children enter the crucial two years of Grades 1 and 2.
6. ADK students performed better than the half-day kindergarten peers in reading, mathematics, hand-writing, spelling and English through Grade 3. Students who were enrolled in ADK performed better on every category of the Comprehensive Test of Basic Skills in Grades 3, 5, and 7. Furthermore ADK students earned higher GPAs than their half-day kindergarten peers in Grades 6 - 8.
7. ADK students were less likely than their peers who attended half-day kindergarten to be identified as eligible for special education services through Grade 4.

The costs were determined to be the expense of building an addition and the on-going annual expense of a teacher and an aide for the classroom, which would be approximately \$96,000 per year going forward. Some of the annual expense would be recaptured through increased state aid, which is currently capped at \$1,818 for half day students. The governor signed a bill this summer that would increase ADK student aid to \$2,918 by allocating an additional \$1,100 per ADK student with more possible dependent on the

amount of Keno revenue the state generates going forward. We currently have 35 students who would attend DES for ADK next year; at \$2,918 per student that is approximately \$102,000 in state aid. Typically, we see half of that number of students if we only offer half day, that would amount in approximately \$32,700 in state aid, a decrease of \$69,000 in aid.

Essentially, to offer ADK would cost the district an additional \$27,000 for the teacher and aide and is approximately 9 cents on the tax rate.

Many people have the perception that ADK is glorified “day care.” This perception is incorrect. The reality is that ADK is a serious and rigorous academic undertaking with lasting benefits for our students. This chart shows how our current half day program compares to a proposed full day program at DES. These are showing the weekly amounts of instruction our current program offers versus what students would get in a full day program. The difference is startling and compelling. The reality is that kindergarten is the new first grade and we need to provide this much needed educational edge to our students.

The ADK committee made a final recommendation to the school board that the district provide ADK. In the spring of 2016 the district's voters approved ADK on a conditional basis. When we pass this project the new class room would allow us to provide ADK to our students on a full-time basis.

Regarding Goal Number 3 - to provide additional office and small instructional spaces to meet the changing needs of our growing school.

Dunbarton is growing, as a result Dunbarton Elementary School's student population is growing. The last time the district added significant space for student services was in 1989 when the old multipurpose room was converted into offices. That was 29 years ago. According to the town report DES had 7 classroom teachers and 15 other staff for a total of 22 employees. In 1990 the DES staff included 1 special education teacher and 3 aides.

Currently there are 13 classroom teachers and 38 other staff for a total of 51 employees of the district. This comprehensive and vital staff allows us to keep the large majority of our special education students in our school which not only saves the district money but also provides a richer and more effective education. This staff includes:

Our Special Education Director, special education case managers, special education assistants, speech language pathologist, speech assistant, school psychologist, reading specialist, reading assistant, math interventionists, occupational therapists and a behavior interventionist.

Our break room has not changed since 1989, and there is only room for 10 people to sit at the table. The break rooms also used to store things like extra chairs, or popcorn making machines.

There are a lot of required services which we provide to our students and we need to have the facilities to do that in the most effective way. Right now, our small instructional spaces used by specialists and special education personnel are over-crowded and overly cramped.

Mr. Madden presented a slide showing that the reading specialists' desks are placed in a 160 square foot room which also includes their instructional area. This room may have up to 6 or 7 people trying to teach and learn at once.

The nurses' office has a bathroom which is not wheelchair accessible. We need to be ADA compliant.

Storage areas have been turned into teacher work stations. The science storeroom also houses the teacher laminator, copier, paper supplies, etc. There is no layout or workspace available in here, not to mention that more than one person makes it crowded.

Staff have desks in the hallway, or we have individuals who have their work stations on the teacher room break table. Mr. Madden presented a slide showing the school psychologist's desk location in the hallway by the electric room. The IT specialist uses the break room table as her work space.

The behavior interventionists have their two desks and double instruction spaces crammed into 112 square feet. This room is much too small to be giving instruction to multiple students at one time.

The occupational therapy area is extremely small which results in students receiving and performing OT in the hallways.

One of our storage rooms is currently being used a time out room. These repurposed storage rooms are not ventilated with the correct air flow for human occupancy.

There are students receiving instruction in small groups in the hallway or the town common. The school is in need of more space and this project provides a viable and reasonable way to obtain the needed space and regain the lost storage space.

Regarding Goal Number Four - to enhance control over access and security at the main entry.

In 2014 the New Hampshire Department of Safety/The Division of Homeland Security and Emergency Management did a school security assessment of Dunbarton Elementary School and made several recommendations as to how to improve the school's security. The school accomplished several things in response to the report's observations. This project will also address to enhance the security and control at the main entry.

The redesign of the entry way would allow the DES office staff to visually challenge every visitor prior to admittance to the building. Another reason would be to inhibit the practice known as "tail gating" where someone might walk in unnoticed behind another person who was just buzzed in.

Mr. Madden then asked the Moderator to recognize Mr. Trexler to continue the presentation.

**Mr. Trexler stated that a year ago as we started to discuss how we meet these needs, we started to think of our capital improvements and our operating budget as separate items, differentiating between the two. A capital improvement is something that costs a minimum of \$10,000.00 and has a useful life of 5 years or more. We know that our operating budget varies year to year based on district expenses. Sometimes we have fairly large change in our operating budget. We understand that fluctuations in our tax bills puts a strain on peoples' monthly budgets especially for those with mortgage escrow accounts. There is not a lot we can do about spikes in our operating budget that are driven by things outside of our control but we can and should be able to predict and plan for our capital needs.**

**When we looked to preparing our capital improvements plan we first developed the purpose of the plan which is to meet the districts capital improvements needs in a timely and cost effective manner with steady and predictable annual capital budgets.**

Mr. Trexler discussed the history of the capital budget and Dunbarton's bond history. The District's annual capital budget has diminished greatly over the past nine years. Between 10-20 years ago the capital budget averaged \$198,000 per year but within the past nine years it has averaged only about \$95,000 as the Board cut back on capital spending. In 2007-2008, when the economy changed, the school board started cutting back on expenditures and cut back on putting money into the capital reserve.

The school board identified 4 capital improvement goals:

1. Upgrade aging school facilities and equipment. This includes roofing, siding, windows, boiler and hot water system, lower level toilet rooms, toilet rooms in the 1998 addition, three ventilating H/V units serving the gym, kitchen and lower level toilet rooms and H/V unit in the 1998 wing.
2. Provide one additional classroom to ensure adequate space for all-day kindergarten (ADK). This will be added to the rear of the building so we will have 14 total classrooms, 2 per grade level.
3. Provide additional office and small instructional spaces to meet the changing needs of our growing school. We proposed that this be put on the front of the building.
4. Enhance control over access and security at the main entry.

The school board charged the Capital Improvements Committee (CIC) with developing a Capital Improvement Plan. In 2016-2017 the CIC Committee studied the numerous ways to fund the project with and without bonding. We researched the bond rates and the construction climate. What we found was that inflation for the construction industry is running 4-5%. Bond rates are running about 2.5%. Inflation in construction rises so much faster than interest rates. It became clear we should do all these in 1 large project and do them now.

At the March 2017 Annual School District Meetings, the school board presented Plan G and proposed a warrant article to put \$240,000.00 into the capital reserve. We also proposed a second warrant article to withdraw up to \$100,000.00 from the capital reserve fund to hire design people to prepare the specifications and bring this to you today. Both warrant articles were approved and the CIC evaluated proposals from architectural firms and chose Warrenstreet Architects of Concord. The CIC also evaluated proposals from construction management companies and selected Bauen Corporation of Meredith as the District's Construction Manager.

Now we are designing 100%. We know exactly the scope of work. We can also go out to bid in December. We can line up contractors and subcontractors. We are also able to reduce our contingency fund. The second decision was to go with a construction manager. The difference is that the construction manager works for the district. We still get competitive bidding for all of our sub-contractors and suppliers. Collaboratively we build a budget. We have a tight schedule on this. We get a guaranteed maximum price. If we sign a contract with the construction manager and it costs more, the construction manager eats it. If less, the savings go back to the district.

We got 6 responses for the architectural work. We selected Warren Street architectures. We selected Warren Street for their fee, expertise and qualifications. We received 6 bids for the construction management and selected Bauen Corporation.

We discovered additional space needs. The bookshelves need to be moved because they present code violations. We need at least 1 more toilet fixture to meet the code. We also need more small instructional space. OT in room 313 was not large enough.

What was suggested is a three classroom addition on the rear and repurpose two small existing classrooms. There are some definite advantages. It pairs the grade levels, as well as concentrates the construction. Moving the construction to the back is safer. That allows us to add the HVAC to

the attic above the addition. We will be able to increase the parking and add 6 spaces. Some disadvantages is that the cost is more and it also encroaches on the playground. A big plus is that the entry door will be more visible. We will capture more space in our storage rooms. The teacher's room has a door in the vestibule which will give additional space for night time meetings. We will still have a net of a 1 classroom addition.

Mr. Trexler reviewed the changes to the exterior. We will also replace our 20 year old boiler with two propane fired boilers and own the propane tanks rather than lease. We will fix some code issues with our fire alarm system. Our digital control system is on its last leg and will be replaced.

We will be adding air conditioning to the library and administrative office area. We bid that as a separate item. A couple of years ago, we looked into that and it was \$70,000.00. This time we looked at it and it is \$35,000.00. We decided to replace all the carpeting in the corridor. We have been taking care of that by doing a couple of rooms at a time out of our operating budget. Covering the corridors however is a much larger expense. It makes sense to do it now. We received good pricing.

The funding for the design phase in 2017 - 2018 which included the fees for design and construction manager fee, an environmental report, the under slab pipe inspection and miscellaneous expenditures totaled \$92,000.00 This withdrawal came out of the capital reserve fund from the amount approved last year by the voters.

In 2018-2019, the cost of construction, the construction management fee and a 6% contingency fee is a guaranteed maximum price of \$2,185,000.00.

In addition, the District will have some expenses which includes Architectural engineering fees, submittal fees, testing services, duct cleaning, temporary storage, furniture & equipment as well as legal/bond counsel. Anytime a municipality has a bond, the municipality has to hire bond counsel. The total amount of these expenses is \$62,000.00. The total cost to construct the project for the year 2018-2019 is \$2,247,000.00

Mr. Trexler discussed the detail as to how the District will pay for this. They proposed to withdraw \$426,000.00 from the capital reserve fund for the following: \$121,000.00 for the contingency and \$305,000.00 to reduce the bond. You don't want to borrow contingency money. A grant to be determined March 12, 2018 is estimated at \$26,000.00. The state is offering grants for security measures. It is 80% funding. We conservatively figure that to be \$26,000.00. If we get the whole \$35,000.00, then we will further reduce the bond. The balance is the bond. The principal amount of the 10 year bond is \$1,795,000.00. The total 2 year cost of the project to design and construct is \$2,339,000.00. The total FY2018-2019 funding for construction is \$2,247,000.00. \$26,310.00 is the total amount of interest to be paid on the bond for the year 2018-2019. We built that into Warrant Article 1. The total amount for Warrant Article 1 is \$2,273,310.00.

We are estimating a 2.5% annual interest rate on the bond. We know rates are going up. The NH Municipal Bond bank says that is a reasonable rate projection. We will make two bond payments a year; in August and February. The first payment of \$26,310.00 is due in February. The 10 year bond spills into the 11th year. Mr. Trexler then reviewed the capital budget and capital reserve fund schedule. The total 10 year bond interest is projected to be \$250,123.00. The total 10 year cost of the project is projected to be \$2,589,123.00.

Warrant Article 2 proposes depositing \$240,000.00 into the Capital Reserve Fund as the 2018-2019 capital budget. It is identical to the amount approved last March, representing a level funded

capital budget. The money deposited will be withdrawn, along with additional money already in the reserve fund as part of the funding for the construction project specified in Article 1. The tax rate impact of Article 2 is \$0.79.

If Articles 1 and 2 are approved, the School Board proposes reducing the annual budget for fiscal year 2019-2020 and beyond from \$240,000.00 to \$230,000.00 for the 10 year life of the bond. This will cover the bond payments and replenish the Capital Reserve Fund a little each year. In 5 years we will reevaluate to see what capital needs may be on the horizon and recommend adjustments to future annual capital budgets if necessary.

Mr. Trexler stated that what the Board is proposing for Article 1 is consistent with our history of what we have been spending on our capital budgets.

The Moderator opened the floor for discussion on Article 2.

Cynthia Kaminsky, 23 Tucker Hill Road stated that Article 2 as written, is a slush fund. Even though the intent, without specifically written in, there is no guarantee that the money will not be spent. She said that it is a lot of money and needs to know where the money is going and how much is being spent.

Mr. Trexler explained that a Capital Reserve Fund is a common method to set money aside. The money can only be deposited by a vote and can only be withdrawn based on a vote. Mr. Trexler further explained that the Article says "up to" so we will not withdraw the entire amount.

Ms. Kaminsky stated that the reason why people asked that this Article be second is so that you can give us the numbers.

The Moderator clarified that any expenditures have to be approved by the assembly. This is not a fund that can be spent without voter approval.

Mr. Trexler explained that Article 2 puts money into Capital Reserve and Article 1 withdraws money from the Capital Reserve.

Cynthia Kaminsky made a motion to consider Article 1 before Article 2. J.R. Hoell seconded the motion. She stated that the voters should know what money is being spent on what conditions. We need to know the expenses.

Ken Cook, 240 Stark Hwy North asked if and when Article 1 is approved does that lock us in for the next 10 years to putting \$240,000.00 to \$250,000.00 in the fund year after year. Mr. Trexler indicated no. It does commit us to an annual capital budget to make the bond payments each year. He further stated that if the assessed value of your property today is \$250,000.00 and the impact is \$0.79, then it is \$197.50 on your tax bill this year. Mr. Ouellet stated that the money would be in the budget to make those bond payments. It doesn't go into and out of a Capital Reserve Fund. Mr. Cook stated that this will mean an increase in the tax rate of \$0.80 - \$1.00 each year for 10 years. Mr. Trexler stated that next year it would probably be close to \$0.76 on the tax rate.

Matt Colby, Old Fort Lane asked if this is actually a motion for reconsideration. Mr. Ouellet stated that he wondered this as well but decided there has been a lot of information provided and considers it germane so he allowed the motion go forward.

Ed Mears, 45 Barnard Hill remarked that if we put the money and vote either way, the money is there as a savings account to pay for the capital things that come up as improvements or repairs.

Fred Mullen, 14 Stark Lane stated that the body already voted to vote on Article 2 first and that this sounds like a motion for reconsideration. He asked if the person putting forth the motion to consider Article 1 before Article 2 was on the prevailing side. Mr. Ouellet stated that his decision was to hear the motion and not consider it as a motion for reconsideration.

Real Boyer, 1017 Meadow Lane stated that you are looking to withdraw \$426,000.00 from the Capital Reserve Fund and there isn't enough in that fund right now. He asked where the rest of the money is coming from. Mr. Trexler stated that is the reason to vote on Article 2 before Article 1.

Mr. Boyer also asked about the \$0.79 increase and would that be the approximate increase each year for the next 9 years.

Matthew Delude asked for a point of order. The moderator found it germane to the discussion. Mr. Trexler stated that Mr. Boyer is correct and it would most likely be closer to \$.076 increase on the tax rate next year.

There being no further discussion, the Moderator called for a vote on the Motion to consider Article 1 before Article 2. VOTE: Motion Failed.

Moderator stated that we are still considering Article 2 and asked if there is any comment on Article 2.

Cynthia Kaminsky stated that she wants to put in wording in Article 2 that states the categories and the maximum amounts. If Article 1 does not pass we still need to know what that money is being spent on. It can't be a slush fund. The Moderator explained that the money in the Capital Reserve Fund can't be spent except by this assembly.

Ms. Kaminsky asked why we have to fund \$240,000.00 if Article 1 is not passed. Is there a lower amount, perhaps \$125,000.00 which would ease the tax-burden. This is a community and we have to do what is best for the whole community. She needs to know expenses so we are still covering the high probability of items.

Mr. Trexler stated if something happens tomorrow and we need to replace the boiler, we can't tap the fund without calling a special meeting. Ms. Kaminsky asked how much are the high probability items that may fail before we get to another vote. \$125,000.00 would cover those high probability items.

Debra Foster, 11 Stark Highway South stated that if we change the amount and Article 1 passes, we will have to borrow more money because we will not have enough money.

Ed Mears 45 Barnard Hill asked about the amount in the Capital Reserve Fund currently and commented that the items Onsite Insight identified could cost in excess of \$502,000.00.

Jarrett Duncan stated that legally we can't rewrite a warrant article. We can change the amounts. For practical purposes, we should vote on Article 2 then vote on Article 1 and if that doesn't pass, then reconsider Article 2 and change the amount but legally we can't change the language.

JR Hoell stated that a reconsideration motion would have to happen immediately after voting on that warrant article.

Ms. Kaminsky stated that we are pushed into a corner by not knowing what the discussion will be on Article 1.

Ms. Kaminsky made a motion to amend Article 2 to read: To see if the School District will vote to raise and appropriate the sum of One Hundred Twenty Five Dollars (\$125,000.00) if Article 1 fails, the amount to be added to the existing Dunbarton School Capital Reserve Fund established in 1991. Said amount is to come from general taxation. Hearing no second, the Moderator returned to discussion on Article 2.

Gary Voss, 62 Old Hopkinton Road stated that this fund was established in 1991 and now you are saying the siding has holes in it, windows don't lock, and the roof has shingles that need replacing. He asked if any repairs have been made. Mr. Trexler stated that we have made repairs. We try to maintain the building but at some point, we have to do more than maintenance. There are a lot of things that are at the end of their useful life.

Gary Voss stated that as these things come due at different times, where is the money in the fund. His vote is for no more taxes. You need to work within your budget and also plan ahead.

Matthew Delude asked about the inflation spreadsheet and commented about living within the budget. Our school board has lived under the budget. They are getting it back to where it should have been all along. The economy is getting better and now is the time to fix things. At a fair minimum we need to put the money into the capital reserve fund. Now is the time for us to do the right thing.

Real Boyer asked why the teachers get an increase in salary and pension and we don't.

Frank Black, Tucker Hill Road requested a secret ballot on Article 2. The Moderator stated that the request needs to be in writing with the signature of 5 registered voters.

Mr. Trexler stated that we are level funding. We should be able to predict our capital fund. We are looking out for the taxpayers. He is a taxpayer as well. In the past when the board had to cut back on projects, they made choices that reduced the quality of the work. We spent \$890,000.00 fixing problems that could have been taken care of in 1988. That is because they cut back on the quality of construction. Mr. Trexler doesn't want to be standing here in 5- 10 years saying we need to fix things we should have already fixed.

Mr. Fred Mullen stated that there was a request for a secret ballot. The Moderator responded that he did not receive a written request by 5 registered voters.

There being no further discussion, the Moderator called for a vote on Article 2 to see if the School District will vote to raise and appropriate the sum of Two-Hundred Forty Thousand Dollars (\$240,000) to be added to the existing Dunbarton School Capital Reserve Fund established in March 1991. Said amount is to come from general taxation.  
(Majority vote required)

Estimated Tax Rate Impact \$0.79. The School Board voted to recommend (5-0-0). VOTE: Article 2 Passed.

The Moderator opened the floor for discussion and comments on Article 1.

Ken Cook, Stark Highway North asked that now that Article 2 is approved are there things that could be done in 2-3 phases. Is there a way this could be broken into pieces even though it may not be the most efficient way? There are people on a budget with limited income and a yearly increase on the tax rate over 10 years is a killer.

Mr. Trexler stated that when we first started looking at this, we considered breaking up the project and it ended up being an eight year project. It's hard to break it up into an even capital budget. Our annual capital budget had to jump up to \$300 - 350,000.00 because inflation over time is driving the costs way up. Plus, we are pushing things out that need to be fixed.

Heather Metzger, 22 Flintlock Farm Road stated that Mr. Trexler made a comment that work done in 1988 was subpar. Mr. Trexler stated that was when the heating system was put in and that was the root of the problem. Ms. Metzger then asked if the work done by the volunteers in 1998 was subpar and Mr. Trexler replied absolutely not, it is some of the best work he has seen at that school. Ms. Metzger asked if the board had considered having volunteers do some of the work.

Mr. Trexler explained in this case there are a lot of things that have to happen and there are a lot of liability issues plus it is a very tight schedule. We will end up slowing the contractors down. There will be opportunities for volunteers to pack and unpack, help with the playground, taking down ceiling tiles, etc. There will be a sign up list. That doesn't affect the cost of the Article.

Robert Tavis, 51 Old Fort Lane asked if Article 1 passes what the tax rate will be. Mr. Trexler explained that Article 1 doesn't affect our tax rate this year. Article 2 this year will add \$0.79 to the tax rate. When we get to about year 5, we will bring back Onsite Insight to look to the future. The goal is to meet our needs in a steady predictable manner.

The Moderator explained the procedure for ballot voting.

Cynthia Kaminsky had a question about the board's ability to accept grants. The Moderator stated that we ended discussion on Article 1 and suggested that Ms. Kaminsky speak to the board informally.

Moderator opened the polls for ballot voting on Article 1 at 3:43 pm. He stated that the polls will remain open for one hour. The polls will stay open to 4:43 pm.

Procedurally, the Moderator suggested that the assembly continue with consideration of other Warrant Articles having minimal or no tax impact while waiting for the polls to close for Article 1.

**ARTICLE 3:** Shall the School District vote to adopt the provisions of RSA 32:5 V-a, to require the governing body, relative to budget items or any warrant article, to record votes and the numerical tally of any such vote to be printed next to the affected warrant article.

Estimated Tax Rate Impact - \$0.00. The School Board voted to recommend (5-0-0)

Heather Lalla moved Article 3 as written. Jarrett Duncan seconded. Mrs. Lalla presented. Mrs. Lalla asked to adopt this Article 3 and explained that this is what the board has done for many years. Article 3 will put the board's votes on all articles. She stated that the school board does this now but this article will ensure that all future boards continue to do this.

The Moderator opened the floor for discussion. There being none, Moderator called for a vote on Article 3. **VOTE: Article 3 Passed.**

**ARTICLE 4: Shall** the School District vote to adopt the provisions of RSA 32:5 V-b, to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body shall contain a notation stating the estimated tax impact of the article.  
Estimated Tax Rate Impact - \$0.00. The School Board voted to recommend (5-0-0).

Heather Lalla moved Article 4 as written. Jarrett Duncan seconded. Mrs. Lalla presented and explained that the board chose to voluntarily put the tax impact on each article. She further stated that this Article proposes adding the estimated tax impact to the voters on each Warrant Article. The wording on the article would read "Estimated Tax Rate Impact - \$0.00".

The Moderator opened the floor for discussion. There being none, the Moderator called for a vote on Article 4. **VOTE: Article 4 Passed.**

**The Moderator suggested waiting to vote on Article 5 until after the vote on Article 1.**

**ARTICLE 5: Operating Budget.** To see if the School District will vote to raise and appropriate the sum of Six Million Nine Hundred Eighteen Thousand Ninety-Three Dollars (\$6,918,093) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory and contractual obligations of the District or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. This warrant article includes the appropriation for food service. (A Majority vote is required).

Less Estimated Revenues: \$1,345,886  
Estimated Tax Rate Impact: \$16.076 Local, \$2.44 SWEPT  
The School Board voted to recommend (5-0-0)  
Deborah Trottier moved Article 5 as written. Jarrett Duncan seconded.

**Jonathan Routhier, Long Pond Road, made a motion to consider Article 6 before Article 5. Jeff Trexler seconded the motion.** The Moderator opened the floor for discussion.

**Fred Mullen** suggested that we discuss the budget up to taking the vote that way it will be taking an hour to discuss.

**There being no further discussion, the Moderator called for a vote on the Motion to consider Article 6 before Article 5. VOTE: Motion Passed.**

**ARTICLE 6: Dunbarton Community Center Capital Reserve Fund.** To see if the School District will vote to raise and appropriate up to One Thousand Dollars (\$1,000) for deposit into the existing Dunbarton Community Center Reserve Fund established in March 2008 and to authorize the use of that amount from the June 30, 2018 Unreserved Fund balance (surplus) available for transfer on July 1, 2018. (Majority vote required) The School Board voted to recommend (5-0-0).  
Estimated Tax Rate Impact \$0.00. School Board voted to recommend (5-0-0)

Deborah Trottier moved Article 6 as written and Heather Lalla seconded. Mrs. Trottier presented. She stated that this fund used to be called the kitchen fund but now is the Community Center Reserve fund. This article represents a collaboration between the School Board and the Board of Selectmen. As both the town and the school use the Noyes Community Center, we match some of the costs of maintenance and/or replacement of equipment in the community center. Should there be an expense for the community center, the school board would expend half the cost from the fund and match it from our budget. This article allows the school district to accept the \$1,000 yearly contribution for the fund from town and just a note, the fund has a cap of \$10,000.

**There being no discussion, the Moderator called for a vote on Article 6. VOTE: Article 6 Passed.**

The Moderator then returned to discussion on Article 5. Mrs. Trottier stated the Dunbarton School Board, faculty, staff, and Administration have worked very hard over the last few months to bring forward a thoughtful, responsible budget and warrant articles that will determine the course of education for our elementary, middle and high school students. She stated that Jarrett Duncan will go over the budget numbers. It in general follows the proposed budget sheet summary sheet found on page 4-5 of the packet. Mr. Trexler will then go over the Revenue and Tax sheet found on page 6. The School Board and the Administration have a goal in the budget process to not only maintain the current education programs, but to continue to improve them where possible.

The board uses several sources to determine the budget. They look at input from the administration and staff, as well as any tuition obligations, contractual obligations and any additional items that need to be addressed at the school. Mrs. Trottier noted that not much of the budget is discretionary, most of it is contractual, wage and benefits, and transportation. She then asked the Moderator to recognize Jarrett Duncan to speak on the budget.

Mr. Duncan explained that having in mind the potential increase in expenses related to the proposed capital improvement renovations and upgrades, the Board and Administration made great efforts to maintain the operating budget for the school district as close to level-funded as possible. Of course, certain expenses within the budget are required by law or contract and those costs are largely beyond their control so the focus was on limiting any additional expenses that are not critical at this time. Overall, the total net operating budget is expected to be around \$6.9 million, which is an increase of approximately \$375,000 from the prior year. As explained further below, this increase is almost entirely attributable to the increase in students attending Bow Memorial School (BMS) and Bow High School (BHS), additional staff for All-Day Kindergarten and the addition of several aides to support special education services at BMS.

The main driver of the operating budget (approximately 75% of all expenses) relates to the delivery of educational services for elementary, middle and high school students. The elementary portion of the budget is separated into various sections pertaining to tuition costs for sending students to BMS and BHS, teacher salaries, staff wages, training and professional development expenses, supplies, equipment and technology.

For the elementary portion, the Board expects an increase of approximately \$110,000 due mostly to the addition of one teacher and one aide for All-Day Kindergarten, which also includes benefits. There are also small increases for delivering services related to physical education, music and art instruction to kindergarten students, additional costs for classroom training programs, and some small furniture purchases. They do expect to see a decrease in special education costs at the elementary school of approximately \$35,857 due to certain students receiving these services transitioning to the middle school. Otherwise, this portion of the budget is comparable to the prior year.

For the middle school portion, there is an increase of approximately \$45,000 from the prior year due to an increase in the number of students in grades 7 and 8 attending BMS. In 2017-18, they budgeted for 55 middle school students at BMS and we expect an increase of 8 students to 63 for 2018-19. The budgeted tuition rate for the current year is \$12,149 per student and expect the rate for 2018-19 will decrease by about \$800 to \$11,322 per student. Thus, despite a small increase in the total number of students, a decrease in the tuition rate makes the overall increase in expenses for these services only marginally higher than the prior year. In addition to the regular education costs, they are also expecting an increase of

approximately \$46,000 for the addition of several aides to support individual special education needs. They also expect an increase of approximately \$77,944 for special education services at the middle school, which is mostly due to certain students transitioning from the elementary school.

At the high school level, there is an expected increase of approximately \$127,000 from the prior year due to an increase in the number of students in grades 9-12 as well as an increase in tuition rates. During the 2017-18 school year, they budgeted for 129 students at BHS in grades 9-12 at a cost of \$13,519 per student, and 8 students at Goffstown High School in grades 11-12 at a cost of \$13,918 per student. For 2018-19, they are budgeting for 140 students at Bow at a cost of \$13,848 per student, and 3 students at Goffstown at a cost of \$14,614 per student. As to special education services at BHS, they expect only minor increases from the prior year. Thus, for next year, they expect we will a rise in tuition expenses due to an increase of 6 in the total number high school students as well as an increase in tuition rates.

The remainder of the budget covering pupil support, instructional support, general administration, facilities, food service, and debt service remained generally comparable to the prior year with only minor increases where necessary, mostly due to a 2% increase in wages and salaries.

Some other areas of note include library/media and technology services. The library/media services line is down \$12,111 due to a staff retirement and the change from an employee that has been with DES for a long time to a new employee who would be earning less, including longevity. Also, the benefit eligibility is less because of the years of service.

Finally, an increase in technology services is expected. First, they moved some existing expenses of approximately \$7,000 that were in other parts of the budget to the technology section where they belong. Second, they intend to purchase new services totaling \$5,126 that include professional development, network management software, Microsoft licensing, and student achievement data analysis. Third, there is also an equipment expense increase of \$5,738, most of that increase is in infrastructure which is greatly in need of upgrading. The total tax rate impact is estimated at \$1.24.

Mr. Trexler discussed the revenue and tax impact estimates. The net operating budget difference from the 2017-2018 year and the proposed 2018-2019 year is \$378,001.00 which is 5.78% and equals a tax rate impact of \$1.24 over last year. Last year there was an Article approving \$240,000.00 to be added to the Capital Reserve Fund and this year Article 2 passed adding \$240,000.00 to the Capital Reserve Fund. That is level funding. There is no tax rate impact change.

Looking at revenues, there is miscellaneous revenue for the rent received from the after school program. The legislature no longer funds school building aid; that has expired. We are looking at a fairly significant increase of \$15,000.00 in our Medicaid funding due to a significant increase in our special education needs. Catastrophic aid will stay the same as last year. State child nutrition will increase by \$500.00 and federal child nutrition will increase by \$2,000.00. Food service sales are up by \$7,000.00 while warrant articles funded by fund balance will remain the same. The prior year fund balance to reduce taxes will go down. That is the money we have left over in our budget on June 30th. Some years we spend more than our budget and some years we have money left over. Last year we had more than \$339,000.00 left over. This year we are projecting \$195,000.00 left over. The \$339,000.00 includes \$146,000.00 we received as a result of the Dover lawsuit.

In Goffstown, there were errors when they were filing different forms with DRA and the Department of Education. Auditors discovered the discrepancies in the filing of the forms and found additional money. We were with Goffstown for some of those years including the years when there were discrepancies with the filings so we hired a forensic auditor to review this. Our auditors haven't completed their work, however they have indicated that the amount is significant; somewhere in the vicinity of \$600,000.00 -

\$800,000.00. The board will get the report next week. We could be looking at a significant 1 time decrease in our taxes. We don't have all of the information yet but initial information is that we will get a significant amount of money.

Mr. Trexler then reviewed the State adequacy grant. Last year we received \$937,000.00 from the state and we raised \$666,338.00 for SWEPT. This year we are looking at an increase in the state education grant to \$1,026,125.00 as well as an increase in SWEPT. This is just an estimate

**Line Comeau of Goffstown, NH** asked for permission to speak. The Moderator stated that it is up to the townspeople.

Line Comeau stated that she owns property in Dunbarton. The board is informing the assembly that the increase of the budget will be an increase on the tax rate of \$1.24 if the warrant article passes. There is also another \$0.79 increase for Article 2.

Mr. Trexler stated that his spreadsheet is based on the change in the operating budget, however, the \$240,000.00 is the same as last year so there is no change. If we voted down Article 2 the rate would have gone down \$0.79.

Ms. Comeau stated that those warrant articles are over and on top of the operating budget.

**Heather Metzger, Flintlock Farm Road** asked whether the board has done a polling of which students will take advantage of the voucher for school choice and asked if the board has considered how that will affect the budget.

Mr. Trexler stated that the board has not taken a poll and doesn't know the impact on the Dunbarton school district. It will depend on whether we are talking elementary school students, or high school students. For our district, the elementary school would have an impact on our budget. If we lose 10 kids we will lose \$36,000.00, however, if it happens at the high school, we wouldn't be spending \$12-13,000.00 per student on tuition.

Ms. Metzger stated that if enough parents pull their kids out then there won't be the need for capital improvements. Dunbarton is notorious for having small class sizes. This may change the whole dynamics.

**The Moderator closed the polls at 4:43 p.m. for the ballot voting on Article 1. Selectman Michael Kaminski emptied the ballot box and held the ballot box up to display the empty box to the entire assembly.**

**Joseph Galuska, 328 Stark Hwy** asked about skipping the addition and just put on a metal roof, address the heating system and fix the bathrooms.

**Deb Foster, 11 Stark Hwy South** gave an update on the legislative bill regarding school choice. She said that it is still in the committee level and the legislature is proposing to cap the number of students.

**Colleen Madden, Robert Rogers Road** stated that she is very grateful to the board for the tremendous amount of work they have done. Jeff Trexler deserves a statue for the amount of time he has committed to the town of Dunbarton. There is a joy to be part of a community that invests in the education of our children.

**The Moderator read the results of the ballot vote on Article 1, To see if the School District will vote to raise and appropriate the sum of Two Million Two Hundred Seventy-Three Thousand Three**

**Hundred Ten Dollars (gross budget) (\$2,273,310) for the addition and renovations to Dunbarton Elementary School and to authorize the issuance of not more than One Million Seven Hundred Ninety-Five Thousand Dollars (\$1,795,000) of bonds or notes in accordance with the provisions of The Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore to authorize the withdrawal of up to Four Hundred Seventy-Eight Thousand Three Hundred Ten Dollars (\$478,310) from the Dunbarton School Capital Reserve Fund established in March 1991 created for this purpose; this amount includes Twenty-Six Thousand Three Hundred Ten Dollars (\$26,310) for the first year's interest payment on said bond or note and to authorize the School Board to accept any additional federal, state or private grants for this project and take any other action necessary to carry out this vote, including the acquisition and/or conveyance of any necessary utility easements or interests in land to support the project.**

**(2/3 Vote Required for Passage of this Warrant Article)**

**Estimated Tax Rate Impact \$0.00. The School Board voted to recommend (5-0-0)**

**The ballot vote on Article 1 was 194 in favor and 62 opposed. Article 1 passed with 75.8% of the vote.**

There being no further discussion on Article 5, the Moderator called for a vote on **ARTICLE 5: Operating Budget. To see if the School District will vote to raise and appropriate the sum of Six Million Nine Hundred Eighteen Thousand Ninety-Three Dollars (\$6,918,093) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory and contractual obligations of the District or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. This warrant article includes the appropriation for food service. (A Majority vote is required).**

**Less Estimated Revenues: \$1,345,886**

**Estimated Tax Rate Impact: \$16.076 Local, \$2.44 SWEPT**

**VOTE: Article 5 Passed.**

To transact any other business that may legally come before the meeting. David Constant made a motion to dissolve this meeting. Peter Weeks seconded. **VOTE: Motion to dissolve Passed.** The 2018 Annual School District Meeting adjourned at 4:55 p.m. 260 registered voters were in attendance.

Submitted by,

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Judith van Kalken

## ELECTION RESULTS 2018

### FOR SCHOOL BOARD FOR THREE YEARS VOTE FOR NOT MORE THAN TWO

| CANDIDATE       | # OF VOTES | ✓ |
|-----------------|------------|---|
| Jeffrey Trexler | 139        | ✓ |
|                 |            |   |
|                 |            |   |

### FOR SCHOOL MODERATOR FOR THREE YEARS VOTE FOR NOT MORE THAN ONE

| CANDIDATE | # OF VOTES | ✓ |
|-----------|------------|---|
|           |            |   |
| NONE      |            |   |
|           |            |   |

### FOR SCHOOL CLERK FOR THREE YEARS VOTE FOR NOT MORE THAN ONE

| CANDIDATE | # OF VOTES | ✓ |
|-----------|------------|---|
|           |            |   |
| NONE      |            |   |
|           |            |   |

### FOR SCHOOL TREASURER FOR THREE YEARS VOTE FOR NOT MORE THAN ONE

| CANDIDATE | # OF VOTES | ✓ |
|-----------|------------|---|
|           |            |   |
| NONE      |            |   |
|           |            |   |

**DUNBARTON SCHOOL DISTRICT WARRANT**  
**Election of Officers**  
**2019**

**THE STATE OF NEW HAMPSHIRE**

**To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in District affairs:**

**YOU ARE HEREBY NOTIFIED TO MEET AT THE DUNBARTON COMMUNITY CENTER IN DUNBARTON ELEMENTARY SCHOOL IN SAID DISTRICT ON THE 12<sup>th</sup>, DAY OF MARCH 2019, AT SEVEN O’CLOCK IN THE MORNING (7:00 AM) TO CAST BALLOTS FROM THAT HOUR OF SAID DAY UNTIL AT LEAST SEVEN O’CLOCK IN THE EVENING (7:00 PM), UNLESS OTHERWISE DIRECTED BY THE MODERATOR, FOR THE FOLLOWING MATTERS:**

- 1. To choose Two members of the School Board for the ensuing three years,**
- 2. To choose One member of the School Board for one year,**
- 3. To choose a School District Official(s) for one year, namely: School District Clerk.**

**GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS 11<sup>th</sup> DAY OF FEBRUARY 2019.**

*Deborah Frottier*

---

*Garrett Duncan*

---

*Geoffrey Moody*

---

*Clement Madden*

---

*Jeffrey Frexler*

---

**SCHOOL BOARD**

**A TRUE COPY OF WARRANT – ATTEST:**

*Deborah Frottier*

---

*Garrett Duncan*

---

*Geoffrey Moody*

---

*Clement Madden*

---

*Jeffrey Frexler*

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**SCHOOL BOARD**

# **DUNBARTON SCHOOL DISTRICT WARRANT**

## **2019 WARRANT**

### **THE STATE OF NEW HAMPSHIRE**

To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE DUNBARTON COMMUNITY CENTER AT DUNBARTON ELEMENTARY SCHOOL IN SAID DISTRICT ON SATURDAY, THE 9<sup>TH</sup> DAY OF MARCH 2019, AT THREE O'CLOCK IN THE AFTERNOON, TO ACT UPON THE FOLLOWING SUBJECTS:

#### **ARTICLE 1**

To see if the School District will vote to raise and appropriate the sum of Seven Million Four Hundred Forty-Two Thousand Eight Hundred Two Dollars (\$7,442,802) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory and contractual obligations of the District or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. This warrant article includes the appropriation for food service. (Majority vote required)

*Less Estimated Revenues: \$1,478,302*  
*Estimated Tax Rate Impact - \$16.93 Local, \$2.48 State Wide Education Property Tax (SWEPT)*

The School Board voted to recommend (4-0)

#### **ARTICLE 2**

To see if the School District will vote to raise and appropriate the sum of Four Thousand Two Hundred Forty-Five Dollars (\$4,245) to be added to the existing Dunbarton School Capital Reserve Fund established in March 1991. Said amount is to come from general taxation. (Majority vote required)

*Estimated Tax Rate Impact - \$0.01*  
The School Board voted to recommend (4-0)

#### **ARTICLE 3**

To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the Dunbarton School Board and the Dunbarton Education Association which calls for the following increases in salaries and benefits at the current staffing levels over those paid in the prior fiscal year:

| Fiscal Year | Estimated Increase |
|-------------|--------------------|
| 2019-20     | \$79,581           |
| 2020-21     | \$74,336           |
| 2021-22     | \$75,267           |

and further to raise and appropriate the sum of Seventy-Nine Thousand Five Hundred Eighty-One Dollars (\$79,581) for the 2019-20 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (Majority vote required)

*Estimated Tax Rate Impact - \$0.26*  
The School Board voted to recommend (4-0)

#### **ARTICLE 4**

To see if the School District will vote to raise and appropriate the sum of Twenty-Thousand Seven Hundred Sixty-Two Dollars (\$20,762) for the Dunbarton School District's share of the cost to convert an existing part-time position funded by the Dunbarton Police Department into a full-time position with School Resource Officer duties for the Dunbarton School District. Said amount is to come from general taxation. Passage of this article is contingent upon the Dunbarton Board of Selectmen creating the full-time position. (Majority vote required)

*Estimated Tax Rate Impact - \$0.07*  
The School Board voted to recommend (4-0)

#### **ARTICLE 5**

To see if the School District will vote to raise and appropriate the sum of Twenty-Six Thousand Dollars (\$26,000) for the purchase and installation of audio-visual equipment in the Dunbarton Community Center located at Dunbarton Elementary School and to authorize the withdrawal of Five Thousand Dollars (\$5,000) from the Dunbarton Community Center Capital Reserve Fund established in March 2008 created for that purpose and to authorize the withdraw of Fourteen Thousand Dollars (\$14,000) from the Dunbarton School Capital Reserve Fund established in March 1991 created for that purpose and to accept a donation from the Dunbarton Parent Teacher Organization in the amount of Seven Thousand Dollars (\$7,000).

*Estimated Tax Rate Impact – \$0.00*

The School Board voted to recommend (4-0)

#### **ARTICLE 6**

To see if the School District will vote to raise and appropriate up to One Thousand Dollars (\$1,000) for deposit into the existing Dunbarton Community Center Capital Reserve Fund established in March 2008 and to authorize the use of that amount from the June 30, 2019 Unreserved Fund balance (surplus) available for transfer on July 1, 2019. (Majority vote required)

*Estimated Tax Rate Impact – \$0.00*

The School Board voted to recommend (4-0)

To transact any other business that may legally come before the meeting.

## OCTOBER ENROLLMENTS 2015 - 2018

### DUNBARTON ELEMENTARY SCHOOL

| <b>GRADE</b>    | <b>2015</b> | <b>2016</b> | <b>2017</b> | <b>2018</b> |
|-----------------|-------------|-------------|-------------|-------------|
| Kindergarten    | 8           | 35          | 14          | 38          |
| Grade 1         | 31          | 26          | 37          | 25          |
| Grade 2         | 29          | 31          | 26          | 39          |
| Grade 3         | 39          | 31          | 34          | 26          |
| Grade 4         | 31          | 41          | 33          | 34          |
| Grade 5         | 22          | 31          | 42          | 36          |
| Grade 6         | 34          | 21          | 32          | 43          |
| <b>Subtotal</b> | <b>194</b>  | <b>216</b>  | <b>218</b>  | <b>241</b>  |

### TUITIONED TO MOUNTAIN VIEW MIDDLE SCHOOL

| <b>GRADE</b>    | <b>2015</b> | <b>2016</b> | <b>2017</b> | <b>2018</b> |
|-----------------|-------------|-------------|-------------|-------------|
| Grade 7         | 0           | 0           | 0           | 0           |
| Grade 8         | 0           | 0           | 0           | 0           |
| <b>Subtotal</b> | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    |

### TUITIONED TO GOFFSTOWN HIGH SCHOOL

| <b>GRADE</b>    | <b>2015</b> | <b>2016</b> | <b>2017</b> | <b>2018</b> |
|-----------------|-------------|-------------|-------------|-------------|
| Grade 9         | 4           | 0           | 0           | 0           |
| Grade 10        | 3           | 3           | 0           | 0           |
| Grade 11        | 23          | 5           | 3           | 0           |
| Grade 12        | 24          | 20          | 2           | 2           |
| <b>Subtotal</b> | <b>54</b>   | <b>28</b>   | <b>5</b>    | <b>2</b>    |

### TUITIONED TO BOW MEMORIAL SCHOOL

| <b>GRADE</b>    | <b>2015</b> | <b>2016</b> | <b>2017</b> | <b>2018</b> |
|-----------------|-------------|-------------|-------------|-------------|
| Grade 7         | 29          | 33          | 29          | 31          |
| Grade 8         | 37          | 29          | 34          | 29          |
| <b>Subtotal</b> | <b>66</b>   | <b>62</b>   | <b>63</b>   | <b>60</b>   |

### TUITIONED TO BOW HIGH SCHOOL

| <b>GRADE</b>    | <b>2015</b> | <b>2016</b> | <b>2017</b> | <b>2018</b> |
|-----------------|-------------|-------------|-------------|-------------|
| Grade 9         | 30          | 40          | 30          | 37          |
| Grade 10        | 25          | 33          | 43          | 28          |
| Grade 11        | 3           | 25          | 31          | 39          |
| Grade 12        | 3           | 2           | 24          | 37          |
| <b>Subtotal</b> | <b>61</b>   | <b>100</b>  | <b>128</b>  | <b>141</b>  |
| <b>TOTAL</b>    | <b>375</b>  | <b>406</b>  | <b>414</b>  | <b>444</b>  |

**Dunbarton School District**  
**Projected Revenues 2019-2020**

|                                                             | <u>2017 - 2018</u><br><u>Actual</u> | <u>2018 - 2019</u><br><u>Approved</u><br><u>MS24</u> | <u>2019 - 2020</u><br><u>Estimated</u> |
|-------------------------------------------------------------|-------------------------------------|------------------------------------------------------|----------------------------------------|
| <b>REVENUE FROM STATE SOURCES</b>                           |                                     |                                                      |                                        |
| Adequacy Grant                                              | 942,671                             | 997,734                                              | 1,035,291                              |
| Kindergarten Aid                                            | 0                                   | 40,700                                               | 40,700                                 |
| Special Education Aid                                       | 78,287                              | 31,842                                               | 31,842                                 |
| Child Nutrition                                             | 3,071                               | 3,000                                                | 3,100                                  |
| <b>REVENUE FROM FEDERAL SOURCES</b>                         |                                     |                                                      |                                        |
| Medicaid Reimbursement                                      | 86,767                              | 0                                                    | 20,000                                 |
| Child Nutrition Programs                                    | 16,995                              | 15,000                                               | 17,500                                 |
| <b>OTHER REVENUE</b>                                        |                                     |                                                      |                                        |
| Food Service                                                | 48,477                              | 40,000                                               | 55,769                                 |
| Earnings on Investments                                     | 287                                 | 0                                                    | 0                                      |
| Miscellaneous                                               | 2,250                               | 0                                                    | 9,250                                  |
| <b>SUBTOTAL SCHOOL REVENUES AND CREDITS</b>                 | <u>1,178,805</u>                    | <u>1,128,276</u>                                     | <u>1,213,452</u>                       |
| <b>GENERAL FUND BALANCE</b>                                 |                                     |                                                      |                                        |
| Reserved for Special Purpose (Community Center Fund)        | 1,000                               | 1,000                                                | 1,000                                  |
| Reserved for Special Purpose (Legal Fund Transfer)          | 31,758                              | 0                                                    | 0                                      |
| Transfer from General Fund to Food Service                  | 7,697                               | 0                                                    | 0                                      |
| Transfer from Capital Reserve Fund                          | 91,182                              | 51,710                                               | 19,000                                 |
| Unreserved Fund Balance                                     | <u>339,684</u>                      | <u>1,471,959</u>                                     | <u>250,000</u>                         |
| <b>TOTAL SCHOOL REVENUES AND CREDITS</b>                    | <u>1,650,126</u>                    | <u>2,652,945</u>                                     | <u>1,483,452</u>                       |
| <b>STATE WIDE EDUCATION PROPERTY TAX ASSESSMENT (SWEPT)</b> | 666,338                             | 691,664                                              | 721,766                                |
| <b>LOCAL PROPERTY TAX ASSESSMENT</b>                        | <u>4,737,712</u>                    | <u>3,866,194</u>                                     | <u>5,369,712</u>                       |
| <b>TOTAL APPROPRIATION</b>                                  | <u>7,054,176</u>                    | <u>7,210,803</u>                                     | <u>7,574,930</u>                       |

**Notes:**

Projected revenues are estimates and are subject to change.

**SCHOOL ADMINISTRATIVE UNIT #67**  
**Adopted Budget Fiscal Year 2019-2020**

Expenditures:

| <u>Function</u> | <u>Description</u>        |         |
|-----------------|---------------------------|---------|
| 2320            | Salaries and Benefits     | 733,535 |
| 2321            | Staff Support             | 21,703  |
| 2322            | Administrative Services   | 132,150 |
| 2323            | Administrative Operations | 17,397  |
| 2324            | Other Expenses            | 7,845   |
| 2622            | Utilities                 | 2,328   |
|                 | Gross Budget Total        | 914,958 |

Less Estimated Revenues:

|                            |               |
|----------------------------|---------------|
| Other Local Revenue        | 9,291         |
| Use of SAU 67 Fund Balance | <u>12,854</u> |

Amount to be Assessed to School Districts 892,813

Apportionment of Assessment by District for Fiscal Year 2018 - 2019

| <u>District</u> | <u>% of<br/>Assessment</u> | <u>Assessment</u> |
|-----------------|----------------------------|-------------------|
| Bow             | 83.37%                     | 744,351           |
| Dunbarton       | 16.63%                     | 148,462           |
|                 | <u>100.00%</u>             | <u>892,813</u>    |

Adopted: December 10, 2018

**DEBT SERVICE SCHEDULE INFORMATION**

Debt Schedule As of June 30, 2018

Years remaining on Dunbarton School District's general obligation bonds.

| <u>Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Amount Due</u> |
|-------------|------------------|-----------------|-------------------|
| 2018-2019   | \$ -             | \$ 54,305.66    | \$ 54,305.66      |
| 2019-2020   | \$ 159,025.00    | \$ 76,730.14    | \$ 235,755.14     |
| 2020-2021   | \$ 160,000.00    | \$ 68,595.00    | \$ 228,595.00     |
| 2021-2022   | \$ 160,000.00    | \$ 60,453.00    | \$ 220,453.00     |

| Proposed Budget Summary                       |          |                                                                |                     |                 |                              |
|-----------------------------------------------|----------|----------------------------------------------------------------|---------------------|-----------------|------------------------------|
| For Fiscal Year July 1, 2019 to June 30, 2020 |          |                                                                |                     |                 |                              |
|                                               |          |                                                                | Actual Expenditures | Approved Budget | Proposed School Board Budget |
| Expenditures:                                 |          |                                                                | FY2017-18           | FY2018-19       | FY2019-20                    |
| Operating Budget                              |          |                                                                |                     |                 |                              |
|                                               | Function |                                                                |                     |                 |                              |
|                                               | 1000     | Instructional Programs                                         |                     |                 |                              |
|                                               | 1100     | Regular Programs                                               | 3,919,761           | 4,283,242       | 4,457,799                    |
|                                               | 1200     | Special Education Programs                                     | 835,596             | 945,727         | 1,043,978                    |
|                                               | 1260     | ESL Programs                                                   | 0                   | 1,000           | 1,000                        |
|                                               | 1400     | CoCurricular Activities                                        | 1,890               | 2,200           | 2,200                        |
|                                               | 1490     | Enrichment Program                                             | 10,527              | 13,756          | 13,761                       |
|                                               | 1800     | Community Services                                             |                     |                 |                              |
|                                               | 1890     | Support to Community Center                                    | 124                 | 1,000           | 1,000                        |
|                                               | 2100     | Pupil Support Services                                         |                     |                 |                              |
|                                               | 2120     | Guidance Services                                              | 57,352              | 61,694          | 60,704                       |
|                                               | 2130     | Health Services                                                | 86,082              | 91,390          | 87,722                       |
|                                               | 2140     | Psychological Services                                         | 35,326              | 38,072          | 52,361                       |
|                                               | 2150     | Speech Pathology & Audiology                                   | 101,229             | 103,209         | 104,836                      |
|                                               | 2153     | Audiology                                                      | 308                 | 8,627           | 6,500                        |
|                                               | 2162     | Physical Therapy                                               | 4,572               | 8,500           | 9,000                        |
|                                               | 2163     | OT Services                                                    | 85,718              | 95,237          | 117,211                      |
|                                               | 2190     | Other Support - Pupil Services                                 | 5,260               | 8,750           | 8,750                        |
|                                               | 2200     | Instructional Support Services                                 |                     |                 |                              |
|                                               | 2212     | Curriculum Development                                         | 5,458               | 1,359           | 125                          |
|                                               | 2213     | Instructional Training                                         | 4,797               | 5,100           | 5,900                        |
|                                               | 2222     | Library/Media Services                                         | 87,815              | 71,835          | 77,322                       |
|                                               | 2250     | Technology Services                                            | 42,237              | 61,040          | 67,155                       |
|                                               | 2300     | General Administration                                         |                     |                 |                              |
|                                               | 2311     | School Board                                                   | 9,737               | 10,199          | 9,809                        |
|                                               | 2313     | Board Treasurer                                                | 544                 | 536             | 546                          |
|                                               | 2314     | Election Services                                              | 774                 | 1,015           | 1,015                        |
|                                               | 2317     | Audit Services                                                 | 11,075              | 6,025           | 6,025                        |
|                                               | 2318     | Legal Fees                                                     | 8,717               | 5,000           | 5,000                        |
|                                               | 2321     | SAU Services                                                   | 138,428             | 142,073         | 148,462                      |
|                                               | 2400     | School Administration                                          |                     |                 |                              |
|                                               | 2410     | Office of the Principal                                        | 219,969             | 225,570         | 238,709                      |
|                                               | 2600     | Facilities                                                     |                     |                 |                              |
|                                               | 2620     | Building Operations                                            | 225,765             | 266,436         | 254,946                      |
|                                               | 2700     | Pupil Transportation                                           |                     |                 |                              |
|                                               | 2721     | Regular Transportation                                         | 257,486             | 270,358         | 277,881                      |
|                                               | 2722     | Special Needs Transportation                                   | 55,558              | 107,620         | 66,500                       |
|                                               | 2790     | Field Trip Transportation                                      | 3,820               | 4,000           | 4,200                        |
|                                               | 4500     | Building Improvements                                          |                     |                 |                              |
|                                               | 4500     | Building Improvements                                          | 91,182              | 0               | 0                            |
|                                               | 5100     | Debt Service/Transfers                                         |                     |                 |                              |
|                                               | 5110     | Bond Principal                                                 | 0                   | 0               | 159,025                      |
|                                               | 5120     | Bond Interest                                                  | 0                   | 26,310          | 76,730                       |
|                                               | 5221     | Transfer to Food Service                                       | 7,697               | 9,000           | 0                            |
|                                               | 3120     | Food Service Fund                                              |                     |                 |                              |
|                                               | 3120     | Food Service Budget                                            | 76,240              | 68,523          | 76,630                       |
|                                               | 5200     | Other Warrant Articles                                         |                     |                 |                              |
|                                               |          | Transfer to Capital Reserve Fund - Warrant Article #2          | 240,000             | 240,000         | 4,245                        |
|                                               |          | Dunbarton Education Association Agreement - Warrant Article #3 | 0                   | 0               | 79,581                       |
|                                               |          | School Resource Officer - Warrant Article #4                   | 0                   | 0               | 20,762                       |
|                                               |          | Community Center Audio Visual Project - Warrant Article #5     | 0                   | 0               | 26,000                       |
|                                               |          | Transfer to Expendable Trust - Warrant Article #6              | 1,000               | 1,000           | 1,000                        |
| Total All Warrant Articles                    |          |                                                                | 6,632,044           | 7,185,403       | 7,574,399                    |

| DUNBARTON SCHOOL DISTRICT                           |         |        |                                     |           |           |           |
|-----------------------------------------------------|---------|--------|-------------------------------------|-----------|-----------|-----------|
| July 1, 2019 - June 30, 2020 Proposed Budget Detail |         |        |                                     |           |           |           |
| Function                                            | Program | Object | Account                             | FY2017-18 | FY2018-19 | FY2019-20 |
| Code                                                | Code    | Code   | Name                                | Actual    | Approved  | Proposed  |
| GENERAL FUND BUDGET                                 |         |        |                                     |           |           |           |
|                                                     |         |        | 1100 REGULAR EDUCATION              |           |           |           |
| 1100                                                | 01      | 110    | Teacher Salaries                    | 802,560   | 900,070   | 912,342   |
| 1100                                                | 01      | 111    | Aide Wages                          | 96,647    | 129,416   | 133,405   |
| 1100                                                | 01      | 120    | Substitute Wages                    | 44,437    | 20,000    | 20,000    |
| 1100                                                | 01      | 127    | Stipend Wages                       | 7,721     | 7,150     | 5,500     |
| 1100                                                | 01      | 240    | Course Reimbursement                | 18,596    | 17,000    | 21,450    |
| 1100                                                | 01      | 310    | Home Instruction Contracted Service | 1,053     | 300       | 300       |
| 1100                                                | 01      | 442    | Purchased Property Services         | 3,702     | 6,000     | 6,000     |
| 1100                                                | 02      | 561    | Tuition - Middle School             | 697,955   | 713,286   | 884,488   |
| 1100                                                | 03      | 561    | Tuition - High School               | 1,787,703 | 1,982,562 | 1,938,413 |
| 1100                                                | 01      | 591    | Other Purchased Services            | 59        | 3,000     | 3,000     |
| 1100                                                | 01      | 610    | General Supplies                    | 16,166    | 19,500    | 19,700    |
| 1100                                                | 01      | 610    | General Supplies Art                | 1,599     | 1,900     | 1,900     |
| 1100                                                | 01      | 610    | General Supplies PE                 | 349       | 350       | 350       |
| 1100                                                | 01      | 610    | General Supplies Music              | 401       | 1,200     | 1,200     |
| 1100                                                | 01      | 610    | General Supplies Reading            | 2,269     | 8,700     | 7,000     |
| 1100                                                | 01      | 641    | Books & Printed Materials           | 4,107     | 11,000    | 10,000    |
| 1100                                                | 01      | 642    | Electronic Information              | 8,349     | 8,425     | 8,900     |
| 1100                                                | 01      | 651    | Software - Non-Capital              | 5,053     | 400       | 400       |
| 1100                                                | 01      | 731    | New Machinery                       | 0         | 0         | 0         |
| 1100                                                | 01      | 733    | New Furniture/Fixtures              | 693       | 3,551     | 0         |
| 1100                                                | 01      | 734    | Computers/Network Equipment         | 0         | 0         | 0         |
| 1100                                                | 01      | 735    | Replacement Equipment               | 0         | 0         | 0         |
| 1100                                                | 01      | 737    | Replacement Furniture/Fixtures      | 0         | 0         | 0         |
| 1100                                                | 01      | 738    | Replacement Computer/Network        | 0         | 0         | 0         |
| 1100                                                | 01      | 810    | Dues/Fees                           | 159       | 250       | 250       |
|                                                     |         |        | TOTAL REGULAR EDUCATION             | 3,499,578 | 3,834,060 | 3,974,598 |
| 1100                                                | 85      | 211    | Health Insurance                    | 182,861   | 211,884   | 238,434   |
| 1100                                                | 85      | 212    | Dental Insurance                    | 16,824    | 10,026    | 10,756    |
| 1100                                                | 85      | 213    | Life Insurance                      | 951       | 1,207     | 1,226     |
| 1100                                                | 85      | 214    | Disability Insurance                | 1,294     | 2,837     | 2,879     |
| 1100                                                | 85      | 220    | FICA                                | 69,984    | 78,756    | 80,000    |
| 1100                                                | 85      | 230    | NH Retirement                       | 144,578   | 141,639   | 145,787   |
| 1100                                                | 85      | 250    | Unemployment Insurance              | 930       | 980       | 982       |
| 1100                                                | 85      | 260    | Workers Comp Insurance              | 2,761     | 1,853     | 3,137     |
|                                                     |         |        | TOTAL EMPLOYEE BENEFITS             | 420,183   | 449,182   | 483,201   |
|                                                     |         |        | TOTAL 1100 REGULAR EDUCATION        | 3,919,761 | 4,283,242 | 4,457,799 |

|      |    |     |                                       |                |                |                  |
|------|----|-----|---------------------------------------|----------------|----------------|------------------|
|      |    |     | <b>1200 SPECIAL EDUCATION</b>         |                |                |                  |
| 1200 | 01 | 110 | Teacher Salaries                      | 81,998         | 93,658         | 93,658           |
| 1200 | 01 | 111 | Aide Wages                            | 177,242        | 161,007        | 168,616          |
| 1200 | 01 | 117 | SPED Administrator Salary             | 75,381         | 76,889         | 79,196           |
| 1200 | 01 | 310 | Home Instruction Contracted Service   | 0              | 500            | 500              |
| 1200 | 01 | 320 | Contracted Services                   | 27,659         | 20,010         | 21,321           |
| 1200 | 02 | 320 | Contracted Services                   | 25,828         | 66,056         | 24,121           |
| 1200 | 03 | 320 | Contracted Services                   | 52,954         | 45,556         | 104,500          |
| 1200 | 02 | 339 | Contracted Aides                      | 57,568         | 114,536        | 28,523           |
| 1200 | 03 | 339 | Contracted Aides                      | 158,334        | 141,114        | 181,804          |
| 1200 | 01 | 534 | Postage                               | 0              | 0              | 0                |
| 1200 | 01 | 561 | Tuition - Elementary                  | 21,410         | 4,300          | 100,430          |
| 1200 | 02 | 561 | Tuition - Middle School               | 0              | 5,000          | 5,000            |
| 1200 | 03 | 561 | Tuition - High School                 | 29,086         | 55,000         | 71,476           |
| 1200 | 01 | 564 | Tuition - Other Programs              | 9,991          | 16,700         | 16,700           |
| 1200 | 01 | 580 | Travel                                | 544            | 800            | 800              |
| 1200 | 02 | 580 | Travel                                | 157            | 0              | 0                |
| 1200 | 03 | 580 | Travel                                | 158            | 0              | 0                |
| 1200 | 01 | 610 | General Supplies                      | 1,282          | 5,000          | 2,000            |
| 1200 | 01 | 641 | Books/Printed Materials               | 2,001          | 2,000          | 2,000            |
| 1200 | 01 | 650 | Software                              | 1,483          | 2,000          | 2,000            |
| 1200 | 02 | 650 | Software                              | 0              | 500            | 500              |
| 1200 | 01 | 731 | New Equipment                         | 1,051          | 2,000          | 2,000            |
| 1200 | 01 | 733 | New Furniture                         | 957            | 2,000          | 1,000            |
| 1200 | 01 | 734 | Computers/Network Equipment           | 1,382          | 1,100          | 1,100            |
| 1200 | 02 | 735 | Equipment                             | 0              | 600            | 0                |
| 1200 | 03 | 735 | Equipment                             | 0              | 1,100          | 0                |
| 1200 | 01 | 810 | Dues/Fees                             | 75             | 500            | 500              |
|      |    |     | <b>TOTAL SPECIAL EDUCATION</b>        | <b>726,541</b> | <b>817,926</b> | <b>907,745</b>   |
| 1200 | 85 | 211 | Health Insurance                      | 62,066         | 63,641         | 69,520           |
| 1200 | 85 | 212 | Dental Insurance                      | 8,622          | 6,915          | 7,075            |
| 1200 | 85 | 213 | Life Insurance                        | 344            | 549            | 565              |
| 1200 | 85 | 214 | Disability Insurance                  | 539            | 686            | 707              |
| 1200 | 85 | 220 | FICA                                  | 24,265         | 25,364         | 26,122           |
| 1200 | 85 | 230 | NH Retirement                         | 11,779         | 29,607         | 30,768           |
| 1200 | 85 | 250 | Unemployment Insurance                | 489            | 442            | 452              |
| 1200 | 85 | 260 | Workers Comp Insurance                | 951            | 597            | 1,024            |
|      |    |     | <b>TOTAL EMPLOYEE BENEFITS</b>        | <b>109,055</b> | <b>127,801</b> | <b>136,233</b>   |
|      |    |     | <b>TOTAL 1200 SPECIAL EDUCATION</b>   | <b>835,596</b> | <b>945,727</b> | <b>1,043,978</b> |
|      |    |     | <b>1260 BILINGUAL EDUCATION</b>       |                |                |                  |
| 1260 | 01 | 320 | Contracted Services                   | 0              | 1,000          | 1,000            |
|      |    |     | <b>TOTAL BILINGUAL EDUCATION</b>      | <b>0</b>       | <b>1,000</b>   | <b>1,000</b>     |
|      |    |     | <b>TOTAL 1260 BILINGUAL EDUCATION</b> | <b>0</b>       | <b>1,000</b>   | <b>1,000</b>     |

|      |    |     |                                      |               |               |               |
|------|----|-----|--------------------------------------|---------------|---------------|---------------|
|      |    |     | <b>1410 CO-CURRICULAR</b>            |               |               |               |
| 1410 | 01 | 591 | Services From Private Sources        | 1,310         | 0             | 0             |
| 1410 | 01 | 810 | Dues/Fees                            | 580           | 2,200         | 2,200         |
|      |    |     | <b>TOTAL CO-CURRICULAR</b>           | <b>1,890</b>  | <b>2,200</b>  | <b>2,200</b>  |
|      |    |     |                                      |               |               |               |
|      |    |     | <b>TOTAL 1410 CO-CURRICULAR</b>      | <b>1,890</b>  | <b>2,200</b>  | <b>2,200</b>  |
|      |    |     |                                      |               |               |               |
|      |    |     | <b>1490 ENRICHMENT PROGRAM</b>       |               |               |               |
| 1490 | 01 | 112 | Teacher Salaries                     | 1,000         | 1,000         | 1,000         |
| 1490 | 01 | 339 | Other Professional Services          | 9,446         | 12,000        | 12,000        |
| 1490 | 01 | 610 | Supplies                             | 0             | 500           | 500           |
|      |    |     | <b>TOTAL ENRICHMENT PROGRAM</b>      | <b>10,446</b> | <b>13,500</b> | <b>13,500</b> |
|      |    |     |                                      |               |               |               |
| 1490 | 85 | 211 | Health Insurance                     | 0             | 0             | 0             |
| 1490 | 85 | 212 | Dental Insurance                     | 0             | 0             | 0             |
| 1490 | 85 | 213 | Life Insurance                       | 0             | 0             | 0             |
| 1490 | 85 | 214 | Disability Insurance                 | 0             | 0             | 0             |
| 1490 | 85 | 220 | FICA                                 | 75            | 77            | 77            |
| 1490 | 85 | 230 | NH Retirement                        | 0             | 174           | 178           |
| 1490 | 85 | 250 | Unemployment Insurance               | 3             | 3             | 3             |
| 1490 | 85 | 260 | Workers Comp Insurance               | 3             | 2             | 3             |
|      |    |     | <b>TOTAL EMPLOYEE BENEFITS</b>       | <b>81</b>     | <b>256</b>    | <b>261</b>    |
|      |    |     |                                      |               |               |               |
|      |    |     | <b>TOTAL 1490 ENRICHMENT PROGRAM</b> | <b>10,527</b> | <b>13,756</b> | <b>13,761</b> |
|      |    |     |                                      |               |               |               |
|      |    |     | <b>1890 COMMUNITY CENTER</b>         |               |               |               |
| 1890 | 01 | 890 | Other Expenses                       | 124           | 1,000         | 1,000         |
|      |    |     | <b>TOTAL SUMMER ENRICHMENT</b>       | <b>124</b>    | <b>1,000</b>  | <b>1,000</b>  |
|      |    |     |                                      |               |               |               |
|      |    |     | <b>TOTAL 1890 COMMUNITY CENTER</b>   | <b>124</b>    | <b>1,000</b>  | <b>1,000</b>  |
|      |    |     |                                      |               |               |               |
|      |    |     | <b>2120 GUIDANCE SERVICES</b>        |               |               |               |
| 2120 | 01 | 110 | Teacher Salaries                     | 45,554        | 47,665        | 47,665        |
| 2120 | 01 | 610 | General Supplies                     | 94            | 150           | 150           |
|      |    |     | <b>TOTAL GUIDANCE</b>                | <b>45,648</b> | <b>47,815</b> | <b>47,815</b> |
|      |    |     |                                      |               |               |               |
| 2120 | 85 | 211 | Health Insurance                     | 0             | 0             | 0             |
| 2120 | 85 | 212 | Dental Insurance                     | 0             | 1,655         | 399           |
| 2120 | 85 | 213 | Life Insurance                       | 55            | 79            | 79            |
| 2120 | 85 | 214 | Disability Insurance                 | 83            | 99            | 99            |
| 2120 | 85 | 220 | FICA                                 | 3,484         | 3,646         | 3,646         |
| 2120 | 85 | 230 | NH Retirement                        | 7,908         | 8,275         | 8,484         |
| 2120 | 85 | 250 | Unemployment Insurance               | 40            | 39            | 39            |
| 2120 | 85 | 260 | Workers Comp Insurance               | 134           | 86            | 143           |
|      |    |     | <b>TOTAL EMPLOYEE BENEFITS</b>       | <b>11,704</b> | <b>13,879</b> | <b>12,889</b> |
|      |    |     |                                      |               |               |               |
|      |    |     | <b>TOTAL 2120 GUIDANCE SERVICES</b>  | <b>57,352</b> | <b>61,694</b> | <b>60,704</b> |

|      |    |     |                                            |                |                |                |
|------|----|-----|--------------------------------------------|----------------|----------------|----------------|
|      |    |     | <b>2132 HEALTH SERVICES</b>                |                |                |                |
| 2132 | 01 | 110 | Teacher Salaries                           | 51,479         | 53,849         | 49,079         |
| 2132 | 01 | 323 | Professional Ed Services                   | 607            | 550            | 600            |
| 2132 | 01 | 339 | Professional/Technical Services            | 0              | 500            | 500            |
| 2132 | 01 | 610 | General Supplies                           | 1,672          | 1,600          | 1,600          |
| 2132 | 01 | 641 | Books/Printed Materials                    | 105            | 150            | 150            |
| 2132 | 01 | 737 | Replacement Furniture                      | 0              | 70             | 0              |
| 2132 | 01 | 810 | Dues/Fees                                  | 45             | 45             | 45             |
|      |    |     | <b>TOTAL HEALTH SERVICES</b>               | <b>53,908</b>  | <b>56,764</b>  | <b>51,974</b>  |
|      |    |     |                                            |                |                |                |
| 2132 | 85 | 211 | Health Insurance                           | 17,953         | 20,335         | 22,389         |
| 2132 | 85 | 212 | Dental Insurance                           | 1,618          | 488            | 499            |
| 2132 | 85 | 213 | Life Insurance                             | 62             | 89             | 81             |
| 2132 | 85 | 214 | Disability Insurance                       | 95             | 111            | 102            |
| 2132 | 85 | 220 | FICA                                       | 3,317          | 4,119          | 3,755          |
| 2132 | 85 | 230 | NH Retirement                              | 8,937          | 9,348          | 8,736          |
| 2132 | 85 | 250 | Unemployment Insurance                     | 40             | 39             | 39             |
| 2132 | 85 | 260 | Workers Comp Insurance                     | 152            | 97             | 147            |
|      |    |     | <b>TOTAL EMPLOYEE BENEFITS</b>             | <b>32,174</b>  | <b>34,626</b>  | <b>35,748</b>  |
|      |    |     |                                            |                |                |                |
|      |    |     | <b>TOTAL 2130 HEALTH SERVICES</b>          | <b>86,082</b>  | <b>91,390</b>  | <b>87,722</b>  |
|      |    |     |                                            |                |                |                |
|      |    |     | <b>2140 PSYCHOLOGICAL SERVICES</b>         |                |                |                |
| 2140 | 01 | 320 | Contracted Services                        | 35,326         | 36,372         | 50,661         |
| 2140 | 02 | 320 | Contracted Services                        | 0              | 0              | 0              |
| 2140 | 03 | 320 | Contracted Services                        | 0              | 1,700          | 1,700          |
|      |    |     | <b>TOTAL PSYCHOLOGICAL SERVICES</b>        | <b>35,326</b>  | <b>38,072</b>  | <b>52,361</b>  |
|      |    |     |                                            |                |                |                |
|      |    |     | <b>TOTAL 2140 PSYCHOLOGICAL SERVICES</b>   | <b>35,326</b>  | <b>38,072</b>  | <b>52,361</b>  |
|      |    |     |                                            |                |                |                |
|      |    |     | <b>2150 SPEECH/LANGUAGE SERVICES</b>       |                |                |                |
| 2150 | 01 | 110 | Speech Pathologist Wages                   | 46,730         | 47,665         | 47,665         |
| 2150 | 01 | 111 | Speech Aide Wages                          | 36,319         | 37,526         | 38,643         |
| 2150 | 01 | 320 | Contracted Services                        | 800            | 0              | 800            |
| 2150 | 03 | 320 | Contracted Services                        | 0              | 0              | 0              |
| 2150 | 01 | 610 | General Supplies                           | 718            | 1,000          | 1,000          |
|      |    |     | <b>TOTAL SPEECH/LANGUAGE SERVICES</b>      | <b>84,567</b>  | <b>86,191</b>  | <b>88,108</b>  |
|      |    |     |                                            |                |                |                |
| 2150 | 85 | 211 | Health Insurance                           | 0              | 0              | 0              |
| 2150 | 85 | 212 | Dental Insurance                           | 1,618          | 1,655          | 960            |
| 2150 | 85 | 213 | Life Insurance                             | 101            | 119            | 121            |
| 2150 | 85 | 214 | Disability Insurance                       | 153            | 221            | 223            |
| 2150 | 85 | 220 | FICA                                       | 6,353          | 6,517          | 6,603          |
| 2150 | 85 | 230 | NH Retirement                              | 8,112          | 8,275          | 8,484          |
| 2150 | 85 | 250 | Unemployment Insurance                     | 80             | 78             | 78             |
| 2150 | 85 | 260 | Workers Comp Insurance                     | 245            | 153            | 259            |
|      |    |     | <b>TOTAL EMPLOYEE BENEFITS</b>             | <b>16,662</b>  | <b>17,018</b>  | <b>16,728</b>  |
|      |    |     |                                            |                |                |                |
|      |    |     | <b>TOTAL 2150 SPEECH/LANGUAGE SERVICES</b> | <b>101,229</b> | <b>103,209</b> | <b>104,836</b> |

|      |    |     |                                              |               |               |                |
|------|----|-----|----------------------------------------------|---------------|---------------|----------------|
|      |    |     | <b>2153 AUDIOLOGY SERVICES</b>               |               |               |                |
| 2153 | 01 | 320 | Contracted Services                          | 206           | 5,000         | 5,000          |
| 2153 | 01 | 610 | General Supplies                             | 102           | 3,627         | 1,500          |
|      |    |     | <b>TOTAL AUDIOLOGY SERVICES</b>              | <b>308</b>    | <b>8,627</b>  | <b>6,500</b>   |
|      |    |     | <b>TOTAL 2153 AUDIOLOGY SERVICES</b>         | <b>308</b>    | <b>8,627</b>  | <b>6,500</b>   |
|      |    |     | <b>2162 PT SERVICES</b>                      |               |               |                |
| 2162 | 01 | 320 | Contracted Services                          | 3,662         | 3,500         | 4,000          |
| 2162 | 02 | 320 | Contracted Services                          | 221           | 1,000         | 1,000          |
| 2162 | 03 | 320 | Contracted Services                          | 689           | 4,000         | 4,000          |
|      |    |     | <b>TOTAL PT SERVICES</b>                     | <b>4,572</b>  | <b>8,500</b>  | <b>9,000</b>   |
|      |    |     | <b>TOTAL 2162 PT SERVICES</b>                | <b>4,572</b>  | <b>8,500</b>  | <b>9,000</b>   |
|      |    |     | <b>2163 OT SERVICES</b>                      |               |               |                |
| 2163 | 01 | 110 | Teacher Salaries                             | 44,380        | 46,466        | 46,466         |
| 2163 | 01 | 111 | COTA Wages                                   | 13,608        | 17,512        | 31,727         |
| 2163 | 01 | 320 | Contracted Services                          | 0             | 850           | 0              |
| 2163 | 03 | 320 | Contracted Services                          | 0             | 0             | 0              |
| 2163 | 01 | 610 | General Supplies                             | 521           | 750           | 750            |
|      |    |     | <b>TOTAL PT/OT SERVICES</b>                  | <b>58,509</b> | <b>65,578</b> | <b>78,943</b>  |
| 2163 | 85 | 211 | Health Insurance                             | 15,275        | 16,268        | 23,411         |
| 2163 | 85 | 212 | Dental Insurance                             | 0             | 0             | 0              |
| 2163 | 85 | 213 | Life Insurance                               | 70            | 106           | 129            |
| 2163 | 85 | 214 | Disability Insurance                         | 106           | 132           | 162            |
| 2163 | 85 | 220 | FICA                                         | 3,786         | 4,894         | 5,982          |
| 2163 | 85 | 230 | NH Retirement                                | 7,722         | 8,066         | 8,271          |
| 2163 | 85 | 250 | Unemployment Insurance                       | 80            | 78            | 78             |
| 2163 | 85 | 260 | Workers Comp Insurance                       | 170           | 115           | 235            |
|      |    |     | <b>TOTAL EMPLOYEE BENEFITS</b>               | <b>27,209</b> | <b>29,659</b> | <b>38,268</b>  |
|      |    |     | <b>TOTAL 2163 OT SERVICES</b>                | <b>85,718</b> | <b>95,237</b> | <b>117,211</b> |
|      |    |     | <b>2190 OTHER SUPPORT SERVICES</b>           |               |               |                |
| 2190 | 01 | 320 | Contracted Services                          | 5,260         | 8,750         | 8,750          |
|      |    |     | <b>TOTAL OTHER SUPPORT SERVICES</b>          | <b>5,260</b>  | <b>8,750</b>  | <b>8,750</b>   |
|      |    |     | <b>TOTAL 2190 OTHER SUPPORT SERVICES</b>     | <b>5,260</b>  | <b>8,750</b>  | <b>8,750</b>   |
|      |    |     | <b>2212 PROFESSIONAL SERVICES/TESTING</b>    |               |               |                |
| 2212 | 01 | 335 | Testing                                      | 5,458         | 1,359         | 125            |
|      |    |     | <b>TOTAL PROFESSIONAL SERVICES/TESTING</b>   | <b>5,458</b>  | <b>1,359</b>  | <b>125</b>     |
|      |    |     | <b>TOTAL 2212 PROF. SERVICES/TESTING</b>     | <b>5,458</b>  | <b>1,359</b>  | <b>125</b>     |
|      |    |     | <b>2213 IMPROVEMENT OF INSTRUCTION</b>       |               |               |                |
| 2213 | 01 | 321 | In-Service Training                          | 4,141         | 4,800         | 5,200          |
| 2213 | 01 | 322 | Conferences/Conventions                      | 0             | 0             | 0              |
| 2213 | 01 | 610 | General Supplies                             | 656           | 300           | 700            |
|      |    |     | <b>TOTAL IMPROVEMENT OF INSTRUCTION</b>      | <b>4,797</b>  | <b>5,100</b>  | <b>5,900</b>   |
|      |    |     | <b>TOTAL 2213 IMPROVEMENT OF INSTRUCTION</b> | <b>4,797</b>  | <b>5,100</b>  | <b>5,900</b>   |

|      |    |     |                                          |               |               |               |
|------|----|-----|------------------------------------------|---------------|---------------|---------------|
|      |    |     | <b>2222 LIBRARY/MEDIA SERVICES</b>       |               |               |               |
| 2222 | 01 | 110 | Teacher Salaries                         | 36,664        | 37,388        | 37,388        |
| 2222 | 01 | 111 | Aide Wages                               | 24,533        | 17,563        | 21,209        |
| 2222 | 01 | 610 | General Supplies                         | 702           | 700           | 700           |
| 2222 | 01 | 641 | Books/Printed Materials                  | 4,575         | 4,800         | 4,800         |
| 2222 | 01 | 642 | Electronic Information                   | 257           | 350           | 350           |
| 2222 | 01 | 650 | Software                                 | 885           | 885           | 885           |
| 2222 | 01 | 737 | Replacement Furniture/Fixtures           | 0             | 0             | 0             |
| 2222 | 01 | 810 | Dues/Fees                                | 0             | 70            | 20            |
|      |    |     | <b>TOTAL LIBRARY/MEDIA SERVICES</b>      | <b>67,616</b> | <b>61,756</b> | <b>65,352</b> |
| 2222 | 85 | 211 | Health Insurance                         | 13,502        | 4,500         | 5,500         |
| 2222 | 85 | 212 | Dental Insurance                         | 1,920         | 993           | 1,515         |
| 2222 | 85 | 213 | Life Insurance                           | 70            | 91            | 97            |
| 2222 | 85 | 214 | Disability Insurance                     | 105           | 114           | 121           |
| 2222 | 85 | 220 | FICA                                     | 4,353         | 4,204         | 4,483         |
| 2222 | 85 | 230 | NH Retirement                            | 0             | 0             | 0             |
| 2222 | 85 | 250 | Unemployment Insurance                   | 80            | 78            | 78            |
| 2222 | 85 | 260 | Workers Comp Insurance                   | 169           | 99            | 176           |
|      |    |     | <b>TOTAL EMPLOYEE BENEFITS</b>           | <b>20,199</b> | <b>10,079</b> | <b>11,970</b> |
|      |    |     |                                          |               |               |               |
|      |    |     | <b>TOTAL 2222 LIBRARY/MEDIA SERVICES</b> | <b>87,815</b> | <b>71,835</b> | <b>77,322</b> |
|      |    |     |                                          |               |               |               |
|      |    |     | <b>2250 TECHNOLOGY SERVICES</b>          |               |               |               |
| 2250 | 01 | 320 | Contracted Services                      | 12,000        | 12,240        | 12,485        |
| 2250 | 01 | 321 | Staff Development                        | 0             | 1,450         | 1,450         |
| 2250 | 01 | 532 | Data Services                            | 0             | 2,510         | 5,445         |
| 2250 | 01 | 539 | Data Management                          | 0             | 8,187         | 9,970         |
| 2250 | 01 | 734 | Technology Equipment                     | 30,237        | 36,653        | 37,805        |
|      |    |     | <b>TOTAL TECHNOLOGY SERVICES</b>         | <b>42,237</b> | <b>61,040</b> | <b>67,155</b> |
|      |    |     |                                          |               |               |               |
|      |    |     | <b>TOTAL 2250 TECHNOLOGY SERVICES</b>    | <b>42,237</b> | <b>61,040</b> | <b>67,155</b> |
|      |    |     |                                          |               |               |               |
|      |    |     | <b>2311 SCHOOL BOARD SERVICES</b>        |               |               |               |
| 2311 | 01 | 110 | School Board Wages                       | 2,500         | 2,500         | 2,500         |
| 2311 | 01 | 111 | School Board Clerical Wages              | 1,300         | 1,500         | 1,500         |
| 2311 | 01 | 322 | Workshops/Conferences                    | 0             | 300           | 410           |
| 2311 | 01 | 540 | Advertising                              | 872           | 1,400         | 900           |
| 2311 | 01 | 550 | Printing/Binding                         | 1,497         | 800           | 800           |
| 2311 | 01 | 610 | General Supplies                         | 267           | 350           | 350           |
| 2311 | 01 | 810 | Dues/Fees                                | 3,116         | 3,116         | 3,116         |
|      |    |     | <b>TOTAL SCHOOL BOARD SERVICES</b>       | <b>9,552</b>  | <b>9,966</b>  | <b>9,576</b>  |
|      |    |     |                                          |               |               |               |
| 2311 | 85 | 220 | FICA                                     | 153           | 210           | 210           |
| 2311 | 85 | 250 | Unemployment Insurance                   | 9             | 9             | 9             |
| 2311 | 85 | 260 | Workers Comp Insurance                   | 23            | 14            | 14            |
|      |    |     | <b>TOTAL EMPLOYEE BENEFITS</b>           | <b>185</b>    | <b>233</b>    | <b>233</b>    |
|      |    |     |                                          |               |               |               |
|      |    |     | <b>TOTAL 2311 SCHOOL BOARD SERVICES</b>  | <b>9,737</b>  | <b>10,199</b> | <b>9,809</b>  |
|      |    |     |                                          |               |               |               |
|      |    |     | <b>2313 DISTRICT TREASURER</b>           |               |               |               |
| 2313 | 01 | 110 | District Treasurer Wages                 | 450           | 450           | 450           |
| 2313 | 40 | 610 | General Supplies                         | 57            | 50            | 60            |
|      |    |     | <b>TOTAL DISTRICT TREASURER</b>          | <b>507</b>    | <b>500</b>    | <b>510</b>    |
|      |    |     |                                          |               |               |               |
| 2313 | 85 | 220 | FICA                                     | 34            | 34            | 34            |
| 2313 | 85 | 250 | Unemployment Insurance                   | 1             | 1             | 1             |
| 2313 | 85 | 260 | Workers Comp Insurance                   | 2             | 1             | 1             |
|      |    |     | <b>TOTAL EMPLOYEE BENEFITS</b>           | <b>37</b>     | <b>36</b>     | <b>36</b>     |

|      |    |     |                                           |                |                |                |
|------|----|-----|-------------------------------------------|----------------|----------------|----------------|
|      |    |     | <b>TOTAL 2313 DISTRICT TREASURER</b>      | <b>544</b>     | <b>536</b>     | <b>546</b>     |
|      |    |     |                                           |                |                |                |
|      |    |     | <b>2314 ELECTION SERVICES</b>             |                |                |                |
| 2314 | 01 | 110 | District Clerk                            | 100            | 100            | 100            |
| 2314 | 01 | 111 | District Moderator                        | 100            | 100            | 100            |
| 2314 | 01 | 550 | Printing/Binding                          | 574            | 800            | 800            |
|      |    |     | <b>TOTAL ELECTION SERVICES</b>            | <b>774</b>     | <b>1,000</b>   | <b>1,000</b>   |
|      |    |     |                                           |                |                |                |
| 2314 | 85 | 220 | FICA                                      | 0              | 15             | 15             |
| 2314 | 85 | 250 | Unemployment Insurance                    | 0              | 0              | 0              |
| 2314 | 85 | 260 | Workers Comp Insurance                    | 0              | 0              | 0              |
|      |    |     | <b>TOTAL EMPLOYEE BENEFITS</b>            | <b>0</b>       | <b>15</b>      | <b>15</b>      |
|      |    |     |                                           |                |                |                |
|      |    |     | <b>TOTAL 2314 ELECTION SERVICES</b>       | <b>774</b>     | <b>1,015</b>   | <b>1,015</b>   |
|      |    |     |                                           |                |                |                |
|      |    |     | <b>2317 AUDIT SERVICES</b>                |                |                |                |
| 2317 | 01 | 320 | Contracted Services                       | 11,075         | 6,025          | 6,025          |
|      |    |     | <b>TOTAL AUDIT SERVICES</b>               | <b>11,075</b>  | <b>6,025</b>   | <b>6,025</b>   |
|      |    |     |                                           |                |                |                |
|      |    |     | <b>TOTAL 2317 AUDIT SERVICES</b>          | <b>11,075</b>  | <b>6,025</b>   | <b>6,025</b>   |
|      |    |     |                                           |                |                |                |
|      |    |     | <b>2318 LEGAL SERVICES</b>                |                |                |                |
| 2318 | 01 | 320 | Contracted Services                       | 8,717          | 5,000          | 5,000          |
|      |    |     | <b>TOTAL LEGAL SERVICES</b>               | <b>8,717</b>   | <b>5,000</b>   | <b>5,000</b>   |
|      |    |     |                                           |                |                |                |
|      |    |     | <b>TOTAL 2318 LEGAL SERVICES</b>          | <b>8,717</b>   | <b>5,000</b>   | <b>5,000</b>   |
|      |    |     |                                           |                |                |                |
|      |    |     | <b>2321 SAU SERVICES</b>                  |                |                |                |
| 2321 | 01 | 320 | Contracted Services                       | 138,428        | 142,073        | 148,462        |
|      |    |     | <b>TOTAL SAU SERVICES</b>                 | <b>138,428</b> | <b>142,073</b> | <b>148,462</b> |
|      |    |     |                                           |                |                |                |
|      |    |     | <b>TOTAL 2321 SAU SERVICES</b>            | <b>138,428</b> | <b>142,073</b> | <b>148,462</b> |
|      |    |     |                                           |                |                |                |
|      |    |     | <b>2410 OFFICE OF THE PRINCIPAL</b>       |                |                |                |
| 2410 | 01 | 110 | Principal Salary                          | 94,280         | 96,166         | 99,051         |
| 2410 | 01 | 113 | Clerical Wages                            | 55,617         | 57,003         | 61,271         |
| 2410 | 01 | 322 | Conferences/Conventions                   | 2,575          | 2,000          | 3,000          |
| 2410 | 01 | 442 | Equipment Rental                          | 10,539         | 9,520          | 10,614         |
| 2410 | 01 | 534 | Postage                                   | 1,577          | 1,500          | 1,550          |
| 2410 | 01 | 550 | Printing/Binding                          | 389            | 500            | 500            |
| 2410 | 01 | 580 | Travel                                    | 98             | 1,000          | 1,000          |
| 2410 | 01 | 610 | General Supplies                          | 758            | 1,450          | 1,450          |
| 2410 | 01 | 810 | Dues/Fees                                 | 741            | 800            | 800            |
|      |    |     | <b>TOTAL OFFICE OF THE PRINCIPAL</b>      | <b>166,574</b> | <b>169,939</b> | <b>179,236</b> |
|      |    |     |                                           |                |                |                |
| 2410 | 85 | 211 | Health Insurance                          | 17,810         | 20,484         | 22,559         |
| 2410 | 85 | 212 | Dental Insurance                          | 3,839          | 2,288          | 2,340          |
| 2410 | 85 | 213 | Life Insurance                            | 175            | 246            | 257            |
| 2410 | 85 | 214 | Disability Insurance                      | 265            | 308            | 322            |
| 2410 | 85 | 220 | FICA                                      | 11,337         | 11,717         | 12,265         |
| 2410 | 85 | 230 | NH Retirement                             | 19,370         | 20,194         | 21,131         |
| 2410 | 85 | 250 | Unemployment Insurance                    | 162            | 118            | 118            |
| 2410 | 85 | 260 | Workers Comp Insurance                    | 437            | 276            | 481            |
|      |    |     | <b>TOTAL EMPLOYEE BENEFITS</b>            | <b>53,395</b>  | <b>55,631</b>  | <b>59,473</b>  |
|      |    |     |                                           |                |                |                |
|      |    |     | <b>TOTAL 2410 OFFICE OF THE PRINCIPAL</b> | <b>219,969</b> | <b>225,570</b> | <b>238,709</b> |

|      |    |     |                                                    |                |                |                |
|------|----|-----|----------------------------------------------------|----------------|----------------|----------------|
|      |    |     | <b>2620 OPERATING BUILDING SERVICES</b>            |                |                |                |
| 2620 | 01 | 110 | Custodial Wages                                    | 94,751         | 101,058        | 102,444        |
| 2620 | 01 | 320 | Contracted Services                                | 9,220          | 9,092          | 13,880         |
| 2620 | 01 | 431 | Building Maintenance                               | 7,508          | 12,100         | 19,975         |
| 2620 | 01 | 432 | Building Repairs                                   | 12,255         | 23,500         | 13,000         |
| 2620 | 01 | 521 | Property/Liability Insurance                       | 8,641          | 8,814          | 7,572          |
| 2620 | 01 | 531 | Telephone/Voice Communications                     | 4,191          | 5,500          | 5,260          |
| 2620 | 01 | 580 | Travel                                             | 526            | 550            | 550            |
| 2620 | 01 | 610 | Custodial Supplies                                 | 10,042         | 13,200         | 13,400         |
| 2620 | 01 | 622 | Electricity                                        | 40,227         | 37,250         | 32,182         |
| 2620 | 01 | 623 | Propane                                            | 721            | 750            | 24,500         |
| 2620 | 01 | 624 | Oil                                                | 18,821         | 31,870         | 0              |
| 2620 | 01 | 731 | New Machinery                                      | 0              | 1,149          | 0              |
| 2620 | 01 | 733 | New Furniture & Fixture                            | 0              | 0              | 0              |
| 2620 | 01 | 735 | Replacement Machinery                              | 0              | 1,000          | 1,000          |
| 2620 | 01 | 737 | Replacement Furniture & Fixtures                   | 0              | 0              | 0              |
|      |    |     | <b>TOTAL OPERATING BUILDING SERVICES</b>           | <b>206,903</b> | <b>245,833</b> | <b>233,763</b> |
| 2620 | 85 | 211 | Health Insurance                                   | 7,060          | 7,531          | 8,292          |
| 2620 | 85 | 212 | Dental Insurance                                   | 2,324          | 2,143          | 499            |
| 2620 | 85 | 213 | Life Insurance                                     | 116            | 167            | 170            |
| 2620 | 85 | 214 | Disability Insurance                               | 175            | 209            | 212            |
| 2620 | 85 | 220 | FICA                                               | 7,036          | 7,731          | 7,837          |
| 2620 | 85 | 230 | NH Retirement                                      | 0              | 1,382          | 1,424          |
| 2620 | 85 | 250 | Unemployment Insurance                             | 122            | 126            | 188            |
| 2620 | 85 | 260 | Workers Comp Insurance                             | 2,029          | 1,314          | 2,561          |
|      |    |     | <b>TOTAL EMPLOYEE BENEFITS</b>                     | <b>18,862</b>  | <b>20,603</b>  | <b>21,183</b>  |
|      |    |     | <b>TOTAL 2620 OPERATING BUILDING SERVICES</b>      | <b>225,765</b> | <b>266,436</b> | <b>254,946</b> |
|      |    |     | <b>2721 STUDENT TRANSPORTATION</b>                 |                |                |                |
| 2721 | 01 | 519 | Contracted Transportation                          | 257,486        | 270,358        | 277,881        |
|      |    |     | <b>TOTAL STUDENT TRANSPORTATION</b>                | <b>257,486</b> | <b>270,358</b> | <b>277,881</b> |
|      |    |     | <b>TOTAL 2721 STUDENT TRANSPORTATION</b>           | <b>257,486</b> | <b>270,358</b> | <b>277,881</b> |
|      |    |     | <b>2722 SPECIAL EDUCATION TRANSPORTATION</b>       |                |                |                |
| 2722 | 01 | 519 | Contracted Transportation                          | 35,438         | 47,045         | 18,000         |
| 2722 | 02 | 519 | Contracted Transportation                          | 1,386          | 3,137          | 1,000          |
| 2722 | 03 | 519 | Contracted Transportation                          | 18,734         | 57,438         | 47,500         |
|      |    |     | <b>TOTAL SPECIAL EDUCATION TRANSPORTATION</b>      | <b>55,558</b>  | <b>107,620</b> | <b>66,500</b>  |
|      |    |     | <b>TOTAL 2722 SPECIAL EDUCATION TRANSPORTATION</b> | <b>55,558</b>  | <b>107,620</b> | <b>66,500</b>  |
|      |    |     | <b>2724 CO-CURRICULAR TRANSPORTATION</b>           |                |                |                |
| 2724 | 80 | 519 | Contracted Transportation                          | 3,820          | 4,000          | 4,200          |
|      |    |     | <b>TOTAL CO-CURRICULAR TRANSPORTATION</b>          | <b>3,820</b>   | <b>4,000</b>   | <b>4,200</b>   |
|      |    |     | <b>TOTAL 2724 CO-CURRICULAR TRANSPORTATION</b>     | <b>3,820</b>   | <b>4,000</b>   | <b>4,200</b>   |
|      |    |     | <b>4500 BUILDING IMPROVEMENTS</b>                  |                |                |                |
| 4500 | 00 | 720 | Building Improvements                              | 91,182         | 0              | 0              |
|      |    |     | <b>TOTAL BUILDING IMPROVEMENTS</b>                 | <b>91,182</b>  | <b>0</b>       | <b>0</b>       |
|      |    |     | <b>TOTAL 4500 BUILDING IMPROVEMENTS</b>            | <b>91,182</b>  | <b>0</b>       | <b>0</b>       |

|                                 |    |     |                                                                |                  |                  |                  |
|---------------------------------|----|-----|----------------------------------------------------------------|------------------|------------------|------------------|
|                                 |    |     | <b>5000 OTHER</b>                                              |                  |                  |                  |
| 5110                            | 40 | 910 | Debt Service Principal                                         | 0                | 0                | 159,025          |
| 5120                            | 40 | 830 | Debt Service Interest                                          | 0                | 26,310           | 76,730           |
| 5251                            | 40 | 930 | Transfer to Food Service                                       | 7,697            | 9,000            | 0                |
|                                 |    |     |                                                                |                  |                  |                  |
|                                 |    |     | <b>TOTAL 5000 OTHER</b>                                        | <b>7,697</b>     | <b>35,310</b>    | <b>235,755</b>   |
|                                 |    |     |                                                                |                  |                  |                  |
|                                 |    |     | <b>TOTAL OPERATING BUDGET</b>                                  | <b>6,314,804</b> | <b>6,875,880</b> | <b>7,366,172</b> |
|                                 |    |     |                                                                |                  |                  |                  |
| <b>FOOD SERVICE FUND BUDGET</b> |    |     |                                                                |                  |                  |                  |
| 3120                            | 00 | 110 | Wages                                                          | 28,145           | 21,065           | 24,311           |
| 3120                            | 00 | 320 | Contracted Services                                            | 6,000            | 10,000           | 10,200           |
| 3120                            | 00 | 430 | Equipment Repair                                               | 235              | 500              | 500              |
| 3120                            | 00 | 431 | Maintenance                                                    | 1,570            | 1,750            | 1,750            |
| 3120                            | 00 | 610 | General Supplies                                               | 2,197            | 750              | 2,200            |
| 3120                            | 00 | 623 | Propane                                                        | 0                | 0                | 0                |
| 3120                            | 00 | 631 | Food                                                           | 28,324           | 22,000           | 28,000           |
| 3120                            | 00 | 632 | Milk                                                           | 3,305            | 3,500            | 3,400            |
| 3120                            | 00 | 639 | Commodities                                                    | 2,341            | 3,000            | 2,400            |
| 3120                            | 00 | 650 | Software                                                       | 403              | 425              | 425              |
| 3120                            | 00 | 739 | Capital Equipment                                              | 256              | 3,500            | 800              |
|                                 |    |     |                                                                |                  |                  |                  |
|                                 |    |     | <b>TOTAL FOOD SERVICE</b>                                      | <b>72,776</b>    | <b>66,490</b>    | <b>73,986</b>    |
|                                 |    |     |                                                                |                  |                  |                  |
| 3120                            | 85 | 211 | Health Insurance                                               | 202              | 0                | 0                |
| 3120                            | 85 | 212 | Dental Insurance                                               | 318              | 0                | 0                |
| 3120                            | 85 | 213 | Life Insurance                                                 | 37               | 35               | 40               |
| 3120                            | 85 | 214 | Disability Insurance                                           | 55               | 44               | 50               |
| 3120                            | 85 | 220 | FICA                                                           | 2,136            | 1,611            | 1,860            |
| 3120                            | 85 | 230 | NH Retirement                                                  | 0                | 0                | 0                |
| 3120                            | 85 | 250 | Unemployment Insurance                                         | 65               | 69               | 86               |
| 3120                            | 85 | 260 | Workers Comp Insurance                                         | 651              | 274              | 608              |
|                                 |    |     |                                                                |                  |                  |                  |
|                                 |    |     | <b>TOTAL EMPLOYEE BENEFITS</b>                                 | <b>3,464</b>     | <b>2,033</b>     | <b>2,644</b>     |
|                                 |    |     |                                                                |                  |                  |                  |
|                                 |    |     | <b>TOTAL PROPOSED FOOD SERVICE FUND</b>                        | <b>76,240</b>    | <b>68,523</b>    | <b>76,630</b>    |
|                                 |    |     |                                                                |                  |                  |                  |
|                                 |    |     | <b>TOTAL PROPOSED BUDGET WARRANT ARTICLE #1</b>                | <b>6,391,044</b> | <b>6,944,403</b> | <b>7,442,802</b> |
|                                 |    |     |                                                                |                  |                  |                  |
| <b>OTHER WARRANT ARTICLES</b>   |    |     |                                                                |                  |                  |                  |
| 5251                            | 00 | 930 | Transfer to Capital Reserve Fund - Warrant Article #2          | 240,000          | 240,000          | 4,245            |
|                                 |    |     | Dunbarton Education Association Agreement - Warrant Article #3 | 0                | 0                | 79,581           |
| 2119                            | 01 | 300 | School Resource Officer - Warrant Article #4                   | 0                | 0                | 20,762           |
| 4500                            | 00 | 720 | Community Center Audio Visual Project - Warrant Article #5     | 0                | 0                | 26,000           |
| 5252                            | 00 | 930 | Transfer to Expendable Trust - Warrant Article #6              | 1,000            | 1,000            | 1,000            |
|                                 |    |     |                                                                |                  |                  |                  |
|                                 |    |     | <b>TOTAL OTHER WARRANT ARTICLES</b>                            | <b>241,000</b>   | <b>241,000</b>   | <b>131,588</b>   |
|                                 |    |     |                                                                |                  |                  |                  |
|                                 |    |     | <b>TOTAL PROPOSED WARRANT</b>                                  | <b>6,632,044</b> | <b>7,185,403</b> | <b>7,574,390</b> |

## GENERAL INFORMATION

Dunbarton as we know it today was first granted by the General Court of Massachusetts in 1733, as Narragansett No. 6. It was re-granted in 1735 to soldiers who fought in the French and Indian War under Capt. John Gorham (not Samuel Gorham of Plymouth, England) but that grant was relinquished. In 1748 a group headed by Archibald Stark petitioned the Masonian Proprietors in Portsmouth for a grant of land and received permission to have this territory surveyed and laid out into lots and ranges; it was called Starkstown. Permanent settlement did not commence until 1752. This Township was incorporated on August 10, 1765 by then Governor Benning Wentworth and named Dunbarton after Dumbarton Scotland where many of the original settlers originated.

Dunbarton is located in Merrimack County, bounded by Goffstown to the south, Weare to the west, Hopkinton to the north, Bow and Hooksett to the east.

From 1765 until 1822 when the town of Hooksett was incorporated, the bounds of Dunbarton went to the Merrimack River.

Dunbarton has: Five ponds, all with public access:

Gorham Pond, 102.6 acres  
Kimball pond, 37.2 acres  
Long Pond, 32.1 acres  
Purgatory Pond 18.6 acres  
Stark Pond, 10.8 acres

Three town cemeteries (Center, pages Corner and East) and one private cemetery (Stark).  
Approximately 76 miles of road.  
19560 acres, 31.4 square miles which includes:

1,479 acres of conservation property  
507 acres of conservation easement  
925 acres of Kuncanowet Town forest property  
482 (approximate) acres of Town Forest  
and 1,187 + acres of federal land.

Population is approximately 2,823 (NH Office of Strategic Initiative population estimate)

The elevation above sea level for the Town Hall is 830', the top of Mills Hill (the Highest point) 925', the Bow-Dunbarton line on Route #13 (the lowest point) 350'. The Boston Globe reported on February 24, 2008, Boston University Dept. of Geography and Environment determined the center of New England was located in Dunbarton, NH. Specifically, in the North West corner of the Prescott field on the Stonehurst farm located at 43.117199 degrees latitude and -71.593498 degrees longitude.

### Town Departments hours:

|                      |                                                                                                                   |
|----------------------|-------------------------------------------------------------------------------------------------------------------|
| Town Office          |                                                                                                                   |
| Selectmen Meeting    | Thursday 7:00pm 603-774-3541 x 105                                                                                |
| Daytime Office Hours | Monday thru Friday 8:00am to 4:00pm                                                                               |
| Tax Collector        | Tuesday 4:30pm to 7:00pm<br>Thursday 4:30pm to 7:00pm 774-3547 x 103                                              |
| Town Clerk           | Monday & Wednesday 7:30am to 3:30am<br>Tuesday & Thursday 11:00am to 7:00pm<br>Friday Closed 774-3547 x107        |
| Building Department  | M, Tu., Th. Fri. 8am-4pm; Wed 8-noon 774-3547 x 106<br>(Inspections: by appt. Tuesdays & Thursdays 24-hrs notice) |

Transfer Station\*\*

Tuesday 10:00am to 4:00pm  
Wednesday 12:00pm to 8:00pm  
Saturday 8:00am to 4:00pm

774-7090

\*\* A permit is required, and available from the Town Clerk or Selectmen's Office.

The Planning Board meets the third Wednesday of the month. The Zoning Board meets the second Monday of the month, as required. Call the Town Office for further information.

The School Board meets the first Wednesday of the month at the school.

|                |                |                   |          |
|----------------|----------------|-------------------|----------|
| Library Hours: | Tues. & Thurs. | 1:00pm to 8:00pm  |          |
|                | Wed. & Fri.    | 10:00am to 4:00pm |          |
|                | Saturday       | 10:00am to 2:00pm | 774-3546 |

Web Page: <https://www.dunbartonlibrary.org>

Volunteer Fire Department 774-3542

EMERGENCY 911

Police Department 774-5500

Brush burning permits are required unless there is complete snow cover. They may be obtained from Jon Wiggin, J.R. Swindlehurst, Bud Marcou, Fred Mullen, or Patrick "Woody" Bowne (Subject to change please call the Town Office).

The annual town election (7am-7pm), and town meeting (7:00pm) is the second Tuesday in March.

Voter registration qualifications: 18 years of age, US Citizen and resident of Dunbarton. Register with Supervisors of the Checklist or Town Clerk. Absentee ballots are available to qualified voters for town and state primary and general elections. Contact Town Clerk for details.

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#### FIVE-YEAR TAX RATE COMPARISON

| YEAR |                | SCHOOL        | MUNICIPAL | COUNTY | TOTAL<br>TAX<br>RATE | ASSESSED<br>VALUE |
|------|----------------|---------------|-----------|--------|----------------------|-------------------|
| 2014 | State<br>Local | 2.42<br>12.42 | 3.82      | 2.68   | 21.14                | 311,752,307       |
| 2015 | State<br>Local | 2.38<br>13.96 | 3.43      | 2.82   | 23.59                | 301,309,721       |
| 2016 | State<br>Local | 2.39<br>14.10 | 4.69      | 2.82   | 23.98                | 302,642,712       |
| 2017 | State<br>Local | 2.35<br>15.59 | 4.63      | 3.04   | 25.61                | 303,808,127       |
| 2018 | State<br>Local | 2.38<br>12.44 | 4.60      | 3.11   | 22.53                | 310,844,454       |

Revaluation years were 1990, 1997, 2005, 2010 AND 2015. The next reval year is scheduled for 2020.

Equalization Ratio = 81% FOR 2018.



## **A NOTE FROM THE DUNBARTON HISTORICAL SOCIETY**

2018 was not as busy as we would have liked it to be due to members illnesses and volunteers being busy with other projects. We were not able to accomplish as much as we had wanted to and going forward need the help of town citizens to continue our progress with the Jameson Cape as well as staffing the Historical Society during the summer months. Preserving Dunbarton's History is extremely important and as our members get older, it is important to have younger members and even children participate in the organization. We have many unique items and our buildings are envied by other Historical Societies in the State and Northeast, but without more support and involvement from the town, we will not be able to go forward with some of the wonderful plans we have.

We are actively looking for assistance in rebuilding the Jameson Cape, but we need craftsmen with particular experience with this type of building. We have reached out to many but as yet do not have a definite commitment. We will continue to pursue this goal.

The museum buildings' sign includes a menu board that will allow us to better communicate with our members as well as with the general public.

The Dunbarton Historical Society hosted several very interesting programs and speakers this year. The May Program was presented by Kevin Gardner on "Discovering New England Stone Walls" with a large attendance including residents of surrounding towns. In addition, in September our Program was "Robert Rogers of the Rangers - Tragic Hero" " by George Morrison which also had a large attendance including residents of surrounding towns and Dunbarton residents.

Our Annual Meeting in October included a Potluck Dinner which was very successful.

During the year, we continued to offer programs of historical interest for our members and guests and continued our efforts to preserve existing Dunbarton history and historical items as well as acquire new donations. Our mission is to preserve Dunbarton's History. Watch our sign and Facebook Page for future announcements.

We sincerely thank all of our members, volunteers and Town's People who have supported us over the past year and welcome new members to join us as we preserve and rebuild Dunbarton History.

The Dunbarton Historical Society.

[DHS@gsinet.net](mailto:DHS@gsinet.net)

Like Us on  
Facebook!



***Hog Reeves 2018  
(M) Spencer M Nault (R) Justin R Nault  
Assigned cleanup of the Historic Dunbarton Town Pound – 1791***

***Also volunteered, (L) Jeff Crosby***



# Dunbarton Garden Club

*Serving Our Community for over 80 Years*

*Participants in Dunbarton's Ruth Hingle Memorial Scholarship  
Sponsors of Dunbarton Elementary School Roots Program*

## 2019 Meeting & Events Schedule

### APRIL

Tuesday 9 - Meeting with speaker

### MAY

Saturday 4 - Town Common cleanup

Tuesday 14 - Meeting and plant swap

Saturday 25 - Town Common planting

### JUNE

Tuesday 11 - Meeting

Field trip TBA

### JULY

Tuesday 9 - Meeting with speaker

### AUGUST

Tuesday 13 - Meeting

#### 1934 Founding Mission Statement

*"To increase interest in gardening in all its branches and encourage the beautification of the homes and the community. To interest school children in the knowledge and preservation of the same."*

### SEPTEMBER

Tuesday 10 - Meeting with speaker

Field trip TBA

Mum Sale TBA

### OCTOBER

Tuesday 8 - Meeting with bonfire

Saturday 12 - Town Common cleanup

Thursday 31 - Halloween on the Common

### NOVEMBER

Tuesday 12 - Meeting & wreath making

### DECEMBER

Tuesday 10 - Holiday potluck party &

Yankee Swap

**The public is always invited and welcome!**

Meetings are at 6:30pm unless otherwise noted. Locations and times of garden tours and all other events/locations to be announced and are subject to change.



A 501(c)(3) Non-Profit Organization

**Facebook:** <https://www.facebook.com/DunbartonGardenClub/>

For membership information please Email: [DGC03046@Gmail.com](mailto:DGC03046@Gmail.com)

Mailing address: 1011 School Street, Dunbarton, NH 03046



# Wreaths Across Dunbarton

## 2nd Annual – December 8, 2018

On Saturday December 8th ceremonies were held on the Dunbarton Commons featuring the New Hampshire Sons Of The American Revolution Guard and Gen. John Stark (Richard Wright), who placed a wreath at the base of Major Caleb Stark's statue. The SAR Honor Guard then fired a musket salute. The ceremonies then moved to the front of the Town Hall/Library where Don Larsen placed a wreath on the four monuments honoring Dunbarton Veterans of WWI, WWII, Korea and Vietnam.

Wreaths Across Dunbarton volunteers then proceeded to place 190 Christmas Wreaths on the known graves of all the Veterans buried in the three Dunbarton Cemeteries and the Stark Cemetery.

Wreaths Across Dunbarton is supported by private donations and our corporate sponsors. To donate to Wreaths Across Dunbarton, red donation boxes with envelopes are located in the library and the town offices across from the Town Clerk's office. Make checks payable to: Town of Dunbarton, memo line: Wreath Fund. **THANK YOU TO ONE AND ALL FOR YOUR SUPPORT!**



Please Thank Our Corporate Sponsors



# Wreaths Across Dunbarton

## 3rd Annual - December 14, 2019

10:00 A.M. At Major Caleb Stark's Statue On The Commons

Town Of Dunbarton  
1011 School Street  
Dunbarton, NH 03046

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