

Dunbarton Ethics Committee Meeting

Minutes October 14, 2008

Members present: Brett St. Clair, Brigitte Cook, Katharine Daly and Tom Hathcoat.

The meeting was called to order by Brett St. Clair at 7:40 PM.

The first order of business was to review the minutes from the meeting of September 9, 2008.

A motion to accept the minutes was made by Brett St. Clair and seconded by Brigitte Cook. The minutes were unanimously accepted as read.

Katharine Daly stated that she is still working on a draft of a "Letter to Respondents" that will be ready for review at a later date.

Brett stated that there was no mail or other new issues brought to his attention

The committee discussed the draft of "Frequently Asked Questions" (FAQ) prepared by Tom Hathcoat for the Ethics Committee web site. The committee agreed that a copy of the latest draft will be circulated to each of the members for final editing comments before the document is submitted for online publication.

The committee discussed the need to fulfill its educational role by developing an approach for presenting ethics related training (or orientation) to groups within Dunbarton town government. The committee agreed to schedule further discussion on the matter at the next meeting. The next Ethics Committee meeting is scheduled for November 11, 2008

The meeting was adjourned at 8:10 P.M.

Respectfully Submitted,

Tom Hathcoat